



Lasqueti Island Local Trust Committee

Regular Meeting Revised Agenda

Date: June 6, 2022
Time: 11:00 am
Location: Judith Fisher Centre
#1 China Cloud Bay Road
Lasqueti Island, BC

Pages

-
- | | | |
|--|---------------------|---------|
| 1. CALL TO ORDER | 11:00 AM - 11:05 AM | |
| Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change." | | |
| 2. APPROVAL OF AGENDA | | |
| 3. RISE AND REPORT - IN CAMERA MEETING FEBRUARY 7, 2022 | | |
| 4. REPORTS | 11:05 AM - 11:30 AM | |
| 4.1. Trustee Reports | | |
| 4.2. Chair's Report | | |
| 4.3. Electoral Area Director's Report | | |
| 5. TOWN HALL | 11:30 AM - 11:40 AM | |
| 6. MINUTES | 11:40 AM - 11:45 AM | |
| 6.1. Local Trust Committee Minutes dated April 11, 2022 - for adoption | | 4 - 10 |
| 6.2. Section 26 Resolutions-Without-Meeting - none | | |
| 6.3. Advisory Planning Commission Minutes - none | | |
| 7. BUSINESS ARISING FROM MINUTES | 11:45 AM - 12:15 PM | |
| 7.1. Follow-up Action List dated May 30, 2022 | | 11 - 13 |
| 7.2. Notification Recommendation - Memorandum | | 14 - 15 |
| 7.2.1. <i>Bylaw 100 Proposed Amendment for discussion</i> | | |

7.2.2. Notice Posting Position for discussion

7.3. Fees Bylaw No. 99 - Staff Report 16 - 22

8. APPLICATIONS AND REFERRALS

9. LOCAL TRUST COMMITTEE PROJECTS 12:15 PM - 12:45 PM

9.1. Lasqueti Island Official Community Plan (OCP) Comprehensive Review - Staff Report 23 - 24

----- **BREAK 12:45 PM TO 1:15 PM** -----

10. DELEGATIONS

11. CORRESPONDENCE

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

12. NEW BUSINESS 1:15 PM - 2:00 PM

12.1. Annual Report - Staff Report 25 - 25

12.2. Making Requests of Staff More Specific - for discussion

13. REPORTS 2:00 PM - 2:15 PM

13.1. Trust Conservancy Report dated March 3, 2022 26 - 27

13.2. Applications Report dated May 30, 2022 28 - 29

13.3. Trustee and Local Expense Report dated March, 2022 30 - 30

13.4. Adopted Policies and Standing Resolutions 31 - 33

13.5. Local Trust Committee Webpage

14. WORK PROGRAM 2:15 PM - 2:35 PM

14.1. Top Priorities Report dated May 30, 2022 34 - 35

14.2. Projects List Report dated May 30, 2022 36 - 36

15. UPCOMING MEETINGS

15.1. Next Regular Meeting Scheduled for Monday, August 29, 2022 at 11:00 am at Judith Fisher Centre, #1 China Cloud Bay Road, Lasqueti Island, BC

16. CLOSED MEETING - none

17. ADJOURNMENT

2:35 PM - 2:35 PM



Lasqueti Island Local Trust Committee Minutes of Regular Meeting

Date: April 11, 2022
Location: Judith Fisher Centre
 #1 China Cloud Bay Road
 Lasqueti Island, BC

Members Present: Peter Luckham, Chair
 Peter Johnston, Local Trustee by Zoom
 Timothy Peterson, Local Trustee

Staff Present: Heather Kauer, Regional Planning Manager
 Katherine Vogt, Recorder by Zoom

Others Present Regional Director Andrew Fall
 Approximately three (3) members of the public

1. CALL TO ORDER

Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change."

Chair Luckham called the meeting to order at 11:30 am. He apologised for the technical difficulties causing a late start to the meeting. He acknowledged that the meeting was being held in territory of the Coast Salish First Nations and welcomed everyone at the meeting.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

- Under New Business add item 12.3 Tree Cutting.

By general consent the agenda was adopted as amended.

3. RISE AND REPORT

4. REPORTS

4.1 Trustee Reports

Trustee Johnson reported on the following:

- Attendance at the recent Policy Statement event at False Bay; staff and consultants were pleased with the volume of public responses received.
- The archaeology project is gearing up for week-long sessions in May, June and July; and B.C. Parks will be hosting an event at Squitty Bay on Friday, June 15 to erect a plaque in honor of First Nations' ancestors.

Trustee Peterson reported on the following:

- Recent comments from members of the public that Local Trust Committee (LTC) meetings held during work hours were inconvenient.
- Less public interest in the Trust Policy Statement than in local issues.
- Lasqueti Island LTC meetings attendance compared to municipal public meetings attendance. Given its population, Lasqueti public meetings seem well attended.

4.2 Chair's Report

Chair Luckham reported on the following:

- The approval of the budget at the March Trust Council meeting.
- The Islands 2050 community outreach program involving visits to all the islands is expected to be completed within 10 days.
- Trust Council will most likely consider only preliminary reports of public feedback to the Islands 2050 project at its upcoming June meeting, due to the enormous number of comments received.
- The threat of spillage accidents from increasing numbers of freighters in the Salish Sea.

4.3 Electoral Area Director's Report

Regional Director Fall reported on the following:

- The British Columbia Government Employees Union (BCGEU) Local 702, which represents librarians, has been on strike.
- The qathet Regional District (qRD) has rolled out the Lasqueti Island Volunteer Fire Department (LIVFD) Asset Management Survey for public feedback to help the qRD plan for future equipment acquisitions and service levels.
- The qRD will soon be releasing Coastal Flood Mapping information and is working to obtain high resolution air photos for the entire qRD. He requested that new air photos of Lasqueti Island held by the Islands Trust be shared with the qRD to aid emergency operations.
 - Chair Luckham invited Director Fall to contact Senior Technical Analyst Mark van Bakel.

5. TOWN HALL

Members of the public spoke on the following:

- A Toronto Star article of 18 months ago regarding Trust-wide regulating of tree cutting on private property contradicts recent Trust communications which have been bureaucratic and secretive.
 - Chair Luckham responded that the Trust was asked to explore the idea for a tree-cutting regulation by some residents of the Southern Gulf Islands; the Trust asked the Province for advice and was asked to provide clarification of intent which the Trust has not set.
 - A Trustee noted that a tree-cutting regulation would not pass on Lasqueti Island; he asked Chair Luckham if, hypothetically, it could be imposed.
 - Chair Luckham responded that it was possible but unlikely that 26 members of Trust Council would vote to impose it.
- There is more volume of timber on Lasqueti Island now than 20 years ago and this should be measured and documented by the Trust.

