



Thetis Island Local Trust Committee Minutes of Regular Meeting

Date: September 28, 2021

Location: Electronic Meeting

Members Present: Laura Patrick, Chair
Doug Fenton, Local Trustee
Peter Luckham, Local Trustee

Staff Present: Heather Kauer, Regional Planning Manager (RPM)
Jaime Dubyna, Island Planner
Wil Cottingham, Administrative Assistant
Sarah Shugar, Recorder

Others Present: None

1. CALL TO ORDER

"Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change."

Chair Patrick called the meeting to order at 9:30 am. She acknowledged that the meeting was being held in territory of the Coast Salish First Nations and acknowledged the National Day for Truth and Reconciliation on September 30, 2021.

2. APPROVAL OF AGENDA

The following supplementary item to the agenda was presented for consideration:

3.3 Electoral Area Director's Report

The following additional items to the agenda were presented for consideration:

7.4 Regional Planning Committee Referral regarding a Shoreline Protection Bylaw

11.1 New Fees Bylaw – Request for Decision

11.2 Electronic Meetings Bylaw

By general consent the agenda was adopted as amended.

3. REPORTS

3.1 Trustee Reports

Trustee Fenton presented the following report:

- Expressed gratitude to live and work in Lyackson and Penelakut territory.
- Attended a re-opening ceremony for the Forbes Community Hall.
- Is planning to attend a healing circle event on Thetis Island on September 30, 2021, the National Day for Truth and Reconciliation.
- Attended a meeting with the Trust Policy Committee.

- Attended a meeting with the Islands Trust Conservancy.
- Attended meetings with the Thetis Island Nature Conservancy (ThINC) regarding a community composting initiative and a nature stewardship project.

Trustee Luckham presented the following report:

- Expressed gratitude to live and work in Lyackson and Penelakut territory.
- Acknowledged the National Day for Truth and Reconciliation on September 30, 2021.
- Attended meetings with the Regional Planning Committee regarding a draft Regional Shoreline Model Protection Bylaw.
- Attended meetings with the Trust Programs Committee regarding the Islands Trust Policy Statement update. He expressed appreciation to the community for supporting the work to update the Trust Policy Statement. The Trust Policy Statement is a Federation-wide guiding principles document to support the work of the Islands Trust including First Nations Reconciliation, climate change adaptation and affordable housing.
- Attended meetings with the Financial Planning Committee regarding preparations for the 2022-23 draft budget.
- Attended a meeting with the Trust Council Governance and Management Review Select Committee.
- Attended the Union of BC Municipalities (UBCM) 2021 Convention including sessions regarding climate change, forestry initiatives and First Nations Reconciliation.
- Attended Trust Council on September 21 - 23, 2021. Trust Council has approved a public engagement plan for the Trust Policy Statement update.
- Trustee Luckham spoke to the impacts of the extremely dry summer months including water supply, fire risk and habitat loss.
- Trustee Luckham expressed appreciation for input from residents of the Local Trust Area.

3.2 Chair's Report

Chair Patrick reported she attended Trust Council on September 21 - 23, 2021. She reported that Trust Council has approved a renewed public engagement plan for the Trust Policy Statement update and noted there will be many opportunities for input to help shape the Trust Policy Statement as the project moves ahead.

3.3 Electoral Area Director's Report

Chair Patrick presented the Electoral Area Director's report dated September 28, 2021.

4. TOWN HALL

There were no speakers in the town hall portion of the meeting. Chair Patrick welcomed members of the public to submit comments and questions to northinfo@islandstrust.bc.ca.

5. MINUTES

5.1 Local Trust Committee Minutes dated August 3, 2021 - for Adoption

By general consent the Thetis Island Local Trust Committee meeting minutes of August 3, 2021 were adopted.

5.2 Section 26 Resolutions-Without-Meeting - none

5.3 Advisory Planning Commission Minutes - none

6. BUSINESS ARISING FROM MINUTES

6.1 Follow-up Action List dated September 21, 2021

Received.

7. APPLICATIONS AND REFERRALS

7.1 Salt Spring Island Trust Area Bylaw Nos. 504 and 505 - Referral Request for Response

A bylaw referral form dated August 5, 2021 regarding Salt Spring Island Trust Area Bylaw Nos. 504 and 505 was presented.

TH-2021-026

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee advise the Salt Spring Island Local Trust Committee that its direct interests are unaffected by Salt Spring Island Local Trust Committee Bylaw Nos. 504 and 505.

CARRIED

7.2 Salt Spring Island Trust Area Bylaw Nos. 523 and 524 - Referral Request for Response

A bylaw referral form dated August 5, 2021 regarding Salt Spring Island Trust Area Bylaw Nos. 523 and 524 was presented.

TH-2021-027

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee advise the Salt Spring Island Local Trust Committee that its direct interests are unaffected by Salt Spring Island Local Trust Committee Bylaw Nos. 523 and 524.

