

Islands Trust

2026 General Local Election CANDIDATE NOMINATION PACKAGE

Office of Islands Trust Local Trustee

NOMINATION PERIOD

Beginning at 9:00 a.m. on Tuesday, September 1, 2026

Ending at 4:00 p.m. on Friday, September 11, 2026

To book an appointment to submit candidate documents during the above dates/time, please contact elections@scrd.ca or call (604) 885-6800

**Sunshine Coast Regional District
1975 Field Road Sechelt, BC V7Z 0A8
(604) 885-6800**



2026 General Local Election – Candidate Nomination Package

Dear Candidate:

The Sunshine Coast Regional District (SCRD) is contracted by Islands Trust to conduct General Local Elections for trustees in accordance with legislation set out in the *Local Government Act*. General Voting Day is set for Saturday, October 17, from 8:00 a.m. to 8:00 p.m. Two advance voting opportunities will also be available on Wednesday, October 7, 2026 and Wednesday, October 14, 2026 from 8:00 a.m. to 8:00 p.m.

The attached nomination package includes the necessary documents you must complete in order to be nominated for the Office of an **Islands Trust Local Area Trustee**. Included in the package is the following:

Forms

- a) Nomination Documents (**required**) to be submitted between 9:00 a.m. on Tuesday, September 1, 2026 and 4:00 pm on Friday, September 11, 2026, to the Chief Election Officer or Deputy Chief Election Officer at SCRD
- b) Candidate Information Release Authorization (Optional)
- c) Request for Copy of List of Registered Electors (Optional)
- d) Canvasser Authorization Form – Multiple Residence Buildings (Optional)
- e) Elector Organization Endorsement Package

Resources (optional)

- a) [Candidate Information Package for Islands Trust Trustees](#)
- b) [Guide to Local Elections Campaign Financing in BC for Candidates & their Financial Agents](#)
- c) [Guide to Local Elections Campaign Financing in BC – Elector Organizations & their Financial Agents](#)
- d) [Guide for Local Elections Third Party Advertising Sponsors in BC](#)
- e) [Expense Limits for Candidates \(2026 General Local Elections\)](#)
- f) [Expense Limits for Third Party Advertising Sponsors \(2026 General Local Elections\)](#)
- g) [Elector Organization Annual Financial Report Completion Guide](#)
- h) [Guide to Elector Organization Registration](#)

As required by legislation and bylaw, the information provided in this package will be posted to the Islands Trust website at www.islandstrust.bc.ca and submitted to Elections BC.

Please note that Elections BC oversees aspects of local elections related to campaign financing and election advertising under *the Local Elections Campaign Finance Act*. Elections BC has responsibility for managing campaign financing disclosure requirements, investigations, and enforcement of campaign financing and election advertising provisions. Elections BC's role also extends to advertising related to by-elections and assent voting held by local governments outside of the general local election cycle.

For more information regarding campaign financing requirements please contact Elections BC:
Ph: 1-800-661-8638 | Email: electoral.finance@elections.bc.ca | Website: www.elections.bc.ca

The Local Government Division of the Ministry of Housing and Municipal Affairs has some additional information that you may find useful. This information can be found at: <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>

As a safety precaution, please refrain from placing notices or posters of any kind on hydro or telephone poles as the nails, staples, and notices cause an extremely dangerous hazard for workers who climb the poles to make repairs. Your cooperation in making sure that campaign workers adhere to this request is appreciated. Please note that election signage on highways is regulated by the Provincial Ministry of Transportation and Infrastructure. For more information, visit www.gov.bc.ca/electionsigns.

Mail ballot voting will be available to all eligible electors. Electors will be asked to contact the SCRD at elections@scrd.ca or (604) 885-6800 to request an application for a mail ballot between September 22nd and October 15, 2026 at 4:30pm. Please note that there is a very short turnaround time to return the ballots. It is the responsibility of the elector to ensure the ballot is received at the SCRD office, 1975 Field Road Sechelt, BC V7Z 0A8, before 8:00 pm on Saturday, October 17, 2026 to be counted.

Further information regarding the 2026 General Local Election will be advertised in local newspapers and on the SCRD website at <https://www.scrd.ca/elections/>. In the meantime, if you have any questions regarding the Nomination Package or election process, please contact myself or the Deputy Chief Election Officer at elections@scrd.ca or (604) 885-6800.

Please note that when filing your nomination documents, we ask that you reach out to schedule an appointment to submit your documents between **9:00 am on Tuesday, September 1, 2026 and 4:00 pm on Friday, September 11, 2026**. Arrangements for this can be made by email at elections@scrd.ca.

Sincerely,

Sherry Reid
Chief Election Officer



**Islands Trust
2026 General Local Election**

**TRUSTEE FOR THE GAMBIER ISLAND LOCAL TRUST AREA
CANDIDATE NOMINATION INFORMATION**

INCLUDED IN THIS PACKAGE ARE THE FOLLOWING ITEMS:

NOTICES:

- Combined Notice of Nomination (Notice No. 8-3)

NOMINATION FORMS:

- Candidate Nomination Package:
 - C1 - Candidate Cover Sheet and Checklist Form
 - C2 - Nomination Documents
 - C3 - Other Information Provided by Candidate
 - C4 - Appointment of Candidate Financial Agent
 - C5 - Appointment of Candidate Official Agent
 - C6 - Appointment of Candidate Scrutineer
- Statement of Disclosure and Fact Sheet (Form #AG04003-a)
- Candidate Information Release Authorization (Form No. 8-6)
- Candidate Acknowledgement of Receipt of List of Electors (Form No. 7-7)
- Candidate Canvasser Authorization

ISLANDS TRUST INFORMATION:

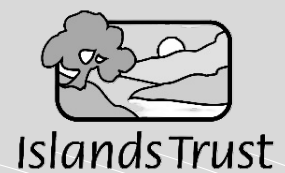
- Islands Trust General Information for Candidates

RESOURCES:

- Refer to page 2 of the nomination package cover letter for links to guides prepared by the Ministry of Housing and Municipal Affairs and Elections BC.



