



## Trust Programs Committee Revised Agenda

Date: November 5, 2020  
Time: 10:00 am - 2:00 pm  
Location: Electronic Zoom Meeting

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	<b>Pages</b>
<b>1. CALL TO ORDER</b>	
<b>2. APPROVAL OF AGENDA</b>	
<b>2.1. Introduction of New Items and Re-Ordering of the Agenda</b>	
<b>2.1.1. <i>The following additions were presented for consideration:</i></b>	<b>3 - 5</b>
<ul style="list-style-type: none"><li>• Item 8.1 – Correspondence from Rural Islands Economic Partnership Board to Islands Trust re: Salish Sea Forum;</li><li>• Item 8.2 – Correspondence from Capital Regional District to Trust Programs Committee re: Southern Gulf Islands Forum – CRD Participation;</li><li>• Item 8.3 – Correspondence from Trustee Steve Wright to Trust Programs Committee re: Use of the Word “Amenity”;</li><li>• Item 8.4 – Correspondence from Wayne Quinn to Trustees Paul Brent and Lee Middleton re: Islands Trust Core Object Amendment and Community Stewardship Awards Program.</li></ul>	
<b>2.2. Approval of Agenda</b>	
<b>3. TOWN HALL AND DELEGATIONS</b>	
<b>4. ADOPTION OF MINUTES/COORDINATION</b>	
<b>4.1. Minutes of Meeting</b>	
<b>4.1.1. Trust Programs Committee Minutes of October 20, 2020</b>	<b>6 - 13</b>
<b>4.2. Resolutions Without Meeting</b>	
None	
<b>4.3. Follow Up Action List</b>	<b>14 - 17</b>

#### 4.4. Trust Programs Committee 2021 Meeting Schedule

Gabriola LTC will review their tentative 2021 meeting schedule on November 26, 2020, that includes a conflict for three members of TPC on Thursday, April 8.

Options:

1. Request Gabriola LTC to amend their tentative schedule; or,
2. Amend the TPC adopted schedule to move the Thursday, April 8 meeting to Friday, April 9.

5.	<b>ECOSYSTEM-BASED MANAGEMENT TRAINING SESSION - FOR TPC AND ALL TRUSTEES</b>	18 - 42
6.	<b>TRUST COUNCIL BUSINESS</b>	
6.1.	Policy Statement Amendment Project Charter version 3 - RFD	43 - 46
6.2.	Policy Statement Amendment Project Update - Briefing	47 - 49
6.3.	Incorporating Missing and Murdered Indigenous Women and Girls Calls for Justice into Policy Statement Amendments - Briefing	50 - 60
7.	<b>BUSINESS</b>	
7.1.	Ministry of Transportation and Infrastructure Road Standards – BRF	61 - 117
7.2.	Climate Change Stewardship Education Program - RFD	118 - 120
7.3.	Secretariat Services to Regional Forums – RFD	121 - 128
	Initially discussed at the October 20, 2020 meeting; deferred to November 5, 2020 meeting for further consideration.	
7.4.	Amending the Policy Statement Amendment Policy 1.2	129 - 130
8.	<b>NEW BUSINESS</b>	
9.	<b>CORRESPONDENCE</b>	
	None	
10.	<b>WORK PROGRAM</b>	
10.1.	Trust Programs Committee Work Program	131 - 132
11.	<b>NEXT MEETING</b>	
	Friday, February 5, 2021 from 9:00 a.m. to 1:00 p.m.	
12.	<b>ADJOURNMENT</b>	

\*Approximate time is provided for the convenience of the public only and is subject to change without notice.

November 2, 2020

Clare Frater, Director, Trust Area Services  
Islands Trust – Victoria Office  
Islands Trust Programs Committee  
#200 - 1627 Fort St.  
Victoria, BC V8R 1H8

**RE: Salish Sea Forum**

Dear Clare,

On behalf of the Board of the Rural Islands Economic Partnership Society (RIEP), we are in strong support of the initiative to create a Salish Sea Forum. We understand that the Forum would represent the Greater Southern Gulf Islands Region (SGI) and related coastal communities, where local government, including Indigenous Governance Councils and NGOs will seek to:

- Foster collaborative conversations and action on issues that require the participation of all levels of government on behalf of the continued social and economic well-being of the Greater SGI Region;
- Engage in facilitating common goals of cooperation with NGOs and local government representatives throughout the Greater SGI region to support a Coastal Protection Act that will foster ecosystem-based management that protects and preserves natural and social resources of the Greater SGI region.

The organizational phase of this initiative requires seed funding. RIEP, representing the 18 + rural islands, recognizes the potential of the Salish Sea Forum to model rural island advocacy on behalf of shared goals, similar to the Howe Sound Forum.

To that end, we support the request to the Islands Trust Council Programs Committee by Local Islands Trustees representing the Greater Southern Gulf Islands Region, to fund start-up costs of this initiative.

Respectfully,



Board Chair, RIEP

Cc: RIEP Board  
Laura Patrick, SSI-IT  
Deb Morrison, NP-IT



Making a difference...together

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November 2, 2020

Deb Morrison, Chair, Trust Programs Committee  
Islands Trust  
200 1627 Fort Street  
Victoria, BC V8R 1H8  
Via email: [dmorrison@islandstrust.bc.ca](mailto:dmorrison@islandstrust.bc.ca)  
Via email: [info@islandstrust.bc.ca](mailto:info@islandstrust.bc.ca)

Dear Trustee Morrison:

**RE: Southern Gulf Islands Forum-CRD Participation**

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We would like to confirm our support for the formalization of a Southern Gulf Islands Forum to further regional cooperation among the multiple levels of government. We believe that a multi-jurisdictional approach to some of the challenges and opportunities in the Southern Gulf Islands area will be more effective than various agencies working independently.

The less formal scheduled communication between the Federal government, Province, CRD and the Trust in dealing with COVID and other topical issues has proven both effective and illuminating. We share the belief that with a more structured approach, including facilitation, coordination and documentation, that we'll be able to deliver real results to the Southern Gulf Islands, including Salt Spring.

The CRD can provide some limited resources to help support this initiative, such as staff support, minute taking and meeting space. We'll also commit to explore other avenues with which to provide funding or in-kind support.

We'd like to commend the Trustees who have advanced this initiative and reiterate our support for such a multi-jurisdictional forum.

Yours sincerely,

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Gary Holman, CRD Director  
Salt Spring Island Electoral Area

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David Howe, CRD Director  
Southern Gulf Islands Electoral Area

cc: CRD Board  
Robert Lapham, Chief Administrative Officer, CRD

The discussion about the interpretation and use of the word “amenity” must begin with its meaning. The accepted meaning in any dictionary is as follows:

- a desirable or useful feature, or facility of a building or place. Synonyms being “service, convenience, resource, equipment”, and:
  - the pleasantness of a place or person. Synonyms being “agreeable, pleasurable, enjoyable, niceness”.
- The word is derived from Old French “amenitie” or Latin “amoenitas” from “amoenus” meaning “pleasant”.

In the Trust Act “amenity” is not used by itself, it is used in conjunction with “unique”. Our interpretation then must be in describing what is the “unique pleasantness” about the environment of the Trust Area or alternatively, what are the unique buildings or facilities that we believe are worthy of preservation and protection? There is no reference to “community” in any definition of a building or facility but one might argue that there is something pleasant about a community. The other consideration is whether any community in the Trust Area is “unique” and worthy of special legislation to preserve and protect more than any other community outside our region. As noted in a previous discussion, the definition and intent of the phrase “unique amenity” was made clear by Minister Hugh Curtis during his report to the legislature about the need for the Trust Act (recorded in Hansard), by describing the special qualities of these largely undeveloped islands. The word “amenity” became associated with land use in the early 1990’s to describe buildings, facilities, and services for communities, to allow municipal governments to obtain these benefits from developers during rezoning applications without the appearance of “selling” the zoning which is prohibited by law. Using the more modern description of “amenity” to re-interpret its original intention in the Trust Act, I believe, is improper and subverts the intent of the Trust object.

I agree with Trustee Rogers that this may be as much a political decision as a legal one, but I do wonder about the legality, or propriety, of Council changing the intent of our legislation particularly when it expands our jurisdiction outside of the limits of the Trust Act. By doing so the Trust has chosen to become involved in social issues which are clearly the responsibility of other agencies’ and thereby base our land use decisions on criteria beyond the limits of our authority. This places the Trust in a number of conflicts. At what point do we place priority on the needs of our communities over the needs of the ecology? How much density do we allow to meet market or residents’ demands without knowing the carrying capacity of the natural resources? And who determines that capacity, Trust staff or the applicant? How much development can occur before it detracts from our rural character? To what extent do we fulfill our immediate needs if that ultimately takes away the opportunity from our children to experience a rural, relatively undeveloped environment, one which we have a duty of care to preserve and protect?

We must keep in our minds that what people did not know, they will not miss. The very essence of preserve and protect, as stipulated in 1974, was to ensure residents and the Province generally, that they will be able to experience the “unique amenities” of the natural environment, as it was then. The “pleasantness of the place” is what people will not know if we fail in recognizing and holding firm to that ideal. There is nothing unique about buildings and facilities, or communities, that can not be experienced elsewhere. And in fact, there is nothing unique about how we are allowing development in the Trust Area.

In closing, it is a moot point whether this is a political or legal decision. What matters is the consequence of that decision. We obviously do have a choice, and if we chose to interpret “amenities” one way in the 1994 Policy Statement review, we can make the choice to reverse it in the 2020 review. I implore the Trust Programs Committee to make that choice.



## Trust Programs Committee Minutes of a Regular Meeting

**Date:** October 20, 2020  
**Location:** Electronic Meeting

**Members Present:** Deb Morrison, North Pender Island Local Trustee (Chair)  
Scott Colbourne, Gabriola Island Local Trustee (Vice Chair)  
Paul Brent, Saturna Island Local Trustee  
David Critchley, Denman Island Local Trustee  
Doug Fenton, Thetis Island Local Trustee  
Michael Kaile, Bowen Island Municipal Trustee  
Kees Langereis, Gabriola Island Local Trustee  
Timothy Peterson, Lasqueti Island Local Trustee  
Dan Rogers, Gambier Island Local Trustee (EC Representative)  
Peter Luckham, Islands Trust Council Chair (Ex Officio)

**Regrets:** Benjamin McConchie, North Pender Island Local Trustee

**Staff Present:** Clare Frater, Director, Trust Area Services  
David Marlor, Director, Local Planning Services  
Dilani Hippola, Senior Policy Advisor  
Robert Barlow, Legislative Services Clerk/Recorder

**Members of the Public** Darryn McConkey

### 1. CALL TO ORDER

The meeting was called to order at 10:03 a.m. Chair Morrison acknowledged with respect that attendees of the meeting are able to gather together in locations across the Coast Salish First Nations traditional and treaty territory.

### 2. APPROVAL OF AGENDA

#### 2.1 Introduction of New Items

The following additions were presented for consideration:

- Item 7.1 – Request TPC meeting expense budget cover conference cost of \$50 for the November 6, 2020, VICC Resilience Summit for Chair Morrison’s participation;
- Item 7.2 – Budget Review referral from Financial Planning Committee;
- Item 8.4 – Correspondence from R. Hawkins to SSI LTC re: Islands Trust Climate Action Speaker Series (referred from SSI LTC)
- Item 8.5 – Correspondence from southern island trustees to TPC re: Southern Gulf Islands Secretariat – Request for Participation and Funding

**2.2 Approval of Agenda**

By general consent the agenda was approved as amended.

**3. TOWN HALL AND DELEGATIONS**

**3.1 Darryn McConkey, Coastal Douglas-fir Conservation Partnership**

Darryn McConkey, Chair of the Coastal Douglas-fir Conservation Partnership, spoke to the Committee in regards to providing an update to their request for funding to support the Partnership. He stated that he has been involved as Chair of the Conservation Partnership since its inception in 2013. A number of local trust committees and the Islands Trust Council are members of the Partnership. One example of their work is in regards to exploring the connection between forest conservation and carbon sequestration.

**4. ADOPTION OF MINUTES/COORDINATION**

**4.1 Minutes of Meeting**

4.1.1 Trust Programs Committee Minutes of October 7, 2020

By general consent the Trust Programs Committee Minutes of October 7, 2020, were adopted as presented.

**4.2 Resolutions Without Meeting**

None

**4.3 Follow Up Action List**

Director Frater provided an update about the items that are currently in progress.

**4.4 Trust Programs Committee 2021 Meeting Dates**

**TPC-2020-052**

**It was MOVED and SECONDED,**

that Trust Programs Committee adopt the proposed meeting dates for the 2021 calendar year as amended to include a change of date from August 20 to August 27 and the start time of 9:00 a.m.

**CARRIED**

**TPC-2020-053**

**It was MOVED and SECONDED,**

that Trust Programs Committee direct staff to schedule all the 2021 TPC meeting dates as electronic meetings with the exception of the August 27<sup>th</sup> meeting, and list the Victoria Office Board Room as the public meeting location should Ministerial Orders under the *Emergency Program Act* regarding local government meetings change in 2021 requiring a physical location be provided.

**CARRIED**

**4.5 Recording Meetings and Posting of Recordings - RFD**

**TPC-2020-054**

**It was Moved and Seconded,**

that Trust Programs Committee post their electronic meeting recordings to the Islands Trust website.

**CARRIED**

**TPC-2020-055**

**It was MOVED and SECONDED,**

that whereas Trust Programs Committee cannot conduct public in-person meetings at this time because the meeting venues traditionally used have limited access or do not meet the legislated requirements for the protection of the community, trustees and staff; and therefore, in order to meet the principles of openness, transparency, and accessibility, meetings of the Trust Programs Committee will be held electronically over the period November 1 to December 31, 2020 will be live streamed, and the public invited to participate in meetings by connecting to the link or the phone number provided in the meeting notice, in order to observe proceedings and speak when invited by the Chair.

**CARRIED**

**5. TRUST COUNCIL BUSINESS**

None

**6. BUSINESS**

**6.1 Policy Statement Amendment Project Update – Briefing**

Senior Policy Advisor Hippola introduced the briefing, reminding the Committee that, at the Committee meeting of October 7, it was agreed to revisit the question that the

Committee had put forward to Trust Council in August regarding the scope of the Trust Object. She also indicated that the timeline for the project has been amended to allow sufficient time for all the steps required to get to first reading of a revised Policy Statement. First Reading is now expected to occur in May rather than March of next year to accommodate all the necessary steps required. Phase 2 of the Public Engagement process, i.e. the What We Learned Report, is expected to be finalized in November and will include policy amendment options from the TPC working groups and staff analysis. The What We Learned Report will be accompanied by an online survey to solicit further public feedback on the policy options presented.

Discussion ensued in regards to community engagement for this project:

- it is challenging and expensive to obtain high levels of community input;
- average number of participants is comparable to larger communities;
- Islands Trust has advanced significantly in the past few years in being able to obtain public input;
- publishing the What We Learned report will provide opportunities for the public to react to ideas and that may result in more public input than the open ended questions of the initial public engagement;
- there are significant numbers of new property owners within the Trust Area;
- the Policy Statement hasn't been reviewed for a number of years and there is a need to establish an annual process to do so;
- how do we support trustees in reaching out to the public on this key initiative?;
- who have we not heard from?;
- is it possible to obtain statistically significant results given the small population size of the Trust Area?

Options for public engagement discussed included an online survey, an online public forum held on a weekend or evening when more community members are available, and materials to support trustee-led engagement at LTC/IM meetings.

**TPC-2020-056**

**It was MOVED and SECONDED,**

that Trust Programs Committee rescind Resolution TPC-2020-030 from August 13, 2020 to frame a question to Trust Council regarding the Policy Statement Amendment project.

**CARRIED**

**By general consent** the Committee proposed to discuss the possibility of moving to an In Camera portion of the meeting.

**11. CLOSED MEETING**

**11.1 Motion to Close the Meeting**

**TPC-2020-057**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division 3, s. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that staff be asked to attend the meeting.

**CARRIED**

**By general consent** the Committee will meet In Camera immediately after a short recess.

The meeting recessed at 12:00 noon, resumed at 12:40 p.m. in closed meeting and reconvened in open meeting at 1:03 p.m.

Trustees Brent and Luckham did not return to the open meeting.

**12. RISE AND REPORT**

None.

**6. BUSINESS**

**6.2 Budget 2021/22 for Secretariat**

Director Frater indicated that this budget request agenda item was meant to be presented at the most recent TPC meeting but was inadvertently left off the agenda. A placeholder was put into the draft budget presented to the Financial Planning Committee with a proviso that it would be discussed at the current meeting.

**By general consent** the order of business on the agenda was varied to continue discussion of item #6.2 after item #6.3 and before item #6.4.

**6.3 Secretariat Services to Regional Forums**

Director Frater reminded the Committee that the Committee previously allocated funding to two coordination groups – the Baynes Sound/Lambert Channel Forum and the Howe Sound Forum and that the Committee postponed consideration of two requests to this meeting pending adoption by Trust Council of a Secretariat Services policy which occurred at the September 2020 Trust Council meeting. The two requests are for the Southern Gulf Islands and for the Coastal Douglas-fir Conservation Partnership. There is \$3,200 remaining in the 2020/21 fiscal year budget.

Trustee Luckham rejoined the meeting at 1:11 p.m.

Discussion included the following comments and questions:

- How do these regional forums originate?
- What needs do these forums respond to?
- Should Islands Trust be supporting only forums that are Trust-wide rather than regional?
- These funds are not grants but rather funds to support secretariat services via a contract or staff support.
- What might happen to some of these forums if Islands Trust does not provide funds?
- What has Islands Trust done or could do to support Trust-wide or regional information sharing?

**By general consent** this item will be addressed at the next scheduled TPC meeting of November 5, 2020.

## 6.2 Budget 2021/22 for Secretariat

### TPC-2020-058

It was **MOVED** and **SECONDED**,

that Trust Programs Committee request that the Financial Planning Committee include in the Fiscal Year 2021/22 Budget \$12,000 for Strategic Plan Item 21 - Provide a secretariat role to forums within the Trust Area.

**CARRIED**

## 6.4 Letter of Support to My Sea to Sky (Climate Action Report Card Project)

### TPC-2020-059

It was **MOVED** and **SECONDED**,

that Trust Programs Committee endorse a potential commitment by Islands Trust Council to participate as a pilot region for the Climate Action Report Card Tool that is being developed by My Sea to Sky Society and partners.

**CARRIED**

## 7. NEW BUSINESS

### 7.1 Conference cost of \$50 for the November 6, 2020, VICC Resilience Summit for TPC members' participation

#### TPC-2020-060

It was **MOVED** and **SECONDED**,

that the Trust Programs Committee meeting expense budget cover the conference cost of \$50 each for the November 6, 2020, VICC Resilience Summit for Chair Morrison's, Vice-Chair Colbourne's and Trustee Peterson's participation.

**CARRIED**

**7.2 Budget Review Referral from Financial Planning Committee**

Director Frater stated that the Financial Planning Committee has requested staff bring forward to their November 12, 2020 meeting options for a budget that could be approximately \$200,00 less than what was proposed in the initial Version 1 of Draft 1 of the budget. As such, some projects may not be included in a revised budget. Director Frater will send to all TPC members a list of projects and members can provide their response in regards to this exercise.

**8. CORRESPONDENCE**

**8.1 E. Eelsey re: What We Heard Islands 2050 Report - email dated Aug 12, 2020**

Received for information.

**8.2 Hornby Island Housing Society re: Islands 2050 Consultation Process - letter dated August 27, 2020**

Received for information. Director Frater will provide a courtesy response.

**8.3 S.Norgard re: Islands 2050 engagement - email dated Aug 15, 2020**

Received for information. Director Frater will provide a courtesy response.

**8.4 R. Hawkins to SSI LTC re: Islands Trust Climate Action Speaker Series (referred from SSI LTC) – email dated September 12, 2020**

Received for information.

**8.5 Local Trustees of the Southern Islands to TPC re: Southern Gulf Islands Secretariat – Request for Participation and Funding – letter dated October 16, 2020**

Received for information.

**9. WORK PROGRAM**

**9.1 Trust Programs Committee Work Program**

**By general consent** the Work Program is deferred to the next scheduled meeting.

**10. NEXT MEETING**

The next scheduled meeting will take place on Thursday, November 5, 2020 from 10:00 a.m. to 3:00 p.m.

**11. ADJOURNMENT**

**By general consent** the meeting was adjourned at 2:57 p.m.

\_\_\_\_\_  
Deb Morrison, Chair

Certified Correct:

\_\_\_\_\_  
Robert Barlow, Legislative Services Clerk/Recorder

## Follow Up Action Report

### Trust Programs Committee

#### 29-Feb-2016

Activity	Responsibility	Dates	Status
1 Implement Crown Land Protocol project charter V2, circulate past RFD to TPC members, keep charter on future agendas until project is complete and consider inventory of current referrals, if it helps demonstrate the need for updating the letter of understanding.	Clare Frater	Target: 05-Nov-2020	In Progress

#### 20-Aug-2018

Activity	Responsibility	Dates	Status
1 that the impact of the Ministry of Transportation and Infrastructure road standards agreement on village roadscapes be examined as a potential pilot project or case study.	David Marlor	Target: 05-Nov-2020	Completed

#### 06-Nov-2019

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request that staff work with the Fraser Basin Council to identify opportunities for coordination in the delivery of secretariat services in the Islands Trust Area.	Clare Frater	Target: 13-Aug-2020	In Progress

#### 23-Jun-2020

Activity	Responsibility	Dates	Status
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## Follow Up Action Report

### Trust Programs Committee

#### 23-Jun-2020

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee allocate \$3,500 to support the coordination of the Baynes Sound/Lambert Channel Ecosystem Forum.	Clare Frater	Target: 13-Aug-2020	In Progress
2 that Trust Programs Committee defer the decision for financial support for the Southern Gulf Islands until after the development of a policy related to the secretariat services.	Clare Frater	Target: 05-Nov-2020	In Progress

#### 13-Aug-2020

Activity	Responsibility	Dates	Status
1 Trust Programs Committee endorse the Climate Change Stewardship Education Program project charter, dated August 13, 2020	Clare Frater Gillian Nicol	Target: 31-Dec-2020	In Progress
2 Trust Programs Committee direct staff to provide options for stewardship education programming for Climate Change Stewardship Education.	Clare Frater Gillian Nicol	Target: 05-Nov-2020	In Progress

#### 20-Oct-2020

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee adopt the proposed meeting dates for the 2021 calendar year as amended to include a change of date from August 20 to August 27 and the start time of 9:00 a.m.	Robert Barlow	Target: 05-Nov-2020	Completed



## Follow Up Action Report

### Trust Programs Committee

20-Oct-2020

Activity	Responsibility	Dates	Status
<p>2 that Trust Programs Committee direct staff to schedule all the 2021 TPC meeting dates as electronic meetings with the exception of the August 27th meeting, and list the Victoria Office Board Room as the public meeting location should Ministerial Orders under the Emergency Program Act regarding local government meetings change in 2021 requiring a physical location be provided.</p>	Robert Barlow	Target: 05-Nov-2020	Completed
<p>3 that Trust Programs Committee post their electronic meeting recordings to the Islands Trust website.</p>	Robert Barlow	Target: 05-Nov-2020	Completed
<p>4 that whereas Trust Programs Committee cannot conduct public in-person meetings at this time because the meeting venues traditionally used have limited access or do not meet the legislated requirements for the protection of the community, trustees and staff; and therefore, in order to meet the principles of openness, transparency, and accessibility, meetings of the Trust Programs Committee will be held electronically over the period November 1 to December 31, 2020 will be live streamed, and the public invited to participate in meetings by connecting to the link or the phone number provided in the meeting notice, in order to observe proceedings and speak when invited by the Chair.</p>	Robert Barlow	Target: 05-Nov-2020	Completed

## Follow Up Action Report

### Trust Programs Committee

20-Oct-2020

Activity	Responsibility	Dates	Status
<p>5 that Trust Programs Committee request that the Financial Planning Committee include in the Fiscal Year 2021/22 Budget \$12,000 for Strategic Plan Item 21 - Provide a secretariat role to forums within the Trust Area.</p>	<p>Clare Frater Julia Mobbs</p>	<p>Target: 12-Nov-2020</p>	<p>Completed</p>
<p>6 that Trust Programs Committee endorse a potential commitment by Islands Trust Council to participate as a pilot region for the Climate Action Report Card Tool that is being developed by My Sea to Sky Society and partners.</p>	<p>Clare Frater Lori Foster</p>	<p>Target: 01-Dec-2020</p>	<p>In Progress</p>



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# ECOSYSTEM-BASED MANAGEMENT (EBM):

**WHAT** IS IT?

**HOW** CAN IT BE IMPLEMENTED?

Tine Rossing  
Ecosystem-based  
Adaptation Specialist

Training session for  
Islands Trust  
October 2020

# ACKNOWLEDGEMENT

The Islands Trust is located in the treaty and territorial lands and waters of the BOKÉĆEN, Cowichan Tribes, Halalt, Homalco, K'ómoks, Klahoose, Ts'uubaa-asatx, Lək' wəŋən (SXIMEŁEŁ, Songhees, T'Sou-ke), Lyackson, MÁLEXEŁ, Penelakut, Qualicum, Scia'new, sə́lilwətaʔt, SEMYOME, shíshálh, Snaw-naw-as, Snuneymuxw, Skw̓xwú7mesh, SṪÁUTW, Stz'uminus, Tla'amin, scə́wáθən məsteyəxʷ, We Wai Kai, Wei Wai Kum, WJOŁEŁP, WSIKEM, and xʷməθkʷəy̓əm.



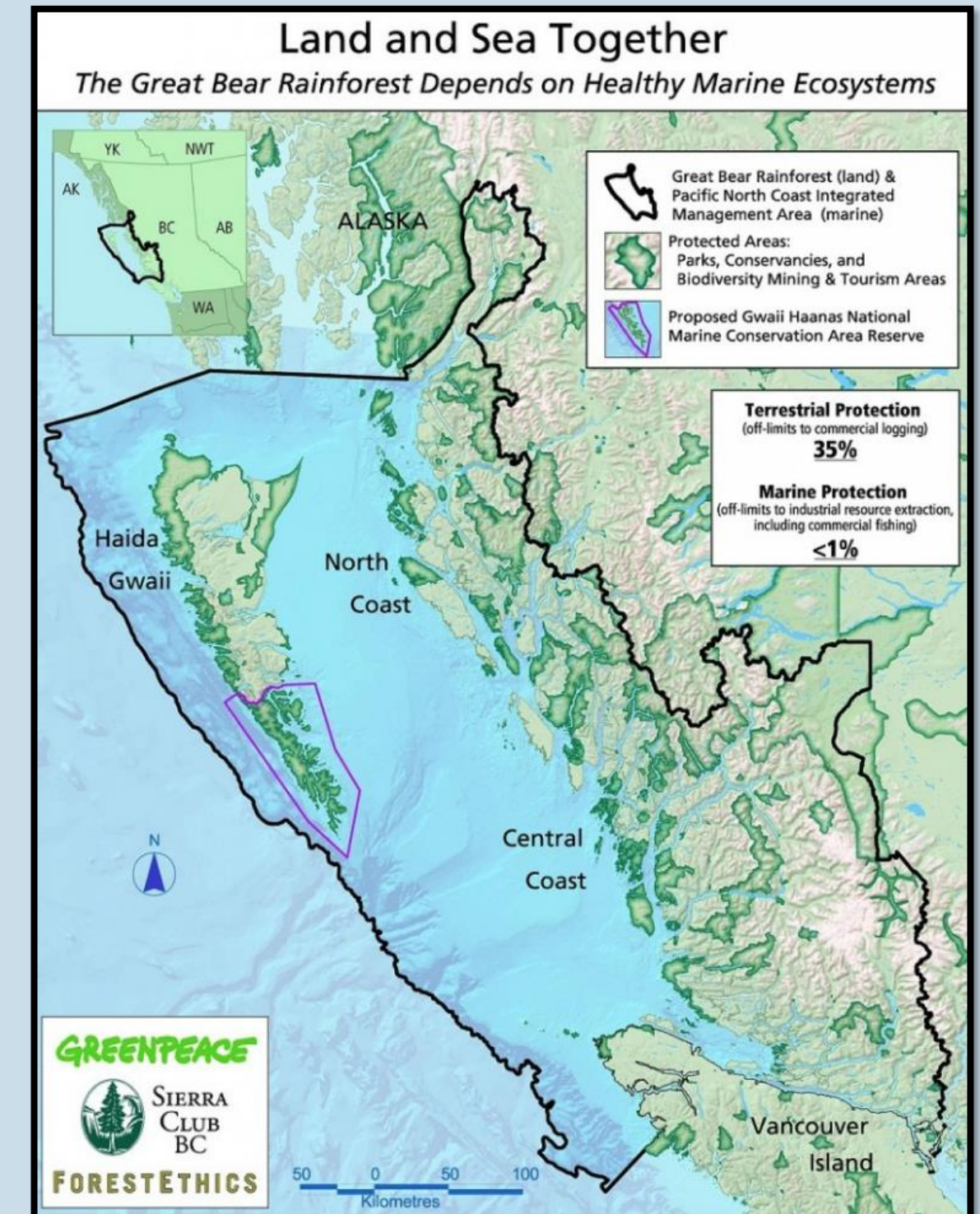
# PRESENTATION **OUTLINE**

- The **evolution** of Ecosystem-based Management (EBM) in B.C.
- First Nations culture, the environment and Ecosystem-based Management
- **What** is Ecosystem-based Management?
  - ✓ Definition
  - ✓ Core elements
  - ✓ Principles
  - ✓ Goals and objectives
- Putting it all together – **example of EBM framework**
- EBM **planning**
- The importance of **trade-offs**
- **EBM implementation** – what is needed?



