



Trust Programs Committee Agenda

Date: Monday, May 29, 2017
Time: 10:30 am - 3:00 pm
Location: Ladysmith City Hall, 410 Esplanade (Hwy 1)

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1 Introduction of New Items	
2.2 Approval of Agenda	
3. ADOPTION OF MINUTES/COORDINATION	
3.1 Minutes of Meeting - February 20, 2017	3 - 6
3.2 Follow Up Action List	7 - 7
4. CLOSED MEETING	
That the meeting be closed to the public subject to Section 90(1)(b), of the Community Charter in order to consider matters related to: personal information about an identifiable individual who is being considered for an award or honour and that staff attend the meeting.	
4.1 Community Stewardship Awards (90 min to review 19 nominations)	
5. TRUST COUNCIL BUSINESS	
5.1 Community Stewardship Awards - Briefing	8 - 20
5.2 Policy Statement Amendment Project Scope - RFD	21 - 29
5.3 FLNRO/BIM Letter of Understanding re Crown Land Administration - Briefing	30 - 32
5.4 Well Water Workshops – Briefing	33 - 34
6. BUSINESS	
6.1 Water Conservation Advocacy and Education Project - Briefing	35 - 45
6.2 Draft 2016-2017 TPC Annual Report - RFD	46 - 48
That the Trust Programs Committee approves the attached text for inclusion in the 2016-2017 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development.	
6.3 State of the Islands Indicator Update - Briefing	49 - 57
7. NEW BUSINESS	
8. WORK PROGRAM	
8.1 Trust Programs Committee Work Program	58 - 59
9. NEXT MEETING - August 21, 2017, 10 a.m, Teleconference	

10. **ADJOURNMENT**

*Approximate time is provided for the convenience of the public only and is subject to change without notice.



Trust Programs Committee Minutes of Meeting

Date of Meeting: Monday, February 20, 2017

Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Brian Crumblehulme, Mayne Island Local Trustee (Chair)
Tony Law, Hornby Island Local Trustee (via phone)
Sue Ellen Fast, Bowen Island Municipal Trustee (via phone)
Heather O'Sullivan, Gabriola Island Local Trustee (Vice Chair)
George Grams, Salt Spring Island Local Trustee (EC Rep)
David Critchley, Denman Island Local Trustee (via phone)
Peter Luckham, Islands Trust Chair (ex officio)

Members Absent: Dan Rogers, Gambier Island Local Trustee

Staff Present: Clare Frater, Director of Trust Area Services
Shelley Miller, Planner 1
Russ Hotsenpiller, Chief Administrative Officer
Jas Chonk, Recorder

Media and Others Present: None

1. CALL TO ORDER

Chair Crumblehulme called the meeting to order at 10:30 a.m.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

5.5 Electronic meetings vs in person meetings

2.2 Approval of Agenda

By General Consent, the agenda was approved as amended.

3. ADOPTION OF MINUTES

3.1 November 14, 2016 Minutes

By General Consent, the minutes of November 14, 2016 Trust Programs Committee were adopted as presented.

3.2 Follow Up Action List

The Follow-Up Action List was provided for information and review.

4. TRUST COUNCIL BUSINESS

4.1. Community Stewardship Awards - Briefing

Staff described the steps to launch the program and explained how the nominees get recognized. Committee members discussed the value and the purpose of the awards program.

By General Consent, the Trust Programs Committee referred to Trust Council the briefing regarding Community Stewardship Awards, as presented.

5. BUSINESS

5.1 Water Conservation Advocacy and Education – Revised Project Charter - RFD

Staff noted that the project will offer an opportunity to bring water conservation partners to the islands for workshops, and raise the profile of the Islands Trust.

The Committee members provided feedback on the project charter.

TPC-2017-001

It was MOVED and SECONDED,

that the Trust Programs Committee approve the Water Conservation Advocacy and Education Project Charter dated February 14, 2017 and request staff to develop/collect education materials on water conservation options for use at workshops.

CARRIED

5.2 State of the Islands Project Update- Briefing

Staff provided an update on the State of the Islands project and highlighted further planned work. Staff will continue to implement the project, incorporating the advice from Trust Programs Committee members.

The Committee members received the briefing as information.

5.3 Crown Land Protocol Project Update – Briefing

Staff provided an update on the Crown Land Agreement Protocol project and highlighted further planned work. Staff will continue to implement the project, incorporating the advice from Trust Programs Committee members.

The Committee members received the briefing as information.

5.4 Trust Programs Committee Water and Marine Program Funding 2017-18 - RFD

Staff advised that the decision to retain a \$25,000 budget request will enable Trust Programs Committee to fully implement projects relating to water and marine conservation.

TPC-2017-002

It was MOVED and SECONDED,

that the Trust Programs Committee request the Committee Chair to advise the Financial Planning Committee and the Islands Trust Council that the Trust Programs Committee recommends that the proposed \$25,000 budget for 2017-2018 TPC Water and Marine Conservation project budget remain unchanged.

CARRIED

5.5 Electronic Meetings vs In-person Meetings

Trustee O'Sullivan raised a question in regards to electronic meetings vs in person meetings. She requested clarification about when it is appropriate for members to attend by phone or in person.

CAO Hotsenpiller explained that staff are working on options in regards to electronic meetings and noted that Committee members might want to hold off on any decisions until that information is available.

The Committee members agreed to wait for the information provided by CAO Hotsenpiller before considering any decisions.

6. WORK PROGRAM

6.1 Trust Programs Committee Work Program Report

TPC-2017-003

It was MOVED and SECONDED,

that the Trust Programs Committee move priority #1 "Amend Crown Land Cooperation Agreements" to priority #3 and move priority #3 "Protect Quality and Quantity of Water Resources" to priority #1.

CARRIED

TPC-2017-004

It was MOVED and SECONDED,

that the Trust Programs Committee forward its work program to the Islands Trust Council with the top three items as amended:

1. Protect Quality and Quantity of Water Resources
2. Review the Islands Trust Policy Statement
3. Amend Crown Land Cooperation Agreements

CARRIED

7. **NEXT MEETING** – May 29, 2017, 10:30 a.m., Ladysmith City Hall

8. **ADJOURNMENT**

The Trust Programs Committee meeting was adjourned at 12:15 p.m.

Brian Crumblehulme, Chair

CERTIFIED CORRECT:

Jas Chonk, Recorder

DRAFT

Follow Up Action Report

Trust Programs Committee

29-Feb-2016

Activity	Responsibility	Target Date	Status
TPC-2016-004 - Implement Crown Land Protocol project charter V2, circulate past RFD to TPC members, keep charter on future agendas until project is complete and consider inventory of current referrals, if it helps demonstrate the need for updating the letter of understanding.	Clare Frater	14-Nov-2016	On Going
TPC-2016-005 - Implement the Water Conservation Advocacy and Education project charter, version 2.	Clare Frater	16-May-2016	On Going
TPC-2016-006 - Implement the State of the Islands Project, and return the project charter to TPC until project is complete.	Clare Frater	31-Aug-2016	On Going

20-Feb-2017

Activity	Responsibility	Target Date	Status
Water Conservation Advocacy and Education Project Charter Staff to develop/collect education materials on water conservation options for use at workshops.	Clare Frater Shelley Miller		Done
TPC Work Program Report TPC move priority #1 Amend Crown Land Cooperation Agreements to priority #3 and move priority #3 Protect Quality and Quantity of Water Resources to priority #1. TPC forward its work program to the Islands Trust Council with the top three items as amended: 1. Protect Quality and Quantity of Water Resources 2. Review the Islands Trust Policy Statement 3. Amend Crown Land Cooperation Agreements	Clare Frater Jas Chonk		Done

To: Trust Programs Committee

For the Meeting of: May 29, 2017

From: Shelley Miller, Planner 1

Date prepared: May 17, 2017

SUBJECT: ISLANDS TRUST COMMUNITY STEWARDSHIP AWARDS 2017

DESCRIPTION OF ISSUE:

This is the fifteenth annual Community Stewardship Awards Program. It provides an opportunity for the Islands Trust to engage island communities in promoting stewardship that advances the Object of the Islands Trust. In a closed meeting on May 29, 2017, Trust Programs Committee will decide which nominees to recommend to Trust Council for an award.

BACKGROUND:

Islands Trust has requested nominations from the public and other agencies through a news release, the Islands Trust website, 'tweets', notices to subscribers, and posters. The deadline for award nominations was April 18, 2017. The Islands Trust Council Chair has sent all nominees a congratulatory letter and the Islands Trust has announced the names of all nominees in a news release.

Trust Council's policy 2.1.xi asks the Trust Programs Committee to evaluate and recommend award recipients to Trust Council for up to two awards in each of the individual and organizational categories, and for up to two additional awards in those or other categories while considering:

- a) the confidential comments provided by local trustees; and
- b) the following criteria:
 - relationship of project or work to the Islands Trust Policy Statement,
 - benefits to the community or Trust Area;
 - collaboration with others;
 - innovation;
 - community support;
 - time and effort; and
 - ongoing public service.

