



Trust Programs Committee Revised Agenda

Date: October 20, 2020
Time: 10:00 am - 3:00 pm
Location: Electronic Zoom Meeting

Pages

1. CALL TO ORDER
2. APPROVAL OF AGENDA
 - 2.1. Introduction of New Items
 - 2.1.1. *The following additions were presented for consideration:* 3 - 4
 - Item 7.1 – Request TPC meeting expense budget cover conference cost of \$50
for the November 6, 2020, VICC Resilience Summit for Chair Morrison’s participation;
 - Item 7.2 – Budget Review referral from Financial Planning Committee;
 - Item 8.4 – Correspondence from R. Hawkins to SSI LTC re: Islands Trust Climate
Action Speaker Series (referred from SSI LTC)
 - Item 8.5 – Correspondence from southern island trustees to TPC re: Southern Gulf Islands Secretariat – Request for Participation and Funding
 - 2.2. Approval of Agenda
3. TOWN HALL AND DELEGATIONS
4. ADOPTION OF MINUTES/COORDINATION
 - 4.1. Trust Programs Committee Minutes of October 7, 2020 5 - 8
 - 4.2. Resolutions Without Meeting
None
 - 4.3. Follow Up Action List 9 - 14

4.4. Trust Programs Committee 2021 Meeting Dates - RFD 15 - 17

1. That Trust Programs Committee adopt the proposed meeting dates for the 2021 calendar year as presented.

1. That Trust Programs Committee direct staff to schedule the 2021 TPC meeting dates of _____, _____, _____ as electronic meetings, and list the Victoria Office Board Room as the public meeting location should Ministerial Orders under the *Emergency Program Act* regarding local government meetings change in 2021 requiring a physical location be provided.

4.5. Recording Meetings and Posting of Recordings - RFD (EC Referral) 18 - 19

THAT the Trust Programs Committee post their electronic meeting recordings to the Islands Trust website.

5. TRUST COUNCIL BUSINESS

6. BUSINESS

6.1. Policy Statement Amendment Project Update - Briefing 20 - 23

6.2. Budget 2021/22 for Secretariat - RFD 24 - 28

6.3. Secretariat Services to Regional Forums 29 - 35

6.4. Letter of Support to My Sea to Sky (Climate Action Report Card Project) - RFD 36 - 78

7. NEW BUSINESS

8. CORRESPONDENCE

8.1. E. Elsey re: What We Heard Islands 2050 Report email dated Aug 12, 2020 79 - 83

8.2. Hornby Island Housing Society re: Islands 2050 Consultation Process letter dated August 27, 2020 84 - 86

8.3. S.Norgard re: Islands 2050 engagement email dated Aug 15, 2020 87 - 87

9. WORK PROGRAM

9.1. Trust Programs Committee Work Program 88 - 89

10. NEXT MEETING

Thursday, November 5, 2020

11. ADJOURNMENT

*Approximate time is provided for the convenience of the public only and is subject to change without notice.

From: Laura Patrick <lpatrick@islandstrust.bc.ca>
Sent: Saturday, September 12, 2020 4:44 PM
To: [REDACTED]; Peter Luckham <pluckham@islandstrust.bc.ca>; Peter Grove <pgrove@islandstrust.bc.ca>
Cc: ssiinfo <ssiinfo@islandstrust.bc.ca>
Subject: RE: NEWS RELEASE: Islands Trust Climate Action Speaker Series Launching This Fall

Ron,

Thank you for the excellent idea for this speaker series. I will share this idea with staff. You are right – the more that people know about these mechanisms the more likely they will protect their land.

Laura

From: [REDACTED] [REDACTED]
Sent: Saturday, September 12, 2020 12:20 PM
To: Peter Luckham; Peter Grove; Laura Patrick
Subject: NEWS RELEASE: Islands Trust Climate Action Speaker Series Launching This Fall

Dear Trustees,

In addition to the measures noted in paragraph 3, one of the big pieces of low hanging fruit the Trust could add to the offering

Is a greater ongoing promotional program on the means and rationale for individual covenanting of private land committing owners current and future generations from subdivision or clear-cutting of the land, leaving nature to do what it does best,

And at no cost, to reducing the rate at which climate change is ongoing.

This gives the word 'local' an extremely local option. We may not live to see the benefit and beauty of our actions, but future generations will be eternally grateful.

I encourage Islands Trust to promote efforts advocating use of the program, and to partner with provincial or federal government

Creative thinkers in rewarding/thanking folks for their foresight through modest tax rebate measures for example. Think of it as a thank you, an acknowledgement of appreciation; one doesn't need to be paid or compensated for giving such a gift, which is an act that stands alone, rather an acknowledgement and appreciation for folks who see and do what is necessary.

Ron Hawkins
Salt Spring Island

From: Islands Trust
Sent: Saturday, September 12, 2020 10:19 AM
To: [REDACTED]
Subject: NEWS RELEASE: Islands Trust Climate Action Speaker Series Launching This Fall

Trust Programs Committee
Islands Trust

October 16, 2020

Dear Trust Programs Committee,

RE: Southern Gulf Islands Secretariat - Request for Participation and Funding

Across the Southern Gulf Islands we are trying to improve regional cooperation among the multiple levels of governments. This work involves regional Trustees and First Nations, CRD representatives, MLA Adam Olsen, and MP Elizabeth May. MLA Adam Olsen has worked over the past few months and has interest from the WSÁNEĆ Leadership Council, Cowichan Tribes and the Penelakut Tribe to engage in regional government to government conversations.

We are hoping to create a Southern Gulf Islands Secretariat that will draw together elected officials from Aboriginal, Federal, Provincial, and Regional governments as well as Local Trustees twice a year or more if necessary. The role of the Secretariat will be:

- To foster collaborative conversations around issues that require the participation of all levels of government.
- To highlight areas of cooperation among LTCs within the SGI region.
- To network with First Nations Leadership Councils and elected officials of local and senior governments, and associated agencies, to foster ecosystem-based management that best protects and preserves the SGI region.

The Secretariat will focus on the participation of regionally elected officials. Other participants will be invited to attend and participate in areas within their jurisdiction. MLA Olsen has already financially supported this concept through contributions of his own and his staff's time. If he is re-elected, he intends to continue with this work. If not re-elected, he has committed to brief the new MLA to support this relationship building and continue this project.

At this time, we are requesting the Trust Council contribute \$5000 to support emerging costs such as secretarial support, renting meeting venues (if meeting in person), and stipends for First Nations participants when needed. We will continue to seek cost sharing arrangements for the position of a Secretariat among different government agencies as the formalization of this work progresses. We seek support from Council for this organizational phase in bringing together the multiple levels of government and LTCs in the SGI region.

Thank you for considering this request. We look forward to furthering the Trust objective through more coherent governance in this region of the Trust Area.

Sincerely,

Jane Wolverton, Galiano Island
McConchie, North Pender Island
Lee Middleton, Saturna Island
Cameron Thorn, South Pender Island

Deb Morrison, North Pender Island, Ben
Laura Patrick, Salt Spring Island
Paul Brent, Saturna Island
Steve Wright, South Pender Island



Trust Programs Committee Minutes of a Special Meeting

Date: October 7, 2020

Location: Electronic Meeting

Members Present: Deb Morrison, North Pender Island Local Trustee (Chair)
Scott Colbourne, Gabriola Island Local Trustee (Vice Chair)
Paul Brent, Saturna Island Local Trustee
David Critchley, Denman Island Local Trustee
Doug Fenton, Thetis Island Local Trustee
Michael Kaile, Bowen Island Municipal Trustee
Kees Langereis, Gabriola Island Local Trustee
Timothy Peterson, Lasqueti Island Local Trustee
Dan Rogers, Gambier Island Local Trustee (EC Representative)
Peter Luckham, Islands Trust Council Chair (Ex Officio)

Regrets: Benjamin McConchie, North Pender Island Local Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
Clare Frater, Director, Trust Area Services
David Marlor, Director, Local Planning Services
Lisa Wilcox, Senior Intergovernmental Policy Advisor
Dilani Hippola, Senior Policy Advisor
Gillian Nicol, Program Coordinator
Robert Barlow, Legislative Services Clerk/Recorder

Members of the Public None

1. CALL TO ORDER

The meeting was called to order at 1:01 p.m. Chair Morrison acknowledged the meeting was being held on Coast Salish First Nations traditional and treaty territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

None

2.2 Approval of Agenda

By general consent the Agenda was approved.

2.3 Electronic Meetings

TPC-2020-050

It was MOVED and SECONDED,

that in accordance with Ministerial Order M192 - Local Government Meetings & Bylaw Process and Province of BC Bill 19 - 2020, the Trust Programs Committee cannot conduct public in-person meetings at this time because the meeting venues traditionally used have limited access or do not meet the legislated requirements for the protection of the community, trustees and staff; and therefore, in order to meet the principles of openness, transparency, and accessibility, meetings of the Trust Programs Committee will be held electronically over the period August 26 to October 31, 2020, will be live streamed, and the public invited to participate in meetings by connecting to the link or the phone number provided in the meeting notice, in order to observe proceedings and speak when invited by the Chair.

CARRIED

3. TOWN HALL AND DELEGATIONS

None

4. ADOPTION OF MINUTES/COORDINATION

4.1 Minutes of Meeting

4.1.1 Trust Programs Committee Minutes of August 13, 2020

By general consent the Trust Programs Committee Minutes of August 13, 2020 were adopted.

4.1.2 Trust Programs Committee Minutes of September 11, 2020

By general consent the Trust Programs Committee Minutes of September 11, 2020 were adopted.

4.2 Resolutions Without Meeting

4.2.1 TPC RWM 2020-04

Provided for information.

5. CLOSED MEETING

4.1 Motion to Close the Meeting

TPC-2020-051

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division 3, s. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that staff be asked to attend the meeting.

CARRIED

The Committee closed the meeting at 1:10 p.m. and reconvened in open meeting at 2:58 p.m. without report.

6. RISE AND REPORT

None

7. TRUST COUNCIL BUSINESS

None

8. BUSINESS

8.1 Policy Statement Project Update

Senior Policy Advisor Hippola indicated that she would be bringing forward to the next scheduled Committee meeting a briefing to update the Committee. She also stated that an invitation to attend the Ecosystem-Based Management training session planned for the November 5, 2020 Trust Programs Committee meeting will be extended to the members of the Regional Planning Committee. TPC Chair Morrison requested that the invitation be further extended to all trustees who may wish to attend.

9. NEW BUSINESS

None

10. CORRESPONDENCE

None

11. NEXT MEETING

The next scheduled meeting will take place on October 20, 2020 from 10:00 a.m. to 3:00 p.m.

12. ADJOURNMENT

By general consent the meeting was adjourned at 3:07 p.m.

Deb Morrison, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder

DRAFT

Follow Up Action Report

Trust Programs Committee

29-Feb-2016

Activity	Responsibility	Dates	Status
1 Implement Crown Land Protocol project charter V2, circulate past RFD to TPC members, keep charter on future agendas until project is complete and consider inventory of current referrals, if it helps demonstrate the need for updating the letter of understanding.	Clare Frater	Target: 05-Nov-2020	In Progress

20-Aug-2018

Activity	Responsibility	Dates	Status
1 that the impact of the Ministry of Transportation and Infrastructure road standards agreement on village roadscapes be examined as a potential pilot project or case study.	David Marlor	Target: 05-Nov-2020	In Progress

06-Nov-2019

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request that staff work with the Fraser Basin Council to identify opportunities for coordination in the delivery of secretariat services in the Islands Trust Area.	Clare Frater	Target: 13-Aug-2020	In Progress

23-Jun-2020

Activity	Responsibility	Dates	Status
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Follow Up Action Report

Trust Programs Committee

23-Jun-2020

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee allocate \$3,500 to support the coordination of the Baynes Sound/Lambert Channel Ecosystem Forum.	Clare Frater	Target: 13-Aug-2020	Completed
2 that Trust Programs Committee allocate \$3,800 to support the coordination of the Howe Sound (Atl'ka7tsem) Community Forum.	Clare Frater	Target: 13-Aug-2020	Completed
3 that Trust Programs Committee defer the decision for financial support for the Southern Gulf Islands until after the development of a policy related to the secretariat services.	Clare Frater	Target: 05-Nov-2020	Completed
4 that Trust Programs Committee defer the decision for financial support for the Coastal Douglas-fir Conservation Partnership until the next meeting of the Committee.	Clare Frater	Target: 05-Nov-2020	Completed

13-Aug-2020

Activity	Responsibility	Dates	Status
1 Trust Programs Committee forward this question for consideration by Trust Council: "What should not be considered under the Object of the Islands Trust Act in this amendment of the Trust Policy Statement?"	Clare Frater	Target: 28-Aug-2020	In Progress

Follow Up Action Report

Trust Programs Committee

13-Aug-2020

Activity	Responsibility	Dates	Status
<p>2 That section 3.4 of the proposed amendments to the History, Heritage and Conservation Grants-In-Aid Policy 2.1.14 be amended by deleting the words: '...refund any grant funds that have been provided for the project.' and replacing them with: '...refund any remaining grant funds provided for project work not done or completed.' and forward the Request for Decision regarding the History, Heritage and Conservation Grants-In-Aid policy to Trust Council, as amended.</p>	Lisa Wilcox	Target: 02-Sep-2020	Completed
<p>3 Secretariat Services draft policy be amended as follows: that item 2.2, the 1st bullet, read, "have an appointed representative of the Trust Council, Bowen Island Municipality, a local trust committee, or the Islands Trust Conservancy as a member or regular participant." and forward the Request for Decision on the Secretariat Services Policy as amended to Trust Council for decision.</p>	Clare Frater	Target: 02-Sep-2020	Completed
<p>4 Trust Programs Committee recommend to Trust Council that the Community Stewardship Awards be suspended and revisited at the end of 2021.</p>	Clare Frater	Target: 02-Sep-2020	Completed

Follow Up Action Report

Trust Programs Committee

13-Aug-2020

Activity	Responsibility	Dates	Status
<p>5 Community Stewardship Awards Policy -the second bullet on page 26 of the agenda package, page 2 of the policy amendments briefing, would be edited to read: 'A nominee who is subject to an open bylaw enforcement action, with a land-use bylaw violation confirmed by a bylaw enforcement officer, for which the Trust is seeking compliance is not eligible to be nominated as an individual nominee.' and be forwarded to Trust Council as amended.</p>	Clare Frater	Target: 02-Sep-2020	Completed
<p>6 Trust Programs Committee endorse the Climate Change Stewardship Education Program project charter, dated August 13, 2020</p>	Clare Frater Gillian Nicol	Target: 31-Dec-2020	In Progress
<p>7 Trust Programs Committee direct staff to provide options for stewardship education programming for Climate Change Stewardship Education.</p>	Clare Frater Gillian Nicol	Target: 05-Nov-2020	In Progress
<p>8 Forward the Climate Indicators Project briefing and report to Trust Council for consideration, and that staff provide recommendations on possible actions to take from this report at that time.</p>	Clare Frater Dilani Hippola	Target: 02-Sep-2020	Completed
<p>9 That the Trust Programs Committee request that the Executive Committee recommend to Financial Planning Committee include \$10,000 in the Fiscal Year 2021/22 for the Policy Statement Amendment Project (Strategic Plan items 10, 16, 22,23).</p>	Clare Frater	Target: 30-Sep-2020	Completed

Follow Up Action Report

Trust Programs Committee

13-Aug-2020

Activity	Responsibility	Dates	Status
<p>10 That the Trust Programs Committee request that the Financial Planning Committee include in the Fiscal Year 2021/22 Budget \$25,000 for Strategic Plan Item No. 12 - Develop i) a set of climate change, demographic and environmental data and ii) performance criteria in order to identify the effects of climate change in the Trust Area and to measure mitigation and adaption efforts.</p>	Clare Frater	Target: 30-Sep-2020	Completed
<p>11 That the Trust Programs Committee request staff to prepare business cases for undertaking 2018-2022 Strategic Plan items related to the Policy Statement Amendment Project, Climate Change Indicators and Stewardship Education Program to refine the scope and budgets.</p>	Clare Frater Dilani Hippola Gillian Nicol Lisa Wilcox	Target: 30-Sep-2020	Completed
<p>12 That the Trust Programs Committee make the Stewardship Education Program the 3rd priority, removing the current 3rd priority in the Work Program Top Priorities and forward to Trust Council for approval.</p>	Clare Frater	Target: 02-Sep-2020	Completed

11-Sep-2020

Activity	Responsibility	Dates	Status
<p>1 That Trust Programs Committee request staff to arrange a special in camera meeting at a time prior to the next scheduled TPC meeting.</p>	Clare Frater	Target: 16-Sep-2020	Completed

Follow Up Action Report

Trust Programs Committee

07-Oct-2020

Activity	Responsibility	Dates	Status
1 Arrange for live streaming of the October 20, 2020 meeting.	Robert Barlow	Target: 20-Oct-2020	Completed
2 Extend an invitation to attend the Ecosystem-Based Management webinar during the November 5, 2020 Trust Programs Committee to the members of the Regional Planning Committee.	Robert Barlow	Target: 05-Nov-2020	Completed

Friday, June 25		
Friday, August 20	September 8	September 21-23
Friday, October 29	November 17	November 30 - December 2

Electronic Meetings for 2021

Staff are requesting that TPC determine as early as possible if they wish to continue with electronic meetings for 2021. Early decision making in this regard will help staff with meeting logistics and will inform budget planning for this area. While the pandemic is ongoing, meetings will remain electronic by default. However, should emergency regulations on meetings loosen up, an advance decision by the Committee on how to proceed would ensure a smoother transition for any desired change to current practice.

