Regional Planning Committee
Minutes of a Regular Meeting

Date: **February 1, 2023**
Location: **Electronic Meeting**

Members Present:
Laura Patrick, Chair
Sam Borthwick, Vice Chair
Alex Allen, Hornby Island Local Trustee
Mairead Boland, Saturna Island Local Trustee
Aaron Campbell, North Pender Island Local Trustee
Tobi Elliott, Executive Committee Representative
David Graham, Denman Island Local Trustee
Mikaila Lironi, Lasqueti Island Local Trustee
Peter Luckham, Ex Officio Member

Staff Present:
Stefan Cermak, Director, Planning Services
Clare Frater, Director, Trust Area Services
David Marlor, Director, Legislative Services
Robert Kojima, Regional Planning Manager, Southern Team
Narissa Chadwick, Island Planner
William Shulba, Senior Freshwater Specialist
Chloe Cookson, Administrative Assistant/Recorder

Others Present: Three members of the public were present.

1. CALL TO ORDER

Chair Patrick called the meeting to order at 10:03 a.m. and acknowledged that participants of the meeting were attending from traditional, treaty and unceded territories of many First Nations.

2. AGENDA

2.1 Review of the Agenda

No late items or changes were considered.

2.2 Approval of the Agenda

By general consent the Regional Planning Committee approved the agenda as presented.

3. PUBLIC COMMENT PERIOD

No member of the public indicated a desire to speak.

4. DELEGATIONS

None.

5. CORRESPONDENCE

None.

6. ADMINISTRATIVE COORDINATION

6.1 Draft Minutes of Previous Meeting

By general consent the Regional Planning Committee approved the draft minutes as amended.

6.2 Resolutions Without Meeting (RWM)

None.

6.3 Follow-up Action List

Chair Patrick noted that some of the in-progress items on the list are on the day's agenda and Director Cermak spoke to the other items in progress.

7. BUSINESS – WORK PROGRAM ITEMS

7.1 Freshwater Sustainability Strategy (FWSS) Business Case – Request for Decision (RFD)

Planner Chadwick presented the Request for Decision. Committee discussion included:

- the goal to have an improved web presence and to share data,
- the connection between freshwater sustainability and housing,
- scale of ambition in terms of population and budget,
- the use of staff resources, and,
- the scope of the project.

Trustee Borthwick joined the meeting at 10:59 a.m.

RPC 2023-008
It was MOVED and SECONDED,
that Regional Planning Committee forward to the Financial Planning Committee, for inclusion in the Fiscal Year 2023/24 Budget, the business case for $35,000 to support communications related to the implementation of the Islands Trust Freshwater Sustainability Strategy.

DEFEATED

RPC 2023-009
It was MOVED and SECONDED,

that Regional Planning Committee forward to the Financial Planning Committee, for inclusion in the Fiscal Year 2023/24 Budget, the business case for $10,000 related to the implementation of the Islands Trust Freshwater Sustainability Strategy.

CARRIED

7.2 Housing Needs – RFD

Planner Chadwick presented the Request for Decision. Committee discussion included:

- the housing crisis in the Islands Trust Area,
- the effectiveness of round tables, and,
- the utility of a working group to provide feedback and prepare for discussions of the direction for housing.

RPC 2023-010
It was MOVED and SECONDED,
that Regional Planning Committee appoint a working group of the following three members to provide feedback to staff for the development of the education session for housing and to identify potential strategic directions on housing for discussion by the Regional Planning Committee: Trustee Lironi, Trustee Elliott, and Trustee Allen.

CARRIED

RPC 2023-011
It was MOVED and SECONDED,
that Regional Planning Committee recommend staff schedule a staff-lead online education session focusing on housing challenges and solutions for Trust Council following the update of the Islands Trust Community Housing "Toolkit".

CARRIED

Committee recessed at 12:14 p.m. and resumed at 12:45 p.m.

8. BUSINESS - OTHER

8.1 Local Trust Committee (LTC) Project Prioritization – Briefing (BRF)

The briefing was presented for information.

8.2 Review of Funding Requests

Director Cermak presented the Review of Funding Requests. Committee discussion included:

- the possibility of changing or removing the placeholder budget, and,
- the option to provide specific examples of how the budget would be used.

RPC 2023-012
It was MOVED and SECONDED,

that Regional Planning Committee remove the placeholder budget for budget year 2023/2024.

DEFEATED

It was MOVED and SECONDED,
that Regional Planning Committee reduce the placeholder budget to $20,000 for the 2023/2024 budget year.

RPC 2023-013
It was MOVED and SECONDED,
to amend the motion "that Regional Planning Committee reduce the placeholder budget to $20,000 for the 2023/2024 budget year" by replacing "$20,000" with "$30,000."

CARRIED

RPC 2023-014
It was MOVED and SECONDED,
that Regional Planning Committee reduce placeholder budget to $30,000 for the 2023/2024 budget year.

CARRIED

8.3 Denman Island Local Trust Committee (DE LTC) Electronic Meeting Costs – BRF

Director Cermak presented the briefing. Committee discussion included:

- the varied needs of the different Local Trust Areas (LTAs) regarding in-person, hybrid, and electronic meetings, and,
- the value of having staff present at LTC meetings.

9. BUSINESS – NEW

None.

10. WORK PROGRAM

10.1 Work Program - BRF

Director Cermak presented the Work Program Briefing. Committee discussion included:

- the possibility of amending Committee policies, and,
- the potential to add a working group to review the table of recommendations for Regional Planning Committee.

RPC 2023-015
It was MOVED and SECONDED,
that Regional Planning Committee request Planning Services Staff to review recommendations in Annex 1 of the Governance Report to provide an update with current Planning operations.

CARRIED

11. NEXT MEETING

The next meeting is scheduled for Thursday, April 27th, 2023.

12. CLOSED MEETING

The Committee did not close the meeting.

13. RISE AND REPORT

As the Committee did not close the meeting, there was no need for the Committee to discuss this option.

14. ADJOURNMENT

By general consent the meeting adjourned at 3:11 p.m.

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Laura Patrick, Chair

Certified Correct:

_____
Chloe Cookson, Planning Services Administrative Assistant