



**Thetis Island  
Local Trust Committee  
Minutes of a Regular Meeting**

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**Date of Meeting:** Wednesday, June 4, 2014  
**Location:** Thetis Island Community Centre, Forbes Hall Hunter Room  
292 North Cove Road, Thetis Island, BC

**Members Present:** Ken Hancock, Chair  
Peter Luckham, Local Trustee  
Sue French, Local Trustee

**Staff Present:** Courtney Simpson, Regional Planning Manager, Northern Team  
Aleksandra Brzozowski, Island Planner  
Janice Young, Recorder

**Media And Others Present:** Zero (0) members of the public were in attendance

**1. CALL TO ORDER**

Chair Hancock called the meeting to order at 9:30 am. He acknowledged that the meeting was being held in the traditional territory of the Coast Salish First Nations.

**2. APPROVAL OF AGENDA**

**2.1 Additions and Deletions**

The following additions to the agenda were presented for consideration:

- Late items, additions to items as presented in late items, additions to agenda package
- 11.8 Dock on Dayman Island – for discussion

**By general consent** the agenda was approved, as amended.

**2.2 Questions from the Public on Agenda Items – None**

**3. TOWN HALL - None**

**4. MINUTES**

**4.1 Local Trust Committee Draft Minutes of April 16, 2014**

The following amendments to the minutes were presented for consideration:

- Item 4.1, page 2, fifth bullet, first line, add after the word “resolution” the words “for clarity”.
- Item 9.1.1, page 5, paragraph 4, delete last sentence, “Trustees supported the idea.”
- Item 9.2.1, page 3, fourth bullet, fourth line down, change the name “Esquire” to “Squire”.
- Item 12.4, page 8, last sentence – change “dealing” to “meeting”.
- Item 12.5, line 2, add after “Nation” the words “Chief and Staff member”.
- Item 15.1, page 9, second line, change to read “Homes Coastal Shores government jurisdiction very helpful.”

**By general consent** the minutes were adopted, as amended.

**4.2 Section 26 Resolutions Without Meeting Log – None.**

**4.3 Advisory Planning Commission Meeting – None.**

**4.4 Ruxton Island Advisory Planning Commission Minutes – None.**

**5. BUSINESS ARISING FROM MINUTES**

**5.1 Follow Up Action List Dated May 26, 2014**

Planner Brzozowski reported on the Follow Up Action List and suggested moving the first two items to the Projects List. Discussion followed.

**TH-2014-038**

**It was MOVED and SECONDED,**

to move February 8, 2013 Activity No.1 “Develop recommendations for a joint proactive enforcements strategy with the Cowichan Valley Regional District” to the Projects List.

**CARRIED**

**TH-2014-039**

**It was MOVED and SECONDED,**

to remove May 23, 2012 Activity No.1 “Report to LTC on use of neighbourhood mediation on Thetis” from the Follow up Action List.

**CARRIED**

Trustee Luckham will follow up on community members’ interest in neighbourhood mediation.

**5.2 Advisory Planning Commission Bylaw Amendment Update**

**5.2.1 Staff Report dated May 22, 2014**

Planner Brzozowski presented a report on request to restructure term for Advisory Planning Commissions (APC) members. Discussion followed regarding the benefits of restructuring, including reduced administrative burden and aligning APC terms with the terms of the Local Trust Committee (LTC).

**TH-2014-040**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee amend Bylaw No. 91, cited as “Thetis Island Local Trust Committee Advisory Planning Commission Bylaw 2012” to change all terms of members to two years, and bring recommendation for a standing resolution directing staff to advertise for upcoming appointments.

**CARRIED**

**TH-2014-041**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee direct Staff not to proceed with filling Advisory Planning Commission vacancies at this time and request Staff to write a letter for the Chair’s signature to current members of the Advisory Planning Commission, to thank them and solicit feedback for their time on the Advisory Planning Commission, and ask if they wish to be considered for reappointment in the new term.

**CARRIED**

**6. DELEGATIONS – None.**

**7. CORRESPONDENCE – None.**

**8. APPLICATIONS AND PERMITS – None.**

## 9. LOCAL TRUST COMMITTEE PROJECTS

### 9.1 Associated Islands Official Community Plan and Land Use Bylaw

9.1.1 Staff Report dated May 20, 2014

9.1.2 Memorandum dated June 2, 2014

Planner Brzozowski presented a report and memorandum, outlining steps taken so far and steps for proceeding with this process; also reviewed timeline and procedural choices.

Discussion followed regarding the importance of considering numerous responses to the early drafts, and also the importance of upcoming meetings for example, Stz'uminus Nation.

Concerns were also expressed regarding noise bylaws and the importance of aligning with the Cowichan Valley Regional District (CVRD) regulations.

Review of the process of readings and amendments.

#### **TH-2014-042**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee receive the referral comments of proposed Bylaw Nos. 93 and 94 received to date, and request Staff to provide recommendations to proposed Bylaw No. 93 and 94 to address concerns expressed by referral agencies and the community at the July 23, 2014 Local Trust Committee meeting.

**CARRIED**

### 9.2 Shoreline Protection – Shoreline Scenarios Workshop

9.2.1 Memorandum dated June 2, 2014

Planner Brzozowski reviewed the event planning so far; discussion of the events agenda followed including logistics of participants having the opportunity to visit all three of the sample sites, which are:

- St. Margaret's Cemetery
- 25 Bella Vista Road
- 136 Sunrise Point Road

Trustee Luckham has secured, from Capernwray Harbour Bible College, the use of a fourteen passenger van, with driver, to assist with transporting participants.

There are approximately thirty-two (32) participants to date including contractors, property owners, neighbouring property owners and realtors.

