



# ADOPTED

## South Pender Island Local Trust Committee Minutes of Regular Meeting

- Date:** July 9, 2021  
**Location:** Electronic Meeting (Zoom Webinar)
- Members Present:** Laura Patrick, Chair  
Steve Wright, Local Trustee
- Staff Present:** Robert Kojima, Regional Planning Manager  
Kim Stockdill, Island Planner  
Maple Hung, Planning Team Assistant (Host)  
Sheree Rialp, Recorder
- Public:** There were approximately three (3) attendees at the webinar.
- Regrets:** Cameron Thorn, Local Trustee

### 1. CALL TO ORDER

Chair Patrick called the meeting to order at 10:30 a.m. She acknowledged the honour of meeting in the traditional territory of the Coast Salish First Nations. She also stated the importance in considering the *Final Report of the Truth and Reconciliation Commission (TRC) of Canada* and its 94 *Calls to Action* in light of recent news of mass graves found in the Indian Residential School grounds, the trauma caused by these discoveries, and learning about the historical legacy of the residential school system.

### 2. RISE AND REPORT – In-Camera Meeting May 7, 2021

There was general consent that the Chair Rise and Report that Richard Friesen had been removed, by resolution, from the South Pender Island Advisory Planning Commission.

### 3. APPROVAL OF AGENDA

**By general consent**, the agenda was approved as presented.

### 4. TRUSTEE REPORT

Trustee Wright touched on the review of the Islands Trust Policy Statement (TPS) and future Community Information Meetings, possibly in coordination with the North Pender Island Trustees, to discuss the process and progress of the review.

### 5. CHAIR'S REPORT

Chair Patrick noted the Town Hall Meeting held on July 7 and the essential value of hearing from the Pender Island community, as well as several future opportunities on the local and federal level for residents to voice their opinions and contribute to the review.

## **6. TOWN HALL AND QUESTIONS**

Bruce McConchie voiced concern that not all trustees were present today. He commented on the discussion at the Trust Council meeting yesterday regarding consideration of the First Reading of the TPS, and the importance of not rushing to action on the agenda item. He also commented on the Staff Report concerning size and lot coverage, technical analysis, the consultation process, and the definition of “stairway”.

Gordie Duncan expressed the need to clarify the Schedule B map on the South Pender website, as the new marine designation for docks appears to be missing. He also requested clarification on building and siting guidelines as a schedule to the Official Community Plan (OCP) and their enforceability.

Trustee Wright clarified that building and siting guidelines are not enforceable but are used to encourage consideration of neighbours’ properties when making decisions around construction.

Planner Stockdill added that there are two Schedule Bs, one attached to the OCP indicating land designations, and the other attached to the Land Use Bylaw (LUB) indicating zoning parameters that are enforceable.

RPM Kojima further explained that the OCP is a policy document that guides the decisions of the local government (i.e., the Local Trust Committee) in formulating LUB’s.

Jane Perch commented on the process and a lack of consultation regarding the TPS, citing a concern for LTC members to address these issues during their term. She suggested focussing first on Community Information Meetings and more discussion and involvement of the Island residents in the process before proceeding with the First Reading, noting that the LTC bylaws are as equally important for them as the TPS. She also requested mailouts because of problems Island residents have accessing the Internet.

Trustee Wright stated that LTC members are very intent in involving the community, the first step in the process being to refer the TPS to the Advisory Planning Commission (APC) for approval before presenting it to the public.

Audrey Green inquired if the recently vacated APC position would be filled before the coming July 16 meeting.

Trustee Wright replied that Shelley Henshaw has been appointed as a member of the APC and the notification has been sent to her this day.

## **7. COMMUNITY INFORMATION MEETING – None**

## **8. PUBLIC HEARING – None**

**9. MINUTES**

**9.1 Local Trust Committee Minutes Dated May 7, 2021 (for Adoption)**

**By general consent**, the Local Trust Committee meeting minutes of May 7, 2021 were adopted as presented.

**9.2 Section 26 Resolutions-Without-Meeting Dated June 2021**

Received for information.

**9.3 Advisory Planning Commission Minutes Dated June 17, 2021**

Received for information.

**10. BUSINESS ARISING FROM THE MINUTES**

**10.1 Follow-up Action List Dated June 2021**

Received for information.

**11. DELEGATIONS**

None

**12. CORRESPONDENCE**

*Correspondence received concerning current applications or projects are posted on the LTC webpage.*

**13. APPLICATIONS AND REFERRALS**

None

**14. LOCAL TRUST COMMITTEE PROJECTS**

**14.1 Land Use Bylaw Amendments Project – Staff Report**

Planner Stockdill gave a summary of her Staff Report and discussed feedback from the Trustees.

**14.2 Minor Official Community Plan Amendments Project – Staff Report**

Planner Stockdill gave an overview of her Staff Report and discussed the various items in the report with the Trustees.

**15. REPORTS**

**15.1 Work Program Reports**

**15.1.1 Top Priorities Report Dated June 2021**

No discussion

**15.1.2 Projects List Report Dated June 2021**

No discussion

**15.2 Applications Report Dated June 2021**

Planner Stockdill informed the Trustees that an Agricultural Land Commission (ALC) application for a subdivision in the ALR was submitted. This was confirmed by RPM Kojima, who stated that the LTC's role is to review the application and forward it to the ALC if approved.

**15.3 Trustee and Local Expense Report – None**

**15.4 Adopted Policies and Standing Resolutions**

Received for information.

**15.5 Local Trust Committee Webpage – None**

**15.6 Islands Trust Conservancy Report Dated May 25, 2021**

Received for information.

**16. NEW BUSINESS**

None

**17. UPCOMING MEETINGS**

**17.1 Next Regular Business Meeting Scheduled for September 3, 2021, Location: TBD**

**18. TOWN HALL**

None

**19. CLOSED MEETING – None**

**20. ADJOURNMENT**

Trustee Wright expressed his appreciation for PTA Hung, who is leaving on a one-year temporary assignment in another Ministry, for all her work at Islands Trust.

**By general consent**, the meeting was adjourned at 11:37 a.m.

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**Laura Patrick, Chair**

Certified Correct:

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**Sheree Rialp, Recorder**