



Saturna Island Local Trust Committee Regular Meeting Agenda

Date: May 15, 2020
Time: 11:30 am
Location: Electronic Meeting

			Pages
1.	CALL TO ORDER	11:30 AM - 11:50 AM	
2.	APPROVAL OF AGENDA		
3.	TRUSTEE REPORT		
4.	CHAIR'S REPORT		
5.	TOWN HALL AND QUESTIONS	11:50 AM - 12:00 PM	
6.	COMMUNITY INFORMATION MEETING		
	None		
7.	PUBLIC HEARING		
	None		
8.	MINUTES	12:00 PM - 12:10 PM	
8.1	Local Trust Committee Minutes Dated April 16, 2020 (for Adoption)		3 - 4
8.2	Section 26 Resolutions-without-meeting Report Dated May 2020		5 - 5
9.	BUSINESS ARISING FROM THE MINUTES		
9.1	Follow-up Action List Dated May 2020		6 - 7
10.	DELEGATIONS		
	None		
11.	CORRESPONDENCE		
	<i>Correspondence received concerning current applications or projects is posted to the LTC webpage</i>		

12.	APPLICATIONS AND REFERRALS	
	None	
13.	LOCAL TRUST COMMITTEE PROJECTS	12:10 PM - 12:40 PM
13.1	Draft OCP Wording - First Nations Relationship Building- Staff Report (Attached)	8 - 11
13.2	Draft Bylaws- National Park Zoning - Staff Report (Attached)	12 - 37
14.	REPORTS	12:40 PM - 1:00 PM
14.1	Work Program Reports (attached)	
14.1.1	<u>Top Priorities Report dated May 2020</u>	38 - 38
14.1.2	<u>Projects List Report Dated May 5, 2020</u>	39 - 39
14.2	Applications Report Dated May 2020 (attached)	40 - 42
14.3	Trustee and Local Expense Report Dated February 2020 (attached)	43 - 43
14.4	Adopted Policies and Standing Resolutions (attached)	44 - 46
14.5	Local Trust Committee Webpage	
14.6	Islands Trust Conservancy Report Dated February 2020	47 - 48
15.	NEW BUSINESS	1:00 PM - 1:10 PM
15.1	Annual Report - Request for Decision (Attached)	49 - 51
16.	UPCOMING MEETINGS	
16.1	Next Regular Meeting Scheduled for July 9, 2020 - Electronic Meeting	
17.	TOWN HALL	1:10 PM - 1:20 PM
18.	CLOSED MEETING	
	None	
19.	ADJOURNMENT	1:20 PM - 1:20 PM

Saturna Island Local Trust Committee Minutes of Special Meeting

Date: April 16, 2020
Location: Thomson Park
Shelter - 8-102 Quarry Ridge, Saturna BC

Members Present: Paul Brent, Local Trustee
Lee Middleton, Local Trustee
Laura Patrick, Chair (via Zoom web conference)

Staff Present: Gary Richardson, Island Planner (via Zoom web conference)
Robert Kojima, Regional Planning Manager (via Zoom web conference)
Maple Hung, Planning Team Assistant (via Zoom web conference)
Brad Smith, Island Planner (via Zoom web conference)
Ruth Daber, Recorder (via Zoom web conference)

Public: There were no members of the public.

1. CALL TO ORDER

Acting Chair Trustee Brent called the meeting to order at 1:28 p.m. He acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

3. BUSINESS ITEMS

Trustee Brent discussed the need for new meeting processes to address concerns of COVID-19, including the future use of electronic meetings.

3.1 Bylaw No. 131 – Saturna Island Local Trust Committee Meeting Procedure Bylaw No. 83, 2004, Amendment No. 1, 2020

SA-2020-010

It was Moved and Seconded,

that Saturna Island Local Trust Committee Bylaw No. 131, cited as “Saturna Island Local Trust Committee Meeting Procedure Bylaw No. 83, 2004, Amendment No. 1, 2020”, be read a first time.

CARRIED

SA-2020-011

It was Moved and Seconded,

that Saturna Island Local Trust Committee Bylaw No. 131, cited as "Saturna Island Local Trust Committee Meeting Procedure Bylaw No. 83, 2004, Amendment No. 1, 2020", be read a second time.

CARRIED

SA-2020-012

It was Moved and Seconded,

that Saturna Island Local Trust Committee Bylaw No. 131, cited as "Saturna Island Local Trust Committee Meeting Procedure Bylaw No. 83, 2004, Amendment No. 1, 2020", be read a third time.

CARRIED

SA-2020-013

It was Moved and Seconded,

that Saturna Island Local Trust Committee Bylaw No. 131, cited as "Saturna Island Local Trust Committee Meeting Procedure Bylaw No. 83, 2004, Amendment No. 1, 2020", be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

CARRIED

4. ADJOURNMENT

By general consent the meeting was adjourned at 1:31 p.m.

Laura Patrick, Chair

Certified Correct:

Ruth Daber, Recorder

Resolutions Without Meetings Log

Saturna Island

Resolution Number	Action	Date
2020-005 THAT Saturna Island Local Trust Committee adopt Bylaw No. 131, cited as "Saturna Island Local Trust Committee Meeting Procedure Bylaw No. 83, 2004, Amendment No. 1, 2020".	In Favour	05-May-2020
2020-004 THAT the Saturna Island Local Trust Committee direct staff to schedule a Special Local Trust Committee Meeting for the purpose of considering amendments to Saturna Meeting Procedure Bylaw No. 87 on Thursday, April 16, 2020 at 1pm at the shelter, Thomson Park, 8-102 Quarry Ridge, Saturna BC.	In Favour	07-Apr-2020
2020-003 That the Saturna Island Local Trust Committee business meeting minutes of February 14, 2020, be adopted as presented.	In Favour	08-Apr-2020
2020-002 THAT Saturna Island Local Trust Committee direct staff to prepare an amendment to the Meeting Procedure Bylaw No. 83 that would permit electronic meetings and that once drafted to schedule a special meeting solely to consider readings of the bylaw if required.	In Favour	20-Mar-2020



Follow Up Action Report

Saturna Island

14-Feb-2020

Activity	Responsibility	Dates	Status
1 National Park Reserve Project 1) Project Charter endorsed as drafted. 2) Staff requested to prepare an OCP Bylaw amendment and LUB Bylaw amendment to implement changes proposed in staff report. 3) Once the draft bylaws receive 1st reading (possibly by RWM) the bylaws are to be referred out to First Nations and agencies for comment.	Brad Smith		Completed
2 LTC passed a resolution to provide funding for Trustee Middleton to attend the upcoming Salish Sea conference.	Gary Richardson		Completed
3 First Nations Standing Resolution - Advise that the SA LTC received proposed resolution for information.	Gary Richardson		Completed
4 Letter to be sent from the chair to the appropriate agencies/people regarding the LTCs resolution supporting interim sanctuary zones for the recovery of Southern Resident Killer Whales (SKRWs). (see minutes and contact Trustee Middleton for further details).	Clare Frater Mike Richards		In Progress
5 Letter to be sent from the chair to the appropriate agencies/people regarding the LTCs resolution supporting the regulation of commercial whale watching boats similar to the regulatory regime in the adjacent Washington State waters. (see minutes and contact Trustee Middleton for further details).	Clare Frater Mike Richards		In Progress

Follow Up Action Report

Saturna Island

14-Feb-2020

Activity	Responsibility	Dates	Status
6 Advise that the SA LTC is not interested in filming and/or streaming LTC meetings.	Gary Richardson		Completed

File No.: SA-6500-20 First Nations
Relationship Building

DATE OF MEETING: May 15, 2020

TO: Saturna Island Local Trust Committee

FROM: Brad Smith, Island Planner
Southern Team

COPY: Robert Kojima, Regional Planning Manager
Lisa Wilcox, Senior Intergovernmental Policy Advisor

SUBJECT: First Nations Relationship Building – Draft wording for potential inclusion in OCP

RECOMMENDATION

1. That the Saturna Island Local Trust Committee direct staff to draft OCP bylaw amendments in acknowledgement and reconciliation of First Nations place, context and inherent rights.
2. That the Saturna Island Local Trust Committee direct staff to update the First Nations Relationship Building project charter with revised timelines.

REPORT SUMMARY

The purpose of this staff report is to update the Saturna Island Local Trust Committee (LTC) on progress to date with the First Nations Relationship Building project, to introduce draft wording for inclusion in the Saturna Island Official Community Plan No. 70, 2001 (OCP), and to seek direction on next steps.

The recommendations above are supported as:

- The recognition and acknowledgement of First Nations place, context and inherent rights within the OCP is consistent with the reconciliation objectives of the Islands Trust and the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP); as well as Bill 41 Declaration on the Rights of Indigenous Peoples Act;
- First Nations have been contacted and at this time have not responded with issues or concerns with the proposed bylaw amendments have been identified;
- The draft bylaw will help to clarify First Nations and local community perspectives with the proposed amendments; and,
- The project charter timelines are out of date and need to be updated.

BACKGROUND

The First Nations Relationship Building Project began in 2017. At the July 18, 2019 regular LTC meeting staff presented a revised project charter for LTC endorsement. The LTC passed the following resolution:

SA-2019-044

It was Moved and Seconded,

that the Saturna Island Local Trust Committee endorse the project charter, dated July 10, 2019, regarding the preparation of OCP amendments to reflect First Nations presence on Saturna Island.

Carried

The endorsed [project charter](#) includes the following key tasks:

- Research First Nations wording in other OCPs
- Prepare draft OCP First Nations Language for review
- Prepare report, recommended OCP amendments, and referrals to First Nations
- Schedule a CIM
- Prepare draft OCP amendment bylaw and final staff report for LTCs consideration
- Public hearing for OCP amendment bylaw

The first two tasks have been completed. This staff report provides recommended OCP bylaw amendments for LTC consideration. Bylaw referrals will take place following 1st reading (if LTC chooses to proceed with the bylaw amendments).

Project charter timelines need to be updated.

Additional project information, including previous staff reports, is located here:

<http://www.islandstrust.bc.ca/islands/local-trust-areas/saturna/projects-initiatives/first-nations-relationship-building/>

ANALYSIS

Proposed OCP Wording

The following wording is proposed for inclusion within the introductory statements of the OCP:

Coast Salish Peoples, including the W̱SÁNEĆ, have lived and resided on or near Saturna Island since time immemorial.

The history of Coast Salish Peoples is sustained in the language, place names, village sites, cultural and sacred sites that encompass the whole of the Islands Trust Area. Coast Salish Peoples have seen and lived the transformation of their lands and waters since contact. This tide of change has greatly impacted the eco-system that sustained them, and the cultural heritage of the first peoples of the Salish Sea. Coast Salish Peoples have and will continue to be a thriving people, government, and community, connected to the lands and waters through spiritual, cultural, and traditional knowledge for generations to come.

The W̱SÁNEĆ Peoples speak a language called SENĆOŦEN, and have a rich and vibrant economic, social, cultural, and spiritual life that is connected to these lands and waters. The lands and waters of the W̱SÁNEĆ Peoples is enriched with history, placenames, village sites, cultural sites, and sacred sites and the island and waters form the basis of their language, culture, and spiritual life within the Salish Sea.

Saturna Island is the location of the S̱XÁUTW (Tsawout) First Nation and W̱SIKEM (Tseycum) First Nation reserve #7. The importance and inherent rights and jurisdiction that this area holds to the W̱SÁNEĆ Peoples continues now and into the future and the stewardship of these lands and waters for their children's children endures.

Regulatory

Islands Trust Policy Statement

The proposed bylaw amendment is consistent with the policy directives of the Policy Statement. If LTC decides to proceed with drafting a bylaw, staff will include the Policy Statement Directives Checklist in a subsequent staff report for LTC endorsement.

Official Community Plan

The proposed wording would be included within the introductory sections of the OCP. The specific location within these sections is not yet determined.

Land Use Bylaw

There are no specific impacts of the proposed OCP bylaw amendment on Saturna Island Land Use Bylaw No. 119, 2018 and no consequential amendments are required.

