

ADOPTED



South Pender Island Local Trust Committee

Minutes of Regular Meeting

Date: April 5, 2019
Location: South Pender Fire Hall
8961 Gowlland Point Road, South Pender Island, BC

Members Present: Laura Patrick, Chair
Cameron Thorn, Local Trustee
Steve Wright, Local Trustee

Staff Present: Robert Kojima, Regional Planning Manager
Warren Dingman, Bylaw Enforcement Officer
Shannon Brayford, Recorder

Public: There were approximately (4) members of the public.

1. CALL TO ORDER

Chair Patrick called the meeting to order at 10:30 a.m.

She acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

Trustee Wright requested that the agenda address planning a future workshop with Lisa Wilcox, consideration of joining the North Pender Island water study, and a plan to advertise for new Advisory Planning Commission Members.

By general consent the agenda was approved as amended.

3. TOWN HALL AND QUESTIONS

Monica Petrie requested information regarding the “Right to a Healthy Environment” resolution adopted by the Trust Council and a former South Pender LTC. She asked whether the decision has informed any practices.

The LTC requested that information on the project be forwarded to them. Regional Planning Manager (RPM) Kojima provided an overview of the recent decision at Trust Council to declare a Climate Change Emergency and the ways this decision will inform future practices.

4. COMMUNITY INFORMATION MEETING

none

5. PUBLIC HEARING

none

6. MINUTES

6.1 Adopted Local Trust Committee Minutes Dated February 1, 2019

It was noted that the Minutes dated February 1, 2019 were adopted by Resolution Without Meeting (RWM).

6.2 Section 26 Resolutions-without-meeting Dated March 2019

Received for information.

6.3 Advisory Planning Commission Minutes

none

7. BUSINESS ARISING FROM THE MINUTES

7.1 Follow-up Action List Dated March 2019

Received for information.

8. DELEGATIONS

none

9. CORRESPONDENCE

Correspondence received concerning current applications or projects is posted on the LTC webpage

none

10. APPLICATIONS AND REFERRALS

none

11. LOCAL TRUST COMMITTEE PROJECTS

11.1 Pedestrian & Bicycle Paths - OCP Amendment Bylaw 115 - Staff Report

RPM Kojima provided an overview of the staff report and the process moving forward.

Trustee Wright requested information on Bylaw No. 115 section 1a. A discussion of the item was held.

Trustee Thorn noted that Salt Spring Island found success through organizing a Transportation Commission. He further noted that there are parties on the Penders considering this route.

SP-2019-002

It was Moved and Seconded,

that the South Pender Island Local Trust Committee proposed Bylaw No. 115, cited as "South Pender Island Official Community Plan Bylaw No. 107, 2011, Amendment No. 1, 2018" be adopted.

CARRIED

12. REPORTS

12.1 Work Program Reports (attached)

12.1.1 Top Priorities Report Dated March 2019

SP-2019-003

It was Moved and Seconded,

that the South Pender Island Local Trust Committee direct staff, including Lisa Wilcox, to find a date to facilitate a workshop on South Pender Island.

CARRIED

SP-2019-004

It was Moved and Seconded,

that the South Pender Island Local Trust Committee direct staff, to remove the Pedestrian and Cycle Route project from the priority list and replace it with a Ground Water Sustainability Project.

CARRIED

12.1.2 Projects List Report Dated March 2019

Trustee Wright requested information on the rationale for past LTC's decision to include the projects on the list

RPM Kojima provided an overview of each of the projects' history.

A discussion was held regarding the projects and consideration of removing or retaining each item. No resolutions were made.

12.2 Applications Report

none

12.3 Trustee and Local Expense Report Dated February 2019

Received for information.

12.4 Adopted Policies and Standing Resolutions

Received for information.

12.5 Local Trust Committee Webpage

No comments were made.

12.6 Trustee Report

Trustee Thorn noted that a report on Trustee activities can be found in the Pender Post. He also reported that he continues to meet with community members to learn about their concerns and priorities.

12.7 Chair's Report

Chair Patrick reported that at the recent Trust Council the Reconciliation Declaration was passed and she read a copy of the Declaration. She further noted that Strategic Planning sessions have begun at Trust Council and that she looks forward to the continuation of the project.

12.8 Islands Trust Conservation Report

none

13. NEW BUSINESS

13.1 Bylaw Enforcement Notice (BEN) Bylaw - Staff Report

Warren Dingman provided an overview of the report and the rationale for the recommendation. He also provided an overview of how the Bylaw Enforcement Notice process works and the advantages that have been observed in other areas.

A discussion of the proposal and the current challenges of Bylaw enforcement was held.

SP-2019-005

It was Moved and Seconded,

that South Pender Island Local Trust Committee request staff to prepare a draft Bylaw Enforcement Notification Bylaw for consideration by South Pender Island Local Trust Committee.

CARRIED

13.2 Advisory Planning Commission

Trustee Wright noted that the previous current Advisory Planning Commission (APC) members' terms have expired.

SP-2019-006

It was Moved and Seconded,

that the South Pender Island Local Trust Committee direct staff to advertise for expressions of interest for the South Pender Island Advisory Planning Commission.

CARRIED

It was noted that, depending on the number of expressions of interest, the LTC may be able to appoint the members by RWM.

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled for September 6, 2019 at the South Pender Fire Hall, Pender Island

15. TOWN HALL

Members of the public requested and received information regarding:

- The source of land that could be used to create bike paths.
- The Climate Change Change Emergency Resolution.
- The Bylaw Enforcement Notice process.

Monica Petrie requested information regarding the Climate Emergency adoption and the process moving forward.

Chair Patrick provided an overview of the plans moving forward.

A discussion was held regarding water catchment and opportunities for the LTC to create regulations related to that.

16. CLOSED MEETING (Distributed Under Separate Cover)

16.1 Motion to Close the Meeting

SP-2019-007

It was Moved and Seconded,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s. 90(1) (a,d) for the purpose of considering:

- *Adoption of In-Camera Meeting Minutes Dated September 4, 2018*
- *Appointment of BOV Members*

AND that the recorder and staff attend the meeting.

CARRIED

16.2 Recall to Order

Chair Patrick recalled the meeting to order at 11:45 a.m.

16.3 Rise and Report

Chair Patrick reported that the South Pender LTC passed a resolution directing staff to advertise expressions of interest for new members of the Board of Variance.

17. ADJOURNMENT

By general consent the meeting was adjourned at 11:47 am.

Laura Patrick, Chair

Certified Correct:

Shannon Brayford, Recorder