



Saturna Island Local Trust Committee Regular Meeting Agenda

Date: February 17, 2017
Time: 12:30 pm
Location: Saturna Island Community Hall
105 East Point Road, Saturna Island, BC

	Pages
1. CALL TO ORDER	12:30 PM - 12:45 PM
2. APPROVAL OF AGENDA	
3. TOWN HALL AND QUESTIONS	
4. COMMUNITY INFORMATION MEETING	
none	
5. PUBLIC HEARING	
none	
6. MINUTES	12:45 PM - 1:00 PM
6.1 Adopted Local Trust Committee Minutes Dated October 20, 2016 (for information)	4 - 9
6.2 Section 26 Resolutions-without-meeting Report Dated February 2017	10 - 10
6.3 Advisory Planning Commission Minutes (for Receipt)	
none	
7. BUSINESS ARISING FROM THE MINUTES	
7.1 Follow-up Action List Dated February 2017	11 - 12
8. DELEGATIONS	
none	
9. CORRESPONDENCE	
<i>Correspondence received concerning current applications or projects is posted to the LTC webpage</i>	
none	

10.	APPLICATIONS AND REFERRALS	1:00 PM - 2:00 PM	
10.1	SA-RZ-2012.1 (Nepenthe Holdings Ltd.) - Staff Report		13 - 18
11.	LOCAL TRUST COMMITTEE PROJECTS		
11.1	First Nations Relationship Building Project Charter - Staff Report		19 - 26
12.	REPORTS	2:00 PM - 2:30 PM	
12.1	Work Program Reports (attached)		
12.1.1	<u>Top Priorities Report dated February 2017</u>		27 - 27
12.1.2	<u>Projects List Report Dated February 2017</u>		28 - 28
12.2	Applications Report Dated February 2017 (attached)		29 - 30
12.3	Trustee and Local Expense Report Dated December 2016 (attached)		31 - 31
12.4	Adopted Policies and Standing Resolutions (attached)		32 - 33
12.5	Local Trust Committee Webpage		
12.6	Chair's Report		
12.7	Trustee Report		
12.8	Trust Fund Board Report		
	none		
13.	NEW BUSINESS	2:30 PM - 3:00 PM	
13.1	Provincial Private Moorage Policy Update - Staff Memo		34 - 39
14.	UPCOMING MEETINGS		
14.1	Next Regular Meeting Scheduled for April 20, 2017, at 12:30 pm, at the Recreation & Cultural Centre, Saturna Island		
15.	TOWN HALL		
16.	CLOSED MEETING (Distributed Under Separate Cover)	3:00 PM - 3:30 PM	
16.1	Motion to Close the Meeting		
	<i>That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s. 90(1) (a & d) for the purpose of considering:</i>		
	• <i>Adoption of In-Camera Meeting Minutes Dated September 16, 2016</i> • <i>Appointment of APC Members</i>		
	<i>AND that the recorder and staff attend the meeting.</i>		
16.2	Recall to Order		
16.3	Rise and Report		

17. ADJOURNMENT

3:30 PM - 3:30 PM



ADOPTED

Saturna Island Local Trust Committee Minutes of Regular Meeting

Date: October 20, 2016
Location: Saturna Island Community Hall
105 East Point Road, Saturna Island, BC

Members Present: George Grams, Chair
Paul Brent, Local Trustee
Lee Middleton, Local Trustee

Staff Present: Gary Richardson, Island Planner
Fiona Macraird, Senior Intergovernmental Policy Advisor
Regina Robinson, Recorder

Others Present: Approximately 6 members of the public

1. CALL TO ORDER

Chair Grams called the meeting to order at 12:30 pm. He acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations and introduced the trustees and staff.

2. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

3. TOWN HALL AND QUESTIONS

none

4. COMMUNITY INFORMATION MEETING

none

5. PUBLIC HEARING

none

6. MINUTES

6.1 Local Trust Committee Minutes Dated March 12, 2016 & September 16, 2016 (for Adoption)

By general consent the Local Trust Committee meeting minutes of March 12, 2016 and September 16, 2016 were adopted as presented.

6.2 Section 26 Resolutions-without-meeting Report

none

6.3 Advisory Planning Commission Minutes

none

7. BUSINESS ARISING FROM THE MINUTES

7.1 Follow-up Action List Dated October 2016

For information

8. DELEGATIONS

none

9. CORRESPONDENCE

Correspondence received concerning current applications or projects is posted to the LTC webpage

10. APPLICATIONS AND REFERRALS

none

11. LOCAL TRUST COMMITTEE PROJECTS

11.1 First Nations Relationship Building - Staff Report

Planner Richardson stated that this item came from direction for a reconciliation plan during the last LTC meeting. Trustee Brent noted his enthusiasm and considers this a long term project.

Fiona Macrailld stated the usual relationship between First Nations and an organization stemming from the Crown can be like an arm wrestle about rights and Title. The approach to relationship building outlined in this report is a softer approach and from a more human perspective. Recommendation in the staff report is to engage in information sharing in a public venue.

There was a comment from one of the attendees that Islands Trust and the CRD should coordinate and identify significant First Nations places to assist with information sharing for the public.

In response, Fiona Macrailld outlined that in her time with Islands Trust she will be assisting to identify the areas of cultural significance related to the archaeological sites previously identified.

SA-2016-032

It was MOVED and SECONDED

that the Saturna Island Local Trust Committee embark on developing an annual plan of constructive actions that demonstrate a commitment to improving respectful relationships between residents and visitors of Saturna Island and the local First Nations with asserted interests in Saturna Island.

CARRIED

SA-2016-033**It was MOVED and SECONDED**

that the Saturna Island Local Trust Committee direct staff to organise a public event focused on having SENCOTEN-speaking elders of knowledge-holders talk about how the WSA NEC (Saanich) people view and connect historically and culturally with the waters and land of Saturna Island and its surrounding area.

CARRIED

Trustee Middleton expressed his thanks to Fiona Macraird for the learning opportunity and information sharing and guidance with the next steps in relationship building.

Fiona Macraird outlined what happens when a First Nation moves from Douglas Treaty to a modern treaty and what this potentially means for land use in response to a question about potential development after a First Nation signs a treaty. She also spoke about collectively owning property in a First Nation as being a part of a type of law (that is equal to Crown or common law) but emphasizes things like sharing, mutual aid and reciprocity.

Trustee Brent outlined the ties between work that the Local Trust Committees undertakes in regards to land use and the importance of building a relationship with First Nations.

In response to a question from George Grams regarding name pronunciation and phonetic assistance, Fiona Macraird outlined that First Nations are not offended with the use of English names and that there are phonetic guides and apps to assist with SENCOTEN language pronunciations that she will send to the LTC.

SA-2016-034**It was MOVED and SECONDED**

that the Saturna Island Local Trust Committee direct staff to draft a project charter for the First Nations relationship-building project.