The 'other' category may include, but is not limited to awards for enduring achievement, climate change (adaptation and/or mitigation), youth, or posthumous recognition.

Staff has provided a scoring form for committee members to assess the nominees according to those criteria. The form includes the new evaluation criteria added by Trust Council in December 2016.

ATTACHMENT(S):

Attachment I	Overview of Program and Awards to-date
Attachment II	List of 2017 Nominations
Attachment III	Blank Evaluation Form
Attachment IV	Nominations Package (19 nominations – in camera)
Attachment V	Trustee Comments on Nominations (in camera)

FOLLOW-UP:

- In June, Trust Council will consider the nominations and determine the recipients of the Community Stewardship Awards. Islands Trust will then announce the names of award recipients in a news release.
 - Trustees may present the awards at local trust committee or Bowen Island Municipality meetings in late summer/fall of 2017, or at Trust Council meetings where appropriate.
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Prepared By: Shelley Miller, Planner

Reviewed By/Date: Clare Frater, Director, Trust Area Services, May 18, 2017

Chief Administrative Officer/Date

Community Stewardship Award Program Overview 2002-2017

Number of Nominations - Since 2002, there have been 196 nominations with an average of 13 nominations per year. This year we received the highest number of nominations (19). The lowest number of nominations (6) occurred in 2010. There were 17 nominations in 2015, the last time the program was offered.

Number of Recipients – Since 2002, there have been 76 Community Stewardship Awards recipients. There has been a range in the number of awards given each year, ranging from three awards in 2002 to seven awards in 2014 and 2015.

Nominations per Island	196		Recipients per Island	76
North and South Pender Islands	45		Salt Spring Island	17
Salt Spring Island	35		North and South Pender Islands	14
Hornby Island	20		Bowen Island	4
Denman Island	15		Denman Island	6
Mayne Island	13		Hornby Island	6
Saturna Island	12		Saturna Island	7
Galiano Island	9		Mayne Island	6
Gabriola Island and Mudge Island	19		Gabriola Island	6
Lasqueti Island	10		Lasqueti Island	3
Bowen Island + Bowyer/Passage	9		Galiano Island	4
Thetis Island	4		Gambier Island	2
Gambier Island	3		Thetis Island	1
Trust-wide	2		Trust-wide	1

2002- 2017 LIST OF NOMINEES/ISLANDS

Bullet and bold font indicates award recipients

Year	Individual Nominated & Island	Group Nominated & Island	Island Nominees
2017	Bob Turner, Bowen Island Bob Weeden, Salt Spring Island Brenda Guiled, Salt Spring Island Everhard van Lidth de Juede, Bowen Island Jacinthe Eastick, Gabriola Island John Peirce, Gabriola Island Karen Ethridge, Hornby and Denman Islands Laura Matthias, Salt Spring Island Liz Ciocea, Gabriola Island Michelle Catherine Nelson, Bowen Island	Denman Island Memorial Society Gabriola Arts Council (two nominations) Hornby and Denman Community Health Care Society Lasqueti Islands Emergency Dispatch Advisory Committee Mayne Island Assisted Living Society Mudge Island Citizens Society Salt Spring Seniors Services Society Saturna Community Club	Bowen (3) Denman (1) Denman and Hornby (2) Gabriola (5) Lasqueti (1) Mayne (1) Mudge (1) Salt Spring (4) Saturna (1) Total = 19
2015	• Leigh Ann Milman, Gabriola Island • Susan Yates, Gabriola Island • Michael Dunn, Mayne Island	• Island Futures Society, Gabriola Island • Mayne Island Agricultural Society • Saturna Island Marine Research and	Denman (1) Gabriola (6) Gambier (1)

Year	Individual Nominated & Island	Group Nominated & Island	Island Nominees
	Marguerite Lee, Salt Spring Island Richard Bauer, Lasqueti Island Jan Kirkby, North Pender Island Andrew Fall, Lasqueti Island Grant Scott, Hornby Island	Education Society • Protect Grace Islet Group, Salt Spring Island Denman Opposes Coal Gabriola Land and Trails Trust Gabriola Rescue of Wildlife Society Keats Island Fire Equipment Group, Gambier LTA Watercliff Farm, Gabriola Island	Hornby (1) Lasqueti (2) Mayne (2) Penders (1) Salt Spring (2) Saturna (1) Total = 17
2014	• David Denning, Salt Spring Island • Brian Hollingshead, Saturna Island • Barrie Morrison and Nancy Waxler-Morrison (posthumous) of North Pender Island • Paul and Monica Petrie, Pender Islands • Christa Grace-Warrick, Pender Islands	• Association of Denman Island Marine Stewards • Galiano Conservancy Association	Denman (1) Galiano (1) Penders (3) Salt Spring (1) Saturna (1) Total = 7
2013	• Richard Blagborne, Saturna Island • Chris and Judith Plant, Gabriola Island • Jan Slakov, Salt Spring • Ana Miriam Leigh (posthumous), Denman Island Dr. Peter Carter and Julie Johnston, North Pender Island Mike Hoebel, Galiano Island Patrick Smith, South Pender Jill Treewater, Salt Spring	• Lasqueti Island Forage Fish Team • Mayne Island Conservancy • Salt Spring Island Water Council Bowen Island Golf Association Denman Island Volunteer Fire Department Salt Spring Island Water Preservation Society	Bowen (1) Denman (2) Gabriola (1) Galiano (1) Lasqueti (1) Mayne (1) Penders (2) Salt Spring (4) Saturna (1) Total = 14
2012	• Stuart Watson, Gambier Island • Margot Venton, North Pender Island • Anne Macey, Salt Spring Island • Dr. Donald Marshall, Bowen Island • Peter Karsten, Denman Island Michael Dunn, Mayne Island Patricia Forbes, Lasqueti Island Lindsay Hamson, South/North Pender Islands Shirley LePers, South/North Pender Islands Ken Millard, Galiano Island Monica and Paul Petrie, South/North Pender Islands Dr. John Sprague, Salt Spring Island Bob Watson, Salt Spring Island John Wiznuk, Saturna Island	• Gabriola Island Health Care Foundation, Society and Auxiliary • Hornby Quilters Group • Saturna Island Ecological Education Centre Denman Island Residents Association's Parks Committee	Bowen (1) Denman (2) Gabriola (1) Galiano (1) Gambier (1) Hornby (1) Lasqueti (1) Mayne (1) Penders (4) Salt Spring (3) Saturna (2) Total = 18
2011	• Sue Ellen Fast, Bowen Island • Barry Mathias, Pender Islands	• Hornby New Clinic Committee, Hornby Island	Bowen (1) Denman (1)

Year	Individual Nominated & Island	Group Nominated & Island	Island Nominees
	• Sara Steil, Pender Islands • Jane Wolverton, Galiano Island Henning Nielsen, Denman Island Gisele Rudischer, Gabriola Island Nadia Krebs, Galiano Island Wayne Hewitt, Salt Spring Island	• Pender Island Fire Rescue Department, Pender Islands	Gabriola (1) Galiano (2) Hornby (1) Penders (3) Salt Spring (1) Total = 10
2010	• Tekla Deverell, North Pender • Patti Willis, Denman • Jon Guy, Saturna • Sylvia Pincott, North Pender • Dorothy Cutting, Salt Spring Pat Ropars, Saturna	None	Denman (1) Pender (2) Salt Spring (1) Saturna (2) Total = 6
2009	• Kelsey Mech, Salt Spring • Patricia McLaughlin, Denman • Jacqueline Booth, Salt Spring (Posthumous nomination) Andrew Carmichael, Hornby Linda and Peter George, Gabriola Janice Oakley and Martine Paulin, Galiano	• Hornby Island Residents and Ratepayers' Association • Salt Spring Island Conservancy Lasqueti Internet Access Society Mayne Island Early Childhood Society Mayne Island Agricultural Society and Fall Fair Pender Islands Community Service Society Pender Organic Community Garden Society	Denman (1) Galiano (2) Hornby (2) Mayne (2) Lasqueti (1) Pender (2) Salt Spring (3) Total = 13
2008	• Mary Cooper, Mayne • Maureen Moore, Salt Spring • Geri Crooks, Saturna • Alasdair and Nancy Gordon, Lasqueti Peter Askin, Mayne John Arthur Money, Saturna Patricia McLaughlin, Denman Lon Wood, Thetis Grant Gordon, Thetis Patti Willis, Denman Bowie Keefer, Galiano Tekla Deverell, Pender	• Lasqueti Island Nature Conservancy • Lyall Creek Salmon and Trout Enhancement Project, Saturna Island Saturna Scribbler Volunteers Land Trust Alliance of British Columbia Pender Islands Animal Welfare Society	Denman (2) Galiano (1) Lasqueti (2) Mayne (2) Pender (2) Saturna (4) Salt Spring (1) Thetis (2) All islands (1) Total = 17
2007	• Ursula Poepel - Pender Islands • Karl Hamson - Pender Islands • Jennifer Brown MacLeod - Gabriola Derek Hopzapfel - Pender Islands Sara Steil – Pender Islands David Rae – Pender Islands Beverley Vreeswijk - Thetis	• The Pender Post - Pender Islands • Gambier Island Conservancy • SSI Alternative Gypsy Moth Control Program Pender Islands Conservancy Association	Pender (7) Salt Spring (2) Gambier(1) Gabriola (1) Thetis (1) Total = 12
2006	• Bob Burgess, Thetis • Anne Johnson, Mayne David Manning, Pender Glenna Borsuk, Gabriola Jan Kirby, Pender Michelle Marsden, Pender	• Michelle Marsden and the B.C. Coastal Clean Up Campaign, Pender Islands • Salt Spring Island Conservancy, Mount Erskine Campaign	Pender (4) Salt Spring I(1) Thetis (1) Mayne (1) Gabriola (1)