Notice of Nomination 2026 LOCAL GOVERNMENT ELECTIONS



Public Notice is given to the electors of the **Sunshine Coast Regional District** that nominations for the offices of:

Electoral Area Director for Egmont/Pender Harbour (Area A)	One person to be elected
Electoral Area Director for Halfmoon Bay (Area B)	One person to be elected
Electoral Area Director for Roberts Creek (Area D)	One person to be elected
Electoral Area Director for Elphinstone (Area E)	One person to be elected
Electoral Area Director for West Howe Sound (Area F)	One person to be elected

AND Public Notice is given to the electors of the **Gambier Island Local Trust Area** that nominations for the offices of:

Local Trustee for the Gambier Island Local Trust Area	Two persons to be elected
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will be received by the Chief Election Officer or a designated person, as follows:

By hand, mail or other delivery service: Sunshine Coast Regional District 1975 Field Road, Sechelt, BC V7Z 0A8	From 9:00 am September 1, 2026, to 4:00 pm September 11, 2026 Excluding statutory holidays and weekends (If filing in person, please contact the Chief Election Officer or Deputy Chief Election Officer to make an appointment to have your nomination papers received).
By fax to: 604-885-7909 By email to: elections@scrd.ca	From 9:00 am September 1, 2026, to 4:00 pm September 11, 2026. Originals of faxed or emailed nomination documents must be received by the Chief Election Officer by 4:00 p.m. on September 18, 2026.

Nomination forms are available at the Sunshine Coast Regional District office during regular office hours, Monday to Friday, 8:30 a.m. to 4:30 p.m. (excluding holidays) to the close of the nomination period. Alternatively, electronic copies of the nomination package may be requested by emailing elections@scrd.ca.

QUALIFICATIONS FOR LOCAL GOVERNMENT AND LOCAL TRUSTEE OFFICE

- A person is qualified to be nominated, elected, and to hold office as a member of local government or local trustee if they meet the following criteria:
- be 18 years of age or older on general voting day (October 17, 2026);
- be a Canadian citizen;
- have been a resident of British Columbia for at least 6 months immediately before the day nomination papers are filed;
- not be disqualified under the *Local Government Act* or any other enactment from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.

CAMPAIGN PERIOD EXPENSE LIMITS

In accordance with the *Local Elections Campaign Financing Act*, for the 2026 general local election, the following expense limits for candidates during the campaign period apply:

Electoral Area Director	\$6,161.89
Local Trustee for the Gambier Island Local Trust Area	\$6,161.89

THIRD PARTY ADVERTISING LIMITS

In accordance with the *Local Elections Campaign Financing Act*, for the 2026 general local elections, the following third-party advertising limits apply:

Electoral Area Director for Egmont/Pender Harbour (Area A)	\$924.28
Electoral Area Director for Halfmoon Bay (Area B)	\$924.28
Electoral Area Director for Roberts Creek (Area D)	\$924.28
Electoral Area Director for Elphinstone (Area E)	\$924.28
Electoral Area Director for West Howe Sound (Area F)	\$924.28
Local Trustee for the Gambier Island Local Trust Area	\$924.28

For further information on the **nomination process**, please contact:
Sherry Reid, Chief Election Officer – 604-885-6825
Kristi Evans, Deputy Chief Election Officer – 604-885-6813

For further information on **campaign period expense limits and third-party advertising limits**, please contact Elections BC: Toll-free phone: 1-855-952-0280, Email: Electoral.Finance@elections.bc.ca
Website: www.elections.bc.ca/local-elections/candidate-information

Sherry Reid
Chief Election Officer

CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

NOTE: Candidate Nomination documents can be submitted to the Chief Election Officer in-person, by mail, by fax or by email. Local government contact information is available online at:
<https://www/civicinfo.bc.ca/directories>

The Candidate Cover Sheet and Checklist Form C1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package.

Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Candidate Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:

C2 – Nomination Documents (only page 3);
C3 – Other Information Provided by Candidate; and,
C4 – Appointment of Candidate Financial Agent.

After election results have been declared, please send any changes to documents previously provided to Elections BC to:

Elections BC
PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6
Toll-free fax: 1-866-466-0665
Email: electoral.finance@elections.bc.ca

C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)		

SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

- ☐ **C2 – Nomination Documents**
- ☐ **C3 – Other Information Provided by Candidate**
- ☐ **C4 – Appointment of Candidate Financial Agent** (if Candidate is not acting as own Financial Agent)
- ☐ **C5 – Appointment of Candidate Official Agent** (if applicable)
- ☐ **C6 – Appointment of Candidate Scrutineer** (if applicable)
- ☐ **Statement of Disclosure: *Financial Disclosure Act*** (required under the *Financial Disclosure Act*)

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws (www.bclaws.ca) for applicable election-related provisions and requirements

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)		ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
We, the following electors of the above-named jurisdiction, hereby nominate:		
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
RESIDENTIAL ADDRESS (STREET ADDRESS)	CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
As a Candidate for the office of:		
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

A Nominator MUST be a qualified elector of the municipality or electoral area (or neighbourhood constituency, if applicable) where the candidate is running. Elector qualifications are listed in section 65 & 66 of the *Local Government Act* and section 23 & 24 of the *Vancouver Charter*.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

Please see over for additional space when more than two nominators are required. Copies can be made as needed.