Electronic meetings create time savings for trustees who do not have to travel, time savings for staff who do not have to order meals and clean up after meetings, and generates cost savings to the organization of approximately \$3,000 per year.

Trust Council Bylaw 101 permits Council Committees to conduct fully electronic regular and special meetings. Section 11.11(a) states: *“A regular or special meeting of a Council committee or a special meeting of the Executive Committee may be conducted entirely by means of audio or audio and visual electronic communication facilities if a majority of the members of the committee have agreed by resolution that the meeting may be conducted in this way and provided the Secretary has received sufficient notice and can make the necessary arrangements.”*

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL:

Allows for appropriate coordination of activities with Executive Committee and Trust Council meeting dates, and allows adequate time for staff and Committee members to perform their duties with appropriate care and due diligence.

FINANCIAL:

No financial impact associated with setting meeting dates. Each meeting incurs honoraria costs. Trustees are remunerated at \$100.00 per meeting attended for committee members, and \$150 per meeting attended for committee Chairs. Selection of all electronic meetings for 2021 will generate savings of approximately \$3,000. The draft 2021/22 budget will be adjusted to reflect TPC decisions made related to this topic.

POLICY: None.

IMPLEMENTATION/COMMUNICATIONS: Communications with meeting administrative staff will circulate internally for purposes of planning.

FIRST NATIONS: None.

OTHER: None.

4 RELEVANT POLICY(S): Trust Council Bylaw 101.

RESPONSE OPTIONS

Recommendation(s):

1. That Trust Programs Committee adopt the proposed meeting dates for the 2021 calendar year as presented.
2. That Trust Programs Committee direct staff to schedule the 2021 TPC meeting dates of _____, _____, _____ as electronic meetings, and list the Victoria Office Board Room as the public meeting location should Ministerial Orders under the *Emergency Program Act* regarding local government meetings change in 2021 requiring a physical location be provided.

Alternative:

1. That Trust Programs Committee adopt the proposed meeting schedule for the 2021 calendar year, with amendments as directed.
 2. That Trust Programs Committee direct staff to schedule the 2021 TPC meetings as in-person meetings as soon as the Ministerial Orders under the *Emergency Program Act* regarding local government meetings change to allow for it, and as soon as health guidelines regarding physical distancing relax such that all Committee members and staff could be present in the Victoria Office boardroom without concern.
-

Prepared By: Robert Barlow, Legislative Services Clerk

Reviewed By/Date: Clare Frater, Director, Trust Area Services/October 13, 2020



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** October 20, 2020
From: Executive Committee **Date Prepared:** October 13, 2020
SUBJECT: Posting of Trust Programs Committee electronic meetings to the Islands Trust website

RECOMMENDATION: THAT the Trust Programs Committee post their electronic meeting recordings to the Islands Trust website.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: Posting of Trust Programs Committee (TPC) meetings would provide the public a convenient means of listening to TPC meetings and engaging with the organization. Certainly, this step would assist in raising the public profile of the organization and allow for greater public input.

While it is recommended that Council Committees adopt the same process, ultimately each committee has the authority to determine the extent to which it provides a record of its activities beyond its responsibilities under Bill 19, the *Community Charter* and the *Local Government Act*.

- 1 PURPOSE:** To consider whether to post Trust Programs Committee electronic meetings on the Islands Trust website.
- 2 BACKGROUND:** Posting of electronic meetings means providing a recording of any given meeting on our website for external viewing by the public and stakeholders on an as-needed basis.

By way of review, there are currently three types of electronic meeting engagement being used at the Islands Trust by various committees:

1. Electronic attendance: where members of the public actually join the Zoom meeting as attendees;
2. Livestreaming: external viewers/public simply visit the Islands Trust website for a link to view a meeting without joining the Zoom meeting;
3. Posting: saving video recordings and posting them to the website for future viewing by the public.

Since March 2020, due to the COVID-19 pandemic it has been regular business to provide electronic attendance for the public for Local Trust Committee (LTC) and Trust Council (TC) meetings via the Zoom platform. This allows us to fulfill our public meeting transparency responsibilities and principles and to further Trust business. However, we are doing so under provincial emergency authority and not through our meeting procedures or bylaws. In fact, none of our current meeting procedures bylaws (TC or LTCs) addresses the use of electronic meetings for regular meetings, except in cases of emergency. Accordingly, we have no policy or framework for related issues such as recording protocols or posting of electronic means on our website.

Since August 2020, most LTCs have been posting their Zoom meetings on the Islands Trust website for public convenience. This is not common throughout the organization however, and we do not currently post Trust Council meetings. The public, and indeed Trustees, would likely assume that we are posting meetings in such fashion. While there is no legal requirement to post meetings of any corporate body of the Trust, there are no impediments to doing so and it is likely a preferred public transparency service that would be appreciated.

In order to begin posting meetings there would need to be direction provided by each corporate authority: i.e. each Council Committee and Trust Council.

With regards to Trust Programs Committee itself, direction to post meetings would be required by the Committee. Trust Council itself, using S. 11 of the *Islands Trust Act*, could compel all LTCs to post meetings, but that may not be a preferred means of achieving the communications goals of the organization.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: This would become an administrative task of recording, retrieving and posting the recordings to the website in cooperation with Information Services.

FINANCIAL: There are no obvious impacts to the Financial Plan in proceeding with the recommendation.

POLICY: Islands Trust does not have any current policy or meeting procedures bylaws that address the following:

- i) Use of electronic meeting technology for Trust Council, Council Committee or LTCs,
- ii) Broadcasting of electronic meetings,
- iii) Posting or archiving of any Council or Committee meetings.

IMPLEMENTATION/COMMUNICATIONS: Posting the meetings is technically simple and we have the capacity to store the amount of data required.

FIRST NATIONS: First Nations governments could benefit from access to Trust Programs Committee's deliberations and, in particular, in understanding the significant First Nation engagement and Reconciliation work that occurs at Trust Council and Committees.

4 RELEVANT POLICY(S): NA

5 ATTACHMENT(S): NA

RESPONSE OPTIONS

Recommendation:

THAT the Trust Programs Committee post their electronic meeting recordings to the Islands Trust website.

Alternative: As directed by Trust Programs Committee.

Prepared By: Russ, Hotsenpiller, CAO

Date: October 6, 2020

To: Trust Programs Committee **For the Meeting of:** October 20, 2020
From: Trust Area Services **Date Prepared:** October 5, 2020
SUBJECT: Policy Statement Amendment Project Update

PURPOSE:

To update Trust Programs Committee on the Policy Statement Amendment Project and next steps.

BACKGROUND:

TPC Policy Statement Amendment Project (PSAP) Working Groups:

In May 2020, Trust Programs Committee (TPC) initiated an internal review of the [Islands Trust Policy Statement](#) by establishing three working groups on the topics of Reconciliation, Climate Change and Affordable Housing. In August 2020, the three working groups came together to share their work with the wider TPC membership. One of the discussions brought to light different interpretations of the Trust Object and the term “unique amenities”. After some dialogue at the August 13th TPC meeting, it was agreed that this discussion needed to be brought to the wider Trust Council for further discussion and guidance, as a prerequisite for further policy review and amendment drafting. TPC passed the following resolution: *That the Trust Programs Committee forward this question for consideration by Trust Council: “What should NOT be considered under the Trust Object in the Islands Trust Act in this amendment of the Trust Policy Statement?”*. However, just prior to the September Trust Council meeting, staff sought and received legal advice which provided new information of relevance to this discussion. At its September 2, 2020 meeting, Executive Committee (EC) considered the new legal advice in light of TPC’s request for a Trust Council discussion on interpretations of the Trust Object. After consideration of legal advice received in the Closed Session, Executive Committee resolved the following: *“That Executive Committee remove the item “Discussion of the Policy Statement Amendment Project” from the Trust Council Schedule and that an update be provided by Executive Committee to Trust Council related to that matter.”* Vice Chair Rogers, Executive Committee liaison to the Trust Programs Committee (TPC), agreed to reach out to TPC Chair Morrison regarding resolution EC-2020-102 and provide to her Executive Committee’s advice. The current legal opinions do not preclude Trust Programs Committee or Trust Council from requesting further legal advice on different questions going forward.

Policy Statement Amendment Project Scope:

Trust Council’s Policy Statement Amendment Policy (1.2.i) states that, each term, Trust Council will identify Policy Statement review and/or amendment tasks. The Islands Trust Council has assigned the Executive Committee, with involvement from Trust Programs Committee as appropriate, to co-ordinate an update of the Policy Statement. Council has directed that this update include:

- Update to the Introduction, Part 1, Part 2 and Schedule 1 - Definitions sections;
- Addition of climate change mitigation, resilience, and adaptation policies to Parts 3, 4 and 5;
- Addition of a definition of ‘affordability’;
- Addition of a vision, goal and objectives for affordable housing;
- Greater profile for affordable housing in its role in sustainable communities; and
- Addition of a reference to affordable housing in policy direction to LTCs and municipalities.

In accordance with Trust Council’s Policy Statement Amendment Policy, in March 2019, the Executive Committee adopted an engagement plan and project charter to guide the amendment process. To reflect the change in scope to the project and to support increased time for engagement with First Nations, Executive Committee endorsed a revised project charter in February 2020 (see Attachment 1).

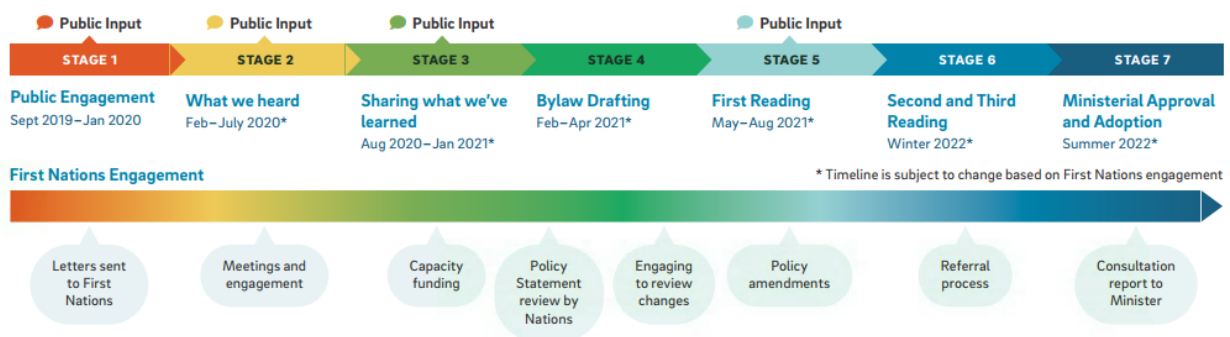
First Nations Engagement: Staff has been meeting with First Nations representatives and governments over the past year and adjusted engagement processes and timelines to accommodate new constraints imposed by COVID-19. Through inter-agency discussions with the Ministry of Indigenous Relations and Reconciliation, and the Ministry of Municipal Affairs and Housing, staff has presented capacity funding opportunities and protocol agreements to First Nations to support the Policy Statement review. Staff continues to work to ensure that processes are reflective of the Truth & Reconciliation Commission (TRC) Calls to Action, the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), and the *Declaration on the Rights of Indigenous Peoples Act* (DRIPA), and are done in good faith, cooperation, and understanding.

Islands 2050 Public Engagement: In Fall 2019, staff conducted an Islands 2050 public engagement process to solicit feedback on priority values and concerns for the Trust Area over the next 30 years. Staff consolidated the online and in-person feedback into a final report on: [“What We Heard - Islands 2050: The Future of the Trust Area”](#). In July 2020, the “What We Heard” report was posted to the Islands Trust website and shared with email subscribers, advisory group members and First Nations. Staff are now beginning to work on Part II of the public engagement reporting through development of a report outlining “What We Learned”. This second report will list policy options and recommendations from the TPC working groups and staff regarding priorities for Policy Statement amendments. The report will be accompanied by an online survey to solicit further public feedback.

Project Budget:

The project has a \$45,000 budget for the 2020/21 fiscal year. So far in this fiscal year, the project has incurred \$4,000 in capacity funding to First Nations, \$1,000 in graphic design costs and \$2,000 in legal costs.

Project Timeline:



The timeline above shows that we are now in the Stage 3 of the project.

Staff will undertake the following work over the coming months:

- Ongoing engagement with First Nations
- Ongoing internal policy analysis, through TPC working groups and staff research/analysis
- Developing the “What We Learned” report (Part II of public engagement reporting)

The “What We Learned” report and online survey are expected to be released in December 2020/January 2021. Sharing “What We Learned” with the public and soliciting public input would complete Stage 3 of the project timeline. Looking ahead to the necessary steps required before First Reading, staff have adjusted the project timeline to accommodate a second round of public feedback, First Nations engagement, legal review, inter-agency consultations, and adequate time for TPC and staff

to consult other committees on its recommendations to Trust Council. It is now expected that First Reading will take place in May 2021, with a view to reaching Stage 7 (ministerial approval and adoption of the Policy Statement amendment bylaw) before the end of the term. In order to reach this goal, TPC and staff will wish to finalize recommendations for Trust Council by the end of February 2021.

Next Steps:

- Following review and discussion of the new legal advice, TPC may now wish to review its motion of August 13th and decide whether it wishes to reframe or refine its original question to Trust Council (*That the Trust Programs Committee forward this question for consideration by Trust Council: "What should NOT be considered under the Trust Object in the Islands Trust Act in this amendment of the Trust Policy Statement?"*).
- The three TPC working groups may wish to define some amendment recommendations, policy options and/or questions for the second round of public engagement through the upcoming "What We Learned" report and online survey.

ATTACHMENT(S):

1. Islands Trust Policy Statement Amendment Project Charter, Version 2

FOLLOW-UP:

Staff will continue to implement the Project Charter, facilitate the TPC working groups and develop the "What We Learned" report throughout Fall/Winter 2020.

Prepared By: Dilani Hippola, A/Senior Policy Advisor, Trust Area Services
Gillian Nicol, Program Coordinator
Lisa Wilcox, Senior Intergovernmental Policy Advisor

Reviewed By: Clare Frater, Director, Trust Area Services / Oct 13, 2020

Policy Statement Amendment Project- Project Charter V2

Purpose To support a Policy Statement Amendment process that encompasses First Nations and public engagement and that leads to a bylaw approved by Trust Council and the Minister.

Background Trust Council has assigned Executive Committee, with involvement from Trust Programs Committee as appropriate, to coordinate a review of the Policy Statement, specifically the Introduction, Part I, Part II and Schedule 1 - Definitions sections, and climate and housing policies, and to undertake meaningful engagement with First Nations in the process. With the project in progress, the 2020/21 budget will be used for engagement with First Nations, public engagement, referrals to agencies/First Nations, and legal review.

Objectives

- Updated preamble and definitions
- Acknowledgement of First Nations treaty and traditional territory/TRC/ UNDRIP principles
- Addition of climate and housing policies and other topics raised by First Nations
- Engagement with First Nations on policy amendments
- Re-familiarization of all parties and public with amendment processes

In Scope

- FN/community engagement / intergovernmental advisory group
- Policy analysis
- Drafting
- Legal review
- Referral process and public input
- 1st/2nd /3rd/4th Readings by Trust Council
- Refer to Minister
- Implementation plan

Out of Scope

- Treaty or territorial negotiations
- Consequential amendments to OCPs and LUBs

Workplan Overview

Major Deliverable/Milestone	Date
Public engagement Report on public engagement; FN engagement; policy analysis; write engagement report Draft amendments to Policy Statement; get legal review	June 2019 to January 2020 January – December 2020 January 2021 – February 2021
1st Reading Refer proposed bylaws with amended Policy Statement to agencies and First Nations Engage public on proposed amendments via online survey; statutory advertising	March 2021 March – August 2021 April - May
Trust Council considers input; redraft as needed; legal review, referral to First Nations 2nd and 3rd Reading by Trust Council; refer bylaw to Minister with engagement report	September 2021 December 2021 or March 2022
4th Reading by Trust Council; post Policy Statement to website; write implementation plan	June or Sept. 2022

Project Team

TPC/EXEC	Project Champions
Clare Frater	Project Manager
Dilani Hippola	Policy Analysis
Lisa Wilcox	FN engagement
Gillian Nicol	Coordinator

Approved by:

Clare Frater, Director, TAS

Endorsement:

EC: Feb 26,2020

Budget 2019-2022 (19/20 est. \$45k, 20/21 \$45K)

Item	Cost
FN engagement	\$30,000
Public engagement	\$35,000
Graphic design	\$5,000
Legal review	\$10,000
Statutory advertising	\$10,000
Total activity costs:	\$90,000



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** October 20, 2020
From: Trust Area Services **Date Prepared:** October 13, 2020
SUBJECT: Secretariat Budget for 2020/21

RECOMMENDATION:

That the Trust Programs Committee request that the Financial Planning Committee include in the Fiscal Year 2021/22 Budget \$12,000 for Strategic Plan Item 21 - Provide a secretariat role to forums within the Trust Area.