# THE EVOLUTION OF ECOSYSTEM-BASED MANAGEMENT (EBM) IN B.C.

- 1994 - Coastal forest tenure in **Clayoquot Sound**
- 2001 **Central Coast Land and Coastal Resource Management Planning** Phase I Framework Agreement.
  - ✓ Coast Information Team (CIT) analysis area.
- Canada's **2002 Policy and Operational Framework for Integrated Management of Estuarine, Coastal and Marine Environments** places equal importance on EBM.
- 2017 – Endorsement of the **Pacific North Coast Integrated Management (PNCIMA) Plan**.



# FIRST NATIONS CULTURE, THE ENVIRONMENT AND ECOSYSTEM-BASED MANAGEMENT

- Respect for the land, sea, spirit world and all living things is at **the heart of Indigenous Peoples' interactions with nature.**
- EBM not a term used historically by Indigenous Peoples.
- Has been their way of **practicing stewardship for thousands of years,**
- **Coastal First Nations** have been practising ecosystem-based management of the land and sea for countless generations.



# WHAT IS ECOSYSTEM-BASED MANAGEMENT (EBM)?

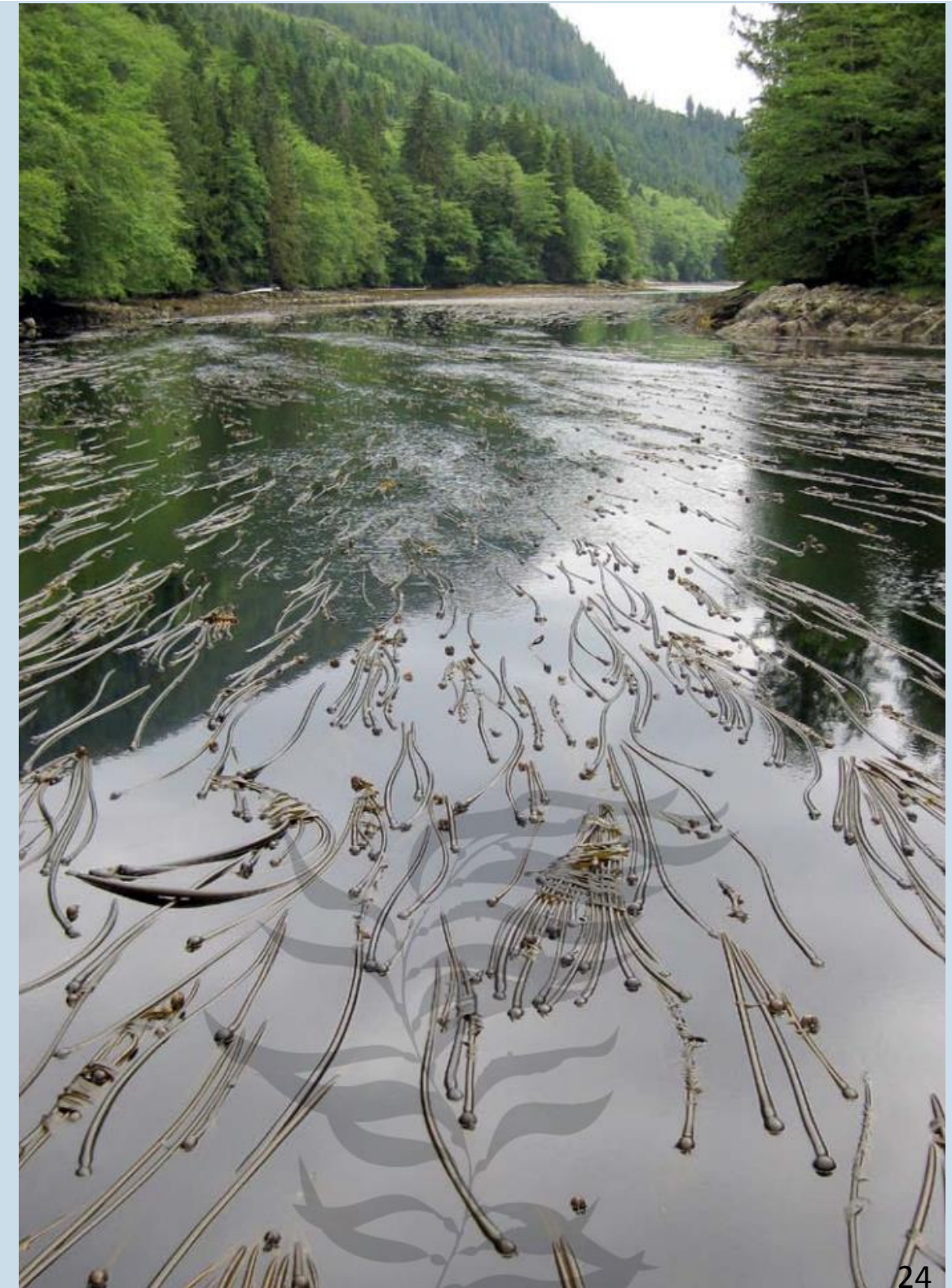
The Coast Information Team (CIT) defines EBM as:

...an **adaptive approach** to **managing human activities** that seeks to ensure the **coexistence** of **healthy, fully functioning ecosystems** and **human communities**.

The intent is to maintain those **spatial and temporal characteristics** of ecosystems such that **component species** and **ecological processes** can be **sustained**,  
and  
**human wellbeing supported** and **improved**.

# EBM CORE ELEMENTS

- There are **three equally important elements** of the ecosystem-based management framework (Foley et al. 2010):
  - ✓ **Ecological integrity** describes ecosystem connectivity and habitat and species diversity.
  - ✓ **Human well-being** is the combination of social, economic and cultural aspects of human communities.
  - ✓ **Governance (and collaborative management)**
    - ✓ focuses on a collaborative, effective, transparent and integrated governance and management [with close collaboration with First Nations],
    - ✓ as well as public engagement.



# EBM PRINCIPLES (1)

The most recent EBM initiatives in B.C. are all guided by the following **10 principles** in their EBM approaches:

1. Minimizes risk to **ecological integrity** (seeks to ensure ecological integrity);
2. includes **human well-being**;
3. is **precautionary**;
4. is **adaptive**;
5. includes the **assessment of cumulative effects**;
6. is **equitable, collaborative, inclusive** and **participatory**;
7. respects **Aboriginal rights, Aboriginal title** and **treaty rights**;
8. is **area-based**;
9. is **integrated**; and
10. is based on **science** and on **wise counsel**.



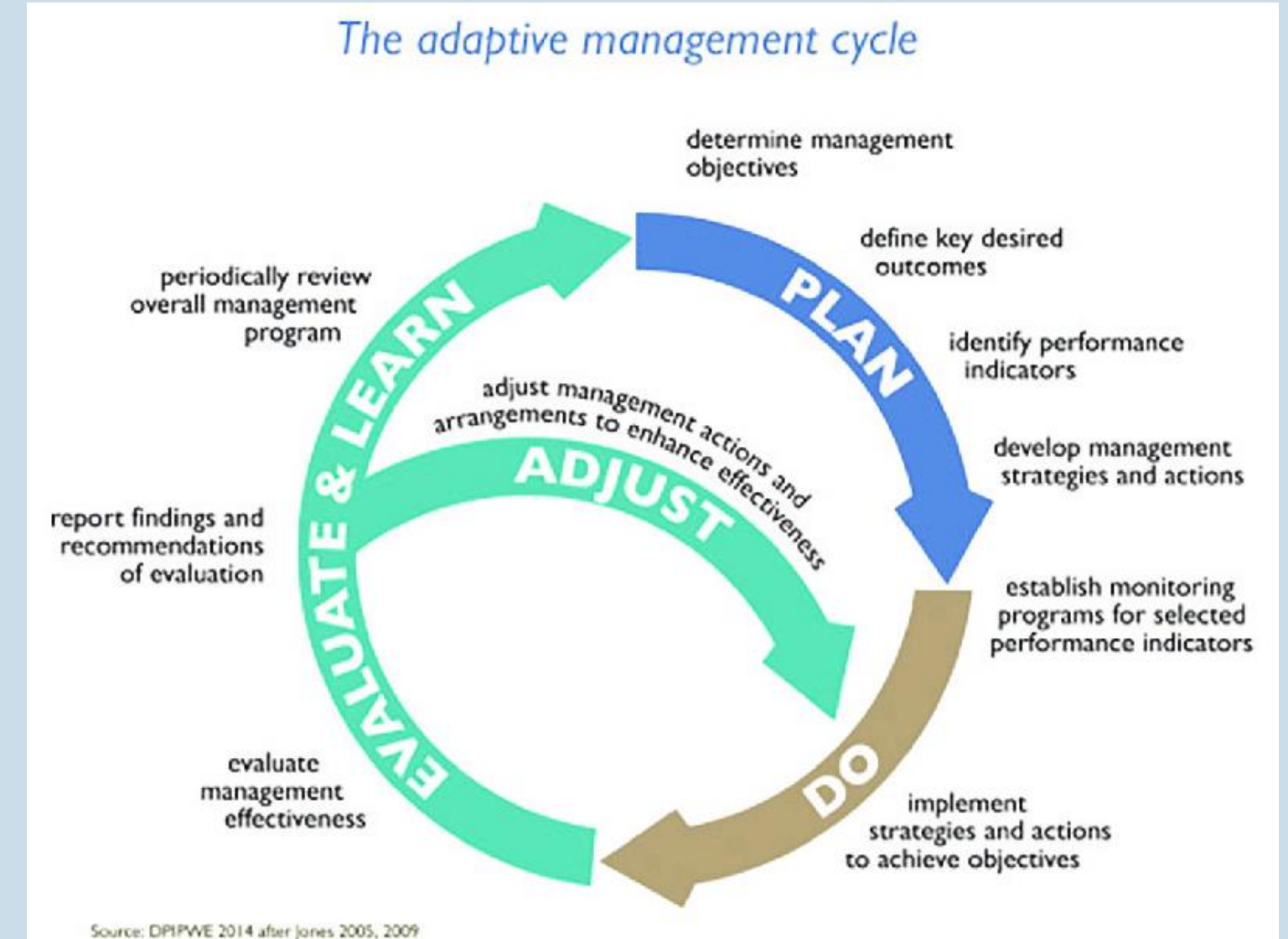
# EBM PRINCIPLES (2)

- The EBM approach seeks to **ensure ecological integrity**.
  - ✓ It seeks to **sustain biological richness and services** provided by natural ecosystems, at **all scales** through time.
- The EBM approach includes **human well-being**.
  - ✓ It accounts for **social** and **economic** values and drivers
  - ✓ enables and facilitates **local involvement** in sustainable community economic development.



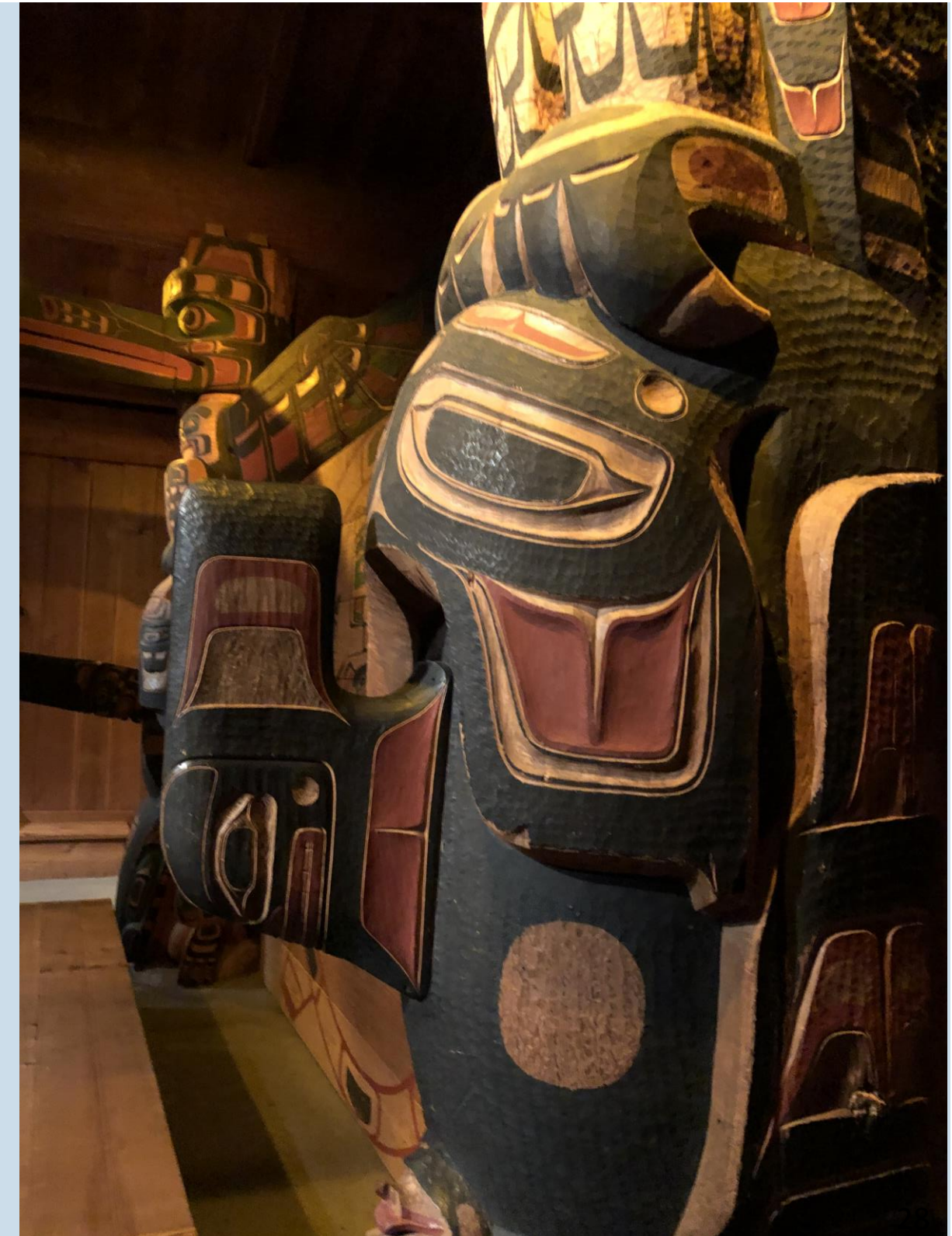
# EBM PRINCIPLES (3)

- The EBM approach is **precautionary**.
  - ✓ It **errs on the side of caution** in management of human activity.
- **The EBM approach is adaptive and responsive** in its approach to the management of human activities.
  - ✓ It includes mechanisms for **assessing and changing the effectiveness** of management measures.
- The EBM approach includes the **assessment of cumulative effects**.
  - ✓ The focus is on the effect of human activities on an **entire ecosystem**.



# EBM PRINCIPLES (4)

- The EBM approach is **equitable, collaborative, inclusive** and **participatory**.
  - ✓ Focus on being **fair, flexible** and **transparent; meaningful inclusion** of all groups the value of **shared responsibility** and **shared accountability**.
- The EBM approach **respects Aboriginal rights, Aboriginal title and treaty rights,**
  - ✓ EBM supports **working with First Nations** to achieve **mutually acceptable** resource planning, stewardship and management.
- The EBM approach is **area-based**.
  - ✓ Management measures are implemented at the **temporal or spatial scales** according to **ecological** rather than **political boundaries**.



# EBM PRINCIPLES (5)

- The EBM approach is **integrated**.
  - ✓ Management decisions are informed by **Inter-relationships, information, trends, plans, policies** and **programs**, and
  - ✓ local, regional, national or global objectives and drivers.
  - ✓ Human activities occur within the context of **nested** and **inter-connected social and ecological systems**.
- The EBM approach is based on **science** and on **wise counsel**.
  - ✓ Integrates the best available **scientific knowledge** and **information** with **traditional, inter-generational and local knowledge** of ecological and social systems and
  - ✓ adapt it as required.



# ANY QUESTIONS?



# EBM GOALS AND OBJECTIVES

## - EXAMPLE FROM COAST INFORMATION TEAM

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**Maintain the ecological integrity of terrestrial, marine, and freshwater ecosystems**

Represent the biological diversity of the region in a system of protected areas according to the principles of conservation biology.<sup>5</sup>

---

Maintain the natural diversity of species, ecosystems, seral stages, and ecosystem functions including biological legacies (e.g., bear dens, wildlife trees, snags, coarse woody debris).

---

Restore damaged or degraded ecosystems.

---

Ensure that streamflow, channel characteristics, and water quality are within the range of natural variability.

---

Protect or restore red- and blue-listed species and their habitats.

---

Protect red- and blue-listed and regionally rare ecosystems.

---

Maintain viable populations of all native species, including genetic variants, across their range.

---

Conserve soil productivity and maintain slope failures within natural rates.

---

**Achieve high levels of human wellbeing**

Achieve the health, wealth, and education status required for a high quality and secure life for both aboriginal and non-aboriginal people.

---

Build stable, resilient, well-serviced, and peaceful communities in coastal BC.

---

Create a strong and diverse mix of businesses and overall economy within communities and across the region.

---

Create a strong and diverse mix of non-profit and voluntary organizations and a vibrant set of traditional, cultural, and non-market activities within communities and across the region.

---

Ensure a fair distribution of benefits, costs, and risks across all parts of coastal BC, including aboriginal and non-aboriginal people.

---

# PUTTING IT ALL TOGETHER: COMPONENTS OF THE **PNCIMA EBM FRAMEWORK**



*Source:* Pacific North Coast Integrated Management (PNCIMA) Plan.

# EBM PLANNING

According to the Coast Information Team (CIT), the **key elements of EBM planning** are:

1. multiple spatial scales
2. conservation planning
3. socio-economic planning
4. risk management
5. interactive process of assessment, design, integration, and implementation
6. adaptive co-management.

The next slides will provide more details on **1, 2 and 3!**

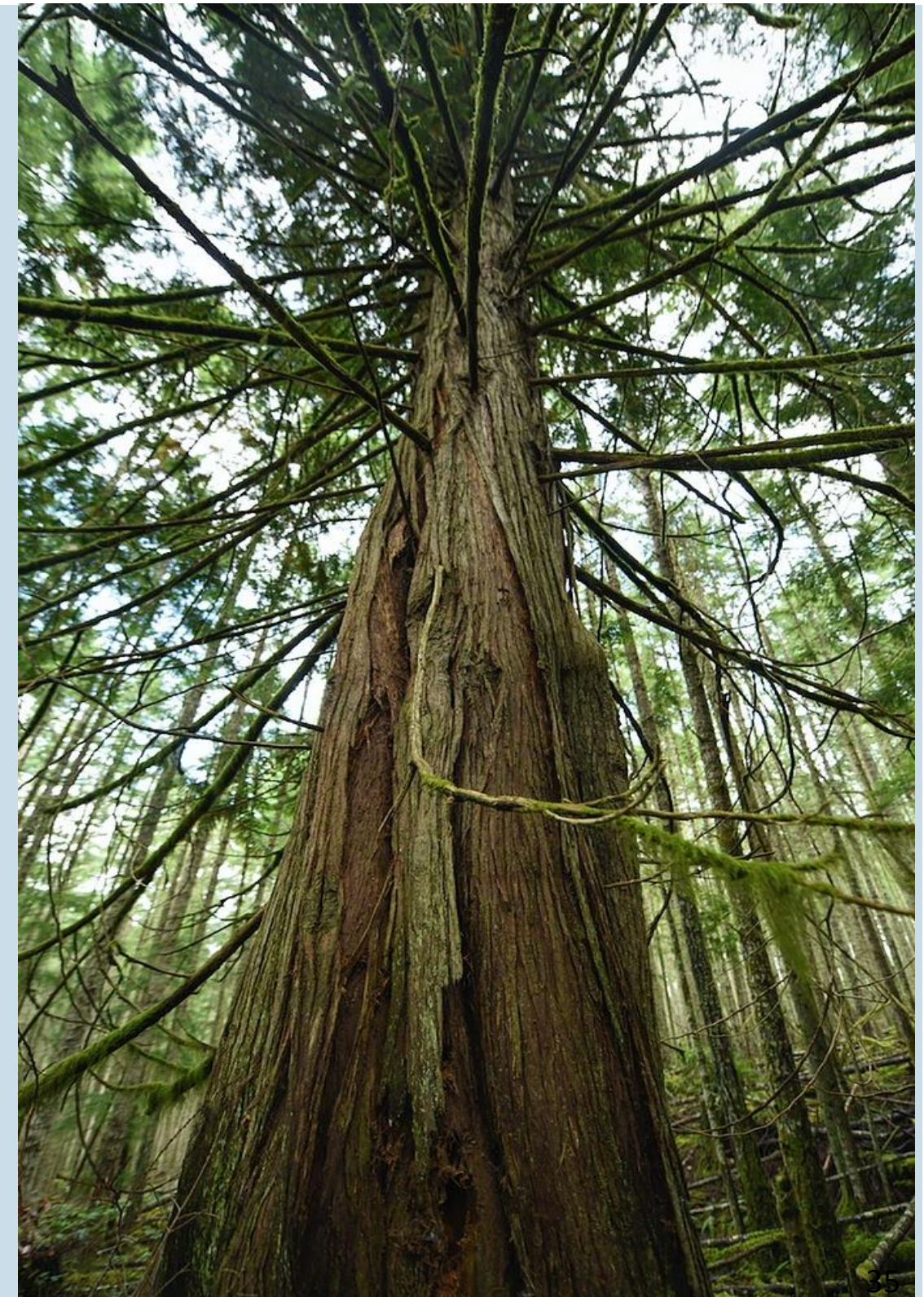
# 1. MULTIPLE SPATIAL SCALES: PLANNING SCALES, AREAS, PROCESSES AND OUTPUTS

Scale	Size (ha)	Map scale	Processes	Outputs
Region	10,000,000 +	1:1,000,000 +	Policy making Institutional design Strategic development	Regional agreements and policies Regional economic strategies Regional land use strategies
Territory/ Subregion	500,000 to 5,000,000	1:100,000 to 1:250,000	Strategic planning (First Nations LUPs, LRMPs)	Strategic land use zoning/management direction Timber supply determination/allocation Community socio-economic development plans Resource development planning First Nation/local community/business agreements
Landscape	30,000 to 100,000	1:50,000	Tactical planning (Sustainable Resource Management Plans, Forest Stewardship Plans)	Sustainable resource management plans Forest stewardship plans Landscape reserves Business and project plans Community-business partnerships
Watershed	1 000 to 50,000	1:20,000	Tactical planning (watershed planning)	Watershed reserves Resource use/development plans Business and project plans
Site	Less than 250	1:5,000	Site planning	Site ecosystem reserves Resource use or harvesting plans Business and project plans Site tenure/management plans

Source: Coastal Information Team Handbook

## 2. CONSERVATION PLANNING

- **Conservation planning** helps to sustain important ecological and human values by **developing a system of protected areas and reserves**:
  - ✓ **Protected areas**—relatively large undeveloped areas,
  - ✓ **Landscape, watershed, and site reserves**—areas where no, or very little, extractive resource use takes place
  - ✓ **Site retention and management**—in which individual trees, groups of trees, plant communities, or other features are retained or managed on the site.



# 3. SOCIO-ECONOMIC PLANNING

- **Socio-economic planning** in an EBM context seeks to create and implement plans that will
  - ✓ generate **wealth**,
  - ✓ provide **sustainable livelihoods**,
  - ✓ distribute **benefits** and **burdens equitably**, and
  - ✓ **enhance cultural, community, and household wellbeing.**
- **NOTE** – include consideration of the **trade-offs** and **complementarities** involved in
  - ✓ **allocating the managed landscape to different sectors** and
  - ✓ identify opportunities to **reconcile different land** and **resource uses.**

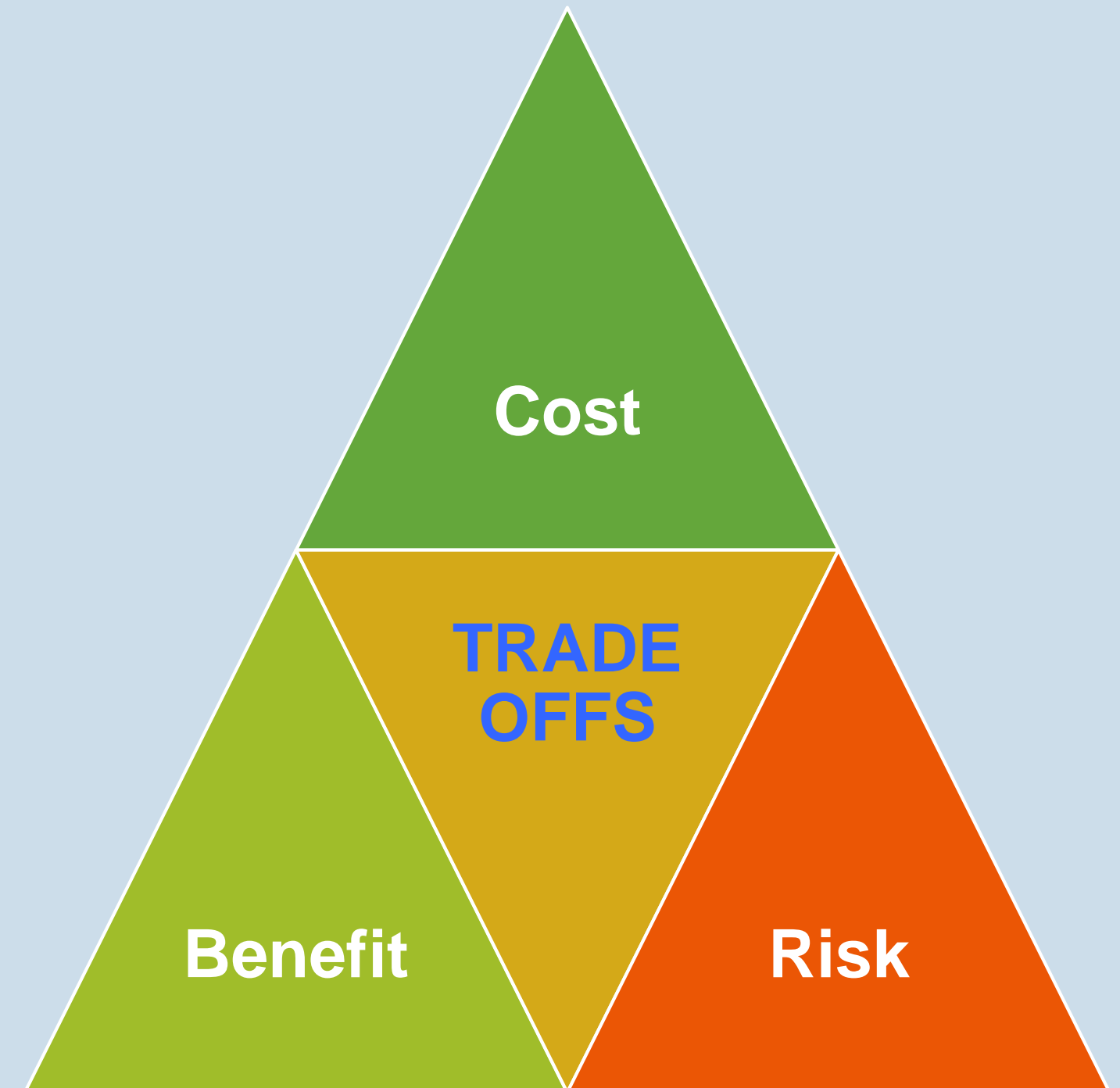


# ANY QUESTIONS?



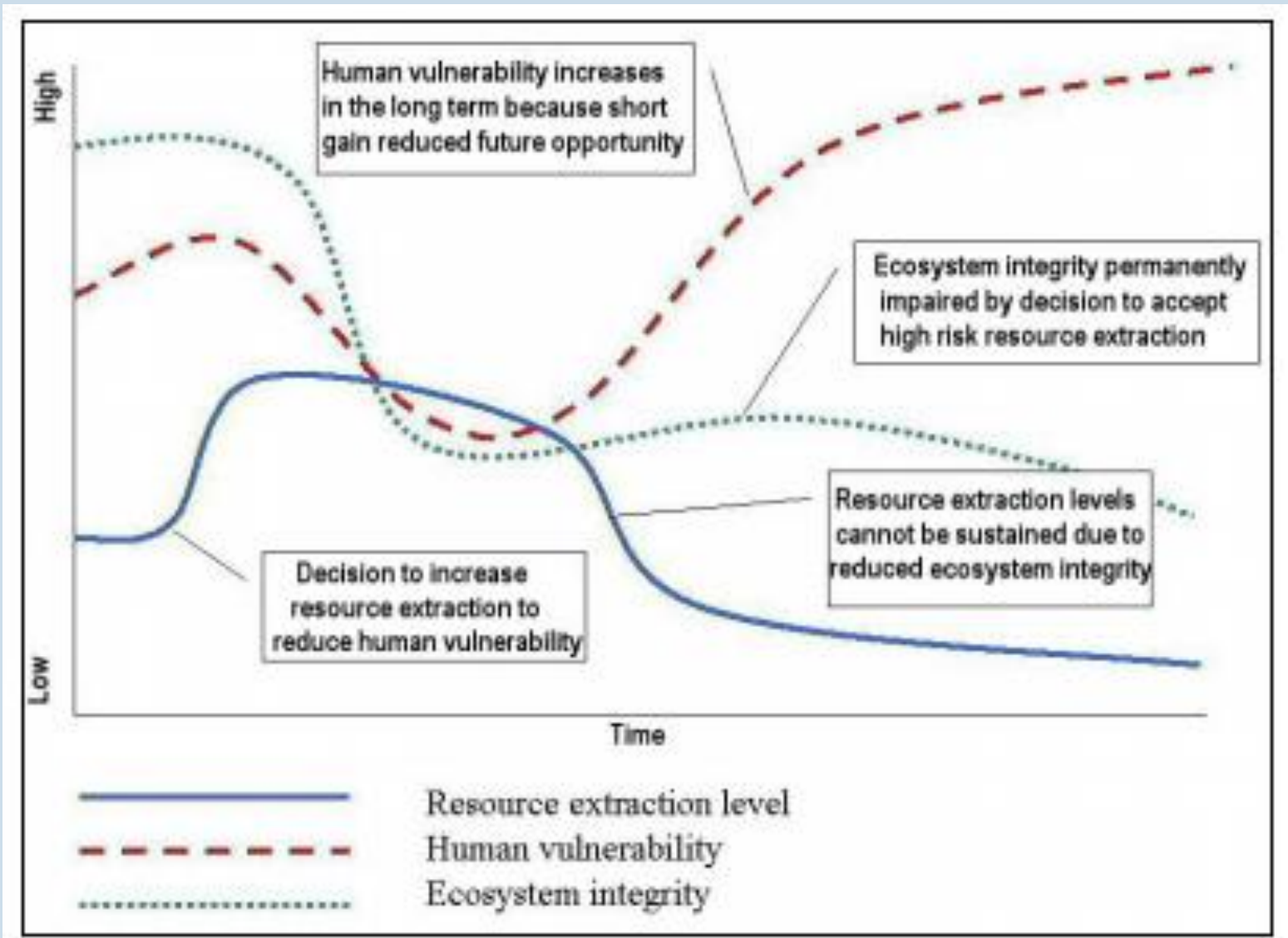
# THE IMPORTANCE OF TRADE-OFFS (1)

- EBM: **Trade-offs are needed** to manage resources and human activities in ecosystems.
  - ✓ Rarely possible to optimize all activities at once without some trade-off in uses and goals.
  - ✓ Costs vs. benefits
- Under **conventional management** practices:
  - ✓ Trade-offs generally **not explicitly** dealt with.
  - ✓ The interaction between sectors often **contentious** and **difficult to resolve**.
- Using **EBM approach**:
  - ✓ Trade-offs are **explicit**.
  - ✓ Become **part of** the planning and permitting efforts.
    - → Objective: To ensure that **all Interested Parties** have the opportunity to engage and resolve issues proactively.