I consent to the above nomination for office:

NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)
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CANDIDATE NOMINATION PACKAGE

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

A Nominator MUST be a qualified elector of the municipality or electoral area (or neighbourhood constituency, if applicable) where the candidate is running. Elector qualifications are listed in section 65 & 66 of the *Local Government Act* and section 23 & 24 of the *Vancouver Charter*.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 81 of the *Local Government Act* to be nominated, elected and to hold the office of:

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

DECLARED BEFORE ME: CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)

☐

I am acting as my own Financial Agent

NOMINEE'S SIGNATURE

☐

I have appointed as my Financial Agent

FINANCIAL AGENT'S NAME (IF APPLICABLE)

ELECTOR ORGANIZATION CANDIDATE ENDORSEMENT AND CONSENT

NAME OF ELECTOR ORGANIZATION (AS REGISTERED WITH ELECTIONS BC):

PRINCIPLE OFFICIAL'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

The above-named Elector Organization Agrees to Endorse:

CANDIDATE'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

PRINCIPLE OFFICIAL'S SIGNATURE

DATE: (YYYY/MM/DD)

I consent to the endorsement by the above-named Elector Organization

CANDIDATE'S SIGNATURE

DATE: (YYYY/MM/DD)

C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

Office for which the individual is a nominee:

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS	CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	

Additional Addresses for Service Information
OPTIONAL

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS

C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Financial Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

I hereby consent to act as the Financial Agent for the above-named Candidate for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
Additional Addresses for Service Information		OPTIONAL
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Official Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
☐ I hereby delegate to the above-named official agent the authority to appoint scrutineers.		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Scrutineer for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

**("local government" includes municipalities, regional districts and the Islands Trust)*

Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of *the Act*, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

Person making disclosure:	 <i>last name</i>	 <i>first & middle name(s)</i>
Street, rural route, post office box:		
City:		Province:
		Postal Code:
Level of government that applies to you:	☐ provincial ☐ local government ☐ school board/francophone education authority	

If sections do not provide enough space, attach a separate sheet to continue.

Assets – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

creditor's name(s)

creditor's address(es)

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

your capacity

name(s) of business(es)/organization(s)

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

legal description(s)

address(es)

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

☐ no ☐ yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

signature of person making disclosure

date

Where to send this completed disclosure form:

Local government officials:

... to your local chief election officer

- with your nomination papers, and

... to the officer responsible for corporate administration

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

School board trustees/Francophone Education Authority directors:

... to the secretary treasurer or chief executive officer of the authority

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

Designated Employees:

... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position

FINANCIAL DISCLOSURE ACT

The information in this fact sheet applies to you if you have accepted a nomination for election as a Member of the Legislative Assembly (MLA) in British Columbia.

ABOUT THE ACT

The *Financial Disclosure Act* requires that the following people make disclosures of assets, debts and sources of income:

- A nominee for election to provincial or local government* office, as a school trustee, or as a director of a francophone education authority.
- An elected local government official.
- An elected school trustee, or director of a francophone education authority.
- An employee designated by a local government, francophone education authority or board of a school district.
- A public employee designated by the Lieutenant Governor in Council.

*(“local government” includes municipalities, regional districts, and the Islands Trust.)

The intent of the Act is to identify what areas of influence and possible financial benefit an elected official, nominee or designated employee might have by virtue of their office, and to ensure the public has reasonable access to the information.

WHAT YOU MUST DISCLOSE

It is not necessary to disclose the value of your holdings or the amount of debt owed, but you must disclose:

- The name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf.
- The name of each creditor to whom you owe a debt, with the following exceptions: residential property debt (mortgage, lease or agreement for sale); money borrowed for household or personal living expenses; or any assets you hold in trust for another person.
- The name of each business or organization located or carrying on business in British Columbia from which you receive financial remuneration. You must also identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of company or society).
- The legal description(s) and address(es) of all land located in British Columbia in which you, or a trustee acting on your behalf, own an interest or have an agreement, which entitles you to obtain an interest. Your personal residence does not need to be disclosed.
- The following information with regard to corporations where you individually, or together with your spouse, child, brother, sister, mother or father, own shares which total more than 30% of votes for electing directors:
 - The name of each corporation and its subsidiaries.
 - The type of business the corporation and its subsidiaries normally conduct.
 - A description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest or have an agreement entitling any of them to acquire an interest.
 - A list of creditors of the corporation, including its subsidiaries (you need not include debts of less than \$5,000 payable in 90 days).
 - list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

You must include shares held by a trustee on your behalf, but not shares you hold by way of security.

FILING DISCLOSURE DOCUMENTS

You must use a "Statement of Disclosure" form to make your disclosures under the Act. You can obtain the form from the B.C. Government Web site at: www.gov.bc.ca [type 'Statement of Disclosure Form' in search bar].

You must submit your completed disclosure form with your nomination papers to the Chief Electoral Officer or your District Electoral Officer. If you are elected, you will have further disclosure obligations under the Members' Conflict of Interest Act.

FREQUENTLY ASKED QUESTIONS

Q. Do I need to list mutual fund investments?

A. The Financial Disclosure Act was written many years ago and does not specifically address mutual fund investments. If you own mutual funds which do not contain corporate shares or interests in land located in British Columbia, you are not required to disclose your investment. If you own mutual funds which do contain corporate shares or interests in land located in British Columbia, your investment should be disclosed either as trusts (if applicable) or to comply with the spirit of the legislation.