DIRECTORS COMMENTS: The recommended items support the 2018-2022 Islands Trust Strategic Plan. The work involves support from Trust Area Services staff assigned to the Trust Programs Committee, and consultants as required.

1 PURPOSE:

The purpose of this report is to recommend budget allocations for Fiscal Year 2021/22 to further the Trust Council 2018-2022 Strategic Plan.

2 BACKGROUND:

At the December 2019 meeting, Trust Council adopted the 2018-2022 Strategic Plan. This Strategic Plan Strategic Plan Item 21 - Provide a secretariat role to forums within the Trust Area.

- 3 There are a number of coordinating bodies operating in the Trust Area, largely supported by volunteer or in-kind staff effort. These bodies bring together different level of government, First Nations and community members on a regular basis to discuss matters of mutual interest/concern.

Over the years, coordinating bodies and trustees have raised concern regarding the lack of funding for the administrative needs (e.g. meeting logistics, agenda preparation, minutes, facilitation, website hosting/posting, shared document drive) for some of the coordinating bodies and/or concern about the sustainability of relying on volunteer and side-of-the-desk coordinators.

In December 2019, Trust Council adopted the 2018-2022 Strategic Plan with Strategy #21: Provide a secretariat role to forums within the Trust Area.

In September 2020, Trust Council passed a Secretariat Services policy, as recommended by TPC. Trust Programs Committee support to forums can be via staff support through contribution of staff time, financial support, or a combination of the two.

Trust Council adopted a budget with \$12,000 for 2020/21 for secretariat services.

IMPLICATIONS OF RECOMMENDATIONS

ORGANIZATIONAL: Staff assigned to the Trust Programs Committee will undertake work with staff/consultants as assigned. This work is expected to fit within the Trust Area Services work program.

FINANCIAL: The FY2021/22 budget would need to include the required funds to support any secretariat services.

POLICY: No implications of the recommendations on policy.

IMPLEMENTATION/COMMUNICATIONS: The Trust Programs Committee resolution will be forwarded to the Financial Planning Committee.

FIRST NATIONS: Funding a secretariat services will advance relationship building with First Nations.

OTHER: No other implications.

4 RELEVANT POLICY(S): Budget Process Policy (6.3.1)

5 ATTACHMENT(S):

1) Business case provided to Financial Planning Committee (pending TPC approval).

RESPONSE OPTIONS

Recommendation:

That the Trust Programs Committee request that the Financial Planning Committee include in the Fiscal Year 2021/22 Budget \$12,000 for Strategic Plan Item 21 - Provide a secretariat role to forums within the Trust Area.

Alternative: As directed by the Trust Programs Committee

Prepared By: Clare Frater, Director, Trust Area Services

Reviewed By/Date:



Budget Funding Request Short-Form Business Case

This business case is a Staff recommendation, and is subject to Trust Programs Committee approval on October 20, 2020.

TO BE COMPLETED BY INITIATOR

<p>Initiated by: Clare Frater, Director, Trust Area Services</p>	<p>Budget Source (select all that apply):</p> <p><input checked="" type="checkbox"/> Specific Project Funding (select all that apply)</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Third Party Contractors <input type="checkbox"/> Staff Travel Expense <input type="checkbox"/> Staff Overtime Expense <input type="checkbox"/> New Staff Member – Temporary for project <input type="checkbox"/> Computer Hardware/Software <p><input type="checkbox"/> Furniture & Equipment</p> <p><input type="checkbox"/> Computer Hardware/Software/Supplies</p> <p><input type="checkbox"/> New Staff Resources (see Staff Costing Tool)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <p style="margin-left: 40px;">Temp Duration: _____</p> <p><input type="checkbox"/> Other – please describe: _____</p>
<p>Business Area: Trust Area Services</p>	
<p>Name of Request: Secretariat Services \$12,000</p>	
<p>Date of Funding Request: October 5, 2020</p>	
<p>ISSUE/OPPORTUNITY:</p> <p>The <i>Islands Trust Act</i> states that that Trust Council may coordinate and assist in the determination, implementation and carrying out of municipal, regional and improvement district, First Nations, and government of British Columbia policies for the preservation and protection of the trust area and its unique amenities and environment.</p> <p>Strategic Plan Item 21 is: Provide a secretariat role to forums within the Trust Area.</p>	
<p>PROJECTED RESULTS/DELIVERABLES:</p> <p>Continued support to coordination groups in the Trust Area such as the Howe Sound Community Forum and the Baynes Sound/Lambert Channel Ecosystem Forum.</p>	

RISK ASSESSMENT:

Continuing to offer secretariat support may raise expectations of ongoing support.

Withdrawing support may hamper ongoing coordination efforts.

ALTERNATIVES CONSIDERED:

Option 1: Budget an increased funding amount.

Option 2: Budget a reduced funding amount.

Option 3: Do not budget funds in 2021/22 and consider funding in future years.

CRITICAL SUCCESS FACTORS:

Some staff time must be available to manage contractors and work with partners. There must also be available contractors willing to take on the coordination/secretariat work.

RECOMMENDED OPTION:

That \$12,000 be budgeted for secretariat services.

COST/BENEFIT ANALYSIS:Quantitative Analysis:

\$12,000 budgeted to fund requests from groups for 2021/22 FY

Qualitative Analysis:

Supporting coordination groups/partnerships allows for Islands Trust to support enhanced coordination and cooperation in the Islands Trust Area be engaged and learn from these groups, which advocate on similar issues that are of interest to Islands Trust residents and Trustees. By supporting these local groups, it strengthens Islands Trust's position within the community as a leader and ally, and creates an opportunity to build relationships with members.

PURCHASING PROCEDURE:

Contractor(s) will be hired in accordance with Policy 6.5.3 on Procurement.

PROPOSED IMPLEMENTATION STRATEGY:

Trust Programs Committee will allocate funding upon request from Trust Council and coordination partnerships/groups. Staff will establish and monitor contracts.

CHANGE MANAGEMENT/COMMUNICATIONS/COLLABORATION:

Support for secretariat services supports enhanced collaboration in the Islands Trust Area. Staff will promote the Islands Trust's contributions, as appropriate.

Clare Frater / Director, Trust Area Services

Initiator Name and Title

October 5, 2020

Date



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** October 20, 2020
From: Trust Area Services **Date Prepared:** October 6, 2020
SUBJECT: Secretariat Services to Regional Forums

RECOMMENDATION:

That Trust Programs Committee allocate \$X,XXX to support the coordination of the XXX.

TRUST AREA SERVICES COMMENTS:

- 1 PURPOSE:** To provide Trust Programs Committee with background information, and to review previously existing requests for secretariat support for regional forums in the Island Trust Area.
- 2 BACKGROUND:** There are a number of coordinating bodies operating in the Trust Area, largely supported by volunteer or in-kind staff effort. These bodies bring together different level of government, First Nations and community members on a regular basis to discuss matters of mutual interest/concern.

Over the years, coordinating bodies and trustees have raised concern regarding the lack of funding for the administrative needs (e.g. meeting logistics, agenda preparation, minutes, facilitation, website hosting/posting, shared document drive) for some of the coordinating bodies and/or concern about the sustainability of relying on volunteer and side-of-the-desk coordinators.

In September 2020, Trust Council passed a Secretariat Services policy, as recommended by TPC. Trust Programs Committee support to forums can be via staff support through contribution of staff time, financial support, or a combination of the two.

In December 2019, Trust Council adopted the 2018-2022 Strategic Plan with Strategy #21: Provide a secretariat role to forums within the Trust Area.

In November 2019, the Trust Programs Committee requested that staff work with the Fraser Basin Council to identify opportunities for coordination in the delivery of secretariat services in the Islands Trust Area. This work has not advanced in a meaningful way but staff will continue to reach out.

On April 20, 2020, Trust Council adopted a budget with \$12,000 for 2020/21 for secretariat services as proposed in a business case from Trust Programs Committee. Trust Programs Committee had previously allocated \$5,000 for the Baynes Sound Lambert Channel Ecosystem Forum for their May 29th meeting, but only \$1,500.00 was spent due to the meeting being held electronically instead of in-person due to COVID- 19 conditions.

On June 23, 2020 Trust Programs Committee considered requests from the following organizations:

There are four organizations who have requested financial support.

Organization	Administration Requests	Funding Request
Bayne Sound Lambert Channel Ecosystem Forum	Support with grant administration and organizing the upcoming fall forum.	\$3,500.00
Coastal Douglas-fir Conservation Partnership	None.	\$5,000.00
Howe Sound Community Forum (the Forum) and related committee work	None.	\$3,800.00
Southern Gulf Island	None.	\$5,000.00

On June 23, 2020 Trust Programs Committee allocated \$3,500 to support the coordination of the Baynes Sound/Lambert Channel Ecosystem Forum and \$3,800 to support the coordination of the Howe Sound (Atl'ka7tsem) Community Forum. Trust Programs Committee deferred the decision for financial support for the Southern Gulf Islands and Coastal Douglas-fir Conservation Partnership until after the development of a policy related to the secretariat services.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: Staff estimate that providing support to help organize forums and meetings, as well as providing additional resources could take up three weeks a year of the Program Coordinator's time (5 - 40 hours per forum, or 105 hours spread out among the coordinating bodies). Along with sixteen hours of the Communications Specialist's time to help communicate the function and provide some communication assistance to coordinating bodies.

FINANCIAL: In the 2020/21 fiscal year, Trust Programs Committee has \$12,000 budgeted to spend on secretariat services. To date,

- \$1,500 was provided to May 29, 2020 Bayne Sound Lambert Channel Ecosystem Forum
- \$3,500 to the Baynes Sound/Lambert Channel Ecosystem Forum
- \$3,800 to the Howe Sound (Atl'ka7tsem) Community Forum.

There is \$3,200 remaining in the 2020/21 fiscal year budget.

POLICY: Secretariat Services policy (attached)

IMPLEMENTATION/COMMUNICATIONS: Information about secretariat support for coordinating bodies will be included in a news release, Islands Trust social media accounts, and on the new Islands Trust website.

FIRST NATIONS: Trust Programs Committee is encouraged to prioritize support for coordinating bodies that are guided by the principles of inclusion and diversity and are informed by First Nations, Métis, and/or Inuit understanding in keeping with the Islands Trust's Reconciliation Declaration and its commitment to the United Nations Declaration on the Rights of Indigenous Peoples.

OTHER: N/A

4 RELEVANT POLICY(S): N/A

5 ATTACHMENT(S):

- Coastal Douglas-fir Conservation Partnership – Letter of Interest
 - Southern Gulf Islands Secretariat – Letter of Interest (to be provided as late item)
 - Secretariat Services policy
-

RESPONSE OPTION

Recommendation:

That Trust Programs Committee allocate \$X,XXX to support the coordination of the XXX.

Prepared By: Gillian Nicol, Program Coordinator

Reviewed By/Date: Lisa Wilcox, Senior Intergovernmental Policy Advisor
Clare Frater, Director of Trust Area Services/October 7, 2020

Robert Barlow

Subject: FW: Request for secretarial services for the CDFCP
Attachments: DraftIslandsTrustBudget.pdf

From: McConkey, Darryn J FLNR:EX <Darryn.McConkey@gov.bc.ca>
Sent: Wednesday, May 20, 2020 3:23 PM
To: Clare Frater <cfrater@islandstrust.bc.ca>
Cc: Kathryn Martell <kmartell@islandstrust.bc.ca>
Subject: RE: Request for secretarial services for the CDFCP

Hi Clare,

Please accept this email as a financial request to the Islands Trust of up to \$5,000 for secretarial services to support coordination of the Coastal Douglas-fir Conservation Partnership (CDFCP). The funding would be used to supplement additional funds the partnership has applied for from the federal Priority Places initiative and the Real Estate Foundation of BC. Funds would be used to hire a Partnership Coordinator and be administered by the BC Conservation Foundation, our banker, and would provide an important contribution to meeting mandatory matching requirements for these funding sources.

Overall, the Coordinator's duties include:

- Coordinating meetings and supporting the CDFCP Steering Committee and Securement Working Group;
- Engaging Local Governments to raise awareness and promote implementation of the CDFCP Conservation Planning Guide;
- Assisting Local Governments to implement the CDFCP Conservation Planning Guide (OCP review, conservation fund establishment, etc...);
- CDFCP member communication (e-news) and website updates;
- Supporting priority projects including a review and update to the 2015 CDFCP Conservation Strategy and other member-specific projects.

\$5,000 would support 100 hours at \$40/hour plus minor expenses and administrative fees. See attached draft budget for details. The partnership would be appreciative of a smaller contribution as we are actively pursuing additional financial support to meet our grant application \$ matching requirements.

Looking forward to hearing from you and thank you for the opportunity for this request.

Let me know if you have any questions or would like additional information.

Darryn McConkey
CDFCP Chair



Policy:	2.1.15
Approved By:	Trust Council
Approval Date:	September 15, 2020
Amendment Date(s):	
Policy Holder:	Director of Trust Area Services

SECRETARIAT SERVICES

PURPOSE

1. To define a process for allocating funding and staff time with respect to administrative support for Coordination Groups in the Trust Area, in accordance with Trust Council’s authority to coordinate and assist in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies.
2. To reinforce that Trust Council, its committees and the Executive Committee are not permitted to provide grants-in-aid in support of other organizations, unless consistent with, the Procurement Policy and the History, Heritage and Conservation Grants-In-Aid Policy (2.1.14), but may support coordination and assistance in the determination, implementation and/or carrying out of First Nation, regional, improvement district, and government of British Columbia policies.

BACKGROUND

Section 8(2) of the *Islands Trust Act* establishes the discretionary powers of Trust Council for the purpose of carrying out the Trust Object. In accordance with section 8(2)(b), the Trust Council may “coordinate and assist in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies for the preservation and protection of the Trust Area and its unique amenities and environment.” Part II of the Islands Trust Policy Statement further provides that:

to achieve its object, the Islands Trust must be an educator, coordinator, and initiator, guiding individuals, organizations and other agencies in support of the object. While the Islands Trust can provide the necessary leadership, responsibility for stewardship of the Trust Area rests with many. Individuals, other government agencies, organizations, and the Province itself all have important roles to play. Cooperative actions are required of other agencies, organizations and individuals to ensure that activities are carried out in a manner that is sensitive to the needs of Trust Area ecosystems and island communities.

DEFINITIONS

In this Policy:

“**Coordination Group**” means a group comprised of First Nations, organizations and/or stakeholders that convene to share information and collaborate or to determine, implement or carry out First Nation, regional district, improvement district, or government of British Columbia policies in the Trust Area.

“**Secretariat Services**” means the provision of administrative support including, but not limited to, meeting organization, meeting administration, public notices, recording and distribution of meeting notes or minutes, and website hosting and updating.

“**Secretariat Services Budget**” has the meaning set out in section 1.1 hereof.

“**Trust Object**” means the object of the trust as set out in section 3 of the *Islands Trust Act*.

POLICY

1. Funding Source

- 1.1. By September of each year, the Trust Programs Committee will recommend to the Financial Planning Committee an allocation for the Secretariat Services budget for the following fiscal year (the “Secretariat Services Budget”).

2. Policy for Providing Secretariat Services

- 2.1. The Trust Programs Committee will assess opportunities to provide Secretariat Services at its first meeting of the fiscal year. If staff resources or funding remain unallocated after this meeting, the Trust Programs Committee may consider additional opportunities at future meetings.
- 2.2. The Trust Programs Committee may only allocate funding to or undertake Secretariat Services for Coordination Groups that:
 - have an appointed representative of the Trust Council, Bowen Island Municipality, a local trust committee, or the Islands Trust Conservancy as a member or regular participant;
 - invite and encourage First Nations involvement and leadership in a manner that is consistent with the Islands Trust Council’s First Nations Engagement Principles Policy and Reconciliation Declaration; and
 - undertake work that coordinates and assists in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies that carry out the Trust Object.
- 2.3. The Trust Programs Committee is encouraged to prioritize support for Coordination Groups that work collaboratively and respectfully with First Nations governments and Indigenous Peoples within the Trust Area.
- 2.4. When Trust Programs Committee allocates funding from the Secretariat Services budget for Secretariat Services for a Coordination Group, the amount may not exceed the direct award commitment spending level in Trust Council’s Procurement Policy 6.5.3.
- 2.5. Where the Trust Programs Committee commits to undertaking Secretariat Services directly, the Committee will seek staff advice regarding availability of staff.