Islands Trust Reconciliation Action Plan

The proposed OCP amendment is consistent with the goals and objectives of the Islands Trust Reconciliation Action Plan 2019-2022; and is consistent with legislative objectives of the Declaration on the Rights of Indigenous Peoples Act Province of British Columbia.

Consultation

Statutory Requirements

In accordance with regular statutory requirements, a public hearing is required for any bylaw amendment and it is normal practice to hold a Community Information Meeting (CIM) prior to that.

Staff will schedule a CIM after 1st reading of the bylaw should LTC decide to proceed.

If the proposed changes advance to public hearing following the CIM, the public hearing notice would be posted as per statutory and bylaw requirements in advance of the public hearing.

First Nations

Draft wording for potential inclusion within the OCP was provided to the following First Nations:

- BOKEĆEN (Pauquachin) First Nation
- MÁLEXEL (Malahat) Nation
- Scia'new (Beecher Bay) First Nation
- SEMYOME (Semiahmoo) First Nation
- SĀĀUTW (Tsawout) First Nation
- Tsawwassen First Nation
- T'Sou-ke Nation
- WJOŁELP (Tsartlip) First Nation
- WSIKEM (Tseycum) First Nation

At this time the Nations did not respond with any concerns or issues with the proposed wording. These First Nations will be notified again as part of the bylaw referral process should LTC decide to proceed with 1st reading.

Rationale for Recommendation

Based on the foregoing, the recommendation on page 1 is supported as:

- The recognition and acknowledgement of First Nations place, context and inherent rights within the OCP is consistent with the reconciliation objectives of the Islands Trust and the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP); as well as Bill 41 Declaration on the Rights of Indigenous Peoples Act;
- First Nations have been contacted and at this time have not responded with issues or concerns with the proposed bylaw amendments have been identified;
- The draft bylaw will help to clarify First Nations and local community perspectives with the proposed amendments; and,
- The project charter timelines are out of date and need to be updated.

ALTERNATIVES

1. Request further information

The LTC may request further information prior to directing staff to draft an OCP bylaw amendment. If selecting this alternative, the LTC should describe the specific information needed and the rationale for this request.

Resolution:

That the Saturna Island Local Trust Committee request that staff provide the following additional information:_____.

2. Receive for information

The LTC may receive the report for information.

NEXT STEPS

Based on direction from the LTC, staff will:

- Draft OCP bylaw amendment for consideration by LTC
- Update the project charter with revised dates
- Seek direction for scheduling a CIM

Submitted By:	Brad Smith, Island Planner	May 5, 2020
Concurrence:	Robert Kojima, Regional Planning Manager	May 5, 2020

File No.: SA-6500-20 National Park
Zoning

DATE OF MEETING: May 15, 2020
TO: Saturna Island Local Trust Committee
FROM: Brad Smith, Island Planner
Southern Team
COPY: Robert Kojima, Regional Planning Manager
SUBJECT: Gulf Islands National Park Reserve Lands Zoning Project – Draft Bylaws for Referral

RECOMMENDATION

1. That the Saturna Island Local Trust Committee direct staff to undertake referrals in respect of proposed Bylaw No. 129 cited as “Saturna Island Official Community Plan Bylaw No. 70, 2000, Amendment No. 1, 2020”.
2. That the Saturna Island Local Trust Committee direct staff to undertake referrals in respect of proposed Bylaw No. 130 cited as “Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2020”.
3. That the Saturna Island Local Trust Committee direct staff to update the Gulf Islands National Park Reserve Lands Zoning project charter with revised timelines.

REPORT SUMMARY

The purpose of this staff report is to update the Saturna Island Local Trust Committee (LTC) on progress to date with the Gulf Islands National Park Reserve Lands Zoning project, to introduce draft bylaw amendments to the Saturna Island Official Community Plan No. 70, 2001 (OCP) and Saturna Island Land Use Bylaw No. 119, 2018 (LUB), and to seek direction on next steps.

The recommendations above are supported as:

- Proceeding with referrals will help to further clarify benefits and concerns with the proposed bylaw amendments;
- First Nations have not yet been notified of the proposed changes and proactive engagement prior to giving the bylaws 1st reading will help to alleviate any potential concerns with lack of due process;
- The project charter timelines are out of date and need to be updated.

BACKGROUND

At the October 24, 2019 LTC meeting, the LTC identified the amending of the LUB and OCP designations of lands in the National Park Reserve as one of its priorities.

At the February 14, 2020 LTC meeting staff presented a project charter for LTC endorsement. The LTC passed the following two resolutions:

SA-2020-002

It was Moved and Seconded,

that the Saturna Island Local Trust Committee endorse the proposed project charter for the Gulf Islands National Park Reserve Lands Zoning Project for the Saturna Island Local Trust Area.

Carried

SA-2020-003

It was Moved and Seconded,

that the Saturna Island Local Trust Committee request staff to prepare a draft bylaw to amend Saturna Island Official Community Plan Bylaw No.70, 2000 and to prepare a draft bylaw to amend Saturna Island Land Use Bylaw No. 119, 2018, in order to amend the text and mapping to reflect the lands that are in the Gulf Islands National Park Reserve.

Carried

The endorsed project charter includes the following key tasks:

- Preparation of Draft Bylaws, Referral to First Nations and agencies
- Further staff report and community information meeting
- Public Hearing, Second and Third Readings, referral to EC
- Referral to Minister of Municipal Affairs and Housing
- Final Adoption of Bylaws

Staff are working on the first task. This staff report provides recommended OCP and LUB bylaw amendments for LTC consideration. Project charter timelines need to be updated.

Draft OCP and LUB amendments are included as attachments 1 and 2. Staff recommend that the LTC review the maps to identify any errors or omissions that they are aware of.

Additional project information, including previous staff reports, is located here:

<http://www.islandstrust.bc.ca/islands/local-trust-areas/saturna/projects-initiatives/national-park-zoning/>

ANALYSIS

Regulatory

Islands Trust Policy Statement

The proposed bylaw amendments are consistent with the policy directives of the Policy Statement. Staff will seek formal LTC endorsement of the policy statement directives checklist should the draft bylaws be given 1st reading (draft checklist is included as Attachment 3).

Official Community Plan

Proposed OCP bylaw amendments are included in attachment 1. The intent of the amendments is to ensure that National Park Reserve Lands within the Saturna Island Local Trust Area (LTA) are appropriately designated as parkland. The scope of the changes include:

- Amending the OCP Land Use Designation Map (Schedule B) by adding to the legend two new designations: National Park Reserve and National Park Reserve;
- The inclusion of maps (Plans No. 1, 2, 3, 4 and 5 of attached bylaw) specifying the location of lands proposed to be designated as National Park Reserve Lands or National Park Reserve Marine Land;
- Removing the Saturna Island Land Tenure Map (Schedule C) and all associated references as the content is no longer relevant and is largely duplicated in other map schedules; and
- Replacing Schedule D – Parks and Open Space Map with a new Schedule D (Plan No. 6. of the attached bylaw).

Land Use Bylaw

Proposed LUB amendments are included as attachment 2. The changes result in the addition of two new zones: National Park (NP) and National Park Marine (W5). Plans No. 1, 2, 3, 4 and 5 of attached bylaw specify the location of lands proposed to be zoned as National Park (NP) and National Park Marine (W5).

The intent of the amendments is to ensure that National Park Reserve Lands within the Saturna Island Local Trust Area (LTA) are appropriately zoned as parkland. In this case, while federal lands are immune from local government zoning, the zoning has been drafted to recognize the activities and use undertaken by the federal government on those lands.

Consultation

Statutory Requirements

In accordance with regular statutory requirements, a public hearing is required for any bylaw amendment and it is normal practice to hold a Community Information Meeting (CIM) prior to that. Staff will schedule a CIM if/when LTC gives the draft bylaws 1st reading following completion of the referral process.

If the proposed changes advance to public hearing following the CIM, the public hearing notice would be posted as per statutory and bylaw requirements in advance of the public hearing.

Agencies

The following agencies have been identified for referring draft bylaws for comment; the LTC may also direct staff to include other agencies not listed. Staff will also contact Parks Canada staff directly prior to sending out referrals.

- Parks Canada
- CRD Parks
- Saturna Parks and Recreation Commission
- Mayne Island Local Trust Committee
- North Pender Island Local Trust Committee
- South Pender Island Local Trust Committee

First Nations

The proposed bylaw amendments will be referred to the following First Nations:

- BOŖEĆEN (Pauquachin) First Nation
- MÁLEXEŁ (Malahat) Nation
- Scia'new (Beecher Bay) First Nation
- SEMYOME (Semiahmoo) First Nation
- SŖÁUTW (Tsawout) First Nation

- Tsawwassen First Nation
- T'Sou-ke Nation
- WJOLÉLP (Tsartlip) First Nation
- WSIKEM (Tseycum) First Nation

A formal letter will be sent to each First Nation describing the intent of the bylaw amendments and seeking feedback on any potential concerns or impacts with the proposed changes. Depending on the response, additional First Nations consultation may be required.

Rationale for Recommendation

Based on the foregoing, the recommendation on page 1 is supported as:

- Proceeding with referrals will help to further clarify benefits and concerns with the proposed bylaw amendments;
- First Nations have not yet been notified of the proposed changes and proactive engagement prior to giving the bylaws 1st reading will help to alleviate any potential concerns with lack of due process;
- The project charter timelines are out of date and need to be updated.

ALTERNATIVES

1. Give 1st Reading to Bylaws prior to completing First Nations and agency referrals

The LTC may give the draft bylaw 1st reading prior to completing First Nations and agency referrals

Resolutions:

That the Saturna Island Local Trust Committee Bylaw No. 129, cited as "Saturna Island Official Community Plan Bylaw No. 70, 2000, Amendment No. 1, 2020 ", be read a first time.

That the Saturna Island Local Trust Committee Bylaw No. 130, cited as "Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2020", be read a first time.

2. Request changes to the draft bylaws

The LTC may request changes to the draft bylaws and ask staff to report back with revisions

That the Saturna Island Local Trust Committee request that staff provide the following additional information:_____.

3. Request further information

The LTC may request further information prior to directing staff to undertake bylaw referrals. If selecting this alternative, the LTC should describe the specific information needed.

Resolution:

That the Saturna Island Local Trust Committee request that staff provide the following additional information:_____.

4. Receive for information

The LTC may receive the report for information.

5. Proceed no further with the project

The LTC may decide to proceed no further with the project.

Resolution:

That the Saturna Island Local Trust Committee proceed no further with the Gulf Islands National Park Reserve Lands Zoning Project.

NEXT STEPS

Based on direction from the LTC, staff will:

- Prepare and circulate referrals to First Nations and agencies
- Update the project charter with revised dates

Submitted By:	Brad Smith, Island Planner	May 5, 2020
Concurrence:	Robert Kojima, Regional Planning Manager	May 6, 2020

ATTACHMENTS

1. Draft Bylaw No. 129
2. Draft Bylaw No. 130
3. Islands Trust Policy Statement Directive Policies Checklist

**SATURNA ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 129**

**A BYLAW TO AMEND SATURNA ISLAND OFFICIAL COMMUNITY PLAN
BYLAW NO. 70, 2000**

The Saturna Island Local Trust Committee enacts in open meeting assembled as follows:

1. CITATION

This Bylaw may be cited for all purposes as "Saturna Island Official Community Plan Bylaw No. 70, 2000, Amendment No. 1, 2020".

2. SCHEDULES

Saturna Island Official Community Plan Bylaw No. 70, 2000 is amended as shown on Schedule 1, attached to and forming part of this bylaw.

3. SEVERABILITY

If any provision of this Bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, the invalid provision must be severed from the Bylaw and the decision that such provision is invalid must not affect the validity of the remaining provisions of the Bylaw.