Year	Individual Nominated & Island	Group Nominated & Island	Island Nominees
			Total = 8
2005	• Hilary Brown, Hornby • Katherine Dunster, Bowen Nicholas/Naomi Wilde, North Pender (honourable mention) Christa Grace-Warrick, North Pender Darlene Gage, Hornby Dave and Florence Davidson, North Pender Leigh-Ann Millman, Gabriola Maureen Moore, Salt Spring Newell Smith, North Pender Robert Weeden, Salt Spring Sylvia Pincott, North Pender	• Hornby Water Stewardship Project • Mayne Island Japanese Gardens Denman Conservancy Association (honourable mention) Hornby Island Community Economic Enhancement Corporation	North Pender (5) Hornby(4) Salt Spring (2) Bowen (1) Gabriola (1) Denman (1) Mayne (1) Total = 15
2004	• Kenneth Millard, Galiano • Tom Gossett, Salt Spring Susan Crowe Hornby Island Andrew Carmichael/Dale Chase, Hornby Darlene Gage, Hornby Don Herbert, Mayne David Work, Hornby	• Island Stream and Salmon Enhancement Society, Salt Spring Island • Salt Spring Island Residents for Responsible Land Use	Hornby (4) Salt Spring (3) Galiano (1) Mayne (1) Total = 9
2003	• Jenny Balke, Denman • Tony Quin, Hornby Margaret Taylor, Gabriola Giles Bassett, Hornby Chris Ferris, Lasqueti Pat Forbes, Lasqueti Donald Twohey, Passage Kathy Reimer, Salt Spring	• Bowen Forest & Water Management Society • Islands in the Salish Seas Mapping Project - All Islands Conservancy Hornby Island Hornby Residents & Ratepayers Assn Mayne Agricultural Society and Fall Fair The Pender Islands Museum Society The Pender Islands Parks Commission Whalewch Farm, Pender Island Salt Spring Island Monetary Foundation	Hornby (4) Penders (3) Lasqueti (2) Salt Spring (2) Bowen (1) Denman (1) Gabriola (1) Mayne (1) Passage (1) All Islands (1) Total = 17
2002	• Maureen Milburn, Salt Spring Tony Quin, Hornby David Spalding, South Pender Bev Bullen, Hornby Earl Hastings, Pender Islands Helen Allison, North Pender Island The Late Allan Brooks, South Pender David and Mary Dennis, North Pender	• Community of Trincomali – North Pender Island • Island Wildlife Natural Care Centre - Salt Spring Island Pender Islands Recycling Society Salt Spring Island Monetary Foundation Salt Spring Women – Preserve /Protect Salt Spring Women – Fund raising	Penders (7) Salt Spring (5) Hornby (2) Total = 14

COMMUNITY STEWARDSHIP AWARDS 2017

SUMMARY OF NOMINEES AND PROJECTS

- Islanders nominated a total of 10 eligible individuals and eight eligible organizations for the 2017 Islands Trust Community Stewardship Awards Program.

Individuals

Nominee	Local Trust Area	Title of Project/ Description of Work	Nominator(s)	Previously Nominated?
1. Bob Turner	Bowen Island Municipality	Raising awareness and promoting conservation of Howe Sound	Will Husby and the Bowen Island Nature Club	No
2. Bob Weeden	Salt Spring	21 years of leadership in conservation and environmental stewardship	George Ehrling	Yes, Bob was nominated in 2005. The Salt Spring Island Conservancy won CSA awards in 2006 and 2009.
3. Brenda Guiled	Salt Spring	Advocating for community sustainability and active transportation	Jan Slakov	No
4. Everhard van Lidth de Juede	Bowen Island Municipality	30 years of fostering ecological sustainability	Bowen Island Conservancy	No
5. Jacinthe Eastick	Gabriola	Community involvement	Richard Nolan	No
6. John Peirce	Gabriola	Cross-border conservation covenant and trail licenses	Gabriola Land and Trails Trust	No
7. Karen Ethridge	Hornby and Denman	15 years providing leadership in community health care	Joanne Graham	No
8. Laura Matthias	Salt Spring	Protecting, restoring and stewarding the natural environment	Peter Ommundsen	Laura Matthias works for the Salt Spring Island Conservancy. The Salt Spring Island Conservancy won CSA awards in 2006 and 2009.

Nominee	Local Trust Area	Title of Project/ Description of Work	Nominator(s)	Previously Nominated?
9. Liz Ciocea	Gabriola	30 years of advocating for wildlife and the environment	Tara-Lyn Megyesi and Bette Lou Hagen	Liz Ciocea volunteers for the Gabriola Rescue of Wildlife Society. This society was nominated in 2015.
10. Michelle Catherine Nelson	Bowen Island Municipality	Food sustainability initiatives and community involvement	Wild Foraged	No

Organizations

Nominee	Local Trust Area	Title of Project/ Description of Work	Nominator(s)	Previously Nominated?
1. Denman Island Memorial Society	Denman	Denman Island Natural Burial Cemetery	Roxanna Mandryk	No
2. Gabriola Arts Council	Gabriola	20 years of supporting and enhancing the artistic, cultural and social environment	1. Susan Yates 2. New Society Publishers	No
3. Hornby and Denman Community Health Care Society	Hornby and Denman	38 years of providing health care services	Pat Young and Cedar Wallace	No
4. Lasqueti Islands Emergency Dispatch Advisory Committee (EDAC)	Lasqueti	Fostering community engagement	Brigitte Dorner	Andrew Fall (EDAC Chair) was nominated in 2015 for facilitating community engagement, including his emergency response advocacy work
5. Mayne Island Assisted Living Society	Mayne	Community services to enhance islanders' quality of life	Mayne Island Lions Club	No
6. Mudge Island Citizens Society	Gabriola	Establishing and operating the Mudge Island Citizens Society	Peter Alexander	No
7. Salt Spring Seniors Services Society	Salt Spring	Providing the Salt Spring Seniors Centre Driving Program	Edward Gijssen	No
8. Saturna Community Club	Saturna	80 years of promoting social and environmental well-being	Tom Johnstone	No

COMMUNITY STEWARDSHIP AWARDS – EVALUATION FORM 2017

INDIVIDUAL EVALUATIONS:

Individuals	Relationship to Policy Statement (1-5)	Benefits to the Community or Trust Area (1-5)	Collaboration with others (1-5)	Innovation (1-5)	Level of community support and involvement (1-5)	Time and effort (1-5)	Ongoing public service (1-5)	TOTAL SCORE (out of 35)
1. Bob Turner								
2. Bob Weeden								
3. Brenda Guiled								
4. Everhard van Lidth de Juede								
5. Jacinthe Eastick								
6. John Peirce								
7. Karen Ethridge								

8. Laura Matthias								
9. Liz Ciocea								
10. Michelle Catherine Nelson								

COMMUNITY STEWARDSHIP AWARDS – EVALUATION FORM 2017

ORGANIZATION EVALUATIONS:

Organizations	Relationship to Policy Statement (1-5)	Benefits to the Community or Trust Area (1-5)	Collaboration with others (1-5)	Innovation (1-5)	Level of community support and involvement (1-5)	Time and effort (1-5)	Ongoing public service (1-5)	TOTAL SCORE
1. Denman Island Memorial Society								
2. Gabriola Arts Council								
3. Hornby and Denman Community Health Care Society								
4. Lasqueti Islands Emergency Dispatch Advisory Committee								
5. Mayne Island Assisted Living Society								

6. Mudge Island Citizens Society								
7. Salt Spring Seniors Services Society								
8. Saturna Community Club								

REQUEST FOR DECISION

To: Trust Council

For the Meeting of: June 20-22, 2017

From: Trust Programs Committee

Date: May 29, 2017

SUBJECT: POLICY STATEMENT AMENDMENT PROJECT SCOPE

RECOMMENDATION: That the Islands Trust Council assign the Executive Committee to co-ordinate a review of the Introduction, Part I, Part II and Schedule 1 - Definitions sections of the Policy Statement.

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

The proposed approach will advance Trust Council's goals of strengthening relationships with First Nations and improving public and stakeholder understanding of the Islands Trust. Limiting the first phase of amendments to Part I, Part II and Schedule 1 - Definitions sections will allow for adequate time to inform the public and encourage conversations with First Nations about the role of the Islands Trust and shared priorities for preserving and protecting the region.