CARRIED

SA-2016-035**It was MOVED and SECONDED**

that staff submit a proposal for the Saturna Island Local Trust Committee to host a meeting with elected First Nation officials before March 31, 2017, to be included in Islands Trust Fall 2016 application for funding to the Regional Community to Community Forum Program (UBCM).

CARRIED

There was discussion regarding timing and arranging an information sharing event with SENCOTEN.

Charles Reif noted that as a representative of the member communities (President of the Community Club) he reported that he has been asked to organize a meeting with the First Nations regarding the logging plan for the members of the community. He is grateful for this opportunity.

11.2 Land Use Bylaw Technical Review - Proposed Project Charter

Planner Richardson reviewed the project charter in the staff report and outlined the steps for this project moving forward.

Trustee Brent noted that this is for the most part technical and should not be controversial; any issues that come forward can be dealt with during the process.

Planner Richardson outlined that it would be good to work through this for clarity for staff and members and the public.

SA-2016-036

It was MOVED and SECONDED

that the Saturna Island Local Trust Committee endorse the Land Use Bylaw Technical Review project charter dated October 7, 2016

CARRIED

12. REPORTS

12.1 Work Program Reports (attached)

12.1.1 Top Priorities Report dated October 2016

12.1.2 Projects List Report Dated October 2016

Trustee Brent questioned why Geological Hazard mapping was on the agenda; thought it was possibly from Development Permit Areas on steep slopes, and outlined the shortfalls of previous mapping capabilities. Trustee Middleton agreed.

SA-2016-037

It was MOVED and SECONDED

that Geological Hazard mapping be removed from the projects list.

CARRIED

12.2 Applications Report Dated October 2016 (attached)

For information

12.3 Trustee and Local Expense Report Dated August 2016

For information

12.4 Adopted Policies and Standing Resolutions (attached)

For information

12.5 Local Trust Committee Webpage

none

12.6 Chair's Report

George Grams attended the following meetings: the Ministry of Transportation and Infrastructure (MoTI) to discuss roads conditions (not an issue on Saturna but it is on Salt Spring Island (SSI) and Mayne), the Agricultural Land Commission (ALC) the purpose being to create a more constructive relationship and to understand their process with applications that are referred to the Islands Trust as there is a high percentage rejection rate. He updated on SSI incorporation noting that: the Government has given a generous offer for incorporation; it looks like there will be a recommendation for a referendum, and if there is it will likely occur in February of 2017.

12.7 Trustee Report

Trustee Brent reported on the Financial Planning Committee meeting and noted the group was establishing the budget for the next fiscal year (but it is still early). They are looking at a zero percent increase in taxes but this will not be known until November and will depend on the SSI incorporation and funding received for the transition. He attended the Select Committee for Office Relocation meeting and reported that a satellite office with a few staff members was looked at as an option, noting that changing staff levels (if SSI incorporation occurs) and the building lease for the Victoria office running out makes it a good time to consider adjustments.

Trustee Middleton mentioned an invitation to a training program for a First Nations and Parks Canada partnership regarding park management, but declined as it was not the right approach for the Trust at this point. He felt that the opportunity for learning in the upcoming meeting with First Nations is the better path.

12.8 Trust Fund Board Report Dated September 2016

For information. Trustee Brent reported that Hoops Harrison is now part of the Trust Fund Board.

13. NEW BUSINESS

none

14. UPCOMING MEETINGS

14.1 The Next Scheduled Regular Meeting of the Saturna Island Local Trust Committee is to be Determined.

14.2 Proposed Saturna Island LTC 2017 Meeting Schedule - Staff Memo

SA-2016-038

It was MOVED and SECONDED

that the Saturna Island Local Trust Committee proposed 2017 regular business meeting schedule be adopted as presented (February 17, April 20, June 15, October 19, and November 17).

CARRIED

15. TOWN HALL

John Hutchinson inquired about the current status of the Tsawout and Tseycum First Nations logging project.

Charles Reif updated that communications have been posted to the Saturna Island Ratepayers and Residents Association (SIRRA) website and that group is pending a response from the First Nations regarding a request for a public meeting to discuss logging plans.

In response to a question regarding the decision making from the ALC and high rate of rejection with applications, George Grams noted that on SSI people are purchasing farm property outside the Agricultural Land Reserve to avoid the restrictions on using the land for other income generating activities. He reported that the ALC is hoping that communities produce integrated plans to assist in reducing the amount of firefighting they do with applications.

John Hutchinson questioned if there were books about the history and the stories of the First Nations families from the region; Fiona Macrauld mentioned the book "Saltwater People" by Dave Elliot (1983) which she brought a few copies of. She then shared some of her history, experience, and ties to Saturna Island in particular.

In response to a question from Trustee Middleton regarding marine conservation issues Fiona Macrauld outlined the background about the First Nations right to harvest, fish and hunt and noted that in these places if we can integrate and learn about indigenous practices they will become allies in protecting areas; and that building the relationship is the first step.

16. CLOSED MEETING

none

17. ADJOURNMENT

By general consent the meeting was adjourned at 2:11 pm.

George Grams, Chair

Certified Correct:

Regina Robinson, Recorder



Islands Trust

Saturna Island

Print Date: February 9, 2017

Resolutions Without Meeting

Resolution #	Action	Resolution Description	Resolution Date
2017-01	In Favour	THAT_Saturna Island Local Trust Committee meeting minutes of October 20, 2016, be adopted.	16-Jan-2017

Follow Up Action Report

Saturna Island

16-Sep-2016

Activity	Responsibility	Target Date	Status
SA-DVP-2016.1 (Henry) - LTC consideration delayed until screening is provided.	Gary Richardson		On Going
Apply for Community to Community (C to C) funding	Gary Richardson		Done

20-Oct-2016

Activity	Responsibility	Target Date	Status
Minutes of March 12, 2016 adopted as drafted. (needs end time and recorder inserted).	Regina Robinson		Done
Minutes of September 16, 2016 adopted as drafted.	Regina Robinson		Done
First Nations relationship-building program	Gary Richardson		Done
1) Arrange a public event with SENCOTEN-speaking elders	Regina Robinson		
Done			
2) Develop an annual plan to improve relationships between Saturna Island residents and visitors and the Local First Nations			
3) Staff to prepare a project charter for the First Nations relationship building process			
Land Use Bylaw project	Gary Richardson		Done
1) Project Charter dated October 7, 2016 endorsed by LTC	Regina Robinson		
2) Update project charter with endorsement date and place on website and in project file			
2017 Meeting schedule - adopted as proposed.	Regina Robinson		Done
Projects list amended by removing Geological Hazard Mapping			Done

Follow Up Action Report



DATE OF MEETING: February 17, 2017
TO: Saturna Island Local Trust Committee
FROM: Gary Richardson, Island Planner
Southern Team

SUBJECT: Rezoning Application – Transfer of Subdivision Potential
Applicant: Nepenthe Holdings Ltd.
Location: 102-106 Boot Cove Road, Saturna Island

RECOMMENDATION

1. That the Saturna Island Local Trust Committee direct staff to prepare a report and draft bylaws regarding the proposed transfer of two subdivision densities to Lot 3, Section 18, Plan 11979, except part in Plan 17076, Saturna Island.