READ A FIRST TIME THIS	_____	DAY OF	_____	20____
PUBLIC HEARING HELD THIS	_____	DAY OF	_____	20____
READ A SECOND TIME THIS	_____	DAY OF	_____	20____
READ A THIRD TIME THIS	_____	DAY OF	_____	20____
APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS	_____	DAY OF	_____	20____
APPROVED BY THE MINISTER MUNICIPAL AFFAIRS AND HOUSING THIS	_____	DAY OF	_____	20____
ADOPTED THIS	_____	DAY OF	_____	20____

CHAIR

SECRETARY

**SATURNA ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 129**

SCHEDULE 1

The Saturna Island Official Community Plan Bylaw No. 70, 2000, is amended as follows:

1. Part 3 is amended by removing “c) Schedule “C” – Land Status Overlay Map”. The remaining sections are to be renumbered accordingly.
2. Subsection B.7.1 is amended by removing “i) Schedule “C” – Land Status Overlay Map”. The remaining articles are to be renumbered accordingly.
3. Subsection B.7.4 is removed in its entirety. The remaining subsections are to be renumbered accordingly.
4. Section E1 - Open Space is amended by adding a new subsection, which is to be inserted immediately following subsection E.1.9 as follows:

“E.1.10 Lands Located within the Gulf Islands National Park Reserve should have a separate designation on Schedule B of this plan and should be zoned appropriately, recognizing the Local Trust Committee has no jurisdiction over federal land.”

The sections following the new subsection E.1.10 are to be renumbered accordingly.

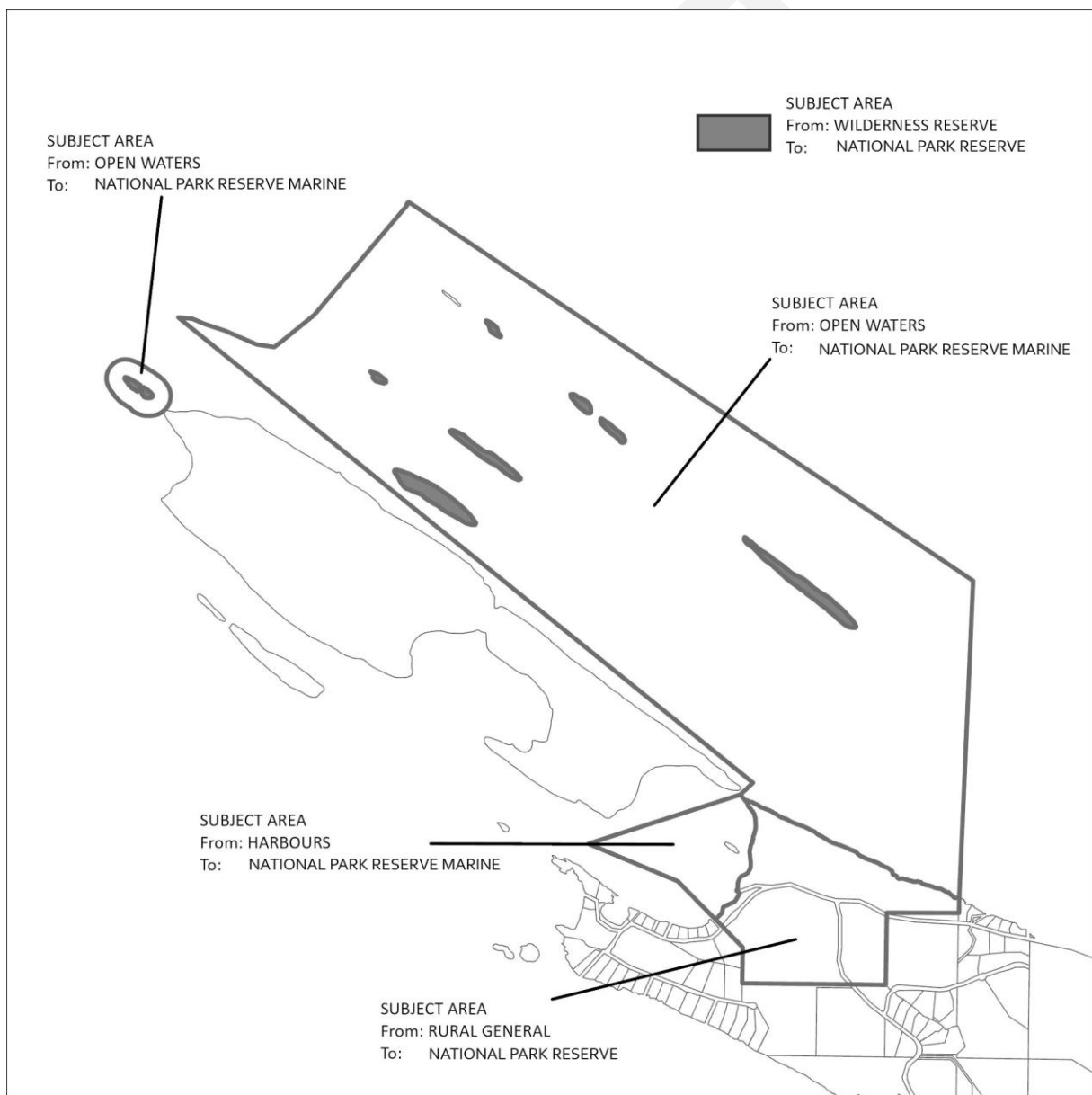
5. Section E1 Open Space is amended by adding a new subsection, which is to be inserted immediately following subsection E.1.18 as follows:

“E.1.19 The Local Trust Committee will work with Parks Canada to address community impacts arising from the establishment of the Gulf Islands National Park Reserve.”
6. Amending Schedule B – Land Use Designation Map by:
 - a) Adding to the legend two new designations: National Park Reserve and National Park Reserve Marine.
 - b) Designating the Lands identified on attached Plans No. 1, 2, 3, 4 and 5 as either National Park Reserve Lands or National Park Reserve Marine Lands.
7. Amending Schedule C - Saturna Island Land Tenure Map by removing it in its entirety.
8. Amending Schedule D – Parks and Open Space Map by removing it in its entirety and placing it with a new Schedule D which is attached to this bylaw as Plan No 6.

