

ADOPTED



North Pender Island Local Trust Committee Minutes of a Regular Meeting

Date: November 26, 2015
Location: North Pender Anglican Church
4703 Canal Road, North Pender Island, BC

Members Present: George Grams, Chair
Derek Masselink, Local Trustee
Diane Barber, Local Trustee

Staff Present: Justine Starke, Island Planner
Shannon Brayford, Recorder

Others Present: Twenty-six (26) members of the public present

1. CALL TO ORDER

Chair Grams called the meeting to order at 4:01 pm. He acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations and introduced the Trustees and staff present.

2. APPROVAL OF AGENDA

An addendum package, which was circulated to the Local Trust Committee and made available to the public, was noted.

By general consent the agenda was approved as presented.

3. TOWN HALL AND QUESTIONS

John Aftias shared concerns that a lot adjacent to his property could be selected for the waste transfer facility site. He also provided reasons for believing that Michael Sketch, Elizabeth Montague, and members of the Pender Island Recycling Society should not sit on the Waste and Resource Management Commission (WRMC).

Michael Sketch asked to draw the Chair Grams attention to the Saturna Trust Council Report of June 2014 regarding a conflict of interest issue on South Pender Island. Mr. Sketch noted that the report had concluded that Islands Trust staff should provide resources regarding conflict of interest and that these had not been provided to the Waste and Resource Management Commission (WRMC).

Julie Roper addressed the Age Friendly Report. She commented that there was no relationship between the report and the recommendations, particularly those regarding

density and by-law amendments. Ms. Roper encouraged the LTC to keep this in mind when considering the report.

Ben McConchie noted that he was a member of the North Pender Advisory Planning Commission (APC), but that he was not speaking on the APC's behalf. He encouraged the LTC to continue supporting the collaborative process between South and North Pender through the WRMC and suggested involving the APC as they are available and not currently being accessed.

4. CLOSED MEETING

NP-2015-070

It was MOVED and SECONDED

THAT the meeting be closed to the public in accordance to the *Community Charter*, Part 4, Division 3, S. 90(1) (a) & (d) for the purpose of considering:

- Advisory Planning Commission Memberships,
- Adoption of In Camera Minutes dated October 29, 2015.

And that the Recorder and Staff attend the meeting. And further that the North Pender Island Special Advisory Planning Commission (Waste and Resource Management Commission) Members join in the meeting upon invitation.

CARRIED

4.1 Recall to Order

Chair Grams recalled the meeting to order at 5:52 pm and noted that the meeting was being recorded with a digital recorder.

4.2 Rise and Report

Chair Grams read the following resolution from the in camera meeting:

NP-IC-2015-021

It was MOVED and SECONDED

THAT, given the recorded difficulties with the conduct and progress of the Waste and Resource Management Commission, the North Pender Local Trust Committee requests staff to report on alternative options for examining the waste management process issues on island in the event it is necessary to dissolve the Waste and Resource Management Commission.

CARRIED

5. COMMUNITY INFORMATION MEETING

none

6. PUBLIC HEARING

none

7. MINUTES

7.1 Local Trust Committee Minutes

7.1.1 Special Local Trust Committee Meeting Draft Minutes Dated October 26, 2015

By general consent the minutes of October 26, 2015 were adopted.

7.1.2 Local Trust Committee Meeting Draft Minutes Dated October 29, 2015

By general consent the minutes of October 29, 2015 were adopted.

7.1.3 Special Local Trust Committee Meeting Draft Minutes Dated November 7, 2015

By general consent the minutes of November 7, 2015 were adopted.

7.2 Section 26 Resolutions-without-meeting Report

none

7.3 Advisory Planning Commission Minutes

none

8. BUSINESS ARISING FROM THE MINUTES

8.1 Follow-up Action List Dated November 2015

It was recommended that item "Meeting Dates" be removed from the list.

9. DELEGATIONS

none

10. CORRESPONDENCE

none

11. APPLICATIONS AND REFERRALS

11.1 Salt Spring Island Local Trust Committee Bylaw No. 485 Referral

Chair Grams provided an overview and a brief discussion was held.

By general consent the LTC will respond to the referral with "Interests Unaffected."

11.2 NP-RZ-2012.2 (Clam Bay) – Staff Memo – Bylaw No. 197

Note: Item 11.2 was addressed following item 12.3.

12. LOCAL TRUST COMMITTEE PROJECTS

12.1 Age Friendly Planning - Presentation by James Van Hemert

James Van Hemert gave a brief presentation and noted that the recommendations of the report came from the information gathered from this community and also from the best practices of age-friendly planning.

Julie Roper stated that she objected to the Land Use Bylaw (LUB) recommendations for the following reasons:

- The sample size for the report's data was only 1.5% of the population.
- The bylaw revisions could not be limited to seniors, but could be used to increase residential density across the community,
- If all recommended revisions were applied it could increase the population of the island six times.

At Chair Grams' invitation, Planner Starke explained that the report provides recommendations only and that the LTC would review those recommendations.

James Van Hemert continued his presentation which included an overview of the plan's benefits and its top priorities of community transportation and active mobility.

The LTC thanked James Van Hemert for his work.

12.2 Waste Management – Updated Project Charter

Planner Starke provided an update and rationale for the revisions. She acknowledged the issues facing the WRMC, but noted that the Commission has been making progress. She also noted that the South Pender LTC had committed \$1000 in support of the project.

A discussion was held as to whether the amended Project Charter should be endorsed now or whether the LTC should reconsider it at a later date, given the ongoing issues.

NP-2015-071

It was MOVED and SECONDED

THAT the North Pender Island Local Trust Committee endorse the amended Project Charter Version 2 dated November 26, 2015 (Land Use Planning for Waste Management).

