



ADOPTED

North Pender Island Local Trust Committee

Minutes of Regular Meeting

Date: May 5, 2023
Location: Anglican Parish Hall
4703 Canal Road, RR 1, North Pender Island BC

Members Present: David Maude, Chair
Deb Morrison, Local Trustee
Aaron Campbell, Local Trustee

Staff Present: Robert Kojima, Regional Planning Manager
Brad Smith, Island Planner
Narissa Chadwick, Island Planner (via Zoom)
Warren Dingman, Bylaw Enforcement Manager
Fran Munro, Recorder

Others Present: Approximately 5 members of the public were present.

1. CALL TO ORDER

Chair Maude called the meeting to order at 10:30 a.m. He acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

By general consent, the agenda was adopted as presented.

3. TRUSTEE REPORT

Trustee Campbell advised he has been meeting with people and receiving emails and letters. Most of their issues revolve around housing. He attended the Housing Summit.

Trustee Morrison advised of work on Fire Smart and the Forest Management issues.

4. CHAIR'S REPORT

There is agreement on a common sense approach for all and that everyone is working well together.

The housing project on Mayne Island is taking giant steps. The Budget from the last Trust Council meeting was a smoother process and sets the foundation for next year.

5. ELECTORAL AREA DIRECTOR'S REPORT - None

6. TOWN HALL AND QUESTIONS

Michael Sketch discussed the proposed Groundwater DPA and how many trees can be removed per hectare. Lots larger than 3 acres can remove 5 trees per hectare. He questioned if this could be increased for firewood use.

7. COMMUNITY INFORMATION MEETING – None

8. PUBLIC HEARING – None

9. MINUTES

9.1 Local Trust Committee Special Meeting Minutes Dated March 11, 2023 (for Adoption)

By general consent, the minutes were adopted as presented.

9.2 Local Trust Committee Minutes Dated March 17, 2023 (for Adoption)

By general consent, the minutes were adopted as presented.

9.3 Local Trust Committee Public Hearing Record Dated March 17, 2023 (for Receipt)

Received for information.

9.4 Section 26 Resolutions-without-meeting Report - None

9.5 Advisory Planning Commission Minutes – None

10. BUSINESS ARISING FROM THE MINUTES

10.1 Follow-up Action List Dated April 2023

Planner Smith advised there were none to report on.

11. DELEGATIONS - None

12. CORRESPONDENCE

Correspondence received concerning current applications or projects is posted to the LTC webpage.

12.1 Various Correspondence re North Pender Forestry Concerns – A total of 48 pieces of public correspondence have been received and provided to the LTC as a combined file.

Chair Maude advised the process at this point is to listen. He advised that all letters and emails should be forwarded to everyone. Trustee Morrison encouraged people to reach out.

Trustee Campbell likes to get correspondence via email and encourages it. It is more efficient than oral communication.

13. APPLICATIONS AND REFERRALS

13.1 Saturna Island Local Trust Committee Referral for Draft Bylaw No. 138 – For Response (attached)

A long-time property owner on Saturna Island has applied to have his property rezoned to allow for two lots to be created on the waterfront rather than inland.

Trustee Morrison advised this is an ongoing dilemma, getting referrals with no context and the policy needs to be revisited.

Trustee Campbell advised all the information is needed to make a decision.

NP-2023-050

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee interests are unaffected by the Saturna Island Local Trust Committee Draft Bylaw No. 138.

CARRIED

14. LOCAL TRUST COMMITTEE PROJECTS

14.1 Groundwater Project - Staff Report (attached)

Planner Chadwick reported on the Groundwater Project. She stated the regulations are included in the Land Use Bylaw and will be going to a public hearing. She also inquired of the LTC how to move forward with the Official Community Plan amendments, and what the recommended boundaries should be.

Trustee Campbell asked what an amendment would mean and stated it can't be moved forward simply. He questioned whether a local project can piggyback on another major project.

Trustee Morrison asked if it would be a minor or major project, but that it needs more discussion.

Regional Planning Manager Kojima advised the focus could shift from the Development Permit changes to a communication project.

NP-2023-051

It was MOVED and SECONDED,

That the North Pender Island LTC amend the scope of the Groundwater Sustainability Implementation Project to focus on community consultation, and that Staff report back with a modified work plan.

CARRIED

15. REPORTS

15.1 Work Program Report (attached)

15.1.1 Active Projects Report Dated April 2023

Update Groundwater Project – received for information.

