



## Thetis Island Local Trust Committee

### Minutes of Regular Meeting

**Date:** September 5, 2023  
**Location:** Forbes Hall Community Centre  
 North Cove Road, Thetis Island, BC

**Members Present:** Tobi Elliott, Chair  
 Peter Luckham, Local Trustee  
 Ken Hunter, Local Trustee

**Staff Present:** Marlis McCargar, Island Planner (attended electronically)  
 Vicky Bockman, Recorder

**Others Present:** There were no members of the public and no members of the media in attendance.

#### 1. CALL TO ORDER

*"Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change."*

Chair Elliott called the meeting to order at 9:34 a.m. She acknowledged that the meeting was held on the territory of the Coast Salish First Nations. She introduced herself, Trustees, staff and recorder and advised that the meeting was being recorded; however, technical difficulties were delaying the live streaming of the meeting.

#### 2. APPROVAL OF AGENDA

**By general consent** the agenda was approved as presented.

#### 3. REPORTS

##### 3.1 Trustee Reports

Trustee Hunter reported on the following:

- He attended a Ferry Advisory Committee meeting and confirmed that the MV Kahloke will replace the MV Kuper during the refit the schedule is under consideration. He noted that MV Kahloke might not be able to handle as much commercial traffic as the MV Kuper, which may present some difficulties.
- He noted that a Neighbourhood Watch program is being considered in response to recent thefts on the island.

Trustee Luckham reported on the following:

- He attended the last court hearing regarding Pegg Lot 88 as a spectator where a guilty verdict was delivered for contempt of court; and noted that sentencing the next step toward resolution of this matter.
- He advised that the legal opinion regarding emergency powers in relation to 88 Pilkey Point Road has been released for the public's information. Request for copies may be made by contacting the Local Trustees, Islands Trust staff or via website at <https://islandstrust.bc.ca/document/thetis-island-information-notice/>.

**3.2 Chair's Report**

Chair Elliott reported on the following:

- She has been busy with her duties as Chair.
- She attended a celebration on Lasqueti Island for the first conservation covenant to be placed on private property. More on this can be found in the latest edition of the Heron publication.

**3.3 Electoral Area Director's Report - none**

**4. PUBLIC COMMENTS - none**

**5. MINUTES**

**5.1 Local Trust Committee Minutes dated July 4, 2023 - for Adoption**

**By general consent** the Local Trust Committee (LTC) meeting minutes of July 4, 2023 were adopted.

**5.2 Section 26 Resolutions-Without-Meeting Report - none**

**5.3 Advisory Planning Commission Minutes - none**

**6. BUSINESS ARISING FROM MINUTES**

**6.1 Follow-up Action List dated August 29, 2023**

A Trustee requested an update on the Marine Areas Review project that addresses zoning of the un-zoned water area. Planner McCargar reported that it is anticipated that a staff report and proposed draft bylaws will be brought forward at the November 7<sup>th</sup> LTC meeting.

**6.2 Freedom of Information and Protection of Privacy Bylaw - Request for Decision**

**TH-2023-022**

**It was MOVED and SECONDED,**

that Thetis Island Local Trust Committee Bylaw No. 112, cited as "Thetis Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No. 112, 2023" be adopted.

**CARRIED**

**7. APPLICATIONS AND REFERRALS - none**

**8. LOCAL TRUST COMMITTEE PROJECTS - none**

**9. DELEGATIONS - none**

**10. CORRESPONDENCE**

*(Correspondence received concerning current applications or projects is posted to the LTC webpage)*

**10.1 Department of Fisheries and Oceans Canada Consultation check-in - Schedule 1 of the Species at Risk Act**

Received for information.

**11. NEW BUSINESS - none**

**12. REPORTS**

**12.1 Trust Conservancy Report - none**

**12.2 Applications Report dated August 29, 2023**

A Trustee requested an update on the status of the LTC's request that Abrupt Shellfish hold an on-island Community Information Meeting and engage with First Nations. Planner McCargar reported there has been no activity or advancement of this request.

Planner McCargar advised that this file has been opened for over six months and the LTC might consider moving the file into abeyance and closing the file at the next LTC meeting if there continues to be no activity.

**TH-2023-023**

**It was MOVED and SECONDED,**

that Thetis Island Local Trust Committee request staff to put the Abrupt Shellfish file into "Abeyance" and bring consideration to "Proceed No Further" in November if there is no further activity.

**CARRIED**

Planner McCargar confirmed that she will reach out to discuss this with the applicant.

**12.3 Trustee and Local Expense Report dated June 2023**

Received for information.

**12.4 Adopted Policies and Standing Resolutions**

A Trustee noted that Standing Resolution TH-2-21-033 includes a clause proposing that Elders from local First Nations be invited to attend and provide a traditional welcome to the territory for various LTC meetings. Trustees were asked if they wished to advance this policy.

Trustees proposed that it might be appropriate to invite Penelakut Council Member and Islands Trust Conservancy board member Ken Thomas, or another Elder, to open future Thetis Island LTC meetings.

**TH-2023-024**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee, through the Chair, invite Ken Thomas or another Elder to open a LTC meeting from time to time.

**CARRIED**

**12.5 Local Trust Committee Webpage**

There were no changes or additions requested.

**12.6 Census Infographics - Briefing**

Received for information.

**13. WORK PROGRAM**

**13.1 Active Projects Report dated August 29, 2023**

**13.2 Future Projects Report dated August 29, 2023**

Trustees discussed the Future Projects Report. They considered that a full Official Community Plan/Land Use Bylaw review project is not necessary at this time. Focus will remain on the minor projects outlined in the Active Projects Report. A Trustee suggested that the Future Project No. 3: Letter of Understanding between the Thetis LTC and the Cowichan Valley Regional District might be brought forward, and noted that there may have been some work initiated on this during the last term.

**TH-2023-025**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee request staff to pursue an update on the Letter of Understanding between the Thetis Island Local Trust Committee and the Cowichan Valley Regional District.

**CARRIED**

A Trustee recognized that the community is concerned with safe and adequate roadway access issues and the LTC might consider addressing Future Project No. 4: Active Transportation at a future meeting.

**14. UPCOMING MEETINGS**

**14.1 Next Regular Meeting Scheduled for Tuesday, November 7, 2023 at 9:30 a.m. and to be held electronically.**

Staff noted that the upcoming meeting date published in the agenda package included a typographical error.

LTC members confirmed that the next regular meeting is scheduled for Tuesday, November 7, 2023 at 9:30 a.m. and is to be held electronically.

**15. CLOSED MEETING**

**15.1 Motion to Close the Meeting**

**TH-2023-026**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90(1)(f) for the purpose of considering:

- (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment

and that the Recorder and Staff attend the meeting.

**CARRIED**

The meeting closed to the public at 10:16 a.m.

**15.2 Recall to Order**

The meeting reconvened at 10:29 a.m.

**15.3 Rise and Report**

The LTC reported that, in the closed meeting, the minutes from the July 4, 2023 In Camera meeting were adopted, and that a Bylaw Compliance and Enforcement report was received.

**16. ADJOURNMENT**

**By general consent** the meeting was adjourned at 10:29 a.m.

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Tobi Elliott, Chair

Certified Correct:

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Vicky Bockman, Recorder