Planner Brzozowski thanked the LTC for feedback and will keep in mind the points made.

Trustee Luckham will contact Ralf Kempe, the van driver, with the time for the van to be at the community centre, when he will be free to go and also contact information for him to be in contact with Planner Brzozowski for further information. It was agreed that \$100 will be given to Capernwray, for the use of the van.

## **10. REPORTS**

### **10.1 Work Program Reports**

#### **10.1.1 Top Priorities and Project Report Dated May 26, 2014**

The report was presented and received.

### **10.2 Applications Log**

#### **10.2.1 Report Dated May 26, 2014**

The report was presented and received.

### **10.3 Trustee and Local Expenses**

#### **10.3.1 Final Fiscal Year-End Expenditures to March 31, 2104**

#### **10.3.2 Expenses Posted to end of May, 2014**

Expense reports received and reviewed.

### **10.4 Chair's Report**

Chair Hancock reported on preparations for June Trust Council meeting to be held on Saturna Island. Item of interest on the agenda is meeting with the Commissioner from San Juan County.

### **10.5 Trustees' Reports**

Trustees French and Luckham reported that they met with Reid Islanders to discuss the Associated Islands Official Community Plan and Land Use Bylaw process and to encourage them to contact Staff with any concerns.

### **10.6 Advisory Planning Commission Report - None**

**11. NEW BUSINESS**

**11.1 New Federal Marihuana for Medical Purposes Regulation**

11.1.1 Staff Report dated April 28, 2014

Regional Planner Manager Simpson presented a report outlining changes in legation and how this could affect the Thetis Island Bylaws.

Discussion followed looking at the possible and potential implications for Thetis Island as well as the associated islands.

**TH-2014-043**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee add to the Projects List "Potential Land Use Bylaw amendments from the New Federal *Marihuana for Medical Purposes Regulation.*"

**CARRIED**

Trustee Luckham Opposed

**11.2 Gabriola Island Local Trust Area Bylaw Referral Request for Response regarding Bylaw No. 273**

Discussion followed.

**TH-2014-044**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee advise the Gabriola Island Local Trust Committee that the Thetis Island Local Trust Committee interests are unaffected by Bylaw No. 273.

**CARRIED**

**11.3 Galiano Island Local Trust Area Bylaw Referral Request for Response regarding Bylaw No. 246**

**11.4 Galiano Island Trust Area Bylaw Referral Request for Response regarding Bylaw No. 247**

**11.5 Galiano Island Trust Area Bylaw Referral Request for Response regarding Bylaw No. 248**

Discussion followed.

**TH-2014-045**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee advise the Galiano Island Local Trust Committee that the Thetis Island Local Trust Committee interests are unaffected by Bylaw Nos. 246, 247, and 248.

**CARRIED**

Upcoming referrals to be considered by Resolution Without Meeting.

**11.6 Islands Trust/Islands Trust Fund Forage Fish Habitat Mapping – Thetis Island**

11.6.1 Memorandum dated May 28, 2014

Memorandum received; discussion of Local Trust Committee options followed.

**TH-2014-046**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee request Staff to provide links to the Forage Fish Habitat Mapping on the Thetis Island web page.

**CARRIED**

**TH-2014-047**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee request to include the Forage Fish Habitat Mapping in the Greenshores Pilot Project.

**CARRIED**

**11.7 Upcoming Woodlot Licence Plan referral (Woodlot 2043 on Valdes Island)**

11.7.1 Memorandum dated June 2, 2014

Planner Brzozowski presented a memorandum providing background information on the subject of a Woodlot Licence Plan, and the processes regarding a Woodlot Licence.

Trustee Luckham spoke regarding his concerns of the impact of logging on Valdes and spoke to the need to engage all parties in dialogue regarding all parties' interests.

**TH-2014-048**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee directs Staff to prepare a response to the Woodlot Licence Plan for Woodlot 2043 referral, based on information provided to them through various Islands Trust policy documents and information sources, to be reviewed and endorsed by the Local Trust Committee at the July 23, 2014 meeting, or by Resolution Without Meeting if required to fit the time constrictions.

**CARRIED**

Letter drafted by Trustee Luckham to be on hold for the present.

**11.8 Dock**

Trustee Luckham spoke to, and provided shoreline photographs of the dock being constructed on the south side of Dayman Island, which appears to be approximately 168 meters long, extending at least 100 metres out into the water.

Discussion followed regarding docks, dock regulations and zoning. There is an opportunity in the Associated Islands Official Community Plan and Land Use Bylaw to open a discussion on guidelines for future dock size consideration.

**11.9 Housekeeping Items**

Amendment of March 19, 2014 Minutes.

**TH-2014-049**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee amend the March 19, 2014 minutes as follows: to renumber the resolution in minutes Item 17 to TH-2014-027; and to adopt the minutes as amended.

**CARRIED**

**12 BYLAWS – None**

**13 ISLANDS TRUST WEBSITE**

**13.1 Thetis Pages**

Discussion of website followed.



**TH-2014-050**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee direct Staff to post a link to the Coastal Douglas Fir Report to the website and a link be provided to the Woodlot Licence Plan, Woodlot 2043, referral, when it is available.

**CARRIED**

**14 TOWN HALL DISCUSSION - None**

**15 NEXT MEETING DATE**

The next meeting will take place on Wednesday, July 23, 2014 at 9:15 am at the Thetis Island Community Centre (Forbes Hall Library), North Cove Road, Thetis Island, BC.

**16 ADJOURNMENT**

**By general consent** the meeting adjourned at 1:55 pm.

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Ken Hancock, Chair

CERTIFIED CORRECT:

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Janice Young, Recorder