- The Trust should research the economic impact of discouraging private timber use which may intentionally force certain tax bracket people off the island.
- The Trust could offer a tax break for preserving trees on private property.
- A private property can become a private woodlot with a minimum of 60 acres, so a tree cutting bylaw would only affect small landowners.
- Lasqueti Islanders build and heat with wood.
- Lasqueti Island's distinctness from other islands is often not acknowledged by the Trust.
- Members of the public should be able to privately record at the Local Trust Committee (LTC) meetings.
 - Chair Luckham noted that members of the public should ask for permission before recording at LTC meetings as a courtesy. The legality of private recording at meetings needed to be ascertained.
- The requirement for delegations to present information two weeks in advance of a Local Trust Committee (LTC) meeting is censoring.
 - Chair Luckham noted that information from delegations was put on the agenda and checked for defamatory content before publication.
- The terms 'exotic' and 'feral' to describe local Lasqueti sheep should be replaced with the terms 'wild' and 'herbivores.'
- Engagement with First Nations has delayed the Lasqueti Official Community Plan review.
- Who do you represent as trustees and what is the basis for who you believe you represent?
 - Trustee Peterson responded that he was elected on Lasqueti and represents the electors on Lasqueti regarding local business meetings and that he has taken an oath to uphold the object of the Trust for all British Columbians and so he is also representing all British Columbians.
 - Trustee Johnston responded that he represented the landowners, taxpayers, residents and other people connected to Lasqueti which to some extent includes all British Columbians.
 - Chair Luckham responded that as an outside Chairperson he attempted to represent everyone at the meeting and connected to Lasqueti Island in an unbiased way; and, also, all British Columbians by upholding the object of the Trust and Provincial directives on First Nations reconciliation.
- An email of March 31, 2022 by Trustee Johnston suggested that information in a publication from the Southern Gulf Islands Coalition was misleading.
 - Trustee Johnston invited the member of the public to email him directly for clarification.
- The 2022/2023 Trust budget was increased by 2.4 million dollars to approximately 9.2 million yet a recent Islands Trust survey determined that 80% of residents did not want a budget increase.
 - A Trustee noted the survey being referred to was more a feedback session.
 - Chair Luckham explained how some of the facts were being misinterpreted.
- Regarding the issue raised at the last Lasqueti meeting by a member of the public who had been informed by Bylaw Officer Warren Dingman that her use of the word 'grandfathered,' instead of the term 'legally non-conforming' was racist; this person felt unfairly accused of using a racist term which the minutes of February 2, 2022 fails to convey.
 - Chair Luckham acknowledged that the minutes could be corrected. He noted that a broad selection of people do consider the term 'grandfathered' to be racist.

6. MINUTES

6.1 Local Trust Committee Adopted Minutes dated February 7, 2022

The adopted minutes of the Lasqueti Local Trust Committee Meeting of February 7, 2022 were received for information.

A Trustee noted that the Minutes had been previously adopted by Resolution Without Meeting, with no discussion.

6.2 Section 26 Resolutions-Without-Meeting Report dated March 31, 2022

Received.

6.3 Advisory Planning Commission Minutes - none

7. BUSINESS ARISING FROM MINUTES

7.1 Follow-up Action List dated March 30, 2022

It was requested to remove the abbreviation 'PJ' in two places and replace with the full term 'Project Charter' to avoid confusion.

7.2 Fees Bylaw No. 99 - Staff Report

Regional Planning Manager Kauer presented the staff report that asks Trustees to consider giving First, Second and Third Readings and forwarding for Executive Committee approval for the updated Fees Bylaw No. 99 which replaces the LTC Fees Bylaw No 85. She noted that all references to development permit fees had been removed since there are no development permit areas on Lasqueti.

LA-LTC-2022-012

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request that community benefit be reinserted in the Lasqueti Island Local Trust Committee Fees Bylaw, 2022.

CARRIED

LA-LTC-2022-013

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request that section 2.1.6 and item 2 of Table 4 in draft Bylaw No. 99 be deleted.

CARRIED

LA-LTC-2022-014

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee Bylaw No.99, cited as "Lasqueti Island Local Trust Committee Fees Bylaw, 2022, be given first reading as amended.

CARRIED

LA-LTC-2022-015

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee Bylaw No.99, cited as "Lasqueti Island Local Trust Committee Fees Bylaw, 2022, be given second reading.

CARRIED

By general consent the meeting recessed at 1:35 pm and reconvened at 2:05 pm.

8. APPLICATIONS AND REFERRALS - none

9. LOCAL TRUST COMMITTEE PROJECTS

9.1 Lasqueti Island Official Community Plan (OCP) Comprehensive Review - Staff Report

Regional Planning Manager Kauer presented the memorandum and suggested that it would be helpful for Trustees to reach out to Snaw-na-as First Nation by letter or other means for feedback. Recent responses from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) point to the legal, procedural, staffing, and budgeting inability for the Ministry to share decision-making authority on crown lands and resources over which they have been given exclusive jurisdiction.

LA-LTC-2022-016

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee draft a letter for the Chair's signature responding to the September 21, 2021 letter from Snaw-na-as First Nation requesting a meeting.

CARRIED

LA-LTC-2022-017

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request Staff to add 'define community benefit' to the Official Community Plan project.

CARRIED

LA-LTC-2022-018

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to examine the letter forwarded from Christina Forbes from the Ministry of Agriculture with information about the terms 'feral,' 'invasive,' and 'exotic' in relation to their use in the Official Community Plan and to inquire of the Ministry of Agriculture on the terms 'heritage' and 'wild' in regard to sheep.

CARRIED

LA-LTC-2022-019

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee refer the section on the Ministry of Forests, Lands, Natural Resources and Rural Development comments on the Official Community Plan to the Advisory Planning Commission for recommendations on removal amendments or additions to the proposed policies.

CARRIED

9.2 Meeting Procedure Bylaw Amendments - for discussion

Regional Planning Manager Kauer noted that the new Meetings Procedure Bylaw had recently been given Third Reading. Trustees expressed the need for an addition to the bylaw of a minimum time frame for giving public notice of Local Trust Committee (LTC) meetings. Although meeting notices were posted on the Trust website and at the

meeting venue, many members of the Lasqueti public were not internet connected and may appreciate a more specific or noticeable posting.

