

ADOPTED
MINUTES of the SALT SPRING ISLAND
LOCAL TRUST COMMITTEE REGULAR MEETING
Thursday, January 9, 2014 – 9:30 AM
Lion's Club, Hart Bradley Hall – 103 Bonnet Avenue, Salt Spring Island

Members Present:

Sheila Malcolmson, Chair
George Grams, Local Trustee
Peter Grove, Local Trustee

Staff Present:

Leah Hartley, Regional Planning Manager (RPM)
Justine Starke, Island Planner
Jason Youmans, Planner
Torill Gillespie, Planner
Neva Hohn, Recorder

Media and Others Present:

Wayne McIntyre, Capital Regional District (CRD) Director
Gulf Islands Driftwood Reporter
Approximately five members of the public – a.m.
Approximately twelve members of the public – p.m.

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

Chair Malcolmson called the meeting to order at 9:30 a.m. She introduced herself, the Trustees and staff. She acknowledged that the Local Trust Committee is meeting in the traditional territory of the Coast Salish People.

2. APPROVAL OF AGENDA

The following changes were made to the agenda:

- supplemental to Item 14.1 – SS-RZ-2013.5 –Platform Properties – 315 Robinson Road correspondence – C. Phillips – dated January 7, 2014;
- supplemental to Item 14.2 – Bylaw 470 – Polaris Land Surveying – 250 Collins Road - correspondence – Islands Trust – Island Planner A. Pickard – dated December 20, 2013; correspondence R. de graaf – dated January 1, 2014; correspondence - M. Batista – dated January 7, 2014;
- correction to Item 14.3 – Mayne Island LTC Referral for Bylaws 159 & 160 – the staff report was included in the agenda package;
- correction to Item 14.4 – Galiano LTC Referral for Bylaws 244 & 245 – the staff report was included in the agenda package.

By general consent the agenda was approved, as amended.

CARRIED

3. MINUTES AND RESOLUTIONS WITHOUT MEETING

3.1 Draft Minutes of the December 12, 2013 SSI LTC Regular Meeting

By **general consent** the Salt Spring Island Local Trust Committee Regular Meeting minutes of December 12, 2013 were adopted, as presented. **CARRIED**

3.2 Resolutions-Without-Meeting Report

The report was received for information.

4. LOCAL TRUST COMMITTEE PROJECTS

4.1 Bylaw 473 – Amendments to Meeting Procedures Bylaw 391

RPM Hartley reviewed the staff report dated December 13, 2014, and acknowledged the input to the LTC from the delegation at this meeting. The delegation at Item 12.1 was heard by the Local Trust Committee before the following resolutions were made.

SS-2014-01

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee amend Bylaw No. 473, cited as Salt Spring Island Local Trust Committee Meeting Procedures Bylaw No. 391, Amendment Bylaw No. 1, 2013, as follows: that wherever the term “member” or members” is used, that it specify Local Trust Committee member(s) unless already specified. **CARRIED**

SS-2014-02

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee give Third Reading to Bylaw No. 473, cited as “Salt Spring Island Local Trust Committee Meeting Procedures Bylaw No. 391, Amendment Bylaw No. 1, 2013”, as amended. **CARRIED**

SS-2014-03

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee forward Bylaw No. 473, cited as “Salt Spring Island Local Trust Committee Meeting Procedures Bylaw No. 391, Amendment Bylaw No. 1, 2013”, to the Islands Trust Executive Committee for consideration of approval. **CARRIED**

5. NEW BUSINESS

5.1 Booth Canal Advocacy

RPM Harley provided verbal update. The Trustees, through Trustee Grams, to enquire of the Friends of Booth Canal (FOBC) which government office they want to carry out the rehabilitation program.

6. REPORTS

6.1 Work Program Top Priorities Report

The report was reviewed. The Trustees requested that RPM Hartley to provide an up-to-date list of projected activity dates.

6.2 Projects List

The list was received.

6.3 Applications with Status Report

The report was reviewed.

6.4 Expense Summary Report – Month Ending December, 2013

The report was reviewed.

SS-2014-04

It was **MOVED** and **SECONDED** that staff advise the Local Trust Committee on how best to utilize the \$9,500.00 currently in the 2013-2014 budget for the Salt Spring Ganges Village Area Plan in order to expedite the generation of a charter for this project.

CARRIED

7. BUSINESS ARISING FROM MINUTES

7.1 Follow-Up-Action-List

The list was reviewed.

8. CORRESPONDENCE - None

Chair Malcolmson called for a recess at 10:12 a.m. The meeting reconvened at 10:20 a.m.

Item 12.1 was discussed at this time.

Chair Malcolmson called for a recess at 10:40 a.m. The meeting reconvened at 10:45 a.m.

Items 14.3 and 14.4 were discussed at this time.

Chair Malcolmson called for a recess at 11:11 am. The meeting reconvened at 12:00 noon.

9. TRUSTEE REPORTS

Trustee Grove reported that he attended the following meetings: with the Community Economic Development Commission (CEDC); with proponents of the Ashya Road development; with neighbours of the Bullock Lake proposed development; and the Collins Road Public Hearing. He reviewed his participation as a Local Trustee in 2013 and looked forward to the coming year.