With monthly meetings and existing responsibility for agency liaison, communications, and reviewing and providing recommendations to Trust Council on all Trust Council bylaws, the Executive Committee is well-positioned to coordinate the project. Trust Council has already given the Executive Committee responsibility for adopting an engagement plan through the Policy Statement Amendment Policy. The Executive Committee may wish to refer some elements of the project to the Trust Programs Committee for consideration.

When developing the engagement plan, the Executive Committee will need to consider the context of the Salt Spring Island incorporation vote.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL:

A review of the Introduction, Part I, Part II and Definitions sections of the Policy Statement will generate significant work for Trust Area Services staff and through the rest of the fiscal year. While some of the project funding may be used to hire consultants/auxiliary staff, the workload associated with this project may result in less organizational capacity for advocacy work. The project will add to the Executive Committee's workload.

Consideration of amendments to Part III, IV AND V policies with Islands Trust Area First Nations may also be premature as many relationships are still developing and are typically focused on discussing 'big picture' issues rather than the Islands Trust's governance approach to particular topics.

By postponing consideration of Parts III, IV AND V of the Policy Statement which contain the Council commitments, recommendations and directive policies, Trust Council is keeping this initial project within a manageable scope. Any changes to Council commitments or directive policies could be controversial in

nature and result in demand for public engagement and correspondence management resources far above those available through the \$48,000 project budget.

If Salt Spring Island votes to incorporate, Trust Council may choose to re-evaluate whether there will be sufficient organizational resources to implement this project.

The public engagement associated with developing amendments to the Policy Statement will be supported by, and complementary to, the activities in Trust Council's First Nations and Public Engagement Project Charter adopted in December 2016.

FINANCIAL:

Trust Council has allocated \$48,000 in FY 2017/18 for Policy Statement Review. Trust Area Services also has separate funding for contractors, legal advice and communications that may be used for activities that complement and support this project.

POLICY: None at this stage.

As this will be the first experience with amending the Policy Statement in more than 20 years there may be unanticipated process issues. If necessary, staff will advise Trust Council of any concerns with the Policy Statement Amendment Policy requirements or processes.

IMPLEMENTATION/COMMUNICATIONS:

The review and amendment activities will be conducted in accordance with the Policy Statement Amendment Policy, adopted by Trust Council in March 2016. The policy states that as soon as practicable after the initiation of a Policy Statement amendment policy the Executive Committee must adopt an engagement plan for the project that is consistent with any protocol agreements in place and contains at least the following sections: context, objectives, list of interested parties, key messages, engagement activities, timing, risks and mitigations, and resources. The plan must also consider the following audiences: Trust Area electors, local trust committees/island municipalities, First Nations, regional districts operating with the Trust Area, school district boards, and improvement district boards, the provincial and federal governments and their agencies, as determined in consultation with the ministry responsible for local government; and other persons, organizations and authorities with interests the Islands Trust Council considers will be affected.

Staff will support the Executive Committee with the development of an engagement plan to be shared with Trust Council in September 2017. Staff will propose that the Executive Committee endorse hiring/contracting an engagement specialist, ideally with experience with Regional Growth Strategies and with complex First Nations engagement issues, and the use of a staff advisory committee to oversee development of the plan.

In fall 2017, staff will be preparing a budget request and project charter for drafting of revised Policy Statement wording and a draft bylaw for consideration and referral to the Minister in 2018/19.

OTHER:

None

BACKGROUND

The Islands Trust Council's Strategic Plan sets out that engaging the public, First Nations and other about a review of the Islands Trust Policy Statement is a key organizational goal for 2017/18 with drafting of amendments in 2018/19. This RFD is being provided as the Policy Statement Amendment Policy sets out that Trust Council must select topics for review, and assign a committee to coordinate the review process, prior to proceeding with engagement.

The Islands Trust Policy Statement is fundamental to the operations of the Islands Trust, guiding the development of regulatory bylaws and land use planning of local trust committees and Bowen Island Municipality as well as Trust Council's strategic plan and advocacy program. The Policy Statement articulates Trust Council's provincial mandate to preserve and protect the environment and unique amenities of the Islands Trust Area.

The Introduction includes the following sections:

- History of the Trust Area
- Establishment of the Islands Trust
- Increasing Pressure and Amendments to the *Islands Trust Act*
- Present Context
- The Challenge
- The Islands Trust Policy Statement
- Organization of the Islands Trust Policy Statement
- Location of the Trust Area (map)

Part I: "Purpose and Implementation of the Trust Policy Statement" includes the following sections:

- Purpose of the Policy Statement (no section title in Policy Statement document)
- Roles and Responsibilities
- Amendments and Review

Part II: "The Islands Trust Object and Guiding Principles" includes the following sections:

- The Islands Trust Object and Its Meaning
- Guiding Principles

Part III: "Ecosystem Preservation and Protection" sets out Trust Council's goal: "To foster preservation and protection of the Trust Area's ecosystems and related policies (Council commitments, recommendations and directive policies).

Part IV: "Stewardship of Resources" sets out Trust Council's goal: "To ensure the human activity and the scale, rate and type of development in the Trust Area are compatible with maintenance of the integrity of trust area ecosystems" and related policies (Council commitments, recommendations and directive policies).

Part V: "Sustainable Communities" sets out Trust Council's goal: "To sustain island character and healthy communities" and related policies (Council commitments, recommendations and directive policies).

Schedule I: Definitions includes 28 definitions of words or phrases used in the document.

While Trust Council's policies indicate it should review its Policy Statement every five years, the last substantive review took place in 1998.

Since the Policy Statement was adopted, communities have changed and new issues and challenges have emerged which are not addressed in the document. Some islanders have questioned how the balance between environmental, social and economic values could be clarified. In 2010, Trust Council struck a Policy Statement Assessment Task Force to provide advice about future amendments. As noted in the Task Force's final report in 2011: "The Policy Statement requires review and amendment from time to time for the simple reason that issues pertinent to the object of the Islands Trust shift in character and importance over time, and new issues may emerge that previously were unforeseen."

Trust Council has recognized that embarking on this work will trigger an obligation for "early and meaningful" engagement with First Nations. The Islands Trust has begun laying the groundwork necessary to be able to have meaningful conversations about the Policy Statement.

By focusing the review/ amendment process on the preamble and definitions sections, Trust Council would promote better understanding of the Islands Trust, enable development of an agreed narrative First Nations' historical and current connections to the Islands Trust Area, and provide an opportunity for all parties to the amendment process (Islands Trust staff, provincial staff, First Nations, referral agencies and the public) to familiarize themselves with the Policy Statement and amendment processes.

REPORT/DOCUMENT:

1. Trust Council policy 1.2.i Policy Statement Amendment Policy

KEY ISSUE(S)/CONCEPT(S):

1. *Policy Statement amendment*
2. *Increased public and First Nations' understanding of the Islands Trust and the role of the Policy Statement*
3. *Engagement of First Nations on topics of importance to them*

RELEVANT POLICY:

- *Islands Trust Act*
- *Island Trust Policy Statement*
- *Trust Council Policy 6.1.1- First Nations Engagement Principles*
- *Trust Council Policy 1.2.i Policy Statement Amendment Policy*
- *Islands Council Policy 6..10.2 Communications Policy*

DESIRED OUTCOME:

-
- *Modernization of the Policy Statement*
- *Sustained long-term relationships with First Nations*
- *Experience with Policy Statement amendment processes that will facilitate accurate workload and budget implications for amendments to Part III*

RESPONSE OPTIONS

Recommended:

That the Islands Trust Council assign the Executive Committee to co-ordinate a review of the Introduction, Part I, Part II and Schedule 1 - Definitions sections of the Policy Statement.

Alternatives:

1. That the Islands Trust Council assign the Trust Programs Committee or create a select committee to coordinate the Policy Statement review process.
 2. That the Islands Trust Council request staff advice about the implications of amending some or all of Part III of the Policy Statement.
 3. That Islands Trust Council revise the Strategic Plan to change the goals or activities associated with the Policy Statement review project.
-

Prepared By: Clare Frater, Director, Trust Area Services

Reviewed By/Date: Russ Hotsenpiller, CAO, May 19, 2017

1.2.i. Policy

POLICY STATEMENT AMENDMENT POLICY

Trust Council: December, 1995
(Amended: March 6, 1998, March 23, 2016)

A: PURPOSE:

1. To outline the required steps for Trust Council to review and amend the Policy Statement Bylaw.

B: REFERENCES:

1. *Islands Trust Act*: Sections 15, 16, 22 and 27
2. Policy Statement Bylaw (No. 17)
3. Policy and Procedures Manual:
 - a) Policy Statement Implementation (1.3.i.)
 - b) Coordination Agreements Process (2.1.4)
 - c) Meeting Procedures Bylaw 101 (2.2.iv)
 - d) Priority Setting/Review Guidelines (6.2.1)
 - e) Budget Process Policy (6.3.i)
 - f) Annual Report Policy (6.10.i)
4. Protocol Agreements:
 - a) Islands Trust Council – Bowen Island Municipality Protocol Agreement
 - b) Islands Trust Council – Snuneymuxw First Nation Protocol Agreement
 - c) Islands Trust Council – Lyackson First Nation Protocol Agreement

C: DEFINITIONS

1. “Engagement Plan” is a plan for engaging First Nations and stakeholders that is consistent with any protocol agreements in place (see B.4) and contains at least the following sections:
 - a. Context
 - b. Objectives
 - c. List of interested parties
 - d. Key messages
 - e. Engagement activities
 - f. Timing
 - g. Risks and mitigations
 - h. Resources

and considers the following audiences:

- i. Trust Area electors
- ii. local trust committees/island municipalities
- iii. First Nations
- iv. regional districts operating with the Trust Area
- v. school district boards, and improvement district boards,
- vi. the provincial and federal governments and their agencies, as determined in consultation with the ministry responsible for local government; and
- vii. other persons, organizations and authorities with interests the Islands Trust Council considers will be affected.