CARRIED

NP-2015-072

It was MOVED and SECONDED

THAT the North Pender Island Local Trust Committee amend Schedule 1 (Commission Work Plan) of the Terms of Reference (approved September 10, 2015) with the updated timeline in Version 2 of the Project Charter.

CARRIED

12.2 Housing – Update Staff Report re Short Term Vacation Rentals (STVR)

Planner Starke provided an overview of the community meeting that was held on November 7, 2015. She noted that staff had received positive feedback from the community and that the next community meeting on STVRs would be held in the new year.

A discussion was held regarding the project's general schedule.

NP-2015-073

It was MOVED and SECONDED

THAT the North Pender Island Local Trust Committee endorse the amended Project Charter Version 2 dated November 17, 2015 (Housing: Short Term Vacation Rentals)

CARRIED

Note: At this time item 11.2 was addressed.

Note: At 6:27 pm Trustee Masselink recused himself from the discussion of Item 11.2.

Returning to Item 11.2 Chair Grams invited Planner Starke to provide an overview of the application.

NP-2015-074

It was MOVED and SECONDED

THAT the North Pender Island Local Trust Committee proposed Bylaw No. 197, cited as "North Pender Island Official Community Plan Bylaw No. 171, 2007, Amendment No. 1, 2014" be Adopted.

CARRIED

NP-2015-075

It was MOVED and SECONDED

THAT the North Pender Island Local Trust Committee proposed Bylaw No. 195, cited as "North Pender Island Land Use Bylaw 103, 1996, Amendment No. 2, 2014 be Adopted.

CARRIED

Note: Trustee Masselink returned to the meeting at 6:31 pm.

13. REPORTS

13.1 Work Program Report

12.1.1 Top Priorities Report Dated November 2015

A discussion was held regarding the Age Friendly Plan and the project's next steps.

NP-2015-076

It was MOVED and SECONDED

THAT the North Pender Island Local Trust Committee seek input from the North Pender Island Advisory Planning Commission on the completed Age and Disability Friendly Planning Report and seek advice on how to move forward and seek advice on an additional top priority.

CARRIED

12.1.2 Projects List Report Dated November 2015

For information.

13.2 Applications Report Dated November 2015

For information.

13.3 Trustee and Local Expense Report Dated October 2015

For information.

13.4 Adopted Polices and Standing Resolutions

For information.

13.5 Local Trust Committee Webpage

Trustee Masselink noted the difficulty referencing material attached to the calendar when using social media. A discussion was held to clarify the issue and formulate a solution.

By general consent the North Pender Island Local Trust Committee direct staff to post meeting agenda packages with direct links rather than calendar links only.

Chair Grams asked for clarification on why the WRMC meeting was not posted to the website. It was noted that the previous week's circumstances were extraordinary and not expected to occur again.

A discussion was held regarding the process for posting the digital recordings of the meetings. Planner Starke said that she expected the digital recordings would

be posted approximately one week after the meeting, but noted that the project was still in its pilot phase.

13.6 Chair's Report

Chair Gram provided an overview of the meetings which he had recently attended, as well as an update of the ongoing projects in which he is involved.

- Meeting with Minister Fassbender to provide an update on the Salt Spring Island governance study.
- Meeting with Minister Fassbender regarding potential renaming of the Trust Fund Board.
- Meeting regarding anchorage in the Salish Sea and plans to intensify tanker traffic in Plumper Sound.
- The Incorporation Study Committee held two open houses on Salt Spring Island which were well attended and well received.

13.7 Trustee Report

Trustee Masselink commented that it had been an interesting and challenging week. He noted that the public could refer to his Trust Report in the Pender Post for an update of his activities.

Trustee Barber remarked that it had been a busy week and expressed her hope that the WRMC would move forward successfully. She noted that the WRMC meeting that had been anticipated for November 27, 2015 would not be held due to insufficient public notice.

13.8 Trust Fund Board Report

13.8.1 Briefing re Costal Douglas Fir & Associated Ecosystems Partnership Conservation Strategy

For information.

14. NEW BUSINESS

14.1 Revised Annual 2016 Local Trust Committee Meeting Schedule & Memo

NP-2015-077

It was MOVED and SECONDED

THAT the North Pender Island Local Trust Committee adopt the revised 2016 meeting schedule as presented.

CARRIED

15. UPCOMING MEETINGS

15.1 Next Regular Meeting Scheduled for January 28, 2016, location to be determined.

A discussion was held regarding the time of the meeting and it was noted that his would be a morning meeting at 9:45 am.

16. TOWN HALL

Michael Sketch referred to Chair Grams' "Chair's Report" from October 29, 2015. He asked Chair Grams to clarify details regarding Islands Trust Executive's meeting with the Agricultural Land Commission (ALC).

Chair Grams provided an overview of the meeting and the outcome.

Mr. Sketch noted that the Farm Plan 2008 recommends that Pender Island follow a similar process and questioned whether the LTC had an opinion on seeking such delegated authority.

Trustee Masselink commented that the Farm Plan 2008 does not make that recommendation and a discussion of this was held.

Chair Grams noted that the issue had not been discussed by this LTC.

Julie Roper remarked that she was a member of the North Pender Island APC and that there is a general concern on the island regarding water. She expressed her hope that the LTC was keeping water in mind when considering any development.

The LTC acknowledged this comment and noted that potable water is on their Projects List.

Anne Burdett asked for clarification on the point that the WRMC was being given two months before the LTC considered whether to dissolve the Commission or not.

The LTC clarified that the next scheduled meeting of this LTC was two months away and that the issue would be revisited at that time.

17. ADJOURNMENT

By general consent the meeting was adjourned at 7:06 pm.

CARRIED

George Grams, Chair

Certified Correct:

Shannon Brayford, Recorder