



Policy:	6.12.2
Approved By:	Trust Council
Approval Date:	December 5, 1992
Amendment Date(s):	June 17, 2005; March 11, 2015
Policy Holder:	Director of Trust Area Services

UBCM/AVICC MEMBERSHIP AND RESOLUTIONS

A. Policy

1. Membership

- 1.1 The Islands Trust Council will purchase an annual membership with the Union of British Columbia Municipalities (UBCM) and its local chapter, the Association of Vancouver Island and Coastal Communities (AVICC), subject to Trust Council approval of the expenditure during the annual budget process.
- 1.2 A local trust committee (LTC) may decide to purchase annual memberships with the UBCM and its local chapter, the AVICC, by passing a resolution to make the related expenditure from its Local Expense Special Projects account.

2. Convention Attendance

- 2.1 Members of the Executive Committee and senior staff will represent the Islands Trust Council at the annual AVICC and UBCM conventions, subject to Trust Council approval of the expenditure during the annual budget process.
- 2.2 A LTC may decide to have one or more of its members attend the annual AVICC and/or UBCM conventions by passing a resolution to make the related expenditures from its LTC trustee Expenses account.

3. Positions Regarding Proposed AVICC and UBCM Resolutions

- 3.1 Members of the Executive Committee will represent the Islands Trust Council when resolutions are put to a vote at AVICC or UBCM conventions.
- 3.2 Each year, staff will place the annual AVICC or UBCM's resolution publications on the next Executive Committee agenda. The Executive Committee may seek staff advice for Executive Committee members who will attend the relevant convention about whether specific resolutions are consistent with past or current Trust Council positions, and/or relevant to the jurisdiction and Object of the Islands Trust.
- 3.3 All Islands Trust elected officials and staff that speak or vote at a convention in regards to AVICC and UBCM resolutions must ensure that their positions and statements are consistent with the position and jurisdiction of the body that they represent at the convention, with the Islands Trust Policy Statement, and with the jurisdiction of the Islands Trust.

- 3.4 Islands Trust elected officials attending the UBCM or AVICC conventions are encouraged to coordinate, in advance of the convention, planned public statements during the resolutions sessions, and to ensure that statements made comply with the policies in the External Communications section of the Islands Trust Council Communications Policy 6.10.2 and the Islands Trust Council Standards of Conduct Policy 2.1.2.

4. Islands Trust Initiatives Regarding Resolutions

- 4.1 Trustees and staff are encouraged to propose resolutions for submission to the AVICC or UBCM conventions to the Executive Committee by the end of each calendar year.
- 4.2 All Islands Trust bodies that develop resolutions for consideration at AVICC and UBCM conventions must ensure that their resolutions address topics within their legislated jurisdiction and are consistent with the Islands Trust Policy Statement.
- 4.3 Trust bodies must comply with UBCM and AVICC procedures for resolution submissions.
- 4.4 Members of the Executive Committee, or a trustee chosen by the Executive Committee as its delegate, will represent Executive Committee's proposed resolution(s) at the annual AVICC and/or UBCM convention.
- 4.5 LTCs that are members of AVICC and/or UBCM, and that are planning to have a representative attend a convention(s), may develop resolutions for consideration. Such proposals must be endorsed by the LTC in advance and a member of the LTC must be selected to present the resolution at the AVICC and UBCM conventions. LTCs that develop resolutions for consideration at an AVICC or UBCM convention must provide a copy of the proposed resolution(s) on the next Executive Committee agenda and, in the case of a late resolution, the LTC chair must also circulate it as soon as possible to Executive Committee members.

B. Legislated References

Islands Trust Policy Statement, Part II - The Islands Trust Object and its meaning

"To achieve its object, the Islands Trust must be an educator, coordinator, and initiator, guiding individuals, organizations and other agencies in support of the Object. While the Islands Trust can provide the necessary leadership, responsibility for stewardship of the Trust Area rests with many. Individuals, other government agencies, organizations, and the Province itself all have important roles to play. Cooperative actions are required of other agencies, organizations and individuals to ensure that activities are carried out in a manner that is sensitive to the needs of Trust Area ecosystems and island communities."

Islands Trust Council Standards of Conduct Policy 2.1.2

Best Management Practices for Delivery of Local Planning Services to local trust committees 5.9.1

Procurement Policy 6.5.3

Communications Policy 6.10.2 (Section 3 external communications)

Islands Trust Council Advocacy Policy 6.10.3

Trustee/Training Conference Attendance Policy 6.12.1

C. Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

n/a