2. “Policy Statement Topic Review Inventory” is a document that compiles, at a minimum, suggestions for Policy Statement topics needing clarification or expansion and suggested new Policy Statement topics.

D. POLICY:

1. REQUIREMENTS

- 1.1 The Policy Statement Bylaw may be amended by Trust Council with the approval of the Minister responsible for local government.
- 1.2 Each term, Trust Council will identify Policy Statement review and/or amendment tasks.
- 1.3 Trust Council will assign the Executive Committee, Trust Programs Committee or a select committee (delegated body) to coordinate the Policy Statement amendment process.
- 1.4 Adoption of Policy Statement amendments will occur only after Trust Council has undertaken a first, second and third reading and received approval of the Minister responsible for local government.
- 1.5 Ministerial approval is based on ensuring no conflicts with Provincial interests and adequate engagement with First Nations.

2. TOPIC REVIEW INVENTORY

- 2.1 Upon request, Trust Council will consider suggestions for Policy Statement topic reviews and, by resolution, will direct inclusion in a Topic Review Inventory document.

3. TOPIC REVIEW PROCESS

- 3.1 If a newly elected Trust Council has undertaken public consultation to set its priorities for the current term, (e.g through a strategic planning process) Trust Council may use the results of the consultation to inform selection of Policy

Statement topic review priorities. If no public consultation on priorities for the current term has occurred, Trust Council will engage with those identified in C.1 before selecting Policy Statement topic review priorities for the term.

- 3.2 Once Trust Council has selected topics for review, Trust Council will assign review of the selected priority Policy Statement topics to its delegated body and request recommendations regarding possible amendments to the Policy Statement Bylaw.
- 3.3 As part of its annual budget cycle, Trust Council will allocate resources required to review the selected topics.
- 3.4 Trust Council may establish or adjust Policy Statement topic review priorities at any time.
- 3.5 Once Trust Council has selected topics for review, Trust Council will inform the Ministry responsible for local government and invite First Nations in the Trust Area to participate in the next steps.

4. AMENDMENT PROCESS

- 4.1 The Executive Committee will guide agency referrals, public engagement, internal processing, and Policy Statement Bylaw amendment requirements, in accordance with its Terms of Reference.
- 4.2 As soon as practicable after the initiation of a Policy Statement amendment process, the Executive Committee must adopt an engagement plan per Section C.1., and must consider whether the opportunities for engagement with one or more of the persons, organizations and authorities listed in the plan should be early and ongoing.
- 4.3 Based on the engagement plan adopted by Executive Committee in 4.2, the Trust Council's delegated body will engage with stakeholders and First Nations about each topic proposed for amendment, prior to drafting a Policy Statement Amendment bylaw.
- 4.4 After first reading of the Policy Statement Amendment bylaw, Trust Council will request that the amendments be referred to First Nations, municipalities, regional districts and provincial and federal government agencies or departments having jurisdiction in the Trust Area. The minimum referral period to other agencies will be 45 days.
- 4.5 The Executive Committee, prior to third reading by Trust Council may provide for public input to Trust Council through correspondence, delegations or petitions in accordance with the Meeting Procedures Bylaw.

- 4.6 Trust Council, prior to third reading, will review input received from Islands Trust Council committees, local trust committees, the Trust Fund Board, trustees or staff of the Islands Trust, First Nations, referral agencies and the public, and all input received through the engagement plan adopted in accordance with section C.1.
- 4.7 After Trust Council has adopted an amendment to the Policy Statement the Executive Committee will advise all consulted First Nations and referral agencies in accordance with the adopted engagement plan.
- 4.8 If Trust Council adopts an amendment to the Policy Statement that changes directive policies, Trust Council will advise local trust committees and island municipalities on resulting updates to official community plans.
- 4.9 If Trust Council adopts an amendment to the Policy Statement that changes directive policies, Trust Council will consider giving funding priority to LTC programs that implement the new directive policies during the budgeting process.

5. COMMUNICATIONS

- 5.1 The Executive Committee will monitor and report on the implementation of this policy to Council annually while producing the Islands Trust Annual Report.

6. POLICY STATEMENT REVIEW

- 6.1 The Islands Trust Council may, from time to time, initiate a public review of the entire Policy Statement.

To: Trust Programs Committee **For the Meeting of:** May 29, 2017
From: Clare Frater, Director, Trust Area Services **Date prepared:** May 17, 2017

SUBJECT: CROWN LAND AGREEMENT PROJECT UPDATE

DESCRIPTION OF ISSUE: This briefing provides an update of the Crown Land Agreement project and highlights further planned work.

BACKGROUND:

In November 2015, the Trust Programs Committee (TPC) received version 1 of a Crown Land Agreement Protocol project. In February 2016, TPC approved version 2 of the project charter.

In July 2016, the Director of Trust Area Services met with staff from the Ministry of Forests, Lands and Natural Resource Operations about the project. In November 2016, TPC received version 3 of the project charter.

On December 9, 2016, FLNRO staff provided Islands Trust staff with a draft agreement that addresses Crown land and forestry matters. In early January, Islands Trust staff advised FLNRO staff that the project would be delayed due to changes in staffing at the Islands Trust, but that the Islands Trust remains committed to the project.

Islands Trust staff has now significantly revised the draft agreement provided by FLNRO staff by incorporating desired processes that accommodate current concerns, statements that acknowledge Trust Council's First Nations engagement principles, as well as relevant concepts and commitments from the following agreements:

1. Letter of Understanding between BC Assets and Land Corporation and the Islands Trust concerning the Use and Protection of Crown Land Resources through Balancing Local and Provincial Interests.
2. Letter of Understanding between the Ministry of Forests and the Islands Trust concerning the Establishment of Woodlots in the Islands Trust Area that respect the Object of the Islands Trust while Supporting the Local Island Forest Economic Base
3. Letter of Understanding on Crown Land Administration within the Islands Trust Area between Ministry of Environment, Lands and Parks Lands Regional Operations Department and Islands Trust
4. Protocol Agreement on Crown Lands In the Trust Area between Ministry of Environment, Lands and Parks Lands Regional Operations Department and Islands Trust

Staff is still working collaboratively with Bowen Island Municipality and FLNRO staff to refine the 70+ clauses in the current draft version. The new agreement is currently drafted as a letter of understanding between the Islands Trust CAO and a FLNRO representative.

ATTACHMENT(S): Crown Land Protocol Agreement Project Charter, V3

FOLLOW-UP:

Staff will continue to implement the project, incorporating the advice from TPC members.

Staff intend to provide the Trust Programs Committee a draft RFD in August for Trust Council that recommends adoption of the new letter of understanding and cancellation of the four agreements listed above.

Prepared By: Clare Frater, Director, Trust Area Services

Reviewed By/Date:

Crown Land Protocol Agreements - Project Charter

Date: July 28, 2016

Purpose

The purpose of this project is to enter an agreement to establish a framework for the Parties to cooperate, collaborate and exchange information in order to realize common objectives.

Background

Islands Trust has been interested in updating and consolidating three letters of understanding and three protocol agreements from 1994-1999, but lacked staff capacity until now. MFLNRO interest was triggered in 2012 by ADM sponsorship of a review of all legacy agreements, which involved consulting with the parties to all those agreements. The Islands Trust asked that our agreement be high priority, and agreed to seek Bowen Island's level of interest in participating. In 2012 there were preliminary revisions to the letter of understanding but work stalled due to lack of staff capacity. In Sept 2014, the Islands Trust Council added to its 2011-2014 Strategic Plan a new item: "Negotiate a new protocol agreement and letter of understanding with the Ministry of Forests, Lands and Natural Resource Operations," and recommend that the next Trust Council retain this item as a strategic priority." On Feb 23, 2015, the newly elected Bowen Island Municipal Council authorized its staff to work on a 3-party agreement with Islands Trust and MFLNRO staff.

Objectives

Formal and consistent consideration of the Islands Trust Object during provincial decisions about Crown Land within the Islands Trust Area.

In Scope

Update the 1999 Letter of Understanding between BC Assets and Land Corporation and Islands Trust to include elements of existing agreements defining roles in coordination, communication, data-sharing, referral and decision-making regarding Crown Land.

