ADOPTED

Mayne Island Local Trust Committee

Minutes of Regular Meeting

Date:	**June 26, 2023**
Location:	**Mayne Island Agricultural Hall** **430 Fernhill Road, Mayne Island BC**
Members Present:	**Tobi Elliott, Chair** **David Maude, Local Trustee** **Jeanine Dodds, Local Trustee**
Staff Present:	**Narissa Chadwick, Island Planner** **Charly Caproff, Planner 1** **Pat Todd, Recorder**
Others Present:	**There were six (6) members of the public present.**

1. CALL TO ORDER

Chair Elliott called the meeting to order at 1:40 pm. She acknowledged that the meeting was held on the territory of the Coast Salish First Nations.

2. RISE AND REPORT – none

3. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

New Business 14.1 Wood Dale Drive Issues

By general consent, the agenda was adopted as amended.

4. TOWN HALL AND QUESTIONS

Rick, resident on Horton Bay, questioned status of buoys, sunken boats, swim floats. Finding lines of communication confusing.

- Queries can be directed to staff, if broader information can email LTC
- Number of agencies involved: Dead Boats Society, Department of Fisheries and Oceans (DFO), Ministry of Transportation and Infrastructure (MoTI)
- Issue on Land Use Bylaws (LUB) Review
- Bylaw on hold while determining jurisdictions

- Widespread issue
- Legal opinion being sought regarding buoys, moorings, floats

5. COMMUNITY INFORMATION MEETING – None

6. PUBLIC HEARING – None

7. MINUTES

7.1 Local Trust Committee Special Meeting Minutes Dated April 19, 2023

The following amendments to the minutes were presented for consideration:

- Members Present – Chair Elliott, add second "t" to last name
- Call to Order: Chair Maude – change to Chair Elliott and first sentence … at 3:00 pm. change he to "she"

By general consent, the minutes of April 19, 2023 were adopted as amended.

7.2 Local Trust Committee Special Meeting Minutes Dated May 29, 2023

The following amendments to the minutes were presented for consideration:

- Page 3: comments by Deborah Goldman – to read: Rural Islands Economic Partnership Forum
- Page 3: bottom of page – to read David Burrows

By general consent, the minutes of Special Meeting May 29, 2023 were adopted as amended.

7.3 Local Trust Committee Minutes Dated May 29, 2023

The following amendments to the minutes were presented for consideration:

- Page 5: Chair's Report: first sentence – to read The Rural Island Economic Partnership Forum
- Page 8: Motion to Close Meeting…. that the meeting - "be"

By general consent, the minutes of regular meeting dated May 29, 2023 were adopted.

7.4 Section 26 Resolutions-without-meeting Report – None

7.5 Advisory Planning Commission Minutes – None

8. BUSINESS ARISING FROM THE MINUTES

8.1 Follow-up Action List Dated June 2023

Work progressing regarding letter to RCMP.

Trustee Maude to send letter to Capital Regional District (CRD) Director Brent regarding siting and use permits.

9. DELEGATIONS – none

10. CORRESPONDENCE

Correspondence received concerning current applications or projects is posted to the LTC webpage.

11. APPLICATIONS AND REFERRALS

11.1 MA-RZ-2020.1 (Mayne Island Housing Society) - Proposed Bylaws 181, 182 and 183

Deborah Goldman spoke on behalf of Mayne Island Housing Society (MIHS) as to the interesting/lengthy process, community involvement and expressed appreciation to the family for the generous donation. Acknowledged the efforts of the MIHS Board of Directors for the past three years. Appreciation for Deborah's drive was added. This is a major milestone and thanks offered to Planner Chadwick ad Trustees for efforts. Subdivision process has begun.

LTC offered appreciation for plans to restore Wetlands adding that project includes a number of gains for the community.

MA-2023-034
It was Moved and Seconded,
that the Mayne Island Local Trust Committee Bylaw No. 181, cited as "Mayne Island Official Community Plan Bylaw No. 144, 2007, Amendment No. 1, 2021", be adopted.

CARRIED

MA-2023-035
It was Moved and Seconded,
that the Mayne Island Local Trust Committee Bylaw No. 183, cited as "Mayne Island Land Use Bylaw No. 146, 2008, Amendment No. 1, 2021, be adopted.

CARRIED

11.2 MA-DVP-2023.4 (Loubardeas)

Planner Caproff reviewed the request for a height variance of a proposed accessory building. Request would minimize footprint and applicant is available via Zoom if there are any questions.