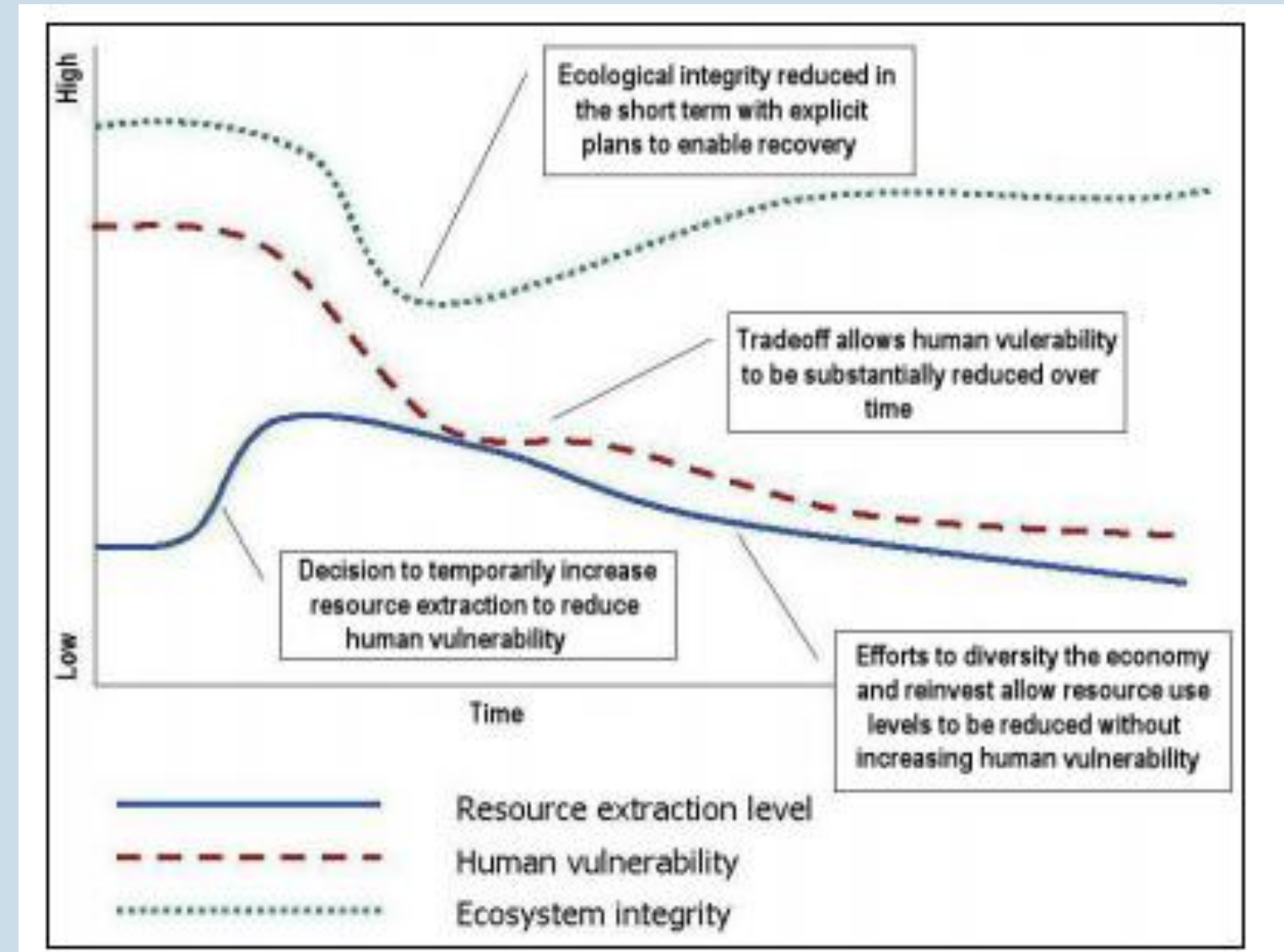


# THE IMPORTANCE OF TRADE-OFFS (2)

## Unacceptable trade-off



## Acceptable trade-off



# THE IMPORTANCE OF TRADE-OFFS (3)

Assessing trade-offs within a **vulnerability framework**

Management **targets, approaches, and planning/trouble-shooting commitments**

Ecological value	Human vulnerability		
	Low	Moderate	High
High	High priority to ecosystem. Restrict human activity to maintain or restore ecological integrity.	Priority to ecosystem. Restrict human activity or manage to within low risk thresholds to maintain or restore overall ecological integrity.	No priority - high conflict. Apply troubleshooting procedure & criteria.
Moderate	Priority to ecosystem. Manage to moderate risk to maintain or restore ecological integrity and provide for human well-being.	No priority - moderate conflict. Accept up to moderate risk to ecological integrity to reduce human vulnerability.	Priority to human system. Accept up to moderate risk to ecological integrity to reduce human vulnerability.
Low	No priority - low conflict. Accept up to moderate risk to ecological integrity to promote human well-being.	Priority to community well-being. Accept up to moderate risk to ecological integrity to reduce human vulnerability.	High priority to human system. Accept up to high risk to ecological integrity to reduce human vulnerability.

Management targets	Management assumptions	Management approach	Planning requirements
High risk	Management will likely have significant impact on ecological values or functions.	Troubleshooting	<ul style="list-style-type: none"> <li>• Same as risk managed approach plus:                             <ul style="list-style-type: none"> <li>- plans must consider whether other economic development options have been fully explored</li> <li>- plans ensure that vulnerable, local communities receive a fair share of the benefits of resource use</li> <li>- management decisions can be reversed if outcomes do not improve human well-being or ecological impacts are too high</li> </ul> </li> </ul>
Moderate risk	Management has a high to low probability of maintaining ecological values or functions, depending on the established targets.	Risk-managed	<ul style="list-style-type: none"> <li>• Same as precautionary management plus:                             <ul style="list-style-type: none"> <li>- extend due diligence to assess risks &amp; potential impacts</li> <li>- collaborative review of assessments</li> <li>- collaborative design of management experiment</li> <li>- documentation of assumptions &amp; decisions</li> <li>- documentation of hypothesis and research design</li> <li>- cooperation on implementation and monitoring</li> <li>- management outcome and research reporting</li> <li>- indicators monitoring &amp; reporting</li> </ul> </li> </ul>
Low risk			
Very low risk	Management will likely have little or no impact on ecological values or functions.	Precautionary management	<ul style="list-style-type: none"> <li>• Complete EBM inventories/assessments</li> <li>• Complete mandatory due diligence</li> <li>• Collaborative planning</li> <li>• Documentation of assumptions &amp; decisions</li> <li>• Indicators monitoring &amp; reporting</li> </ul>

# EBM IMPLEMENTATION – WHAT IS NEEDED? EXAMPLES FROM B.C.

## EX. 1- Coast Information Team (CIT) analysis area

- The CIT developed the following tools and guidance to aid in the implementation of EBM in the CIT region:
  - ✓ Ecosystem-based Management Framework
  - ✓ Scientific Basis of EBM (Compendium and Compilation)
  - ✓ EBM Planning Handbook
  - ✓ Hydroriparian Planning Guide

## EX. 2 - The Pacific North Coast Integrated Management (PNCIMA) Plan.

- The following three elements form the foundation for integrated ocean EBM in the area:
  - ✓ PNCIMA's EBM framework,
  - ✓ information base, and
  - ✓ decision support tools
- When applied together, they will support and enable integrated management within other planning, regulatory and decision-making processes.

# ANY QUESTIONS?





## REQUEST FOR DECISION

**To:** Trust Programs Committee      **For the Meeting of:** November 5, 2020  
**From:** Clare Frater, Director,  
Trust Area Services      **Date Prepared:** October 28, 2020  
**SUBJECT**      **Policy Statement Amendment Project Charter v3**

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**RECOMMENDATION:** That Trust Programs Committee recommend that Executive Committee approve the Policy Statement Amendment Project Charter v3.

**DIRECTOR COMMENTS:** The revised project charter offers updated timelines. Of special note is that the proposed timeline now proposes a special meeting of Trust Council in May 2021 to complete first reading of the Policy Statement bylaw.

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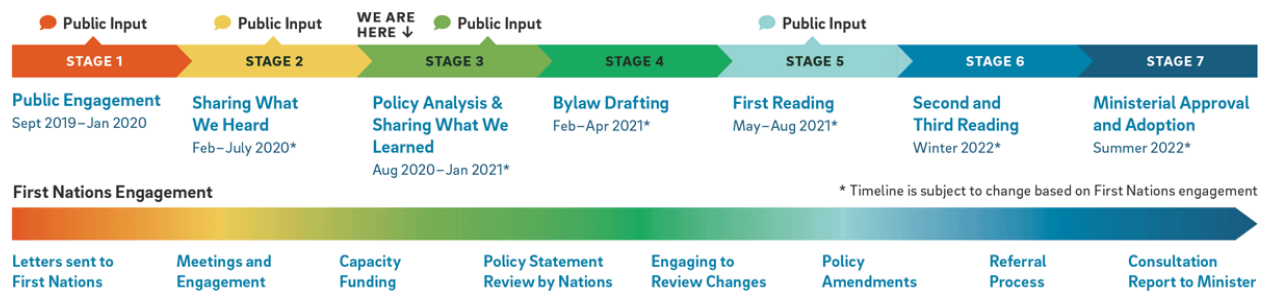
**1 PURPOSE:** To seek Trust Programs Committee’s review of a revised Project Charter v3 for the Policy Statement Amendment Project.

**2 BACKGROUND:**

Trust Council’s Policy Statement Amendment Policy (1.2.i) states that, each term, Trust Council will identify Policy Statement review and/or amendment tasks. The Islands Trust Council has assigned the Executive Committee, with involvement from Trust Programs Committee as appropriate, to co-ordinate an update of the Policy Statement. Council has directed that this update include:

- Update to the Introduction, Part 1, Part 2 and Schedule 1 - Definitions sections;
- Addition of climate change mitigation, resilience, and adaptation policies to Parts 3, 4 and 5;
- Addition of a definition of ‘affordability’;
- Addition of a vision, goal and objectives for affordable housing;
- Greater profile for affordable housing in its role in sustainable communities; and
- Addition of a reference to affordable housing in policy direction to LTCs and municipalities.

The timeline graphic below shows that we are now in Stage 3 of the project (Policy Analysis and Sharing What We Learned). The new Project Charter v3 (Attachment 1) extends the timeframe for Stage 3 to the end of January 2021, to allow more time for TPC and its working groups to outline specific policy options. This change pushes First Reading from March to May 2021, while still aspiring to reach Fourth Reading by the end of Fall 2022. It also includes a more detailed timeline of the steps required before Fourth Reading. With the new timeline in mind, Trust Council would need to hold a Special Meeting in May 2021 for the purpose of First Reading of the draft Policy Statement Amendment Bylaw.



### 3 IMPLICATIONS OF RECOMMENDATION

**ORGANIZATIONAL:** This Policy Statement Amendment Project will continue to be a primary focus for the Trust Area Services team throughout 2020-2021, along with the website renewal project and annual projects such as the annual report and budget consultations. Staff and trustees will need to remain cognizant of staff capacity limitations within Trust Area Services during times of peak activities, as there will be reduced ability to undertake other activities, including advocacy. The project may require significant involvement of the Chair, CAO and Executive Committee members, depending on the extent of First Nations and media interest.

**FINANCIAL:** Adoption of the revised project charter will not affect the project budget previously established in v2.

**POLICY:** This project will result in proposed amendments to the Policy Statement.

**IMPLEMENTATION/COMMUNICATIONS:** Staff will continue to support TPC and EC to implement the Project Charter v3 and will promote public engagement processes through a variety of media.

**FIRST NATIONS:** Staff has been meeting with First Nations representatives and governments over the past year and adjusted engagement processes and timelines to accommodate new constraints imposed by COVID-19. Through inter-agency discussions with the Ministry of Indigenous Relations and Reconciliation, and the Ministry of Municipal Affairs and Housing, staff has presented capacity funding opportunities and protocol agreements to First Nations to support the Policy Statement review. Staff continue to work to ensure that processes are reflective of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), the Truth & Reconciliation Commission (TRC) Calls to Action, the Missing and Murdered Indigenous Women and Girls (MMIWG) Calls for Justice, and the Declaration on the Rights of Indigenous Peoples Act (DRIPA). Staff continue to do this in good faith, and with a focus on promoting cooperation and understanding.

**OTHER:** N/A

### 4 RELEVANT POLICY(S):

Section 15 of the *Islands Trust Act* requires Trust Council to adopt a statement of Trust Council policies to carry out the object of the Trust. It is Trust Council’s policy to subject the Policy Statement to a regular review. A 2001 review resulted in few changes, so the current Policy Statement, adopted in 1994, is long overdue for a full review.

Islands Trust Act s.8: “For the purpose of carrying out the object of the trust, the trust council must (b) adopt a trust policy statement in accordance with section 15;”

Islands Trust Policy Statement [Amendment Policy 1.2.1](#)

Islands Trust Policy Statement [Implementation Policy 1.3.1](#)

**5 ATTACHMENT(S):**

1. DRAFT Policy Statement Amendment Project Charter v3
- 

**RESPONSE OPTIONS**

**Recommendation: That Trust Programs Committee recommend that the Executive Committee approve the Policy Statement Amendment Project Charter v3.**

**Alternatives:**

1. That Trust Programs Committee recommend that the Executive Committee approve the Policy Statement Amendment Project Charter v3, as amended.
  2. That Trust Programs Committee request that staff provide additional advice or background materials.
- 

**Prepared By:** Dilani Hippola, Senior Policy Advisor, Trust Area Services

**Reviewed By/Date:** Gillian Nicol, Program Coordinator / October 29, 2020  
Clare Frater, Director, Trust Area Services / October 29, 2020

# Policy Statement Amendment Project - Project Charter v3

**Purpose** To support a Policy Statement Amendment process that encompasses First Nations and public engagement and that leads to a bylaw approved by Trust Council and the Minister.

**Background** Trust Council has assigned Executive Committee, with involvement from Trust Programs Committee as appropriate, to coordinate a review of the Policy Statement, specifically the Introduction, Part I, Part II and Schedule 1 - Definitions sections, and climate and housing policies, and to undertake meaningful engagement with First Nations in the process. With the project in progress, the 2020/21 budget will be used for engagement with First Nations, public engagement, referrals to agencies/First Nations, and legal review.

## Objectives

- Updated preamble and definitions
- Acknowledgement of First Nations treaty and traditional territory; and UNDRIP/ DRIPA / TRC / MMIWG
- Addition of climate and housing policies and other topics raised by First Nations
- Engagement with First Nations on policy amendments
- Re-familiarization of all parties and public with amendment processes

## In Scope

- FN / community engagement / intergovernmental advisory group
- Policy analysis
- Drafting
- Legal review
- Referral process and public input
- First, Second, Third & Fourth Readings by Trust Council
- Refer to Minister
- Implementation plan

## Out of Scope

- Treaty or territorial negotiations
- Consequential amendments to OCPs and LUBs

## Workplan Overview

Major Deliverable/Milestone	Date
-FN Engagement; Public Engagement 1: Islands 2050 In-Person & Online Engagement -FN Engagement; What We Heard Report; Policy Analysis; TPC Working Group Review; -FN Engagement; Public Engagement 2: What We Learned Report & Online Survey/Forum -Staff Draft Amendments to Policy Statement Bylaw; TPC/RPC/EC Review; Inter-Agency Review; Legal Review; Consultative Area Database (FN Engagement) Report to Minister	June 2019 – January 2020 January – December 2020 January 2021 February – April 2021
- <b>First Reading</b> (Special Trust Council Meeting) -First Nations & Agency Referrals; Public Engagement 3 (Online Survey/Forum); Statutory Advertising -Trust Council Considers Input / Redrafts As Needed; Second Legal Review, Second Referral to First Nations; Second Consultative Area Database Report to Minister	May 2021 May – August 2021 September – November 2021
- <b>Second Reading</b> - <b>Third Reading (Scenario 1)</b> —minor changes made and passed to Third Reading at same meeting) - <b>Third Reading (Scenario 2)</b> —substantive changes needed before Third Reading) -Refer Proposed Bylaw to Minister with Final FN Engagement Report. Allow Six Months for Review.	December 2021 1) December 2021 or 2) March 2022 1) Jan 2022 or 2) April 2022
- <b>Fourth Reading</b> ; Post Policy Statement to Website; Draft Implementation Plan	1) June 2022 or 2) Sept 2022

## Project Team

TPC/EXEC	Project Champions
Clare Frater	Project Manager
Dilani Hippola	Policy Analysis
Lisa Wilcox	FN Engagement
Gillian Nicol	Public / FN Engagement

**Approved by:**  
Clare Frater, Director, TAS

**Endorsement:**  
**Date:**

## Budget 2019-2022 (19/20 est. \$45k, 20/21 \$45K)

Item	Cost
FN Engagement	\$30,000
Public Engagement	\$35,000
Graphic Design	\$5,000
Legal Review	\$10,000
Statutory Advertising	\$10,000
<b>Total Activity Costs:</b>	<b>\$90,000</b>

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**To:** Trust Programs Committee                      **For the Meeting of:** November 5, 2020  
**From:** Trust Area Services                              **Date Prepared:** October 28, 2020  
**SUBJECT:** Policy Statement Amendment Project Update

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**PURPOSE:**

To update Trust Programs Committee on the Policy Statement Amendment Project and next steps.

**BACKGROUND:**

**TPC Policy Statement Amendment Project (PSAP) Working Groups :**

In May 2020, Trust Programs Committee (TPC) initiated an internal review of the [Islands Trust Policy Statement](#) by establishing three working groups on the topics of Reconciliation, Climate Change and Affordable Housing. In August 2020, the three working groups came together to share their work with the wider TPC membership. One of the discussions brought to light was different interpretations of the Trust Object and the term “unique amenities” and questions around the inclusion of Part V (Sustainable Communities) matters in the current Policy Statement. After some dialogue at the August 13<sup>th</sup> TPC meeting, it was felt that this discussion needed to be brought to the wider Trust Council for further discussion and guidance, as a prerequisite for further policy review and amendment drafting. TPC passed the following resolution (TPC-2020-030): *That the Trust Programs Committee forward this question for consideration by Trust Council: “What should NOT be considered under the Trust Object in the Islands Trust Act in this amendment of the Trust Policy Statement?”*. However, just prior to the September Trust Council meeting, staff sought and received legal advice which provided new information of relevance to this discussion. After reviewing the new in-camera legal advice in October, TPC passed a resolution at its October 20<sup>th</sup> meeting as follows: *“That Trust Programs Committee rescind Resolution TPC-2020-030 from August 13, 2020 to frame a question to Trust Council regarding the Policy Statement Amendment project.”* TPC may wish to contemplate how to most efficiently frame the December Trust Council discussion to best inform this phase of the amendment drafting process. The TPC Working Groups will continue to meet throughout November and early December 2020, with a view to defining Policy Amendment recommendations by the end of the year.

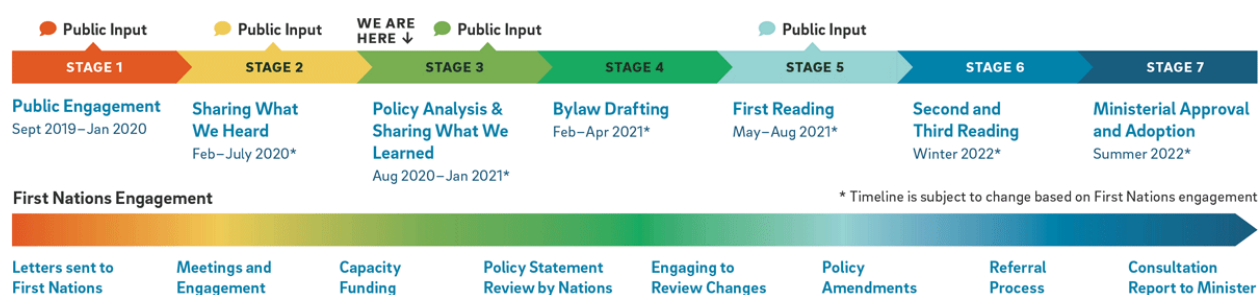
**First Nations Engagement:** Staff has been meeting with First Nations representatives and governments over the past year and adjusted engagement processes and timelines to accommodate new constraints imposed by COVID-19. Through inter-agency discussions with the Ministry of Indigenous Relations and Reconciliation, and the Ministry of Municipal Affairs and Housing, staff has presented capacity funding opportunities to First Nations to support the Policy Statement review. Staff continue to work to ensure that processes are reflective of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), the Truth & Reconciliation Commission (TRC) Calls to Action, the Missing and Murdered Indigenous Women and Girls (MMIWG) Calls for Justice, and the Declaration on the Rights of Indigenous Peoples Act (DRIPA). Staff continue to do this in good faith, and with a focus on promoting cooperation and understanding.

**Islands 2050 Public Engagement:** In Fall 2019, staff conducted an Islands 2050 public engagement process to solicit feedback on priority values and concerns for the Trust Area over the next 30 years. Staff consolidated the online and in-person feedback into a final report on: [“What We Heard - Islands 2050: The Future of the Trust Area”](#). In July 2020, the “What We Heard” report was posted to the Islands Trust website and shared with email subscribers, advisory group members and First Nations. Staff are now working on Part II of the public engagement reporting through development of a report outlining “What We Learned”. This second report will list policy options and recommendations from the TPC working groups and staff regarding priorities for Policy Statement amendments. The report will be accompanied by an online survey and/or online public forum to solicit further public feedback.

### Project Budget:

The project has a \$45,000 budget for the 2020/21 fiscal year. So far in this fiscal year, the project has incurred \$4,000 in capacity funding to First Nations, \$1,000 in graphic design costs and \$2,000 in legal costs.

### Project Timeline:



The timeline above shows that we are now in the Stage 3 of the project.

Staff will undertake the following work over the coming months:

- Ongoing engagement with First Nations
- Ongoing internal policy analysis, through TPC working groups and staff research/analysis
- Developing the “What We Learned” report (Part II of public engagement reporting) and online engagement (survey/forum)

The “What We Learned” report and online survey are expected to be drafted by early December in order to seek Executive Committee approval and then be released publicly in early January (with feedback to be received by end of January 2021). Sharing “What We Learned” with the public and soliciting further public input would complete Stage 3 of the project timeline. Looking ahead to the necessary steps required before First Reading, staff have revised the Project Charter (see RFD for PSAP Project Charter v3 in this agenda package). It is now expected that First Reading will take place in May 2021.

### Next Steps:

- At the November 5<sup>th</sup> TPC meeting, TPC members may wish to discuss how they hope to most efficiently frame a discussion on the Policy Statement Amendment Project at December Trust Council. (Note: Trust Area Services’ deadline for drafting TC agenda materials is November 9<sup>th</sup>.)
- Regarding how to best address housing needs in the Trust Area (or other matters pertaining to Part 14 of the *Local Government Act*), TPC may wish to discuss the following options and/or frame these options for Trust Council to discuss in December:
  - 1) The Policy Statement can be silent on these topics, trusting LTCs/IMs to exercise their *Local Government Act* Part 14 powers as they see fit.
  - 2) The Policy Statement can include a general statement favoring the enactment of bylaws related to these topics without indicating in any detail what those bylaws should achieve.

- 3) The Policy Statement can prescriptively indicate the desired content for bylaws related to these topics, as considered appropriate or necessary for achieving the Trust Object.
- Following the November 5<sup>th</sup> Ecosystem-Based Management Training for Trustees, TPC may wish to discuss whether it wishes to integrate EBM principles into the Policy Statement amendments and/or frame this question for Trust Council to discuss in December.
  - During their meetings in November and early December, the three TPC working groups may wish to define amendment recommendations, policy options and/or questions for the second round of public engagement through the upcoming “What We Learned” report and online survey/forum.

**ATTACHMENT(S):** N/A

**FOLLOW-UP:**

Staff will continue to implement the Project Charter, facilitate the TPC working groups and develop the “What We Learned” report throughout November/early December for Executive Committee approval on December 16, 2020. Staff will recommend to Executive Committee that they invite TPC members to attend that meeting.

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**Prepared By:** Dilani Hippola, Senior Policy Advisor, Trust Area Services

**Reviewed By:** Gillian Nicol, Program Coordinator / October 29, 2020  
Clare Frater, Director, Trust Area Services / October 29, 2020





- 2 **BACKGROUND:** In September 2016, the federal government established the National Inquiry into Missing and Murdered Indigenous Women and Girls. Each province and territory established its own commission and British Columbia established their inquiry in November 2016. Survivors, families, witnesses, elders, and knowledge keepers participated in the Inquiry with 2,380 participants, 15 community hearings, 270 family and 147 stories and private in camera sessions, and 750 people sharing statements, with 819 artistic expressions. The report encompasses not only present time but reflects on Canadian social structure from 1650 through to 1815 to Confederation in 1867 and then to the present.

Note that unlike the Truth and Reconciliation Calls for Action or UNDRIP the MMIWG Calls for Justice specifically request municipal and local governments take action to address the Report. The aspects of the Report that relate to the Islands Trust have to do with understanding colonization, systemic racism, genocide, terra nullius, and doctrine of discovery, and the impacts those concepts continue to have on the lives of Indigenous Peoples.

On June 17, 2020, UBCM encouraged members to bring the Calls for Justice to their respective councils or boards for review, prioritization and consideration of endorsement in collaboration with local Indigenous communities.

On July 5, 2020, the Executive Committee requested a staff report with options regarding Missing and Murdered Indigenous Women and Girls Calls for Justice for the September 30, 2020, Executive Committee meeting.