Out of Scope

- External communications
- Community engagement

Workplan Overview

Deliverable/Milestone	Target dates
Consult with BIM, affected LTCs, ITF, and IT planning staff about needs	Ongoing
Advise MCSCD of intention to revise agreement(s) and scope of change	Complete —July 2016
Revise agreements in cooperation with MFLNRO staff and executive ctte	July-November 2016
Drafts to BIM, Trust Programs and Executive Committees for review	November 2016
Draft to Trust Council for approval	December 2016
Forward approved draft to MCSCD for approval	Jan 2017

Project Team

Lisa Gordon	Project Manager — Islands Trust
Garth Webber-Atkins	Project Manager — MFLNRO
	Project Manager — BIM
	Project Support— MFLNRO

Approved by:

Date:

Endorsement:

Resolution #:

Date:

Budget

Budget Source: Islands Trust (TAS Projects)

Item	Cost
Go-to meeting for conference calls and to share documents	100.00
Legal review if required	3,000.00
Total	3,100.00

To: Trust Council **For the Meeting of:** June 20-22, 2017
From: Trust Programs Committee **Date prepared:** May 29, 2017
SUBJECT: WELL WATER WORKSHOPS UPDATE

DESCRIPTION OF ISSUE: This briefing is to inform Trust Council about upcoming well owner and groundwater education workshops.

BACKGROUND:

The 2014-2018 Strategic Plan includes strategy 4.3 “Advocate for and educate about water conservation measures (e.g. rainwater catchment, greywater recycling)” and the associated activity T.4.3.2 “Develop project charter for water conservation advocacy and education”.

Under the guidance of the Trust Programs Committee, using project funding from Trust Council, the Islands Trust has partnered with the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) and local health authorities to deliver a series of free private well owner and groundwater education workshops in the Islands Trust Area this spring and summer. Workshop presenters have been confirmed and all venues have been booked and advertised (see Attachment 1).

The workshops will consist of an introduction to the Islands Trust, a FLNRO presentation on groundwater and well protection, and a health authority (Island Health or Vancouver Coastal Health) presentation on water quality and well water testing, followed by a question and answer period. The Islands Trust arranged for a local laboratory, Maxxam Analytics, to provide water testing kits that will be available for pick up at the workshops. Maxxam Analytics will provide a 10% discount on select well water testing for workshop participants. In addition, the Environmental Operators Certificate Program will offer Continuing Education Units to Certified Operators who attend these workshops.

Staff have researched water conservation issues and projects and contacted local groups within the Trust Area, including: regional districts, improvement districts, and water conservation community groups. Educational materials on water conservation have been collected from various organizations to be distributed at the workshops. Staff developed an Islands Trust water conservation handout that will be available at the workshops and on the Islands Trust website.

Currently, staff is implementing a communications plan to promote the workshops. This work includes invitation letters for First Nations and memos to local trust committees/Bowen Island Municipal Council. Staff continues to work on coordinating the logistics associated with staff and trustee attendance, travel, and refreshments for each of the eleven workshops. In addition, water related information on the Islands Trust website has been updated, and further updates are planned for this spring/summer.

ATTACHMENT(S):

1. Wells and Groundwater Workshop Poster

FOLLOW-UP:

The workshops will be offered weekly from June 2 – August 11. The workshops will be adjusted as needed in response to feedback.

Prepared By: Shelley Miller, Planner 1

Reviewed By/Date: Clare Frater, Director, Trust Area Services, May 18, 2017

To: Trust Programs Committee

For the Meeting of: May 29, 2017

From: Shelley Miller, Planner 1

Date prepared: May 18, 2017

SUBJECT: WATER CONSERVATION ADVOCACY AND EDUCATION PROJECT UPDATE

DESCRIPTION OF ISSUE: This briefing provides an update of the Water Conservation Advocacy and Education project and highlights further planned work.

BACKGROUND:

The 2014-2018 Strategic Plan includes strategy 4.3 “Advocate for and educate about water conservation measures (e.g. rainwater catchment, greywater recycling)” and the associated activity T.4.3.2 “Develop project charter for water conservation advocacy and education”.

In February 2017, the Trust Programs Committee provided feedback on and approved Phase 2 of the Water Conservation Advocacy and Education project charter (Attachment 1), and passed the following resolution:

TPC-2017-001

It was MOVED and SECONDED,

that the Trust Programs Committee approve the Water Conservation Advocacy and Education Project Charter dated February 14, 2017 and request staff to develop/collect education materials on water conservation options for use at workshops.

In February 2017, staff presented the Trust Programs Committee with a Request for Decision regarding Water and Marine Program Funding for 2017-2018. The project, as proposed, required additional staff resources to implement and was reliant on Trust Council approval of the \$25,000 TPC program budget request. Trust Council approved the requested funding in March 2017.

Workshops:

The Islands Trust has partnered with the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) and local health authorities to deliver a series of free private well owner and groundwater education workshops in the Islands Trust Area this spring and summer. Workshop presenters have been confirmed and all venues have been booked and advertised (see Attachment 1).

The workshops will consist of an introduction to the Islands Trust, a FLNRO presentation on groundwater and well protection, and a health authority (Island Health or Vancouver Coastal Health) presentation on water quality and well water testing, followed by a question and answer period. The Islands Trust arranged for a local laboratory, Maxxam Analytics, to provide water testing kits that will be available for pick up at the workshops. Maxxam Analytics will provide a 10% discount on select well water testing for workshop participants. In addition, the Environmental Operators Certificate Program will offer Continuing Education Units to Certified Operators who attend these workshops.

Staff have researched water conservation issues and projects and contacted local groups within the Trust Area, including: regional districts, improvement districts, and water conservation community groups. Educational materials on water conservation have been collected from various organizations to be distributed at the workshops. Staff developed an Islands Trust water conservation handout that is currently being finalized and will be available at the workshops and on the Islands Trust website.

Currently, staff is implementing a communications plan (Attachment 2) to promote the workshops. This work includes preparing invitation letters for First Nations and memos to local trust committees/Bowen Island Municipal Council. Staff continues to work on coordinating the logistics associated with staff and trustee attendance, travel, and refreshments for each of the eleven workshops. In addition, water related information on the Islands Trust website has been updated, and further updates are planned for this spring/summer.

Staff has also created an event feedback form (Attachment 3) for use at the workshops to inform future Islands Trust and FLNRO initiatives.

At this time, the project is projected to be delivered within the \$7,000 allocated through the project charter (Attachment 4).

ATTACHMENT(S):

1. Wells and Groundwater Workshop Poster
2. Communications Plan
3. Event Feedback Form
4. Water Conservation Advocacy and Education, Phase 2 Project Charter

FOLLOW-UP:

Staff will continue to implement the project, incorporating the advice from TPC members.

Staff will provide an update on the project status at the Trust Programs Committee meeting scheduled for August 21, 2017.

Prepared By: Shelley Miller, Planner 1

Reviewed By/Date: Clare Frater, Director, Trust Area Services, May 18, 2017



PAL-O-MINE VIA FLICKR

Wells and our groundwater

Concerned about your well going dry?
Worried about well water safety?
Interested in groundwater?

*Water testing kits
and 10% discount
on select well water
testing provided by
Maxxam Analytics*

Join us for a **FREE** workshop to learn about:

- 💧 Groundwater and your well
- 💧 How to protect your water source
- 💧 How to test and treat your well water

Everyone interested in learning about groundwater is welcome! Refreshments provided.

ISLAND	DATE	WORKSHOP TIME	MEETING HALL
Mayne	June 2	1:00pm–3:30pm	Mayne Island Agricultural Hall, 430 Fernhill Road
Thetis	June 9	10:00am–12:30pm	Thetis Island Community Centre (Forbes Hall), 292 North Cove Road
Galiano	June 16	1:00pm–3:30pm	Galiano South Community Hall, 141 Sturdies Bay Road
Denman	June 23	12:30pm–3pm	Denman Island Community Hall (Back Hall), 1196 Northwest Road
Salt Spring	June 30	10:00am–12:30pm	Hart Bradley Memorial Hall (Lion's Hall), 103 Bonnet Avenue
North Pender	July 7	10:30am–12:30pm	Pender Island Community Hall (Upper Hall), 4418 Bedwell Harbour Road
Hornby	July 14	1:00pm–3:30pm	New Horizons Hall, 1765 Sollans Road
Saturna	July 21	12:30pm–3pm	Saturna Recreation and Cultural Centre, 104 Harris Road
Gabriola	July 28	10am–12:30pm	Gabriola Arts and Heritage Centre, 476 South Road
Bowen	August 10	1:00pm–3:30pm	Bowen Island Municipal Hall (Council Chambers), 981 Artisan Lane
Gambier	August 11	9:30am–12pm	Gambier Island Community Centre, 721 Andy's Bay Road

***Water affects us all,
let's keep it clean!***
islandstrust.bc.ca/water

WORKSHOP PARTNERS:



	Communications Plan Wells and Groundwater Workshops
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Purpose: This communications plan identifies tools and tactics to promote and support on-island workshops on water conservation in general, and private well management in particular, within the Trust Area.

The plan also identifies opportunities to raise the profile and visibility of the Islands Trust in the Trust Area, a strategic plan objective and ongoing endeavour for the organization.