Trustee Grams reported that he attended the following meetings: with constituents about various issues; with the Salt Spring Island Watershed Protection Authority (SSIWPA) and their Technical Advisory Committee (TAC); with Industrial Advisory Committee (IAC)

members; with members of the Salt Spring Island Water Council; with the CRD Director; and the 250 Collins Road Public Hearing.

10. CHAIR'S REPORT

Chair Malcolmson reported on the continuing focus of Trust Council on the consultation process with BC Ferries and the Kinder Morgan Pipeline expansion.

11. CRD DIRECTOR'S REPORT

CRD Director McIntyre reported on: attendance at budget meetings to meet their 2014 March budget deadline; CRD 2014 priorities; the CRD Board's unanimous support for a Ministry of Transportation and Infrastructure SSI cycling infrastructure grant application. He thanked instrumental SSI CRD volunteers. He referenced CRD Chair Bryson's 2014 inaugural report which outlined priorities which include: working more closely with First Nations; integrating the CRD Regional Transportation Plan with Land Use Planning; and increasing Regional Cooperation. He has been appointed to the CRD Environmental Services Committee which will provide an important link to SSI water and waste management issues.

12. DELEGATIONS

12.1 Tom Varzeliotis – Proposed Meeting Procedures Bylaw No. 473

Tom Varzeliotis provided a verbal summary of his written submission dated January 9, 2014 titled "Tom's Town Hall Placard".

Chair Malcolmson called for a recess at 10:40 a.m. The meeting reconvened at 10:45 a.m.

13. TOWN HALL

Chair Malcolmson opened the Town Hall at 12:03 p.m. Members of the public did not request to speak at that time.

14. APPLICATIONS, PERMITS, BYLAWS AND REFERRALS

14.1 SS-RZ-2013.5 – Platform Properties – 315 Robinson Road (Bullock Lake)

Planner Starke reviewed the Memorandum dated December 23, 2013.

Further to discussion, the following resolution was introduced:

SS-2014-05

It was **MOVED** and **SECONDED** that staff provide advice on how the Salt Spring Island Local Trust Committee should consider possible contaminated site concerns in relation to the Bullock Lake Rezoning Application (SS-RZ-2013.5). **CARRIED**

14.2 SS-RZ-2013.2 – Bylaw 470 – Polaris Land Surveying – 250 Collins Road

RPM Hartley reviewed the staff report dated December 30, 2013.

Further to discussion, the following resolutions were introduced:

SS-2014-06

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee give Second Reading to Bylaw No. 470, cited as "Salt Spring Island Land Use Bylaw, 1999, Amendment No. 4, 2013" (SS-RZ-2013.2, 250 Collins Road). **CARRIED**

SS-2014-07

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee accept the covenant as attached to the staff report dated December 30, 2013 and designate any member of the Trust Committee to sign it on behalf of the Salt Spring Island Local Trust Committee (SS-RZ-2013.2, 250 Collins Road). **CARRIED**

SS-2014-08

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee require registration of the covenant on title and require sub tidal inventory of eelgrass in the marine environment to be submitted prior to approval of Bylaw No.470 approval (SS-RZ-2013.2, 250 Collins Road). **CARRIED**

SS-2014-09

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee give Third Reading to Bylaw No. 470, cited as "Salt Spring Island Land Use Bylaw, 1999, Amendment No. 4, 2013" (SS-RZ-2013.2, 250 Collins Road). **CARRIED**

SS-2014-10

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee forward Bylaw No. 470, cited as "Salt Spring Island Land Use Bylaw, 1999, Amendment No. 4, 2013" to the Islands Trust Executive Committee for consideration of approval. **CARRIED**

14.3 Mayne Island Local Trust Committee Referral for Bylaws 159 & 160

Island Planner Starke reviewed the staff memorandum dated December 24, 2013.

Further to discussion the following resolution was introduced:

SS-2014-11

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee direct staff to respond to the Mayne Island Local Trust Area Bylaw Referral Form for Proposed Bylaws 159 and 160 indicating that "interests are unaffected by the bylaws." **CARRIED**

14.4 Galiano Local Trust Committee Referral for Bylaws 244 & 245

Island Planner Starke reviewed the staff memorandum dated December 24, 2013.

Further to discussion the following resolution was introduced:

SS-2014-12

It was **MOVED** and **SECONDED** that the Salt Spring Island Local Trust Committee direct staff to respond to the Galiano Island Local Trust Area Bylaw Referral Form for Proposed Bylaw 244 and Bylaw 245, indicating that "interests are unaffected by the bylaws." **CARRIED**

15. UPCOMING MEETINGS

The next regular meeting of the Salt Spring Island Local Trust Committee is scheduled for 9:30 a.m. on Thursday, January 30, 2014 at the Hart Bradley Hall (Lion's Club), 103 Bonnet Avenue, Salt Spring Island.

16. ADJOURNMENT

By general consent the meeting adjourned at 12:40 p.m.

Sheila Malcolmson, Chair

CERTIFIED CORRECT:

Neva Hohn, Recorder