



Salt Spring Island Local Trust Committee Minutes of Regular Meeting

Date: Thursday, February 13, 2025

Location: Meaden Hall
120 Blain Road, Salt Spring Island and Electronic Meeting

Members Present: Timothy Peterson, Chair
Jamie Harris, Local Trustee (Electronic)
Laura Patrick, Local Trustee

Staff Present: Chris Hutton, Regional Planning Manager (RPM)
Chris Buchan, Island Planner (Electronic)
Milad Panahifar, Planner 1
Oluwashogo Garuba, Planner 1
Rob Pingle, Legislative Clerk
Lisa Millard, Meeting Administrator (Electronic)
Sarah Shugar, Recorder

Others Present: Gary Holman, Capital Regional District (CRD) Salt Spring Island Electoral Area Director
Earl Rook, Capital Regional District (CRD) Salt Spring Island Local Community Commission (LCC) Chair
There were approximately 20 members of the public in attendance

1. CALL TO ORDER

Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change.

Chair Peterson called the meeting to order at 9:30 a.m. Chair Peterson introduced Trustees and staff and acknowledged that the meeting is being held on the territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

The following items were presented for inclusion in the agenda:

Item 17.4.1 Natural Area Protection Tax Exemption Program (NAPTEP) Application
Item 18 Closed Meeting

By general consent, the agenda was adopted as amended.

3. TOWN HALL AND QUESTIONS

Maxine Leichter spoke on behalf of Positively Forward to express concerns that the OCP/LUB update project is being limited to a “targeted housing update” although it has the potential to transform the whole island. The speaker requested the LTC include one or more town hall meetings to provide the opportunity for the public to discuss growth and sustainability as part of the OCP/LUB update project.

Chair Peterson advised Salt Spring Island Local Trust Committee Meeting Procedures Bylaw No. 529, 2021 indicates that Trustees may not be absent for more than two consecutive meetings that are held in person. Chair Peterson noted Trustee Harris did not attend the last meeting in person and is not in person at this meeting.

SS-2025-001

It was MOVED and SECONDED,

Pursuant to Section 45 of the Salt Spring Island Local Trust Committee Meeting Procedures Bylaw No. 529, 2021, that Trustee Harris be admitted to the February 13, 2025 meeting and be permitted to participate as a voting member of the Salt Spring Island Local Trust Committee by electronic or other means.

CARRIED

Trustee Harris joined the meeting at 9:39 a.m.

Robert Steinbach spoke on behalf of Country Grocer and the Salt Spring Island Chamber of Commerce in support of the need for housing on Salt Spring Island and for the Lady Minto Hospital Foundation project to provide housing for healthcare workers at 101 Bittencourt Road.

A member of the public spoke to their healthcare needs and expressed support for the Lady Minto Hospital Foundation project to provide housing for healthcare workers at 101 Bittencourt Road.

Lady Minto Hospital Site Director Erin Lindstrom expressed support of the application for the Lady Minto Hospital Foundation project to provide housing for healthcare workers at 101 Bittencourt Road. The speaker spoke to the critical and urgent need for healthcare work force housing to maintain healthcare services in the community.

A member of the public expressed concerns regarding the Baker Beach Area proposal and requested the LTC to put the application on hold until a meeting between the planners, experts and the concerned citizens group can be held. The speaker acknowledged Trust Council Chair Peter Luckham stepping down as Trust Council Chair and expressed gratitude for his contributions on the Salt Spring Island LTC.

Chair Peterson asked staff for an update regarding the Baker Beach Area proposal. RPM Hutton indicated that the applications have passed planner review and now with the Manager, and the next step would be to forward to the Director. When asked to comment on the member’s request for a meeting, RPM Hutton suggested that LTC could request a third-party review of professional reports that would be paid for by a cost recovery agreement between the LTC and the applicants.

Lady Minto Hospital Foundation Executive Director Eric Jacobson expressed support for the Lady Minto Hospital Foundation project to provide housing for healthcare workers at 101 Bittencourt Road and reported all feedback received has been in support of the project.