3. Legislated References

- 3.1 Islands Trust Act, Section 3
- 3.2 Islands Trust Act – Subsections 8(2)(b) & (f)-(h)
- 3.3 Islands Trust Policy Statement, Part II - The Islands Trust Object and its Meaning
- 3.4 Policy Manual: History, Heritage and Conservation Grants-In-Aid (2.1.14)
- 3.5 Policy Manual: Procurement (6.5.3)
- 3.6 Policy Manual: First Nations Engagement Principles (6.1.1)

4. Other References

- 4.1. Islands Trust Council's Reconciliation Declaration, March 14, 2019

5. Attachments

N/A



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** October 20, 2020
From: Trust Area Services **Date Prepared:** October 6, 2020
SUBJECT: Climate Action Report Card Tool: Commitment to Participate as Pilot Region

RECOMMENDATION: That Trust Programs Committee endorse a commitment by Islands Trust Council to participate as a pilot region for the Climate Action Report Card Tool that is being developed by My Sea to Sky Society and partners.

DIRECTOR COMMENTS: In its 2018-2022 Strategic Plan, Trust Council identified a project to: “Develop i) a set of climate change, demographic and environmental data and ii) performance criteria in order to identify the effects of climate change in the Trust Area and to measure mitigation and adaptation efforts.” The Phase I Climate Indicators Scoping Report produced by Pinna Sustainability recommended that in cases where the desired climate change related data is not directly under the jurisdictional purview of Islands Trust, that the Trust advocate to other levels of government (i.e. regional districts, provincial and federal governments) and collaborate with partner agencies to access reliable and relevant data sets specific to the Islands Trust Area. The Climate Action Report Card represents an excellent opportunity to leverage these external partnerships and funding.

1 **PURPOSE:** To seek Trust Programs Committee’s endorsement to participate as a pilot region in the development of a Climate Action Report Card Tool that is being initiated by My Sea to Sky Society and partners.

2 **BACKGROUND:**

In August 2020, Tracey Saxby (Executive Director of My Sea to Sky) approached staff with an invitation for Islands Trust to participate as a pilot region in the development of a standardized Climate Action Report Card Tool for local governments across Canada to track and report greenhouse gas emissions every year. The initiative, while aiming to have a national scope, is being developed by My Sea to Sky (based in Howe Sound) and a host of local partners including BCIT, UVic, and UBC, with support from the BC Climate Action Secretariat. After including their invitation as correspondence on the Aug 13th Trust Programs Committee (TPC) agenda, staff recommended that the group make a delegation presentation to Trust Council.

On September 16, 2020, My Sea to Sky and BCIT presented their invitation to Trust Council, inviting a commitment from Islands Trust to act as a pilot region in the development of the Climate Action Report Card Tool. Following their presentation, Trust Council passed the following resolution: ***That Trust Council request the Chair to write to My Sea to Sky indicating commitment to participate as pilot communities for the Climate Action Report Card tool project being developed by My Sea to Sky Society and partners, subject to review of the project and endorsement by the Trust Programs Committee.***

The Climate Action Report Card will build on the existing BCIT [EcoCity Footprint Tool](#) which has already been piloted in a number of communities throughout BC. The group is now in the process of applying for multi-million dollar funding, including through the Pacific Institute for Climate Solutions (PICS), the Federation of Canadian Municipalities (FCM) and the federal Ministry of Environment and Climate Change Canada (ECCC). Some of the granting organizations require expressions of support from local governments who are interested in co-designing, co-developing and co-delivering the project and utilizing the tool to inform climate action planning in their local jurisdictions.

The group has indicated the following potential benefits for Islands Trust:

- Funding for Community Energy & Emissions Inventory (CEEI) GHG emission inventories for at least three years (buildings, transportation, waste), working with BCIT.
- Funding for Consortium for Building Energy Innovation (CBEI) GHG emission inventories for at least three years (add in food, goods + services, flights, water, etc.), working with BCIT.
- Funding for staff time to help track down any data that may be required for CBEI.
- Funding for staff time to test and provide feedback as the tool is developed.
- The ability to measure whether policies/public engagement are reducing emissions.
- Support to achieve Islands Trust's climate targets.

In staff meetings with My Sea to Sky and BCIT to date, staff have communicated the uniqueness of the Islands Trust Area and jurisdiction, stressing that rural island communities require different types of indicators as compared to more urban municipalities. In line with the Islands Trust Reconciliation Declaration and the recommendations set forth in the Phase I Climate Indicators Scoping Project Report, staff have also underscored the importance of engaging First Nations and Indigenous Knowledge throughout the project's development.

Staff have further highlighted that any greenhouse gas mitigation data must also feature carbon sequestration data, given that the protection of existing mature forests and eelgrass meadows within the Trust Area are critical elements of the Trust's climate action planning. My Sea to Sky and BCIT pointed to a project currently in development by the Galiano Conservancy to tailor the BCIT EcoCity Footprint Tool to rural island communities. This project, expected to take place on Galiano Island in 2021, could provide a model of community-led consumption-based data gathering which could potentially be expanded to the wider Trust Area in conjunction with the Climate Action Report Card pilot project. Staff from Islands Trust and Islands Trust Conservancy have been in contact with the Galiano Conservancy to discuss potential collaboration and data sharing between these two interlinked projects.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: The recommendation can be implemented without impacting existing projects and supports the Strategic Plan Climate Indicators Project. The resulting information will be of broad use to Islands Trust bodies and communities.

FINANCIAL: The letter of support does not indicate any financial commitment on behalf of the Trust at this stage of the project's development. Should a financial contribution from the Trust be required, TPC has earmarked \$25,000 for Phase II of the Climate Indicators Project in FY 2021/22 that could be made available for this purpose, in a manner consistent with the Procurement Policy.

POLICY: No implications for existing policy. If standardized indicators are developed and monitored over several years, they may helpfully inform the evaluation of climate action policy effectiveness.

IMPLEMENTATION/COMMUNICATIONS: The project initiators are requesting a letter of support from the Chair of Trust Council to assist with their funding applications. Should TPC endorse the project, staff will work with the Chair of Trust Council to draft and send the letter in accordance with the project's funding application deadlines.

FIRST NATIONS: The Senior Intergovernmental Policy Advisor (SIPA) and representatives from First Nations will be consulted to ensure that the selection of data sets and performance indicators, as well as methods for data collection and presentation, align with the Islands Trust Reconciliation Declaration or the Reconciliation Action Plan 2019-2022, or Local Trust Committee Standing Resolutions on First Nations relations.

OTHER: There is a risk that the project initiators will not secure the funding required for the project to go ahead in its current form.

4 RELEVANT POLICY(S): 2018-2022 Islands Trust Council Strategic Plan

5 ATTACHMENT(S):

1. Aug 25th Correspondence from My Sea to Sky to Trust Council
2. Sept 16th Powerpoint Slides from Delegation Presentation to Trust Council
3. "The Path to Zero-Carbon Municipalities" (Ocean Watch 2020)

RESPONSE OPTIONS

Recommendation: That Trust Programs Committee endorse a commitment by Islands Trust Council to participate as a pilot region for the Climate Action Report Card Tool that is being developed by My Sea to Sky Society and partners.

Alternative: That Trust Programs Committee not endorse a commitment by Islands Trust Council to participate as a pilot region for the Climate Action Report Card Tool that is being developed by My Sea to Sky Society and partners.

Prepared By: Dilani Hippola, A/Senior Policy Advisor

Reviewed By/Date: Lisa Wilcox, Senior Intergovernmental Policy Advisor / Oct 13, 2020
Clare Frater, Director, Trust Area Services / Oct 13, 2020



Tuesday, 25th August, 2020

Application to speak as a delegation at the next Islands Trust Council meeting on 16th September 2020.

Tracey Saxby

Partner, Visual Science

Executive Director of My Sea to Sky

PO Box 2668, Squamish BC, V8B 0B8

Cell: +1 (604) 892-7501

Email: tracey@myseatosky.org

Cora Hallsworth

Principal, Cora Hallsworth Consulting

Manager, Municipal Programs, Ecocity Centre, BCIT

Senior Associate, One Earth

Lead, One Planet Saanich

Cell: +1 (250) 580-7423

Email: challsworth@bcit.ca

RE: Building capacity to track and measure GHG emissions annually

Dear Islands Trust Council,

My Sea to Sky is currently partnering with Climate Caucus, BCIT, UBC, and UVic, with support from BC Climate Action Secretariat, to begin developing a public-friendly Climate Action Report Card tool that will build capacity for municipalities/regional districts to track and report greenhouse gas emissions every year. As you know, this is critical to support evidence-based decision making, and evaluate whether specific climate action policies and public engagement campaigns are effective or not.

In the next six months, we are putting together multi-million dollar grant applications to a range of funders (FCM, PICS, ECCC, etc.), and we are looking for local governments that are willing to be pilots for this project.

The potential benefits include:

- Funding for annual Community Energy and Emissions Inventories (CEEI) for at least three years, working with BCIT to track emissions from buildings, transportation, and waste.
- Funding for annual Consumption-Based Emissions Inventories (CBEI) for at least three years, working with BCIT to track CEEI emissions plus emissions from food, goods + services, flights, water, etc.
- Funding to cover staff time to help track down any data that may be required for CBEI.
- Funding for staff time to test and provide feedback as we develop the tool.
- Potential access to BCIT/UBC/UVic students to help source and input data.
- The ability to measure whether specific policies or public engagement campaigns are effective at reducing GHG emissions.
- Support to achieve Islands Trust's climate targets.



The Islands Trust region presents unique challenges for tracking GHG emissions, and we would like for Islands Trust to sign up as pilot communities as we develop and test the Climate Action report card tool.

Our current timeline:

August/September: meet with local government staff to initiate discussions.

September/October: meet with elected leaders around Howe Sound to identify pilot communities, and ask for a formal commitment (contingent on funding) and letters of support.

November to April: apply for funding through FCM, PICS, ECCC, and other funders.

We intend to develop and test the Climate Action Report Card tool in 2021 in Howe Sound communities, along with several communities across BC that are already working with BCIT's EcoCity Footprint tool. We plan to rapidly scale-up across BC in 2022, and then across Canada.

Background information:

- 1) Article: *"The path to zero carbon municipalities"* published in the next OceanWatch: Howe Sound update that will be released later this week. <https://oceanwatch.ca/howesound/>
- 2) 20-minute [presentation](#): *"Making Sure Canada Never Misses Another Climate Target"* hosted by CANRac. My presentation starts at 46 minutes or so. An updated slide deck is available [here](#).
- 3) Example mockup of the Climate Action Report Card tool (below).
- 4) Information about the EcoCity Footprint tool. <https://www.ecocityfootprint.org/>

We look forward to sharing this vision with you and answering any questions you may have.

Sincerely,

Tracey Saxby BA/BSc (Hons I)

Executive Director

My Sea to Sky

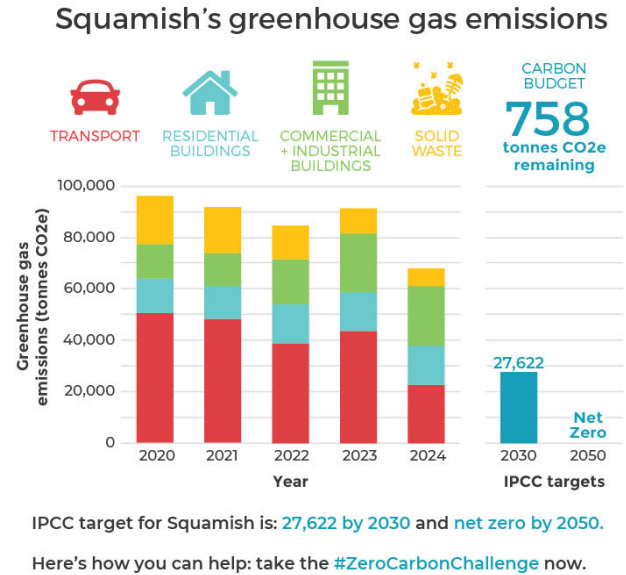
Email: tracey@myseatosky.org

Phone: +1 (604) 892-7501

#ZeroCarbonChallenge
Example climate action report card



#ZeroCarbonChallenge
Example climate action report card



© Visual Science

Example mockup of the Climate Action Report Card tool, measuring emissions from transportation, buildings, and waste. The panel on the left compares emissions from Squamish, Whistler, and West Vancouver. The panel on the right is an example of what emissions tracking could look like over time for Squamish.

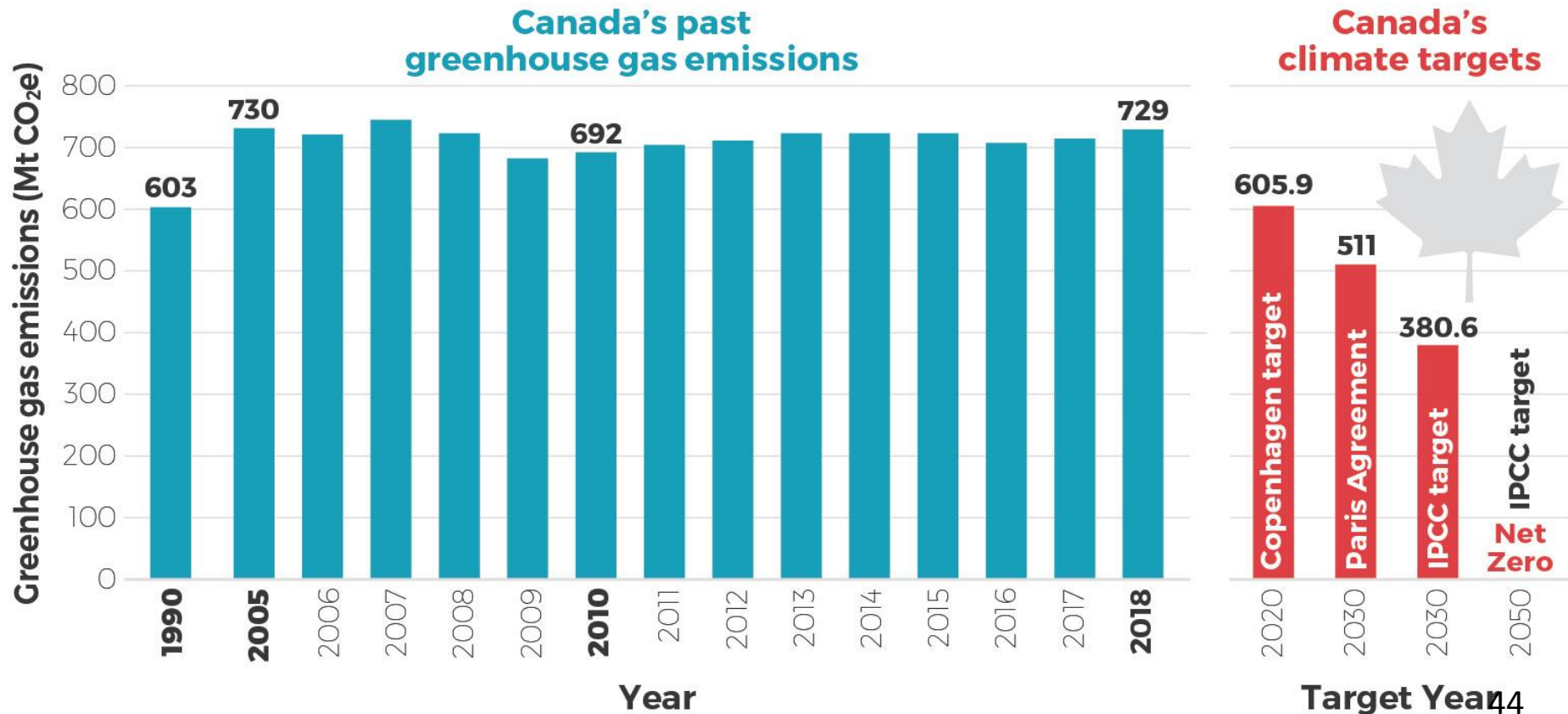
MUNICIPAL CARBON ACCOUNTING & ACCOUNTABILITY



Canada is not on track to achieve our greenhouse gas reduction targets.



Trends in Canada's greenhouse gas emissions (1990-2018)



**Every individual, every
business, every industry,
and every local government
needs to do their part.**



Goal

To enable municipalities to reduce community-wide greenhouse gas emissions and support Provincial and Federal emission reduction targets.



Objectives

Develop a **Climate Action Report Card** for municipalities to track emissions every year.

Develop a **Municipal climate action toolkit** with specific resources and policy recommendations to support municipalities to reduce emissions.

Why municipalities?