### 3 IMPLICATIONS OF RECOMMENDATION

**ORGANIZATIONAL:** Implementing the recommendations will require time and commitment from both staff and trustees to ensure that there is an understanding of the Calls for Justice and how that relates to collaboration, working with, and building relationships with First Nations governments and community.

**FINANCIAL:** As necessary during implementation of training initiatives, staff may use funds from the training and Reconciliation Action Plan budgets to pay speakers or cultural knowledge holders to ensure any materials or presentations are reflective of Indigenous voice.

**POLICY:** Staff will draft amendments to the Communications and Advocacy policies.

**IMPLEMENTATION/COMMUNICATIONS:** Implementation should occur slowly with collaboration and communications with First Nations. As training is implemented, staff and trustees will be increasingly considering the Calls for Justice when developing initiatives related to topics such as supporting zoning amendments that allow for shelters, affordable housing, safe and accessible transportation, naming and recognition, and access to cultural areas and gathering places.

Staff will develop a process to ensure that communication products and advocacy partnerships are reflective of Calls for Justice. The Islands Trust will have to be cognizant of producing materials or statements that are not inclusive of Indigenous women, girls, or two-spirited.

- All concepts that vocalize terra nullius, doctrine of discovery, or denial of the presence of Indigenous peoples within the Islands Trust Area should be strongly condemned and not allowed in any minutes or public forum. The denial of presence of Indigenous peoples within the Islands Trust Area is a denial of genocide.
- All policies, minutes and decision-making must be reviewed on an ongoing basis to ensure they are not influenced by false concepts of terra nullius and doctrine of discovery, and efforts should be made in public meetings to rebut those concepts. The denial of the

presence of Indigenous peoples within the Islands Trust Area is a denial of genocide and as genocide is defined in the Report would be similar to someone denying the Holocaust.

**FIRST NATIONS:** Initiatives and process will be developed in collaboration with First Nations in the Islands Trust Area.

**OTHER: N/A**

- 4 **RELEVANT POLICY(S):** Declaration on the Rights of Indigenous Peoples Act, [First Nations Engagement Principles 6.1.1](#)
  - 5 **ATTACHMENT(S):** August 5, 2020 Executive Committee Briefing on Calls for Justice – National Inquiry into Missing and Murdered Indigenous Women and Girls (MMIWG)
- 

## **RESPONSE OPTIONS**

### **RECOMMENDATION:**

1. That the Executive Committee request that all staff be required to take training related to cultural safety in keeping with Murdered and Missing Indigenous Women and Girls Calls for Justice.
2. That the Executive Committee request that staff plan education on the Murdered and Missing Indigenous Women and Girls Calls for Justice for trustees and senior staff.
3. That the Executive Committee request that the Trust Programs Committee consider the Missing and Murdered Indigenous Women and Girls Calls for Justice when developing draft amendments to the Policy Statement.
4. That the Executive Committee request staff to include information about the Murdered and Missing Indigenous Women and Girls Calls for Justice and cultural safety in staff and trustee orientation materials;
5. That the Executive Committee request that staff draft amendments to the Communications Policy and the Advocacy Policy to address the Murdered and Missing Indigenous Women and Girls Calls for Justice;
6. That the Executive Committee request the Chair to write to the Union of British Columbia Municipalities Executive to report on actions taken by Islands Trust in response to the UBCM recommendation to its members that they consider the Missing and Murdered Indigenous Women and Girls Calls for Justice.

### **Alternative:**

1. Request staff provide other options or considerations.
  2. Adopt some but not all the recommended options.
  3. Do not adopt the recommended options.
- 

**Prepared By:** Lisa Wilcox, Senior Intergovernmental Policy Advisor, Trust Area Services

**Reviewed By/Date:** Clare Frater, Director, Trust Area Services /September 23, 2020  
Russ Hotsenpiller, CAO/ September 23, 2020

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**To:** Executive Committee                      **For the Meeting of:** August 5, 2020  
**From:** Lisa Wilcox, SIPA                      **Date Prepared:** July 24, 2020  
**SUBJECT:** Calls for Justice – National Inquiry into Missing and Murdered Indigenous Women and Girls (MMIWG)

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**PURPOSE:** Further to the resolution from Executive Committee: that the Executive Committee request a staff report with options regarding Missing and Murdered Indigenous Women and Girls Calls for Justice for the August 5, 2020, Executive Committee meeting

**BACKGROUND:** In September 2016, the federal government established the National Inquiry into Missing and Murdered Indigenous Women and Girls.

The purpose was to examine and report on the causes of systemic violence and the greater vulnerability faced by Indigenous, Métis, and Inuit women, girls, and two-spirited people. The factors considered by the commission related to child welfare practices, policing, health, education, justice, and the public safety sector. Each province and territory established its own commission and British Columbia established their inquiry in November 2016. The Inquiry work was conducted under the BC *Public Inquiry Act*. BC provided written submissions related to the commissions mandate.

On June 3, 2019 Premier John Horgan issued the following statement regarding the final report:

*There is no statement I can make that will do justice to your lived experiences, or the pain you have endured. It has taken immense courage and leadership to share the truth of the trauma that you, your families and your communities have experienced and continue to experience. In honour of the women, girls and two-spirit peoples who have been stolen and those who have survived, we are committed to learning from your stories, to taking action and to enacting change.*

*This report brings to the forefront the magnitude of the gendered impacts of colonial violence, one so severe the inquiry has called it a ‘Canadian genocide.’ We will be reviewing the report and recommendations in detail and considering them along with historic recommendations from survivors, families and communities, and the work currently underway in B.C. – as well as our government’s broader commitment to implementing the United Nations Declaration on the Rights of Indigenous Peoples and the Truth and Reconciliation Commission’s Calls to Action.*

*Dismantling the underlying and systemic issues that result in Indigenous women experiencing violence at a much higher rate than non-Indigenous women is fundamental to our government’s work toward true and lasting reconciliation. We are actively working in collaboration with Indigenous partners and communities to build relationships based on the inherent right to self-determination and we believe that this is an important part of addressing the conditions that result in violence.*

*We are committed to developing a path forward to end violence against Indigenous women and girls that will be directly informed by survivors, family members and communities. Community-based engagement to collaborate on taking concrete steps together will soon begin and will continue through the summer and early fall.*

Survivors, families, witnesses, elders, and knowledge keepers participated in the Inquiry with 2,380 participants, 15 community hearings, 270 family and 147 stories and private in camera sessions, and 750 people sharing statements, with 819 artistic expressions. The report encompasses not only present time but reflects on Canadian social structure from 1650 through to 1815 to Confederation in 1867 and then to the present.

On June 17, 2020, UBCM encouraged members to bring the Calls for Justice to their respective councils or boards for review, prioritization and consideration of endorsement in collaboration with local Indigenous communities.

On July 5, 2020, the Executive Committee requested a staff report with options regarding Missing and Murdered Indigenous Women and Girls Calls for Justice for the August 5, 2020, Executive Committee meeting

## Report Summary

### SUPPLEMENTARY REPORT ON GENOCIDE

The report provides the following highlight on genocide against First Nations, Inuit and Métis women, girls and 2SLGBTQQIA people:

The violence the National Inquiry heard about amounts to a race-based genocide of Indigenous Peoples, including First Nations, Inuit and Métis, which especially targets women, girls, and 2SLGBTQQIA people. This genocide has been empowered by colonial structures, evidenced notably by the *Indian Act*, the Sixties Scoop, residential schools and breaches of human and Indigenous rights, leading directly to the current increased rates of violence, death, and suicide in Indigenous populations.

The report defines genocide as:

*Genocide is defined in the Genocide Convention as: [...] any of the following acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group, as such:*

- (a) Killing members of the group;*
- (b) Causing serious bodily or mental harm to members of the group;*
- (c) Deliberately inflicting on the group conditions of life calculated to bring about its physical destruction in whole or in part;*
- (d) Imposing measures intended to prevent births within the group;*
- (e) Forcibly transferring children of the group to another group.*

The report provides the definition as per the Canadian Crimes Against Humanity and War Crimes Act as:

*[...] an act or omission committed with intent to destroy, in whole or in part, an identifiable group of persons, as such, that, at the time and in the place of its commission, constitutes genocide according to customary international law or conventional international law or by virtue of its being criminal according to the general principles of law recognized by the community of nations, whether or not it constitutes a contravention of the law in force at the time and in the place of its commission.*

At present Canada has recognized genocide as: the Holocaust, the Holodomor genocide, the Armenian genocide 1915, Rwandan genocide 1994, and Bosnia 1992-1995.

The report states that despite First Nations, Inuit, and Métis peoples still living and experiencing population growth this does not diminish “the charge of genocide” but demonstrates the resilience “both historically and contemporary”.

The report acknowledges that Canada is a “settler colonial country” that imposed laws, institutions, and cultures upon Indigenous peoples. Occupation of lands, racist attitudes, policies of assimilation, and other oppressive legislation all “sought to eliminate First Nations, Inuit, and Métis peoples as distinct Peoples and communities”. This is “embedded in everyday life . . . in the laws, policies and structures of Canadian society”.

The report states, “Canadian society shows an appalling apathy to addressing the issue”.

### ESTABLISHING A NEW FRAMEWORK

The Report reviewed and incorporated guiding principles from the following:

- the International Convention on the Prevention and Punishment of the Crime of Genocide (PPCG);
- the International Convention on the Elimination of All Forms of Racial Discrimination (ICERD);
- the International Covenant on Civil and Political Rights (ICCPR);
- the International Convention on Economic, Social, and Cultural Rights (ICESCR);
- the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW);
- the Convention on the Rights of the Child (UNCRC); and
- the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP).

### COLONIZATION

The report defines and provides education on colonization by stating:

*Colonization refers to the processes by which Indigenous Peoples were dispossessed of their lands and resources, subjected to external control, and targeted for assimilation and, in some cases, extermination. It is important that we remember that colonialism is a structure that includes many different events – all created under the same, destructive logic. Viewing colonization as a structure means that we cannot dismiss events as parts of the past, or as elements of someone else’s history. This prevents the dismissal of Indian residential schools, or the Sixties Scoop, as events that people should just “get over.”*

*Harmful encounters for Indigenous women and gender-diverse people in what is now called Canada started with 16th century “explorers,” who used terra nullius and the Doctrine of Discovery to dismiss them as savages and claim rights to the land. Early Christian missionaries then challenged Indigenous women’s leadership and Indigenous notions of gender. From 1650 to 1815 there was a “middle ground” period, where First Nations held a fairly even distribution of power with the Europeans, but Confederation in 1867 fundamentally changed this relationship . . .*

*Between 1883 and 1996, the Indian residential school system enforced a patriarchal Christian dogma that devalued women, enforced homophobia and transphobia, and exposed them to abuse that made them easy targets for abuse from others. First Nations women were also subjected to forced sterilization, further poverty and marginalization, and were targeted by the Sixties Scoop and ongoing child welfare policies.*

Terms such as **terra nullius** and **Doctrine of Discovery** are also addressed in UNDRIP and the TRC Calls to Action as false beliefs/doctrines and must be stopped and addressed as false.

## ENCOUNTERING OPPRESSION

The Report outlines four pathways that maintain colonial structures and violence:

1. Historical, multigenerational and intergenerational trauma;
2. Social and economic marginalization;
3. Maintaining the status quo and institutional lack of will; and
4. Ignoring the agency and expertise of Indigenous women, girls, and 2SLGBTQQIA people.

The Report proposes a supportive approach that includes dignity, cultural safety, and access to traditional healing. Wellness comes from embracing a holistic perspective, ensuring emotional, physical, mental, and spiritual aspects are considered. These supports can be enacted through on-the-land healing programs, commemorative ceremonies, and travel costs.

Core principles include:

- valuing wellness as wholeness, with a holistic understanding of safety and well-being, caring for mental, emotional, spiritual and physical needs;
- using an interdisciplinary, systemic approach to coordinating services, rather than “silos” or forcing programs to compete against each other for funding;
- understanding the importance of cultural safety, integrating Indigenous values and traditions in social services;
- ongoing, mandatory training to equip frontline workers and management with the education necessary to engage with Indigenous communities in culturally safe ways; and
- being able to build long-term, trusting relationships with service providers, including social workers, healthcare professionals, law enforcement, with continuity of care.

Although the core principles may not name elected officials, public servants, or individuals specifically the principles should apply to all people working with, building relationships and liaising with Indigenous community, First Nations, Indigenous, Métis people, and Inuit.

The Report states:

*Addressing these four pathways means full compliance with all human and Indigenous rights instruments, as well as with the premise that began this report: that the daily encounters with individuals, institutions, systems, and structures that compromise security must be addressed with a new view toward relationships.*

## RECOGNIZING DISTINCTIONS

The Report defines self-identification, geographical, and residency as the following:

- Self-identification: First Nation Inuit Métis
- Geographical- or regional-specific information: North, South, East, West
  - Proximity to urban centers, oceans, water, and natural resources
  - Locations of traditional territories and homelands
  - Municipal, provincial, and territorial boundaries
- Residency:
  - On-reserve/off-reserve
  - Rural/urban
  - Remote and northern
  - Communities and settlements

Therefore, the Report and Calls for Justice apply to all those self-identifying, to all geographic locations of lands and waters, within treaty or territories, and for residents living on or off-reserve, in rural or urban areas, hence in all communities of British Columbia and Canada.

## CULTURAL SAFETY

Cultural safety is a term that is used within the BC government and is an emerging requirement for public servants and those working within government structures and is defined within the Report as:

*Cultural safety goes beyond the idea of cultural “appropriateness” and demands the incorporation of services and processes that empower Indigenous Peoples. The creation of cultural safety requires, at a minimum, the inclusion of Indigenous languages, laws and protocols, governance, spirituality, and religion.*

Currently the Public Service Agency offers staff a cultural safety certificate that explores bias and stereotypes. SIPA has completed this certification.

## ONE-YEAR ANNIVERSARY – JUNE 2020

Many groups have been critical at the one-year anniversary, stating that the Calls for Justice have not been adequately addressed. At this time, the National Action Plan is not in place, and a National Task Force as requested by the Native Women’s Association of Canada (NWAC) has not been formed. However, in BC the government has passed *the Declaration on the Rights of Indigenous Peoples Act* (DRIPA), and is currently reviewing legislation.

First steps as a guiding principle that could be outlined as options in an RFD include:

- Calls for Justice should be reviewed as part of training received by elected officials and government employees, with particular emphasis for those employees in communication roles, policy, and decision-making;
- Cultural safety should be a mandatory training process for all elected officials and employees interacting with First Nations.

**FOLLOW-UP:** Staff will provide an RFD to the Executive Committee on September 4, 2020 with options for responding to the Calls for Justice.

### ATTACHMENT(S):

1. Appendix A – Summary of relevant Calls for Justice for non-service related government agencies

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**Prepared By:** Lisa Wilcox, Senior Intergovernmental Policy Advisor, Trust Area Services

**Reviewed By/Date:** Clare Frater, Director Trust Area Services / -July 23, 2020  
Russ Hotsenpiller, CAO Islands Trust / July 29 , 2020

## Appendix A - Calls for Justice

The Report makes clear that the following obligations are an “essential legal obligation of all governments in Canada” (below is a summarization of relevant obligations):

- 1.1 We call upon federal, **provincial**, territorial, **municipal**, and Indigenous governments (**hereinafter “all governments”**), in partnership with Indigenous Peoples, to develop and implement a National Action Plan . . . we call upon all governments to ensure that equitable access to basic rights such as employment, housing, education, safety, and health care is recognized as a fundamental means of protecting Indigenous and human rights, resourced and supported as rights-based programs founded on substantive equality . . .
- 1.2 We call upon all governments, with the full participation of Indigenous women, girls, and 2SLGBTQQIA people, to immediately implement and fully comply with all relevant rights instruments . . .
- 1.3 We call upon all governments, in meeting human and Indigenous rights obligations, to pursue prioritization and resourcing of the measures required to eliminate the social, economic, cultural, and political marginalization . . .
- 1.9 We call upon all governments to develop laws, policies, and public education campaigns to challenge the acceptance and normalization of violence.
- 2.1 We call upon all governments to acknowledge, recognize, and protect the rights of Indigenous Peoples to their cultures and languages as inherent rights, and constitutionally protected as such under section 35 of the Constitution.
- 2.2 We call upon all governments to recognize Indigenous languages as official languages, with the same status, recognition, and protection provided to French and English . . .
- 2.3 We call upon all governments to ensure that all Indigenous women, girls, and 2SLGBTQQIA people are provided with safe, no-barrier, permanent, and meaningful access to their cultures and languages in order to restore, reclaim, and revitalize their cultures and identities . . .
- 2.4 We call upon all governments to provide the necessary resources and permanent funds required to preserve knowledge by digitizing interviews with Knowledge Keepers and language speakers.
- 2.6 We call upon all governments to educate their citizens about, and to confront and eliminate, racism, sexism, homophobia, and transphobia. To accomplish this, the federal government, in partnership with Indigenous Peoples and provincial and territorial governments, must develop and implement an Anti-Racism and Anti-Sexism National Action Plan to end racist and sexualized stereotypes of Indigenous women, girls, and 2SLGBTQQIA people. The plan must target the general public as well as public services.
- 4.1 We call upon all governments to uphold the social and economic rights of Indigenous women, girls, and 2SLGBTQQIA people by ensuring that Indigenous Peoples have services and infrastructure that meet their social and economic needs. All governments must immediately ensure that Indigenous Peoples have access to safe housing, clean drinking water, and adequate food.
- 4.2 We call upon all governments to recognize Indigenous Peoples’ right to self-determination in the pursuit of economic social development . . .
- 4.4 We call upon all governments to provide supports and resources for educational, training, and employment opportunities for all Indigenous women, girls, and 2SLGBTQQIA people . . .

- 4.7 We call upon all governments to support the establishment and long-term sustainable funding of Indigenous-led low-barrier shelters, safe spaces, transition homes, second stage housing, and services for Indigenous women, girls, and 2SLGBTQQIA people who are homeless, near homeless, dealing with food insecurity, or in poverty, and who are fleeing violence or have been subjected to sexualized violence and exploitation. All governments must ensure that shelters, transitional housing, second-stage housing, and services are appropriate to cultural needs, and available wherever Indigenous women, girls, and 2SLGBTQQIA people reside.
- 4.8 We call upon all governments to ensure that adequate plans and funding are put into place for safe and affordable transit and transportation services and infrastructure for Indigenous women, girls, and 2SLGBTQQIA people living in remote or rural communities . . .
- 6.1 We call upon all media, news corporations and outlets, and, in particular, government funded corporations and outlets; media unions, associations, and guilds; academic institutions teaching journalism or media courses; governments that fund such corporations, outlets, and academic institutions; and journalists, reporters, bloggers, film producers, writers, musicians, music producers, and, more generally, people working in the entertainment industry to take decolonizing approaches to their work and publications in order to educate all Canadians about Indigenous women, girls, and 2SLGBTQQIA people. More specifically, this includes the following:
- i. Ensure authentic and appropriate representation of Indigenous women, girls, and 2SLGBTQQIA people, inclusive of diverse Indigenous cultural backgrounds, in order to address negative and discriminatory stereotypes;
  - ii. Support Indigenous people sharing their stories, from their perspectives, free of bias, discrimination, and false assumptions, and in a trauma-informed and culturally sensitive way.
- 13.2 We call upon all governments and bodies mandated to evaluate, approve, and/or monitor development projects to complete gender-based socio-economic impact assessments on all proposed projects as part of their decision making and ongoing monitoring of projects. Project proposals must include provisions and plans to mitigate risks and impacts identified in the impact assessments prior to being approved.
- 15.1 Denounce and speak out against violence against Indigenous women, girls, and 2SLGBTQQIA people.
- 15.2 Decolonize by learning the true history of Canada and Indigenous history in your local area. Learn about and celebrate Indigenous Peoples' history, cultures, pride, and diversity, acknowledging the land you live on and its importance to local Indigenous communities, both historically and today.
- 15.4 Using what you have learned and some of the resources suggested, become a strong ally. Being a strong ally involves more than just tolerance; it means actively working to break down barriers and to support others in every relationship and encounter in which you participate.
- 15.5 Confront and speak out against racism, sexism, ignorance, homophobia, and transphobia, and teach or encourage others to do the same, wherever it occurs: in your home, in your workplace, or in social settings.
- 15.7 Create time and space for relationships based on respect as human beings, supporting and embracing differences with kindness, love, and respect. Learn about Indigenous principles of relationship specific to those Nations or communities in your local area and work, and put them into practice in all of your relationships with Indigenous Peoples.



# BRIEFING

**To:** Trust Programs Committee                      **For the Meeting of:** November 5, 2020

**From:** Heather Kauer, Regional Planning Manager, North Team                      **Date Prepared:** October 19, 2020

**SUBJECT: Ministry of Transportation and Infrastructure Road Standards**

**PURPOSE:**

The purpose of this report is to provide the committee options for projects related to the MOTI Letter of Understanding and village roadscapes.

**BACKGROUND:**

At their August 20, 2018 meeting, Trust Programs Committee passed the following resolution:

*that the impact of the Ministry of Transportation and Infrastructure road standards agreement on village roadscapes be examined as a potential pilot project or case study.*

**MOTI/Islands Trust Letter of Understanding**

The Letter of Understanding (LOU) (attachment 1) between Islands Trust and the Ministry of Transportation and Highways (MOTH), now the Ministry of Transportation and Infrastructure (MOTI), was adopted in December of 1992. An amendment to that agreement (attachment 2) was adopted in July of 1996.

The LOU in question categorizes the types of roadways to be constructed on islands within the Trust Area and includes a series of maps that show each road category. As the maps were drafted in 1992 and have not been updated since, these maps are now out of date and incomplete. The specifications for roadways in the LOU and amendment are as follows:

Classification	Applies To	Specifications
Major Rural	A limited section of Salt Spring Island only	6.7 m paved travel way; and 1.2 m paved width on each side of the travel way for cycling, walking, and emergency parking
Main Rural	All Islands in the Islands Trust except South Pender, Gambier, Lasqueti, Keats, Thormanby and the undesignated Islands	6.7 m paved travel-way; and 0.6 m paved shoulder on each side* *Bicycle route plans developed by Islands Trust can include bicycle lanes that range from 0.6 to 1.2 m on both sides

Minor Rural	All islands within Islands Trust except undesignated islands.	6.1 m paved travel width* *Bicycle route plans developed by Islands Trust can include bicycle lanes that range from 0.0 to 1.2 m on both sides
Residential Rural / Local	All islands within Islands Trust; Applies to most new roads in small subdivisions	5.5 m paved travel width; or Gravel when the number of lots to be created is fewer than four and when all lot sizes are more than two hectares and there is no potential for future connection to a further subdivision.

None of the road standards in the LOU include curb, gutter or sidewalk infrastructure. The LOU anticipates the possibility of bike lanes but not physical barriers between vehicle lanes and bike lanes. In addition, the LOU assumes gravel shoulders. The LOU does not speak to methods to be used for road maintenance.

When the LOU was adopted in 1992, the document anticipated a process by which cycle routes would be designated on the islands. Appendix B of the LOU constitutes the cycle route designations and was adopted in 1996. These designations name specific sections of roadways on specific islands that were planned for cycle routes but it was made clear that designation did not constitute a commitment to build cycling infrastructure.

In addition to road and cycle route designations, the LOU spells out a commitment to conduct annual meetings between Islands Trust and MOTI as well as a joint review of road classification networks and road standards every five years. Thus far, joint review of road classification networks and road standards has been occurring on a case-by-case basis but has not been conducted Trust-wide.

**Gabriola Village Way Trail (2014 – Present)**

In 2014, the ‘Village Vision Planning Committee’ was formed by a group of concerned Gabriola residents who led a multi-year project, charrette and collaboration with stakeholder agencies to develop the following report that made recommendations related to roadscape in the Gabriola Village area: <http://www.islandstrust.bc.ca/media/344427/gabriola-village-vision-final-report.pdf>

One project that resulted from the Village Vision report was the Village Way Trail. This 1.5 km long multi-use trail along North Road on Gabriola was initiated by the Regional District of Nanaimo in 2015 and is currently under construction to be completed by mid-December, 2020. This project contemplates the construction of a multi-use trail in addition to bike lanes being added along the roadway. <https://rdn.bc.ca/gabriola-village-trail>

North Road is categorized as a “Main Rural” road in the LOU between MOTI and Islands Trust. As such, the LOU contemplates a maximum 1.2 m width of cycle lane on both sides of the driving lanes with no barrier between the cycle lanes and the road.

In the case of the Village Way Trail, the roadway and trail are designed and will be constructed with a different configuration as described on the RDN website:

The 2.0 m wide, slightly elevated path will be paved through the village core and will be gravel the remainder of the way. In some sections the path will be located close to the curb, in other sections the path will be set back from the curb.

The 2.0 m-wide, elevated path will be separated from the drivable road surface by an asphalt curb backed by a 0.3 m gravel strip.

The path will be slightly higher than the road surface, at the same elevation as the top of curb.

The road shoulder will be repaved and provide 0.9 m of clean asphalt from fog line to curb for use by road cyclists.

The Regional District of Nanaimo, in consultation with Islands Trust, negotiated this deviation from the LOU road design with MOTI. Staff understand that this negotiation process is possible on a project-by-project basis.

### **Project Options**

Information about the impact that the LOU has had on Islands Trust road projects since its adoption would be anecdotal as this data has not been formally tracked.

1. A data collection project could be established that would have Planners throughout the Trust keep track of any information they have and / or will receive over the next two to five years that provides data about the impacts of the LOU.
2. Islands Trust could initiate a joint review with MOTI of the road standards contained in the LOU as contemplated by the document itself.
3. Islands Trust could initiate a complete joint overhaul of the LOU with MOTI including updated mapping.
4. Status quo: roadway design can be negotiated with MOTI on a project-by-project basis.

### **ATTACHMENT(S):**

1. MOTH / Islands Trust LOU dated October 20, 1992
2. MOTH / Islands Trust Amendment to the LOU dated July 18, 1996

### **FOLLOW-UP:**

As requested by the Trust Programs Committee.

---

**Prepared By:** Heather Kauer, Regional Planning Manager, North Team

**Reviewed By/Date:** David Marlor, Director, Local Planning Services/October 19, 2020

**LETTER OF AGREEMENT**

**between**

**THE MINISTRY OF TRANSPORTATION & HIGHWAYS (MOTH)**

**and**

**THE ISLANDS TRUST (IT)**

**SUBJECT:**

**ROAD STANDARDS, CLASSIFICATION  
AND MOTH/IT CONSULTATIVE  
PROCESS IN THE ISLANDS TRUST AREA**


**October 20, 1992**

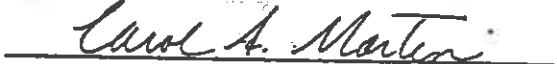
WHEREAS, pursuant to Section 8(2)(a) of the *Islands Trust Act*, for the purpose of carrying out the object of the trust, the Islands Trust Council may, subject to the approval by the Minister of Municipal Affairs, Recreation and Housing, enter into agreements with the Province and agents of the Province respecting the coordination of administrative activities within the trust area;

WHEREAS, roads in the Trust Area form part of the unique amenities of the Trust Area and require extraordinary measures to protect their unique character and to encourage safe use, both the Islands Trust Council and the Minister of Transportation and Highways are desirous of entering into an agreement for ongoing consultation respecting road standards, road classification, and posted speed limits;

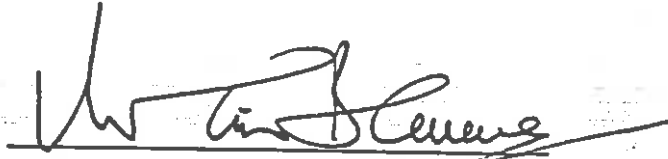
THEREFORE, both parties commit to respect the attached Letter of Agreement, dated October 20th, 1992.

1. ASSENTED TO THIS 12<sup>th</sup> DAY OF November, 1992 BY:

  
The Honourable Art Charbonneau  
Minister of Transportation  
and Highways

  
Carol Martin, Chairperson  
Islands Trust Council

2. APPROVED, PURSUANT TO SECTION 8(2)(a) OF THE *ISLANDS TRUST ACT*, THIS 24<sup>th</sup> DAY OF DECEMBER, 1992 BY:

  
The Honourable Robin Blencoe  
Minister of Municipal Affairs,  
Recreation and Housing

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**A. PURPOSE**

The purpose of this agreement is:

1. To establish an ongoing consultative process between the agencies.
2. To establish an agreement on road standards and road classification in the Trust Area and;
3. To establish a procedure for the designation of scenic/heritage roads and bicycle route plans in the Trust Area.

