



ADOPTED

Local Planning Committee Minutes of Regular Meeting

Date: August 20, 2015
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present Paul Brent, Chair
Melanie Mamoser, Vice-Chair
Peter Luckham, Ex Officio Member
Laura Busheikin, Executive Committee Representative
Alex Allen
Tony Law
Sandy Pottle

Regrets Lee Middleton
Timothy Peterson
Wendy Scholefield

Staff Present David Marlor, Director Local Planning Services
Justine Starke, Island Planner
Robert Barlow, Secretary and Recorder

1. **CALL TO ORDER (DM)**
The meeting was called to order at 10:07 am.
2. **APPROVAL OF AGENDA**
By GENERAL CONSENT the Committee approved the agenda as submitted.
3. **ADOPTION OF MINUTES/COORDINATION**
 - 3.1 **Draft Minutes of May 21, 2015 - for adoption**
The minutes were amended by changing “Marne” to “Marine” in item 4.1.
By general consent the committee approved the minutes of May 21, 2015 as amended.
 - 3.2 **Resolutions Without Meeting – None**
There were no resolutions without meeting.
 - 3.3 **Follow-up Action List – None**
There was no review of the Follow-up Action List.
4. **WORK PROGRAM ITEMS**
 - 4.1 **Request for Decision - LPS Work Program (JS)**
Planner Starke reviewed the Request for Decision.

ADOPTED

Local Planning Committee discussed the RFD and questioned whether a housing needs assessment for the Trust Area is the best use of LPC time.

LPC-2015-015

It was MOVED and SECONDED:

1. That the Local Planning Committee request staff to develop a project charter for the Local Planning Committee work program top priority, "Community Housing Needs," that includes objectives to pursue background information and tools to assist Local Trust Committees with achieving housing objectives, a summary of approaches to affordable housing across the Trust Area, and a conference to convene community groups and agencies to share information on community housing challenges and solutions in the Trust Area;
2. That the Local Planning Committee request staff to submit a 2016-17 budget request to Financial Planning Committee for up to \$50 000 to support the Local Planning Committee housing needs work program, aimed at providing background information and tools to assist Local Trust Committees with pursuing housing objectives, a summary of approaches to affordable housing across the Trust Area, and a conference to convene community groups and agencies to share information on community housing challenges and solutions in the Trust Area; and
3. That the Local Planning Committee request staff to explore additional funding to support the Local Planning Committee housing needs work program.

CARRIED

5. DISCUSSION ITEMS

5.1 Trust Council Strategic Plan (DM)

Director Marlor reviewed the Strategic Plan.

LPC-2015-016

It was MOVED and SECONDED that the Local Planning Committee recommends that 1.7.1 be amended to include "subject to the Local Trust Committee interest and funding in a subsequent budget year".

CARRIED

LPC-2015-017

It was MOVED and SECONDED that the Local Planning Committee recommends that shoreline mapping in 2.1.1 and 5.4.1 be linked for clarity.

CARRIED

LPC-2015-018

It was MOVED and SECONDED that the Local Planning Committee recommends that 5.4.2 be amended to replace "subject to future program budgets" with "subject to future interest by the Trust Council".

CARRIED

6. LUNCH BREAK

Trustee Allen left the meeting.

7. ON-GOING ITEMS

ADOPTED

7.1 Riparian Areas Regulation Bylaw Status Update - Briefing to Trust Council (DM)

Director Marlor provided an update.

LPC-2015-019

It was MOVED and SECONDED that the Local Planning Committee recommends that the Update be forwarded to Trust Council.

CARRIED

8. NEW BUSINESS

8.1 Budget Request - Verbal Update (DM)

Director Marlor provided a verbal update.

9. LOCAL PLANNING COMMITTEE - WORK PROGRAM (DM)

Director Marlor reviewed the Work Program.

By GENERAL CONSENT the Committee amended the current status of point #3, Appropriate Economic Development, to read "Monitor to determine interest."

LPC-2015-020

It was MOVED and SECONDED that the Local Planning Committee recommends that the Work Program Report as amended be forwarded to Trust Council.

CARRIED

10. NEXT MEETING

The next meeting is scheduled for November 12, 2015, in Ladysmith, venue to be announced.

11. ADJOURNMENT

By GENERAL CONSENT the meeting was adjourned at 1:00.

Paul Brent, Chair

Certified Correct:

Robert Barlow, Recorder

ADOPTED