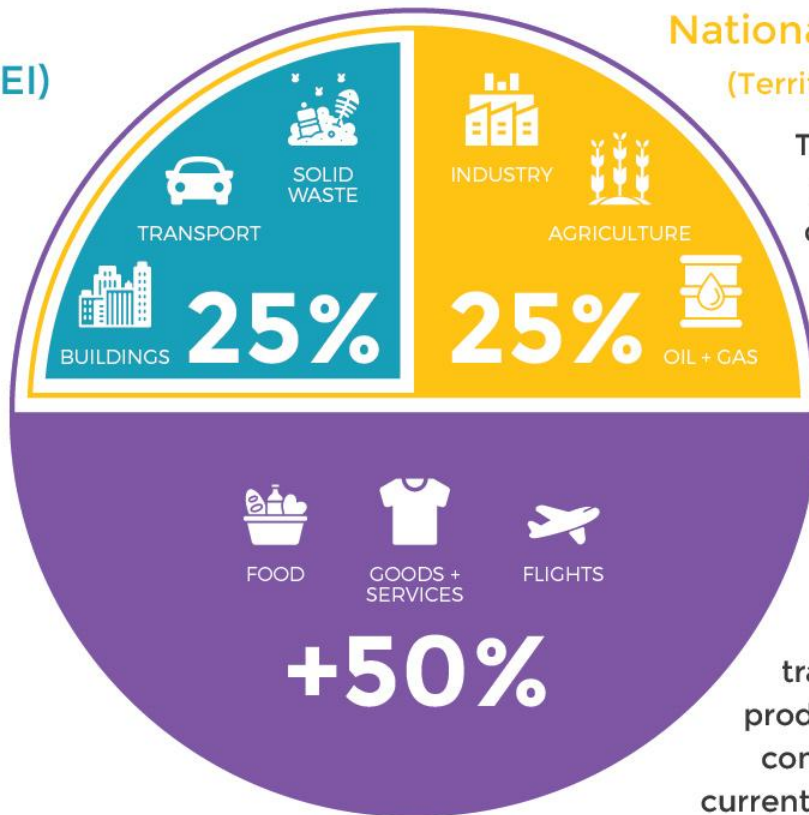
- Local governments are on the ground, doing the work.
- They're also on the frontlines of climate change.
- Municipalities are responsible for 50-80% of greenhouse gas emissions.
- Decisions on land use, buildings, local transport, and waste are controlled at the local level.
- Local government is agile, and can adopt and test new policies quickly.
- More collaboration at the municipal level to catalyze climate action.
- Can more easily inspire transformational change with their constituents.



What is (and isn't) being measured?

Community Energy and Emissions Inventory (CEEI)

The BC Provincial government tracks and reports greenhouse gas emissions produced by buildings, transport, and solid waste.



National Inventory Report (NIR) (Territorial or Sector-based Emissions)

The Federal government tracks and reports greenhouse gas emissions calculated by sector, e.g., industry, agriculture, oil + gas, buildings, transport, and solid waste.

Consumption-based Emissions Inventory (CBEI)

Greenhouse gas emissions associated with the production, transportation, use, and disposal of products and services consumed by a community. These emissions are not currently being tracked by the Provincial or Federal government.

Why is it important to track emissions?

- Establish a consistent baseline for every community in BC.
- Identify key emission sources so we can target policies / public education campaigns.
- Supports evidence-based climate action planning.
- Tracking annual emissions allows municipalities to:
 - Identify what is working and what isn't working
 - Evaluate and adjust policies
 - Experiment with new policies and share success
 - Improve accountability and transparency
 - Inspire community engagement and behaviour change
 - Enable municipalities to achieve their climate action targets

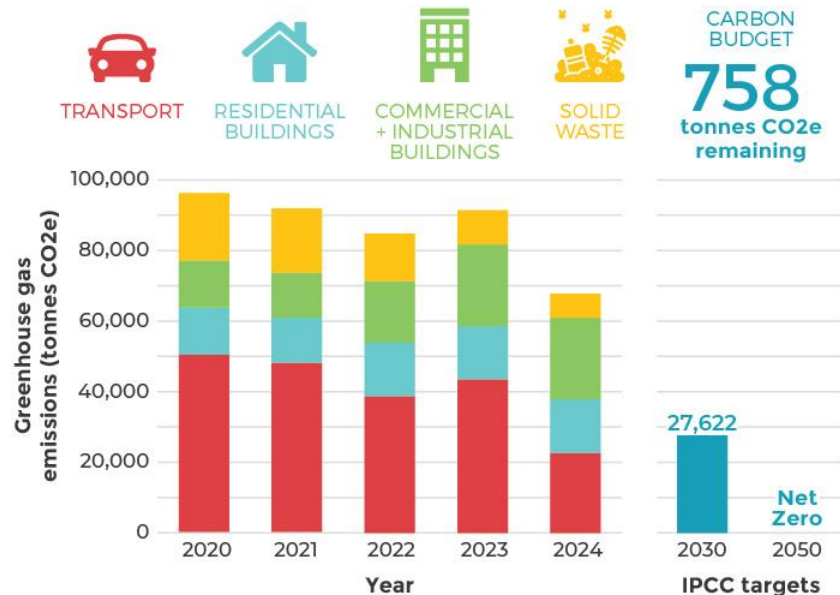


Example climate action report card



Example climate action report card


Squamish's greenhouse gas emissions



IPCC target for Squamish is: 27,622 by 2030 and net zero by 2050.

Here's how you can help: take the #ZeroCarbonChallenge now

Building capacity to track + report emissions every year

- My Sea to Sky is working in partnership with Climate Caucus, BCIT, UBC, and UVic to develop and test the Climate Action Report Card tool, building on the EcoCity Footprint tool developed by BCIT. We're currently looking for pilot communities and applying for funding.
 - 2021 Pilot communities in BC
 - 2022 Expand initiative across BC
 - 2023 Expand initiative across Canada
- **Will Islands Trust commit to measure greenhouse gas emissions in your region every year**
 - CEEI (buildings, transport, waste)
 - CBEI (consumption-based emissions inventory)

Benefits for Islands Trust

- Funding for annual Community Energy + Emissions Inventories for at least three years
- Funding for annual Consumption-Based Emissions Inventories for at least three years
- Funding to cover staff time to help track down any data that may be required for CBEI.
- Funding for staff time to test and provide feedback as we develop the tool.
- Potential access to BCIT/UBC/UVic students to help source and input data.
- The ability to measure whether specific policies or public engagement campaigns are effective at reducing GHG emissions.
- Support to achieve Islands Trust's climate targets.



What we need from Islands Trust

- A commitment to participate as a pilot community.
- Staff support to identify budget and capacity needs to participate.
- A letter of support for our funding applications.
- Staff support as we develop and test the Climate Action Report Card tool (once funded).



The Path to Zero Carbon Municipalities

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What is happening?

We are facing a climate emergency

In September 2018, the Intergovernmental Panel on Climate Change (IPCC) warned that we must take significant action by 2030 in order to limit warming to 1.5° Celsius (C) to avoid worsening the long-lasting and irreversible impacts of climate change. A rapid, far-reaching culture shift is necessary to immediately reduce greenhouse gas (GHG) emissions and minimize impacts on ecosystems and human health.¹

The growing scientific evidence for climate change is finally having a global social response. In September 2019, more than 6 million people² participated in a global climate strike. Inspired by Greta Thunberg's "Skolstrejk för klimatet" (school strike for climate), strikes took place in more than 4,500 locations in 150 countries.³ Youth are drawing attention to issues of moral responsibility and social justice, highlighting that climate disruptions are



Over 100,000 people gathered in Vancouver B.C. for the global climate strike on 27 September 2019. (Credit: Dr. Timothy J. Raybould)

putting billions of people at risk, and disproportionately harming the youngest, poorest, and most vulnerable people who have contributed the least to the problem.⁴

In November 2019, more than 11,000 scientists signed a declaration stating that:

“Scientists have a moral obligation to clearly warn humanity of any catastrophic threat and to ‘tell it like it is.’ On the basis of this obligation and the graphical indicators presented below, we declare, with more than 11,000 scientist signatories from around the world, clearly and unequivocally that planet Earth is facing a climate emergency.”

WILLIAM J. RIPPLE, CHRISTOPHER WOLF, THOMAS M. NEWSOME, PHOEBE BARNARD, WILLIAM R. MOOMAW, AND 11,258 SCIENTIST SIGNATORIES FROM 153 COUNTRIES.⁵

More than 475 communities across Canada declared a climate emergency in 2019, including the City of Vancouver, Richmond, Islands Trust Council, Squamish, North Vancouver, West Vancouver, Burnaby, Bowen Island, and Surrey.⁵

The Federal government has also declared a national climate emergency, describing climate change as a “*real and urgent crisis, driven by human activity, that impacts the environment, biodiversity, Canadians’ health and the Canadian economy*” and committing to meet the Paris Agreement targets, as well as deeper reductions to keep global warming below 1.5°C.⁶

Skwxwú7mesh Úxwumixw/Squamish Nation has also declared a climate emergency, and has committed to advocate to all levels of government for climate actions that will reduce Canada’s carbon emissions by 40–60% below 2010 levels by 2030 and to achieve net zero by 2050, to meet the requirements for a stable climate as outlined in the Intergovernmental Panel on Climate Change (IPCC) Report.⁷

To limit warming to 1.5°C, the IPCC report recommends that human-caused emissions of carbon dioxide (CO₂) need to fall 45% below 2010 levels by 2030, and achieve “net zero” by 2050.¹ However, the IPCC’s recommendations have been criticized as too conservative.^{8,9} Other scientific studies suggest that limiting warming to 1.5°C will not be sufficient to mitigate climate change impacts to ecosystems and communities.^{5,10,11} Climate change is happening much faster than scientists predicted,^{1,5,12,13} and new research indicates that climate scientists have consistently underestimated the pace and severity of climate change.¹⁴

Communities have an opportunity to lead the transition to a zero carbon economy

Communities (i.e., cities, towns, and villages) consume 75% of the world's energy, and emit 80% of greenhouse gases.¹⁵ Communities are also uniquely positioned to take immediate action to reduce greenhouse gas emissions as decisions on land use, buildings, local transport, and waste are largely controlled at the local level.¹⁶

Addressing our climate emergency is an unprecedented opportunity to generate new, vibrant economic and social wealth as we transform where our energy comes from and how it is used. It is an opportunity to achieve energy security, develop more sustainable economies and jobs, become better environmental stewards, reduce pollution, improve public health, and enhance our quality of life. Transitioning away from fossil fuels to a zero carbon economy has clear benefits for people

and natural ecosystems, and is an opportunity to create a more prosperous and equitable society.^{1,16,17,}

“The world has seen remarkably fast economic transition in the past and can do so again. We can create 100% renewable energy systems, make our buildings, transport, agricultural and industrial systems zero carbon, minimise waste – and do it remarkably quickly.”

– BEYOND ZERO EMISSIONS¹⁶



Students from Skw̓w̓ú7mesh/Squamish, B.C. call for immediate climate action at the global climate strike on September 27, 2019. (Credit: Tracey Saxby)

What is a zero carbon community?

A zero carbon community is one that is taking strategic and targeted actions to reduce community-wide greenhouse gas emissions to zero within ten years.¹⁷

Local governments around the world are leading the way on climate action by setting bold greenhouse gas reduction targets for community-wide emissions, and aligning these targets with the latest climate science and international agreements.¹⁷ Many communities across Canada are already working towards achieving 100% renewable energy goals¹⁸ and zero emissions targets.¹⁹

The internationally recognized climate change think tank, Beyond Zero Emissions, recommends a ten-year timeframe to transition to zero carbon, stating that:

“Without ambition to take this challenge seriously we will fail before we begin. Setting an ambitious target is challenging but also inspires leadership and innovative solutions. Leading communities need to aim high and demonstrate that rapid change is possible.”

BEYOND ZERO EMISSIONS¹⁶

The technology needed to transition to zero carbon already exists. Creating thriving, zero carbon communities is achievable and affordable now.¹⁷ Atl'ka7tsem/Txwnéwu7ts/Howe Sound communities have an opportunity to lead this transition to a zero carbon economy, and inspire other communities across Canada.

Collaboration is essential to achieve zero carbon

Climate change is too big and too complex to be addressed by a single entity alone. Identifying solutions and inspiring behaviour change will require collaboration between all levels of government (including First Nations), and profit and non-profit sectors.

Why is it important?

Climate change is already impacting Atl'ka7tsem/Txwnéwu7ts/Howe Sound communities

Canada's climate is warming twice as fast as the rest of the world, while the Canadian Arctic is warming at three times the global rate. This warming is effectively irreversible on multi-century timescales.²⁰ The increased concentration of greenhouse gases in our atmosphere has led to the following direct climate change impacts for Canada (Figure 1):

- rising sea levels
- increased precipitation with less falling as snow and more as rain
- increased intensity and severity of extreme weather events
- more extreme heat and less extreme cold
- shorter snow and ice cover seasons
- earlier spring peak streamflow
- thinning glaciers
- thawing permafrost.²¹

Ocean acidification is happening at the same time as climate change, because about a third of the carbon dioxide released from fossil-fuel combustion has dissolved into the upper ocean, making it more acidic. This threatens the survival of organisms such as oysters that make their shells from calcium carbon-

ate, and threatens the health of marine ecosystems.²¹ Ocean acidification negatively impacts the ability of oceans to absorb carbon through photosynthesis, creating a positive feedback loopⁱ that further contributes to climate change.

Indirect impacts of climate change and/or ocean acidification include, for example:

- reduced biodiversity
- ecosystem changes
- species shifts
- loss of critical ecosystem services
- social and economic impacts
- human health impacts
- reduced food security and increased food costs
- increased socio-economic disparity
- increased flooding
- increased drought and wildfire risk
- increased erosion
- damage to physical infrastructure
- reduced freshwater supply in summer
- pest and disease outbreaks
- loss of key fisheries (Figure 1).²¹

i) Feedback loop – where the output from that system can feedback into the system, resulting in either negative or positive outcomes.

Impacts of greenhouse gas emissions



Figure 1. The increased concentration of greenhouse gases in our atmosphere results in direct climate change impacts (orange) and ocean acidification (purple), which then lead to indirect impacts (yellow). For example, increased intensity and severity of extreme weather events (direct impact) can cause damage to physical infrastructure and social and economic impacts (indirect impacts).²¹

Climate change costs are primarily being borne by municipalities

The costs of adapting to climate change are primarily being borne by municipalities, which own 60% of public infrastructure,²¹ posing a significant burden on their often-limited financial capacity. The Federation of Canadian Municipalities and the Insurance Bureau of Canada estimate that an average annual investment in municipal infrastructure and local adaptation measures of \$5.3 billion is needed Canada-wide to adapt to climate change.²² For example, the cost of upgrading dike infrastructure to prepare Metro Van-

cover for one meter of sea level rise is estimated to be in the range of \$9.5 billion.²²

The good news is that every \$1 invested by communities in local adaptation projects yields an estimated \$6 in terms of climate costs avoided.²³ Early action is vital, as it is more cost-effective, and allows communities to take advantage of natural opportunities to upgrade infrastructure and plan for zero carbon communities.²⁴



Climate Strike Squamish. (Credit: Tracey Saxby)

What is the current status?

Canada is not on track to achieve our greenhouse gas reduction targets

Canada is one of the top ten polluting countries in the world, producing 1.58% of total worldwide greenhouse gas emissions in 2016 (Figure 2),²⁵ with per

capita emissions more than 2.5 times higher than the G20ⁱⁱ average.²⁶

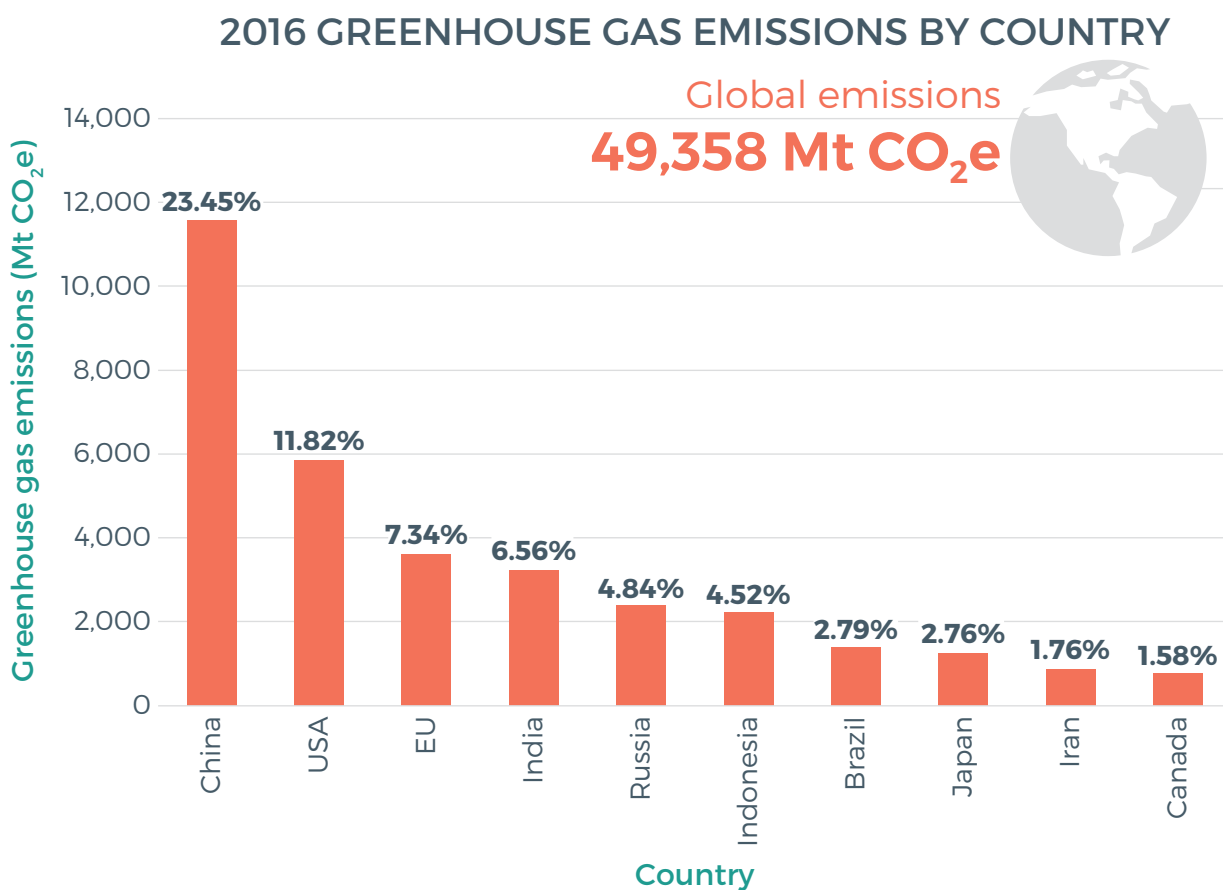


Figure 2. Canada is amongst the top ten producers of greenhouse gas emissions in the world. SOURCE: Climate Watch (2018)²⁶

ii) The G20 comprises 19 countries and the European Union. The 19 countries include: Argentina, Australia, Brazil, Canada, China, Germany, France, India, Indonesia, Italy, Japan, Mexico, Russia, Saudi Arabia, South Africa, South Korea, Turkey, the United Kingdom, and the United States.