LA-LTC-2022-020

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to report back on either amending Bylaw No. 100 or creating a standing resolution regarding public notice of meetings.

CARRIED

10. DELEGATIONS - none

11. CORRESPONDENCE

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

11.1 Email dated March 3, 2022 - Greetings from the BC Electoral Boundaries Commission

Received.

12. NEW BUSINESS

12.1 Advisory Planning Commission Appointments - Staff Report

Regional Planning Manager Kauer presented the staff report and advised that the terms of the Advisory Planning Commission (APC) members, of which there are presently 7, expire in June. A Trustee noted that APC members were on two year terms whereas Trustees held four year terms.

LA-LTC-2022-021

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to: a. Send letters to members of the Advisory Planning Commission whose terms will expire on June 22, 2022, thanking them for their participation and inviting their expressions of interest for reappointment for another two-year term; and b. Advertise for public expressions of interest for new members.

CARRIED

12.2 Definition of Sleeping Cabin in Land Use Bylaw - for discussion

Regional Planning Manager Kauer clarified, that in relation to Land Use Bylaws (LUB) s, a sleeping cabin is considered the same as a guest cabin, whereas a sleeping unit relates to a hotel room.

12.3 Tree-cutting

A Trustee shared that he had recently received an email from a member of the public expressing concerns that tree-cutting regulations could be imposed on Lasqueti. The Trustee questioned if Trust Council was planning to put a tree-cutting regulation in its directives policies and noted that he had been recently advised by Local Planning Services Director David Marlor that it would most likely be up to each LTC to decide whether to adopt tree-cutting regulations.

- Chair Luckham responded that currently there was no Trust language for tree cutting regulations; rather, inquiries had been made to the Province regarding the possibility for them.
- Regional Planning Manager Kauer added that Director Marlor was most likely referring to tree protection bylaws which the Trust currently has no authority to apply; but, if such authority were granted, it was anticipated that each LTC could then consider them.

13. REPORTS

13.1 Trust Conservancy Report dated January 25, 2022

Received

13.2 Applications Report dated March 31, 2022

Received

13.3 Trustee and Local Expense Report dated February, 2022

Received.

13.4 Adopted Policies and Standing Resolutions

Received.

13.5 Local Trust Committee Webpage

14. WORK PROGRAM

14.1 Top Priorities Report dated March 31, 2022

Received.

14.2 Projects List Report dated March 31, 2022

Received.

15. UPCOMING MEETINGS

15.1 Next Regular Meeting Scheduled for Monday, June 6, 2022 at 11:00 am at Judith Fisher Centre, #1 China Cloud Bay Road, Lasqueti Island, BC

16. ADJOURNMENT

By general consent the meeting was adjourned at 3:19 pm.

Peter Luckham, Chair

Certified Correct:

Katherine Vogt, Recorder

Follow Up Action Report

Lasqueti Island

28-Oct-2019

Activity	Responsibility	Dates	Status
<p>1 Staff to update the Project Charter for the Freshwater Sustainability Project with LTC endorsement Oct. 28, 2019 and bring back revisions to the Project Charter to include Ag Water Demand Model and groundwater recharge and availability assessment.</p> <p>UPDATE: the LTC rescinded this motion on April 26, 2021 and asked staff to draft a new project charter to reflect a new project.</p>	William Shulba		In Progress

07-Feb-2022

Activity	Responsibility	Dates	Status
<p>1 Response to the Gambier LTC referral of bylaws 153 and 154 to be "Interests unaffected."</p>	Becky McErlean Heather Kauer		Completed
<p>2 In re: LA-SUB-2020.1 - the Lasqueti Island Local Trust Committee exempts Proposed Strata Lot B and Proposed Strata C of tthe proposed 5-lot strata subdivision of LOT 1, SECTION 26, LASQUETI ISLAND, NANAIMO DISTRICT, PLAN VIP 80945 (PID 026-666-464) and FRACTIONAL SECTION 25, LASQUETI ISLAND, NANAIMO DISTRICT, EXCEPT PLAN 18000 (PID 000-232-335) from the requirement that frontage be 10% or more of the perimeter of a lot.</p>	Becky McErlean Heather Kauer Penny Hawley Teresa Mahikwa		Completed

Follow Up Action Report

Lasqueti Island

11-Apr-2022

Activity	Responsibility	Dates	Status
<p>1 With regards to the draft Fees Bylaw No. 99:</p> <ul style="list-style-type: none"> - Temporary Use Permit with Community Benefit to be reinserted in the bylaw. - Remove section 2.1.6 from the fees bylaw - Remove the land use contract amendment fee <p>Bylaw given 1st reading as amended and 2nd reading Staff to bring back amended bylaw for review at next LTC meeting</p>	<p>Becky McErlean Heather Kauer</p>		Completed
<p>2 the Lasqueti Local Trust Committee draft a letter for the Chair's signature responding to the September 21, 2021 letter from Snaw-na-as First Nation requesting a meeting.</p>	<p>Heather Kauer Mike Richards Wil Cottingham</p>		In Progress
<p>3 Staff to add "defining community benefit" to the OCP project.</p>	<p>Heather Kauer</p>		Completed
<p>4 Staff to review T. Weinerth letter regarding the Ministry of Agriculture definition of sheep on Lasqueti and report back to the LTC.</p>	<p>Heather Kauer</p>		In Progress
<p>5 Referral of FLNRORD comments on the OCP to the APC to make a recommendation as to whether the policies of concern should be retained, removed, or amended.</p>	<p>Becky McErlean Heather Kauer Penny Hawley</p>		In Progress
<p>6 Staff to report back on either amending Meeting Procedures bylaw 100 or creating a standing resolution regarding public notice of meetings.</p>	<p>Becky McErlean Heather Kauer Penny Hawley</p>	<p>Target: 13-May-2022</p>	In Progress



Follow Up Action Report

Lasqueti Island

11-Apr-2022

Activity	Responsibility	Dates	Status
7 that the Lasqueti Island Local Trust Committee request staff to: a. Send letters to members of the Advisory Planning Commission whose terms will expire on June 22, 2022, thanking them for their participation and inviting their expressions of interest for reappointment for another two-year term; and b. Advertise for public expressions of interest for new members.	Heather Kauer Penny Hawley		In Progress



MEMORANDUM

File No.: Lasqueti Notice Options
6500-02 LTC Project Planning

DATE OF MEETING: June 6, 2022
TO: Lasqueti Island Local Trust Committee
FROM: Heather Kauer, Regional Planning Manager
Northern Team
SUBJECT: Notice Options for rescheduled meetings

PURPOSE

The purpose of this memorandum is:

- To provide options for adoption of notice procedures for changes to meeting dates, time, or venue

Discussion

At their April 11, 2022 meeting, the LTC passed the following resolution:

LA-LTC-2022-020

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to report back on either amending Bylaw No. 100 or creating a standing resolution regarding public notice of meetings.

