

ADOPTED



Local Planning Committee Minutes of Regular Meeting

Date: November 18, 2016
Location: GoToMeeting/Conference Call

Members Present: Melanie Mamoser, Vice Chair (until 11:08 a.m.)
Alex Allen, Local Trustee
Tony Law, Local Trustee
Sandy Pottle, Local Trustee
Wendy Scholefield, Local Trustee (until 12:30 p.m.)
Lee Middleton, Local Trustee
Laura Busheikin, Executive Committee Representative
Peter Luckham, Ex Officio Member

Members Absent: Paul Brent, Chair
Timothy Peterson, Local Trustee

Staff Present: Justine Starke, Island Planner
Aleksandra Brzozowski, Island Planner
Lisa Gordon, Director, Trust Area Services
Fiona MacRaid, Senior Intergovernmental Policy Advisor
Clare Frater, Policy Analyst
Robert Barlow, Recorder

Staff Absent: David Marlor, Director, Local Planning Services

1. CALL TO ORDER

Vice Chair Mamoser called the meeting to order at 10:04 a.m.

2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:
4.3 Goals and Objectives for Marine Shoreline Planning

By general consent the agenda and addendum were approved.

3. MINUTES AND FOLLOW-UP ACTION

3.1 Minutes of Meetings

Local Planning Committee Minutes of August 25, 2016

By general consent the Local Planning Committee Minutes of August 25, 2016, be amended by indicating that Justine Starke's presence was by teleconference and that the minutes be adopted as amended.

ADOPTED

3.2 Resolutions Without Meeting - None

3.3 Follow-up Action List

The follow-up action list was provided for information and review.

4. WORK PROGRAM ITEMS

4.1 Work Program to March 2017 – Request for Decision

LPC-2016-015

It was **MOVED** and **SECONDED**,

that staff draft the following to inform the LPC work program for 2017/2018:

1. Housing Needs Phase 2 draft Project Charter;
2. Shoreline/Marine Planning Initiatives draft Project Charter pending discussion of goals and objectives.

CARRIED

4.2 Community Housing – Final Report - Briefing

The briefing was presented for review and discussion.

Trustee Mamoser left the meeting at 11:08 a.m.

By general consent Trustee Busheikin was chosen as Acting Chair of the meeting.

4.3 Goals and Objectives for Marine Shoreline Planning

Committee members discussed the above.

5. DISCUSSION ITEMS

5.1 First Nations and Public Engagement – Draft RFD from Executive Committee to Trust Council

Committee members discussed the above.

5.2 Strategic Plan updates by Council Committees - Briefing

LPC-2016-016

It was **MOVED** and **SECONDED**,

that the Local Planning Committee proposes the following changes to the 2014-2018 Strategic Plan:

1. Move from 2015/16 to 2016/17
 - T.2.1.1 – Develop a Project Charter to guide the work of LPC regarding shoreline/marine planning advice for LTCs/BIM
2. Add to 2017/2018
 - T.5.1.3 Implement activities in the community housing report delivered to Sept 2016 Trust Council
3. Move from 2016/17 to 2017/18

ADOPTED

- T.1.7.1 – Develop a planning tool kit to illustrate how to protect Coastal Douglas-fir and associated ecosystems
- T.2.1.2 – Undertake work outlined in the Project Charter regarding shoreline/marine planning
- 4. Move from 2017/18 to 2018/19
 - T.5.2.1 - Develop a project charter to guide the work of LPC regarding economic sustainability
 - T.5.2.2 – Undertake work outlined in the project charter regarding economic sustainability

CARRIED

5.3 Recommending 2017/18 budget needs to Financial Planning Committee in regards to Strategic Plan priorities

Committee members discussed the above and found no needs that require budget amendments at this point.

6. ON-GOING ITEMS - None

7. NEW BUSINESS

7.1 New Resource Material for Green Shores for Homes

LPC-2016-017

It was MOVED and SECONDED,

that staff provides information in regards to recommended quantity of guides to be printed; the estimated costs of printing; and any potential source of funds.

CARRIED

LPC-2016-018

It was MOVED and SECONDED,

that staff post the document to the Islands Trust website.

CARRIED

8. LOCAL PLANNING COMMITTEE - WORK PROGRAM

LPC-2016-019

It was MOVED and SECONDED,

that the work program be amended to replace “Appropriate Economic Development” as Top Priority #3 with “Coastal Douglas-fir and Associated Ecosystems”.

LPC-2016-020

It was MOVED and SECONDED,

that the motion be amended by adding “Appropriate Economic Development” to the Projects list.

CARRIED

The question on the motion, as amended, was then called.

CARRIED

ADOPTED

9. NEXT MEETING

Thursday, February 16, 2017 – Ladysmith City Hall

10. ADJOURNMENT

By general consent the meeting was adjourned at 12:50 pm.

Laura Busheikin, Acting Chair

CERTIFIED CORRECT:

Robert Barlow, Recorder