SATURNA ISLAND LOCAL TRUST COMMITTEE

BYLAW NO. 129

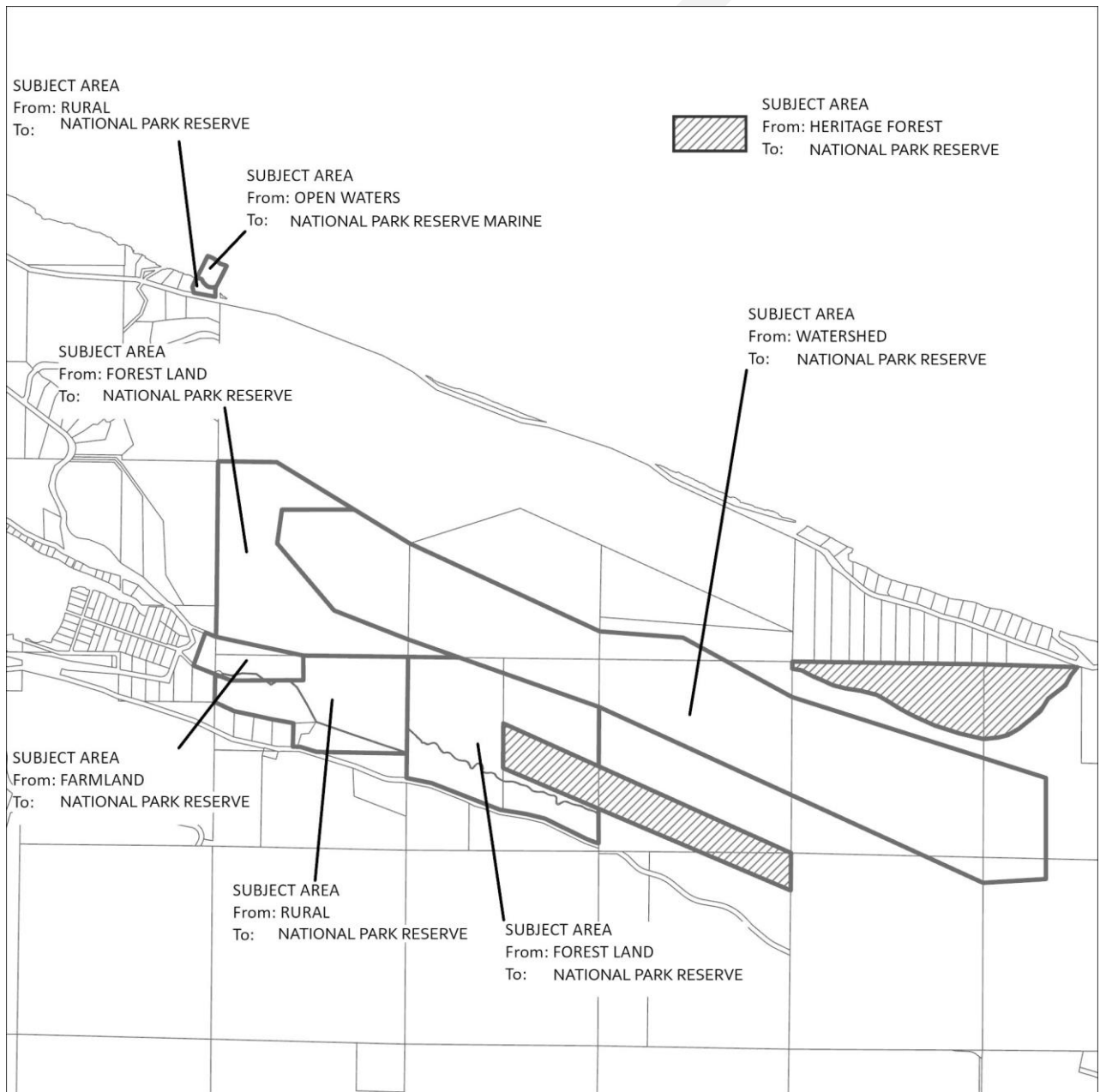
PLAN NO.1



SATURNA ISLAND LOCAL TRUST COMMITTEE

BYLAW NO. 129

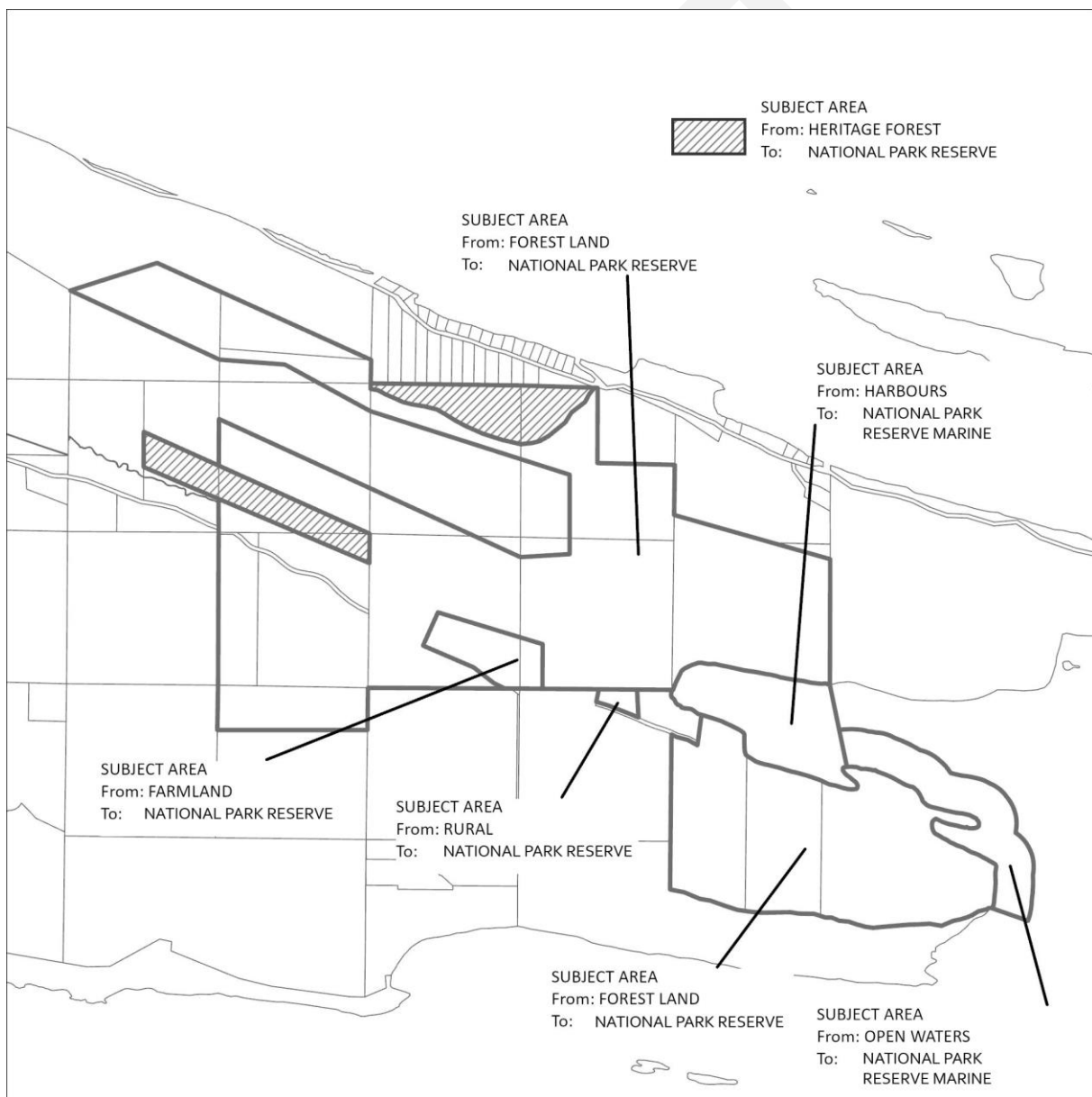
PLAN NO.2



SATURNA ISLAND LOCAL TRUST COMMITTEE

BYLAW NO. 129

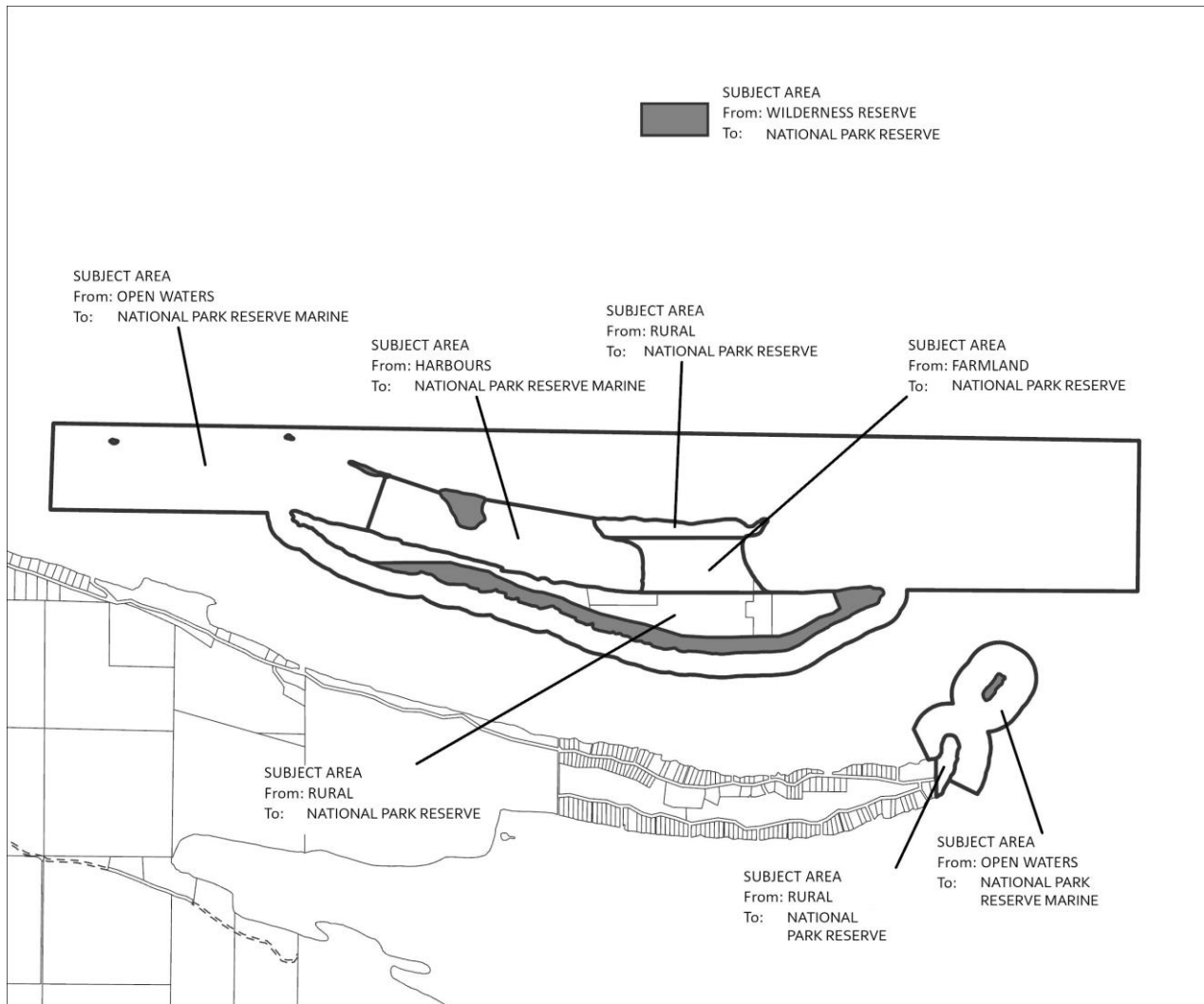
PLAN NO.3



SATURNA ISLAND LOCAL TRUST COMMITTEE

BYLAW NO. 129

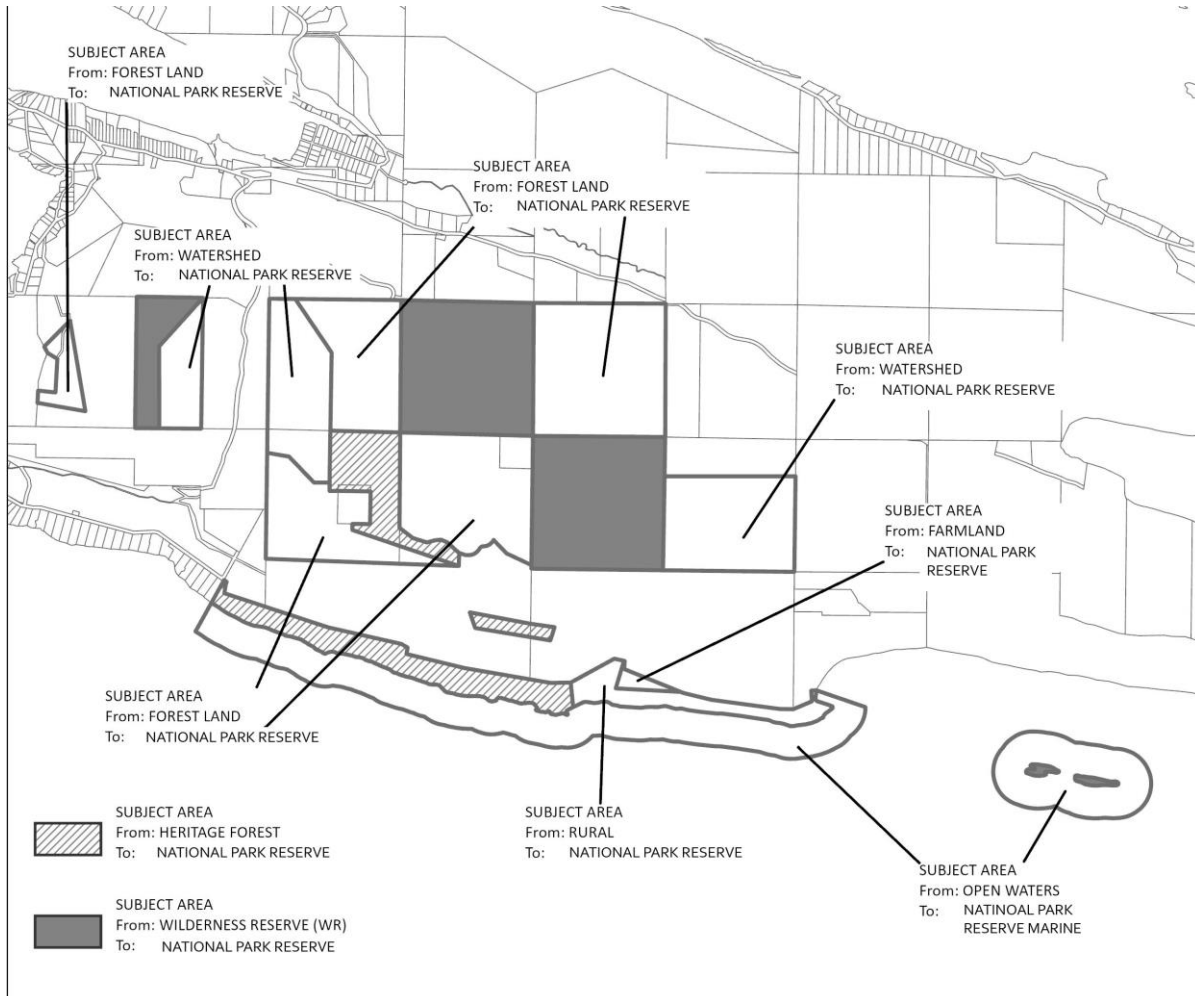
PLAN NO.4



SATURNA ISLAND LOCAL TRUST COMMITTEE

BYLAW NO. 129

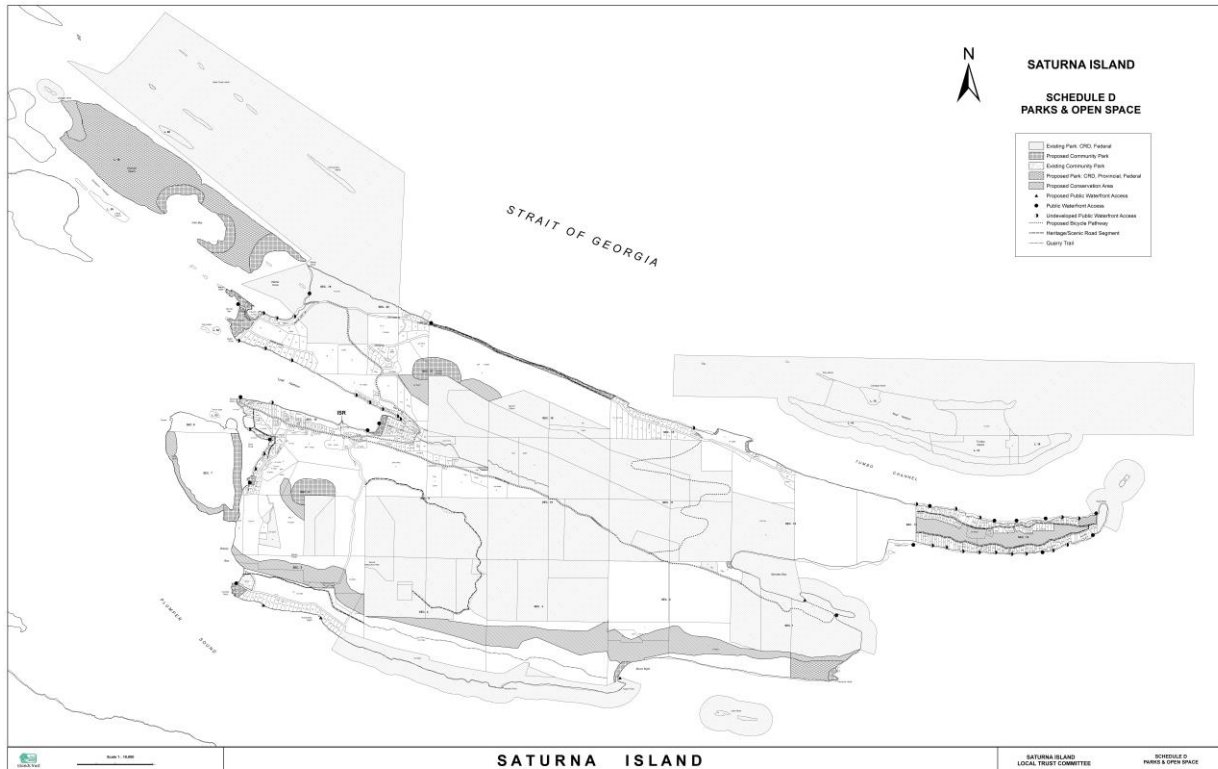
PLAN NO.5



SATURNA ISLAND LOCAL TRUST COMMITTEE

BYLAW NO. 129

PLAN NO.6



**SATURNA ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 130**

A BYLAW TO AMEND SATURNA ISLAND LAND USE BYLAW NO. 119, 2018

The Saturna Island Local Trust Committee, being the Trust Committee having jurisdiction in respect of the Saturna Island Local Trust Area under the *Islands Trust Act*, enacts as follows:

1. Citation

This bylaw may be cited for all purposes as “Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2020”.