**B. OBJECTIVES**

1. To establish a functional classification of rural roadways which:
  - a) classifies rural Island roads recognizing the relative importance of their role in servicing traffic between ferry linkages and major destinations on an island, and relates the classification to the road's importance and role in serving through traffic or providing access to land;
  - b) ensures all rural settlement areas, resource areas, recreational areas, commercial areas and other activity areas are provided with safe rural road service based on the level of traffic generating activity and rural traffic volumes;
  - c) classifies routes to maintain a safe and efficient relationship between the needs of road users and the users of adjacent land;
  - d) ensures that appropriate planning and design standards are used as agreed upon.
2. To establish the road standards for new roads, including new subdivision roads, and for existing roads when upgrading is required.
3. To establish scenic/heritage road designations for unique and valued roadways which recognize the objectives of the Islands Trust, and the process to be followed when improvements are to be undertaken.
4. To establish cycle route plans and roadway standards to accommodate safe cycling.
5. To establish a regular consultative process between the agencies on issues of common interest such as rehabilitation and maintenance programs and new road site-specific consultation.

6. To develop and agree upon cycle route plans and scenic/heritage designations to be in place by September 1993 to supplement this agreement.

### **C. CONSULTATIVE PROCESS**

The Ministry of Transportation and Highways and the Islands Trust agree to the establishment of a consultative process to foster common understanding and hereby agree to facilitate the process by arranging meetings between respective staff and Local Trust Committees as required.

To facilitate ongoing dialogue the consultative process will be fostered through:

- An annual meeting of Ministry of Transportation and Highways staff and Islands Trust planning staff held in the fall at the call of the Manager of Local Planning of the Islands Trust to review with Ministry of Transportation and Highway staff any current issues such as proposed upgrading and maintenance programs and classification of proposed new subdivision roads.
- Routine exchange of information regarding specific concerns between the Islands Trust as represented by its local planning staff and Ministry of Transportation and Highways local staff as represented by the District's Highways Manager and/or their Area Managers.
- The establishment by the Trust of Local/Island Advisory Transportation Committees appointed by each Local Trust Committee to make recommendations to the Trust Committee and MoTH as specific issues arise and to assist in the development of bicycle route and Heritage/Scenic route plans. Special meetings may be called by either the Islands Trust or the Ministry of Transportation and Highways, as specific issues arise.
- Jointly reviewing the road classification networks and road standards every five years (effective in 1997.)
- Discussion in 1992 and 1993 of bicycle routes and Scenic/Heritage route designations.
- Ministry of Transportation and Highways routinely consulting with the Islands Trust prior to upgrading of designated scenic/historic routes.

**D. ROAD CLASSIFICATIONS AND BICYCLE AND SCENIC/HERITAGE ROUTE DESIGNATION**

**1. Road Classifications of Island Roads**

A hierarchy of road classes for the designated islands is set out in the Island-specific maps attached to the document (Appendix A). The Islands Trust will facilitate a timely process for each local trust committee to review, negotiate, revise or approve the maps attached in Appendix A. Until such time as the local trust committee approves the road classification map for their island, the Appendix A map will be used within the context of the consultative process.

The designated islands for purposes of road classification and standards are:

- > Saltspring
- Gabriola
- > North and South Pender
- Saturna
- Galiano
- > Denman
- Hornby
- Mayne
- Lasqueti
- Thetis
- Keats
- Bowen
- Gambier
- Thormanby

The nomenclature used for road classes in this document is terminology suggested by the Islands Trust. The equivalent terminology normally used by the Ministry for functional classification is:

## **Islands Trust Nomenclature**

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Major Rural  
Main Rural  
Minor Rural  
Residential Rural/Local

## **Ministry of Transportation and Highways Nomenclature**

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Secondary Highway  
Major road  
Minor Road  
Local Road

The road standard for the applicable classifications as set out in Section E will be applied for new roads, including subdivisions, and to existing roads when being upgraded.

### **2. Cycle Route Plans**

The Islands Trust will prepare proposals for cycle route plans on the islands. Consultation on these proposals will occur with the Ministry of Transportation and Highways.

A negotiated agreement on the cycle route plan for the Islands Trust area is to be achieved between the Islands Trust and Ministry of Transportation and Highways by September 1993 and will subsequently form a component of this letter of understanding (Proposed Appendix B).

The agreed-to cycle route plan, when adopted by resolution or bylaw by the Local Trust Committee, may be forwarded to the Ministry of Highways and Transportation for registration.

The approved plan, for the designated cycle routes, will trigger adjustment of the shoulder standards for new roads and for existing roads when they are to be upgraded as indicated in section E. The requirements for safely accommodating cyclists will be recognized when prioritizing roads for upgrading.

### **3. Scenic Heritage Designation**

The Islands Trust will prepare proposals for scenic/heritage designation to recognize roadways having unique and significant scenic and/or heritage value. Only a limited portion of roadways on an island will qualify for such designation.

### **3. Scenic Heritage Designation Continued**

Consultation will occur between the Ministry of Transportation and Highways and the Islands Trust on the criteria for evaluation of scenic and heritage values and the proposals for scenic/heritage road designations. The agreed upon criteria shall be incorporated as part of this agreement.

A negotiated agreement on scenic/heritage designation of roads in the Island Trust area is to be achieved between the Islands Trust and Ministry of Transportation and Highways by September 1993 and will subsequently form a component of this letter of understanding (Proposed Appendix C).

The Ministry of Transportation and Highways will be consulted, and its agreement obtained, on a proposed scenic/heritage road designation plan for an island prior to adoption of the plan, by resolution or bylaw, by the Local Trust Committee.

Planned work on roads designated as Scenic/Heritage will trigger a consultative process between the Islands Trust and the Ministry of Transportation and Highways prior to the initiation of upgrading.

### **E. ROAD STANDARDS FOR ISLAND ROADS**

It is recognized that road standards in the Islands Trust Areas have been lowered in response to the Trust objective to maintain the Rural character of the islands and in recognition of the size of Islands and their unique character and the need for a gentler approach in harmony with the land. With the exceptions of Denman, North Pender and Saltspring in the Trust Area, island roads do not carry travellers to any points beyond.

However, the standards must recognize a requirement for safe transportation facilities.

The standards to be utilized for construction on each of the road classifications are outlined in the following paragraphs and table.

**NOTE:** Where the Islands Trust and the Ministry of Transportation and Highways identify a need for cycling facilities, as established by the agreed to cycle route plan, the standards for shoulders shall be adjusted as noted in the footnotes in the road standards table which follows. (See Figure 1, page 8).

**1a) Major Rural**

This classification of road applies only to a limited section of road on Salt Spring Island.

The road in this class typically carries substantially higher volumes of traffic at higher speeds than a Main Rural road.

This classification will have a paved travel-way width of 6.7 m except on crest and horizontal curves where a 7.3 m width will apply.

A 1.2 m paved width on each side of the travel way will provide for cycling, pedestrian and emergency parking use.

The bicycle route plan will incorporate all sections classified as Major Rural road as an element in the cycle plan.

Posted speed shall not exceed 80 km/hr.

**1b) Main Rural**

This classification of road applies to all designated islands within the Islands Trust except for South Pender, Gambier, Lasqueti, Keats, Thormanby and the undesignated Islands.

This classification of road will have a paved travel-way width of 6.7 m except on crest and horizontal curves where a 7.3 m top paved width will apply.

A 0.6m paved shoulder on each side will be provided.

The bicycle route plan will designate road sections requiring adjustment of the shoulder width to safely accommodate cycling demands. The constructed top width for each bicycle shoulder lane can range from 0.6 to 1.2 metres on both

sides in recognition of safety and travel demand requirements, as designated in Island specific cycle route plans.

The posted speed shall not exceed 60 km/hr.

#### **1c) Minor Rural**

This classification of road applies to all designated islands within the Islands Trust, but does not include the undesignated islands.

This classification of road will have a paved top width of 6.1m.

Paved shoulders are not required unless identified in the cycle route plan. The bicycle route plan will designate road sections requiring adjustment of the shoulder width to safely accommodate cycling demands. Constructed top width for each bicycle shoulder lane can range from 0 to 1.2 metres on both sides in recognition of safety and travel demand requirements, as designated in Island specific cycle route plans.

The posted speed shall not exceed 50 km/hr.

#### **1d) Residential Rural/Local**

This classification applies to all designated Islands and the undesignated Islands within the Islands Trust.

This classification applies to most new roads in small subdivisions.

This classification of road will have a paved top width of 5.5 m.

The posted speed may be in the range of 30 to 50 km/hr

#### **2a) Illustrative Cross-Sections by Road Standard**

The Island Road standards and illustrative cross-sections are shown on the following pages.

#### **2b) Heights and Clearance Zone**

Height of vegetation within the brushing and utility zone shall be controlled to maintain sight distance on curves and intersection sight triangles for traffic safety reasons.

Figure 1

## ISLAND ROAD STANDARDS

Islands Trust Nomenclature	R/W Width	Design Speed	Cleared Width	Driving Lanes	Constructed (Top) Width	Surfaced Shoulder Standard	Gravel Shoulder	Cycle Lanes
Residential Rural/Local	20m(66')	50km/hr	13.9m(45.6')	5.5m(18.0')	6.7m(22')	not required	0.6m	No lanes
Minor Rural	20m(66')	50km/hr	14.5m(47.6')	6.1m(20')	7.3m(24')	not required	0.6m	2 lanes *
Main Rural	20m(66')	60 km/hr	15.6m(51.1')	6.7m(22') 7.3m(24') crest/curve	9.1m(29.8') or 9.7m crest/curve	0.6m/lane	0.6m	2 lanes **
Major Rural	25m/80'	80km/hr	18.1m(59.4')	6.7m(22') 7.3m(24') crest/curve	10.3m(34.8') or 10.9m crest/curve	1.2m/lane (3.9')	0.6m	2 lanes

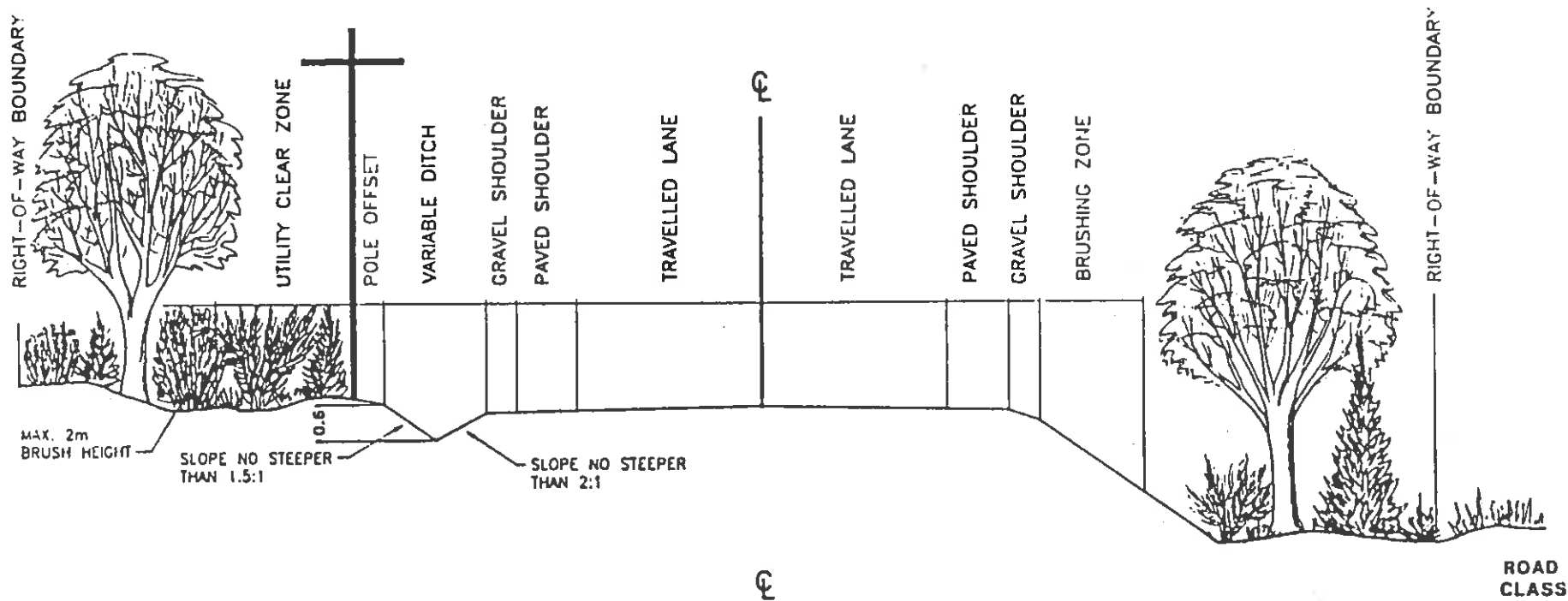
\* Constructed top width for each bicycle shoulder lane can range from 0 to 1.2 meters on both sides for each section as designated in an Island Specific Cycle route plan.

\*\* Constructed top width for each bicycle shoulder lane can range from 0.6 to 1.2 meters on both sides for each section as designated in an Island Specific Cycle route plan.

Figure 2

Typical Cross Section (Metric)

TYPICAL CROSS SECTION (METRIC)



											ROAD CLASS
2.75	0.6	MIN. WIDTH 2.1	0.6	0	2.75	2.75	0	0.6	2.0		RESIDENTIAL
2.75	0.6	MIN. WIDTH 2.1	0.8	0*	3.05	3.05	0*	0.6	2.0		MINOR RURAL
2.75	0.6	MIN. WIDTH 2.1	0.6	0.6*	3.35 CURVES 3.65	3.35 CURVES 3.65	0.6*	0.6	2.0		MAIN RURAL
2.75	0.6	MIN. WIDTH 2.1	0.6	1.2	3.35 CURVES 3.65	3.35 CURVES 3.65	1.2	0.6	2.0		MAJOR RURAL

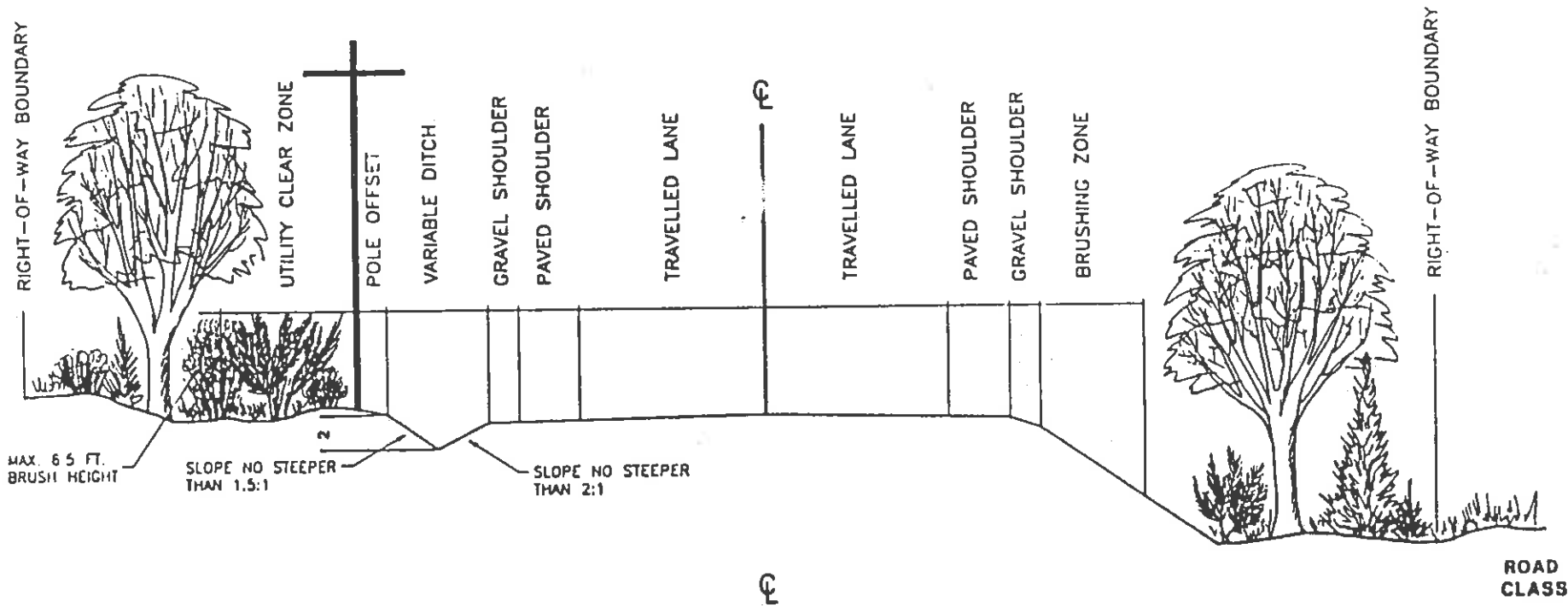
NOTE:

- DIMENSIONS IN METRES
- REQUIRED DITCH WIDTH VARIES DEPENDING UPON THE DEPTH OF DITCH REQUIRED FOR DRAINAGE.
- \* DESIGNATION AS CYCLE ROUTE INCREASES SHOULDER WIDTH TO 1.2m
- R.O.W. WIDTH 20m FOR ALL CLASSES EXCEPT MAJOR RURAL WITH A WIDTH OF 25m.

Figure 2b

Typical Cross Section (Imperial)

TYPICAL CROSS SECTION (IMPERIAL)



										ROAD CLASS
9	2	MIN. WIDTH 6.9	2	0	9	9	0	2	6.5	RESIDENTIAL
9	2	MIN. WIDTH 6.9	2	0*	10	10	0*	2	6.5	MINOR RURAL
9	2	MIN. WIDTH 6.9	2	2*	11 CURVES 12	11 CURVES 12	2*	2	6.5	MAIN RURAL
9	2	MIN. WIDTH 6.9	2	4	11 CURVES 12	11 CURVES 12	4	2	6.5	MAJOR RURAL

NOTE:

- DIMENSIONS IN FEET.
- REQUIRED DITCH WIDTH VARIES DEPENDING UPON THE DEPTH OF DITCH REQUIRED FOR DRAINAGE.
- \* DESIGNATION AS CYCLE ROUTE INCREASES SHOULDER WIDTH TO 4FT.
- R.O.W. WIDTH 65.6FT. FOR ALL CLASSES EXCEPT MAJOR RURAL WITH A WIDTH OF 82FT.

Roadside vegetation will be retained where possible unless it becomes a hazard to public safety or interferes with utility or drainage requirements. Trees will be permitted to encroach within the road right of way if they do not interfere with Hydro and Telephone services, or where utility poles will not be within a right of way. The brushing zone will be a minimum of 2.0 m from the shoulder. The height clearance area for utilities will be 2.75 m beyond the utility pole to meet Worker's Compensation Board requirements. Low brush up to 2 m in height is allowed in the utility clearance area except at intersection sight triangles (including driveways).

The clearing width for construction will be only to the width required to contain the roadworks and utilities. Trees and brush can be retained beyond this width.

Maintenance programs for brush cutting will be discussed as part of the yearly consultative process.

#### **2c) Ditches**

The ditch, one or both sides as required, would typically be designed for a depth of 0.6m with a back slope of 2:1 and side slope of 3:1. This would require 2.1m of width to accommodate such a ditch configuration.

The side slopes of ditches may be steeper in order to minimize the clearance width up to a maximum back slope of 1.5:1 and maximum side slope of 2:1 where safety and geotechnical engineering concerns do not prevail.

Proposed and existing ditch systems entering fresh water lakes used for potable water supply are of special concern. The Ministry of Transportation and Highways will advise the Islands Trust of proposed drainage works in proximity to fresh water lakes or of plans for drainage of wetlands which may have groundwater recharge value.

#### **F. UTILITY PERMITS**

Ministry of Transportation and Highways will put a condition in a new utility permit requiring that the applicant must notify Islands Trust of his/her intentions (for information only).

## **APPENDICES**

### **APPENDIX A: ROAD CLASSIFICATION BY ISLAND**

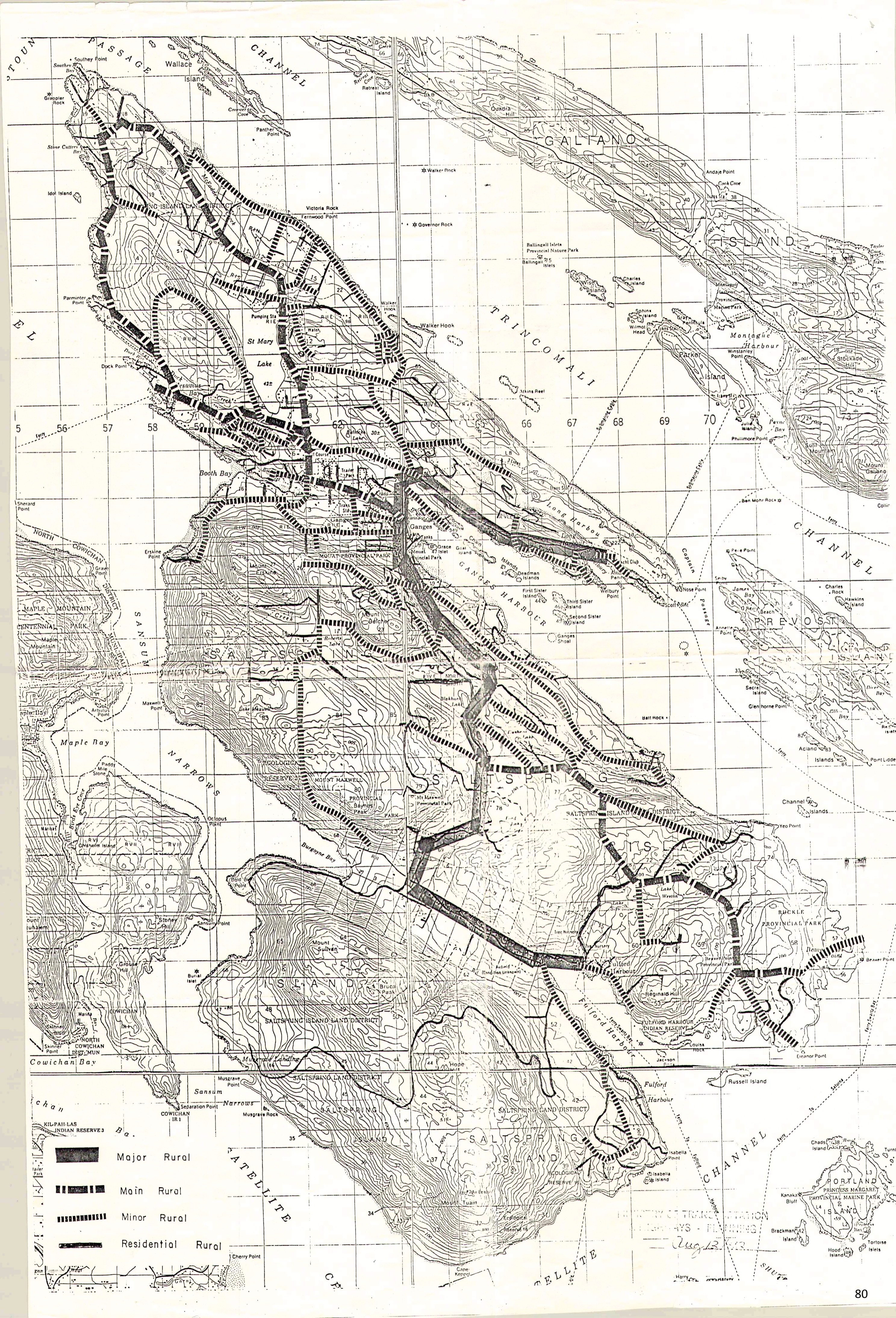
Salt Spring  
Gabriola  
North and South Pender  
Saturna  
Galiano  
Denman  
Hornby  
Mayne  
Lasqueti  
Thetis  
Keats  
Bowen  
Gambier  
Thormanby

**APPENDIX B: CYCLE ROUTE PLAN (to be developed in 1992/93)**

**APPENDIX C: SCENIC/HERITAGE ROUTE PLAN (to be developed in 1992/93)**

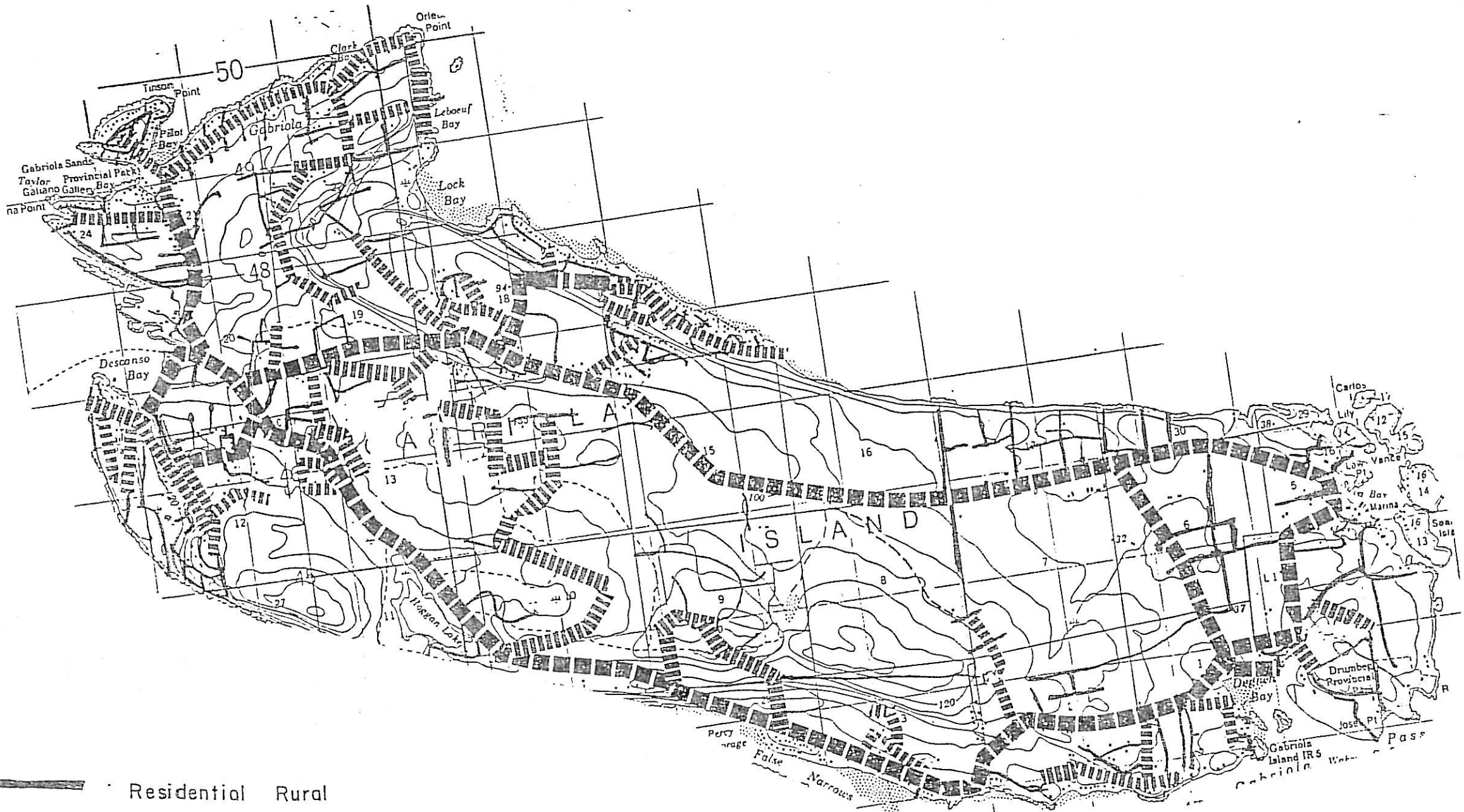
**APPENDIX A**




**ROAD CLASSIFICATION**



- Major Rural
- Main Rural
- Minor Rural
- Residential Rural

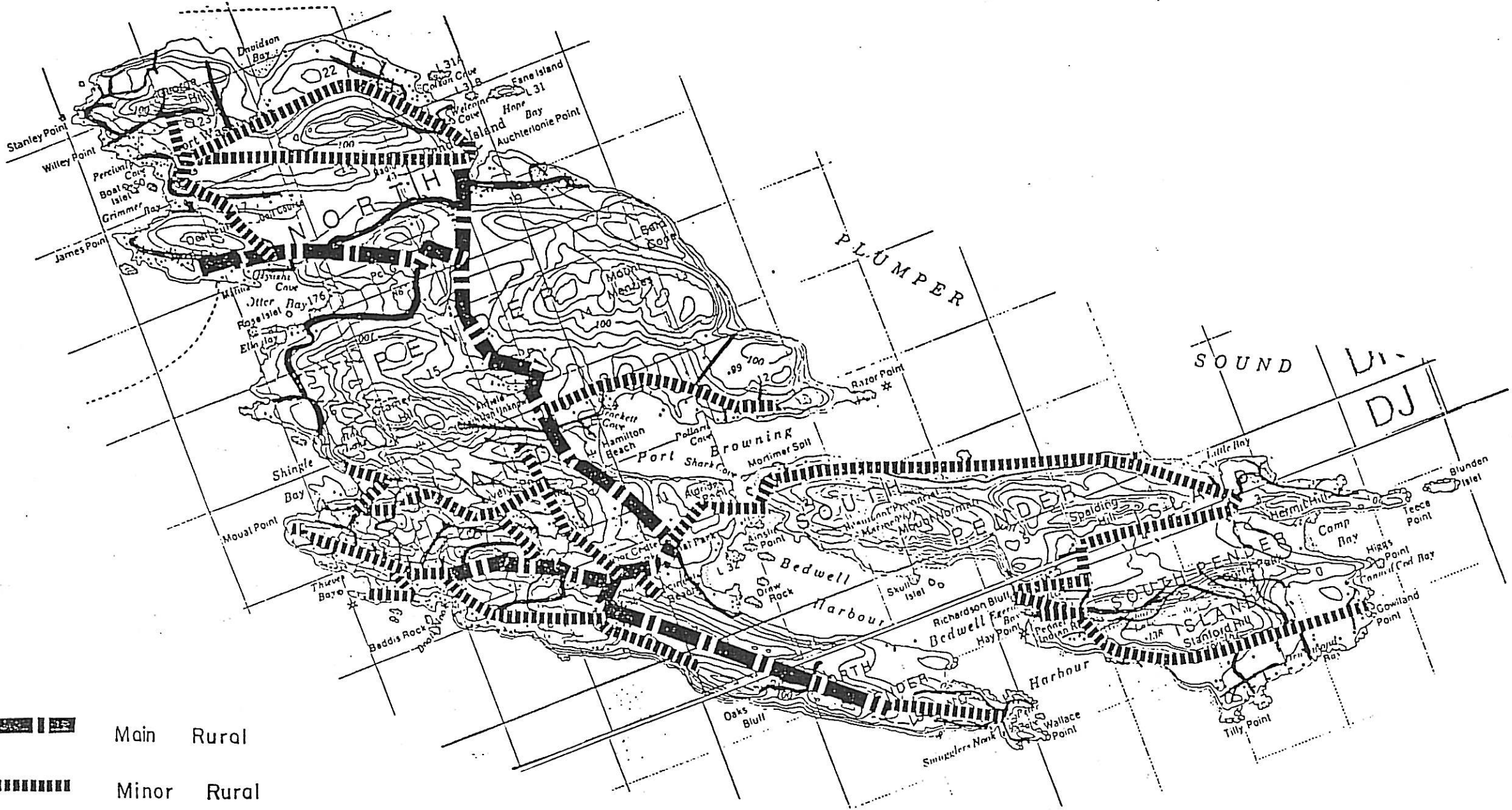
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Aug. 12, 1963