Background:

The issue of water quality and quantity is an ongoing concern for the Trust Area.

The Islands Trust Strategic Plan 2014-2018 strategy 4.3.2 to “develop project charter for water conservation advocacy and education.”

In February 2016, the Trust Programs Committee, responsible for water conservation advocacy and education on behalf of Trust Council, approved a project charter with the following objectives:

- Increase island residents’ understanding of water conservation issues in the Islands Trust Area.
- Influence senior government actions that affect water conservation in the Trust Area.

The project charter identified the following activities to achieve the objectives:

- Develop/collect/provide education materials on water conservation options and technologies.
- Co-organize and deliver 11-12 well owner education workshops with Ministry of Forest, Land and Natural Resource Operations (FLNRO) and local groups between May and August 2017.
- Update water conservation-related information on the Islands Trust website.

Communications Objectives:

- Generate awareness, and attract islanders, to attend private well owner workshops.
- Provide water conservation and private well management information to islanders.
- Raise the visibility and profile of Islands Trust within the Trust Area.

Partners:

- Ministry of FLNRO (co-organizers of workshops)
- Island Health and Vancouver Coastal Health (co-presenters)
- Local water groups, such as, SSIWPA in Salt Spring
- Local water-related businesses
- Islands Trust trustees (promoting, and attending, workshops on islands)

Target Audiences:

- Gulf Island private well owners
- Gulf Island residents using wells
- Islanders in the Trust Area
- First Nations in the Trust Area
- Local media

Key Messages:

- Water conservation is a shared responsibility.
- Individuals can make a big difference by taking small steps to conserve water.
- Responsible well owners play a big role in protecting the quality and quantity of water, both in their homes and in the island watershed.

Issues:

- **Resources:** The Ministry of Forests, Land and Natural Resource Operations (FLNRO) staff leading the workshops cannot deliver them on weekends and evenings, and has suggested the workshops on Fridays. Islands Trust staff will need to assist in delivering the workshops
- **Budget:** There is limited budget for sustained promotion over a two-month period. Trustees and local staff will play a key role in maintaining momentum for outreach
- **Information:** There is a lot of information and resources on water conservation, agencies involved and technologies that can become overwhelming and may cause a lack of focus at the workshops. Islands Trust education materials should be easy to understand, focused and complementary to information available through other agencies, instead of repeating it or competing with it.
- **Scope:** People may ask questions about the Water Sustainability Act and its implications for private well owners, as well as other areas including land use planning, regulations, tools, etc. These topics are out-of-scope for the workshops. Workshop organizers will need messaging to manage this potential scope-creep.
- **Timing:** incorporation vote in September can make some people question the timing and sincerity of the Islands Trust efforts to increase visibility on the islands.

Communications strategy and Roll out:

- The limited budget and extended timeline for the delivery of the workshops means we will need to rely mainly on trustees, staff and online methods for outreach.
- Conservancies, real estate boards and local water groups will also play a role in promoting the workshops to their members and clients. Meeting halls where the workshops will be held will also promote the event and post information on their websites and on location.
- Email to trustees will provide details for the workshops and key messages/script to help promote the events through their communication channels.
- Messages will help workshop organizers to manage questions about topics out-of-scope for the events.

- A news release announcing the workshops will provide location, time and workshop details.
- The website will be the main source of information for workshop details. The Islands Trust main phone and email will route public enquiries.
- Subscriber notice will be sent to all recipients with reminders to individual islands closer to the date of the workshop in their area.
- Editorials to local papers, as well as trustee columns may be used to promote the workshops.
- The 37 First Nations in the Trust Area will be invited to participate in the events. Islands Trust will remain open to varying level of participation depending on the ability and desire of the First Nations.
- Posters will be placed on island bulletin boards and will be available to download from the website.
- Handouts with water conservation and private well management information, and links to resources will be handed out at the events.

The following table captures the communications tools and tactics to promote the events and collateral at the events, budget and timeline.

Activity	Who	By When	Cost	Notes
Web updates	Program/communications	End May. Before 1 st workshop	In-house	Considerable redesign
Social media	communications	By May 26 and ongoing		
Posters	communications	May-June		Distribution - note takers
News release	communications	Week of May 22		Quote from TPC Chair?
PowerPoint - Key messages/ speaking notes	Program/communications	By May 22		
Email to trustees	communications	May 26 Prior to news release (with script for local mailing lists, articles in papers)		To be sent by Shelley and/or Clare?
Articles in papers	Trustees/Communications	Week of May 29		
Subscriber notice	communications	Starting week of May 26 (closer to workshop on islands)		Need to inform planning assistants
Email to staff (planners)	TAS director	Week of May 22		promote at LTC meetings, put on island web pages
Invites to local First Nations	Program	Week of May 22		Letters to 37 FNs inviting them to participate
One-page handout	communications	June 2 (1 st workshop)		
Feedback form for participants	communications	June 2 (1st workshop)		Report to TPC
Design	Contractor	May 28	\$1,000	
Printing (posters, handouts, etc.)	communications	June 1	\$500	
TOTAL			\$1,500	

Budget: \$4,000 for communications – includes promotion and materials design, production and distribution.

Evaluation:

- Event feedback through forms
- Comments from participants, trustees, staff
- Website analytics – traffic on water pages
- Media coverage
- Letters to the editor/public comments by Gulf Islanders
- Correspondence from Gulf Island landowners and residents

Islands Trust Council is committed to advocating for the quality and quantity of freshwater resources.

Help us know how we are doing and how we can do better by answering the following questions.

1. Were you aware of the Groundwater Protection Regulation requirements for wells before this workshop?

☐Yes

☐No

2. After what you heard today, will you be making any changes to your well set-up and/or how you use groundwater? If so, please explain briefly

3. What did you like the most about the event?

4. What did you like the least about the event?

5. Is there anything you would like to add to help us improve our water conservation education efforts?

6. How did you hear about this event?

7. Would you like the Islands Trust to offer additional educational workshops on your island?

a. ☐Yes

☐No

- b. If yes, what topics would you like covered?

8. Would you like to subscribe to our e-mail list for Islands Trust information notices? If yes, please provide your email address below (write clearly please) and we will start the process for you.

Thank you!

Visit www.islandstrust.bc.ca/water to learn more about water on the islands in the Trust Area.

Water conservation advocacy and education, phase 2 project charter

Purpose Deliver water conservation advocacy and education on behalf of Trust Council.

Background The Strategic Plan includes strategy 4.3 “T.4.3.2 Develop project charter for water conservation advocacy and education”. Subject to budget approval . TPC approved a phase 1 project charter in February 2016, which informed the development of Phase 2 activities.

Objectives

- Increase island residents’ understanding of water conservation issues in the Islands Trust Area.
- Influence senior government actions that affect water conservation in the Trust Area

In Scope

- Develop/collect/provide education materials on water conservation options and technologies
- Co-organize and deliver 11-12 well owner education workshops with MFLNRO, local groups
- Update water info on website
- Liaise with new Freshwater Specialist (likely to start in June)
- Advocacy re water conservation via Executive Committee

Out of Scope

- Advice on land use planning tools
- Organizing Trust Council session on *Water Sustainability Act* (although connected)
- Honoraria for workshop presenters

Workplan Overview

Deliverable/Milestone	Date
Project staff learn about water conservation issues and projects within the Trust Area and book workshops (facilities, trustees, presenters, IT staff, local groups)	March-April 2017
Project staff team develop /collect educational materials and update website	April –May 2017
Deliver workshops and make educational materials available, and advocacy	Late-May 2017—August 2017
Final report to Trust Programs Committee in August	August 21, 2017

Project Team

TPC	Project Champion
Clare Frater	Project Manager
Staff/contractor	Coordinator/researcher
Pamela Hafey	Communications

Approved by:

Clare Frater, Director-
Date: Feb 14, 2016

Endorsement:

Resolution: TPC-2017-01
Date: Feb. 20, 2017

Budget 2015/16

Budget Source: TPC program budget

Item	Cost
Workshop costs (ads, venue, food, travel)	\$5,000
Educational material	\$2,000
Total activity costs:	\$7,000
Staff/contractor time	Up to \$12,000 from TPC program budget

REQUEST FOR DECISION

To: Trust Programs Committee

For the Meeting of: May 29, 2017

From: Clare Frater

Date Prepared: May 18, 2017

SUBJECT: 2016-2017 ANNUAL REPORT – APPROVAL OF TPC COMMITTEE SECTION

RECOMMENDATION: That the Trust Programs Committee approves the attached text for inclusion in the 2016-2017 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL:

Preparation of the Islands Trust Annual Report is undertaken by Trust Area Services Communications staff, reporting to the Executive Committee and consistent with Trust Council's [Annual Report Policy 6.10.i](#). Under Trust Council's Policy, all LTCs and Council committees are expected to review and approve their sections.

FINANCIAL: None

POLICY: No implications for existing policy

IMPLEMENTATION/COMMUNICATIONS: The process for development of the Annual Report is outlined in Trust Council's Annual Report policy 6.10.i. Once each committee has approved its section, staff will create a draft Annual Report for review by the Executive Committee and consideration of Trust Council in June. Upon approval by Trust Council, staff will send the Annual Report to the Minister of Community Sport and Cultural Development and circulate it as indicated in Trust Council's policy.