2. Saturna Island Local Trust Committee Bylaw No. 119, cited as “Saturna Island Land Use Bylaw No. 119, 2018,” is amended as follows:

2.1 By adding to Section 3.1 Division into Zones two new zones: The first zone identified in Column I as “National Park” and in Column II as “NP”; and the second zone identified in Column I as “National Park Marine” and in Column II as “W5”.

2.2 Part 4 - Rural Zoning Regulations is amended by adding the following immediately after subsection 4.8:

“4.9 National Park Zone (NP)

Information Note: The Federal Crown is not subject to local government regulations, including zoning, and uses consistent with the Canada National Parks Act and other approved Gulf Islands National Park Reserve management documents are generally permitted on lands in the National Park Reserve.

Permitted Uses

4.9.1 In the **National Park (NP) Zone** the following uses are permitted, subject to the regulations set out in this section and the general regulations set out in Part 2, and all other uses are prohibited.

- 4.9.1(1) informational, interpretive, cultural, and historical uses and facilities;
- 4.9.1(2) natural and cultural resource management and protection;
- 4.9.1(3) camping and picnicking areas;
- 4.9.1(4) park operations and maintenance facilities; and
- 4.9.1(5) accessory uses, buildings and structures.

Lot Coverage

4.9.2 Buildings and structures may not cover more than 5 per cent of the parcel of land on which they are located.

Setback Provisions

4.9.3 No building or structure or part thereof may be sited within 7.6 metres of any lot line.

- 2.3 Part 11 – Water Zoning Regulations is amended by adding the following immediately after subsection 11.5:

“11.6 National Park Marine Zone (W5)

Information Note: The Federal Crown is not subject to local government regulations, including zoning, and uses consistent with the Canada National Parks Act and other approved Gulf Islands National Park Reserve management documents are generally permitted on lands in the National Park Reserve.

Permitted Uses

11.6.1 In the **National Marine Park (W5) Zone** the following uses are permitted, subject to the regulations set out in this section and the general regulations set out in Part 2, and all other uses are prohibited.

11.6.1(1) Marine Navigational Aids;

11.6.1(2) Natural and cultural resource management and protection; and

11.6.1(3) Docks, wharfs and moorage accessory to the upland National Park zone.”

- 2.4 Schedule D – Zoning Map is amended by:

- a) Adding to the legend two new designations: National Park - NP and National Park Marine – W5.
- b) Amending the lands identified on attached Plans No. 1, 2, 3, 4 and 5 as being in the National Park (NP) zone or National Park Marine (W5) zone.

3. SEVERABILITY

If any provision of this Bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, the invalid provision must be severed from the Bylaw and the decision that such provision is invalid must not affect the validity of the remaining provisions of the Bylaw.

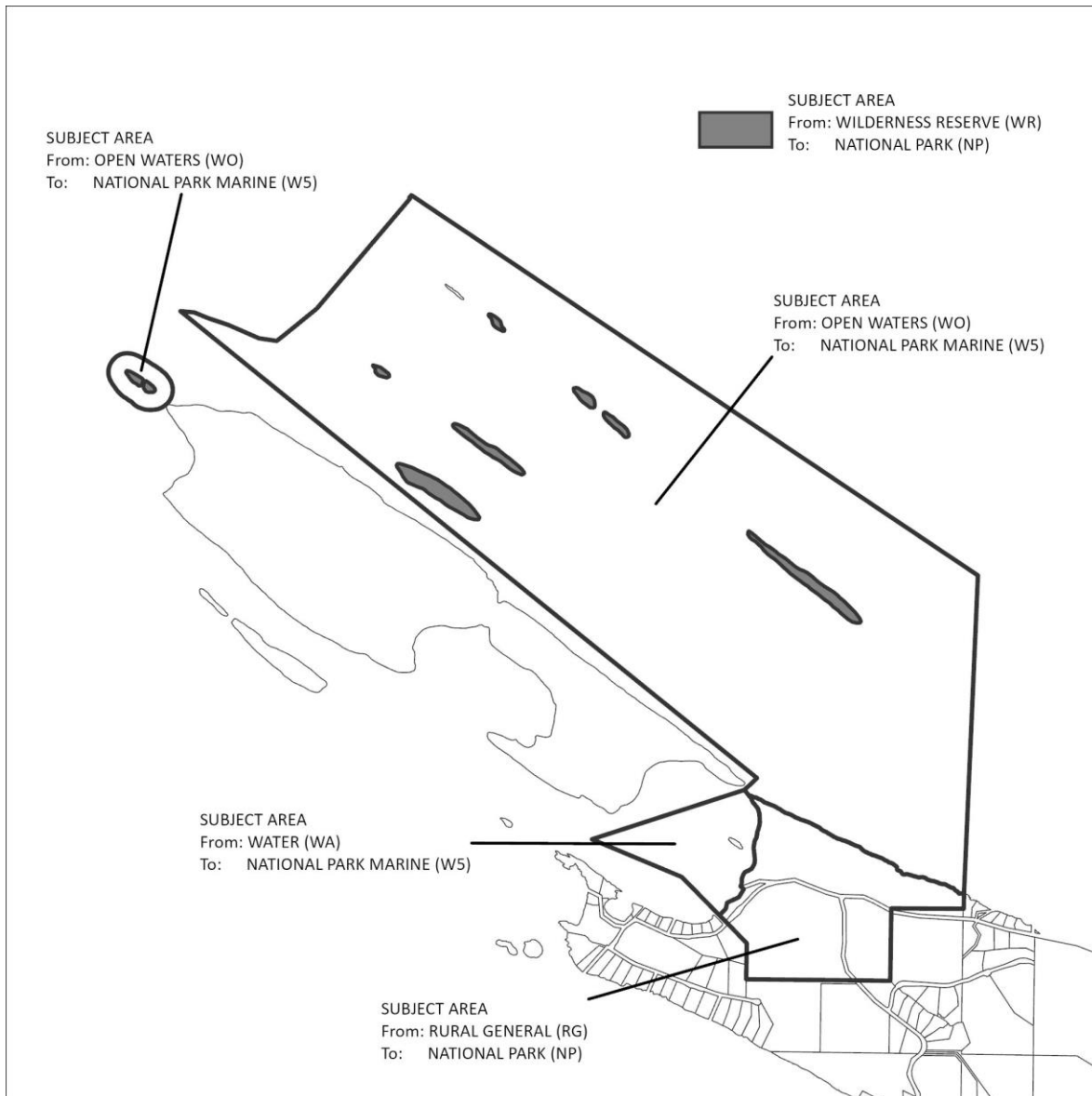
READ A FIRST TIME THIS _____ DAY OF _____ 20____
 PUBLIC HEARING HELD THIS _____ DAY OF _____ 20____
 READ A SECOND TIME THIS _____ DAY OF _____ 20____
 READ A THIRD TIME THIS _____ DAY OF _____ 20____
 APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS
 _____ DAY OF _____ 20____
 ADOPTED THIS _____ DAY OF _____ 20____

CHAIR

SECRETARY

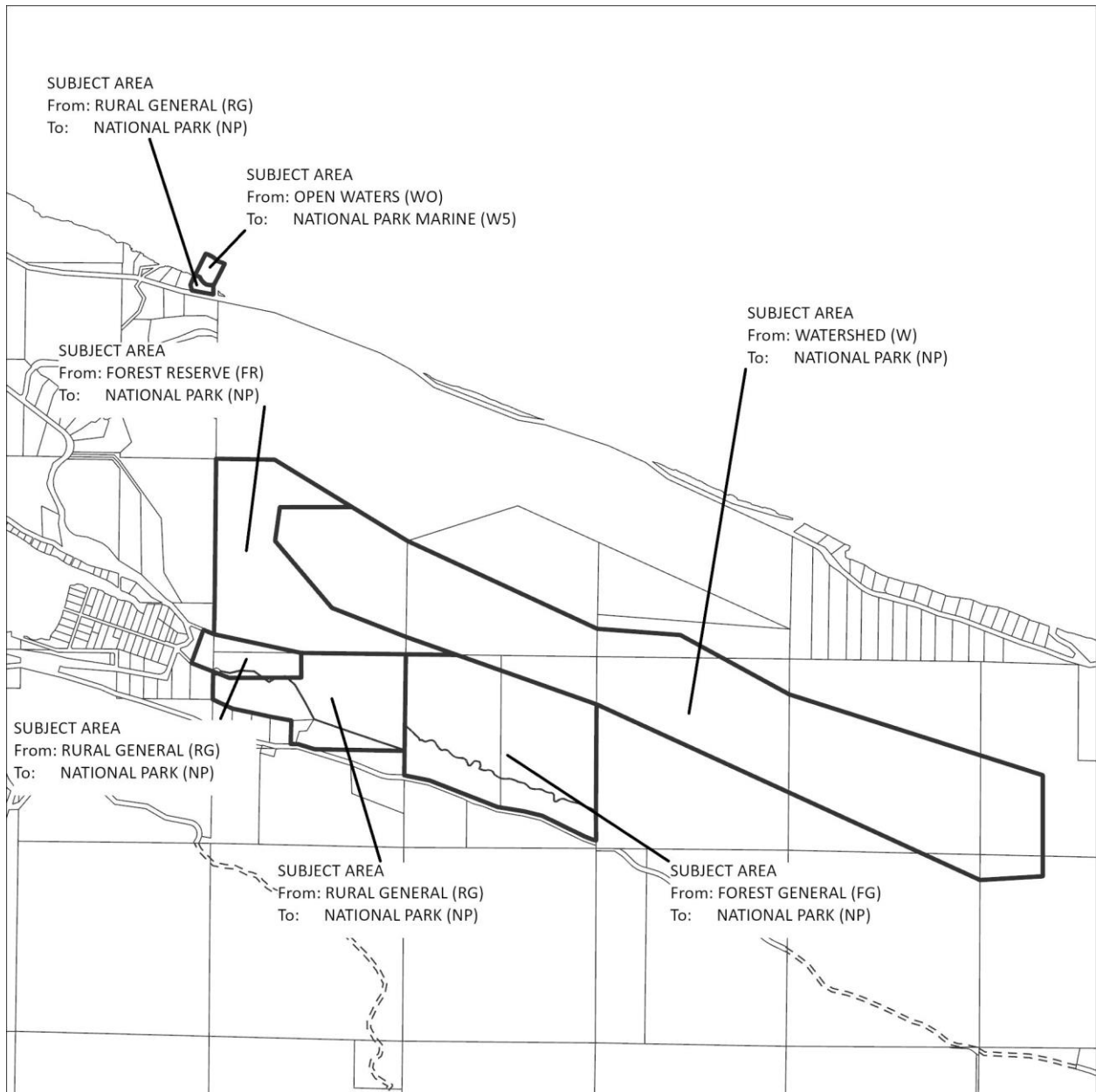
**SATURNA ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 130**