15.1.2 Future Projects Report Dated April 2023

Received for information.

15.2 Applications Report Dated April 2023 (attached) - None

15.3 Trustee and Local Expense Report Dated Feb 2023 (attached) - None

15.4 Adopted Policies and Standing Resolutions

15.4.1 Standing Resolutions - Staff Report (attached)

Staff presented a report with recommendations concerning standing resolutions.

NP-2023-052

It was MOVED and SECONDED,

That the North Pender Island LTC rescind the following standing resolutions:

- a. 2005-005
- c. 2007-146
- d. 2011-050
- f. 2020-011
- g. 2020-012
- h. 2020-026

CARRIED

15.4.2 Adopted Policies and Standing Resolutions (attached)

15.5 Local Trust Committee Webpage – None

15.6 Islands Trust Conservancy Report – None

16. NEW BUSINESS

16.1 North Pender LTC Protocol Agreements

Trustee Morrison asked about Protocol Agreements.

NP-2023-053

It was Moved and Seconded,

That the North Pender Island Local Trust Committee invite Director Paul Brent of the CRD to the North Pender Island LTC Minutes to discuss Protocol Agreements between the Islands Trust and the CRD.

CARRIED

16.2 Options for forest and tree management on North Pender Island

Staff presented a staff report with options. Discussion ensued regarding recent tree removal on Schooner Way and tree protection on the island more generally. Communication with property owners was a key concern.

NP-2023-054

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee invite the local realtors, the Pender Island Conservancy and the Fire Department to the July 28 LTC meeting to discuss communications with new land owners.

CARRIED

16.3 Draft Annual Report Wording - for approval (attached)

NP-2023-055

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee approve the format and outline of contents for the 2022/23 Annual Report.

CARRIED

16.4 North Pender Island LTC Freedom of Information and Protection of Privacy Bylaw No. 233 - Request for Decision (attached)

NP-2023-056

It was MOVED and SECONDED,

That North Pender Island Local Trust Committee Bylaw No. 233, cited as “North Pender Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No. 233, 2023” be read a first time.

CARRIED

NP-2023-057

That North Pender Island Local Trust Committee Bylaw No. 233, cited as “North Pender Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No. 233, 2023” be read a second time.

CARRIED

NP-2023-058

That North Pender Island Local Trust Committee Bylaw No. 233, cited as “North Pender Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No. 233, 2023” be read a third time.

CARRIED

NP-2023-059

That North Pender Island Local Trust Committee Bylaw No. 233, cited as “North Pender Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No. 233, 2023” be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

CARRIED

16.5 Topic Discussion for June 24, 2023 Special Meeting

Maps should be made available for conversation for the June 24, 2023 meeting, and Housing, Groundwater Sustainability and Forestry should be discussed at this meeting. It was requested to place these topics into a Pender Post ad by the May 19 deadline.

CRD and Fire Smart are requested to be added to the Agenda.

17. UPCOMING MEETINGS

17.1 Next Regular Meeting Scheduled for May 26, 2023 at the Anglican Hall, Pender Island beginning at 10:00 a.m.

NP-2023-060

It was MOVED and SECONDED,

That North Pender Island Local Trust Committee schedule all Regular Business Meetings of the NPI LTC to commence at 10:00 a.m.

CARRIED

18. TOWN HALL

Mary Beth Rondeau addressed the Groundwater issue

Michael Sketch added further to speaker Rondeau’s comments. He stated there are 3 waterfront lots which have reverse osmosis. He was not sure if it was from the ocean or a well. He further stated that ocean water cannot be de-salinated safely, and feels the public should be informed of this issue.

Kathy Kronk feels that the Province, the CRD and Islands Trust are not doing their part.

19. CLOSED MEETING (Distributed Under Separate Cover)

19.1 Motion to Close Meeting

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3 s. 90(1) (a)(d)(f) for the purpose of considering:

- Adoption of In-Camera Meeting Minutes Dated March 17, 2023
- Appointment of APC Members
- Bylaw Enforcement

AND that the recorder and staff attend the meeting.

CARRIED

19.2 Recall to Order

Chair Maude recalled the meeting to order at 1:00 p.m.

19.3 Rise and Report

APC appointments have been deferred.

20. ADJOURNMENT

By general consent, the meeting was adjourned at 12:45 p.m.

David Maude, Chair

Certified Correct:

Fran Munro, Recorder