TRENDS IN CANADIAN GREENHOUSE GAS EMISSIONS (1990–2018)

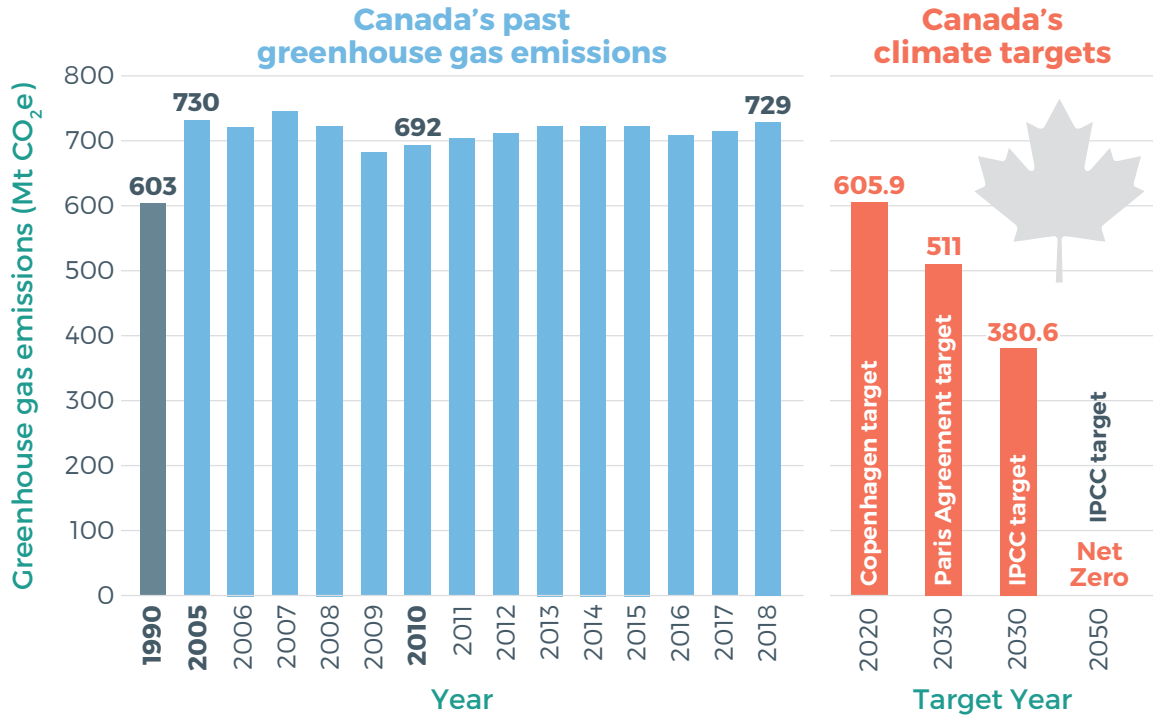


Figure 3. Canada’s annual greenhouse gas emissions have increased by 20.9% since 1990, and emissions have resumed an increasing trend since 2016.²⁸ To achieve the Copenhagen targets for 2020, Canada needs to reduce emissions 17% below 2005 levels to 605.9 Mt CO₂e.³¹ To achieve the Paris Agreement target for 2030, Canada needs to reduce emissions 30% below 2005 levels to 511 Mt CO₂e.³¹ To achieve the latest IPCC recommended targets, Canada needs to reduce emissions 45% below 2010 levels to 380.6 Mt CO₂e by 2030 and net zero by 2050.¹ Adapted from Environment and Climate Change Canada (2020).²⁸

In 2018, Canada's total greenhouse gas emissions increased to 729 megatonnes (Mt) of CO₂ equivalent (CO₂e),ⁱⁱⁱ which averages out to 19.67 tonnes of CO₂ equivalent per person.^{27,28} Since 1990, Canada's total greenhouse gas emissions have increased by 20.9%, and while emissions have been relatively static since 2005, the last three years have shown an increasing trend (Figure 3).²⁸ Canada has missed every greenhouse gas emissions reduction target it has set since 1992,²⁹ and is not on track to achieve any of the greenhouse gas reduction targets outlined below:²⁷

- 17% below 2005 levels by 2020 (Copenhagen Accord 2009);³⁰
- 30% below 2005 levels by 2030, with a long-term goal of 80% below 2005 levels by 2050 (Paris Agreement 2015);³¹
- Canada has yet to adopt the latest targets recommended by the IPCC report of 45% below 2010 levels by 2030, and “net zero” by 2050.¹

In 2018, an assessment of climate policies worldwide revealed that Canada's current policies would lead to more than 5.1°C of warming by 2100 if they were adopted globally.³¹ Since then, the Federal government has committed to: phase out coal power plants;³² implement a nationwide carbon price starting at CAD \$20 per tonne of CO₂e in 2019³³ and increasing annually; and enact the Canadian Energy Regulator Act (CERA)³⁴ to oversee the energy sector. The 2019 Climate Transparency assessment for Canada notes that despite these improvements to federal policies, Canada is still not on track to achieve emissions reductions compatible with 1.5°C of warming to prevent irreversible impacts of climate change.²⁷ The Parliamentary Budget Office has recommended that the federal carbon tax needs to increase by an additional CAD \$50 a tonne by 2030 to meet the Paris Agreement.³⁵

iii) CO₂ equivalent or carbon dioxide equivalent (CO₂e), is a standard unit for measuring carbon emissions. The idea is to express the impact of each different greenhouse gas in terms of the amount of CO₂ that would create the same amount of warming. Greenhouse gases that are included in CO₂e are: carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O), and fluorinated gases such as hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), and sulfur hexafluoride (SF₆).

What is being done?

Comparison of climate actions and climate targets for Atl'ka7tsem/Txwnéwu7ts/Howe Sound municipalities and regional districts

Several municipalities around Atl'ka7tsem/Txwnéwu7ts /Howe Sound have now declared a climate emergency, and updated their climate targets to reflect the latest IPCC recommendations of 45% below 2010 levels by

2030, and “net zero” by 2050.¹ We have compared specific climate commitments for municipalities around Atl'ka7tsem/Txwnéwu7ts/Howe Sound (Table 1) and reviewed current climate targets (Table 2).

Table 1. Comparison of climate commitments for municipalities and regional districts around Atl'ka7tsem/Txwnéwu7ts/Howe Sound.^{6,56-74} SCRD – Sunshine Coast Regional District. SLRD – Squamish-Lillooet Regional District.

	YES	NO					IN PROGRESS				
CLIMATE ACTIONS	BOWEN ISLAND	GIBSONS	LIONS BAY	SQUAMISH	VANCOUVER (CITY OF)	WEST VANCOUVER	WHISTLER	ISLANDS TRUST	SCRD	SLRD	
Declared a climate emergency	Green	Red	Red	Green	Green	Green	Red	Green	Red	Red	
Created a climate emergency response plan	Red	Red	Red	Green	Green	Yellow	Yellow	Red	Red	Red	
Have set climate targets	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Have set climate targets equal to (or higher than) the 2019 IPCC recommendations of 45% greenhouse gas reduction by 2030 and net-zero by 2050	Red	Red	Red	Green	Green	Green	Red	Red	Red	Red	
Climate action has been identified as a strategic priority	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	



Climate change rally. (Credit: Brett Vo)

Table 2. Current climate targets for Atl'ka7sem/Txwnéwu7ts/Howe Sound municipalities and regional districts. SCRD – Sunshine Coast Regional District. SLRD – Squamish-Lillooet Regional District.

COMMUNITY	TARGETS
Bowen Island	33% below 2007 levels by 2020 ³⁷
Gibsons	7% below 2007 levels by 2030 ³⁸
Lions Bay	20% below 2007 levels by 2020 ⁴¹
Squamish	45% below 2010 levels by 2030 100% below 2010 levels by 2050 ⁴⁴
Vancouver	33% below 2007 levels by 2020 50% below 2007 levels by 2030 Carbon neutral before 2050 ⁴⁶
West Vancouver	45% below 2010 levels by 2030 100% below 2010 levels by 2050 ^{47,48,49}
Whistler	33% below 2007 levels by 2020 80% below 2007 levels by 2050 90% below 2007 levels by 2060 ⁵⁰
Islands Trust	
Keats Island	33% below 2007 levels by 2020 85% below 2007 levels by 2050
Gambier Island	33% below 2007 levels by 2020 85% below 2007 levels by 2050 ^{51,52}
SCRD	7% below 2007 levels by 2031 ^{37,53}
SLRD	33% below 2007 levels by 2020 80% below 2007 levels by 2050 ^{54,55}

How are we currently tracking greenhouse gas emissions?

Local government reporting: Climate Action Revenue Incentive Program (CARIP)

Local governments in Canada have been world leaders in climate action since as early as 1988.³⁶ Since 2007, 187 of 190 local governments have signed on to the B.C. Climate Action Charter, which is a voluntary agreement between the B.C. government, the Union of B.C. Municipalities, and each local government signatory to take action on climate change.³⁷

Under the Charter, local governments commit to:

- become carbon neutral in their corporate operations;
- measure and report community-wide greenhouse gas emissions; and
- create more complete, compact, and energy efficient communities.

The B.C. Climate Action Charter is non-binding, and there are no accountability mechanisms or legislated targets to significantly reduce emissions at the municipal level. While many Atl'ka7tsem/Txwnéwu7ts/Howe Sound municipalities report corporate emissions every year through the CARIP, which enables them to receive a grant equivalent to 100% of the carbon tax they pay,³⁸ most municipalities are not independently reporting community-wide greenhouse gas emissions (Table 3). This is partially due to budget and staff capacity constraints, particularly for smaller communities, and partially due to the lack of complete data available to easily track emissions at the local level.



Transportation is one of the biggest sources of carbon pollution in Atl'ka7tsem/Txwnéwu7ts/Howe Sound communities. The solution is to get people out of their gas-powered cars and into electric cars, or to use more public transit and active transportation such as biking and walking. Photo: iStock

Table 3. Comparison of CARIP reporting and specific climate adaptation actions taken by municipalities and regional districts around Atl'ka7sem/Txwnéwu7ts/Howe Sound.³⁷⁻⁵⁵ SCRD – Sunshine Coast Regional District. SLRD – Squamish-Lillooet Regional District.

	YES	NO	IN PROGRESS				NOT APPLICABLE			
CLIMATE ACTIONS	BOWEN ISLAND	GIBSONS	LIONS BAY	SQUAMISH	VANCOUVER (CITY OF)	WEST VANCOUVER	WHISTLER	ISLANDS TRUST	SCRD	SLRD
Have signed the BC Climate Action Charter to become carbon neutral in corporate operations and to reduce community-wide emissions	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
Reported corporate emissions in 2018/2019	Red	Green	Red	Green	Green	Green	Green	Green	Green	Green
Reported community-wide emissions in 2018/2019	Red	Red	Red	Green	Green	Red	Green	Red	Red	Red
Climate Action is incorporated into the Official Community Plan (OCP)	Green	Green	Green	Green	Green	Green	Green	Green	Green	iv
Have a corporate greenhouse gas reduction plan	Red	Red	Red	Green	Green	Green	Green	Green	Yellow	Red
Have a community-wide climate action plan	Green	Red	Red	Green	Green	Green	Green	Red	Yellow	Red
Have a community energy and emissions plan	Green	Green	Red	Green	Green	Green	Green	Red	Red	Green
Have an integrated community sustainability plan	Red	Green	Red	Red	Green	Red	Green	White	Red	Green
Have a regional growth strategy	White	White	White	White	White	White	White	Green	Red	Green
CLIMATE ADAPTATION ACTIONS LISTED IN CARIP FOR 2018										
Risk and vulnerability assessments	Green	Red	Red	Green	Green	Green	Green	Green	Red	Green
Risk reduction strategies	Green	Green	Red	Green	Green	Red	Green	Red	Red	Green
Emergency response planning	Green	Green	Red	Green	Green	Green	Green	White	Red	Green
Asset management	Green	Green	Red	Green	Green	Green	Green	White	Green	Red
Natural/eco asset management strategies	Green	Green	Red	Red	Green	Green	Red	White	Red	Red
Infrastructure upgrades (e.g. stormwater system)	Green	Green	Red	Green	Green	Green	Red	White	Green	Red
Beach nourishment projects	Red	Green	Red	Green	Green	Green	Green	Red	Green	Red
Economic diversification initiatives	Green	Green	Red	Green	Green	Red	Green	White	Green	Red
Strategic and financial planning	Green	Green	Red	Green	Green	Green	Green	Green	Green	Red
Cross-department working groups	Green	Red	Red	Green	Green	Green	Green	Green	Red	Green
Official community plan policy changes	Red	Red	Red	Green	Red	Green	Green	Green	Green	Green
Changes to zoning and other bylaws and regulations	Green	Red	Red	Green	Green	Green	Green	Green	Green	Red
Incentives for property owners (e.g. reducing stormwater run-off)	Green	Red	Red	Red	Green	Red	Green	Green	Red	Red

iv) Climate Action is incorporated into one of four of the SLRD's Official Community Plans, for Electoral Area D. Updates are in progress for the other three Official Community Plans.

Provincial government reporting: Community Energy and Emissions Inventory (CEEI)

The Community Energy and Emissions Inventory (CEEI) provides a framework for tracking and reporting emissions from buildings, local transport, and waste to support local governments to meet their commitments under the BC Climate Action Charter (Figure 4).³⁹

CEEI reports were first made available by the Province for every municipality in BC in 2007, 2010, and 2012,⁴⁰ with a more limited data set published every year since 2012 as part of the Provincial Greenhouse Gas Emissions Inventory.⁴¹ The 2013–2017 data sets only include emissions from buildings and waste, as the Climate

Action Secretariat does not have access to accurate community-level transportation data. The Province is currently exploring options to collect information on annual vehicle use at the community level.⁴²

CEEI reporting is reliant upon data providers (e.g., utilities) and the Province to complete the rigorous data collection, analysis, and reporting required. There is often a significant time lag between data reporting and data availability, for example, 2017 data was published in 2019.

Federal government reporting: National Inventory Report (NIRs)

Every year since 2003, Canada has prepared a National Inventory Report (NIR)²⁸ to report sector-based emissions, and submitted it to the United Nations Framework Convention on Climate Change (UNFCCC).⁴³ Although NIRs include ‘chapters’ for each province and territory, the Province of BC generates its own Provincial Inventory Reports (PIR), which is largely based on the NIR.

These data overlap with CEEI reporting on buildings, transport, and waste; however emissions are calculated using different data, scope boundaries, and a different methodology, and also include emissions from industry, agriculture, and oil & gas production (Figure 4).