CARRIED

Lasqueti Island Bylaw No. 100 is the Meeting Procedures bylaw which generally speaks to meeting logistics and notification but does not currently include procedures for notification of changes in meeting date, time, or venue. This bylaw could be updated to include a section on notification in this manner. If the LTC chose to do this, it would be considered a “project” and would need to be added to the LTC’s Top Priority or Projects lists. Staff resourcing would be assigned as it becomes prioritized and available.

Alternatively, the LTC could adopt a standing resolution that specifies how and when notification should take place if a pre-arranged meeting changes. This requires a resolution to be passed the LTC. If the LTC chooses this option, a motion could be worded as follows:

That Lasqueti Island Local Trust Committee adopt the following standing resolution with respect to public notification of changes in Local Trust Committee meeting times, dates, or venues:

Changes in meeting start times, dates, and / or venues shall be posted [XX hours] prior to the meeting time on the Islands Trust website, on a notice board on island that is accessible to the public, and on a building entrance of the original and new venue if the venue is being changed.

In order to resource a resolution of this kind, there would need to be a designated person on island who could print out and post paper notices within the time specified. Currently there is no one contracted to perform this work on Lasqueti Island, but would be something contemplated for fiscal year 2023-24. In the meantime, printing and posting could be done by Trustees if they are willing to do so.

Submitted By:	Heather Kauer, MPA, RPP, MCIP, AICP Regional Planning Manager	May 27, 2022
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ATTACHMENTS

1. None



STAFF REPORT

File No.: 6500-20: 2021-22 Fees Bylaw

DATE OF MEETING: June 6, 2022
TO: Lasqueti Island Local Trust Committee
FROM: Heather Kauer, Regional Planning Manager
Northern Team
SUBJECT: Proposed New Fee Bylaw

RECOMMENDATION

1. That Lasqueti Island Local Trust Committee Bylaw No. 99, cited as “Lasqueti Island Local Trust Committee Fees Bylaw, 2022”, be read a third time.
2. That Lasqueti Island Local Trust Committee Bylaw No. 99, cited as “Lasqueti Island Local Trust Committee Fees Bylaw, 2022”, be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

REPORT SUMMARY

The purpose of this report is for the Lasqueti Island Local Trust Committee (LTC) to consider third reading of Bylaw No. 99 which would replace Bylaw No. 85 (LTC Fees Bylaw) to include:

- An expanded Interpretation section.
- Fee increases for the various applications.
- Fees for applications received though work or activity is already undertaken or in operation.
- Clarification of collection of fees and refunds.
- A new section to address Extraordinary Service Costs (ESC)
- A new section to address Annual Fee Increases.

BACKGROUND

At the April 2022 regular business meeting, the LTC passed the following resolutions:

LA-LTC-2022-012

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request that community benefit be reinserted in the Lasqueti Island Local Trust Committee Fees Bylaw, 2022.

CARRIED

LA-LTC-2022-013

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request that section 2.1.6 and item 2 of Table 4 in draft Bylaw No. 99 be deleted.

CARRIED

LA-LTC-2022-014

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee Bylaw No.99, cited as “Lasqueti Island Local Trust Committee Fees Bylaw, 2022, be given first reading as amended.

CARRIED

LA-LTC-2022-015

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee Bylaw No.99, cited as “Lasqueti Island Local Trust Committee Fees Bylaw, 2022, be given second reading.

CARRIED

Staff have amended Bylaw 99 consistent with these resolutions. The amended bylaw is attachment 1 of this report.

Rationale for Recommendation

The bylaw is consistent with resolutions passed by the LTC and is consistent with Trust Council policy.

Submitted By:	Heather Kauer Regional Planning Manager	May 25, 2022
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ATTACHMENTS

1. Proposed Bylaw No. 99

PROPOSED

LASQUETI ISLAND LOCAL TRUST COMMITTEE

BYLAW NO. 99

A bylaw to prescribe fees for amending bylaws, issuing permits, examining applications for subdivision, and examining other referrals and applications.

WHEREAS Section 462 of the *Local Government Act* provides that a local government may, by bylaw, impose fees related to applications and inspections; Section 41 of the *Liquor Control and Licensing Act* and Section 35 of the *Cannabis Control and Licensing Act* provides that a local government may, by bylaw, impose fees for referral of a license under that Act;

NOW THEREFORE the Lasqueti Island Local Trust Committee being the Local Trust Committee having jurisdiction in respect of the Lasqueti Island Local Trust area, in the Province of British Columbia pursuant to the *Islands Trust Act*, enacts as follows:

Citation

1.1 This bylaw may be cited as the "Lasqueti Island Local Trust Committee Fees Bylaw, 2022".

Interpretation

2.1 In this bylaw:

"Applicant" means:

- 2.1.1 the person authorized under the Lasqueti Island Local Trust Committee Development Procedures Bylaw No. 35, 1992 to make an application in respect of a bylaw or permit under the Islands Trust Act or Part 14 or Part 15 of the Local Government Act;
- 2.1.2 an applicant for a license under the Liquor Control and Licensing Act in respect of which the Local Trust Committee is requested or required to provide comments or recommendations;
- 2.1.3 an applicant for a license under the Cannabis Control and Licensing Act in respect of which the Local Trust Committee is requested or required to provide comments or recommendations;
- 2.1.4 an applicant for subdivision review under the *Land Title Act* or the *Strata Property Act*;
- 2.1.5 an applicant for the conversion of a previously occupied building to strata lots under the *Strata Property Act*;
- 2.1.6 an applicant to a board of variance established under Part 14 of the *Local Government Act*.

PROPOSED

“Application Processing Fee” means the initial amount payable to the Islands Trust in respect of any application under this bylaw.

“Community Benefit” refers to an application that results in provision of an amenity that is of value to the community, and identified in the Official Community Plan as a community benefit.

“General Service Cost” includes average hourly cost of each staff position involved in processing the applications multiplied by the average number of hours taken to complete processing of that type of application, and includes administrative overhead costs.