Q. Do I need to list investments held in my RRSPs?

A. It depends on the type of investments you hold in your RRSPs. If you hold corporate shares or interests in land located in British Columbia in an RRSP, those investments must be disclosed to the same extent as if you held those investments outside an RRSP. However, if you hold in an RRSP investments which would not be disclosable if you held them directly (e.g. term deposits or GICs), they do not become disclosable because they are held in an RRSP.

Q. Do I need to list credit card debt for other than ordinary household or personal living expenses?

A. Yes, credit card companies for which you owe a debt for other than ordinary household or personal living expenses must be disclosed.

Q. Do I need to provide information about land holdings outside the province?

A. No, unless the land holdings are owned by a corporation in which you individually (including through a trustee), or with family members, own shares (other than by way of security) carrying more than 30% of votes for electing directors.

Q. What happens if I forget to include something on my form?

A. As a nominee for election to provincial office you are required by law to submit a complete disclosure form with your nomination papers. If you have forgotten to include something on your form, you should submit a supplement to your filed disclosure form or complete a new disclosure form and submit to the Chief Electoral Officer as soon as possible.

Q. Who will have access to the information on my disclosure form?

A. Your statement of disclosure form will be available for public inspection during normal business hours.

Q. How long is the information kept on file?

A. Elections BC keeps a copy of the information for one year. Following the close of nominations, the original form is sent to the Clerk of the Legislative Assembly (the disclosure clerk for provincial nominees) and it is kept indefinitely.

FURTHER INFORMATION?

You should approach your solicitor or your political party's legal counsel if you require additional information on the Financial Disclosure Act and the disclosure form. The Chief Electoral Officer does not administer the Financial Disclosure Act. Neither the Chief Electoral Officer nor the Clerk of the Legislative Assembly (or their staff) are able to provide any assistance or advice regarding completion of the disclosure form.

DISCLAIMER

The purpose of this fact sheet is to help nominees for election to provincial office understand the general requirements of the Financial Disclosure Act. However, nominees should refer to the Act itself for specific interpretations. (The Election Act and Members' Conflict of Interest Act are also recommended as sources of information.)



GAMBIER ISLAND LOCAL TRUST AREA
2026 GENERAL LOCAL ELECTION
CANDIDATE INFORMATION RELEASE AUTHORIZATION

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form allows the local trust area and/or the regional district to provide additional information, as appearing below, to the public and / or media. **All fields are optional.**

The information you choose to share will be posted on websites operated by CivicInfo BC. This is the primary source through which the media (television, newspapers, radio, and online sources), the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, _____
(please print name of person nominated)

having submitted nomination documents for election to the office of _____, hereby give my consent to share the following information. This information may be shared by email, posting on a website, phone, or by any other means of electronic communication.

Address:	
Primary Phone:	Alternate Phone:
Email:	
Website:	Instagram:
Twitter:	Facebook:

Gender (Self-identified):

☐ Female ☐ Male ☐ Non-binary ☐ Other / Undisclosed

Previous Elected Experience (Check one):

- ☐ Incumbent. Served as the Trustee between 2022 and 2026.
- ☐ Served as the Trustee in this area prior to 2022, but not during the past term.
- ☐ No experience as the Trustee for this area, but has been elected to office elsewhere (local, provincial, or federal).
- ☐ None.

(Signature of Candidate)

GAMBIER ISLAND LOCAL TRUST AREA

CANDIDATE ACKNOWLEDGEMENT OF RECEIPT OF LIST OF ELECTORS

The list of electors contains personal information as defined in the *Freedom of Information and Protection of Privacy Act* and this information is confidential. The *Local Government Act* provides for significant penalties for the misuse of the list of elector information. Candidates (or a person accepting the list of electors on behalf of a candidate) are responsible for protecting the confidentiality of the list of electors and for ensuring that all people in their organization, on a paid or unpaid basis, (the “Campaign Workers”) who have access to the list of electors, do likewise.

The list of electors must be stored in a secure manner, so that only authorized Campaign Workers have access to the information. All persons who have access to the list of electors’ information are individually responsible for protecting the confidentiality of that information.

I, the undersigned, acknowledge that:

- I have received a copy of the list of electors;
- The information contained in the list of electors is confidential, is subject to the restrictions of the *Local Government Act*, and is supplied exclusively and solely for election purposes;
- I have an overall responsibility to maintain the security and the confidential nature of the contents of this list;
- I understand and accept that the information may **not be used, copied, or distributed**, in whole or in part, by or for any person, in any form whatsoever, except for election purposes;
- I ensure that Campaign Workers will be made aware of the permitted uses for the list of electors and of the confidential nature of this list;
- I will notify the Chief Election Officer as soon as possible after becoming aware if any Campaign Worker has used the list of electors other than for the permitted uses;
- If I provide any Campaign Worker with access to, or a copy of personal information, I will track and retain the following information in a personal information register:

- Date of provision, access or distribution;
- The number of duplicates of the list of electors;
- To whom the personal information was provided;
- How the personal information was provided (e.g., access to database, provision of electronic copy of records, provision of a paper copy of record, etc.)
- Confirmation that the individual or entity agrees to be bound by the same; and
- Confirmation of date that the personal information was returned to me;
- In the case of loss or theft or, or unauthorized access, to personal information, I will carry out the following procedures:
 - Contain the breach and identify the source of the breach;
 - Report the loss, theft, or unauthorized access to the Chief Election Officer;
 - Carry out any additional instructions provided by the Chief Election Officer;
 - Retrieve, if possible, all the personal information that was lost,
 - Document the circumstances that led to the incident; and
 - Review processes and procedures to prevent future incidents.
- I will ensure that any Campaign Worker with access to, or a copy of personal information has returned the personal information to me after general voting day.
- I will return **all** copies, paper or electronic, of the list of electors to the Chief Election Officer no later than (DATE) _____.