4. DELEGATIONS – None

5. TRUSTEE REPORTS

Trustee Harris acknowledged the speakers in the town hall portion of the meeting and expressed support for the Lady Minto Hospital Foundation project for healthcare workers at 101 Bittencourt Road, former Seabreeze Inn site. Trustee Harris reported Chair Peter Luckham is resigning as Trust Council Chair and encouraged members of the public to attend Governance Committee meetings.

Trustee Patrick presented the following report:

- Spoke to displacement of residents, the gentrification that is occurring on Salt Spring Island and the need to provide homes for people who we need to operate the services on the island.
- Spoke to the OCP/LUB update project scope to increase housing options and equity and to the goals to provide broad opportunities for community input, to strengthen relationships with First Nations, to ensure alignment with the Trust Policy Statement, to build on strengths that already exist in the OCP and to incorporate recommendations from other agencies. The LTC has adopted an equitable public engagement plan, and the project schedule was planned to start Fall of 2024 although the project has been delayed.
- Trustee Patrick expressed appreciation to staff.
- Attended a Southern Gulf Island Forum hosted by Member of Parliament Elizabeth May.
- Attended a roundtable with Short Term Vacation Rental stakeholders that was hosted by the CRD Local Community Commission.
- Completed the CONTEXT Climate Preparedness Program training.
- Trustee Patrick provided a written report as follows:
 - Attended a Salt Spring Fire Protection District monthly trustee meeting.
 - Attended a CRD Harbour Walk Steering Committee meeting.
 - Attended a Southern Gulf Islands Housing Roundtable meeting with guest speaker Adam Olsen regarding effective advocacy.
 - Attended an Advisory Planning Committee meeting.
 - Attended a meeting with MLA Rob Bottrell, CRD Director Holman and CRD Alternate Director Paul Brent.
 - Attended a meeting with Wsanec Leadership Council staff.
 - Attended a workshop regarding the future of BC Ferries engagement.
 - Attended a North Salt Spring Waterworks District Open House.
 - Attended a CAO Evaluation Committee meeting.
 - Attended a Tiny Home Steering Committee meeting.
 - Attended a Regional Planning Committee meeting.
 - Attended a Financial Planning Committee meeting.
 - Attended a Reconciliation Working Group meeting.
 - Attended a Committee of the Whole of Trust Council meeting regarding policy review and the new draft policy statement.
 - Attended a webinar regarding invasive species.

6. CHAIR'S REPORT

Chair Peterson presented the following report:

- Trust Council Chair Peter Luckham has provided notice that he will resign as Islands Trust Council Chair and as a member of the Executive Committee on March 11, 2025. An election for Chair and Vice Chair will take place at the start of the March Trust Council meeting and the new Chair will have the authority to make new Local Trust Committee member assignments.
- The CAO Evaluation Committee continues to meet while new CAO Bronee's six-month probationary period is in effect.
- Attended Financial Planning Committee meetings regarding budget preparations.
- Attended Governance Committee meetings.
- Attended a Trust Programs Committee meeting.
- Attended Committee of the Whole of Trust Council meetings regarding the review of the draft Policy Statement.
- Advocated for increased support for the Salt Spring Local Trust Committee projects at the Executive Committee meeting.
- Chair Peterson spoke to allocation of resources and expressed appreciation to staff.

7. CRD DIRECTOR'S REPORT

CRD SSI Local Community Commission (LCC) Chair Earl Rook presented the following report:

- The LCC held a town hall meeting regarding the draft 2025 budget.
- The LCC is developing an integrated housing strategy for Salt Spring Island.
- Spoke to the success of the winter warming space at the Phoenix School building.
- The LCC approved extended hours for the Centennial Park washroom.
- Spoke to a dewatering pilot program at the Burgoyne Bay wastewater facility.
- The LCC approved to build more bus shelters in 2025.
- The next LCC meetings will be held February 13, 2025 and February 20, 2025.
- The LCC has a joint meeting with the LTC on February 28, 2025, agenda items include housing, harbour management and BC Ferries advocacy.

Chair Peterson expressed appreciation to LCC Chair Rook for working with the LTC on areas of mutual interest.