“Estimated Direct Costs” for bylaw amendments listed in Table 1 means the Islands Trust’s estimate of its actual average cost of disbursements associated with the processing of an application, including:

1. newspaper advertising for one community meeting,
2. notifications, postal and delivery costs of statutory notifications for one public hearing,
3. rental of premises for one community meeting meetings and/or one public hearing,
4. contract minute-taker costs recording or preparation of minutes of one community meeting and/or one public hearing and,
5. staff travel expenses for one site visit, one community meeting and one public hearing.

“Estimated Direct Costs” for temporary use permits listed in Table 2 means the Islands Trust’s estimate of its actual average cost of disbursements associated with the processing of an application, including

1. one newspaper advertisement, notifications, postal and delivery costs of statutory notifications for one community meeting,
2. rental of premises for one community meeting,
3. contract minute-taker costs recording or preparation of minutes of one community meeting, and
4. staff travel expenses for one site visit, one community meeting.

“Islands Trust” means the Director of Local Planning Services or their authorized representative.

Application Fees

- 3.1 Prior to the processing of an application listed in Column 1 of Table 1, Table 2, Table 3 or Table 4, the applicant must deliver to Islands Trust the corresponding application processing fee in the amount shown in Column 2 subject to section 4. The application fee includes general service costs and estimated direct costs.

Column 1: Type of Application	Column 2: Fee
Major (e.g. change to density or OCP)	\$7,800
Minor (e.g. regulation change without changing density or OCP amendment)	\$4,600

PROPOSED

TABLE 2 – Permits	
Column 1: Type of Development Variance Permit:	Column 2: Fee
1. Development variance permit (commercial, industrial or institutional development)	\$1900
2. Development variance permit (residential development)	\$1900
Type of Temporary Use Permit	
3. Temporary Use Permit (residential/commercial/industrial)	\$2150
4. Temporary Use Permit for residential uses and commercial uses under 95 square metres that provide community benefit	\$1,000
5. Temporary Use Permit Renewal	\$700
6. Temporary Use Permit Renewal (Community Benefit)	\$350
Other Permits	
7. Heritage Alteration Permit	\$1,700
Combination Applications	

TABLE 3 – Subdivision Referrals	
Column 1	Column 2: Fee
1. Application for Subdivision Review – base fee	\$1,100
2. Application for Subdivision Review – per additional lot created	\$110
3. Application for Subdivision Review – parcel line adjustments only, creating no additional parcels	\$500

TABLE 4 – Other Applications	
Column 1: Type of Application	Column 2: Fee
1. Board of Variance	\$2,200
2. Liquor & Cannabis Regulation Branch – Retail License Application and Process and referrals requiring local government consultation	\$1,500
3. Liquor & Cannabis Regulation Branch – Temporary License Change	\$500
4. Strata Conversions	\$1,500

4. Fee for After-the-Fact Application

- 4.1 An application for a permit or bylaw amendment to authorize work or an activity already undertaken, or in operation as of the date the application is made, the rate in 3.1 will be subject to a 20% surcharge.

5. Collection and Refund of Application Processing Fee Amounts

- 5.1 The total application processing fee must be received before the processing of the application can begin.

PROPOSED

- 5.2 An applicant may withdraw their application at any time through written notice to the Planning Assistant and/or the Planner responsible for processing the application.
- 5.3 If an applicant withdraws an application before staff undertakes any planning work on the application, the Islands Trust must refund to the applicant the Application Fee, less \$100.
- 5.4 For an application in Table 1, or a Temporary Use Permit in Table 2, the applicant will be eligible for: 75% refund if the application is withdrawn once the file has been assigned by the regional planning manager to the planner; 50% refund if the first staff report has been submitted to the LTC; 25% refund once public notice of a public hearing or permit has been sent out, no refund will be provided after a Public Hearing or after consideration of the Permit by the local trust committee.
- 5.5 For applications in Table 2 (except for Temporary use Permit applications), Table 3 and Table 4, the applicant will be eligible for: 75% refund if the application is withdrawn once the file has been assigned to the planner; no refund will be provided if the first staff report has been submitted to the LTC, Board of Variance, or formal referral response submitted to the relevant agency.
- 6. Extraordinary Service Costs (ESC)**
- 6.1 Extraordinary Services Costs will be paid by the Applicant through a cost recovery agreement, entered into with Islands Trust, in addition to the application processing fee.
- 6.2 Where legal work is required for the preparation of covenants, registration of covenant at Land Title Offices, registration of notice of a permit or housing agreement at the Land Title Office or for other purposes related to the application, staff will provide the Applicant with an estimate of the costs. The Applicant will pay a deposit of 150% of this estimate.
- 6.3 Where site visits involving First Nations are required for the processing of an application, staff will provide the Applicant with an estimate of the costs. The Applicant will pay a deposit of 150% of this estimate.
- 6.4 Where there may be need for additional community information meeting or public hearing not covered by the application processing fee, staff will provide the Applicant with an estimate of costs. The Applicant will pay a deposit of 150% of this estimate.
- 6.5 Where other additional costs beyond the general service costs and estimated direct costs not specified above are required for processing of an application, staff will provide the Applicant with an estimate of the costs. The Applicant will pay a deposit of 150% of this estimate.
- 6.6 If the amount paid by Islands Trust in respect of Extraordinary Service Costs is less than the deposit provided to the Islands Trust, the Islands Trust shall provide the Applicant with the amount and the applicant shall pay the amount upon receipt. The local trust committee may withhold the consideration of issuance of any permit or hold the consideration of adoption of any bylaw in abeyance until the amount has been paid.

PROPOSED

6.7 Islands Trust must refund the unused portion of any Extraordinary Service Costs deposit to the applicant if it is unused for any reason.

7. Annual Fee Increases

7.1 Fees in section 3.1 increase by 2% on April 1st of each year following the date of adoption of the bylaw.

7.2 The Lasqueti Island Local Trust Committee will maintain a record of annual 2% increases and make that record available for public inspection.

8. Application Fee Sponsorship

8.1 Pursuant to Islands Trust Policy 4.1.13, Guidelines for Executive Committee Sponsored or Local Trust Committee Initiated Development Applications, an applicant may apply to the Executive Committee of Islands Trust for development application fee sponsorship.

9. Severability

9.1 In the event a portion of this bylaw is set aside by a court of competent jurisdiction, the invalid portion shall be severed and the remainder of the bylaw remains in force and in effect.

10. Repeal

10.1 "Lasqueti Island Local Trust Committee Fees Bylaw No. 85, 2009" is repealed upon adoption of this bylaw.