Candidate Name: _____

Official Agent Name (if applicable): _____

Candidate/Agent Signature _____

Declared before me at _____, BC _____

this _____ day of _____, 2022.

Chief Election Officer or
Deputy Chief Election Officer

Form of List provided Paper Electronic

Date provided: _____ CEO/DCEO Initials _____

Items Returned Paper Electronic

Date returned: _____ CEO/DCEO Initials _____

Canvasser Authorization Form

PLEASE PRINT IN BLOCK LETTERS

NOTICE TO BUILDING OWNERS AND PROPERTY MANAGERS:

Please be advised, under section 160.1 of the *Local Government Act*, authorized canvassers are entitled to access multi-residential buildings in the applicable jurisdiction (e.g., municipality, regional district electoral area, school district, specified parks board, local community commission area or Islands Trust local trust area) **between the hours of 9:00 a.m. to 9:00 p.m. local time during the campaign period** (from the 28th day before general voting day until general voting day).

A canvasser may be a candidate or an individual authorized in writing by a candidate in order to canvass voters and distribute candidate information on the candidate's behalf.

At the request of a resident or individual acting on behalf of a multiple residence building, a canvasser entering a residential property must produce:

- government issued photo identification and proof of candidacy; or,
- written authorization to canvass on behalf of a candidate.

PART A

ACCEPTANCE OF CANVASSER APPOINTMENT

FULL NAME OF CANVASSER

SIGNATURE OF CANVASSER

DATE: (YYYY/MM/DD)

PART B

CANDIDATE AUTHORIZATION

I HEREBY AUTHORIZE THE ABOVE-NAMED INDIVIDUAL TO CANVASS ON BEHALF OF MY CAMPAIGN AS A CANDIDATE FOR THE FOLLOWING JURISDICTION:

FULL NAME OF CANDIDATE

NAME OF JURISDICTION IN WHICH THE CANDIDATE IS SEEKING ELECTION (E.G., MUNICIPALITY, ELECTORAL AREA, BOARD OF EDUCATION)

SIGNATURE OF CANDIDATE

DATE: (YYYY/MM/DD)



Islands Trust

Candidate Information Package

Elections for Islands Trust Trustees 2026

Elections for Islands Trust Trustees

General elections for local officials in B.C., including trustees for Islands Trust, take place every four years.

The next general voting day is Saturday, October 17, 2026.

Islands Trust trustees are elected in each of the 12 local trust areas, and two municipal trustees are elected for the Bowen Island Municipal Council. Being an elected trustee provides a unique opportunity to apply your experience and ideas to help preserve and protect the Islands Trust Area and its unique amenities and environment for the benefit of the residents of the Islands Trust Area and of British Columbia.

What is Islands Trust?

Islands Trust is a special-purpose government mandated to preserve and protect over 450 islands and the surrounding waters in the Salish Sea. Encompassing the waters and islands of the Salish Sea between southern Vancouver Island and the mainland, the Islands Trust Area of British Columbia has been home to Indigenous

Peoples since time immemorial. The region features vibrant communities, spectacular beauty, extensive cultural sites, and some of the world's most precious and endangered ecosystems. The Province of British Columbia created Islands Trust in response to the high rate of development in the Gulf Islands and the need to protect the unique amenities and environment of the region. Under the [Islands Trust Act](#), the purpose (or "Object") of Islands Trust is: "To preserve and protect the trust area and its unique amenities and environment for the benefit of the residents of the trust area and of British Columbia generally, in cooperation with municipalities, regional districts, improvement districts, First Nations, other persons and organizations and the government of British Columbia." This work of fulfilling this mandate is overseen and directed by the 26 members of Islands Trust Council elected from across the Islands Trust Area, and three members appointed to the Islands Trust Conservancy Board by the Minister of Housing and Municipal Affairs.

Governance, Responsibility, Local Accountability, and Oversight

Islands Trust Council

Islands Trust Council is comprised of two locally elected trustees from each of the 12 local trust areas and two trustees representing Bowen Island Municipality. As Islands Trust Council, these 26 trustees make decisions on behalf of the whole region to further the Object of Islands Trust, including:

- Overall policy
- Staff resources and budget
- Governance
- Region-wide coordination with other levels of government
- Provincial outreach and liaison

Executive Committee

At its first meeting after the election, Islands Trust Council elects a chair and three vice-chairs from its 26 members to form the Executive Committee. The Executive Committee guides day-to-day operations and cooperative relations with other levels of government. It also reviews the land use bylaws of local trust committees and Bowen Island Municipality to ensure they are not contrary to or at variance with the Islands Trust Policy Statement. It acts as the local trust committee for the Ballenas- Winchelsea Islands Local Trust Area, which does not have locally elected trustees.

Local Trust Committees

Each local trust committee is comprised of the two locally elected trustees and a member of the Executive Committee, who serves as the committee chair. Local trust committees oversee the development of official community plans and land use bylaws for each local trust area. Bowen Island Municipality does not have a local trust committee. Its two municipal trustees also serve as councillors on Bowen Island Municipal Council, which is responsible for land use on Bowen Island.