CRD Director Holman presented the following report:

- Attended a meeting with MLA Botterell.
- The CRD Board approved a new Food, Land and Biodiversity Coordination service that includes Salt Spring Island.
- The CRD Electoral Area Committee passed a notice of motion to request BC Ferries to reinstate the Ferry Advisory Committees.
- The Drake Road Supported Housing project is expected to be completed in Summer 2025. BC Housing is planning to continue to use the drilled well on the property and does not intend to use community water.
- There is additional capacity during extreme cold weather at Salt Spring Island Community Services emergency shelter.
- Expressed support for the Lady Minto Hospital Foundation project to provide housing for healthcare workers at 101 Bittencourt Road.

8. PREVIOUS MEETINGS

8.1 Draft Minutes of the Salt Spring Island Local Trust Committee

8.1.1 Draft Minutes of the December 12, 2024 SSI LTC Regular Meeting - For Adoption

The following items were presented for consideration:

- Item 5. Trustee Reports – Replace “Attended a Southern Gulf Island Forum meeting with MLA Rob Botterell” with “Attended a Southern Gulf Island Forum meeting with MP Elizabeth May”.
- Item 10.1 Follow Up Action List – Replace “OCP-LOUB project” with OCP-LUB project”.

By general consent, the minutes of December 12, 2024, Salt Spring Island Local Trust Committee Regular meeting were adopted as amended.

8.2 Resolutions Without Meeting Report Dated January 30, 2025

The report was received.

8.3 Draft Minutes of the Advisory Planning Commissions

8.3.1 Draft Minutes of the January 30, 2025 APC Meeting

By general consent, the minutes of January 30, 2025 Salt Spring Island Advisory Planning Commission meeting were received.

8.4 Local Trust Committee Public Hearing Record - None

9. CORRESPONDENCE

9.1 LTC Chair to NSSWD - Dated December 13, 2024 - Regarding application to the Canada Housing Infrastructure Fund

9.2 Minister of Transport to M.P. May and co-signatories - Dated December 19, 2024 - Regarding response to marine matters

9.3 Trustee Patrick to M.L.A. Botterell - Dated December 23, 2024 - Regarding funding for the Salt Spring Island Options for Sexual Health Clinic

9.4 BC Ferries to Trustee Patrick - Dated December 31, 2024 - Regarding end of Ferry Advisory Committee term

9.5 C. Firestone to LTC with CAO Bronee reply - Dated January 17, 2025 - Regarding trustee eligibility legislation

The correspondence items were received.

10. BUSINESS ARISING FROM MINUTES

10.1 Follow-Up Action List – Staff Report

RPM Hutton reported the format of the FUAL report has been updated and the following updates were provided:

- Item 2 Resolution No: SS-2024-30 – “Work with Tsawout First Nation staff to develop a MOU and report back to the LTC.” RPM Hutton reported staff met with Tsawout First Nation regarding the feast and issues of mutual interest and regular meetings will be scheduled.
- Trustee Patrick and Chair Peterson attended a meeting with Wsanec Leadership Council staff regarding a protocol agreement with Trust Council.

The report was received.

10.2 Complete Communities Assessment – Staff Report

Planner Buchan presented a staff report dated February 13, 2025 regarding the Complete Communities Assessment final report. Qatalyst Research Group consultant Chris Cameron presented an overview of the Salt Spring Island Complete Communities Assessment final report overview.

In discussion the following items were noted:

- A Trustee expressed disappointment that the engagement process was inadequate and the recommendation to expand density in Vesuvius and Fulford Villages is not useful due to lack of infrastructure, mainly water availability. The focus for density should be Ganges Village. Additional concerns include that First Nations referrals were not done; the scenarios were not presented, and the interim draft of a scenario was inadequate. Trustees did not approve a workplan for the consultant and it will be important to approve a workplan for the OCP/LUB update project.
- A Trustee noted the main public engagement was the election of LTC Trustees and the public engagement for the Complete Communities Assessment process was inadequate. There is going to be a lot of disagreement regarding the findings of the report, the time and resources taken to do the Complete Communities Assessment is disappointing and it was noted that the LTC should act quickly on housing issues before the Trustee terms end.
- Chair Paterson expressed concern regarding that the public engagement did not meet the standard of the LTC public engagement plan for the project and that the report does not provide new information. This report out of context could be problematic.
- RPM Hutton reported the intent was to illustrate where development could go and the collection of geodata will be useful going forward. The OCP/LUB update project scope includes consideration of technical and community endorsed scenarios.
- Qatalyst Research Group consultant Chris Cameron advised the report was developed in relation to the funder, the Province and the consultant will follow up with staff on next steps.