10.2 Any application for which a fee has been fully paid at the time this bylaw comes into force shall be processed to completion in accordance with the fee provisions of the repealed bylaw.

READ A FIRST TIME THIS 11TH DAY OF APRIL, 2022

READ A SECOND TIME THIS 11TH DAY OF APRIL, 2022

READ A THIRD TIME THIS _____ DAY OF _____, 202X

APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS

_____ DAY OF _____, 202X

ADOPTED THIS _____ DAY OF _____, 202X

CHAIR

SECRETARY

DATE OF MEETING: June 6, 2022
TO: Lasqueti Island Local Trust Committee
FROM: Heather Kauer, Regional Planning Manager
Northern Team
SUBJECT: OCP Project Update

PURPOSE

The purpose of this memorandum is:

- To update the Local Trust Committee on the status of the Lasqueti OCP project.

First Nation Comments

On September 21, 2021, Snaw-na-as First Nation sent a letter to the LTC in response to the OCP referral requesting that the LTC hold off on advancing the OCP project and requesting a meeting. On December 17, 2021, a letter was sent to Snaw-na-as First Nation confirming Islands Trust interest in meeting with them. Staff have followed up with an email and a phone call to the contact on file as the referrals coordinator with Snaw-na-as First Nation. As of the writing of this staff report, no response has been received from Snaw-na-as First Nation.

At their April 11, 2022 meeting, the LTC passed the following resolution:

LA-LTC-2022-016

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee draft a letter for the Chair's signature responding to the September 21, 2021 letter from Snaw-na-as First Nation requesting a meeting.

CARRIED

Due to staff turnover and workloads, the drafting of this letter has been delayed. As of the writing of this staff report, a letter has been drafted and is being reviewed by Senior Management.

FLNRORD Comments

At their April 11, 2022 meeting, the LTC passed the following resolution:

LA-LTC-2022-019

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee refer the section on the Ministry of Forests, Lands, Natural Resources and Rural Development comments on the Official Community Plan to the Advisory

Planning Commission for recommendations on removal amendments or additions to the proposed policies.

CARRIED

Due to staff turnover and workloads, this referral has been delayed. As of the writing of this staff report, a referral has been initiated and the decision on a date and time for an APC meeting are pending.

Ministry of Agriculture Comments

At their April 11, 2022 meeting, the LTC passed the following resolution:

LA-LTC-2022-018

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to examine the letter forwarded from Christina Forbes from the Ministry of Agriculture with information about the terms ‘feral,’ ‘invasive,’ and ‘exotic’ in relation to their use in the Official Community Plan and to inquire of the Ministry of Agriculture on the terms ‘heritage’ and ‘wild’ in regard to sheep.

CARRIED

Staff have contacted Christina Forbes and confirmed that the Ministry would not define the sheep on Lasqueti as “feral”, “invasive”, or “exotic” as these terms have more specific definitions in the MoA legislation. When asked for her opinion on a more appropriate term, Ms. Forbes suggested “unowned” or “formerly domestic.”

NEXT STEPS

Staff to provide a draft letter to Snaw-na-as First Nation for the Chair’s signature when finalized and provide a referral package to the APC when a meeting time and date have been determined.

Submitted By:	Heather Kauer, MPA, RPP, MCIP, AICP Regional Planning Manager	May 27, 2022
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ATTACHMENTS

1. None



DATE OF MEETING: June 6, 2022
 TO: Lasqueti Island Local Trust Committee
 FROM: Heather Kauer, Regional Planning Manager
 Northern Team
 SUBJECT: 2021-2022 Annual Report

RECOMMENDATION:

- 1. That the Lasqueti Island Local Trust Committee endorse the following text for inclusion in the 2021-2022 Annual Report for approval by the Islands Trust Council and submission to the Minister of Municipal Affairs & Housing.**

The Lasqueti Island Local Trust Committee (LAILTC) held five regular business meetings and one special meeting in the 2021/22 fiscal year, for a total of six meetings.

Work for this period focused on advancing amendments to the Lasqueti Island Official Community Plan. The LAILTC also amended their Meeting Procedures bylaw to allow all LTC meetings to be electronic when needed.

From April 1, 2021 to March 31, 2022, staff reviewed one subdivision referral in the Lasqueti Island Local Trust Area.

DISCUSSION

Local trust committees are asked to endorse their draft sections of the 2021-2022 Annual Report so that Trust Council is readily able to approve the annual report at the Trust Council meeting in June 2022.

Preparation of the Islands Trust Annual Report is outlined in Trust Council’s [Annual Report Policy 6.10.i](#). Once each committee has approved its section, staff will create a draft Annual Report for review by the Executive Committee and subsequent consideration of Trust Council in June. Upon approval by Trust Council, staff will send the Annual Report to the Minister of Municipal Affairs & Housing and circulate it as indicated in Trust Council’s policy.

The recommended text (above) has been reviewed by the Islands Trust Communications Specialist and approved by the Director of Local Planning Services.

Submitted By:	Heather Kauer, MPA, RPP, MCIP, AICP Regional Planning Manager	April 8, 2022
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HIGHLIGHTS OF ISLANDS TRUST CONSERVANCY MARCH 15TH, 2022 BOARD SPECIAL MEETING (OPEN PORTION)

*NOTE: For more detail on Conservancy meetings, including meeting minutes, please visit
<https://islandstrust.bc.ca/whats-happening/meetings-and-events/>*

1. ORGANIZATION UPDATES/TEAM

- The Islands Trust Conservancy (ITC) continues to have a vacancy for one Ministerial appointment to the ITC Board. There has been no news from the Crown Agencies and Board Resourcing Office regarding posting of the position.
- ITC Board is preparing to add a 0.6 FTE Fund Development Specialist and a summer Co-op Student to the team in the Spring/Summer, as per the approved 2022/23 Islands Trust Budget.
- ITC Board received verbal updates from the ITC Chair and Vice Chair about the Islands Trust Governance Review the final 2022/23 Islands Trust Budget and the Policy Statement Review Process.