Islands Trust Conservancy

[The Islands Trust Conservancy](#) works with people and communities to preserve and protect the unique ecosystems and culturally significant places in the Islands Trust Area through conservation planning, land conservation, land management, and focussed community outreach. Since 1990, over 115 places across the region have been protected. The Islands Trust Conservancy Board consists of two island trustees elected by Islands Trust Council, one Executive Committee liaison elected by the Executive Committee, and three members from the public, appointed by the Minister of Housing and Municipal Affairs.

Professional Staff

Islands Trust has approximately 70 full and part-time staff, with staffed offices on Gabriola and Salt Spring islands and in Victoria. Positions include land use planners, policy advisors, mapping technicians, freshwater and ecosystem specialists, communications specialists, support staff and other roles. It's the job of staff to:

- Implement the direction, decisions and policies of Islands Trust Council, Executive Committee, Islands Trust Conservancy Board and local trust committees and manage Islands Trust resources
- Provide trustees with the information and professional advice needed to ensure informed and effective decision-making
- Communicate Islands Trust policy and decisions to the public and other orders of government

Is Islands Trust a Local Government?

Islands Trust was created under its own provincial legislation in 1974, the [Islands Trust Act](#), as a unique special-purpose government. Islands Trust's land-use planning powers are similar to those applied by municipalities or regional districts, and are guided by B.C.'s [Local Government Act](#) and the *Islands Trust Act*. The Community Charter, which guides most local governments in B.C., provides rules on topics such as public

accountability and procedural matters that also apply to Islands Trust.

However, Islands Trust does not have many typical local government responsibilities – such as building and maintaining local infrastructure or delivering services such as garbage collection, recreation programs or policing. Instead, these responsibilities in the Islands Trust Area remain with the applicable regional districts or Bowen Island Municipality.

Trustees can only work within the mandate of Islands Trust and they refer residents to the appropriate local government body for matters outside Island Trust's responsibilities. Learn more about [other governments' services](#) in the Islands Trust Area. The *Islands Trust Act* obligates Islands Trust to work in cooperation with local governments and First Nations throughout the Islands Trust Area, and with relevant provincial agencies. To enable this, Islands Trust maintains collaborative and productive working partnerships with these and other partners across the region.

Like local governments, funding for Islands Trust's operations comes primarily from property taxes, supplemented by grants, and development application fees. The annual budget for Islands Trust in the 2026/27 fiscal year is approximately \$11.8 million.

The Role of a Trustee

The federated structure of Islands Trust means trustees are elected to fulfil two primary responsibilities:

1. Region-wide decision making for the whole Islands Trust Area as a member of Islands Trust Council
2. Local decision-making as a member of a local trust committee or island municipality

As Members of Islands Trust Council

Islands Trust Council sets the annual budget, directs policy, advocates on issues important to the region, oversees public education programs and coordinates with other levels of government on issues important to the entire region to preserve and protect the Islands Trust Area for future generations. As members of

Islands Trust Council, trustees need to consider and make decisions in the best interest of the entire Islands Trust Area and not only the interests of their local trust area.

There is also an opportunity for trustees to join the six standing committees of Islands Trust Council:

- Financial Planning Committee
- Regional Planning Committee
- Trust Programs Committee
- Governance Committee
- Accessibility Committee
- Chief Administrative Officer Performance Evaluation Committee

These committees play an important role in advancing the work of Islands Trust Council, and any trustee may stand for any of these committees.

Similarly, any trustee may stand for election to one of the two Islands Trust Council positions on the Islands Trust Conservancy Board.

As Local Trustees

Each local trust committee has land use jurisdiction over a number of islands and the surrounding waters. Local trust committees are made up of two locally elected trustees and an appointed chair from the Executive Committee.

Local trustees' responsibilities include:

- Making residential, commercial, and other land use decisions within their local trust area in accordance with applicable Provincial legislation and in alignment with the Islands Trust mandate
- Any amendments to official community plans and land use bylaws
- Engagement with First Nations governments
- Considering public input to inform decision making

Local trust committees are supported in this work by planning and administrative staff.

Who Can be Elected as a Trustee?

Under the *Local Government Act*, you may run for local government/Islands Trust office in B.C., if you:

- Are a Canadian citizen;
- Are at least 18 years old on election day;
- Have lived in BC for at least six months; and
- Have not been disqualified from voting in a BC local election.

There is no requirement that a trustee be a resident of the local trust area in which they are elected. However, candidates should note there are provisions within Islands Trust bylaws setting out requirements for in-person attendance at meetings.

Expectations of Elected Officials

Conduct and Conflict of Interest

All elected local government officials in B.C. must make an Oath of Office, must disclose financial information, and must comply with certain ethical conduct rules in accordance with the [Community Charter](#). This statute provides rules regarding topics such as conflict of interest, insider information, influence, gifts and confidentiality. Violation of these rules can lead to disqualification from office. Islands Trust also has a [Standards of Conduct](#) policy that all trustees are required to follow. This includes further guidance on conflict of interest, as well as conduct issues such as bullying or harassment in meetings, harassment of staff, or disrespectful behaviour between elected officials that can make governing challenging. The policy also outlines processes for managing complaints and related investigations.

In spring 2026, the provincial government introduced new legislation to establish a provincial code of conduct for local government elected officials, including Islands Trust trustees. This legislation has not yet been passed, but if it is implemented Islands Trust will determine the impact on its existing policy. Trustees will receive an orientation to conduct as part of the orientation of the new Islands Trust Council at its first meeting.

Team Approach

Unlike government at the provincial or federal level, there is no governing party or opposition at Islands Trust. All trustees must instead work collaboratively to reach decisions that advance the overall mandate of Islands Trust. Success as a trustee depends on the ability to persuade others to consider different perspectives and to work collaboratively with elected colleagues and staff.