REPORT SUMMARY

The purpose of this report is to provide the LTC with staff comments regarding the request made by Napenthe Holdings Ltd. to transfer two subdivision densities to their lot in Boot Cove, from another parcel within the Saturna Island Local Trust Area, in order to allow for the subdivision of the subject lot into three separate parcels. The proposed subdivision plan is attached to this report.

A letter outlining the density transfer request was received February 3, 2017 and is attached for the LTC's reference. Density transfer is consistent with Saturna Official Community Plan Policy C.1.3 which states in part that no rezoning should be used to increase the maximum subdivision capacity within the Saturna Island Local Trust Area; however, a policy for guidance with respect to density transfer may also be required.

If the LTC directs staff to proceed with the proposed transfer of subdivision potential staff will prepare a further staff report providing:

- comment and analysis regarding Islands Trust Policy Statement policies specifically with respect to the donor parcel;
- comment and analysis regarding donor parcel's appropriateness with respect to be a donor parcel;
- comment and analysis regarding the donor parcel's compatibility with Saturna Land Use Bylaw (LUB) regulations and advise amendments to the LUB required to implement the development transfer;
- prepare draft bylaws to facilitate the density transfer for the LTC's consideration; and

- recommended next steps.

BACKGROUND

The application to rezone the subject property was received in January 2012. The initial application was requesting zoning to allow for four lots to be created. Several staff reports were prepared and a community information meeting was held. The application was put into abeyance for the past couple of years and is now been brought forward with an amended request for zoning to provide for three strata lots by means of obtaining subdivision potential from another lot.

Nepenthe Holdings Ltd. ultimately wants to create three waterfront lots from the existing lot. This will allow for the three existing waterfront dwellings be sited on separate strata lots with the associated common property located across Boot Cove Road. Before a subdivision application can be made the subject lot needs to obtain two subdivision densities from another lot.

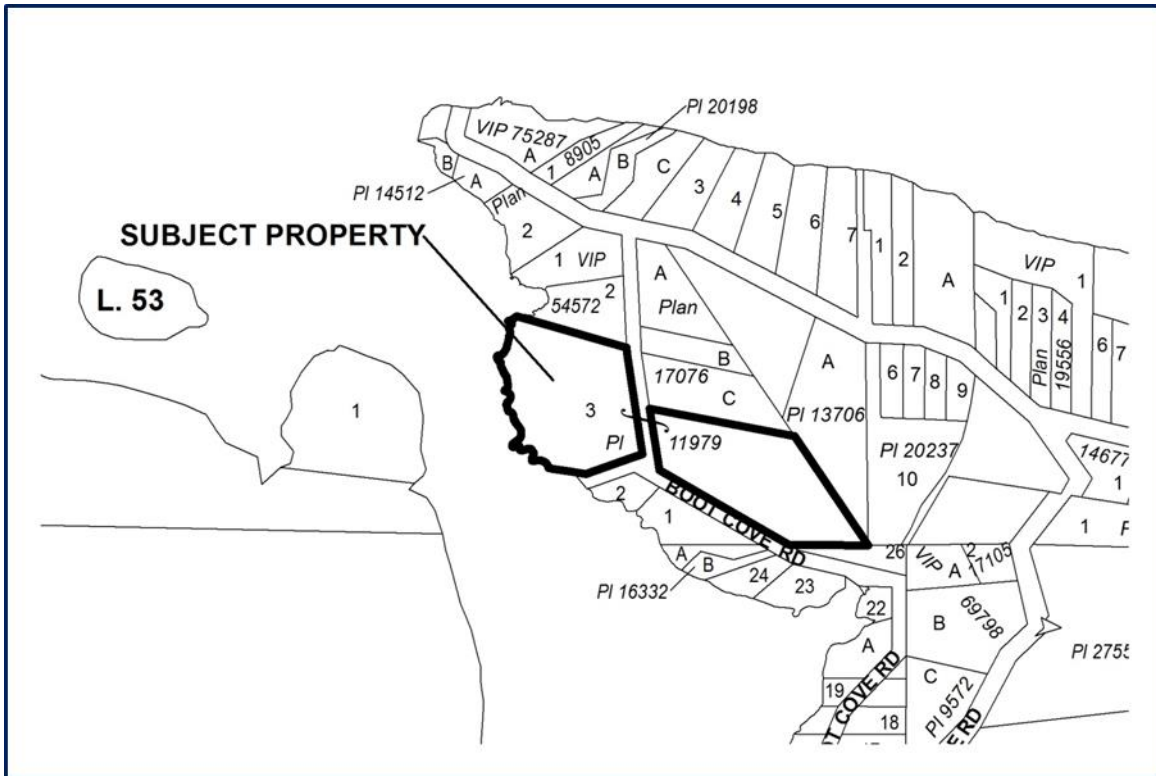
At the June 9, 2015 LTC meeting a staff report was presented to the Saturna Island Local Trust Committee (LTC) containing two options that if successful could allow subdivision density to be obtained and transferred to the subject lot. The two options were: 1) Transfer of development (subdivision density) from another parcel; and 2) using the Community Amenity Density Reserve to obtain subdivision density.

The LTC passed the following resolution at the June 9, 2015 Local Trust Committee meeting.

That Saturna Island Local Trust Committee request staff to work with the applicant for rezoning SA-RZ-2012.1 based on transfer of development potential and report back to the Local Trust Committee.

The applicant was made aware of the Local Trust Committee's resolution and has recently provided a letter stating that they wish to pursue transferring development from another lot to their lot to allow for a three lot subdivision.

The subject area is a waterfront property located in the Boot Cove area of the Saturna Island. The property is predominantly surrounded by smaller residential lots. A 1.78 hectare portion of the lot is separated from the waterfront portion and is located across Boot Cove Road. A site review was carried out March 6, 2012 and it was evident from the review that the houses have been in place for some time. There is a 1971 building permit that was taken out for the construction of the three houses; therefore the houses are lawfully constructed. Two of the houses share one access and the third house has its own access. There is one dock in place which fronts proposed Lot C. It appeared as though one of the houses contains a second set of cooking facilities. The lots are well treed and are covered with mostly mature native vegetation.



Rationale for Recommendation

Staff is recommending that a staff report and draft bylaws be prepared as:

- a detailed staff report is required that analyzes the appropriateness of the donor parcel with respect to the: Trust Council transfer of density policy; Islands Trust Policy Statement; Saturna OCP; and the Saturna LUB.
- The preparation of draft bylaws are being recommended so that the LTC can see how the OCP and LUB would need to be amended to accommodate this proposal.
- The preparation of draft bylaws is also being recommended at this stage as the Saturna LTC meets on a limited basis and the preparation of the bylaws ensures this proposal is considered within a timely manner.
- From a residential density increase perspective the lot receiving the subdivision density is a good candidate to receive density as it currently has three legal dwellings constructed on it and there will be no additional dwellings permitted if the proposed subdivision density transfer and resulting strata subdivision are successful. This will result in a net decrease in 2 dwellings permitted within the Saturna Island Local Trust area.
- A subdivision of the subject lot into three smaller lots will result in lots consistent with the size of other lots in the area.