-  Residential Rural
-  Minor Rural
-  Major Rural

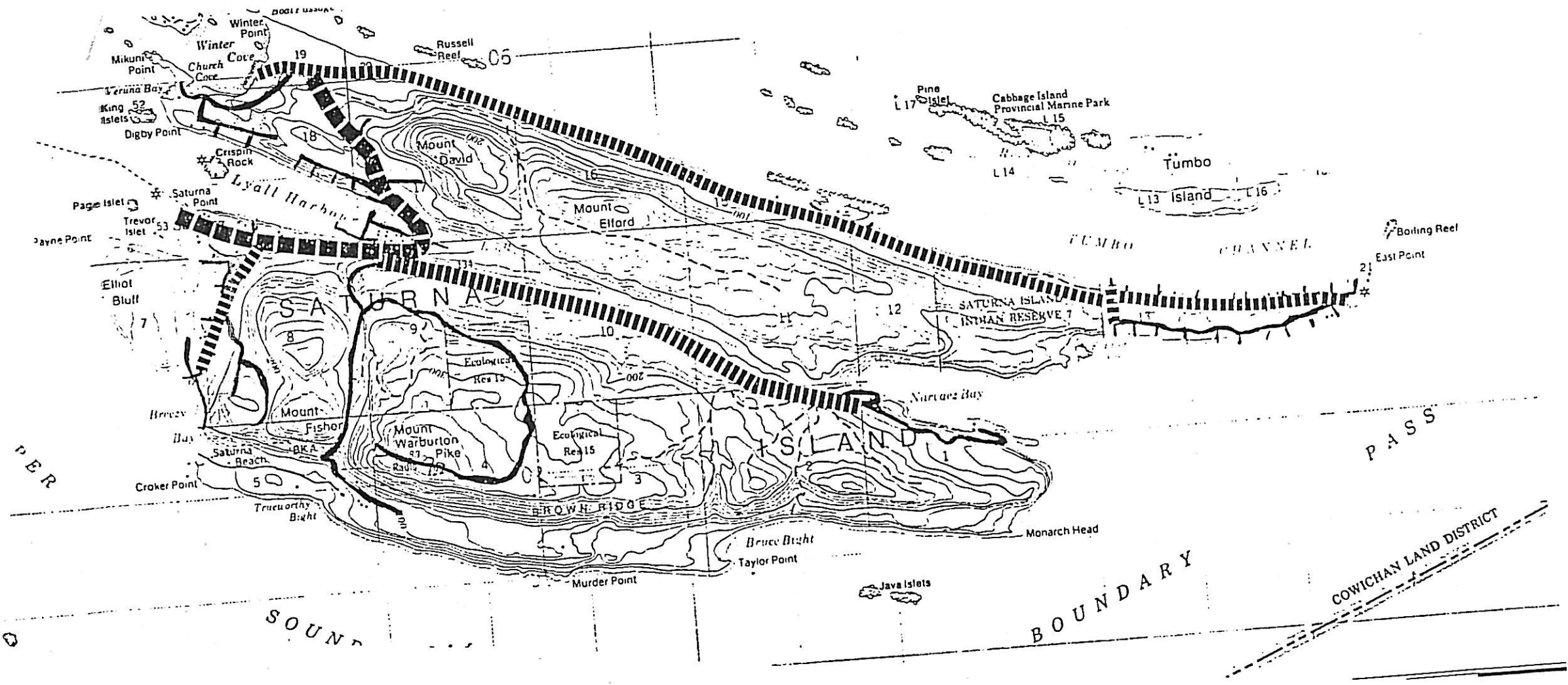
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& HIGHWAYS - PLANNING




: Aug 13/92



Main Rural  
 Minor Rural  
 Residential Rural

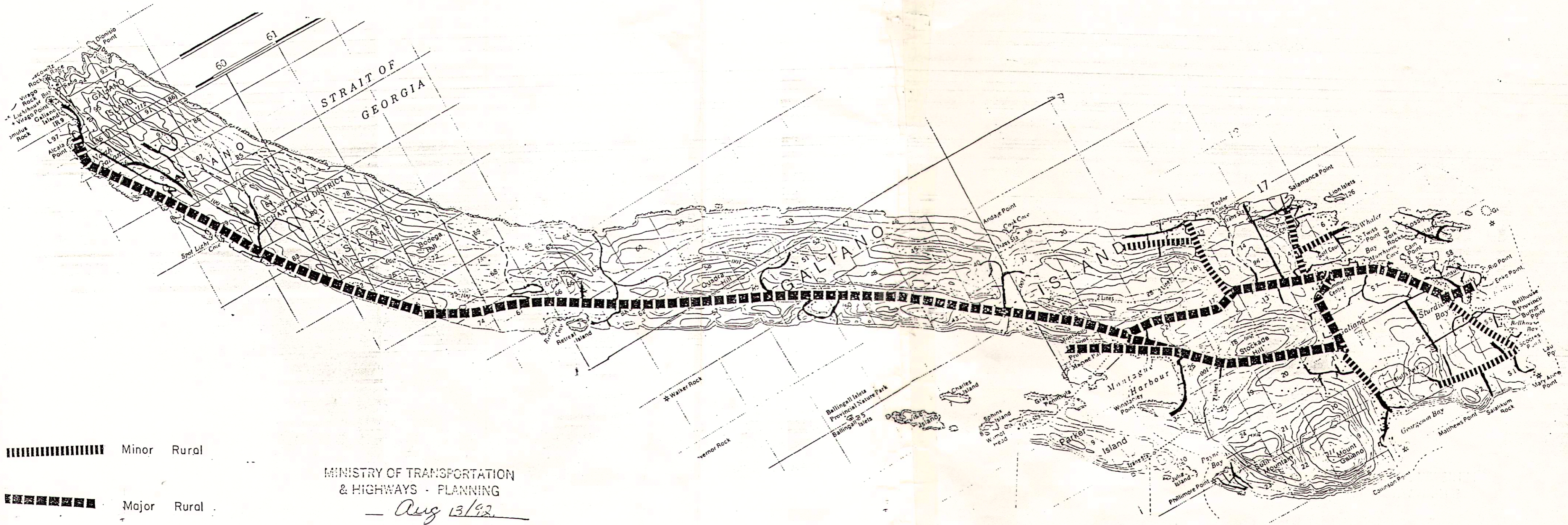
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 & HIGHWAYS - PLANNING  
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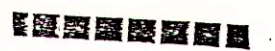



-  Main Rural
-  Minor Rural
-  Residential Rural

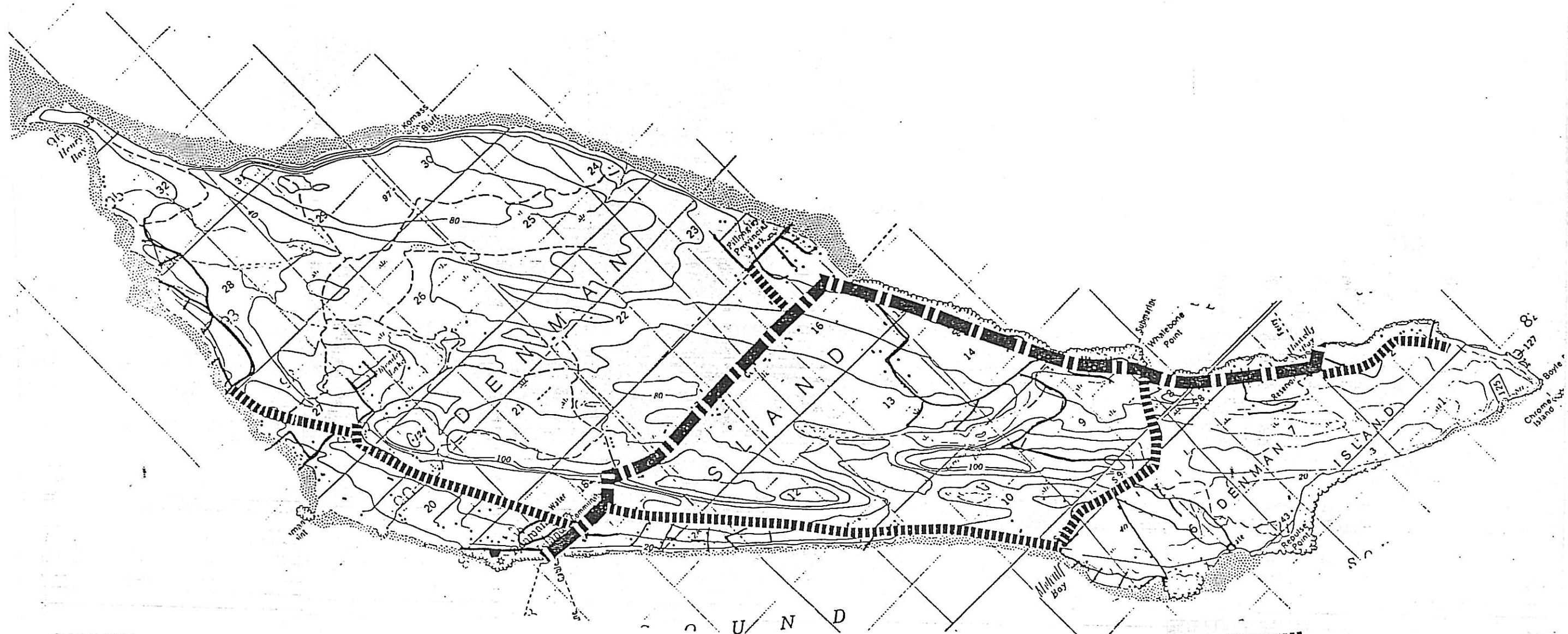
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-  Minor Rural
-  Major Rural
-  Residential Rural

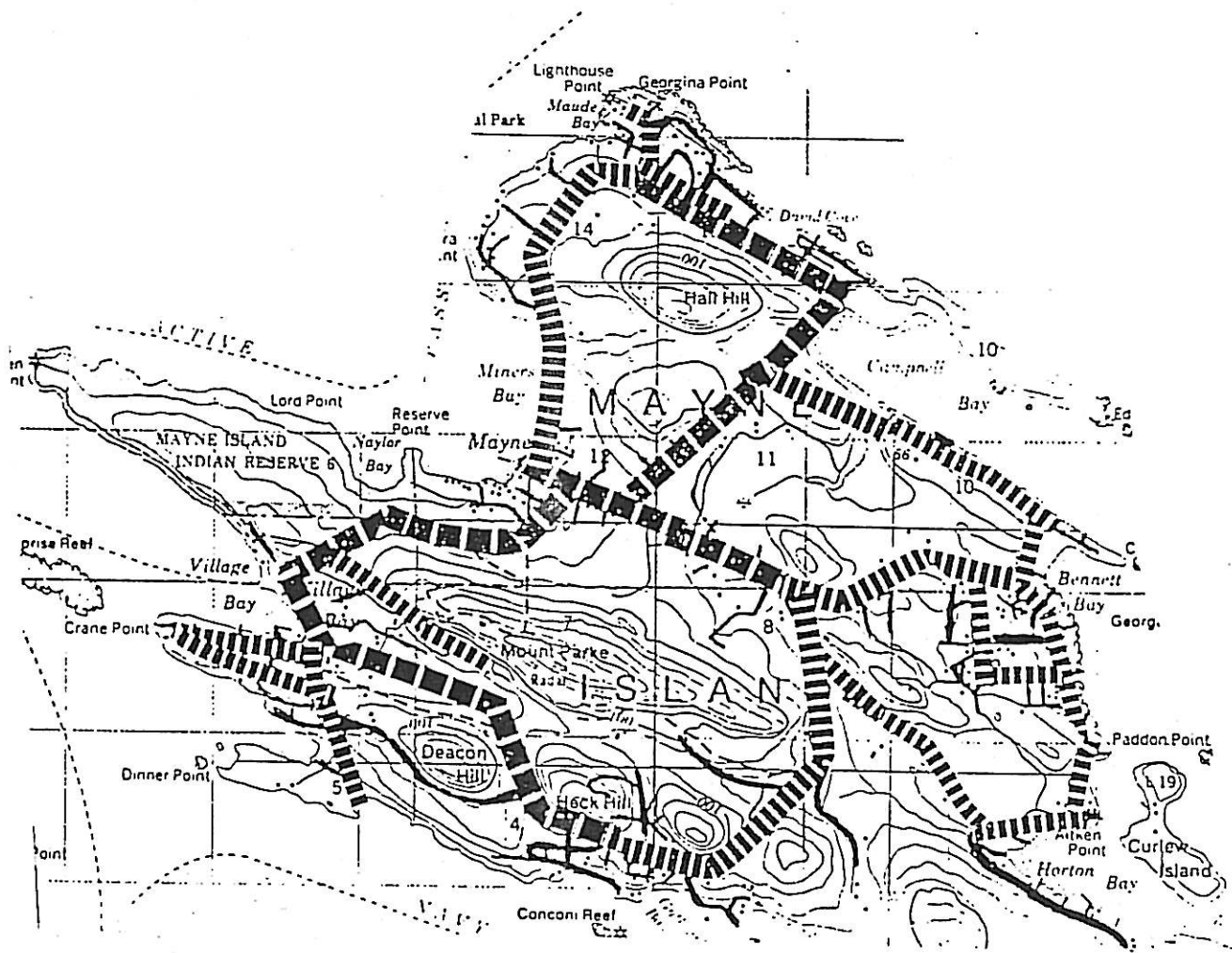
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MINISTRY OF TRANSPORTATION  
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*Aug 13/92*

-  Minor Rural
-  Main Rural
-  Residential Rural





Main Rural



Minor Rural

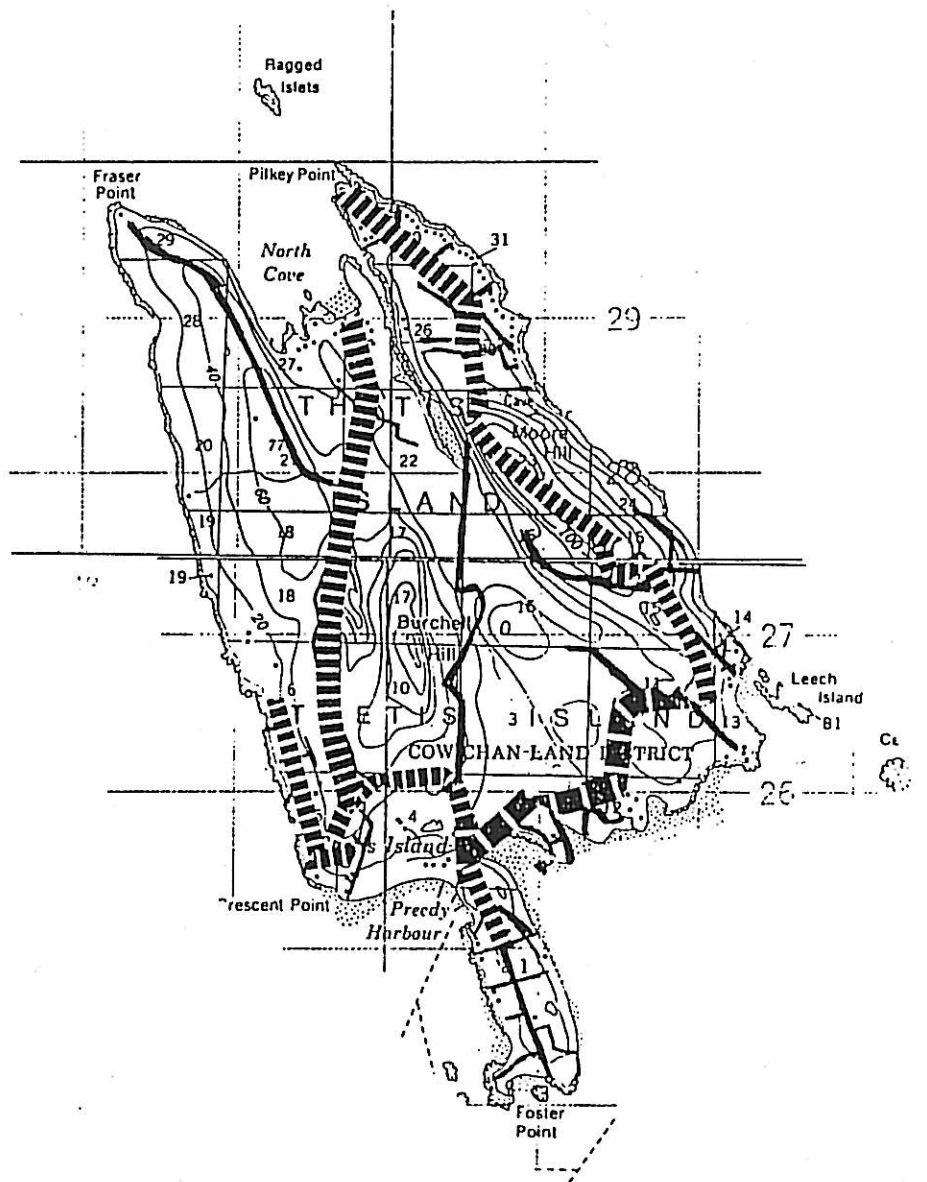


Residential Rural

MINISTRY OF TRANSPORTATION  
& HIGHWAYS - PLANNING

*Aug 13, 192* 87





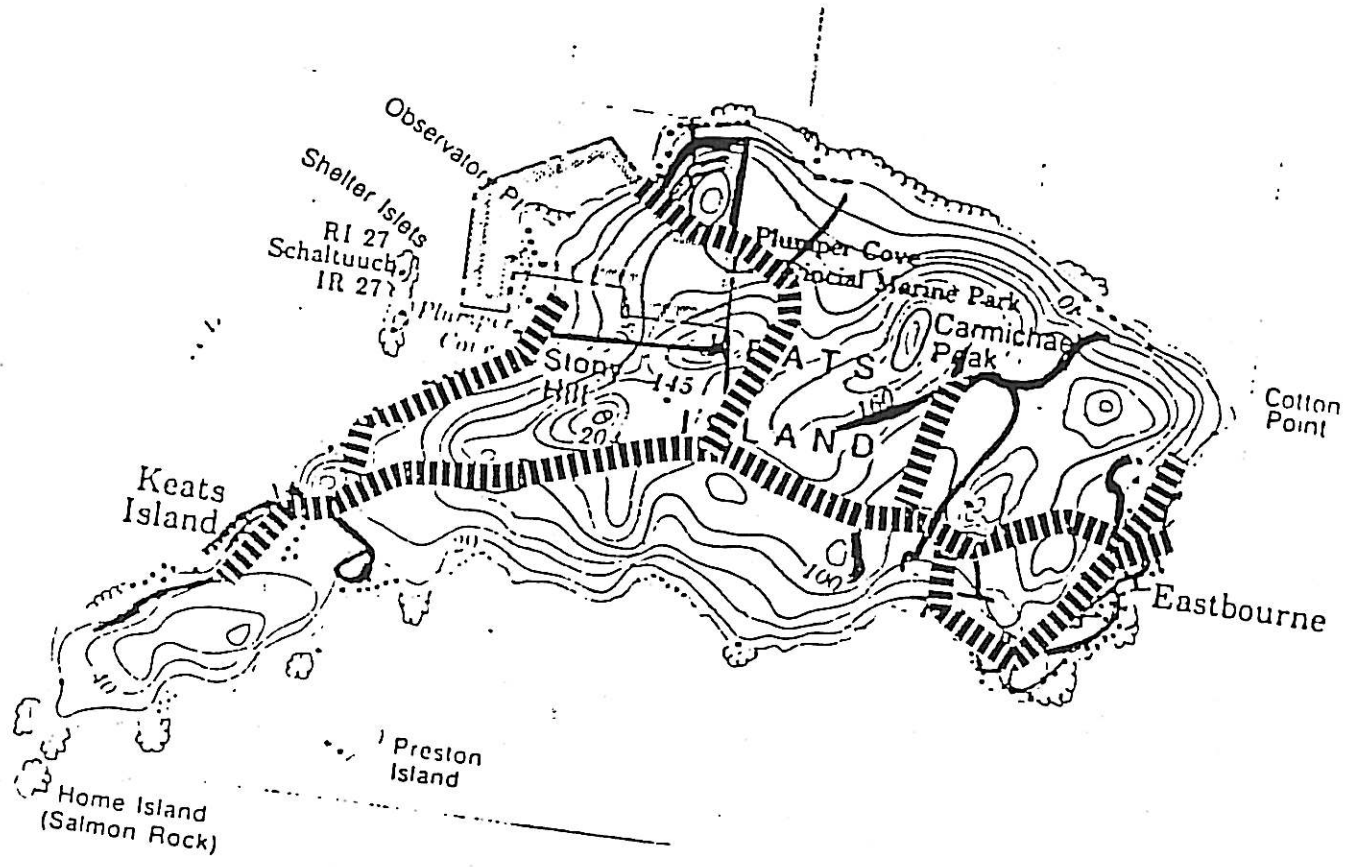
 Minor Rural



 Main Rural

 Residential Rural

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Aug 13/92

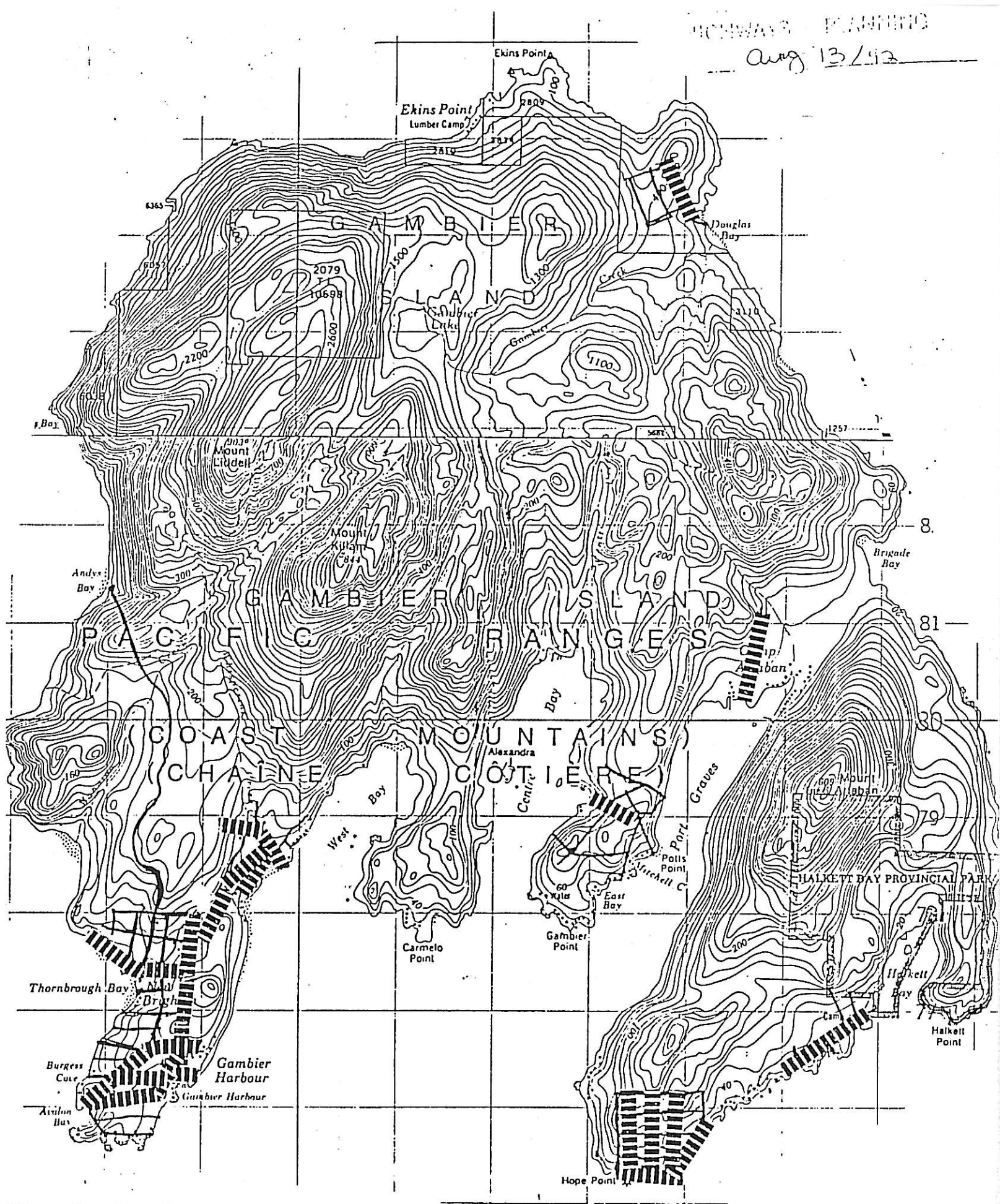


Minor Rural   
 Rural Residential 

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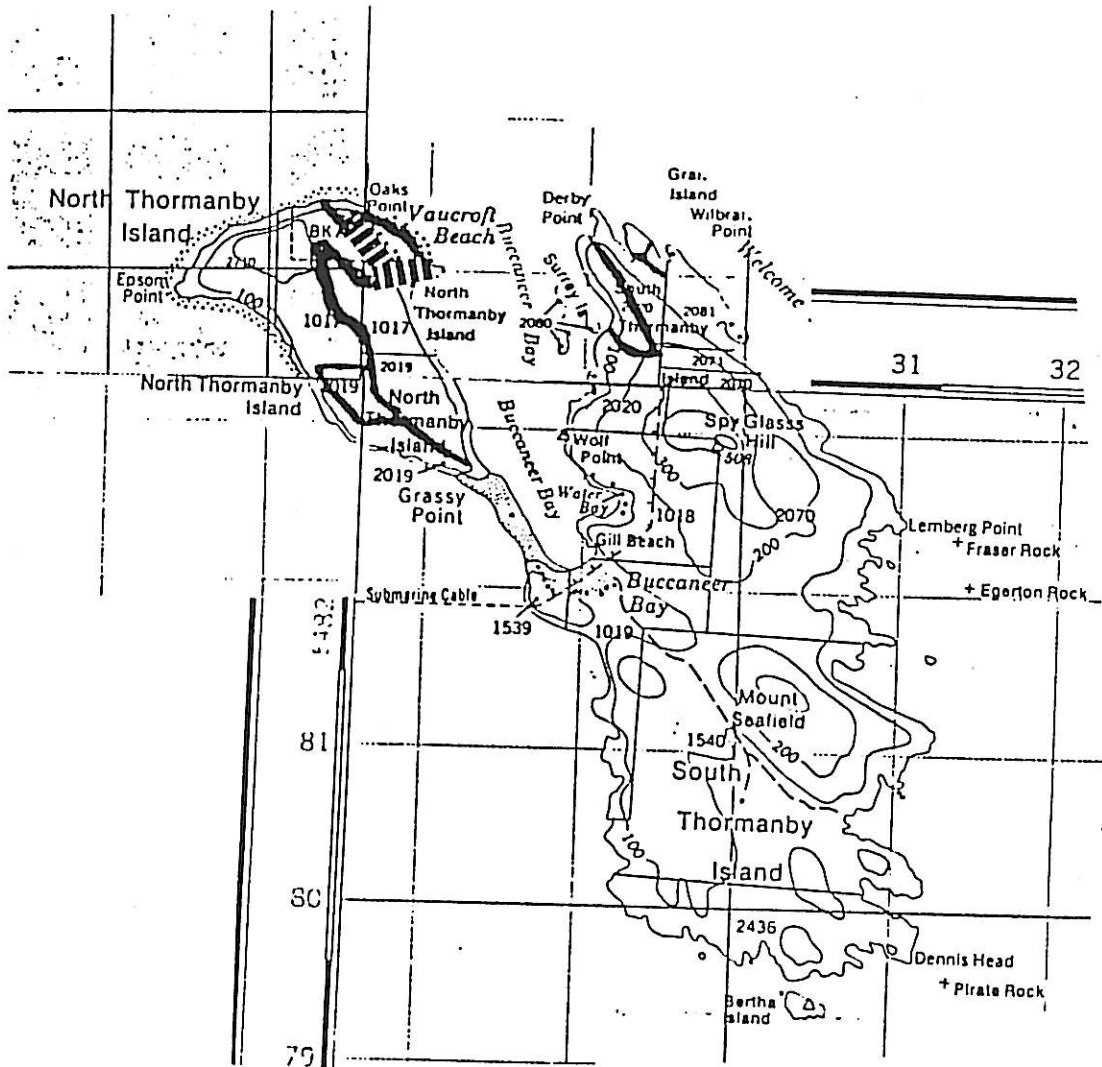


Aug 13/92



Minor Rural

Residential Rural



Minor Rural   
 Residential Rural 

MINISTRY OF TRANSPORTATION  
 & HIGHWAYS - PLANNING

Aug. 13 / 93.