2. STRATEGIC PLANNING/ADMINISTRATION

- The ITC Five-Year Plan concludes at the end of 2022 and ITC Board considered steps for developing the next Plan. A Project Charter was approved that included allocation of staff time and funding for First Nations engagement. The ITC Five-Year Plan is a requirement under the *Islands Trust Act* and is reviewed and approved by the Minister of Municipal Affairs.
- ITC Board requested that Executive Committee forward the correspondence received at Trust Council (item 17.2) about Coastal Douglas-fir to the delegate David Dunnison regarding his presentation to Trust Council dated March 8, 2022 entitled, "Islands Trust Biodiversity".
- Chair Stamford updated the Board regarding a presentation that she and Trustee Smith provided at the pan-Canadian Parks and Protected Areas Research e-Summit in February 2022.
- ITC Board directed staff to review Policy 1.7 Donations and Fundraising Policy to clarify the process of allocation of large undesignated donations

3. COVENANT AND PROPERTY ACQUISITIONS

- ITC Board authorized the Chair to sign a covenant over the whole of Brooks Point Regional Park (South Pender Island) in favour of Islands Trust Conservancy and Habitat Acquisition Trust.
- The Public Acquisitions and Covenants reports were accepted by the ITC Board.



ISLANDS TRUST CONSERVANCY

ISLANDS TRUST CONSERVANCY REPORT TO LOCAL TRUST COMMITTEES AND BOWEN ISLAND MUNICIPALITY

4. COVENANT AND PROPERTY MANAGEMENT

- ITC Board approved a Climate Change Research proposal from UBC Conservation Decisions Lab for up to ten years in the McFadden Creek Nature Sanctuary (Salt Spring Island) and S'ul-hween X'pey (Elder Cedar) Nature Reserve (Gabriola Island)
- ITC Board accepted an addendum to the ITC NAPTEP Covenant Monitoring Report 2021 to reflect the monitoring of Owl's Call NAPTEP Covenant (Salt Spring Island).
- ITC Board endorsed moving forward with the Operational Planning Phase of the Sidney Island Ecological Restoration Project, followed by the implementation of the Forest Restoration Strategy and the Fallow Deer Removal.
- ITC Board received an update regarding research and restoration work occurring in partnership with Capilano University in ITC Nature Reserves on Gambier Island.

5. COMMUNICATIONS AND OUTREACH

- ITC Board receive information on the March 16, 2022 Species at Risk workshop; highlighting registration is currently at 93 attendees, including a great diversity of participants.
- ITC Board was informed that the ITC Rack card has been update and is available for communications purposes. Trustees who wish to receive copies are requested to get in touch with the ITC Administrative Assistant.

6. FUNDRAISING AND CONSERVANCY SUPPORT

- ITC Board received a donation of \$100,000 from the "Bloom Canadian Alter Ego Trust 2020" and allocated the donation to the Opportunity Fund, earmarking up to \$50,000 for projects on Salt Spring Island to reflect the conservation interests of the donor.
- ITC Board discussed a letter from island conservancies regarding the Islands Trust Policy Statement that was submitted to Trust Council. The ITC Manager advised this document was provided to Trust Council as part of their Policy Statement review process.

To find out more about Islands Trust Conservancy and our current goals, to donate to our Opportunity Fund, or to subscribe to email updates, visit our website: <https://islandstrust.bc.ca/conservancy/>

Shortcuts of interest:

- **Goals:** <https://islandstrust.bc.ca/conservancy/conservation-planning/>
- **Opportunity Fund:** (context) <https://islandstrust.bc.ca/conservancy/supporting-local-conservancies/opportunity-fund-grants/> ; (to donate online) <https://islandstrust.bc.ca/donate-to-conservancy/>
- **Request key updates via email:** <https://islandstrust.bc.ca/subscribe/> (NB: by scrolling down, you may also add your home address for a free hardcopy of the Heron newsletter, published three times per year)



Applications

Subdivision

File Number	Applicant Name	Date Received	Purpose
LA-SUB-2019.1	KGL Freight Services Ltd. (T.G. Hoyt)	25-Jun-2019	PIDs: 025-448-811 and 005-600-081. Parcel line adjustment. Lasqueti Island Hotel, Weldon Road, Lasqueti Island, BC.

Planner: Sonja Zupanec

Planning Status

Status Date: 23-Jul-2019

Referral response sent to MOTI

File Number	Applicant Name	Date Received	Purpose
LA-SUB-2020.1	Fern Road Consulting Ltd. - Rachel Hamling	28-Aug-2020	PIDs: 026-666-464 and 000-232-335 Five lot subdivision. Civic address: Rockey and Weldon Roads, Lasqueti Island, BC

Planner: Teresa Mahikwa

Planning Status

Status Date: 05-Apr-2022

Planner emailed MOTI a revised referral response letter with the revised plan of subdivision and the LTC's 10% frontage waiver, and cc'd applicant and Lasqueti LTC for information.

Status Date: 31-Mar-2022

Applicant revised plan to change SLE to a split/hooked lot. Now the minimum area is greater than 2ha so park land dedication not required.

Status Date: 30-Mar-2022

Planner spoke with applicant regarding park land dedication unless revised plan of subdivision is received. Applicant noted they will update the plan.



Temporary and Industrial Use Permit

File Number	Applicant Name	Date Received	Purpose
LA-TUP-2020.1	KGL Freight Services Ltd.	17-Jul-2020	PID: 005-600-081 Fuel station/hardware store combination/fuel storage & residence. Civic address: 1 Weldon Road, Lasqueti island, BC

Planner: Sonja Zupanec

Planning Status

Status Date: 29-Apr-2022

File to be closed due to insufficient information provided by applicant.

Status Date: 23-Jul-2020

File opened & assigned.

Islands Trust
 LTC EXP SUMMARY REPORT F2022
 Invoices posted to Month ending March 2022

640 Lasqueti	Invoices posted to Month ending March 2022	<u>Budget</u>	<u>Spent</u>	<u>Balance</u>
65000-640	LTC "Trustee Expenses"	71.00	99.31	-28.31
LTC Local				
65200-640	LTC - Local Exp - LTC Meeting Expenses	1,084.00	2,693.26	-1,609.26
65210-640	LTC - Local Exp - APC Meeting Expenses	370.00	0.00	370.00
65220-640	LTC - Local Exp - Communications	250.00	0.00	250.00
65230-640	LTC - Local Exp - Special Projects	294.00	0.00	294.00
TOTAL LTC Local Expense		<u>1,998.00</u>	<u>2,693.26</u>	<u>-695.26</u>
Projects				
73001-640-2015	Lasqueti OCP/LUB	<u>3,000.00</u>	<u>20.00</u>	<u>2,980.00</u>
		<u>3,000.00</u>	<u>20.00</u>	<u>2,980.00</u>