What aren't we measuring? Consumption-based emissions inventory (CBEI)

A consumption-based emissions inventory (CBEI) calculates emissions associated with the production, transportation, use, and disposal of goods and services consumed by communities, such as food, clothing, electronics, services, and flights (Figure 4).⁴⁴

In 2014, C40 Cities initiated a study to measure consumption-based greenhouse gas emissions from 79 cities from around the world, including Vancouver.⁴⁵ Upstream emissions from the goods and services that cities consume can be more than double the emissions currently measured through traditional territorial or sector-based emissions inventories. Consump-

tion-based emissions associated with residents in wealthy, industrialized countries, such as Canada, are 2–4 times higher than the global average.^{64,65}

Limiting emissions calculations to the CEEI or NIR frameworks means that additional emissions associated with consumption of goods and services are not being measured. The British Columbia Institute of Technology is currently piloting a project called the *ecoCity Footprint Tool* in ten communities across B.C. to identify each community's ecological footprint and create a consumption-based emissions inventory.⁴⁶

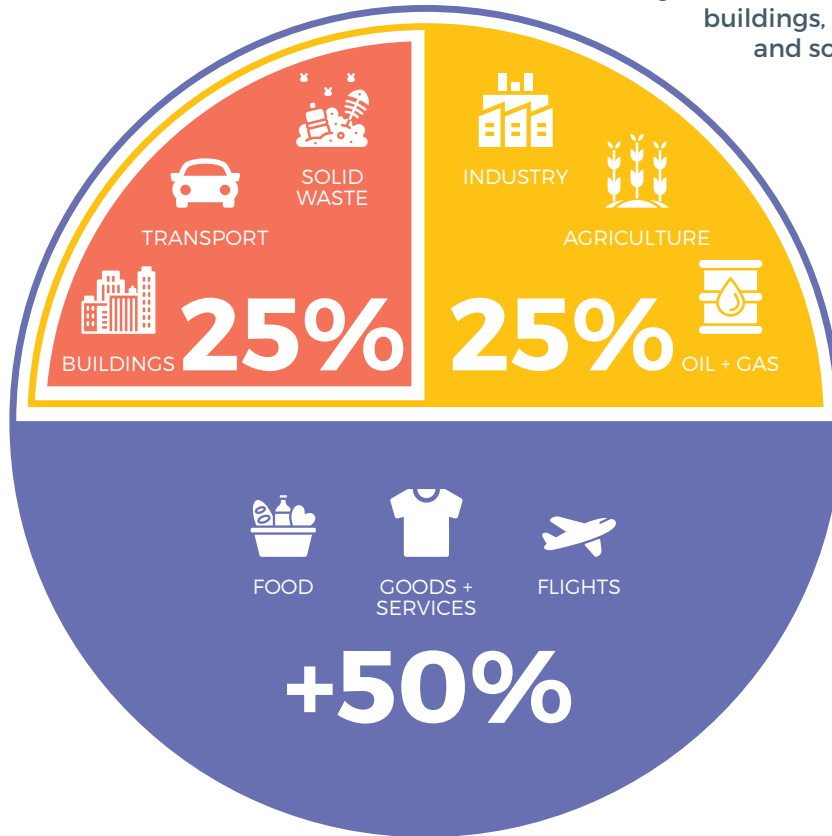
What is and isn't being measured?

Community Energy Emissions Inventory (CEEI)

The Provincial government tracks and reports greenhouse gas emissions produced by buildings, transport, and solid waste.

National Inventory Report (NIR) (Territorial or sector-based emissions)

The Federal government tracks and reports greenhouse gas emissions calculated by sector, e.g., industry, agriculture, oil + gas, plus buildings, transport, and solid waste.



Consumption-Based Emissions Inventory (CBEI)

Greenhouse gas emissions associated with the production, transportation, use, and disposal of products and services consumed by a community. These emissions are not currently being tracked by the Provincial or Federal governments.

Figure 4. A simplified comparison of methodologies to measure greenhouse gas emissions: Community Energy Emissions Inventory (CEEI) measures emissions from buildings, transport, and solid waste, which comprises approximately 25% of total emissions. The National Inventory Report measures sector-based emissions that overlap and build on CEEI, and includes emissions from industry, agriculture, and oil and gas; however, this still only comprises approximately 50% of total emissions. Nearly 50% of emissions associated with the production, transportation, use, and disposal of food, goods, and services are not currently measured, which is why we need to begin measuring emissions using Consumption-Based Emissions Inventory (CBEI) to track total emissions at the local, provincial, and federal level of government.

Independent municipal greenhouse gas emissions reported by Atl'ka7tsem/Txwnéwu7ts/Howe Sound communities

To reduce local greenhouse gas emissions, it is fundamental to understand where these emissions are coming from. Some communities in Atl'ka7tsem/Txwnéwu7ts/Howe Sound have chosen to conduct independent community-wide greenhouse gas emission inventories, using the CEEI framework to track emissions from buildings, transport, and solid waste. Whistler has been tracking emissions almost every year since 2010,⁴⁷ while Skwxwú7mesh/Squamish recently conducted an independent emissions inventory for 2017 (Figure 5).⁴⁸ Metro Vancouver is currently developing annual reporting of greenhouse gas emissions as part of its *Climate 2050* strategy, using the CBEI framework.⁴⁹

Tracking local greenhouse gas emissions is critical to support evidence-based climate action planning. By tracking emissions, municipalities can identify where emissions are coming from, and pass policies that strategically reduce those emissions. By tracking emissions annually, it allows municipalities to evaluate whether specific policies and public engagement campaigns are effective, or if more needs to be done. Local governments are much more agile than Provin-

cial/Federal government, and can adopt and test new policies quickly. Tracking emissions also enables local governments to engage with stakeholders and decision-makers, and inspire behaviour change among their constituents.

We compare the example greenhouse gas emissions inventories for Skwxwú7mesh/Squamish (2017), Whistler (2018), and West Vancouver (2010) (Figure 5). Emissions cannot be compared directly between these municipalities because the inventories were completed in different years and used different methodologies. Even so, it is clear that vehicles and buildings are the two biggest sources of greenhouse gas emissions for all three communities (Figure 5). This information provides a clear direction for strategic climate action planning. For example, what policies can municipalities pass to support the transition from gas-powered cars to electric cars? How can municipalities improve public transit and support active transportation? How can municipalities incentivize a rapid transition to zero-emission energy and heating in new and existing buildings?

What about emissions from industry and agriculture?

Greenhouse gas emissions from industry and agriculture are often outside of municipal control, and will require policies and taxes/incentives from the provincial and/or federal governments. However, municipalities can still play a role by engaging in conversation with local industries and local agriculture, to ask

what they are doing to reduce carbon pollution, which can often dwarf community-wide emissions. Municipal councils can also lobby the provincial and federal governments to support new policies and taxes/incentives to reduce local emissions from industry and support regenerative agricultural practices.

Greenhouse gas emission inventories

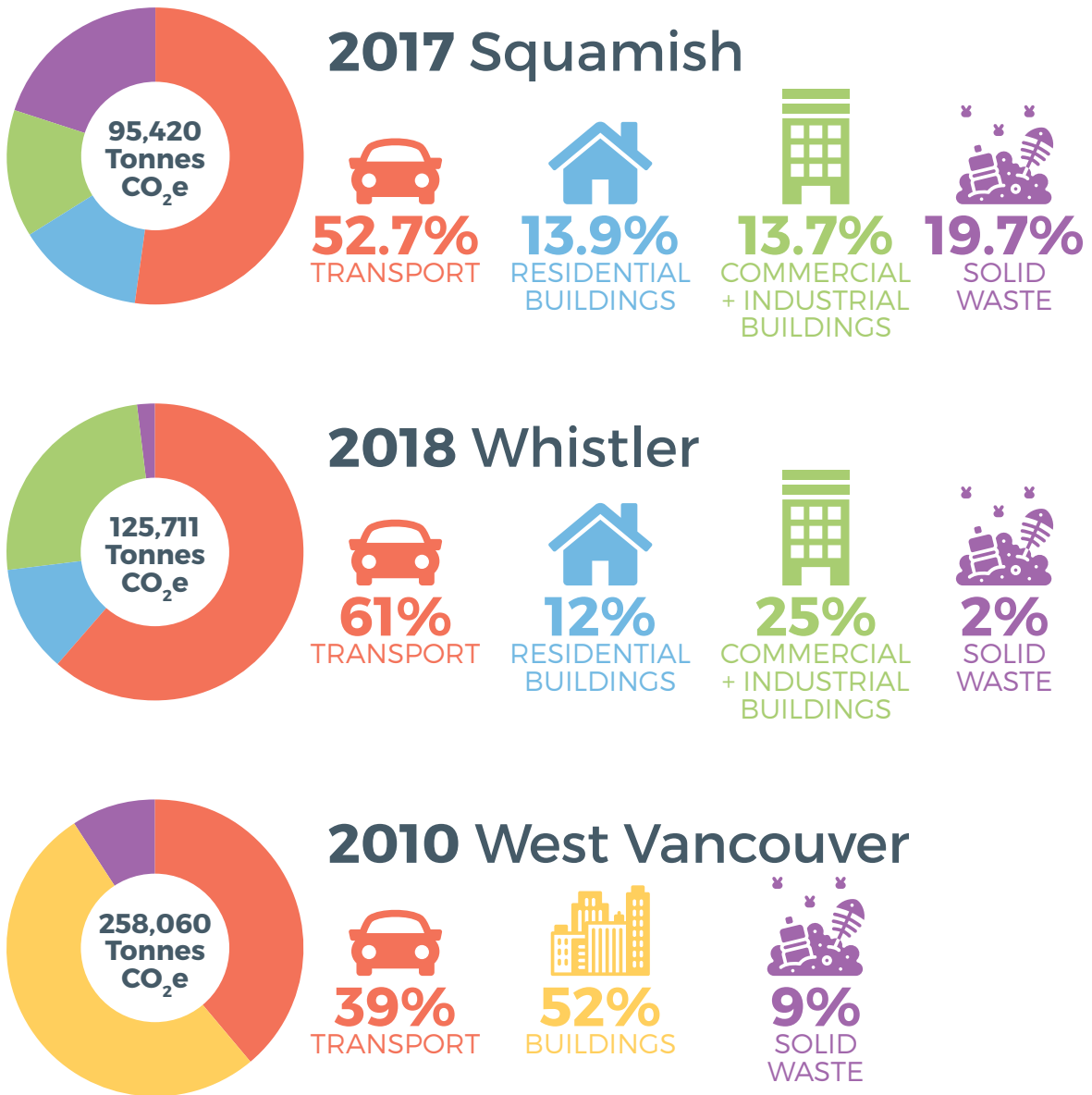


Figure 5. Community-wide greenhouse gas emissions for Sk̓w̓x̓w̓7mesh/Squamish (95,420 tonnes CO₂e in 2017),⁴⁵ Whistler (125,711 tonnes CO₂e in 2018),⁵⁴ and West Vancouver (258,060 tonnes CO₂e in 2010).⁵⁵ Note that emissions cannot be compared between municipalities because the methodology and years when these inventories were compiled are different e.g., West Vancouver assessed residential and commercial/industrial buildings under “buildings.”

What can you do?

These actions are aimed at government level because the focus of this article is on municipalities. Actions that individuals can take will be presented in a separate article, coming at a later date.



Government Actions and Policy:

Municipal Actions

- Declare a climate emergency to enable council and staff to dedicate the resources required to immediately reduce community-wide greenhouse gas emissions.
- Update greenhouse gas reduction targets to reflect (or surpass) IPCC recommendations (45% reduction below 2010 levels by 2030 and achieving net zero by 2050 at the latest).
- Conduct a baseline greenhouse gas emission inventory, with ongoing monitoring and reporting of community-wide emissions every year to track success.
- Establish interim targets and incorporate these targets into all relevant municipal planning documents (e.g., Official Community Plan, Community Energy and Emissions Plan).
- Establish community engagement and outreach to build widespread support for climate action.
- Create a climate action plan to prioritize policies and actions that will be the most effective at reducing community-wide greenhouse gas emissions. Identify challenges and opportunities, and establish key evaluation criteria to evaluate success.
- Implement the climate action plan, then monitor, evaluate, and report on successes and challenges. Adjust climate action strategies to ensure that emission reductions are successful.
- Build partnerships with local climate champions, businesses, industry, agriculture, community groups, and organizations.
- Build regional partnerships with other communities to share resources, implement programs, and secure greater levels of funding and investments.
- Support the Provincial and Federal governments to implement the policies and actions outlined below.

Provincial and Federal Actions

CARBON ACCOUNTING AND ACCOUNTABILITY

- Support evidence-based climate-action planning by local governments by conducting consistent, comprehensive, robust, and timely greenhouse gas inventories every year at the municipal level across B.C. and Canada.⁵⁰
- Initiate discussions to determine how best to make greenhouse gas reduction targets binding for all provinces/municipalities. For example, make the B.C. Climate Action Charter binding.⁷²
- Legislate a target of 45% reduction below 2010 levels by 2030 and achieve net-zero emissions by 2050 at the latest.^{1,27} Ensure consistent targets for all levels of government, and update these targets regularly according to the latest science.⁷²
- Support Local Government Act and/or Community Charter amendments which empower municipalities to achieve local climate targets.⁷²
- Implement policies and legislation to provide funding and capacity building for municipalities as they transition to zero-carbon emissions.²²
 - Develop a milestone-based incentive program to help municipalities achieve climate targets.⁷²
 - Develop a climate action policy toolkit that municipalities can adapt and implement.⁷²
- Convene experts (including municipalities) to identify what data needs to be collected to accurately track greenhouse gas emissions using both the CEEI and CBEI frameworks, then legislate development of and access to this data. For example, require ICBC to collect odometer readings when people renew their car insurance.
- Improve CEEI methodology to accurately track community-wide greenhouse gases and provide that data to the municipalities and the public online every year (contributing to Locally Determined Contributions).
- Transition to CEEI and CBEI at the municipal level to capture emissions that are not currently measured (e.g., embodied emissions from food, goods + services, flights).
- Standardize greenhouse gas inventory calculations between Local/Provincial/Federal governments (allow Locally Determined Contributions to inform Nationally Determined Contributions)

SOCIAL JUSTICE

- Ensure equity and anti-racism are key components of climate action.⁵¹
- Expand the Pan-Canadian Framework to support a just and fair transition for oil and gas workers and communities as we transition to a zero-carbon economy.²⁷
- Support developing nations as they transition away from fossil fuels toward a zero-carbon economy.⁵
- Enact legislation to better enable municipalities and individuals to hold fossil fuel companies accountable for past greenhouse gas emissions and to pay their fair share of climate costs.⁵²

FOOD

- Implement policies to reduce the consumption of animal products – the production of which releases significant amounts of methane – and increase consumption of plant-based foods.⁵
- Implement policies to support cropping practices such as minimum tillage to increase soil carbon.⁵
- Implement policies to promote local agriculture and eliminate food waste.⁵

Provincial and Federal Actions (continued)

ENERGY

- Implement energy efficiency and conservation practices.⁵
- Promote electrification of space-heating infrastructure (e.g. heat pumps).
- Promote installation of district heating systems.
- Replace fossil fuel energy with low-carbon renewable energy and phase out fossil fuel extraction.⁵
- Eliminate subsidies for fossil fuels.⁵
- Increase carbon emissions taxes systematically and progressively over defined long-term periods to further limit fossil fuel use.^{5,36}
- Implement policies to promptly reduce emissions that have a high global warming potential over a short time frame such as methane, black carbon (soot), and hydrofluorocarbons (HFCs) to slow climate feedback loops and reduce short-term warming by more than 50%.⁵

TRANSPORTATION

- Adopt a Clean Fuel Standard and enhance measures for zero-emissions vehicles, including light and heavy-duty trucks.²⁷
- Revise the Zero-Emission Vehicle Infrastructure Programme so that 100% of vehicle sales by 2030 are zero-emission.²⁷
- Increase funding for investments in public transit with the goal to remove commuter traffic from the roads.²⁷
- Subsidise electric vehicles while investing in fast-charging infrastructure along major roads.
- Transition BC Ferries to electric ferries where feasible.
- Increase carbon taxes on aviation emissions and provide incentives to transition to electric planes for short-haul flights; invest in alternatives such as high-speed rail along high-population-density routes.

BUILDINGS

- Implement policies and incentives for all new buildings to be net-zero.²⁷
- Develop a strategy and provide incentives to undertake energy retrofits of existing buildings.²⁷

ECONOMY

- Shift economic goals away from Gross Domestic Product (GDP) growth to the Happiness Index metric,⁵³ and recognize that humans depend on healthy ecosystems.⁵
- Redefine economic success to incorporate factors that measure human well-being and the health of ecosystems.

NATURE

- Create more protected areas with better interconnectedness.⁵
- Fund restoration of natural ecosystems.⁵
- Protect remaining primary and intact forests to curtail habitat and biodiversity loss.⁵
- Fund and incentivize reforestation and afforestation (i.e., planting trees) where appropriate.⁵
- Continue to fund research and monitoring of iconic and threatened species and habitats.

Acknowledgements

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Resources on Zero Carbon

This list is not intended to be exhaustive. Omission of a resource does not preclude it from having value.

My Sea to Sky has issued a #ZeroCarbonChallenge for individuals, businesses, and municipalities around Atl'ka7tsem/Howe Sound. Sign up as an individual or business and learn what tangible steps you can take now to start the transition to zero carbon:

www.zerocarbonchallenge.ca

Climate Caucus is a non-partisan network of 250+ elected local leaders working collectively to create and implement policy which aligns with Canada's fair share of holding global temperature to 1.5°C, while respecting planetary limits:

<https://www.climatecaucus.ca/>

Beyond Zero Emissions is one of Australia's most respected climate change think-tanks. They have created a step-by-step guide for communities working to achieve zero-carbon emissions:

<https://bze.org.au/zero-carbon-communities/zero-carbon-communities-guide/>

BC Climate Action toolkit:

<https://www.toolkit.bc.ca/>

Clean BC has resources on subsidies and savings for switching to an electric vehicle.