Plan No. 1



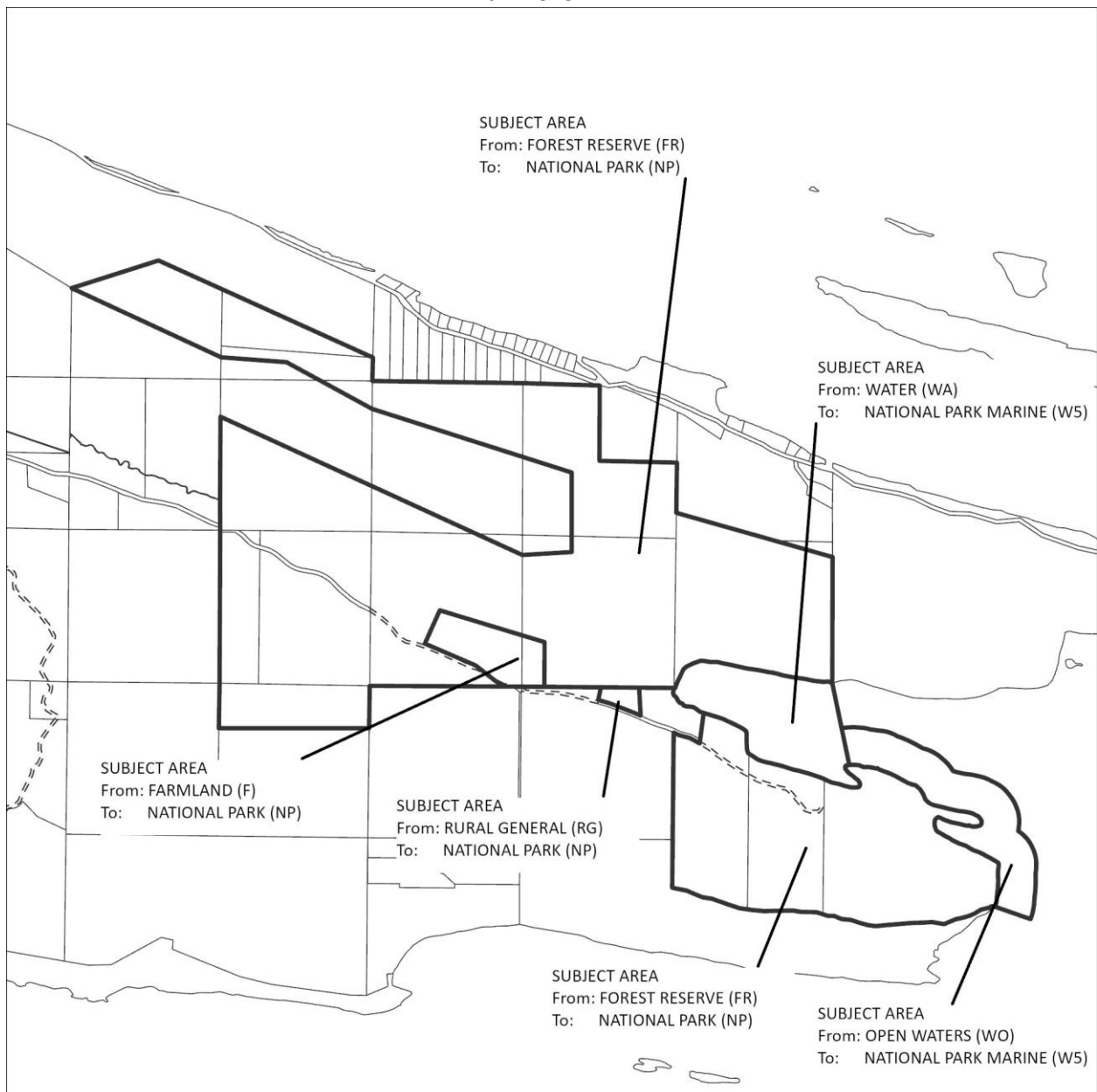
**SATURNA ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 130**

Plan No. 2



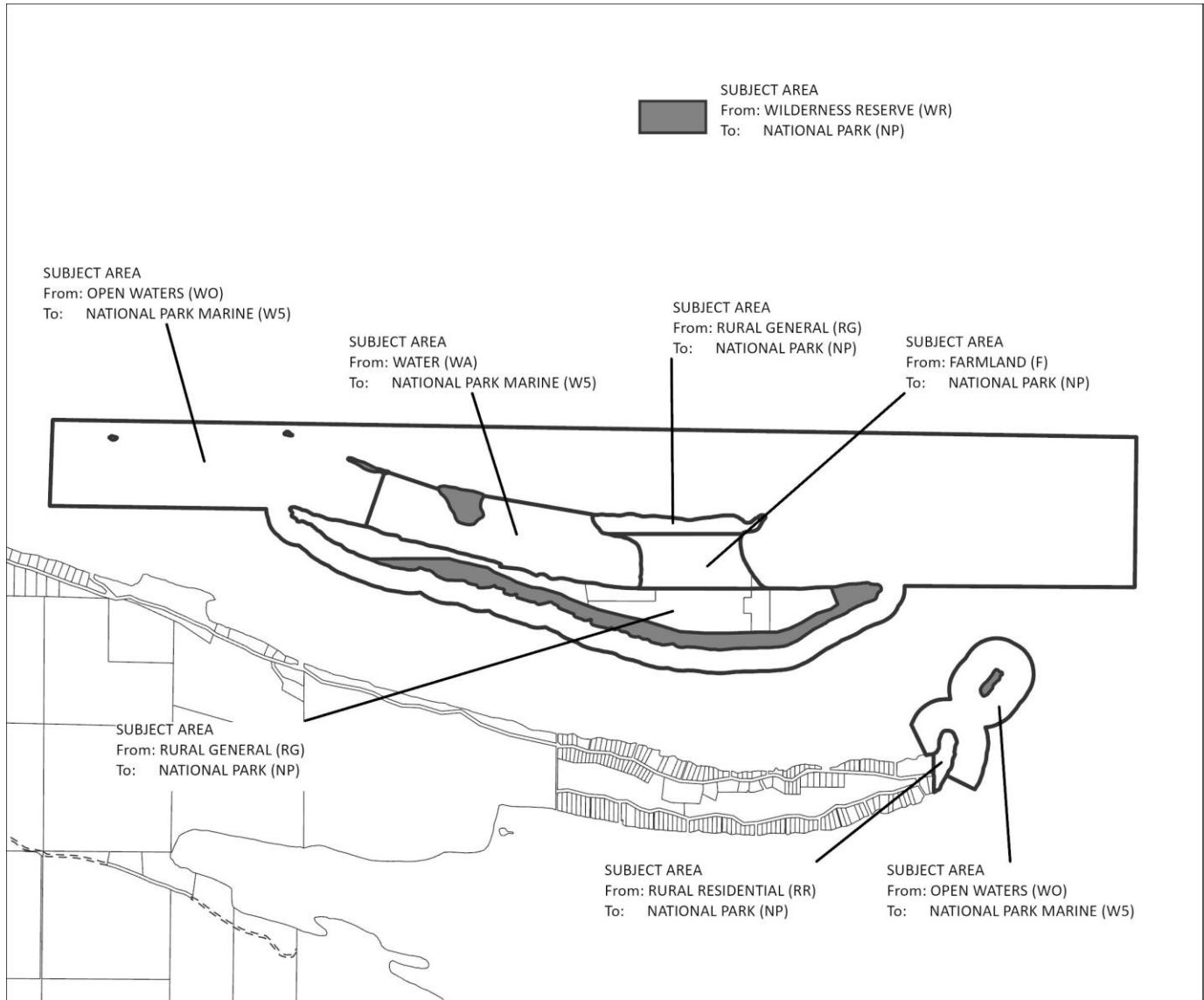
**SATURNA ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 130**

Plan No. 3



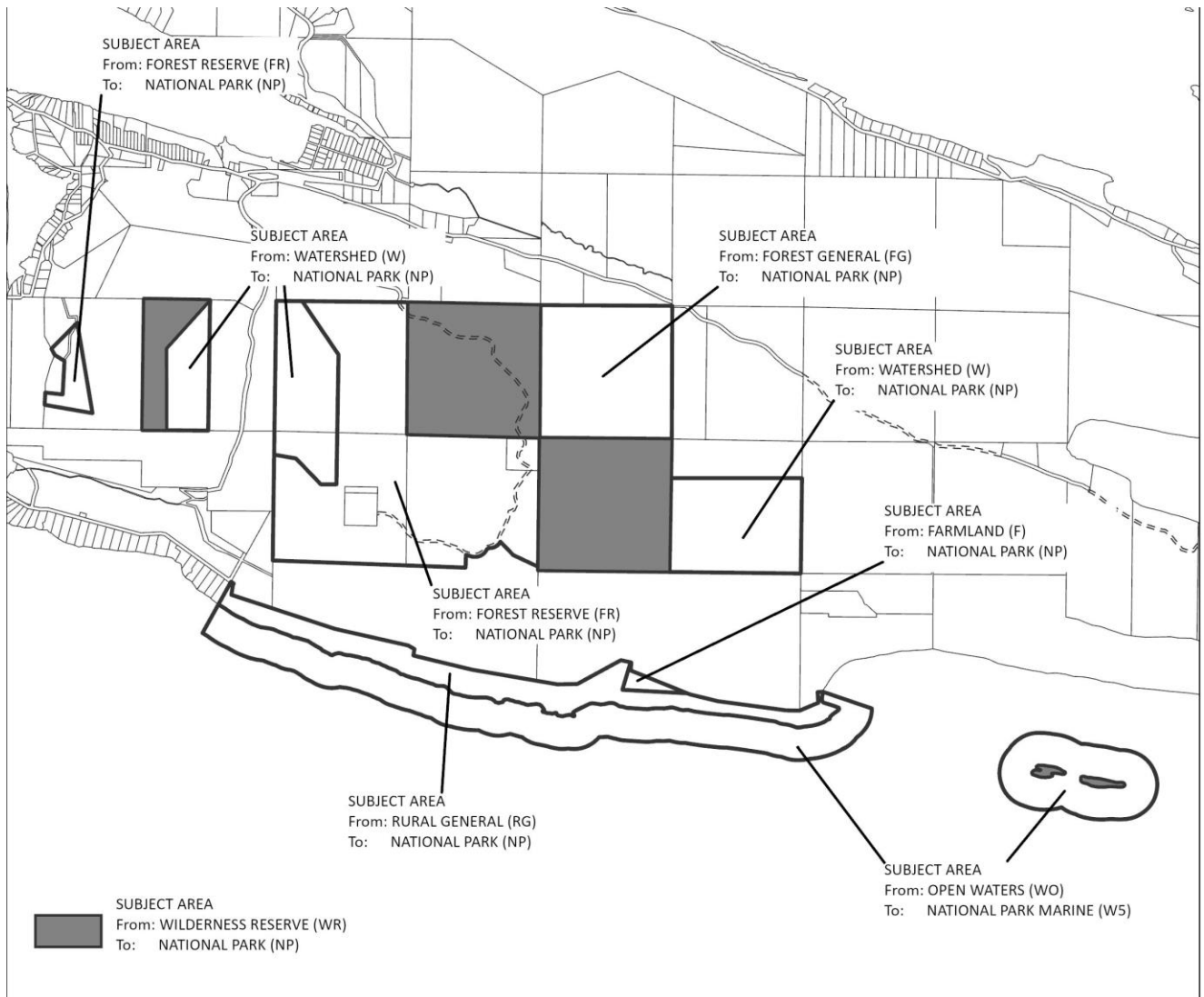
**SATURNA ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 130**

Plan No. 4



**SATURNA ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 130**

Plan No. 5





Islands Trust

POLICY STATEMENT DIRECTIVES ONLY CHECK LIST

Bylaw and File No: BLs 129 and 130 - SA-6500-20 National Park Zoning

PURPOSE

To provide staff with the Directives Only Checklist to highlight issues addressed in staff reports and as a means to ensure Local Trust Committee address certain matters in their official community plans and regulatory bylaws and Island Municipalities address certain matters in their official community plans and to reference any relevant sections of the Policy Statement.