Province of  
British Columbia

Ministry of  
Transportation  
and Highways  
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Islands Trust  
2nd Floor  
1627 Fort Street  
Victoria, BC V8R 1H8

April 16, 1996  
R6-361

Attention Mr. Gordon MacIntosh, Executive Director

Dear Sir:



**Re: Cycle Routes**

Further to your Nov. 28/95 memo we have reviewed the proposed additions for cycle route designation and are in general concurrence with your proposals. Based on your proposals for Mayne and Hornby Islands as well as those previously discussed in T. Quinn's Nov. 13/94 memo, to which we previously responded, we would propose the following list of cycle routes, table 1 attached, for consideration for immediate designation pursuant to the Memorandum of Understanding. I suggest this be an item for confirmation at our forthcoming May 16th meeting.

It should be noted that this table represents our views for a designated long term network to accommodate cyclists, but does not imply any intent to immediately reconstruct such roads.

The design standards for the paved shoulders on these cycle routes will be 1.2 metres width. The only exception will be a 1.8 metre shoulder width on Fulford/Upper Ganges/Lower Ganges route from Fulford Harbour to Long Harbour on Saltspring Island.

While we would support a future addition, we have not included cycle path access to Dionisio Provincial Park on Galiano at this time, until the matter of public road access is clarified.

- 2 -

For the islands of Bowen, North Pender, and Denman, cycle route proposals could be developed in conjunction with forthcoming official community plan development.

For smaller islands with less than 750 population, we do not see a requirement for cycle route plans. However, if some of these islands wish to put forward cycling issues, we are willing to discuss pursuant to the consultative mechanism.



**N. Hope, P. Eng.**  
**Regional Director**  
**Vancouver Island Region**

TP/rlp

Attachments

cc: T. Pollock, Vancouver Island Region  
Maria Szalay, Howe Sound District  
P. Wightman, Central Island District  
M. Perkins, Vancouver Island Region  
W. Bedford, South Island District  
M. Proudfoot, North Island District

## Table 1: Gulf Island Cycle Routes

No.	Island Location	Functional Class
<b><u>Hornby Island - North Island District</u></b>		
1	Central, Shingle Spit to Strachon Valley, Elementary School	Main Rural
2	Shingle Spit Rd.	Main Rural
3	St. Johns, Central to Ostby	Main Rural
<b><u>Gabriola - Central Island District</u></b>		
1	North Rd., Elementary School	Main Rural
2	South Rd.	Main Rural
3	Taylor Bay, North to Berry Point Rd.	Main Rural
4	Berry Pt. Rd., to Orlebar Pt.	Minor Rural
5	Barrett, North to Bluewater	Main Rural
6	Bluewater, Barrett to Bond	Minor Rural
7	Bond, Bluewater to Strand	Minor Rural
8	Strand, Bond to Sandwell Park	Rural Residential
9	Coast Rd., South Rd. to Stalker	Main Rural
10	Stalker Rd., Coast to Drumbeg Park	Minor Rural
11	Ricardo, Berry Point to Twin Beaches	Minor Rural
12	Stephens Rd., South to Pat Burns	Main Rural
13	Barrett Rd. Bluewater to Watercliff	Main Rural
<b><u>Gallano - South Island District</u></b>		
1	Sturdies Bay Rd., Elementary School	Main Rural
2	Georgeson Bay Rd., Sturdies Bay to Montague Harbour Rd.	Main Rural
3	Montague Harbour Rd.	Main Rural
4	Montague Park Rd.	Main Rural
5	Porlier Pass Rd.	Main Rural

Note: All cycle routes will have as a design standard a paved shoulder width of 1.2 m. The only exception will be the 1.8 m paved shoulder width on the Fulford/ Ganges/Long Harbour Route

## Table 1: Gulf Island Cycle Routes

No.	Island Location	Functional Class
<b>Saltspring Island - South Island District</b>		
1	Fulford - Ganges Rd., including Ganges Bypass	Major Rural
2	Upper Ganges, Lower Ganges to Robinson - Long Harbour	Major Rural
3	Lower Ganges & Vesuvius Bay Rds.	Main Rural
4	Sunset Drive	Main Rural
5	North End Rd.	Main Rural
6	North Beach Rd.	Minor Rural
7	Fernwood Rd., Fernwood School	Minor Rural
8	Robinson	Minor Rural
9	Upper Ganges, Robinson to North End	Minor Rural
10	Canal Rd., Lower Ganges to Rainbow	Minor Rural
11	Rainbow, Canal to Fulford-Ganges & Saltspring School, etc.	Minor Rural
12	Beddis, Ganges-Fulford to Stewart	Minor Rural
13	Stewart, Beddis to Horel	Minor Rural
14	Stewart, Horel to Beaver Pt. Rd.	Main Rural
15	Beaver Pt. Rd., Ganges-Fulford to Stewart	Rural Residential
16	Beaver Pt. Rd., Stewart to Ruckle Park	Main Rural
17	Cranberry Rd., Fulford Ganges to Nobb Hill	Minor Rural
18	Nobb Hill, Cranberry to Maxwell Rd.	Minor Rural
19	Maxwell	Minor Rural
20	Walker's Hook Rd.	Minor Rural
21	Southridge, Fulford School	Rural Residential
22	Blackburn, Saltspring Centre School	Rural Residential

Note: All cycle routes will have as a design standard a paved shoulder width of 1.2 m. The only exception will be the 1.8 m paved shoulder width on the Fulford/ Ganges/Long Harbour Route

## Table 1: Gulf Island Cycle Routes

No.	Island Location	Functional Class
<b><u>Mayne Island - South Island District</u></b>		
1	Deacon, Ferry Terminal to Dalton Drive	Main Rural
2	Dalton, Deacon to Village Bay Rd.	Main Rural
3	Village Bay Rd., Dalton to Fernhill	Main Rural
4	Fernhill, Village Bay Rd. to Georgina Point Rd.	Main Rural
5	Georgina Point Rd., Fernhill Rd. to Lighthouse	Minor Rural
6	Waugh Rd, Georgina Pt Rd. to Campbell Bay Rd.	Main Rural
7	Campbell Bay Rd., Waugh Rd. to Fernhill Rd.	Main Rural
8	Fernhill, Campbell Bay Rd. to Bennett Bay, Elementary School	Main Rural/Minor Rural
9	Horton Bay Rd, Fernhill to Steward Drive	Minor Rural
10	Gallagher, Horton Bay Rd. to Marine Drive	Minor Rural
11	Marine Drive, Gallagher to Mariner's Way	Minor Rural
12	Mariner's Way, Marine Drive to Dalton Drive	Main Rural
13	Dalton Drive, Mariner's Way to Deacon	Main Rural

Note: All cycle routes will have as a design standard a paved shoulder width of 1.2 m. The only exception will be the 1.8 m paved shoulder width on the Fulford/ Ganges/Long Harbour Route

**Table 2: Proposed Cycle Routes Requiring Further Review**

N/A = Not Available yet or Not applicable  
 MoTH = Ministry of Transportation and Highways  
 IT = Islands Trust

Island Location	Origin	Functional Class	Proposed Heritage Approval Rating	Proposed Heritage Road	Bikeway Recommended	Design Speed (km/hr)	Area Manager
<b>Hornby Island - North Island District</b>							
St John's, Ostby to Hellwell Park	MoTH	Minor Rural	Yes	Yes	Suggested	50	Robin Storkey
Central, Sracon Valley to Ford Cove	MoTH	Minor Rural	Yes	Yes	Suggested	50	Robin Storkey
<b>Galiano - South Island District</b>							
Cycle access to Dionisio Park	IT	Main Rural?	N/A	No	Yes	60	Mark Stevens



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Fax: (604) 390-6181

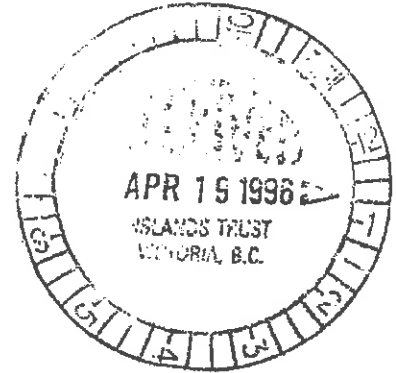
Islands Trust  
2nd Floor  
1627 Fort Street  
Victoria, BC V8R 1H8

April 16, 1996  
R6-361

Attention Mr. Gordon MacIntosh, Executive Director

Dear Sir:

Re: Scenic/Heritage Roads



Your submission of Nov. 28, 1995 which suggested further additions to the scenic/heritage road designations has been reviewed.

We can accept a substantive portion of the proposals. These have been consolidated with the previously accepted listing into the consolidated table 1 attached which is proposed for immediate designation pursuant to the Memorandum of Understanding. These include the islands of Denman, Hornby, Gabriola, Lasqueti, Saltspring, Galiano, N. Pender, S. Pender, Saturn and Gambier. I suggest this be an item for confirmation at our forthcoming May 16th meeting.

Some of your proposals, particularly those involving our South Coast Region, require further review and have not been processed at this point, namely Bowen Island and Keats. These have been listed in Table 2 attached.

We continue to have concerns about the extensiveness of scenic/heritage road designation on some islands. We have placed some roads from these islands into table 3 for further discussion for elimination of some roads or adjustment of the road terminus to cover only the most significant length. This applies to the following islands: Saltspring, Gabriola, South Pender and Saturna. On Saturna, we would suggest either Cliffside or Tumbo Channel be dropped.

The heritage maple in Georgeson Bay Road on Galiano by itself and the heritage Arbutus on Polier Pass Drive does not warrant scenic heritage road designation of the adjoining roadway sections. To address the Trust's concern

about this issue, we would accept that the consultative process will be invoked prior to our Ministry taking any action on these trees.

On Gambier, several unopened road allowances seem to have been proposed for scenic/heritage road designation. Where there is no existing road, designation is inappropriate.

On Lasqueti, Main Road does not appear to have enough special features to warrant designation and therefore has not been included in the table 1 listing.



**N. Hope, P. Eng.  
Regional Director  
Vancouver Island Region**

TP/rlp

**Attachments**

cc: T. Pollock, Vancouver Island Region  
Maria Szalay, Howe Sound District  
P. Wightman, Central Island District  
M. Perkins, Vancouver Island Region  
W. Bedford, South Island District  
M. Proudfoot, North Island District

**Table 1: Scenic/Heritage Roads - Islands Trust**

Road	Location	Functional Class
<b>Denman</b>  East Central Pickles Beadnell	<b>Vancouver Island Region - North Island District</b>  from N. boundary Lindsay-Dickson Park to Owl Crescent (and Mallard Way) all, from North West Rd. to Pickles all, from Denman Rd. to Central Rd. all, along Fillongley Provincial Park to end	main rural minor rural minor rural residential rural
<b>Hornby Island</b>  St. Johns Pt. Central St. Johns Pt.	<b>Vancouver Island Region - North Island District</b>  intersection with Ostby to 300 m east of High Salal Strata Title Access Rd. from Strachon Valley Rd. to End at Ford Cove from Central Rd. to Ostby Rd.	main rural minor rural main rural
<b>Gabriola</b>  Wharf Rd. Berry Pt. Rd. Easthom Rd. Coates Drive Gray Rd.	<b>Vancouver Island Region - Central Island District</b>  all east from Norwich Rd. to end at Leboeuf Bay past Clarendon from ferry parking lot to Harrison Way from South Rd. to end at Weldwood Land all	residential rural minor rural main rural residential rural minor rural
<b>Lasqueti</b> Venables	<b>Vancouver Island Region - Central Island District</b> all of road in Section #15, approx. from Hazelwood to Richardson Bay Rd.	minor rural

**Table 1: Scenic/Heritage Roads - Islands Trust**

Road	Location	Functional Class
<b>Galiano</b>  Southwind Active Pass Drive Bluff Retreat Cove Morgan Rd. Gardner Rd.	<b>Vancouver Island Region - South Island District</b>  all from Georgeson Bay beach access and beyond to end from Georgeson Bay Rd. through Bluff Park to Warbler all, from Porlier Pass Rd. to end all all	residential rural residential rural minor rural residential rural residential rural residential rural
<b>N. Pender</b>  Hoosen Razor Pt. Amies	<b>Vancouver Island Region - South Island District</b>  all - Bedwell Harbour to end all - Bedwell Harbour to end all - Otter Bay Rd. to Corbett	residential rural minor rural residential rural
<b>S. Pender</b>  Gowlland Pt. Higgs Kloshe Jennens	<b>Vancouver Island Region - South Island District</b>  all - Egeria Bay to end all all all	minor rural residential rural residential rural residential rural
<b>Saturna</b>  East Pt. Rd.  Staples Rd.  Boot Cove Rd. Cliffside	<b>Vancouver Island Region - South Island District</b>  950 m east from intersection with Winter Cove Rd. to 2,654 m east, from Winter Cove Rd. (about west intersection of Dark Horse Logging Rd. to east intersection Dark Horse and Howghquia Wind) Harris Rd. to top of Mt. Warbuton at radio communication tower about 4.015 km all all	minor rural  residential rural  minor rural rural residential

**Table 1: Scenic/Heritage Roads - Islands Trust**

Road	Location	Functional Class
<b>Saltspring</b>  Southey Pt. Rd. Arbutus Dr. North Beach Walker's Hook Churchill Rd. Old Scott Welbury Scott Point Dr. Cusheon Lk. Rd. Beaver Pt. Rd. Isabella Pt. Rd. Roland Maxham Baker Rd. Morningside	<b>Vancouver Island Region - South Island District</b>  all all all - North End to Fernwood all - Fernwood to Robinson all - Upper Ganges Rd. to end all - Long Harbour to Welbury Terminus to Old Scott Rd. all - Long Harbour to end Fulford-Ganges Rd. to Stewart Stewart to Ruckle Park all - Fulford-Ganges Rd. to end all - Isabella Pt. Rd. to end all - Isabella Pt. Rd. to end Upper Ganges to end Ferry dock to IR (including Strata Title portion)	residential rural residential rural minor rural minor rural minor rural mnr rrl/res.rrl. mnr rrl/res.rrl. mnr rrl/res.rrl. minor rural main rural minor rural residential rural residential rural residential rural minor rural

**Table 1: Scenic/Heritage Roads - Islands Trust**

Road	Location	Functional Class
Gambier Bowen View Rd.	South Coast Region - Howe Sound District HWM to High Hawk	rural residential

Table 2: Proposed Scenic/Heritage Roads - Islands Trust - Region 1 Under Review

No.	Road	Location	Proposed Approval Rating	Functional Class	Area Manager	Development Approvals
	<u>Keats</u>	<u>South Coast Region - Howe Sound District</u>				
1	Keats Rd.	Ferry terminal to km 0.6. Area Manager reports in dispute	Doubts	minor rural	Dorian Gregory	Ray DeGraff
	<u>Bowen</u>	<u>South Coast Region - Howe Sound District</u>				
1	Miller Rd.	Bowen Trunk to Scarborough	????	main rural	Yvonne Lyager	Mesina Martins
2	Barton Rd.	all	????	residential rural	Yvonne Lyager	Mesina Martins
3	Woods Rd.	all	????	residential rural	Yvonne Lyager	Mesina Martins
4	Mt. Gardner	all - Woods to end	????	residential rural	Yvonne Lyager	Mesina Martins
5	Mt. Gardner	all - Bowen Trunk to Woods	????	minor rural	Yvonne Lyager	Mesina Martins
6	Finisterre	Poca to Smugglers Cove	????	minor rural	Yvonne Lyager	Mesina Martins
7	Smugglers Cove	Finisterre to Campbell Rd.	????	minor rural	Yvonne Lyager	Mesina Martins
8	Eagles Cliff	Cove Rd. to Finisterre	????	minor rural	Yvonne Lyager	Mesina Martins
9	Dorman Rd.	Bowen Trunk to Taylor Rd.	????	minor rural	Yvonne Lyager	Mesina Martins
10	Grafton	all	????	main rural	Yvonne Lyager	Mesina Martins
11	Cowan Rd.	Grafton to Willies Way	????	residential rural	Yvonne Lyager	Mesina Martins

**Table 3: Proposed Scenic/Heritage Roads - Islands Trust - Requiring Further Rationalization**

Road	Location	Proposed Approval Rating	Proposed Cycle Route	Functional Class	Area Manager	Development Approvals
<b>Vancouver Island Region - Central Island District</b>						
North Rd.	West of Seawind intersection for 3,740 m approximately	Doubts	Yes	main rural	Ed Hemmingsen	Marcel Cyr
North Rd.	northwest of Fairbairn intersection for 900 m approximately	Doubts	Yes	main rural	Ed Hemmingsen	Marcel Cyr
South Rd.	900 m southwest of Fairbairn intersection approximately	Doubts	Yes	main rural	Ed Hemmingsen	Marcel Cyr
South Rd.	300 m west of intersection with Wharf and South Rd. to Coast Rd. and South Rd.	Doubts	Yes	main rural	Ed Hemmingsen	Marcel Cyr
<b>Vancouver Island Region - Central Island District</b>						
Asquati Main Rd.	all of road in Section #3	Doubts	N/A	residential rural	Richard Crossley	Nick Vandemolen
<b>Vancouver Island Region - South Island District</b>						
Robinson	all - Walker's Hook to Upper Ganges	Doubts	Yes	minor rural	Mark Stevens	Bill Hickman
Sunset	Southey Pt. Rd. to Vesuvius Bay Rd.	Doubts	Yes	main rural	Mark Stevens	Bill Hickman
Vesuvius Bay	Sunset to end	Doubts	Yes	main rural	Mark Stevens	Bill Hickman
Upper Ganges	North End to Robinson Rd.	Doubts	Yes	minor rural	Mark Stevens	Bill Hickman
<b>Vancouver Island Region - South Island District</b>						
Heritage Maple	500 m either side of tree in middle of Georgeson Bay Rd., Near Morgan Rd. intersection	Doubts	Yes	N/A	Mark Stevens	Bruce Hacking
Heritage Arbutus	all	Doubts	Yes	main rural	Mark Stevens	Bruce Hacking
<b>Vancouver Island Region - South Island District</b>						
S. Pendar	Canal to Gowland Pt.	Doubts	N/A	minor rural	Jerry Higgins	Leonor Jolly
<b>Vancouver Island Region - South Island District</b>						
Turnbu Channel	Loop at end	Doubts	N/A	residential rural/m	Jerry Higgins	Bruce Hacking
Wherry Rd.	from Saturns Beach to Taylor Beach.	Doubts	N/A	residential rural	Jerry Higgins	Bruce Hacking
<b>South Coast Region - Howe Sound District</b>						
High Hawk Beach	Bowen View to Beach	Doubts	N/A	rural residential	Dorian Gregory	Ray DeGraff
High Hawk Beach	High Hawk to end	Doubts	N/A	rural residential	Dorian Gregory	Ray DeGraff
Twin Point	Avalon Bay Area, Maintenance Class 8 , Druid Bay to Avalon Bay Rd.?	Doubts	N/A	rural residential	Dorian Gregory	Ray DeGraff
Druid Bay Rd.	Avalon Bay Area, Maintenance Class 8 , Twin Point to end ?	Doubts	N/A	rural residential	Dorian Gregory	Ray DeGraff
McBride	Avalon Bay Area, Maintenance Class B , Twin Point to end ?.	Doubts	N/A	rural residential	Dorian Gregory	Ray DeGraff

**Amending Agreement  
to the  
Letter of Agreement**

**between**

**The Ministry of Transportation and Highways**

**and**

**The Islands Trust**

**Subject:**

**Road Standards, Classification and  
The Consultative Process in the Islands Trust Area**

Dated July 18, 1996

**WHEREAS**, the Ministry of Transportation and Highways and the Islands Trust Council (the Parties) signed a Letter of Understanding on November 12, 1992, respecting road standards in the Islands Trust Area; and

**WHEREAS**, the Parties wish to amend this agreement in the following areas only:

- Principles;
- Gravel Road Classification;
- Access-By-Water Only Classification;
- Variance Referral Process within the Subdivision Approval Process; and
- Road System Planning

**NOW THEREFORE**, the parties agree as follows:

**PRINCIPLES** *(addition to Section A - Purpose)*

The authorities of MOTH and the Islands Trust involve the planning and development of road systems in the Trust Area as provided for through:

- the object of the Islands Trust is "to preserve and protect the Trust Area and its unique amenities and environment for the benefit of the residents of the Trust Area and of the Province generally, in cooperation with municipalities, regional districts, improvement districts, other persons and organizations and the government of the Province". (*Islands Trust Act, Section 3*);
- the mandate of the Ministry of Transportation and Highways is: "To facilitate the safe and efficient movement of people and goods, and the realization of government objectives by planning, delivering and operating British Columbia's highways infrastructure, and, by licensing and regulating its users."
- the Islands Trust is comprised of the following corporate entities:
  - **Trust Council** is responsible for managing the resources of the Islands Trust and providing general policies to guide land use planning throughout the Trust Area [Islands Trust Act Section 5];
  - **Local Trust Committees** are responsible for regulating the development and use of land within each local trust area [Islands Trust Act Section 22]; and

- **Islands Trust Fund Board** is responsible for acquiring, holding and managing lands and assets to preserve and protect significant sites and features of the environment within the Trust Area [Islands Trust Act Section 37]; and

- the parties agree that the following principles shall form the basis for cooperation and consultation among the Parties.

- **SAFETY**

Safety for road system users and the public safety shall be given significant importance in the evaluation of road location, design and construction proposals and activities.

- **ENVIRONMENTAL PROTECTION**

The parties are committed to respond to environmental matters arising from road system design and construction activities within their exclusive areas of jurisdiction, while respecting the jurisdiction of the other, to protect, and conserve the environment for use by present and future generations.

- **AFFORDABILITY**

Either party proposing a significant change in road location, design or construction practices that affects the other party, the developer and the community will ensure that overall road costs, including capital, rehabilitation and maintenance will be taken into consideration.

- **PUBLIC/APPLICANT INPUT**

To ensure that a broad range of views regarding the community's future is heard, MOTM and the Islands Trust will provide the applicant and the public with appropriate opportunities to provide input to decisions which have significant road system impact.

- **SUSTAINABILITY**

Both parties are committed to integrating the environmental, economic and social values of an island community in evaluating road system proposals.

- **COMMUNITY ASSET**

Effective evaluation of road design and construction proposals will consistently consider:

- the rural character of an Island;
- impact on the environment;
- maintaining roads as a safe and affordable asset; and
- provision of equitable levels of mobility and accessibility for Island residents and visitors.

- **COOPERATION**

Effective cooperation between MOTM and the Islands Trust will lead to certainty in road system planning and development, coordinated responses from the parties, and the harmonization of relevant legislation, bylaws, policies and programs.

**ROAD CLASSIFICATIONS**

*(Addition to Section E - Road Standards for Island Roads)*

**E.3 GRAVEL ROADS**

1. The intent of allowing gravel road standards is to balance road safety and development/maintenance costs with preservation of the rural atmosphere of Trust Area islands.
2. To deal equitably with minor developments where the cost of utilizing the usual pavement standard would be disproportionate, the Ministry of Transportation and Highways allows the developer the option of using a crushed gravel surface for construction of local (residential) road class, rather than the usual provision of pavement when the number of lots to be created is fewer than four and when all lot sizes are more than two hectares and there is no potential for the future connection to a further subdivision. This will be applicable for the local road class on all islands in the Trust Area.
3. As well, on islands not served by car ferries, the lower level of car usage and the presence of gravel roads makes the use of gravel roads possible. For clarity these include islands such as Lasqueti, Gambier, Keats, Coal, DeCourcy, Moresby, Mudge, Piers, Valdes, Portland, Reid, Ruxton, Sidney, Thormanby, Wallace, and other lesser islands.

4. The Ministry of Transportation and Highways will consult with the appropriate local trust committee prior to the change of any gravel road to a pavement surface, preferably through the annual consultation process.

#### **E.4 ACCESS-BY-WATER ONLY**

The required minimum standard for a water access only road with ditches is a road having a 3.6 metre top width, and gravel or crushed granular surfacing acceptable to the District Highways Manager.

This standard for access-by-water only will be applicable only where a limited number of lots are to be served, and there is no potential for the future connection to an existing public road in the foreseeable future. The normal road standards established by the Memorandum of Understanding will be applicable otherwise.

### **VARIANCE REFERRAL PROCESS**

(New Section G)

#### **G. VARIANCE REFERRAL PROCESS**

The variance referral process within the subdivision approval process provides for Islands Trust input on road system proposals, road designs and road construction within MOTH's approval and monitoring process to enable both agencies to achieve the stated principles for road standards in the Trust Area.

##### **1.0 REFERRAL PROCESS**

- 1.1 Within the MOTH's Road System Proposal Review process, variances will be noted and referred to the Islands Trust prior to: 1) Preliminary Layout Conditions being established; 2) Road Design Approval; and 3) during the monitoring of construction (See Display G.1).
- 1.2 The Islands Trust and MOTH will prepare and distribute applicant guidelines for road construction in the Trust Area.
- 1.3 MOTH will encourage applicants to consult with the Islands Trust to deal with variances prior to submitting their application.

## **2.0 VARIANCES**

2.1 Road standards within the agreement are to be considered as providing the maximum right of way width for the following road classifications:

- 20 meters for Residential Rural/Local, Minor Rural and Main Rural Classifications; and
- 25 meters for the Major Rural Classification.

2.2 Right of way widths which exceed those in the road standards for a distance greater than 20% of the total proposed road length; and/or a continuous road length greater than 75 meters will be considered as a variance, unless otherwise mutually agreed to by way of an agreed addendum to this agreement.

