

ADOPTED



Local Planning Committee Minutes of Regular Meeting

Date: Thursday, February 07, 2013
Location: Islands Trust - Victoria
200 - 1627 Fort Street, Victoria, BC

Members Present: Louise Decario, Chair
David Graham, Executive Committee Representative (by telephone)
Mike Jones, Committee Member
Sue French, Committee Member
Gisele Rudischer, Committee Member
Jan Hagedorn, Committee Member (by telephone)
Peter Johnston, Committee Member (by telephone)
Sheila Malcolmson, Ex-Officio Member

Regrets: Brian Crumblehulme, Committee Member
George Grams, Vice-Chair
Pamela Janszen, Committee Member

Staff Present: David Marlor, Director of Local Planning Services
Stephanie Somers, Committee Secretary

Staff Absent: Kris Nichols, Local Planning Committee Planner

There were no members of the public in attendance.

1. CALL TO ORDER

The meeting was called to order at 10:03 am with Trustees Hagedorn, Graham, and Johnston attending via teleconference.

2. APPROVAL OF AGENDA

Chair Decario asked for any additions or changes to the agenda and the following changes were made.

- Bylaw Enforcement Update added as 5.1

By general consent the Committee approved the agenda as amended.

ADOPTED

3. MINUTES/COORDINATION

3.1. Minutes of Meetings/Resolution without Meeting

Chair Decario asked for any amendments to the minutes and the following changes were made.

- In 9.1 amend November date to 2013 from 2012
- Remove “of up to” from Resolution LPC 29/2012 in 5.1
- In 8.1 under the “add” bullet update secondary bullet two to read “add as #3”

Resolution LPC 1/2013

It was MOVED and SECONDED,

That the Local Planning Committee meeting minutes of November 7, 2012 be adopted as amended.

CARRIED

3.2. Follow-up Action List

The committee reviewed the follow up action list. Chair Decario asked for any comments or amendments and the following changes were made:

- February 8, 2012 meeting – On the first box labelled 5.2 change status to “On going”
- February 8, 2012 meeting – On the second box labelled 5.2 change status to read “After discussion with Trust Area Services”

4. WORK PROGRAM ITEMS

4.1. Overview of Ocean-Based Geo-Thermal Approaches

Director Marlor reviewed the request for decision noting eight out of the thirteen Local Trust Committees have regulations or policies on this or have proposed regulations or policies on ocean-based geo-exchange systems. He also noted that this report will not be going to Trust Council as this is to be distributed to Local Trust Committees for information only.

Resolution LPC 2/2013

It was MOVED and SECONDED,

That the Title in subject Changed to “Renewable-Energy-Technologies In The Trust Area - Ocean-based Geo-Exchange Systems”.

CARRIED

ADOPTED

The following amendments were made to the report:

- The committee would like the second sentence of the summary updated to make it clear that amendments that have happened or are in process are not for the associated islands, not that geo-exchange systems are not recommended for the associated islands.
- Update all instances of “geo-thermal” to “geo-exchange” in the report.

Resolution LPC 3/2013

It was MOVED and SECONDED,

That the Local Planning Committee direct staff to circulate the report as amended, Renewable-Energy-Technologies In The Trust Area - Ocean-based Geo-Exchange Systems, dated January 31, 2013, to all Local Trust Committees and planning staff with explanatory memorandum, so that they are aware of the implementation options for ocean loop geo-exchange systems and their status in other Local Trust Areas and that the report is to be posted on the website.

CARRIED

4.2. Development of Water Quality and Quantity Tool Kit

Director Marlor gave an overview of what may be involved in the project and noted that Planner Nichols would have a project charter ready for the next meeting.

4.3. Proactive Bylaw Enforcement of Illegal Structures on the Foreshore

Director Marlor asked the committee for direction for what work is to be done on this topic and noted that Planner Nichols will develop a project charter for the next meeting.

The committee would like to see regulations, enforcement and education issues addressed in this project.