ALTERNATIVES

The LTC may consider the following alternatives to the staff recommendation:

1. Request further information

That the Saturna Island Local Trust Committee requests that the donor parcel be identified and analysed prior to draft bylaws being prepared.

2. Deny the application

That the Saturna Island Local Trust Committee deny SA-RZ-2012.1.

Submitted By:	Gary Richardson Island Planner	February 7, 2017
Concurrence:	Robert Kojima Regional Planning Manager	February 7, 2017

ATTACHMENTS

1. Letter from A. Peretz, Director of Napenthe Holdings, dated February 3, 2017
2. Proposed Plan of Subdivision

Nepenthe Holdings Ltd.

Saturna Island, BC

February 3, 2017

Mr. Gary Richardson
Island Planner
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

Re: Nepenthe Amended Application SA-RZ-2012.1

Mr. Richardson:

As discussed, I am writing to formally communicate that Nepenthe Holdings Ltd. would like to move forward with "Option 1 – Transfer of Development Potential" as outlined on page 9 of your Staff Report addressed to the Saturna Island Local Trust Committee ("SILTC") entitled "Staff Report on Amended Application SA-RZ-2012.1" dated June 9, 2015. As you are aware, we have an agreement in place to acquire two "Lot Densities" from another property owner on Saturna Island, and are ready to proceed with this option.

We understand that our application will be on the February 17th, 2017 SILTC agenda, and look forward to our application moving to the next stage.

Yours Truly,

A handwritten signature in black ink, appearing to read 'Alan Peretz', with a stylized flourish at the end.

Alan R. Peretz
Director
Nepenthe Holdings Ltd.

[illegible]



DATE OF MEETING: February 17, 2017

TO: Saturna Island Local Trust Committee

FROM: Gary Richardson, Island Planner, and
Fiona XETXÁTTEN Macraird, Senior Intergovernmental Policy Advisor
Victoria Office

SUBJECT: Project Charter for First Nations Reconciliation Activities

RECOMMENDATION

1. That the Saturna Island Local Trust Committee endorse the attached project charter to amend the Saturna Official Community Plan by integrating a First Nations narrative and place names within the OCP.
2. That the Saturna Island Local Trust Committee request through the Electoral Director that the Local Parks and Recreation Commission of the Capital Regional District consider a site on Saturna Island for signage that reflects a place-based shared narrative of both the local First Nations and the settler history of the island

REPORT SUMMARY

Over the next 12-18 months, it is recommended that the Saturna Island LTC follow the pattern of successful relationship building with local First Nations found in Australian local governments. Starting with activities that focus on Indigenous place names and the development of a shared narrative of the island, this can take on a real aspect of commitment with the investment of signage that demonstrates this at a popular place on Saturna. From this example, the LTC can encourage voluntary participation across the many sectors and interest groups on the island to participate in researching and developing a shared narrative of place in their own way.

Although formally changing the name of a place requires some complex processes, the LTC can amend their Official Community Plan as a long-lasting demonstration to building a mutually respectful relationship with local First Nations. It is recommended that this be done in two stages. The first stage would be an introductory section of the OCP, approved by First Nations, sharing their history and perspective of the island and an inclusion of maps of Indigenous place names on Saturna Island – one in SENCOTEN and one in Hul'quimi'num, the two Indigenous languages of the region. The second phase, after a time of developing a voluntary uptake of a shared narrative of place, can involve looking at local planning tools to better identify and protected places of significant historical value to First Nations, and incorporating those policies into the OCP.

BACKGROUND

Best Practice Guidelines

Both New Zealand and Australia adopted the United Nations Declaration of the Rights of Indigenous Peoples (UNDRIP) in 2009 and have been developing a national cultural of reconciliation for about eight years (compared to Canada who only adopted UNDRIP in 2016). Australia in particular has encouraged local government authorities to develop Reconciliation Action Plans (RAPs). Over 590 Australian organisations currently have RAPs and in 2011, a *Reconciliation in Local Government Project: Action Research Report* was published to share key issues, challenges and opportunities local governments have with their RAPs.

Islands Trust, and in particular Saturna Island Local Trust Committee (SILTC) can glean some insights into what activities have been proven to be successful from this Report and have it guide a Project Charter for First Nations Reconciliation Activities.

Recent First Nations Events on Saturna Island

The Saturna Island Local Trust Committee passed the following resolution at its September 16, 2016 LTC meeting:

That the Saturna Island Local Trust Committee directs staff to prepare a report outlining options with respect to pursuing a long term program that reflects a thriving and sustainable relationship with local First Nations who have interests in Saturna Island

On November 21, 2016 the Local Trust Committee hosted a community event “A SENĆOŦEN History of Saturna Island”. The event was attended by approximately 100 people. Feedback forms and subsequent descriptions of the event in local media by residents who attended reflect an extremely positive step forward in relationship-building and knowledge-sharing.

On November 28, 2016 a group of five representatives of Tsawout and Tseycum First Nations met with the Saturna Community Club and the Saturna Rate Payers Association to discuss issues surrounding the logging plans for Indian Reserve 7 expected to begin in May/June 2017.

On December 23, 2016 trustees sent a letter to elected representatives of both Tsawout and Tseycum First Nations to thank them for recent events and to offer a gift of erecting a sign in honour of the two Nations. Response from this invitation indicates that they were not currently interested in this gesture.

ANALYSIS

The real advantages of a RAP, from the Australian experience, were found to be the changes within the community for non-Indigenous people. Awareness-building and working with local Indigenous communities about the priorities of a RAP were the real and long-lasting benefits. The same is applicable at an island-community level. Given the injustices and tragedies that local First Nations have survived and the general Canadian culture that has taught its citizens to minimize or ignore this history, it is not the First Nations communities that need to change – it is our non-Indigenous communities that need greater awareness of their history and sensitivity to the long-term effects of that history for both themselves and in First Nation communities.

Local governments in Australia have found that introducing a shared narrative of place through initiatives that involve signs, street names, landmarks, waterways and memorials have had good success at establishing a foundation of mutual respect. The emphasis should be on the process of this work as this is what really builds

the relationships between the LTC and the Nations, not necessarily the quantity or quality of the work. The relationships- real friendships – are the most enduring outcome of this work.

Another aspect of RAPs were found to be successful at building relationships in Australia; taking a pro-active role in facilitating the documentation and promotion of local Aboriginal and shared histories. In order to redefine the narrative of place on Saturna Island, a broad range of stakeholder groups in the community need to be encouraged to distribute and promote that shared narrative of place through the involvement of local libraries, museums, community halls, historical societies, etc.