POLICY STATEMENT

The Policy Statement is comprised of several parts. Parts I and II outline the purpose, the Islands Trust object, and Council's guiding principles. Parts III, IV and V contain the goals and policies relevant to ecosystem preservation and protection, stewardship of resources and sustainable communities.

There are three different kinds of policies within the Policy Statement as follows:

- Commitments of Trust Council which are statements about Council's position or philosophy on various matters;
- Recommendations of Council to other government agencies, non-government organizations, property owners, residents and visitors; and
- Directive Policies which direct Local Trust Committees and Island Municipalities to address certain matters.

DIRECTIVES ONLY CHECK LIST

The Policy Statement Directives Only Checklist is based on the directive policies from the Policy Statement (Consolidated April 2003) which require Local Trust Committees to address certain matters in their official community plans and regulatory bylaws and Island Municipalities to address certain a matters in their official community plans in a way that implements the policy of Trust Council.

Staff will use the Policy Statement Checklist (Directives Only) to review Local Trust Committee and Island Municipality bylaw amendment applications and proposals to ensure consistency with the Policy Statement. Staff will add the appropriate symbol to the table as follows:

- ✓ if the bylaw is **consistent** with the policy from the Policy Statement, or
- ✗ if the bylaw is **inconsistent (contrary or at variance)** with a policy from the Policy Statement, or
- N/A if the policy is not applicable.

Part III Policies for Ecosystem Preservation and Protection

CONSISTENT	NO.	DIRECTIVE POLICY
	3.1	Ecosystems
✓	3.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and protection of the environmentally sensitive areas and significant natural sites, features and landforms in their planning area.
✓	3.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning, establishment, and maintenance of a network of protected areas that preserve the representative ecosystems of their planning area and maintain their ecological integrity.
✓	3.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the regulation of land use and development to restrict emissions to land, air and water to levels not harmful to humans or other species.
	3.2	Forest Ecosystems
✓	3.2.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of unfragmented forest ecosystems within their local planning areas from potentially adverse impacts of growth, development, and land-use.
	3.3	Freshwater and Wetland Ecosystems and Riparian Zones
✓	3.3.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means to prevent further loss or degradation of freshwater bodies or watercourses, wetlands and riparian zones and to protect aquatic wildlife.
	3.4	Coastal and Marine Ecosystems
✓	3.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of sensitive coastal areas.
N/A	3.4.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for and regulation of development in coastal regions to protect natural coastal processes.

PART IV: Policies for the Stewardship of Resources

CONSISTENT	NO.	DIRECTIVE POLICY
	4.1	Agricultural Land
N/A	4.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and preservation of agricultural land for current and future use.
N/A	4.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation, protection, and encouragement of farming, the sustainability of farming, and the relationship of farming to other land uses.
N/A	4.1.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of adjacent properties to minimize any adverse affects on agricultural land.

CONSISTENT	NO.	DIRECTIVE POLICY
N/A	4.1.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the design of road systems and servicing corridors to avoid agricultural lands unless the need for roads outweighs agricultural considerations, in which case appropriate mitigation measures shall be required to derive a net benefit to agriculture
N/A	4.1.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address land uses and activities that support the economic viability of farms without compromising the agriculture capability of agricultural land.
N/A	4.1.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of Crown lands for agricultural leases.
	4.2	Forests
N/A	4.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the need to protect the ecological integrity on a scale of forest stands and landscapes.
N/A	4.2.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the retention of large land holdings and parcel sizes for sustainable forestry use, and the location and construction of roads, and utility and communication corridors to minimize the fragmentation of forests.
✓	4.2.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of forest ecosystem reserves where no extraction will take place to ensure the preservation of native biological diversity.
	4.3	Wildlife and Vegetation
	4.4	Freshwater Resources
N/A	4.4.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure neither the density nor intensity of land use is increased in areas which are known to have a problem with the quality or quantity of the supply of freshwater, water quality is maintained, and existing, anticipated and seasonal demands for water are considered and allowed for.
N/A	4.4.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure water use is not to the detriment of in-stream uses
	4.5	Coastal Areas and Marine Shorelands
N/A	4.5.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the needs and locations for marine dependent land uses.
N/A	4.5.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the compatibility of the location, size and nature of marinas with the ecosystems and character of their local planning areas.
N/A	4.5.10	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location of buildings and structures so as to protect public access to, from and along the marine shoreline and minimize impacts on sensitive coastal environments.
N/A	4.5.11	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address opportunities for the sharing of facilities such as docks, wharves, floats, jetties, boat houses, board walks and causeways.

	4.6	Soils and Other Resources
N/A	4.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of productive soils.

PART V: Policies for Sustainable Communities

CONSISTENT	NO.	DIRECTIVE POLICY
	5.1	Aesthetic Qualities
N/A	5.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of views, scenic areas and distinctive features contributing to the overall visual quality and scenic value of the Trust Area.
	5.2	Growth and Development
N/A	5.2.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address policies related to the aesthetic, environmental and social impacts of development.
N/A	5.2.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address any potential growth rate and strategies for growth management that ensure that land use is compatible with preservation and protection of the environment, natural amenities, resources and community character.
N/A	5.2.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means for achieving efficient use of the land base without exceeding any density limits defined in their official community plans.
N/A	5.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of areas hazardous to development, including areas subject to flooding, erosion or slope instability, and strategies to direct development away from such hazards.
	5.3	Transportation and Utilities
N/A	5.3.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of a classification system of rural roadways, including scenic or heritage road designations, in recognition of the object of the Islands Trust.
N/A	5.3.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the impacts of road location, design, construction and systems.
N/A	5.3.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of areas for the landing of emergency helicopters.
N/A	5.3.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of land use patterns that encourage establishment of bicycle paths and other local and inter-community transportation systems that reduce dependency on private automobile use.
	5.4	Disposal of Waste
N/A	5.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of acceptable locations for the disposal of solid waste.

CONSISTENT	NO.	DIRECTIVE POLICY
	5.5	Recreation
N/A	5.5.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the prohibition of destination gaming facilities such as casinos and commercial bingo halls.
N/A	5.5.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location and type of recreational facilities so as not to degrade environmentally sensitive areas, and the designation of locations for marinas, boat launches, docks and anchorages so as not to degrade sensitive marine or coastal areas.
N/A	5.5.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of sites providing safe public access to beaches, the identification and designation of areas of recreational significance, and the designation of locations for community and public boat launches, docks and anchorages.
N/A	5.5.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and designation of areas for low impact recreational activities and discourage facilities and opportunities for high impact recreational activities.
N/A	5.5.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for bicycle, pedestrian and equestrian trail systems.
	5.6	Cultural and Natural Heritage
N/A	5.6.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification, protection, preservation and enhancement of local heritage.
N/A	5.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation and protection of the heritage value and character of historic coastal settlement patterns and remains.
	5.7	Economic Opportunities
Yes	5.7.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address economic opportunities that are compatible with conservation of resources and protection of community character.
	5.8	Health and Well-being
N/A	5.8.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address their community's current and projected housing requirements and the long-term needs for educational, institutional, community and health-related facilities and services, as well as the cultural and recreational facilities and services.

POLICY STATEMENT COMPLIANCE	
Yes	COMPLIANCE WITH TRUST POLICY
	NOT IN COMPLIANCE WITH TRUST POLICY for the following reasons:

Top Priorities Report

Saturna Island

1. *First Nations Relationship Building*

Responsible

Dates

Review of OCP to include references to First Nations.
 Project Charter endorsed July 18, 2019
 Letter Sent to First Nations as per Project Charter
 Update to be given at February 14, 2020 LTC meeting.
 Staff to continue working with First Nations.

Rec'd: 16-Sep-2016

2. *Groundwater Sustainability Project*

Responsible

Dates

Phase 1: Mapping and data analysis
 update to be given at February 14, 2020 LTC meeting

William Shulba

Rec'd: 09-May-2019
 Target: 31-Mar-2020

3. *Review and amendment of Zoning and OCP Designations on National Park Reserve Lands*

Responsible

Dates

Prepare OCP and LUB amendments for the LTCs consideration of first reading

Brad Smith

Rec'd: 24-Oct-2019

Projects Report

Saturna Island

1. <i>Shoreline Review</i>	Responsible	Date Received
		17-Jun-2016
2. <i>Amenity Zoning and Accessible Housing Review</i>	Responsible	Date Received
		04-Oct-2018
3.	Responsible	Date Received
Review of drinking water regulations		18-Jul-2019
4.	Responsible	Date Received
Secondary suites - potable water source		18-Jul-2019
5. <i>Watershed Lands - DPA</i>	Responsible	Date Received
		18-Jul-2019



Applications

Agricultural Land Reserve

File Number	Applicant Name	Date Received	Purpose
SA-ALR-2019.1	Money, John	13-Aug-2019	Application for a boundary adjustment subdivision in the ALR

Planner: Brad Smith

Planning Status

Status Date: 29-May-2020

ALC has indicated that application is now pending review - deadline for submission of additional info May 12.

Status Date: 06-Nov-2019

Staff forwarded application to ALC.

Status Date: 24-Oct-2019

LTC passed resolution that Application be forwarded to ALC for consideration.

Rezoning

File Number	Applicant Name	Date Received	Purpose
SA-RZ-2018.1	Ronald Hall & Saturna	15-Jan-2018	Application to amend the OCP and LUB to rezone two properties.

Garage and

Contracting

Planner: Brad Smith

Planning Status

Status Date: 07-May-2020

New Planner will follow-up with applicant to confirm status of file

Status Date: 07-May-2020

PTA received letter from MoTI. Applicant's subdivision application for preliminary review has been considered and there will be additional requirements (see application folder to see the letter).

Status Date: 18-Oct-2018

Adoption on hold pending direction from applicant to proceed with consideration



Applications

Subdivision

File Number	Applicant Name	Date Received	Purpose
SA-SUB-2017.1	RONALD H HALL	22-Nov-2017	Referral of a subdivision to create one new lot.

Planner: Brad Smith

Planning Status

Status Date: 07-May-2020

New Planner will follow-up with applicant to confirm status of file

Status Date: 18-Nov-2019

PTA was notified that the BC Hydro response letter is the only one outstanding as per MoTi (Owen Page).

Status Date: 15-Nov-2019

Sent response to MoTI on revised plan Nov 15, 2019

File Number	Applicant Name	Date Received	Purpose
SA-SUB-2018.1	RONALD HALL	01-Feb-2018	Referral of a subdivision to create one new lot.

Planner: Brad Smith

Planning Status

Status Date: 07-May-2020

New Planner will follow-up with applicant to confirm status of file

Status Date: 06-Apr-2018

Staff sent response to MoTI April 4, 2018.

Status Date: 15-Feb-2018

Fees received, notified LTC, gave file to Planner.



Applications

Subdivision

File Number	Applicant Name	Date Received	Purpose
SA-SUB-2018.2	JORDAN ELLIOT LITKE c/o POLARIS LAND SURVEYING Planner: Brad Smith	06-Jun-2018	105 Payne Road - referral of boundary adjustment subdivision
Planning Status			
Status Date: 07-May-2020 New Planner will follow-up with applicant to confirm status of file			
Status Date: 30-Oct-2018 Response sent to MOTI Oct 30, 2019.			
Status Date: 23-Jul-2018 Emailed scanned letter, receipt and cheque to Applicant, mailed originals; emailed Subd Ref Review application to LTC cc Planner and MoTI. Gave folder to Planner.			
File Number	Applicant Name	Date Received	Purpose
SA-SUB-2020.1	Nepenthe Holdings Limited Planner: Brad Smith	13-Mar-2020	Lot 3, Section 18, Saturna Island, Cowichan District, Plan 11979 Except Part in Plan 17076 - Referral of a subdivision application for proposed 3 lots.
Planning Status			
Status Date: 16-Apr-2020 Emailed the applicant once again regarding his payment, have not received his e-transfer yet.			
Status Date: 13-Mar-2020 PTA created file, sent memo to applicant re: fees.			

