



IslandsTrust

Islands Trust, Northern Office

700 North Rd, Gabriola, BC V0R 1X3

Visit our website: www.islandstrust.bc.ca

Contact us: northinfo@islandstrust.bc.ca

Phone: 250 247-2063

Expressions of Interest – Cleaning Services

The Islands Trust is seeking Expressions of Interest to provide professional cleaning services for the Islands Trust Northern Office located at 700 North Road, Gabriola Island. Cleaning services are required year round for approximately 5 hours per week outside of regular office hours. Office hours are 8:30 a.m. to 4:30 p.m. Monday to Friday.

Cleaning services will consist of sweeping, vacuuming, dusting, washing floors, bathroom/kitchen cleaning, garbage/recycling removal, and other duties from time to time as requested by staff. The contractor is required to supply all janitorial supplies, cleaning products and equipment to perform their duties.

Please submit your expression of interest including a resume that outlines details of your related work experience, references, availability, and expected hourly rate including details of what the rate includes by email to northinfo@islandstrust.bc.ca by **Tuesday, January 24 at 2:00 p.m.**