The meeting recessed for a break at 11:20 a.m. and reconvened at 11:25 a.m.

SS-2025-002

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee direct staff to conduct a substantive edit to the Salt Spring Island Complete Communities Assessment: Final Report and report back at a future meeting.

CARRIED

The meeting recessed for a lunch break at 11:30 a.m. and reconvened at 12:00 p.m.

11. WORK PROGRAM

11.1 Work Program Update – Staff Report

RPM Hutton presented a staff report dated February 13, 2025 regarding a review of the Follow Up Action and Active Projects lists; an outline of project spending forecasted to fiscal year-end; an update on business cases for the 2025-2026 fiscal year and a review of the Future Projects List to commence preparation of new project charters for FY2026/27 projects.

In discussion the following items were noted:

- Staff will plan a workshop for Trustees regarding future projects in March 2025.
- It was noted Project No. 2 Water Sustainability includes “Ongoing well-monitoring: May 14, 2024: Synthesizing data to target report out in next 4 months.” Staff will follow up on this item.
- It was noted the business case is missing from the agenda package.

SS-2025-003

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee receive the Work Program Update Report from the Regional Planning Manager, dated February 13, 2025 for information.

CARRIED

SS-2025-004

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee forward the top three priorities in the Salt Spring Island Local Trust Committee Active Projects List, presented in the February 13, 2025 regular meeting agenda to Trust Council.

CARRIED

SS-2025-005

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee request staff revise the Business Case for the OCP/LUB Update project to remove \$30,000 from the 2024/2025 fiscal year and add \$30,000 to the 2025/2026 fiscal year and forward the business case to Trust Council and Financial Planning Committee for consideration.

CARRIED

11.2 Active Projects List - Report dated February 2025

The report was received.

11.3 Future Projects List - Report dated February 2025

The report was received.

12. COMMUNITY INFORMATION MEETING – None

13. PUBLIC HEARING – None

14. APPLICATIONS AND REFERRALS

14.1 PLRZ20240251 - J. Waters - 101 Bittencourt Road, SSI - Staff Report

Planner Panahifar presented a staff report dated February 13, 2025 regarding a rezoning application that would permit an 18-unit multifamily housing development to provide housing for healthcare workers at the site that was formerly the Seabreeze Inn.

Lady Minto Hospital Foundation Chair Julian Clark presented a statement in support of the application.

The meeting recessed at 12:45 p.m. for a break and reconvened at 12:50 p.m.

SS-2025-006

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee direct staff to amend the Islands Trust Policy Statement Directives Only Checklist provided in attachment 2 of the staff report dated February 13, 2025 as follows: Directives 4.4.2, 5.2.4 and 5.2.5 are consistent with the Islands Trust Policy Statement and the Policy Statement Compliance section be amended to indicate that the application is in compliance with Trust Policy (101 Bittencourt Road).

CARRIED

SS-2025-007

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee has reviewed the Islands Trust Policy Statement Directives Only Checklist as amended and determined that Bylaw No. 542 cited as “Salt Spring Island Land Use Bylaw No. 355, 1999, Amendment No. 1, 2025” is not contrary to or at variance with the Islands Trust Policy Statement and Official Community Plan (101 Bittencourt Road).

CARRIED

SS-2025-008

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee Bylaw No. 542 cited as “Salt Spring Island Land Use Bylaw No. 355, 1999, Amendment No. 1, 2025”, be read a first time (PLRZ20240251, 101 Bittencourt Rd).

CARRIED

SS-2025-009

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee Bylaw No. 542 cited as “Salt Spring Island Land Use Bylaw No. 355, 1999, Amendment No. 1, 2025”, be read a second time (PLRZ20240251, 101 Bittancourt Rd).

CARRIED

SS-2025-010

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee Bylaw No. 542 cited as “Salt Spring Island Land Use Bylaw No. 355, 1999, Amendment No. 1, 2025”, be read a third time (PLRZ20240251, 101 Bittancourt Rd).