## **3.0 PLA CONDITIONS**

3.1 MOTH will note any anticipated variances to the Islands Trust in its referral of the Subdivision Application.

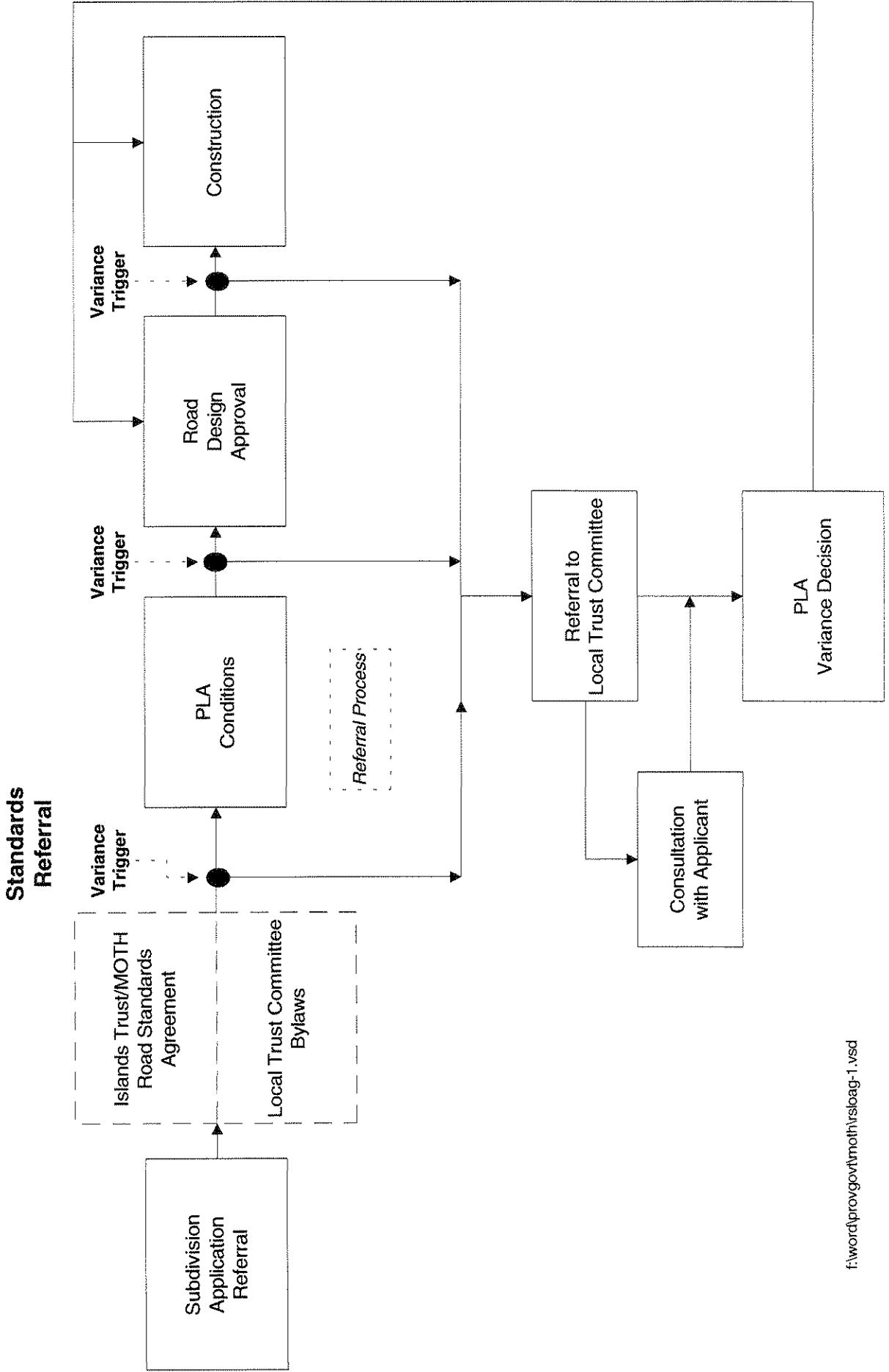
3.2 MOTH will request the applicant to meet with the Islands Trust to discuss the anticipated variances.

3.3 The Islands Trust and/or the applicant may put forth options to MOTH to deal with variances such as:

- accept the variance and ensure the public is aware of the proposal and reasons for the variance;
- utilize landscaping techniques to repair the impact of road clearing activities;
- employ different construction techniques which do not compromise safety;
- relocate the proposed road which may require modification of subdivision layout requirements; and
- request MOTH to modify the road standards.

3.4 MOTH, unless otherwise mutually agreed to by the applicant and Islands Trust, will provide 30 working days for the applicant/Islands Trust to meet and prepare a joint submission to deal with variances.

**Display G.1**  
**ISLANDS TRUST AND MINISTRY OF TRANSPORTATION AND HIGHWAYS**  
**ROAD STANDARDS VARIANCE REFERRAL PROCESS**



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- 3.5 Within 5 working days following the above deadline, the applicant and/or Islands Trust may submit their own proposals in writing and request a meeting with MOTH to present their views.
- 3.6 Both parties acknowledge that MOTH retains the authority to make all final road construction decisions and that the Ministry's role in any applicant/Islands Trust consultations will be to provide access to information.

#### **4.0 ROAD DESIGN APPROVAL**

- 4.1 MOTH will require the applicant to notify MOTH of any variances to the standards or variances stated in the Preliminary Layout Approval (PLA) which arise during the road design approval stage.
- 4.2 MOTH will refer any variances to the Islands Trust which arise during the road design approval stage.
- 4.3 The parameters outlined in Section 2.0 will apply to applicant/Islands Trust consultations within 10 working days for a joint applicant/Islands Trust submission or 15 working days for individual submissions by the applicant and/or the Islands Trust.

#### **5.0 ROAD CONSTRUCTION MONITORING**

- 5.1 MOTH will require the applicant to notify MOTH of any variances which arise during the construction stage to standards and/or variances stated in the Road Design Approval.
- 5.2 MOTH will refer any variances to the Islands Trust which arise during the road construction stage.
- 5.3 MOTH may request the applicant to halt construction and it may conduct a meeting of the applicant/Islands Trust to deal with unresolved variances.

## **H. ROAD SYSTEM PLANNING**

*(New Section H)*

1. MOTH will assist, subject to the availability of resources, local trust committees in developing Road System Plans as a component of the Official Community Plan.
2. The Road System work program will be established at the annual interagency meeting.

## **C. INTERAGENCY LIAISON**

*(addition to section C - Consultative Process)*


The parties agree to maintain an Interagency Task Force for the purposes of:

- dealing with arising issues;
- establishing an annual work program to: ensure staff liaison; develop further the road standards agreement; and review agency initiatives - legislation, bylaws, and programs of mutual interest; and
- meet at least twice annually for the above purposes.

**THEREFORE**, both parties commit to respect the above terms of the Amending Agreement,  
dated 18 day of July, 1996.

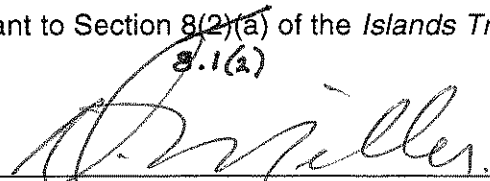
1. Approved by the Islands Trust Council on this 7 day of June, 1996.

- 
2. Assented to this 4 day of October, 1996.

  
Honourable Lois Boone  
Minister of Transportation and Highways

  
Graeme Dinsdale  
Chairperson, Islands Trust Council

- 
3. Approved, pursuant to Section 8(2)(a) of the *Islands Trust Act*, this 9 <sup>Dec.</sup> day of 1996.

  
Honourable Dan Miller  
Minister of Municipal Affairs and Housing



## REQUEST FOR DECISION

**To:** Trust Programs Committee      **For the Meeting of:** November 5, 2020  
**From:** Trust Area Services      **Date Prepared:** October 28, 2020  
**SUBJECT**      **Climate Change Stewardship Education Program**

---

### RECOMMENDATION:

1. That Trust Programs Committee direct staff to develop a project charter for a “Living in the Islands Trust Area” program.
2. That Trust Programs Committee recommend to Executive Committee that they undertake an extension to the climate change speaker series with an Indigenous perspective.

**TRUST AREA SERVICES DIRECTOR COMMENTS:** The recommendations provided would further efforts to advance education in the Trust Area about responsible stewardship of land and reflect priorities expressed by Trust Program Committee over the last year.

**PURPOSE:** To seek Trust Programs Committee’s (TPC) direction regarding the Stewardship Education Program (SEP) in 2020/21.

**BACKGROUND:** The 2018-2022 Strategic Plan sets out a strategy “to develop and implement a stewardship education program directed towards the public, industry and/or stakeholders in the Trust Area”. On November 6, 2019, TPC adopted the following resolution: that the Trust Programs Committee request that the Financial Planning Committee include in the Fiscal Year 2020/21 Budget \$15,000 for a climate change-focused stewardship education program. The program is intended to educate community members on ways they can contribute to mitigating and adapting to climate change in the Trust Area.

Due to measures of physical distancing due to the COVID-19 pandemic, after consultation with the Chair, staff recommended the program be implemented in two phases:

- Phase 1: July–October 2020: Program to be implemented through webinars.
- Phase 2: November 2020 – March 2021: Depending on the state of physical distancing in this phase, in-person workshops, speaker series and/or mail outs could be explored.

A working group comprised of staff from Trust Area Services and Local Planning Services identified the following ideas.

- 1) “Living in the Islands Trust Area” package

Staff have identified a need to produce a “living in a network of protected islands” package where staff provide a range of documents and publications for new residents/property owners in the area. Packages could include existing and new documents, such as: Islands Trust and Islands Trust Conservancy brochures, a sensitive ecosystem guide for Islands Trust Area, bylaw compliance and enforcement

brochure, ground water documents, acknowledgement of the Indigenous and First Nations peoples of the area and the information about what it means to live and work on a protected island.

Staff will use text from the new website to create the publications. This will provide consistency among the communication materials and continue to build the Islands Trust brand.

Recorded sales of properties in the Trust Area from January 1<sup>st</sup>, 2020 - September 9<sup>th</sup> were 1103. We estimate an additional 827 properties would be added to the list if the packages are sent out in March 2021, as the average monthly property sales are 137. Staff understand property sales are higher in the spring and summer so the final number may be lower.

Staff believe that by creating a “newcomers” package it could increase knowledge of the Islands Trust area, provide understanding about reconciliation, create greater understanding about preservation and protection, and reduce bylaw contraventions.

## 2) Climate Action Speaker Series - Part 2

Staff recommend a continuation of the speaker series in conjunction to meeting the goals of the Reconciliation Action Plan. Staff will work to create up to three webinars to be scheduled. Topics could include well-being and climate change climate adaptation from an Indigenous perspective, and oral history and knowledge sharing of the Coast Salish people. Part 2 of the speaker series will focus on the Indigenous perspective and climate change.

### **IMPLICATIONS OF RECOMMENDATION:**

**ORGANIZATIONAL:** The packages are expected to take up two weeks of the Program Coordinator’s time to gather and collaborate with other staff. The Communications Specialist’s role could take up to two to four weeks of their time, while the Senior Policy Advisor and Senior Intergovernmental Policy Advisor will take up three days to support the process. Director of Trust Area Services will provide time to oversee the project. Staff understand the significant undertaking of this project and will devise a detailed timeline to ensure completion.

**FINANCIAL:** In March 2020, Trust Council approved a budget of \$15,000 for this program. To date, the program has cost \$5,000. Mailing costs and supplies will be paid by TPC while new publications will be paid by EC communications budget as part of the communications strategy implementation.

The webinar/speaker series funding will come directly out of the Reconciliation Action Plan allocated funding via Executive Committee.

**POLICY:** N/A

**IMPLEMENTATION/COMMUNICATIONS:** Staff will provide recommendations to the Executive Committee and will provide a project charter to the Trust Programs Committee for its February 2021 meeting.

**FIRST NATIONS:** The package will include information that meets the goals and are reflective of TRC Calls to Action, UNDRIP, DRIPA, and the MMIWG Calls for Justice; cultural heritage preservation and protection, and awareness of conservation methodology to reduce harm to cultural heritage or archaeological sites. All communications will acknowledge treaty and territory lands and waters within the Islands Trust Area.

**OTHER:** None.

**RELEVANT POLICY(S):** Communications Policy 6.10

**ATTACHMENT(S):** N/A

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**RESPONSE OPTIONS**

**Recommendation:**

1. That Trust Programs Committee direct staff to develop a project charter for a “Living in the Islands Trust Area” program.
2. That Trust Programs Committee recommend to Executive Committee that they undertake an extension to the climate change speaker series with an Indigenous perspective.

**Alternatives:**

1. Request that staff provide other program ideas for the February 2021 TPC meeting.
- 

**Prepared By:** Gillian Nicol, Program Coordinator

**Reviewed By/Date:** Lisa Wilcox, Senior Intergovernmental Policy Advisor/ Oct 29, 2020  
Clare Frater, Director, Trust Area Services/ Oct 29, 2020



## REQUEST FOR DECISION

**To:** Trust Programs Committee      **For the Meeting of:** October 20, 2020  
**From:** Trust Area Services      **Date Prepared:** October 6, 2020  
**SUBJECT:** Secretariat Services to Regional Forums

---

### RECOMMENDATION:

That Trust Programs Committee allocate \$X,XXX to support the coordination of the XXX.

### TRUST AREA SERVICES COMMENTS:

- 1 PURPOSE:** To provide Trust Programs Committee with background information, and to review previously existing requests for secretariat support for regional forums in the Island Trust Area.
- 2 BACKGROUND:** There are a number of coordinating bodies operating in the Trust Area, largely supported by volunteer or in-kind staff effort. These bodies bring together different level of government, First Nations and community members on a regular basis to discuss matters of mutual interest/concern.

Over the years, coordinating bodies and trustees have raised concern regarding the lack of funding for the administrative needs (e.g. meeting logistics, agenda preparation, minutes, facilitation, website hosting/posting, shared document drive) for some of the coordinating bodies and/or concern about the sustainability of relying on volunteer and side-of-the-desk coordinators.

In September 2020, Trust Council passed a Secretariat Services policy, as recommended by TPC. Trust Programs Committee support to forums can be via staff support through contribution of staff time, financial support, or a combination of the two.

In December 2019, Trust Council adopted the 2018-2022 Strategic Plan with Strategy #21: Provide a secretariat role to forums within the Trust Area.

In November 2019, the Trust Programs Committee requested that staff work with the Fraser Basin Council to identify opportunities for coordination in the delivery of secretariat services in the Islands Trust Area. This work has not advanced in a meaningful way but staff will continue to reach out.

On April 20, 2020, Trust Council adopted a budget with \$12,000 for 2020/21 for secretariat services as proposed in a business case from Trust Programs Committee. Trust Programs Committee had previously allocated \$5,000 for the Baynes Sound Lambert Channel Ecosystem Forum for their May 29<sup>th</sup> meeting, but only \$1,500.00 was spent due to the meeting being held electronically instead of in-person due to COVID- 19 conditions.

On June 23, 2020 Trust Programs Committee considered requests from the following organizations:

There are four organizations who have requested financial support.

Organization	Administration Requests	Funding Request
Bayne Sound Lambert Channel Ecosystem Forum	Support with grant administration and organizing the upcoming fall forum.	\$3,500.00
Coastal Douglas-fir Conservation Partnership	None.	\$5,000.00
Howe Sound Community Forum (the Forum) and related committee work	None.	\$3,800.00
Southern Gulf Island	None.	\$5,000.00

On June 23, 2020 Trust Programs Committee allocated \$3,500 to support the coordination of the Baynes Sound/Lambert Channel Ecosystem Forum and \$3,800 to support the coordination of the Howe Sound (Atl'ka7tsem) Community Forum. Trust Programs Committee deferred the decision for financial support for the Southern Gulf Islands and Coastal Douglas-fir Conservation Partnership until after the development of a policy related to the secretariat services.

### 3 IMPLICATIONS OF RECOMMENDATION

**ORGANIZATIONAL:** Staff estimate that providing support to help organize forums and meetings, as well as providing additional resources could take up three weeks a year of the Program Coordinator's time (5 - 40 hours per forum, or 105 hours spread out among the coordinating bodies). Along with sixteen hours of the Communications Specialist's time to help communicate the function and provide some communication assistance to coordinating bodies.

**FINANCIAL:** In the 2020/21 fiscal year, Trust Programs Committee has \$12,000 budgeted to spend on secretariat services. To date,

- \$1,500 was provided to May 29, 2020 Bayne Sound Lambert Channel Ecosystem Forum
- \$3,500 to the Baynes Sound/Lambert Channel Ecosystem Forum
- \$3,800 to the Howe Sound (Atl'ka7tsem) Community Forum.

There is \$3,200 remaining in the 2020/21 fiscal year budget.

**POLICY:** Secretariat Services policy (attached)

**IMPLEMENTATION/COMMUNICATIONS:** Information about secretariat support for coordinating bodies will be included in a news release, Islands Trust social media accounts, and on the new Islands Trust website.

**FIRST NATIONS:** Trust Programs Committee is encouraged to prioritize support for coordinating bodies that are guided by the principles of inclusion and diversity and are informed by First Nations, Métis, and/or Inuit understanding in keeping with the Islands Trust's Reconciliation Declaration and its commitment to the United Nations Declaration on the Rights of Indigenous Peoples.

**OTHER:** N/A

### 4 RELEVANT POLICY(S): N/A

**5 ATTACHMENT(S):**

- Coastal Douglas-fir Conservation Partnership – Letter of Interest
  - Southern Gulf Islands Secretariat – Letter of Interest (to be provided as late item)
  - Secretariat Services policy
- 

**RESPONSE OPTION**

**Recommendation:**

That Trust Programs Committee allocate \$X,XXX to support the coordination of the XXX.

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**Prepared By:** Gillian Nicol, Program Coordinator

**Reviewed By/Date:** Lisa Wilcox, Senior Intergovernmental Policy Advisor  
Clare Frater, Director of Trust Area Services/October 7, 2020

## Robert Barlow

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**Subject:** FW: Request for secretarial services for the CDFCP  
**Attachments:** DraftIslandsTrustBudget.pdf

**From:** McConkey, Darryn J FLNR:EX <[Darryn.McConkey@gov.bc.ca](mailto:Darryn.McConkey@gov.bc.ca)>  
**Sent:** Wednesday, May 20, 2020 3:23 PM  
**To:** Clare Frater <[cfrater@islandstrust.bc.ca](mailto:cfrater@islandstrust.bc.ca)>  
**Cc:** Kathryn Martell <[kmartell@islandstrust.bc.ca](mailto:kmartell@islandstrust.bc.ca)>  
**Subject:** RE: Request for secretarial services for the CDFCP

Hi Clare,

Please accept this email as a financial request to the Islands Trust of up to \$5,000 for secretarial services to support coordination of the Coastal Douglas-fir Conservation Partnership (CDFCP). The funding would be used to supplement additional funds the partnership has applied for from the federal Priority Places initiative and the Real Estate Foundation of BC. Funds would be used to hire a Partnership Coordinator and be administered by the BC Conservation Foundation, our banker, and would provide an important contribution to meeting mandatory matching requirements for these funding sources.

Overall, the Coordinator's duties include:

- Coordinating meetings and supporting the CDFCP Steering Committee and Securement Working Group;
- Engaging Local Governments to raise awareness and promote implementation of the CDFCP Conservation Planning Guide;
- Assisting Local Governments to implement the CDFCP Conservation Planning Guide (OCP review, conservation fund establishment, etc...);
- CDFCP member communication (e-news) and website updates;
- Supporting priority projects including a review and update to the 2015 CDFCP Conservation Strategy and other member-specific projects.

\$5,000 would support 100 hours at \$40/hour plus minor expenses and administrative fees. See attached draft budget for details. The partnership would be appreciative of a smaller contribution as we are actively pursuing additional financial support to meet our grant application \$ matching requirements.

Looking forward to hearing from you and thank you for the opportunity for this request.

Let me know if you have any questions or would like additional information.

Darryn McConkey  
CDFCP Chair

Trust Programs Committee  
Islands Trust

October 16, 2020

Dear Trust Programs Committee,

**RE: Southern Gulf Islands Secretariat - Request for Participation and Funding**

Across the Southern Gulf Islands we are trying to improve regional cooperation among the multiple levels of governments. This work involves regional Trustees and First Nations, CRD representatives, MLA Adam Olsen, and MP Elizabeth May. MLA Adam Olsen has worked over the past few months and has interest from the WSÁNEĆ Leadership Council, Cowichan Tribes and the Penelakut Tribe to engage in regional government to government conversations.

We are hoping to create a Southern Gulf Islands Secretariat that will draw together elected officials from Aboriginal, Federal, Provincial, and Regional governments as well as Local Trustees twice a year or more if necessary. The role of the Secretariat will be:

- To foster collaborative conversations around issues that require the participation of all levels of government.
- To highlight areas of cooperation among LTCs within the SGI region.
- To network with First Nations Leadership Councils and elected officials of local and senior governments, and associated agencies, to foster ecosystem-based management that best protects and preserves the SGI region.

The Secretariat will focus on the participation of regionally elected officials. Other participants will be invited to attend and participate in areas within their jurisdiction. MLA Olsen has already financially supported this concept through contributions of his own and his staff's time. If he is re-elected, he intends to continue with this work. If not re-elected, he has committed to brief the new MLA to support this relationship building and continue this project.

At this time, we are requesting the Trust Council contribute \$5000 to support emerging costs such as secretarial support, renting meeting venues (if meeting in person), and stipends for First Nations participants when needed. We will continue to seek cost sharing arrangements for the position of a Secretariat among different government agencies as the formalization of this work progresses. We seek support from Council for this organizational phase in bringing together the multiple levels of government and LTCs in the SGI region.

Thank you for considering this request. We look forward to furthering the Trust objective through more coherent governance in this region of the Trust Area.

Sincerely,

Jane Wolverton, Galiano Island  
McConchie, North Pender Island  
Lee Middleton, Saturna Island  
Cameron Thorn, South Pender Island

Deb Morrison, North Pender Island, Ben  
Laura Patrick, Salt Spring Island  
Paul Brent, Saturna Island  
Steve Wright, South Pender Island



<b>Policy:</b>	2.1.15
<b>Approved By:</b>	Trust Council
<b>Approval Date:</b>	September 15, 2020
<b>Amendment Date(s):</b>	
<b>Policy Holder:</b>	Director of Trust Area Services

## SECRETARIAT SERVICES

### PURPOSE

1. To define a process for allocating funding and staff time with respect to administrative support for Coordination Groups in the Trust Area, in accordance with Trust Council’s authority to coordinate and assist in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies.
2. To reinforce that Trust Council, its committees and the Executive Committee are not permitted to provide grants-in-aid in support of other organizations, unless consistent with, the Procurement Policy and the History, Heritage and Conservation Grants-In-Aid Policy (2.1.14), but may support coordination and assistance in the determination, implementation and/or carrying out of First Nation, regional, improvement district, and government of British Columbia policies.

### BACKGROUND

Section 8(2) of the *Islands Trust Act* establishes the discretionary powers of Trust Council for the purpose of carrying out the Trust Object. In accordance with section 8(2)(b), the Trust Council may “coordinate and assist in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies for the preservation and protection of the Trust Area and its unique amenities and environment.” Part II of the Islands Trust Policy Statement further provides that:

*to achieve its object, the Islands Trust must be an educator, coordinator, and initiator, guiding individuals, organizations and other agencies in support of the object. While the Islands Trust can provide the necessary leadership, responsibility for stewardship of the Trust Area rests with many. Individuals, other government agencies, organizations, and the Province itself all have important roles to play. Cooperative actions are required of other agencies, organizations and individuals to ensure that activities are carried out in a manner that is sensitive to the needs of Trust Area ecosystems and island communities.*

### DEFINITIONS

In this Policy:

“**Coordination Group**” means a group comprised of First Nations, organizations and/or stakeholders that convene to share information and collaborate or to determine, implement or carry out First Nation, regional district, improvement district, or government of British Columbia policies in the Trust Area.

“**Secretariat Services**” means the provision of administrative support including, but not limited to, meeting organization, meeting administration, public notices, recording and distribution of meeting notes or minutes, and website hosting and updating.

“**Secretariat Services Budget**” has the meaning set out in section 1.1 hereof.

“**Trust Object**” means the object of the trust as set out in section 3 of the *Islands Trust Act*.

## **POLICY**

### **1. Funding Source**

- 1.1. By September of each year, the Trust Programs Committee will recommend to the Financial Planning Committee an allocation for the Secretariat Services budget for the following fiscal year (the “Secretariat Services Budget”).

### **2. Policy for Providing Secretariat Services**

- 2.1. The Trust Programs Committee will assess opportunities to provide Secretariat Services at its first meeting of the fiscal year. If staff resources or funding remain unallocated after this meeting, the Trust Programs Committee may consider additional opportunities at future meetings.
- 2.2. The Trust Programs Committee may only allocate funding to or undertake Secretariat Services for Coordination Groups that:
  - have an appointed representative of the Trust Council, Bowen Island Municipality, a local trust committee, or the Islands Trust Conservancy as a member or regular participant;
  - invite and encourage First Nations involvement and leadership in a manner that is consistent with the Islands Trust Council’s First Nations Engagement Principles Policy and Reconciliation Declaration; and
  - undertake work that coordinates and assists in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies that carry out the Trust Object.
- 2.3. The Trust Programs Committee is encouraged to prioritize support for Coordination Groups that work collaboratively and respectfully with First Nations governments and Indigenous Peoples within the Trust Area.
- 2.4. When Trust Programs Committee allocates funding from the Secretariat Services budget for Secretariat Services for a Coordination Group, the amount may not exceed the direct award commitment spending level in Trust Council’s Procurement Policy 6.5.3.
- 2.5. Where the Trust Programs Committee commits to undertaking Secretariat Services directly, the Committee will seek staff advice regarding availability of staff.

### **3. Legislated References**

- 3.1 Islands Trust Act, Section 3
- 3.2 Islands Trust Act – Subsections 8(2)(b) & (f)-(h)
- 3.3 Islands Trust Policy Statement, Part II - The Islands Trust Object and its Meaning
- 3.4 Policy Manual: History, Heritage and Conservation Grants-In-Aid (2.1.14)
- 3.5 Policy Manual: Procurement (6.5.3)
- 3.6 Policy Manual: First Nations Engagement Principles (6.1.1)

### **4. Other References**

- 4.1. Islands Trust Council's Reconciliation Declaration, March 14, 2019

### **5. Attachments**

N/A



## REQUEST FOR DECISION

**To:** Trust Programs Committee      **For the Meeting of:** November 5, 2020  
**From:** Tim Peterson,  
Lasqueti Island Local Trustee      **Date Prepared:** October 23, 2020  
**SUBJECT:** Amending the Policy Statement Amendment Policy 1.2.1

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### RECOMMENDATION:

That Trust Programs Committee (TPC) prepare an RFD to be presented to Trust Council in March 2021, recommending amending the Policy Statement Amendment Policy 1.2.1 as follows:

1. That the annual Provincial Declaration on the Rights of Indigenous Peoples Act (DRIPA) Report be assessed by staff in a timely manner after release, for implications and potential amendments to the Policy Statement and that any recommendations for amendments be directed to the delegated body of Trust Council for review.
  2. That Trust Council assess and prioritize topics/areas of the Policy Statement for review, on an annual basis, incorporating public engagement, relevant Strategic Plan items, and any recommendations relating to the annual DRIPA Report.
- 

**1 PURPOSE:** To update the Policy Statement Amendment Policy to reflect Trust Council's commitment to ongoing Reconciliation, and to ensure timely consideration of Policy Statement Amendments based on emerging information and issues, stemming from the annual DRIPPA report and other considerations, including climate change.

**2 BACKGROUND:**

Policy Statement Review is the responsibility of Trust Council, usually delegated to EC, TPC, or a select committee (delegated body) of Trust Council to coordinate the Policy Statement Amendment process.

During the current Policy Statement Review process, it has become clear that the review process has been either neglected or not produced amendments that have been adopted by Trust Council for several years. In addition, there have been no consequential amendments which further the process of Reconciliation. By mandating a yearly review of the Provincial DRIPPA report, and at the same time providing an opportunity to review other Policy Statement items for review, Trust Council could improve the Policy Statement review process by adhering to an annual process, and avoiding long delays between Policy Statements reviews, thereby making the process more incremental and manageable.

**3 IMPLICATIONS OF RECOMMENDATION**

**ORGANIZATIONAL:**

**FINANCIAL:**

**POLICY:**

**IMPLEMENTATION/COMMUNICATIONS:**

**FIRST NATIONS:**

**OTHER:**

**4 RELEVANT POLICY(S):**

**5 ATTACHMENT(S):**

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**RESPONSE OPTIONS**

**Recommendation:**

**That Trust Programs Committee (TPC) prepare an RFD to be presented to Trust Council in March 2021, recommending amending the Policy Statement Amendment Policy 1.2.1 as follows:**

- 1. That the annual Provincial Declaration on the Rights of Indigenous Peoples Act (DRIPA) Report be assessed by staff in a timely manner after release, for implications and potential amendments to the Policy Statement and that any recommendations for amendments be directed to the delegated body of Trust Council for review.**
- 2. That Trust Council assess and prioritize topics/areas of the Policy Statement for review, on an annual basis, incorporating public engagement, relevant Strategic Plan items, and any recommendations relating to the annual DRIPA Report.**

**Alternative:**

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**Prepared By: Tim Peterson, Lasqueti Island Local Trustee**

**Reviewed By/Date:**

## Top Priorities Report

### Trust Programs Committee

#### 1. Policy Statement Amendment Project

Implement Policy Statement engagement plan and project charter (in support of Strategic Plan strategies #10,16,22,23)

#### Responsible

Clare Frater  
Dilani Hippola

#### Dates

Rec'd: 21-Jun-2017  
Target: 14-Sep-2022

#### 2. Secretariat Role to Forums within the Trust Area

Provide a report to Trust Council with information about the implications of the Islands Trust taking on a secretariat role.

#### Responsible

Clare Frater  
Gillian Nicol

#### Dates

Rec'd: 20-Jun-2018  
Target: 15-Sep-2020

#### 3. Stewardship Education Program

Develop and implement a stewardship education program directed towards the public, industry and stakeholders in the Trust Area. (Strategic Plan strategy #15).

#### Responsible

Clare Frater

#### Dates

Rec'd: 13-Aug-2020  
Target: 31-Mar-2021

## Trust Programs Committee

### 1. *Update Crown Land Agreements*

Engage Bowen Island Municipality and the Province of B.C. in updating and consolidating existing agreements into one.

Responsible

Clare Frater  
Lisa Wilcox

Date Received

19-Jun-2014