Islands Trust
LTC EXP SUMMARY REPORT F2020
Invoices posted to Month ending February 2020

660 Saturna	Invoices posted to Month ending February 2020	<u>Budget</u>	<u>Spent</u>	<u>Balance</u>
65000-660	LTC "Trustee Expenses"	251.00	144.00	107.00
LTC Local				
65200-660	LTC - Local Exp - LTC Meeting Expenses	2,410.00	3,136.96	-726.96
65210-660	LTC - Local Exp - APC Meeting Expenses	411.00	23.60	387.40
65220-660	LTC - Local Exp - Communications	250.00	0.00	250.00
65230-660	LTC - Local Exp - Special Projects	294.00	0.00	294.00
TOTAL LTC Local Expense		<u>3,365.00</u>	<u>3,160.56</u>	<u>204.44</u>
Projects				
73001-660-4032	Saturna Secondary Suite Review	1,500.00	844.50	655.50
73001-660-4077	Saturna First Nations Relations	3,000.00	0.00	3,000.00
73001-660-4101	Saturna Short Term Vacation Rental (STVR) Review	2,500.00	868.65	1,631.35
TOTAL Project Expenses		<u>7,000.00</u>	<u>1,713.15</u>	<u>5,286.85</u>

Standing Resolutions Log

Saturna Island

Resolution Number	Action	Date
2019-047 (Standing)	In Favour	18-Jul-2019
Be it resolved that in the waters of the Saturna Local Trust Area we support large commercial vessel speed reduction initiatives as part of the Southern Resident Killer Whale 2019 Conservation agreement signed between Canada and shipping industry stakeholders. We acknowledge voluntary speed reduction efforts in the Local Trust Waters and view the requirement to reduce transit speeds in support of SRKW recovery to be the equivalent of a voluntary bylaw in the Saturna Local Trust Area.		
2019-036 (Standing)	In Favour	09-May-2019
that the Saturna Island Local Trust Committee only authorize enforcement against unlawful short term vacation rentals, unless one of the following circumstances exists: 1. There is more than one complainant from the immediate neighbourhood; 2. The complaint is made by a representative of an improvement district and it concerns overuse of water; 3. The complaint concerns use of a common driveway servicing at least two separate lots; 4. There is a written complaint by owners or residents in the immediate neighbourhood about bona fide nuisance issues such as noise or parking congestion related to the STVR.		
2019-011 (Standing)	In Favour	17-Jan-2019
that the Saturna Island Local Trust Committee directs staff to take enforcement action against unlawful dwellings only if one of the following conditions exists: There is a complaint from an immediate neighbour; or there is a referral from an agency responsible for health and safety issues that is doing concurrent enforcement. Nothing in this enforcement policy should be interpreted as giving permission to violate the Land Use Bylaw and the Saturna Island Local Trust Committee may change this policy at any time and may give direction to expand enforcement activities at any time.		



Standing Resolutions Log

Saturna Island

Resolution Number	Action	Date
2018-050 (Standing) - Proposed or amended licenses for non-medical cannabis retail establishments require an application to the local trust committee. - The application process shall comprise a public consultation component, which includes at least one notification to neighbours, one public meeting, posting of public notices and one advertisement in a local periodical. - The public consultation process shall be determined by the local trust committee after initial review of the proposal. - However, as a minimum, the local trust committee will mail or otherwise deliver a notice to all owners and residents of properties within a 500 metre radius of the subject property where the establishment is proposed at least 10 days before adoption of a resolution providing comment on the application. The required notice shall include the following information: - o Name of the applicant and a description of the proposal in general terms - o The location of the proposed establishment and the subject site - o The place where, and date and time when, both a public meeting will be held and a resolution of the local trust committee considered. - o The name and contact information of the Islands Trust planning staff member who can provide copies of the proposed or amended license application - o How public comments may be submitted to the local trust committee.	In Favour	04-Oct-2018
2012-011 (Standing) It was Moved and Seconded that where a Liquor Control and Licensing Branch Special Occasion License referral relates to a property where Saturna Island Land Use Bylaw No. 78, 2002 permits public assembly uses, such as halls, recreation facilities or restaurants, and where there have been no issues related to parking or past complaints for the preceding three years, planning staff may approve the Special Occasion License without referral to the Local Trust Committee. All other Special Occasion License referrals are to be referred to the Local Trust Committee for consideration	In Favour	09-Feb-2012
2011-000 (Standing) It was Moved and Seconded that the Saturna Island Local Trust Committee adopt a Standing Resolution to direct staff to place the in camera minutes on the agenda when there is a need to close the meeting or at least once a year.	In Favour	22-Jun-2011

Standing Resolutions Log

Saturna Island

Resolution Number	Action	Date
2009-009 (Standing)	In Favour	25-Feb-2009
It was Moved and Seconded that the Saturna Island Local Trust Committee draft minutes be adopted by Resolution without meeting within 30 days of the meeting and posted to the website.		
2007-016 (Standing)	In Favour	16-May-2007
It was Moved and Seconded that staff be directed to not take enforcement action against property owners when a travel trailer or camper is located on a lot when: - The travel trailer or camper is being used for recreational purposes by the owners of the lot and; - The travel trailer or camper is being used intermittently and for short periods not exceeding two months. Notwithstanding this direction, staff is to take action to prevent the recreational use of travel trailers or campers on inappropriately zoned land if: - The travel trailer or camper is being used as a second residence or; - The trailer or camper is situated within the setbacks for a structure or; - There are serious safety issues, unsightliness, noise, or health problems related to the use or; - A complaint based on the above three items is received from a person who owns neighboring property. Nothing in this direction should be interpreted by a property owner as giving permission to violate the Land Use Bylaw and the Saturna Island Trust Committee may change this policy at any time and may give direction to enforce the Bylaw at any time.		



Islands Trust Conservancy Report to Local Trust Committees and Bowen Island Municipality February 2020

Islands Trust Conservancy Board News

Please join us in welcoming Trustee Donald Clarke who has been appointed to the Conservancy Board for a two-year term. Trustee Clarke brings a wealth of professional knowledge and experience from his 25 years working in over 50 First Nations communities in political advising, negotiations administration, education, capacity building, strategic planning, Treaty rights, and in strengthening of local, social, economic and cultural development.

Islands Trust Conservancy Elections

Islands Trust Conservancy Board elected by acclamation the following:

Board Chair: Kate-Louise Stamford

Vice Chair: Sue Ellen Fast

ITC Representative to the Financial Planning Committee: Kate-Louise Stamford

Regional Conservation Plan Updates

The science-based and community-informed Regional Conservation Plan guides the work the Islands Trust Conservancy (ITC). The ITC continues to work towards four long-term goals and 25 objectives that further conservation in the entire Trust Area. For more information, visit www.islandstrustconservancy.ca/media/84821/itc_2018-11_rcp-2018-2027-web_final.pdf.

Goal 1 – Science-based Conservation Planning

Salish Sea Ecosystem Conference: Chair Stamford, Trustee Fenton and Trustee Hannon, as well as some staff, will be attending the Salish Sea Ecosystem Conference in Vancouver.

Mapping and Studies: The ITC is assisting Local Planning Services with mapping contiguous forests in the Islands Trust Area. The mapping will cover the whole of the region. The ITC has also contracted research to assist with property management issues arising from climate change.

Goal 2 – Strong relationships with First Nations

Islands Trust Conservancy Board directed staff to bring the Board recommendations regarding revision of the Vision Statement to be inclusive of Indigenous Peoples.

Goal 3 – Protection of core conservation areas

Property Management

Salish View Nature Reserve Management Plan: Islands Trust Conservancy Board approved the first Salish View Nature Reserve Management Plan dated January 17, 2020.

Land Acquisition and Covenants

The ITC continues to work on seven conservation covenants and two land acquisitions. Notable updates are found below in “activities by local trust area /island municipality.”

Goal 4 – A strong voice for nature conservation

Outreach: The ITC has reached out to landowners who have contacted us in the past about land conservation via twenty-eight letters, sent to nine local trust areas. The ITC is working with Trust Area Services and Local Planning Services to conduct outreach regarding mature and old forests and their importance and expects to send outreach letters to focus landowners in March 2020.

Fund Development Plan: The ITC Board approved a fund development plan for work that is not routinely funded by Trust Council.

Activities by Local Trust Area/Island Municipality

Denman – The ITC completed three community engagement processes for nature reserves on Denman. The ITC Board consented to change the location of the proposed wildlife viewing platform at the Settlement Lands Covenant, Denman Island, from the area proposed in the Covenant Agreement to the pollinator demonstration garden.

Gambier – The ITC is reviewing a transfer agreement with the Convention of Baptist Churches for the transfer of Sandy Beach on Keats. There are several charges on the land title that need to be resolved before the transfer.

Lasqueti – The ITC approved the first Salish View Nature Reserve Management Plan dated January 17, 2020. The Management Plan will be posted on the website at <http://www.islandstrustconservancy.ca/protected-places/places-protected-in-the-islands/all/lasqueti-island/salish-view-nature-reserve/>

Thetis – The ITC, in collaboration with the Thetis Island Nature Conservancy, completed trail building on Fairyslipper Forest Nature Reserve. The ITC is now working to provide a safe public access to the nature reserve.

Salt Spring – The ITC approved an Opportunity Fund Grant of \$3,500 to be awarded to the Salt Spring Island Conservancy. The ITC is continuing to negotiate a covenant for 200 Collins Road.

Please feel free to contact the Islands Trust Conservancy for more details.

Kate-Louise Stamford, Chair kstamford@islandstrust.bc.ca

Islands Trust Conservancy itcmail@islandstrust.bc.ca

REQUEST FOR DECISION

To: Saturna Island Local Trust
Committee

For the Meeting of: May 15, 2020

From: Clare Frater, Director, TAS

Date Prepared: May 8, 2020

SUBJECT: 2019-20 ANNUAL REPORT – APPROVAL OF SATURNA ISLAND LOCAL TRUST
COMMITTEE SECTION

RECOMMENDATION:

That Saturna Island Local Trust Committee approve the attached text as amended for inclusion in the 2019-2020 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs & Housing.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: N/A

1 PURPOSE:

Approval of annual report sections by committees so that Trust Council is able to easily approve its annual report in June 2020 without further editing from staff or trustees at the Trust Council meeting.

2 BACKGROUND:

Preparation of the Islands Trust Annual Report is undertaken by Trust Area Services communications staff, reporting to Executive Committee and consistent with Trust Council's [Annual Report Policy 6.10.i](#).

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: None. Timely approval of committee text will ensure smooth delivery of the Islands Trust annual report, in compliance with the *Islands Trust Act*, Section 19.

FINANCIAL: No implications for existing policy

POLICY: No implications for existing policy

IMPLEMENTATION/COMMUNICATIONS: The process for development of the Annual Report is outlined in Trust Council's Annual Report policy 6.10.i. Once each committee has approved its section, staff will create a draft Annual Report for review by Executive Committee and consideration of Trust Council in June. Upon approval by Trust Council, staff will send the Annual Report to the Minister of Municipal Affairs and Housing and circulate it as indicated in Trust Council's policy.

FIRST NATIONS: None.

OTHER: N/A

- 4 **RELEVANT POLICY(S):** This approach complies with Section 19 of the *Islands Trust Act and* Trust Council's [Annual Report Policy 6.10.i](#).
- 5 **ATTACHMENT:** Saturna Island Local Trust Committee input to Annual Report (draft)

RESPONSE OPTIONS

Recommendation: That Saturna Island Local Trust Committee approve the attached text as amended for inclusion in the 2019-2020 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs & Housing.

Alternative: None

Prepared By: Clare Frater, Director, Trust Area Services

Saturna Island Local Trust Committee

The Saturna Island Local Trust Committee (SA LTC) held four regular business meetings in the 2019/20 fiscal year, as well as two Community Information Meetings, one special meeting and two public hearings.

Work for this period focused on advancing the SA LTC priorities to address secondary suites, short term vacation rentals, a technical review of the Land Use Bylaw, and groundwater sustainability.

The SA LTC also initiated key projects including a review of zoning on National Park Reserve lands and Official Community Plan language acknowledging First Nations.

The SA LTC received and considered applications for one rezoning and one Agricultural Land Reserve application.