At the same time, demonstrating commitment to this for the longer term involves amending the Official Community Plan. An introductory paragraph of First Nations' connections to the lands and waters around Saturna Island – coupled with two maps already published of Indigenous place names on the island – shows leadership from the LTC to the residents of the islands. Raising awareness of the history of First Nations in the region takes time but as that grows on the island community, there will develop more courage to consider amending the OCP in a more meaningful way with policies and tools of identification and protection of places of historical value to First Nations.

There are 13 First Nations with asserted claim to Saturna Island. Two of these Nations share management of Indian Reserve #7 on Saturna and should be given preference in relationship-building considerations. However the other 11 First Nations need to be communicated with during this initial period of reconciliatory activities. Some Nations will be very keen to engage and others may be more reticent. The Project Charter assumes willingness from First Nations but may have to be amended as needed.

Policy/Regulatory:

2014-2018 Strategic Plan. Goal D: Effective, Efficient and Collaborative Governance

- Priority 6.1: Improve engagement with first Nations
- Priority 6.2: Improve protection of archaeological and First Nations cultural resources

Issues and Opportunities:

Phase 1: Integrating First Nations Place Names and Historical Narrative on Saturna Island (February – August 2017)

Officially changing the name of a place is a complex process. For example, when the Queen Charlotte Islands were changed to their original name “Haida Gwaii”, it involved considerable resources to change official maps, addresses, etc. However, integrating local Indigenous place names and histories at an informal level is relatively easy. As this narrative of shared history gains momentum over time, a more official demonstration may be considered in the future.

Project #1: Amending the Official Community Plan to incorporate an Introduction section that contextualizes the island in a much longer history than just the non-Indigenous settlers, and the inclusion of two additional maps – one of SENĆOŦEN place names and another of Hul'quimi'num place names on Saturna Island.

Project #2: Approaching the Saturna Island Parks and Recreation Commission to choose an initial site to demonstrate this shared narrative through signage ensures the first project of this kind avoids bigger

complexities that come with provincial or federal agencies. A locally managed site, such as Thomson Beach (or another site) will also give residents more sense of ownership of this initiative. The signage can be planned, designed and installed in partnership with local First Nations, as well as other community groups.

Working with representatives of local First Nations who know not just the Indigenous place names on Saturna Island, but also how to pronounce them and perhaps some background history about them. This will allow Saturna residents and visitors to pronounce the names phonetically, thus showing further respect for the notion of a shared narrative in a more meaningful way in spoken word.

Phase 2:

Project #1: Having shown leadership in establishing a shared narrative of place through amending the OCP and encouraging a sign that demonstrates this intent, the LTC can encourage and support other community groups to voluntarily follow suit and reach out to First Nations to develop a shared narrative of the island in their own way.

The following list is only provided as a suggestion and to inspire ideas. It may inadvertently omit a group or an idea for reconciliation but its intent in this Report is to demonstrate the broad range of reconciliatory activities that can start to shift the culture on Saturna Island towards an improved and mutually respectful one to First Nations.

Saturna Community Club	• The annual Lamb BBQ is an ideal occasion to send invitations to local First Nations members. It would also be a meaningful gesture to invite a well-respected elder to an opening event to welcome participants to their territory through song or a prayer. • Also, through its managing of the Heritage Hall, this group could invite First Nation members with specific skills or knowledge to hold a series of educational seminars in the Hall. • The Heritage Hall is also a good place to consider displaying First Nations art or historical artifacts as part of Saturna's history.
Saturna Island Residents and Rate Payers Organization	• With 200 members, this group can use their broad outreach as a positive distribution of First Nations current news and happenings.
Recreation Centre	• Sports and events are a great opportunity to invite First Nations to the island. Many of the 13 First Nations have floor hockey teams and other members who may enjoy events at the Centre. • Perhaps some pickle ball or badminton players could offer to teach their games in exchange of First Nations teaching them to play a very popular game on reserves – Lacrosse.
Saturna Community Facebook	• A Facebook page is perfect venue for sharing not only events going happening on Saturna, but also advertising public events that First Nations put on such a totem pole raisings, seafood festivals, etc.
Saturna Elementary School	• The four First Nations on Saanich Peninsula have LAU WELNEW Tribal School for 185 First Nations students

	from Preschool to Grade 9, as well as an Adult Education Centre. The ways in which these schools could work together are only limited by teachers' imaginations (sports, projects, shared field trips, student mentors in SENCOTEN language, etc.)
Saturna Ecological Education Centre	Integrating Traditional Knowledge and long-term stewardship practices are now recognized as a key aspects to ecological education. There are many knowledgeable elders in local First Nations who understand ethnobotanical values of local seeds, berries, barks, etc. and would be willing to share this knowledge.
Saturna Community Library	- One the trustees of Gabriola Island, along with the help of CBC's Shelagh Rogers, has compiled a First Nations-themed reading list of Fiction, poetry and non-fiction, which could be shared broadly with users of the community library. - A First Nations-themed reading club or talking circle could be initiated with the help of an interested local First Nation member or two
Parks and Recreation Commission	- Starting with locally managed park spaces, the Parks and Rec Commission can share lessons learned and successes with other agencies who manage parks and protected areas (Parks Canada, Province, Conservation agencies, etc.) - The Commission could start a goal that all Park signs on Saturna could start consistently with phrases such as "Ten thousand years ago this place..."
Women's Service Club	Depending on interest, many connections could happen between with the women of local First Nations in shared knowledge on things like traditional cedar baskets, tanning of hides, sharing of seafood recipes, etc.
Lions Club	The quiet good work of the Lions Club could extend to local First Nations very easily – both extending help to those in need on First Nation reservations and also asking First Nations to help the Lions Club extend help to those in need on Saturna. Giving to those in need in a very normal part of First Nation community culture.

Project #2: Once of culture of awareness of First Nations history and connections to Saturna is underway, the OCP can be examined again for possible further amendments to improve the identification and protection of significant historical places for First Nations through the suite of tools available through the *Local Government Act*.

Consultation:

Consultation with 13 First Nations and CRD is inherent throughout the Staff Report.

Rationale for Recommendation:

- Amending the Saturna OCP to acknowledge First Nations history, including place name mapping would be an important addition to the community plan and a logical place to start a meaningful and long-lasting relationship building process with local First Nations.
- Understanding Indigenous place names will allow Saturna residents and visitors to pronounce place names phonetically, which shows respect for the notion of a shared narrative.
- Working with First Nations on a shared narrative will allow for an increased relationship which can lead to future First Nation relationship building initiatives.

ALTERNATIVES

1. Instruct staff to further develop the Project Charter for First Nations relationship building activities, to be considered at the next LTC meeting.
2. Receive for information only
3. Approve but with certain aspects of the Project Charter amended.

