



Thetis Island Local Trust Committee

Minutes of Regular Meeting

Date: November 12, 2024

Location: Electronic Meeting

Members Present: Tobi Elliott, Chair
Peter Luckham, Local Trustee
Ken Hunter, Local Trustee

Staff Present: Margot Thomaidis, Planner 2
Jason Youmans, Senior Policy Advisor
Lisa Millard, Meeting Administrator/Recorder

Others Present: There was approximately one (1) member of the public in attendance.

1. CALL TO ORDER

Chair Elliott called the meeting to order at 9:30 a.m. She acknowledged that the meeting was held on the territory of the Coast Salish First Nations and read excerpts from the Lyackson First Nation and Penelakut Tribe websites describing their history and connection to the region.

2. APPROVAL OF AGENDA

By general consent, the agenda was approved as presented.

3. REPORTS

3.1 Trustee Reports

Trustee Hunter did not provide a report.

Trustee Luckham reported the following:

- Contract for clean up on Pilkey Point Road property has been finalized; and
- Acknowledged passing of Honourable Justice Murray Sinclair.

3.2 Chair's Report

Chair Elliott reported the following:

- Participated in Remembrance Day ceremonies on Gabriola Island and acknowledged the service of veterans;
- Attended Union of BC Municipalities convention and highlighted resolution requesting the Ministry of Health review to amend manual on composting toilets and grey water practices;
- Attended September Trust Council Meeting and noted request for Provincial review of *Islands Trust Act*; and
- Attended forum hosted by Galiano Conservancy to discuss marine conservation, forest restoration, and managing deer population.

3.3 Electoral Area Director's Report

Director Jessie McClinton was in attendance and noted the following:

- Cowichan Valley Regional District moving into budget process;
- Working to find replacement for alternate Director; and
- Held a meeting on Thetis in September and provided local update to attendees.

4. PUBLIC COMMENTS

Member of the public asked if the Local Trust Committee was prepared to cap tax increases as they move into budget talks at Trust Council and requested Trustees read two taxation reports posted on the Thetis Island website prior to going to the December Trust Council meeting.

- Chair noted an email dated October 31, 2024 had been received from the speaker and that while a cap on taxes might not be possible they would commit to reading the reports referred to and considering the request.
- A Trustee thanked the speaker for their work on the reports, noted appreciation for the opportunity to discuss the work prior to it being presented to the Cowichan Valley Regional District, indicated they understood the necessity for financial restraint, and noted they can not commit to a taxation cap but can work on keeping any increases as low as possible.

5. MINUTES**5.1 Local Trust Committee Minutes dated September 10, 2024 - for adoption**

Adoption of the minutes were deferred to the next regular business meeting.

5.2 Section 26 Resolutions-Without-Meeting Report dated November 5, 2024

Received for information.

5.3 Advisory Planning Commission Minutes - none**6. BUSINESS ARISING FROM MINUTES****6.1 Follow-up Action List dated November 5, 2024**

Discussion ensued regarding the potential for the Local Trust Committee to initiate a Soil Deposit and Removal Bylaw project and the following comments were noted:

- The Planner had sent an email to the Local Trust Committee answering questions regarding composting and the manufacturing of compost facilities;
- A Trustee noted the complexity of the issue and indicated they would like to engage community members in conversation to determine interest in the need for the bylaw; and
- The Planner indicated they would provide a summary, for further discussion, at the next meeting.

7. DELEGATIONS - none**8. APPLICATIONS AND REFERRALS****8.1 Salt Spring Bylaw No's 538 and 539 - Referral Response**

TH-2024-030

It was MOVED and SECONDED

That Thetis Island Local Trust Committee advise Salt Spring Island Local Trust Committee that Thetis Island Local Trust Committee's LTC interests are unaffected by the Salt Spring Island Local Trust Committee Draft Bylaw No. 538 and No. 539.

CARRIED

9. LOCAL TRUST COMMITTEE PROJECTS - none

10. CORRESPONDENCE - none

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

Chair requested letter of October 31, 2024 from Paul Duncan be added as correspondence on the next agenda.

11. NEW BUSINESS - none

12. STAFF REPORTS

12.1 Phase 4 Community Engagement Options - Policy Statement Amendment Project - Staff Report

The Senior Policy Advisor summarized the staff report, outlined options available to the Local Trust Committee regarding community engagement on the Islands Trust draft Policy Statement, and noted that members of the community will also have opportunity to provide feedback through a survey.

Discussion ensued.

TH-2024-031

It was MOVED and SECONDED

that the Thetis Island Local Trust Committee select Engagement Option No. 2 with staff participation for Phase 4 Community Engagement about the new draft Islands Trust Policy Statement.

CARRIED

12.2 January 2025 - March 2026 Local Trust Committee Meeting Schedule - Request for Decision

Staff summarized the proposed meeting schedule. Discussion ensued regarding in-person meetings and their location.

TH-2024-032

It was MOVED and SECONDED

that Thetis Island Local Trust Committee approve their January, 2025 to March, 2026 Meeting Schedule as discussed with the June 10, 2025 and July 29, 2025 meetings to be held in-person at Forbes Hall Boardroom and remainder of meetings to be held electronically.

CARRIED

12.3 Trust Conservancy Highlights of October 1, 2024 Board Meeting

Received for information.

12.4 Trust Conservancy - The Heron - Fall Edition

Received for information.

12.5 Applications Report dated November 5, 2024

Received for information.

12.6 Trustee and Local Expense Report - September 2024

Received for information.

12.7 Adopted Policies and Standing Resolutions

Received for information.

12.8 Local Trust Committee Webpage

No updates required.

13. WORK PROGRAM

13.1 Active Projects Report dated November 5, 2024

Received for information.

13.2 Future Projects Report dated November 5, 2024

Discussion ensued and the following comments were noted:

- LTC asked staff to determine if Item 4 “Active Transportation” and Item 6 “Possible Official Community Plan and Land Use Bylaw amendments” are considered a major or minor project;
- Item 3 “Letter of Understanding between the Thetis Local Trust Committee and the Cowichan Valley Regional District” was sent, staff are waiting for a response, and if there is interest in updating the letter of understanding and/or protocol agreement. Staff to determine if this would be done administratively or become a minor project; and
- Staff will work on identifying potential projects as either major or minor and bring a report to the LTC. Then, the Local Trust Committee can consolidate, eliminate, and prioritize items.

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled for Tuesday February 4, 2025 at 9:30 a.m. to be held electronically.

15. CLOSED MEETING

15.1 Motion to Close the Meeting

TH-2024-033

It was MOVED and SECONDED

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90(1) (a) for the purpose of considering:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

and that the Recorder and Staff attend the meeting.

CARRIED

The meeting was closed to the public at 10:50 a.m.

15.2 Recall to Order

The meeting was recalled to order at 10:56 a.m.

The Chair will rise and report at the next regular business meeting

16. ADJOURNMENT

By general consent, the meeting was adjourned at 10:57 a.m.

Tobi Elliott, Chair

Certified Correct:

Lisa Millard, Meeting Administrator/Recorder