5. DISCUSSION ITEMS

5.1. Bylaw Enforcement Update

Director Marlor gave an update on bylaw enforcement noting that staff is considering hiring a temporary bylaw enforcement officer while Bylaw Enforcement Manager Miles Drew is on leave.

ADOPTED

6. ON-GOING ITEMS

6.1. Development Approval Information Bylaw

Director Marlor gave an overview of the Request For Decision noting that this report is going to Council as there is direction being given to Local Trust Committees and not just being given for information.

The following amendments were made to the report:

- On page one under implementation/communications, change “clients and professionals” to read “applicants”
- Resolution LPC 29/2012 on page 2 to be changed to be consistent with resolution LPC 29/2012, as amended earlier in this meeting

Resolution LPC 4/2013

It was MOVED and SECONDED,

That Local Planning Committee ask Trust Council to direct Local Planning Committee to propose amendments to council policy 2.1viii on Development Approval Information Bylaws, specifically to attach a new model bylaw based on the Galiano and North Pender Development Approval Information Bylaws.

CARRIED

Resolution LPC 5/2013

It was MOVED and SECONDED,

That the Local Planning Committee forward the Request For Decision “Local Trust Committees consideration of Development Approval Information Bylaws”, as amended to March Trust Council.

CARRIED

Committee broke for lunch at 11:35 pm and reconvened at 12:03 pm

6.2. Integrated Watershed & Shoreline Stewardship Working Group

Director Marlor gave an update noting the Local Trust Committee workshop dates and that the working group would be meeting one last time in April after all local trust committees have held workshops.

A briefing will be provided at the next meeting.

6.3. Green Shores for Homes

Director Marlor gave an update noting most of the funding we received was for mapping and that we are expecting the credits to be ready by the end of March 2013. A report will come to an upcoming Local Planning Committee meeting after the credits are released.

ADOPTED

6.4. Letter of Agreement with Ministry of Transportation and Infrastructure

Director Marlor gave an update noting the Local Planning Services Management team would be meeting with the Ministry of Transportation and Infrastructure in the spring.

6.5. LPS 3 year Project Status Report

Director Marlor presented the Local Planning Services Three-year Project Status Report.

Resolution LPC 6/2013

It was MOVED and SECONDED,

That the Local Planning Committee forward the Local Planning Services three-year Project Status Report to Trust Council.

CARRIED

8. LOCAL PLANNING COMMITTEE - WORK PROGRAM

Director Marlor presented the work program.

Resolution LPC 7/2013

It was MOVED and SECONDED,

That the Local Planning Committee amend the work program priorities by moving “Renewable Energy Technologies in the Trust Area” to priority number three and moving “Develop Mechanism for Proactive Bylaw Enforcement of Illegal Structures on the Foreshore” to priority number one.

CARRIED

Resolution LPC 8/2013

It was MOVED and SECONDED,

That the Local Planning Committee amend the work program by updating the current status under “Renewable Energy Technologies in the Trust Area” to read “Model policy and regulatory wording to address micro-hydro power projects”.

CARRIED

The following changes were made to the work program:

- Include “discussions around access to water” to “Letter of Agreement with Ministry of Transportation and Infrastructure”
- Update “Fall 2012” to read “Spring 2013” in “Letter of Agreement with Ministry of Transportation and Infrastructure”
- Update “begin in Fall 2012” to read “completed by the end of March 2013” in “Integrated Watershed & Shoreline Stewardship Protection Approach”

ADOPTED

Resolution LPC 9/2013

It was **MOVED** and **SECONDED**,

That the Local Planning Committee forward the Local Planning Committee work program, as amended, to Trust Council.

CARRIED

9. NEXT MEETING

The next meeting will take place May 9, 2013.

6. ON-GOING ITEMS

6.6. Trust-Wide OCP Review Process Best Practices Model

Director Marlor gave an overview of the briefing, noting that there is a “planners tool kit” available on the network and that planners meet quarterly and have discussions around issues in their offices.

10. ADJOURNMENT

By general consent the meeting was adjourned at 12:54pm.

Louise DeCario, Chair

Certified Correct

Stephanie Somers, Secretary and Recorder