NEXT STEPS

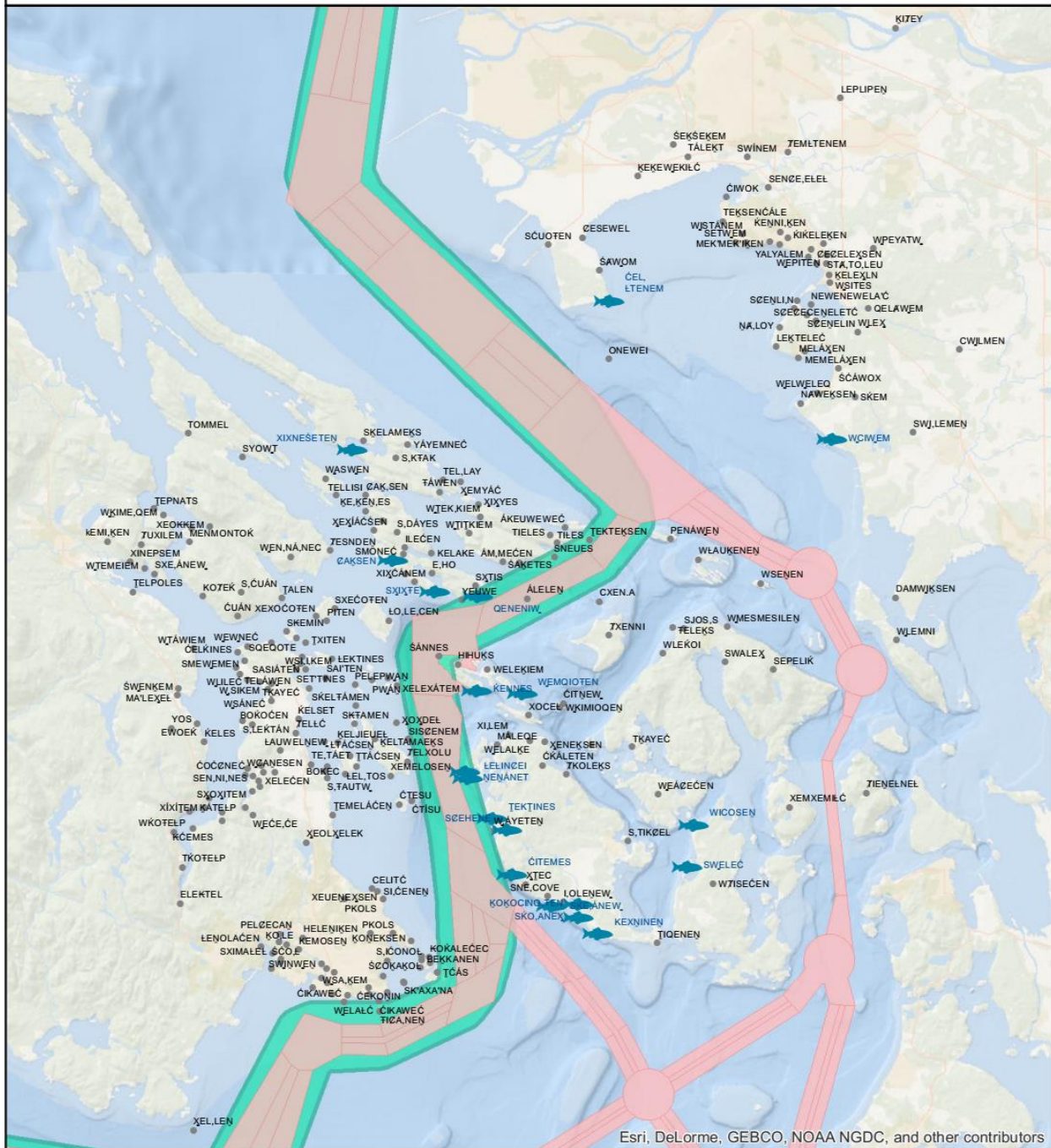
If the LTC endorses the project charter as drafted the next steps will be as listed in the Charter starting with researching local First Nations history on Saturna Island which will include place names and verbal and written history. A staff report will be prepared for the April 20, 2017 recommending changes to the OCP.

Submitted By:	Gary Richardson, Island Planner Fiona XETXÁTTEN MacRaild, Senior Intergovernmental Policy Advisor	February 9, 2017
Concurrence:	Robert Kojima, Manager, Regional Planning Manager, Southern Team	February 9, 2017

ATTACHMENTS

1. McKinnon, Erin, *Reconciliation in Local Government Project: Action Research Report*, November 2011, Reconciliation Victoria (Australia) <http://www.reconciliationvic.org.au/pages/local-government.php>
2. Project Charter

Map 2: SENĆOTEN Place Names and Reef Net Sites in LSA



First Nations Relationship Building - Charter v1

Saturna Island Local Trust Committee

Date: February 7, 2017

Purpose: To continue to build meaningful relationships with First Nations with an interest in Saturna Island.

Background: The Saturna Local Trust Committee (LTC) initiated a project as one of their top priorities on October 20, 2016 to allow for a project that facilitates a long term First Nations relationship building program that reflects a thriving and sustainable relationship with First Nations.

Objectives

- Amend Saturna OCP to reflect First Nations history on Saturna Island
- Encourage CRD to identify appropriate locations for on-island signage or monument(s) identifying First Nations place names and/or history.

In Scope

- Research First Nations History on Saturna Island
- Prepare text amendments to the OCP explaining First Nations history on Saturna Island
- Prepare OCP map Schedule identifying First Nations place names
- Initiate a process with CRD to discuss on-island signage

Out of Scope

- Research and comment on First Nations heritage designations
- Extraordinary research
- Land Use Bylaw amendments

Workplan Overview

Deliverable/Milestone	Date1)
1) Research First Nations history on Saturna Island prepare initial report	For April 20, 2017 LTC Mtg.
2) Discuss locations with CRD for First Nations signs/monuments	May-September 2017
3) Prepare report and recommended OCP amendments	For June 15, 2017 LTC Mtg.
4) Schedule a CIM	July/August 2017
5) Prepare draft OCP amendment bylaw and final staff report for LTCs consideration	For October 19, 2017 LTC Mtg.
6) Public hearing for OCP amendment bylaw	January 2018

Project Team

Gary Richardson, Island Planner	Project Manager
Fiona MacRaid	Senior Policy Advisor
Sharon Lloyd-deRosario	Admin Support
Regina Robinson	Admin Support

RPM Approval:

Name of RPM

Date:

LTC Endorsement:

Resolution #:

Date:

Budget

Budget Source:

Fiscal	Item	Cost
2017/2018	CIM	500.00
2017/2018	Research assistance	1000.00
2017/2018	Advertising	500.00
2017/2018	Meeting(s) with CRD (from technical budget)	500.00
2018	Public Hearing to be combined and funded from public hearing budget for LUB amendments	26
	Total	2500.00



Top Priorities

Saturna Island

No.	Description	Activity	R/Initiated	Responsibility	Target Date
1	First Nations Relationship Building	A process was initiated (Oct 20, 2016) to allow for a long term program that reflects a thriving and sustainable relationship with First Nations Project Charter on Feb 17, 2017 LTC agenda for LTC consideration.	16-Sep-2016	Gary Richardson	
2	LUB Technical Review	Project Charter endorsed Oct 20, 2016 February 2017 review is underway	16-Sep-2016	Gary Richardson	

Projects

Saturna Island

Description	Activity	R/Initiated
Shoreline Review		17-Jun-2016
Review Density Transfer Mechanisms		16-Sep-2016
Amenity Zoning Review		16-Sep-2016
Secondary Suite Review		23-Apr-2015



Development Variance Permit

File Number	Applicant Name	Date Received	Purpose
SA-DVP-2016.1	HENRY, ROSEMARY	21-Jun-2016	114 BOOT COVE RD\nVariance for driveway retaining wall setback

Planner: Gary Richardson

Planning Status

Status Date: 07-Oct-2016

At September 16, 2016 LTC meeting the LTC deferred its decision until screening is provided to the satisfaction of the immediate neighbor.