MA-2023-036
It was Moved and Seconded,
that the Mayne Island Local Trust Committee approve issuance of MA-DVP-2023.4 (Loubardeas).

CARRIED

12. LOCAL TRUST COMMITTEE PROJECTS

12.1 Land Use Bylaw Review

Planner Chadwick spoke to the staff report and reviewed the potential items for LUB review.

Discussion

- Jurisdiction for shorelines/structures. Jurisdictional responsibility to be defined
- Some items to clarify through definition/some to broaden out – make more generic
- Some topics could refer to Advisory Planning Commission (APC): patios, livestock, accessory building height, contractors' yards, water craft
- To include in OCP – prior to development speak with neighbours (example Hornby Island)
- First Nations acknowledgement has been drafted
- Mooring buoys: could lead to "live aboards": to be discussed at Trust Council in September – legal opinion forthcoming

MA-2023-037
It was Moved and Seconded,
that the Mayne Island Local Trust Committee request staff develop a Project Charter for the 2023 Mayne Island Official Community Plan and Land Use Bylaws Minor Amendments Project.

CARRIED

MA-2023-038
It was Moved and Seconded,
that the Mayne Island Local Trust Committee request staff to include topics identified by the Local Trust Committee at the June 26, 2023 Local Trust Committee regular meeting in the Official Community Plan and Land Use Bylaws Minor Amendments Project.

CARRIED

13. REPORTS

13.1 Work Program Reports

13.1.1 Active Projects Report Dated June 2023 - received for information

13.1.2 Future Project List Report Dated June 2023 – received for information

13.2 Applications Report Dated June 2023 – received for information

13.3 Trustee and Local Expense Report Dated April 2023 – received for information

13.4 Adopted Policies and Standing Resolutions – received for information

13.5 Local Trust Committee Webpage - none

13.6 Chair's Report

Chair Elliott noted Trust Council is meeting June 27th – 29th on Gabriola Island. Past month has had fewer meetings. IT Housing Working Group reviewed the HousingTool Kit staff have been developing – excellent resource/organized/templates/inclusion of alternative homes/how to put flexibility in OCP.

13.7 Trustee Report

Trustee Maude spoke to the Campbell Bay Music Festival – another well organized, well conducted, successful year. The first installment of Welcome Poles occurred and event was attended by approximately 100 people. This is a joint project with Agricultural Society and Music Festival. There will be two poles, carved by Chazz Elliott, Addie Elliott, and Matthew Parlby-Elliott, located at the entrance to the fair grounds.

Trustee Dodds reported on having attended the Mad Hatter Tea Party, a fund raiser for the Day Care Centre. It was noted that islanders have "adopted" the day care. There was a Community breakfast regarding the Health Care Centre – how to enhance services across the island. Fallow Deer – Dogwood Initiative – looking to CRD for funding. Flexibility to process meat would be helpful and management plan has been developed.

13.8 Electoral Area Director's Report

CRD Director Brent also referred to the Health Clinics Meeting. Over past number of years islands have given $7 million to support hospitals however none of these funds have been returned to support island health clinics. CRD connecting with VIHA for Health Centres to get Capital Projects. Another meeting is planned to discuss Mental Health and Housing. CRD model for housing is to give dollars and then look for matching funds. Rural areas are less likely to meet criteria of other funding agencies. Regional Housing is looking to align with flexible housing. Reported organizations are working well together.

13.9 Islands Trust Conservancy Report

Chair Elliott noted there are two vacancies which Trust Council will address.

14. NEW BUSINESS

14.1 Wood Dale Drive Issues

Discussion as to Red Zone and possibility of LTC/IT liability for people/structures within zone. Connecting with CRD, and Vancouver Island Health Authority (VIHA) regarding bylaw enforcement.

MA-2023-039
It was Moved and Seconded,
that the Mayne Island Local Trust Committee request a legal opinion for responsibility of Mayne Island Local Trust Committee regarding residential zoning within Red Zone on Wood Dale Drive.

CARRIED

15. UPCOMING MEETINGS

15.1 Next Regular Meeting Scheduled for July 31, 2023 at the Agricultural Hall, Mayne Island

16. TOWN HALL

Discussion on letter being sent to CRD Parks regarding management in culturally significant areas. CRD Director stated letter should be sent to Mayne Island Parks and Recreation Commission as tree cutting is their responsibility.

17. CLOSED MEETING – None

18. ADJOURNMENT

By general consent, the meeting was adjourned at 3:35p.m.

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Tobi Elliott, Chair

Certified Correct:

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Pat Todd, Recorder