CARRIED

7.3 Islands Trust Area Bylaw No. TC 183 - Referral Request for Response

A bylaw referral form dated July 22, 2021 regarding Trust Council Bylaw No. 183 was presented.

By general consent, Islands Trust Area Bylaw No. TC 183 - Referral Request for Response was received for information.

7.4 Regional Planning Committee Referral regarding a Shoreline Protection Bylaw

Trustee Luckham spoke to the Regional Planning Committee work on a Regional Shoreline Protection Model Bylaw.

TH-2021-028

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee advise the Regional Planning Committee that they intend to undertake policy or regulatory amendments based on the recommendations in the Shoreline Protection Model Bylaw Report.

CARRIED

8. LOCAL TRUST COMMITTEE PROJECTS

8.1 Islands Trust Project Management Framework – Presentation

Regional Planning Manager Kauer presented a PowerPoint presentation regarding Islands Trust Project Management Framework.

In discussion the following comments were noted:

To consider:

- How to manage a multi-phased local project that has significant Federation-wide value over the long term.
- That the word “project” can sometimes present a challenge in public communication.
- The need for indicators and feedback loops.
- The necessity of environmental leadership.
- A broader concept of consultation to include seeking new opportunities to learn and new opportunities of knowing.
- A suggestion to include a “consult, inform and involve” phase into the “5 phases of Islands Trust Project” diagram.

Support was expressed for sharing this Islands Trust Project Management Framework presentation with other Local Trust Committees across the Trust Area.

8.2 Thetis Island Shoreline and Coastal Protection Project - Staff Report

Planner Dubyna presented a staff report dated September 15, 2021 regarding the Thetis Island Local Trust Committee Shoreline and Coastal Protection Discussion Paper Project.

In discussion the following comments were noted:

- Include early consultation with First Nations such as a beach walk with Elders and/or a workshop.
- The discussion paper is in the generating ideas stage.

TH-2021-029

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee amend the Thetis Island Shoreline and Coastal Protection Discussion Paper Project Charter, dated September 28, 2021 as follows:

- Replace the second bullet in the In Scope section “First Nations engagement to identify areas of concern” with “First Nations engagement to identify areas of interests and concerns”;
- Add “information and knowledge both local and indigenous using an IAP2 framework” following “Early community engagement and sharing” to the third bullet of the In Scope section;
- Add “Trustee led community engagement” to the In Scope section as a fourth bullet.

CARRIED

TH-2021-030

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee request staff to make an application for Community to Community funding in support of the Thetis Island Shoreline Protection project.

CARRIED

9. DELEGATIONS - none

10. CORRESPONDENCE - none

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

11. NEW BUSINESS

11.1 New Fees Bylaw – Request for Decision

A Request for Decision dated September 15, 2021 regarding New Fee Bylaws was presented.

TH-2021-031

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee direct staff to draft a new fees bylaw based on the model bylaw attached to Trust Council Policy “5.6.1 Application Processing Services”.

CARRIED

11.2 Electronic Meetings Bylaw

TH-2021-032

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee request staff to bring amendments to the Meetings Bylaws to facilitate future electronic meetings.

CARRIED

12. REPORTS

12.1 Trust Conservancy Report dated July 13, 2021

Received.

12.2 Trust Conservancy Report dated August 24, 2021

Received.

12.2.1 The Heron - Summer 2021

Received.

12.3 Applications Report dated September 21, 2021

Received.

12.4 Trustee and Local Expense Report dated July 2021

Received.

12.5 Adopted Policies and Standing Resolutions

TH-2021-033

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee request staff to review Standing Resolution No. TH-2019-026 with respect to current language uses.

CARRIED

TH-2021-034

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee request staff to consolidate Standing Resolution Nos. 5 and 7 (TH-2019-020 and TH-2020-001) as follows:

- that the Thetis Island Local Trust Committee request staff to circulate future meeting agendas to the Electoral Area G Saltair/Gulf Islands Director and provide an invitation to attend the Local Trust Committee meetings or provide written reports to the Local Trust Committee; and
- that the written reports will be posted to the website.

CARRIED

12.6 Local Trust Committee Webpage - None

13. WORK PROGRAM

13.1 Top Priorities Report dated September 21, 2021

Received.

13.2 Projects List Report dated September 21, 2021

Received

TH-2021-035

It was MOVED and SECONDED

that the Thetis Island Local Trust Committee add "Fence Height" and "Derelict Vehicles" to the Projects List under Item 1 - Amendments to the OCP and LUB.

CARRIED

14. CLOSED MEETING - none

15. UPCOMING MEETINGS

The next Regular Meeting is scheduled for Tuesday, November 16, 2021 at 9:30 a.m. at the Thetis Island Community Centre (Forbes Hall), North Cove Road, Thetis Island, BC.

16. ADJOURNMENT

By general consent the meeting was adjourned at 12:15 pm.

Laura Patrick, Chair

Certified Correct:

Sarah Shugar, Recorder