



<b>Policy:</b>	4.1.16
<b>Approved By:</b>	Trust Council
<b>Approval Date:</b>	June 18, 2025
<b>Amendment Date(s):</b>	
<b>Policy Holder:</b>	Director, Legislative and Information Services

## MODEL PUBLIC NOTICE BYLAW

### Purpose

A model Public Notice Bylaw to guide for local trust committees in adoption of a Public Notice Bylaw as an alternative to the default notice requirements under s.94 of the *Community Charter*.

### A. Policy

1. Under the *Islands Trust Act* and *Community Charter*, the authority to adopt public notice bylaws rests with the local trust committees.
2. To provide administrative harmonisation where possible between local trust committees, Trust Council has adopted a model Public Notice Bylaw.
3. Public notice bylaws adopted by local trust committees should follow the model attached to this policy; variation in actual methods to provide notice may be considered to reflect local needs in different local trust areas.

### B. Procedure

1. Procedure to adopt public notice bylaw is as established by legislation.

### C. Attachments/Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

Attachment 1: Model Public Notice Bylaw.

Attachment 1

\_\_\_ ISLAND LOCAL TRUST COMMITTEE

PUBLIC NOTIFICATION BYLAW

BYLAW NO. XXX

A Bylaw to provide for an alternative means of publishing a public notice.

WHEREAS pursuant to section 94.2 of the Community Charter, the \_\_\_ Island Local Trust Committee may adopt a Bylaw to provide an alternative means of publishing a public notice;

AND WHEREAS, pursuant to section 94.2(3) of the Community Charter and section 2 of the Public Notice Regulation, B.C. Reg. 52/2022, the \_\_\_ Island Local Trust Committee considers the means of publication set by this Bylaw to be reliable, suitable for providing notices, and accessible;

NOW THEREFORE, the \_\_\_ Island Local Trust Committee in open meeting assembled, enacts as follows:

- 1. This bylaw may be cited as "\_\_\_ Island Local Trust Committee Public Notification Bylaw No. XXX, 20\_\_".
2. The means of publication for public notice requirements under the Community Charter, Local Government Act, or any other enactment may be given by the following methods:
(i) electronically by posting the notice on the Islands Trust website; and
(ii) electronically by posting the notice on Islands Trust's social media platform.

READ A FIRST TIME THIS \_\_\_ DAY OF \_\_\_, 20\_\_
READ A SECOND TIME THIS \_\_\_ DAY OF \_\_\_, 20\_\_
READ A THIRD TIME THIS \_\_\_ DAY OF \_\_\_, 20\_\_
ADOPTED THIS \_\_\_ DAY OF \_\_\_, 20\_\_

CHAIRPERSON

SECRETARY