Standing Resolutions Log

Lasqueti Island

Resolution Number	Action	Date
<p>2020-003 (Standing)</p> <p>Standing Resolution regarding First Nations Reconciliation</p> <p>that the Lasqueti Island Local Trust Committee adopt the following standing resolution with respect to First Nations in the Local Trust Area: Whereas the Local Trust Committee seeks to engage in Reconciliation with local First Nations, governments and the island community by honouring the Truth and Reconciliation Commission Calls to Action, United Nations Declaration on the Rights of Indigenous Peoples, Draft Principles that Guide the Province of British Columbia's Relationship with Indigenous Peoples and Islands Trust First Nations Engagement Principles, the Local Trust Committee endeavours to:</p> <ul style="list-style-type: none"> a) Annually, write a letter to First Nations, (re)introducing trustees and staff and provide a schedule of known Local Trust Committee meetings for the upcoming year, as well as, provide an update of current projects and advocacy activities; b) For various Local Trust Committee meetings, invite elders from local First Nations to attend and provide a traditional welcome to the territory; c) Work with First Nation governments on cooperative initiatives, including and not limited to, language, place names, territorial acknowledgements, community education on Coast Salish and local First Nations' cultural heritage and history; d) Work with First Nation governments on engagement principles for inclusive land use, marine use, and climate change planning; advocacy, protection and stewardship; and knowledge and information sharing protocols; e) Establish and maintain government -to -government dialogue with First Nations, now and into the future, based on respect and recognition of Aboriginal rights and title, treaty rights and First Nations' traditional territories within the Islands Trust Area. 	<p>Carried</p>	<p>24-Feb-2020</p>
<p>2019-003 (Standing)</p> <p>Staff & Trustee at APC Meetings (from <i>In-Camera</i> meeting)</p> <p>that the Lasqueti Island Local Trust Committee adopt the following standing resolution: that all Advisory Planning Committee meetings will include a staff member and a Trustee.</p>	<p>Carried</p>	<p>25-Feb-2019</p>

Standing Resolutions Log

Lasqueti Island

Resolution Number	Action	Date
<p>2018-062 (Standing)</p> <p>Notification of Federal Cannabis License Applications</p> <p>that the Lasqueti Island Local Trust Committee adopt the following standing resolution: that the Lasqueti Island Local Trust Committee requests that Notices of Intention to Apply for a Federal Cannabis License be forwarded to the Local Trust Committee upon receipt by the Islands Trust.</p>	Carried	17-Dec-2018
<p>2018-040 (Standing)</p> <p>Regulation of Cannabis Production and Retail Sales and Non-Medical Cannabis Retail Licensing Application Fees</p> <p>that the Lasqueti Island Local Trust Committee adopt the following standing resolution with respect to the processing of non-medical cannabis retail license applications:</p> <ul style="list-style-type: none"> ·Proposed or amended licenses for non-medical cannabis retail establishments require an application to the local trust committee. ·The application process shall comprise a public consultation component, which includes at least one notification to neighbours, one public meeting, posting of public notices and one advertisement in a local periodical. ·The public consultation process shall be determined by the local trust committee after initial review of the proposal. ·However, as a minimum, the local trust committee will mail or otherwise deliver a notice to all owners and residents of properties within a 500 metre radius of the subject property where the establishment is proposed at least 10 days before adoption of a resolution providing comment on the application. The required notice shall include the following information: <ul style="list-style-type: none"> · Name of the applicant and a description of the proposal in general terms · The location of the proposed establishment and the subject site. · The place where, and date and time when, both a public meeting will be held and a resolution of the local trust committee considered. · The name and contact information of the Islands Trust planning staff member who can provide copies of the proposed or amended license application. · How public comments may be submitted to the local trust committee. 	Carried	23-Jul-2018
<p>2017-006 (Standing)</p> <p>Establishment of a Lasqueti Island Transportation Advisory Committee</p> <p>that the Lasqueti Island Local Trust Committee make a Standing Resolution to request the APC to undertake the function of a Transportation Advisory Committee.</p>	Carried	20-Feb-2017



Standing Resolutions Log

Lasqueti Island

Resolution Number	Action	Date
<p>2013-020 (Standing)</p> <p>APC member Agenda Package that on request by an Advisory Planning Commission member, that they receive a Lasqueti Island Local Trust Committee Agenda package at no charge.</p>	<p>Carried</p>	<p>11-Jul-2013</p>

Top Priorities Report

Lasqueti Island

1. OCP/LUB Review

Responsible

Dates

A comprehensive review of the Lasqueti Island Official Community Plan and Land Use Bylaw.

Heather Kauer

Rec'd: 08-Jan-2018

Implementation of Coastal Douglas-fir and Associated Ecosystems Toolkit added to Project Charter (Dec.22, 2018)

LTC endorsed the OCP/LUB Review Project Charter v.2 (May 27, 2019).

LTC endorsed revised OCP/LUB Review Project Charter v.4.4 (April, 2020).

Added April 11, 2022: Add a definition of "community benefit" to the project.

2. Freshwater Project

Responsible

Dates

LTC endorsed the v.1 freshwater sustainability strategy project charter (May 27, 2019).

William Shulba

Rec'd: 24-Sep-2018

3. Model Cell Tower Strategy

Responsible

Dates

that the Lasqueti Island Local Trust Committee request staff to draft amendments to the Model Cell Tower Strategy incorporating concerns regarding electrical supply and First Nation Cultural Sites.

Heather Kauer

Rec'd: 28-Oct-2019

that the Lasqueti Island Local Trust Committee request staff to investigate options for a more fulsome communication consultation process regarding the Model Cell Tower Strategy.



Top Priorities Report

Lasqueti Island

Update: The LTC adopted the Model Antenna Strategy on June 21, 2021.

Lasqueti Island

1. <i>Community to Community Forum</i>	Responsible	Date Received
Establish relationships with First Nations with interests in the Lasqueti Local Trust Area.		24-Sep-2018
2. <i>Subdivision Review Project</i>	Responsible	Date Received
Staff to prepare a draft project charter for a subdivision review project to review conservation based and cluster subdivision options.		
3. <i>Review permitted uses upland to barge ramp</i>	Responsible	Date Received
Staff to research and report back on options to make the current uses associated with the barge ramp legal.		
4. <i>Community Shoreline Values Mapping</i>	Responsible	Date Received
Trustee to lead community mapping of values along the shorelines of Lasqueti Island.		26-Apr-2021
5. <i>Scottie Bay Shoreline Management Plan</i>	Responsible	Date Received
Develop a plan for managing mooring buoys and road access to the shoreline in Scottie Bay.		26-Apr-2021