CARRIED

SS-2025-011

It was MOVED and SECONDED,

That Salt Spring Island Local Trust Committee Bylaw No. 542, cited as “Salt Spring Island Land Use Bylaw No. 355, 1999, Amendment No. 1, 2025”, be forwarded to the Secretary of the Islands Trust for approval at the February 26, 2025 Executive Committee meeting (101 Bittencourt Road).

CARRIED

14.2 PLTUP20240296 - D. Ovington - 163 Drake Road, SSI - Staff Report

Planner Garuba presented a staff report dated February 13, 2025 regarding a Temporary Use Permit application for a parks and recreation maintenance facility at 163 Drake Road.

Applicant D. Ovington spoke to the application.

SS-2025-012

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee approve issuance of Temporary Use Permit PLTUP20240296 for a period of two (2) years (163 Drake Road).

CARRIED

14.3 PLRZ20240188 - D. Ovington - 210 & 220 Kanaka Road, SSI - Staff Report

Planner Garuba presented a staff report dated February 13, 2025 regarding a rezoning application which seeks to include land use definition for a public works facility in the Salt Spring Island Land Use Bylaw; amend the LUB to permit public works facility as a principal use in a proposed new Community Facility 3 zone; and rezone the subject property to Community Facility 3, both within the Agriculture Land Reserve.

Applicant D. Ovington spoke to the application.

Trustees expressed support to include a provision for one dwelling unit per lot. This option has been discussed with the applicant and has been drafted so that it would not conflict with the proposed “accessory dwelling unit” definition.

SS-2025-013

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee request staff to include in the draft bylaw provision for one dwelling unit per lot in the new Community Facility 3 zone, accessory to the principal use (210 & 220 Kanaka Road).

CARRIED

SS-2025-014

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee request staff to proceed with processing application PLRZ20240188 (210 & 220 Kanaka Road).

CARRIED

SS-2025-015

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee request staff to prepare a draft bylaw to amend Salt Spring Island Land Use Bylaw No. 355, 1999, to include an administrative definition of public works facility in the Salt Spring Island Land Use Bylaw and to rezone Lot 1, Section 2, Range 3 East, North Salt Spring Island, Cowichan District, Plan 17333, Except Parcel A (Dd 362513i) thereof, from Agriculture 1 (A1) to Community Facility 3 (CF3) (210 & 220 Kanaka Road).

CARRIED

SS-2025-016

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee request staff to prepare a draft bylaw to amend Salt Spring Island Land Use Bylaw No. 355, 1999, to rezone Parcel A (Dd 362513i) of Lot 1, Section 2, Range 3 East, North Salt Spring Island, Cowichan District, Plan 17333, from Residential 2 (R2) to Community Facility 3 (CF3) (210 & 220 Kanaka Road).

CARRIED

SS-2025-017

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee request staff to refer to and seek input from the Advisory Planning Commission, Agricultural Land Commission, First Nations and other applicable agencies that an application has been received to amend the Salt Spring Island Land Use Bylaw No. 355, 1999 (210 & 220 Kanaka Road).

CARRIED

14.4 SS-SUB-2021.7 - P. Juengst - Lot 28 Welbury Drive, SSI - Staff Report

Planner Garuba presented a staff report dated February 13, 2025 regarding a Section 219 Covenant for acceptance by the Local Trust Committee and to designate the chair to sign the covenant, allowing the subdivision application conditions to be finalized.

Applicant P. Juengst was present.

SS-2025-018

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee accept the Section 219 Covenant that is Attachment 1 to this report for SS-SUB-2021.7 (Lot 28 Welbury Drive).

CARRIED

SS-2025-019

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee designate the chair of the Local Trust Committee to sign the Covenant (Lot 28 Welbury Drive).

CARRIED

14.5 SS-SUB-2021.1 - J. Litke - 536 Beaver Point Road, SSI - Staff Report

Planner Garuba presented a staff report dated February 13, 2025 regarding a Section 219 Covenant for acceptance by the Local Trust Committee and to designate the chair to sign the covenant, allowing the subdivision application conditions to be finalized.

SS-2025-020

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee accept the Section 219 Covenants that is Attachment 1 to this report for SS-SUB-2021.1 (536 Beaver Point Road).