Status Date: 09-Sep-2016

Notification done, staff report and draft permit prepared for LTC consideration at its September 16, 2016 LTC Mtg.

Status Date: 21-Jun-2016

File opened and forwarded to planner and LTC

Rezoning

File Number	Applicant Name	Date Received	Purpose
SA-RZ-2012.1	NEPENTHE	26-Jan-2012	Rezone to allow subdivision

HOLDINGS LTD

Planner: Gary Richardson

Planning Status

Status Date: 01-Feb-2017

Applicant wants to proceed with Transfer of Development option. Staff report on February 17, 2017 agenda for the LTCs consideration.

Status Date: 07-Oct-2016

Applicant advised staff that they want to proceed with application. Applicant will provide information on how they want to proceed.

Status Date: 14-Sep-2016

Sent letter to Nepenthe Holdings LTD Sept 14 giving applicant until Oct 30, 2016 to respond or file will be closed.

Subdivision



Applications

File Number	Applicant Name	Date Received	Purpose
SA-SUB-2016.1	JORDAN LITKE POLARIS LAND SURVEYING Planner: Gary Richardson	28-Sep-2016	186 East Point Rd\nSubdivision to create 2 lots
Planning Status			
<u>Status Date:</u> 11-Oct-2016 File being reviewed by planner - response to be sent to MoTI no later than Oct 25, 2016			
<u>Status Date:</u> 28-Sep-2016 File opened and forwarded to planner and LTC			

Islands Trust
LTC EXP SUMMARY REPORT F2017
Invoices posted to Month ending December 2016

660 Saturna	Invoices posted to Month ending December 2016	<u>Budget</u>	<u>Spent</u>	<u>Balance</u>
65000-660	LTC "Trustee Expenses"	750.00	385.81	364.19
LTC Local				
65200-660	LTC - Local Exp - LTC Meeting Expenses	2,500.00	1,114.41	1,385.59
65210-660	LTC - Local Exp - APC Meeting Expenses	500.00	200.00	300.00
65220-660	LTC - Local Exp - Communications	300.00	0.00	300.00
65230-660	LTC - Local Exp - Special Projects	500.00	680.35	-180.35
TOTAL LTC Local Expense		<u>3,800.00</u>	<u>1,994.76</u>	<u>1,805.24</u>
Projects				
73001-660-4069	Saturna LUB Technical Review	4,000.00	97.00	3,903.00
73001-660-4077	Saturna First Nations Relations	2,000.00	1,910.64	89.36
TOTAL Project Expenses		<u>6,000.00</u>	<u>2,007.64</u>	<u>3,992.36</u>

Saturna Island Local Trust Committee POLICIES AND STANDING RESOLUTIONS

No	Meeting Date	Resolution No.	Issue	Policy
1.	May 16/07	SA-LTC-16-07	Travel Trailer or Camper	It was Moved and Seconded that staff be directed to not take enforcement action against property owners when a travel trailer or camper is located on a lot when: The travel trailer or camper is being used for recreational purposes by the owners of the lot and; The travel trailer or camper is being used intermittently and for short periods not exceeding two months. Not withstanding this direction, staff is to take action to prevent the recreational use of travel trailers or campers on inappropriately zoned land if: The travel trailer or camper is being used as a second residence or; The trailer or camper is situated within the setbacks for a structure or; There are serious safety issues, unsightliness, noise, or health problems related to the use or; A complaint based on the above three items is received from a person who owns neighboring property. Nothing in this direction should be interpreted by a property owner as giving permission to violate the Land Use Bylaw and the Saturna Island Trust Committee may change this policy at any time and may give direction to enforce the Bylaw at any time.
2.	August 20/08	SA-LTC-43-08	Bylaw Enforcement: Short Term Vacation Rentals	It was Moved and Seconded THAT given finite resources available for enforcement activities and in order to ensure the most effective results for enforcement activities, STVRs not permitted by Section 2.16.10 of the Saturna Island Land Use Bylaw No. 78 that have one or more of the following characteristics will be subject to enforcement: 1. They are advertised on the internet, newspapers or other media; 2. They are not managed by the property owner; - More than one STVR per constructed residence on the lot is simultaneously made available for STVR; 4. While the property is rented persons are also staying in tents, trailers, or RV's; 5. There are issues related to health and safety; 6. There is a written complaint by owners or residents about bona fide nuisance issues such as noise or parking congestion related to the STVR;

				7. The owner of the property uses more than one property on Saturna Island as an unpermitted STVR. And THAT nothing in this enforcement policy should be interpreted as giving permission to violate the Land Use Bylaw and the Saturna Island Local Trust Committee may change this policy at any time and may give direction to expand enforcement activities at any time.
3.	February 25/09	SA-LTC-09-09	Adopt LTC Minutes by RWM	It was Moved and Seconded that the Saturna Island Local Trust Committee draft minutes be adopted by Resolution without meeting within 30 days of the meeting and posted to the website.
4.	June 22/11	SA-LTC-	Adopting In Camera Minutes	It was Moved and Seconded that the Saturna Island Local Trust Committee adopt a Standing Resolution to direct staff to place the in camera minutes on the agenda when there is a need to close the meeting or at least once a year.
5.	February 9/12	SA-LTC-11-12	Adopt SOL policy	It was Moved and Seconded that where a Liquor Control and Licensing Branch Special Occasion Licence referral relates to a property where Saturna Island Land Use Bylaw No. 78, 2002 permits public assembly uses, such as halls, recreation facilities or restaurants, and where there have been no issues related to parking or past complaints for the preceding three years, planning staff may approve the Special Occasion Licence without referral to the Local Trust Committee. All other Special Occasion Licence referrals are to be referred to the Local Trust Committee for consideration



DATE: January 25, 2017
TO: Local Trust Committees (Southern Region)
FROM: Robert Kojima, RPM
Southern Team
SUBJECT: Provincial Private Moorage Policy Update

PURPOSE

The Ministry of Forests, Lands and Natural Resource Operations (FLNRO) has recently amended its private moorage policy to no longer require applications for private moorage (i.e. docks) in certain locations and under certain conditions. These are now authorized as 'General Permissions'.

