



ADOPTED

South Pender Island Local Trust Committee

Minutes of Special Meeting

Date: March 7, 2024
Location: Electronic Meeting

Members Present: Tobi Elliott, Chair (electronic)
Dag Falck, Local Trustee (electronic)
Kristina Evans, Local Trustee (electronic)

Staff Present: Robert Kojima, Regional Planning Manager (electronic)
Kim Stockdill, Island Planner (electronic)
Carly Bilney, Recorder (electronic)

Others Present: There was one (1) member of the public present.

1. CALL TO ORDER

Chair Elliott called the meeting to order at 10:00 a.m. She acknowledged that the meeting was being held on the territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

By general consent, the agenda was approved as presented.

3. MINUTES

3.1 Local Trust Committee Regular Meeting Minutes of February 2, 2024 (for Adoption)

The following amendments to the minutes were presented for consideration:

- On Page 1 of the Minutes (page 2 of the current agenda), remove the second bullet under Item 3 Approval of Agenda
- On Page 2 of the Minutes (page 3 of the current agenda), change the sixth bullet under Item 6 to “Shauna Huculak engages with First Nations in their work as the Capital Regional District’s archaeologist.”

By general consent the South Pender Island Local Trust Committee meeting minutes of February 2, 2024 were adopted.

4. BUSINESS ITEMS

4.1 April Community Information Meetings – Agenda Discussion

Island Planner Stockdill reviewed the Minor Land Use Bylaw Amendments Project Charter. Discussion was held about how to format the two Community Information Meetings. The following comments were made:

- One Community Information Meeting could focus on house size and setbacks, and one could focus on other topics not discussed at the previous trustee-led workshops such as height, water storage and agriculture regulations
- It is preferable to hold the first Community Information Meeting on a weekend so that a majority of community members can attend
- A staff report will be prepared for the May Local Trust Committee meeting within which there will be language Trustees can use to forward a referral to the Advisory Planning Commission
- The deadline for comments from community members to be included in the staff report is April 26
- Information shared at the Trustee-led workshops will be amalgamated by staff and shared in a staff report
- The Community Information Meeting scheduled for April 20 should be moved to Sunday, April 7 and focus on height, water storage and other regulations; the Community Information Meeting scheduled for April 26 will focus on house size and setbacks
- Moving the proposed date for the first Community Information Meeting earlier in the month would give community members additional time to process what was discussed in the meeting and to submit comments before the closing of public comments to be included in the APC brief.
- Both Community Information Meetings will be held at the Anglican Church
- Depending on availability, Trustee Maude or Trustee Elliott will Chair the Saturday Community Information Meeting or one of the South Pender Island local Trustees will be delegated as Chair
- A Community Information Meeting is an opportunity for local Trustees to hear from community members
- Staff recommended advertising the Community Information Meetings in the Pender Post and circulating a notice to the email subscriber list; Trustees might consider posing specific questions to community members to address at the meetings
- Correspondence from community members can be submitted to Trustees via southpenderlrc@islandstrust.bc.ca or via southinfo@islandstrust.bc.ca (correspondence sent to the former will be received by Trustees faster than the latter)
- Correspondence received is posted online at <https://islandstrust.bc.ca/island-planning/south-pender/projects/>
- The best venue for a Trustee to share input with the whole Local Trust Committee is at a Local Trust Committee meeting; Trustees may also share information online at the Trustee Corner

- The Trustee Corner can be linked to when the notice goes out about the Community Information Meetings

Regional Planning Manager Kojima provided an update on the status of short-term vacation rentals and noted that a report will be provided at the Local Trust Committee meeting in May.

5. ADJOURNMENT

By general consent the meeting was adjourned at 11:07 a.m.

Tobi Elliott, Chair

Certified Correct:

Carly Bilney, Recorder