When an issue is being considered, it is important that each trustee express their views to contribute to a meaningful debate. Disagreements among trustees are to be expected. As long as the exchange of ideas is respectful and professional, the sharing of diverse perspectives and opinions is essential to making good decisions.

Many decisions of Islands Trust's governing bodies will not be unanimous. But once a decision is passed, the success of Islands Trust's work depends on all trustees then publicly respecting and upholding the decision.

How Much Time Does it Take to Serve as a Trustee?

Time commitments for trustees can vary considerably, based on the population they represent, the number and types of land use issues that face their community, and the number of Committee of the Whole or special meetings scheduled by Islands Trust Council. The time commitment required will also be greater if a trustee is a member of a standing committee, the Executive Committee, or the Islands Trust Conservancy Board.

In a 2025 survey, trustees reported they typically spent an average of 65 hours per month on their role as trustees. You can get a sense of the work of trustees by viewing recordings of meetings available on the Islands Trust website and reading recent Islands Trust Council, Committee of the Whole and local trust committee meeting agendas.

The annual regular meetings schedule is approved in advance so trustees and the public can plan ahead. However, if urgent matters arise that need to be

addressed outside the regular meeting schedule, there is potential for additional special meetings to be scheduled as needed.

Local Trust Committee Commitments

Local trust committees meet regularly, with most having between six and ten regular meetings per year, supported by planning and administrative staff. Some local trust committees may meet less frequently but there is a minimum requirement, established by the local trust committee bylaws, of at least two meetings a year. Local trust committee meetings are typically three-to four hours long and take place during normal business hours.

The purpose of these regular business meetings is to deal with land use planning applications and long-range planning projects. Local trust committees may also hold additional meetings to seek community input or to meet other statutory requirements.

Unless they are elected to the Executive Committee, the two trustees from Bowen Island Municipality do not participate in local trust committees as they are also municipal councillors and attend regularly scheduled meetings of the Bowen Island Municipal Council, as well as other meetings related to Bowen Island Municipality.

Islands Trust Council Commitments

All trustees attend four quarterly meetings of Islands Trust Council. These meetings may be held on different islands throughout the Islands Trust Area, or on Vancouver Island. Traditionally, the December meeting is held in Victoria. These meetings typically span three days each, allowing for travel time on the morning of the first day and the afternoon of the third day. While most trustees attend Islands Trust Council meetings in-person, there is a provision for a limited number of trustees to attend virtually.

Between the quarterly Islands Trust Council meetings, there are also quarterly Committee of the Whole meetings. These are attended by all members of Islands Trust Council and provide a less structured venue to discuss and consider issues without making formal decisions. Committee of the Whole meetings are typically virtual for all attendees, and may last four or

more hours. They are scheduled during normal business hours.

Executive Committee Commitments

The Executive Committee meets 20 times per year, with each meeting typically four-to-five hours during normal business hours. Most of the meetings are virtual, although some may be held in-person in Victoria or in other locations. In addition, each member of the Executive Committee also serves as the chair of one or more local trust committees, which adds to the workload and can require significant inter-island travel. One member of the Executive Committee will be elected to serve on the Islands Trust Conservancy Board.

Committee Commitments

Trustees who are members of one of the Islands Trust Council standing committees or the Islands Trust Conservancy Board can expect to attend an additional four-to-six committee or board meetings each year. These are mostly virtual, and may last four or more hours. Most committee meetings are held during normal business hours, but some may be in the evening depending on the committee.

More than Meetings

It is important to consider that participation in all of the above activities requires more than just attendance at the meetings. Each meeting requires significant pre-reading of meeting agenda materials prepared by staff and circulated in advance of the meeting date. These packages can contain several hundred pages of information necessary to ensure trustees are able to make informed decisions. Trustees are also expected to monitor and respond to email from staff in a timely manner to support the effective and efficient conduct of Islands Trust business. There may be additional events such as trustee training sessions, especially during the first year of a term, that all trustees are expected to attend to ensure they have the knowledge and skills to be successful in their role. Trustees also spend time meeting or corresponding with community members and attending meetings of other organizations or coordination groups.

Planning Ahead: Key Events Leading up to the Election

• September 1, 2026	Nomination period begins at 9:00 a.m. List of electors becomes available for review and objection
• September 11, 2026	Close of nominations
• September 15, 2026	Deadline for challenge of nominations ends at 4:00 p.m.
• September 16, 2026	Elector ownership deadline for non-resident property electors
• September 18, 2026	Deadline for withdrawal of candidates
• September 19, 2026	Campaign period begins
• September 21, 2026	Declaration of election by voting or of candidates elected by acclamation ends at 4:00 p.m.
• October 7, 2026	Required advance voting opportunity (additional advance voting day may be scheduled in some locations – see local advertisements for details)
• October 9, 2026	End of period for notice of election and assent voting
• October 17, 2026	GENERAL VOTING DAY

Planning Ahead: Key Events after the Election

All trustees are supported with a comprehensive onboarding and orientation program over the weeks immediately following the election. Candidates should plan to attend the following mandatory events* for all trustees.