CARRIED

SS-2025-021

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee designate the chair of the Local Trust Committee to sign the Covenants (536 Beaver Point Road).

CARRIED

14.6 North Pender Island Local Trust Committee Proposed Bylaw No 235 Referral

Legislative Clerk Pingle presented a proposed bylaw referral from the North Pender Island Local Trust Committee.

SS-2025-022

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee advise the North Pender Island Local Trust Committee that its interests are unaffected by the proposed Bylaw No. 235.

CARRIED

15. LOCAL TRUST COMMITTEE PROJECTS - None

16. NEW BUSINESS

16.1 Meeting Procedures for Remote Participation by Trustees - For Discussion

RPM Hutton advised the Salt Spring Island Local Trust Committee Meeting Procedures Bylaw requires two Trustees to attend in person at in person meetings and there is no provision in the Meeting Procedures Bylaw to address a Trustee to attend LTC meetings electronically on an ongoing basis. There was discussion. The staff recommendation is to address this at the beginning of each meeting as needed.

16.2 Special Meeting with Capital Regional District Local Community Commission

SS-2025-023

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee appoint Trustee Patrick to be the CRD Local Community Commission (LCC) liaison.

CARRIED

SS-2025-024

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee request staff to schedule an in-person Special Meeting with the Capital Regional District Local Community Commission at 2:00 p.m. on Friday February 28, 2025 at the SIMS Boardroom, 124 Rainbow Road, Salt Spring Island, BC.

CARRIED

The meeting recessed at 2:00 p.m. for a break and reconvened at 2:15 p.m.

17. REPORTS

17.1 Policy and Standing Resolutions List - For Information

RPM Hutton reported the standard referral period for land use application referrals to First Nations is 30 days and staff often receive requests for the referral period to be extended and therefore a 60-day referral period would be recommended.

A Trustee expressed concerns regarding extending the referral period for land use application referrals to First Nations.

SS-2025-025

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee direct staff to provide a sixty (60) day referral period for all land use application referrals to First Nations.

CARRIED

The report was received.

17.2 Open Applications Report dated February 2025

A Trustee asked for an update on the Baker Beach Development Permit applications. RPM Hutton reported the planner has completed the review and RPM Hutton will forward the application to the Director of Planning Services.

Chair Peterson requested an update regarding the Vesuvius Ferry Terminal application. RPM Hutton reported Tsawout First Nation has requested further information regarding the application. Planner Buchan reported the Advisory Planning Commission requested the applicant to provide further information. A staff report will be presented at the March 20, 2025 LTC meeting.

The report was received.

17.3 Expense Reports dated November 2024 & December 2024

The report was received.

17.4 Islands Trust Conservancy Reports

The reports were received.

17.4.1 Natural Area Protection Tax Exemption Program (NAPTEP) application

A memorandum dated February 13, 2025 regarding a Natural Area Protection Tax Exemption Program application at 1261 Isabella Point Road was presented.

The memorandum was received.

18. CLOSED MEETING

18.1 Motion to Close the Meeting

SS-2025-026

It was **MOVED** and **SECONDED**,

That the Salt Spring Island Local Trust Committee close this meeting to the public subject to Community Charter Section 90 (1) (f) to consider a law enforcement issue that council considers disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment and that staff be invited to remain.

CARRIED

The meeting moved to an in-camera meeting at 3:00 p.m. and reconvened at 3:35 p.m.

18.2 Rise and Report - None

19. UPCOMING MEETINGS

SS-2025-027

It was MOVED and SECONDED,

That the Salt Spring Island Local Trust Committee request staff to consider moving the start time of the May Regular Meeting to 12:30 p.m. and report back at the next meeting.

CARRIED

The next regular meeting of the Salt Spring Island Local Trust Committee is scheduled on March 20, 2025 at 9:30 p.m. at the Salt Spring Legion, Meaden Hall, 120 Blain Road. Please see the meeting calendar on the Islands Trust website at www.islandstrust.bc.ca for current meeting information and location.

20. ADJOURNMENT

By general consent the meeting adjourned 3:37 p.m.

Timothy Peterson, Chair

CERTIFIED CORRECT:

Sarah Shugar, Recorder