<https://goelectricbc.gov.bc.ca>

Project Drawdown identifies the most effective solutions to reduce greenhouse gas emissions.

<https://www.drawdown.org/>

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Climate Strike Squamish. (Credit: Tracey Saxby)

From: Emma-Louise Elsey <emma@simplicitylifecoaching.com>

Date: August 12, 2020 at 9:02:43 PM PDT

To: information@islandstrust.bc.ca

Cc: pluckham@islandstrust.bc.ca, patrick@islandstrust.bc.ca, Pgrove@islandstrust.bc.ca, Elizabeth FitzZaland <elizabeth@greencitybuilders.ca>, saltspringsolutions@gmail.com

Subject: Concerns about the "What We Heard Islands 2050" Report

To whom it may concern,

I attach a letter with my concerns about the *What We Heard Islands 2050: The Future of the Trust Area* report, published in late July – which will be used to inform the policy and direction of the Islands Trust as we head towards 2050.

I have a number of concerns – in particular I am dismayed by the low engagement and lack of demographic information in this report. It feels like the voices heard are those of privilege – of education, wealth and time.

I do not feel represented by this report.

I also believe the questions asked are “leading questions”, framing all concerns as climate change issues - which leads to issues like affordable housing being de-prioritised.

I will also be cc'ing our MLA, Adam Olsen, affordable housing advocates and local news sources.

Please see the attached letter for my detailed concerns.

Thank-you for your attention in this matter.

Emma-Louise Elsey

Certified Professional Coach, BSc (Hons), PracNLP

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321 Stark's Road
Salt Spring Island
BC, V8K 1M4
12 August 2020

Dear Islands Trust Council Members,

On July 20 the Islands Trust Council shared a News Release announcing the release of a report which summarises the input received from engagement with people in the trust area. As you know, this report titled "What we Heard" will be used to revise the Islands Trust Policy Statement, and determine the future direction - and priorities - of The Islands Trust.

It is a beautiful report, with icons, easy to follow and read.

But as I read this (extremely easy to read, accessible and informative summary) document I became increasingly alarmed by the contents - on a number of levels.

Please note that consultation with the 28,000 Coast Salish Peoples will happen separately, so this letter refers to the *non*-Coast Salish Peoples of which I am a part.

Here are my 5 main issues I have with the report and why I was so upset:

1) Extensive engagement?

The Press Release says it was "an extensive public engagement process to inform planning and policy for the next 30 years."

I was upset and dismayed when I read the report because *I do not feel represented*. And I'm not alone. 94% of the residents you serve are not represented in this report. And if you include the non-resident property owners this goes up to 95.5%.

I'm not sure what's normally considered extensive, but numbers like "552 people attending open houses", "132 people talked with us on ferries" and "789 people participated on Thought Exchange" are a very small percentage of the 26,000 people you serve.

But in addition to the small sample of people surveyed, whose views are represented here?

There is nothing at all to suggest that a broad selection of our residents have been engaged with. I find this particularly disturbing because this means that we have no ideas *whose* views you have collected.

Without an understanding of the demographics of the people engaged with, how can you know whose opinions you're hearing?

For example, what were these people's ages, income/financial situation, marital status, family size and education levels? Do they rent, own or have a second home among our islands?

In particular, do we know the priorities of young families? Vulnerable elders? Low paid workers? Independent business owners? Retirees? Single parents? And what has been done to engage with the

young - our teenagers perhaps - who are approaching adulthood? These are the people who will live on the islands 30 years from now.

I do not feel represented by the views in this report.

Whilst I agree with some of the priorities and issues raised I am distressed that important topics like affordable housing and our local economies are not a top priority or concern.

Here are my three biggest concerns right now:

1. **Community Resilience** - including food and water security, ensuring we have a broad range of residents so that necessary jobs are performed, our local and unique cultures and ensuring we are prepared for natural disasters (whether climate change induced or not).
2. **Affordable Housing**. I actually prefer the term "Housing for all" as this would also cover our population who may not even be able to "afford" housing.
3. **Our Local Economies**. Always an issue, with a lot of dependence on tourism and now made worse by COVID. In particular I would love to see policies that encourage information technology workers, remote workers and people who work in the green technology space.

However, out of 17 concerns identified over the next 30 years, "Community Resilience" sits at number 7 on the list behind *two* ecosystem concerns (Ecosystem change and Ecosystem protection). Our Local "Economy and Employment" sits at 13 out of 17 concerns behind Woodsmoke and Climate Change Education. And as mentioned, affordable housing *doesn't even make it to the concerns list*.

In fact of the 17 concerns for the future - and the comments used in the report to illustrate each concern - the environment and climate are mentioned in 16 of them. Which is great. Climate change and taking care of our environment is *incredibly* important for our future. But what about simply taking care of the people in our communities?

2) There is more to our islands than a changing climate

I was surprised that the key question about people's concerns for the next 30 years was PRE-framed for people around climate change.

By asking the question, "*In the context of a changing climate, what concerns do you have for the next 30 years?*" and by placing the climate reference *at the front* of the question, this meant ALL responses had a climate focus.

And what this means is that you haven't heard all of your constituents' concerns, you've just heard the concerns that relate to climate change.

Specifically, "Affordable Housing" did not even make it ONTO the list of people's concerns! This is shocking. The Islands Trust has already declared a climate emergency, and this is extremely important. But there are many other important issues on our islands beyond climate change.

"Preserving and Protecting" goes beyond just our "natural" environment...

The goal of the Islands Trust when it was established in 1974 was to “preserve and protect the trust area and its unique amenities and environment *for the benefit of residents of the trust area and of the province generally...*”

So, not just preserving the environment, but the unique amenities. Not just for the local residents, but for the visitors too (the province generally).

In the Policy Statement (consolidated 2003), Directive Policies 5.8.6 states that “Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address their community’s current and projected housing requirements and the long-term needs for educational, institutional, community and health-related facilities and services, as well as the cultural and recreational facilities and services.”

Currently, on Salt Spring Island, there is a dire housing shortage, especially for those who are not wealthy. This includes affordable homes to both buy and rent. If we want an island filled up with wealthy retirees and a lack of amenities because people can’t afford to live and work here, we are headed in the right direction.

3) The wrong tool?

I don’t believe “Thought Exchange” is the right vehicle for population surveying at such a broad level. There are issues with bias, and my experience using Thought Exchange was that it was unstructured and confusing.

On bias: I looked around “Thought Exchange” and saw lots of comments and “likes” around climate and natural ecosystem protection, and very little on other topics that were important to me.

When you have a platform that asks people to “like” each other’s comments, just like Facebook, we create a self-reinforcing bubble which can be off-putting for people who think differently. As such, I did not feel comfortable contributing in that environment.

Finally, as mentioned earlier, there are no demographics here to inform us of whose opinions we have heard. I wonder why you did not use a survey format - that allows contributors to be anonymous, and allows collection of demographics so that you understand who you’re actually hearing from.

4) How valid is this report given the potential impacts of COVID?

As I read the press release, I was astonished that COVID-19 was not even given a passing mention.

Whilst I understand COVID was not a “thing” when this information was gathered - it sure is one now. COVID-19 has ravaged our local economies, population and businesses (both local and visitor serving businesses alike). It’s going to take a long time for our islands to recover, and we may find that we lose much of our island vitality in the process.

A post-COVID world is going to be challenging for many of our less financially resilient community members. Land use planning for affordable housing needs to be a priority now, more than ever. Our local economy similarly needs a lot of focus and support. And perhaps, in the light of COVID - and a changing climate - we need to think ahead to supporting our farmers and growers more to maximise our local food supply.

I wonder if the concerns - and priorities - in the report would change if people were polled for their views now?

5) Divisive and Confusing Categorisation of Results

I found the grouping of the various inputs received to be unstructured, confusing and also divisive.

Some examples: by lumping together “The Local Economy & Tourism” you have highlighted a lot of unhelpful polarised views about tourism, and lost thoughts on the economy overall. Because while tourism is an important component of many island economies, it is still a subset of our economy - and only one of several economic forces.

Also, did we really need Ecosystem Change *and* Ecosystem Protection as two separate categories? And it’s confusing to call a category Education when it’s really Climate Change Education. I was imagining something else entirely.

In Summary

The *What We Heard Islands 2050: The Future of the Trust Area* report summarises the public’s input and apparently “captures the ideas and thoughts of more than a thousand people from across the islands”.

This “extensive consultation” with just 6% of the islands’ population - performed with no understanding of their income/age/homeowner status, education, ethnicity and more - is simply no consultation at all.

And whilst preserving the natural environment is extremely important, why are we not also preserving and protecting our fellow *humans* too - in their myriad forms and circumstances?

We need to remember that we are a part of nature. As a species, we need to protect and get back in communion with nature and its bounties. And we also need to ensure our community is resilient, preserve our communities’ economies and ensure our young, our elders (and everyone in between) can afford housing.

Specifically, I fear that if the Islands Trust Council uses this *What We Heard Islands 2050: The Future of the Trust Area* report for input to the future direction of policy, affordable housing, our economies and our communities - and whatever other non climate-related concerns other people might have - will simply not be addressed.

I ask again, who *are* the public that was “extensively” engaged with? Whose opinions does this report represent? And I formally request that you go further with your consultation, and specifically include - and widely promote - a survey with demographics so that more people, from all walks of life, are represented.

Yours faithfully,

Emma-Louise Elsey

(Online business owner, avid naturalist, environmentalist and believer that the “Preserve and Protect” mandate should also apply to humans!)

HORNBY ISLAND HOUSING SOCIETY

Box 33
Hornby Island, BC

To: **Islands Trust Council;**

Cc. Russ Hotsenpiller, Chief Administrative Officer (rhotsenpiller@islandstrust.bc.ca)

Cc. Lori Foster, Executive Coordinator (lfoster@islandstrust.bc.ca)

Cc: Islands 2050 (islands2050@islandstrust.bc.ca)

Cc: Hornby Island Local Trustees: Sue Ellen Fast, Alex Allen, and Grant Scott

August 27, 2020

Re: **Islands 2050 Consultation Process** and Trust Policy Statement Review

Statement in support of the retention and enhancement of language in the Trust Policy Statement related to social equity and affordable housing:

The importance of the Islands Trust Policy Statement for the future of Hornby Island and all of the islands in the Trust Area cannot be overstated. Since 1993, this document has guided policy development and regulations governing the use of our land, and the effect of land use policy on our people.

The guiding principles of this document must reflect all of the pressing needs of our communities now and into the future. The process to date of the Islands 2050 public consultation has produced a document (What We Heard Report) that reduces the issues of affordable housing and social equity to minor considerations. However, affordable housing has consistently been identified by Hornby Islanders as our top and most critical community problem. We can only surmise that the three questions presented in the consultation process encouraged and guided the public to focus on the environment, which we all value very highly and wish to protect, to the exclusion of other pressing subjects governed by land use bylaws.

We are facing unprecedented housing challenges on Hornby Island. Issues that were problems in 1993 are now full blown crises. Our current policies governing land use on Hornby Island appear to be inadequate to address our local need for affordable housing. Over time, our community is becoming less resilient and more fragile, more exposed to the market pressure on land prices.

The Hornby Island Housing Society has over 25 years of experience responding to the challenges of our growing housing needs. We have had the joy of creating non-market rental housing for seniors and the privilege to be working towards a new development of affordable housing for our young people, families and our workforce. However, we are also acutely aware of the unmet needs of our populations. The demand for housing often exceeds supply. This means that our friends and neighbours go without. Now is the time to do more for them, not less.

Housing is currently mentioned only twice in the Trust Policy Statement and is quoted below:

- “Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address their community’s current and projected housing requirements. “
- “The health of a community is influenced by numerous factors such as economic security, education, social support systems, the cleanliness and safety of the environment, and the availability of such necessities as educational and social services, transportation, affordable food and housing.”

The deterioration of the housing situation on Hornby Island, as well as on other islands in the Trust area, is proof that these directives do not go far enough.

We cannot easily alter the outside forces affecting the availability of safe, adequate and affordable housing on our island. We can however, institute the regulatory framework which will protect our island communities’ future. We can do this by clearly emphasizing the importance of housing affordability in the policy statement. We can do this by outlining that it should be a major policy objective of the Trust to sanction, allow, and support affordable housing initiatives.

In the Trust Council’s own work at its 2016 Housing Forum, Trust Council Members, Local Trustees, planning staff and local groups all identified problems and actions which could be taken to address these challenges. Most notably, it was recognized that the Islands Trust is in a position, and in fact has a duty, to act as facilitator in creating solutions to the chronic housing shortage on the islands.

In the proposed revisions to the Policy Statement, HHS suggests that a new section be dedicated solely to affordable housing. The following is a draft of the type of language and range of subject matter we would like to see included under “Policies for Sustainable Communities”.

Affordable Housing

Commitments of the Trust Council

- Trust Council holds that there is a housing affordability crisis in the Trust area and that there is a duty to facilitate solutions to chronic housing shortage for residents.
- Trust Council holds that the unique character of the island communities results from the existence of a diverse range of people from all different backgrounds, classes, ages and position in life being able to reside in the area and that a large barrier to the preservation of that diversity is the cost of housing.

Directive Policies

- Local Trust committees and island communities shall, in their official community plans and regulatory bylaws, address the development of land use patterns which discourage housing diversification and affordability and encourage site appropriate options to rectify these.
- Local trust committees and island communities shall, in their official community plans and regulatory bylaws, acknowledge that lower, middle and working class people and families are essential to our communities and have a right to live in the trust area.

- Local trust committees and island communities shall, in their official community plans and regulatory bylaws, acknowledge that there is a chronic shortage of stable, healthy, affordable housing for low and moderate income families and individuals, and that this shortage threatens the sustainability of island communities.
- Local Trust committees and island communities shall, in their official community plans and regulatory bylaws, acknowledge that carefully managed densification is a necessary component of any financially viable and effective housing solution, and can allow us to sustain both the social fabric of our community and the natural environment of our island.

Recommendations

- Trust Council encourages residents in the Trust area to work towards grassroots, site specific solutions to the housing affordability crisis in a way which preserves the character and environment of the Trust area.
- Trust Council encourages the Federal, Municipal and Local Governments to assist islanders and community groups in the creation of housing solutions such as non market housing, accessory dwelling units, cooperatives, co-housing and other forms of ecologically sensitive densification.

Thank you very much for your time and attention. We hope that our suggestions can be of some use as housing is such an important and critical issue on Hornby Island, as we know it is on many other islands in the Trust area.

Yours sincerely,

Sadie Chezenko

Director

Hornby Island Housing Society

From: Sean Norgard <[REDACTED]>
Sent: Saturday, August 15, 2020 1:06 PM
To: Peter Luckham <pluckham@islandstrust.bc.ca>; Laura Patrick <lpatrick@islandstrust.bc.ca>; Peter Grove <pgrove@islandstrust.bc.ca>; information <information@islandstrust.bc.ca>
Subject: Community Engagement Question

Hello

I've just been going through the What We Heard Islands 2050 report...

It seems to me that community engagement in this process appears to have been curtailed by the framework of the engagement:

What We Asked You

In person and online we asked:

- *What do you value about the Trust Area?*
- *What opportunities do you see to protect and preserve the Trust Area?*
- *In the context of a changing climate, what concerns do you have for the next 30 years?*

It would seem to virtually guarantee only a select group of the community would be motivated to take time to answer these questions. (maybe that would account for the small numbers of respondents) It doesn't even attempt to address the Sustainable Communities portion of the existing policy statement. **Why is that?**

The priorities of this community engagement process don't seem to allow for engagement on many of the things that I would also consider to be important to consider going forward over the next 30 years... like local economies, affordable housing, and focussed infrastructure improvements.

We are talking about a policy statement that in your words "Guides Everything We Do". Will there be an opportunity to engage with more people on a broader set of issues than the 3 questions above? Where and when?

Thanks

Sean Norgard

[REDACTED]
Salt Spring Island, BC

Top Priorities Report

Trust Programs Committee

1. Policy Statement Amendment Project

Implement Policy Statement engagement plan and project charter (in support of Strategic Plan strategies #10,16,22,23)

Responsible

Clare Frater
Dilani Hippola

Dates

Rec'd: 21-Jun-2017
Target: 14-Sep-2022

2. Secretariat Role to Forums within the Trust Area

Provide a report to Trust Council with information about the implications of the Islands Trust taking on a secretariat role.

Responsible

Clare Frater
Gillian Nicol

Dates

Rec'd: 20-Jun-2018
Target: 15-Sep-2020

3. Stewardship Education Program

Develop and implement a stewardship education program directed towards the public, industry and stakeholders in the Trust Area. (Strategic Plan strategy #15).

Responsible

Clare Frater

Dates

Rec'd: 13-Aug-2020
Target: 31-Mar-2021

Trust Programs Committee

1. *Update Crown Land Agreements*

Engage Bowen Island Municipality and the Province of B.C. in updating and consolidating existing agreements into one.

Responsible

Clare Frater
Lisa Wilcox

Date Received

19-Jun-2014