



**Trust Council  
Select Committee  
Governance and Management Review  
Minutes of Regular Meeting**

**Date:** July 12, 2021  
**Time:** 3:00 pm  
**Location:** Electronic Zoom Meeting

**Members Present** Lee Middleton, Chair, Saturna Island Trustee  
Kees Langereis, Vice Chair, Gabriola Island Trustee  
Paul Brent, Saturna Island Trustee  
David Critchley, Denman Island Trustee  
Steve Wright, South Pender Island Trustee  
Deb Morrison, North Pender Island Trustee  
Ben McConchie, North Pender Island Trustee (absent)  
Peter Luckham, Thetis Island Trustee  
Michael Kaile, Bowen Island Municipal Trustee (regrets)

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer (regrets)  
Lori Foster, Executive Coordinator/Recorder

**Others:** Great Northern Management Consultants members:  
Charles Kelly, James Roche, Eric Vance, Maryantonett Flumian, Lorraine Cole

**Webinar Attendees:** 3 attendees were present via the Zoom webinar

**1. LAND ACKNOWLEDGEMENT / CALL TO ORDER**

Chair Middleton called the meeting to order at 3:03 p.m. stating gratitude to live and work on Coast Salish First Nations traditional and treaty territory.

**2. APPROVAL OF AGENDA**

There were no new items of business for addition to the agenda.

**SC-2021-043**

**It was Moved by Trustee Brent and Seconded by Trustee Langereis,**  
That the agenda, as presented, be approved.

**CARRIED**

### 3. ADOPTION OF MINUTES/COORDINATION

#### 3.1 Minutes of Meetings

##### 3.1.1 May 31, 2021 draft minutes

###### **SC-2021-044**

**It was Moved by Trustee Brent and Seconded by Trustee Langereis,**  
That the May 31, 2021 minutes be adopted as presented.

**CARRIED**

#### 3.2 Resolutions Without Meeting – None

#### 3.3 Follow-up Action List (FUAL)

There were no questions on the FUAL as presented in the agenda package.

### 4. BUSINESS ITEMS

#### 4.1 Review Interview Guides for Consultation Phase – attached

The Great Northern Management Consultants (the consultants) team spoke to the interview guides contained in the agenda package and spoke to the proposed methodology for the consultation phase of the governance and management review.

Select Committee discussed the upcoming consultation phase and interview process.

#### 4.2 Review of Rationale for Interview Candidates - discussion

Discussion followed on:

- The scope of who would be interviewed for the governance and management review including senior staff,
- Interview protocols and terminology used in the interview guide.

Chair Middleton summarized next steps including:

- Within one week, Select Committee members contact the consultants directly with recommendations and rationale for potential interviewees limiting the list to 5,
- Consultants will be conducting trustee interviews between now and the next business meeting,
- Review of future interview guides.

The consultants requested that:

- A trustee contact list with emails and phone numbers be provided to them,
- Chair Middleton and Executive Coordinator Foster assist with review and distribution of cover letter and interview guide to trustees.

5. **NEW BUSINESS** – None

6. **NEXT MEETING**

The next Select Committee meeting is scheduled to be held electronically, August 9, 2021 at 3:00 p.m.

7. **ADJOURNMENT**

**SC-2021-045**

**It was Moved by Trustee Luckham and Seconded by Trustee Brent,**  
That the meeting be adjourned at 4:24 p.m.

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**Lee Middleton, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator/Recorder**