• October 29, 2026*	Virtual onboarding webinar providing essential information on administrative processes and requirements, and an introduction to the organization
• November 5, 2026*	Virtual orientation to local trust committee policies, procedures and processes
• November 12-14, 2026	In-person Islands Trust Council meeting in Victoria, the swearing-in of trustees, orientation to the role of trustees, and elections for Executive Committee and the Islands Trust Conservancy Board
• November 16 - December 4, 2026*	First meetings of each local trust committee
• December 8-10, 2026	In-person Islands Trust Council meeting in Victoria, including presentation of the draft 2027/28 budget, continued orientation sessions, and committee appointments

**Dates may be subject to change*

Trustee Remuneration and Benefits

As defined in [Trustee Remuneration Policy 7.2.1](#), remuneration trustees receive for their service to their community is a reflection of the population size and workload in their local trust area. Additional compensation is also provided for members of the Executive Committee and for participation in Council standing committees and the Islands Trust Conservancy Board.

In 2026, Islands Trust Council approved policy updates to the remuneration rates and calculation model to take effect April 1, 2027. The amounts set out in the table below are the provisional estimated rates under this new calculation model, but may be revised prior to the April 1, 2027 implementation date. Until that date, current rates based on the previous calculation model will apply. Candidates can contact Islands Trust to confirm the prevailing remuneration rates for their local trust area that will apply until March 31, 2027.

Local Trustees	Remuneration \$ per Year	Remuneration \$ per Month
Denman Island Local Trust Area	\$25,072	\$2,089
Gabriola Island Local Trust Area	\$31,966	\$2,664
Galiano Island Local Trust Area	\$25,694	\$2,141
Gambier Island Local Trust Area	\$24,785	\$2,065
Hornby Island Local Trust Area	\$25,119	\$2,093
Lasqueti Island Local Trust Area	\$23,502	\$1,959
Mayne Island Local Trust Area	\$25,764	\$2,147
North Pender Island Local Trust Area	\$27,792	\$2,316
Salt Spring Island Local Trust Area	\$43,651	\$3,630
Saturna Island Local Trust Area	\$23,652	\$1,970
South Pender Island Local Trust Area	\$23,130	\$1,928
Thetis Island Local Trust Area	\$23,877	\$1,990
Municipal Trustees		
Bowen Island	\$9,800	\$817

Executive Committee Remuneration	Remuneration \$ per Year	Remuneration \$ per Month
Chair	\$55,105	\$4,592
Vice-chairs	\$47,917	\$3,993

Remunerations are subject to Income Tax and CPP under applicable regulations in place at the time of payment.

Health and Dental Benefits

Under the Trustee Remuneration Policy, the premiums for the following medical and dental benefits are 100% covered by Islands Trust for trustees:

- Premiums for dental plan available through the Union of BC Municipalities (UBCM)
- Premiums for extended health care available through the Union of BC Municipalities (UBCM)
- Premiums for Employee and Family Assistance plan through the Union of BC Municipalities (UBCM)

Payments of these premiums by Islands Trust may be subject to Income Tax as defined by Canada Revenue Agency.

Local trustees who do not register for any health or dental benefits through Islands Trust shall be paid \$1,350.00 per year, paid monthly at a rate of \$112.50 per month and prorated for periods of less than one year.

Trustees may enroll in an optional family benefits coverage plan, with the additional cost deducted from their remuneration.

Travel expenses

Trustees are reimbursed for costs they incur to travel to approved meetings on Islands Trust business, based on the rates that MLA's receive.

Administrator of Elections

Islands Trust is responsible for coordinating its general local elections process. For cost effectiveness and for the convenience of voters, it contracts with the following regional districts for administration of its elections.

Local Trust Area (LTA)	Regional District
Denman / Hornby Island LTA	Comox Valley Regional District comoxvalleyrd.ca
Gabriola Island LTA	Nanaimo Regional District rdn.bc.ca
Galiano / Mayne / North Pender / South Pender / Salt Spring / Saturna Island LTA	Capital Regional District crd.bc.ca
Gambier Island LTA	Sunshine Coast Regional District scrd.ca Metro Vancouver metrovanancouver.org (for Bowyer and Passage islands)
Lasqueti Island LTA	qathet Regional District qathet.ca
Thetis Island LTA	Cowichan Valley Regional District cvrd.bc.ca

Maps showing the boundaries of local trust areas and Bowen Island Municipality are available on the [Islands Trust website](#).

Municipal trustees for Bowen Island are determined as part of the election process for the Bowen Island Municipal Council. Additional information about elections on Bowen Island is available from the Chief Election Officer at [Bowen Island Municipality](#).

General Information for Candidates

The most current information on Islands Trust elections will be available on the [elections page](#) of the Islands Trust website. During the campaign period, Islands Trust will post basic candidate information on its website, including nomination papers, and will provide an optional space for a photo and short biographical statement. Candidates must provide this information before the nomination period ends by sending an e-mail to elections@islandstrust.bc.ca.

Candidates are responsible for understanding and complying with all applicable legislative and regulatory requirements. More information for candidates in local elections can be found on the [provincial government website](#).

This includes the [Local Elections Campaign Financing Act \(LECFA\)](#) and its requirements. Elections BC oversees the campaign financing, disclosure, and third-party advertising rules for local elections. After the election, campaign finance disclosure documents (mandatory for all candidates, even if a candidate withdraws and even if no money is spent or raised) will be posted on the [Elections BC website](#).

Refer to the Elections BC's Guide to [Campaign Financing for local candidates and financial agents](#) in B.C. and the [Guide for Local Elections Third Party Sponsors in B.C.](#) for detailed information and instructions about the campaign financing disclosure process and requirements, and rules related to third-party sponsors, available online at elections.bc.ca.

Additional information about Islands Trust is available from Islands Trust staff (250-405- 5151) and on the [Islands Trust website](#). For toll-free access, request a transfer via Enquiry BC: in Vancouver 604-660-2421 and elsewhere in B.C. 1-800-663-7867.

www.islandstrust.bc.ca



Islands Trust