However, applications will continue to be required in 'Application-Only Areas' (see attached West Coast and South Coast Region Private Moorage Application-Only Area maps). In 'Application-Only Areas', all proposed new private docks, regardless of size, will continue to be subject to review and decision under the *Land Act*, and all proponents of new private docks will be required to submit an application to FrontCounter BC. However, tenure replacements for existing docks within 'Application-Only Areas', which meet the terms and conditions of a General Permission, will fall under the new General Permission policy and as such will not require an application and statutory decision.

Denman, Hornby, and Lasqueti Islands and the North Pender Associated Islands south of Piers and Moresby Islands, are excluded from the 'Application-Only Areas' and private moorage is permitted under the General Permission policy (with no application to FLNRO or referral to Islands Trust). Correspondence from FLNRO indicates their staff may be carrying out of a review of the 'Application-Only' areas with the intention of applying the General Permission provision to a larger area.

Please note the changes to the Private Moorage policy do not affect local government zoning or bylaws. Local zoning bylaw requirements must be met regardless of location. Prospective dock owners must continue to ensure compliance with local zoning bylaws.

The Private Moorage Policy and supporting documents are available on the Province of BC website:
<http://www2.gov.bc.ca/gov/content/industry/natural-resource-use/land-use/crown-land/crownland-uses/residential-uses/private-moorage>.

Submitted By:	Robert Kojima, Regional Planning Manager	January 25, 2017
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ATTACHMENTS

1. Letter from FLNRO to UBCM (January 17, 2017)
2. West Coast Region Letter to Local Governments
3. West Coast Region Private Moorage Application-Only Areas Map
4. South Coast Region Private Moorage Application-Only Areas Map



Date: January 17, 2017

Gary MacIsaac, Executive Director
Union of British Columbia Municipalities
525 Government Street
Victoria, BC V8V 0A8
(Sent by e-mail)

Re: Notice of amendments to the Private Moorage Program

To local government members:

The purpose of this letter is to advise you of recent changes to the Provincial Private Moorage Land Use policy that provides direction on the authorization of residential docks.

The Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) has made changes to the private moorage program that will reduce red-tape and streamline administration, while maintaining public safety and environmental standards.

Effective January 17, 2017 more residential docks will be eligible to be authorized under a “General Permission” rather than an application-driven Crown land tenure. The General Permission will grant authority for a residential dock, subject to a dock owner complying with a set of specific conditions. These conditions have been established to avoid environmental impacts and interference with the public and other stakeholders, as well as to provide a high level of certainty that the dock will satisfy provincial and federal legislation. Some of the key requirements include:

- the dock owner must be the owner or lessee of the property fronting the foreshore where the dock is sited;
- the dock is not located in an area designated as being environmentally sensitive, or overlapping with other authorizations or Crown land reserves;
- the dock is not in a designated “application-only area” (i.e. where special circumstances dictate that all private moorage proposals require submission of an application);
- the dock is built to a specified standard and within set size limits; and
- the dock is constructed and placed to not unduly impede public access and to avoid impacts to neighbouring property owners.

**Ministry of Forests,
Lands and Natural
Resource Operations**

Land Tenures Branch

Mailing Address:
PO Box 9352
Victoria BC V8W 9M1

Phone: 250 387-6730
Fax: 250 356-6791

Docks that do not satisfy the conditions of the General Permission will require an application for a tenure, which will be subject to the standard ministry application review process, currently in place.

The policy changes expand the applicability of the private moorage General Permission which was introduced in 2008 and previously only applied to certain types of freshwater docks. The new policy now provides for moderately-sized docks, and docks located in marine waters to be eligible for general permission, subject to meeting all required conditions.

The changes to the private moorage policy do not affect local government zoning or bylaws. Prospective dock owners must continue to adhere to all local government requirements.

The rules and regulations of the Water Sustainability Act, including compliance with “works in and about a stream (waterbody)”, and those of other agencies, such as Federal Fisheries and Oceans Canada, and Transport Canada – Navigable Waters program, will continue to apply to all docks whether covered under a General Permission or not.

For further details of the Private Moorage Policy, as well as, the full list of conditions and requirements of the General Permission, please refer to the following website:
<http://www2.gov.bc.ca/gov/content/industry/natural-resource-use/land-use/crown-land/crown-land-uses/residential-uses/private-moorage>

If you have questions or would like further information on how this may affect docks in your area please contact FrontCounter BC at: <http://www.frontcounterbc.gov.bc.ca/contact/>.

Sincerely,

Greg Kockx, Manager
Land Tenures Branch
Ministry of Forests, lands and Natural Resource Operations

E-mail: Greg.Kockx@gov.bc.ca



Date: January 20, 2017

To: Local Governments with jurisdiction in Application-only Areas within the West Coast
Natural Resource Region of MFLNRO
(Sent by e-mail)

Re: Notice of amendments to the Private Moorage Program – Application-only Areas in West Coast Natural Resource Region

Further to the attached letter detailing the recent update to the Private Moorage Program regarding the use of General Permissions for certain private docks, please be advised that within the West Coast Natural Resource Region, the Ministry of Forests, Lands and Natural Resource Operations has identified a Private Moorage Application-only Area (see map). This Application-only Area was identified in recognition of concerns expressed over the management of private moorages on the southern east coast of Vancouver Island and the Southern Gulf Islands.

As this Application-only Area overlaps in part or whole with your local government's area of jurisdiction, we wish to notify you that within these areas, *all* proposed *new* docks, regardless of size, will continue to be subject to review and decision under the *Land Act*, and all proponents of new docks will therefore be required to submit an application to FrontCounter BC. Please note, however, that tenure replacements for *existing* docks within Application-only Areas which meet the specified terms and conditions of a General Permission will fall under the new General Permission policy and as such will not require an application and statutory decision.

The Application-only Area pertaining to private moorages on Vancouver Island applies to Crown foreshore commencing at the Englishman River Estuary in Parksville, B.C. and extends southeast along eastern Vancouver Island to encompass Crown foreshore between the Englishman River Estuary to Saanich Inlet. The Application-only Area includes the western foreshore of Saanich Inlet to the southern tip of Finlayson Arm, and it also applies to all Southern Gulf Islands situated between Gabriola Island to the north and Piers Island to the south.

If you require additional information or would like to discuss this further, please contact Bonita Wallace at 250-751-7248 or Bonita.Wallace@gov.bc.ca.

Best Regards

Rudi Mayser, Manager of Authorizations
MFLNRO, West Coast Natural Resource Region

Attachments: UBCM letter; Application-only Area map

MFLNRO - West Coast Region Private Moorage Application Only Area

Legend

- Private Moorage Application Only Area
- MFLNRO - West Coast Region
- Mapsheet Grid (1:20,000)

Private Moorage Application Only Area Description :
The natural boundary beginning at Englishman River Estuary (Parksville) and running south along the east coast of Vancouver Island to the Goldstream Estuary (Goldstream Park) and protruding up the left half of Sanich Inlet towards the middle of Satellite Channel including Piers Island and all the southern Gulf Islands.



South Coast Private Moorage Application-Only Areas: January 2017