OTHER: n/a

BACKGROUND

- The Executive Committee approved the format and outline of the 2016-2017 Annual Report at its meeting on February 15, 2017.

REPORT/DOCUMENT: TPC Committee's section of Annual Report (draft)

KEY ISSUE(S)/CONCEPT(S): Consistent Annual Report sections from each committee

RELEVANT POLICY: This approach complies with Section 19 of the *Islands Trust Act* and Trust Council's [Annual Report Policy 6.10.i](#).

DESIRED OUTCOME: Trust Council is able to easily approve its annual report in June 2017 without further editing from staff or trustees at the Trust Council meeting.

RESPONSE OPTIONS

Recommended: That the Trust Programs Committee approves the attached text for inclusion in the 2016-2017 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

Alternative: None

Prepared By: Clare Frater, Director, Trust Area Services

Reviewed By/Date:

Trust Programs Committee

Role

The Trust Programs Committee's role is to provide policy advice to the Islands Trust Council on Trust-wide issues related to the committee's areas of responsibility (e.g. water, marine, sustainable communities, public awareness and education) and proposing amendments to the Islands Trust Policy Statement.

Members

Members appointed for the 2014-2018 term

Derek Masselink (Chair 2014-November 14, 2016) (resigned November 2016)

Brian Crumblehulme (Vice Chair 2014-November 14, 2016) (Chair November 14, 2016)

David Critchley, Denman Island

Sue Ellen Fast, Bowen Island

Tony Law, Hornby Island

Bruce McConchie, South Pender Island (resigned March 2016)

Heather Nicholas, Gabriola Island Trustee (Vice Chair November 14, 2016)

Dan Rogers, Gambier Island Trustee

George Grams, Salt Spring Island, Executive Committee Representative

Peter Luckham, Thetis Island, Ex Officio Member

2016-2017 Highlights

The Trust Programs Committee reviewed briefings and provided advice to the Islands Trust Council on:

- a) State of the Islands indicator reporting,
- b) Community Stewardship Award Policy,
- c) First Nations and public engagement, and
- d) Strategic Plan amendments.

In March 2017, Trust Council approved the Trust Programs Committee's request for \$25,000 in the 2017-2018 budget for water and marine conservation and advocacy projects.

To: Trust Programs Committee **For the Meeting of:** May 29, 2017
From: Karen Hurley, Senior Policy Advisor **Date prepared:** May 18, 2017

SUBJECT: STATE OF THE ISLANDS PROJECT UPDATE

DESCRIPTION OF ISSUE: This briefing provides an update of the State of the Islands project and highlights further planned work.

BACKGROUND:

In February 2016, the Trust Programs Committee approved a project charter for the State of the Islands project (attached) with the following purpose: *to provide a snapshot of Islands Trust Area indicators (ecological and socio-economic) to assist Trust Council to clarify its vision for sustainability in the Islands Trust Area and measure its progress in achieving that vision.*

At the May 16, 2016 Trust Programs Committee meeting, Committee members stated their preferences for certain indicators to be included in the State of the Islands project and provided feedback to staff on the methods, audience and format of the project reporting. After the May meeting, staff reviewed available data for the preferred indicators and developed charts and narratives for the most achievable indicators. Staff stopped developing some indicators if data was unavailable, too expensive or required more staff time than was available. For indicators that did not have available data, staff contracted a statistically valid public opinion poll in August.

In August 2016, Trust Programs Committee reviewed the poll results and the draft interim State of the Islands indicator report for Trust Council. In September 2016, in support of its visioning session, Council received an interim State of the Islands project report, including the results of the “Life on the Islands” poll. The poll and the vision workshop revealed that preserving and protecting the natural environment remains a top priority and that there is an increasing need for attention to water, housing and First Nations.

A contractor was hired in March to produce trend charts on the following topics, using recently released data:

- CO₂ Emissions by Source (2007-2012) – BC Ministry of Environment
- Population growth (1991-2016) – Statistics Canada - Census Data
- Number of Dwellings (1991-2016) – Statistics Canada Census Data

The charts from the contractor revealed issues with scale and raised questions about the methodology behind the CO₂ emissions data. Sample charts are attached to enable TPC members to provide general feedback. Staff will continue to review the data, and newly released census data on age and sex, to produce indicator information and charts that planning staff can include in reports and that TAS staff can post to the Islands Trust website.

As time and resources permit, staff will proceed with development public education materials (graphics, displays, webpages) about trends in the Islands. As the new census data is released staff will analyze it and prepare reports based on TPC preferred indicators. The next 2016 Census product release dates are:

August 2, 2017	Families, households and marital status Language
September 13, 2017	Income
October 25, 2017	Immigration and ethnocultural diversity Housing Aboriginal peoples
November 29, 2017	Education Labour Journey to work Language of work Mobility and migration

Note: As a result of Islands Trust staff advocacy in 2014, the 2016 Census results are now available by Local Trust Area. This change means that the Islands Trust no longer needs to purchase custom Census data and that island information is made available at the same time as other communities.

ATTACHMENT(S):

1. Sample Census/GHG Indicator Data (requiring further work before public distribution)
2. State of the Islands Project Charter, V2

FOLLOW-UP: Staff will continue to implement the project, incorporating advice from TPC members.

Prepared By: Karen Hurley, Senior Policy Advisor

Reviewed By/Date: Clare Frater, Director, Trust Area Services, May 19, 2017

Policy Statement – State of the Islands Project Project Charter v 2.0

Purpose: Snapshot of Islands Trust area indicators (ecological and socio-economic) to assist Trust Council to clarify its vision for sustainability in the Islands Trust Area and measure its progress in achieving that vision.

Background: Trust Council's Strategic Plan T.9.1 directs TPC to develop a project charter regarding 'State of the Islands' communications in 2016 in support of planned community engagement to identify a Vision and Policy Statement topics for amendment by March 2017. The last time a similar project occurred was the "Measuring our Progress" report done for each island in 2003 which focused on sustainability indicators. An indicator is simply a factor we can measure to provide objective information and clues about conditions and trends.

Objectives

- The 'State of the Islands' report will offer a base-line of important indicators that will support public engagement and help future Councils to measure progress in achieving its vision.
- This project supports the Policy Statement update project.

In Scope

- Reporting on Trust-wide indicators and trends that measure progress towards TC vision
- Collating existing data (e.g. ecosystem mapping, water studies, Salt Spring Island Incorporation Report, Economic Sustainability displays, 2011 and 2016 Census data)
- Data relevant to Policy Statement
- Displaying the information in ways that support public communications at meetings and on the web-site

Out of Scope

- Analyzing the reasons for changes in indicators
- Prescribing responses to poor indicators

Workplan Overview

Deliverable/Milestone	Date
Recruit contractor or temporary staff	May 2016
Phase 1— collect data and produce reports	June-Aug 2016
Report to Trust Council	Sept 2016
Phase 2— Consolidate 2016 Census with phase 1	2017

Project Team

TPC	Project Sponsor
Lisa Gordon	Project Manager
Contractor/Island Planner/Policy Advisor	Project Lead
Pamela Hafey	Communications

Approved by:

Trust Programs Ctte

Date: Feb 29, 2016

Endorsement:

Resolution #:

Date:

Budget 2016/17

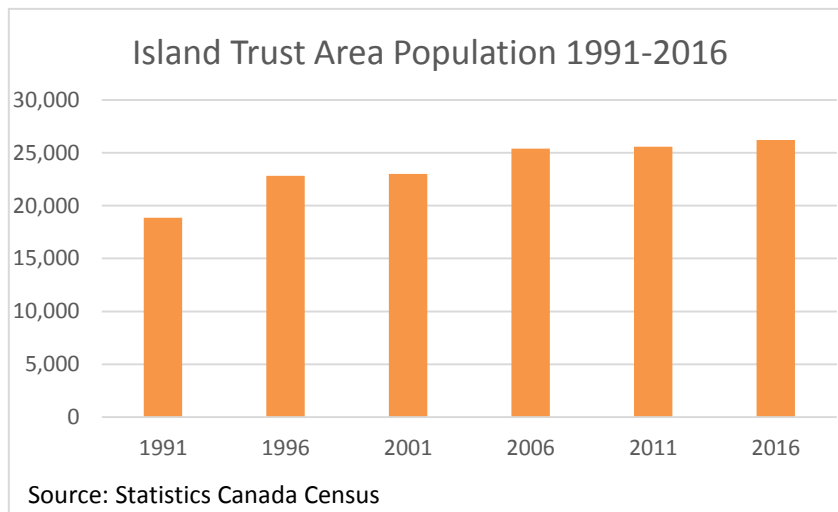
Budget Source: 2016/17 approved budget

Item	Cost
Contractor / Co-op student	\$25,000
Communications materials / display	\$10,000
In-kind staff time	
Total	\$35,000

Appendix 1 – Sample **DRAFT** Census data (not for public distribution)
Population and number of dwelling units

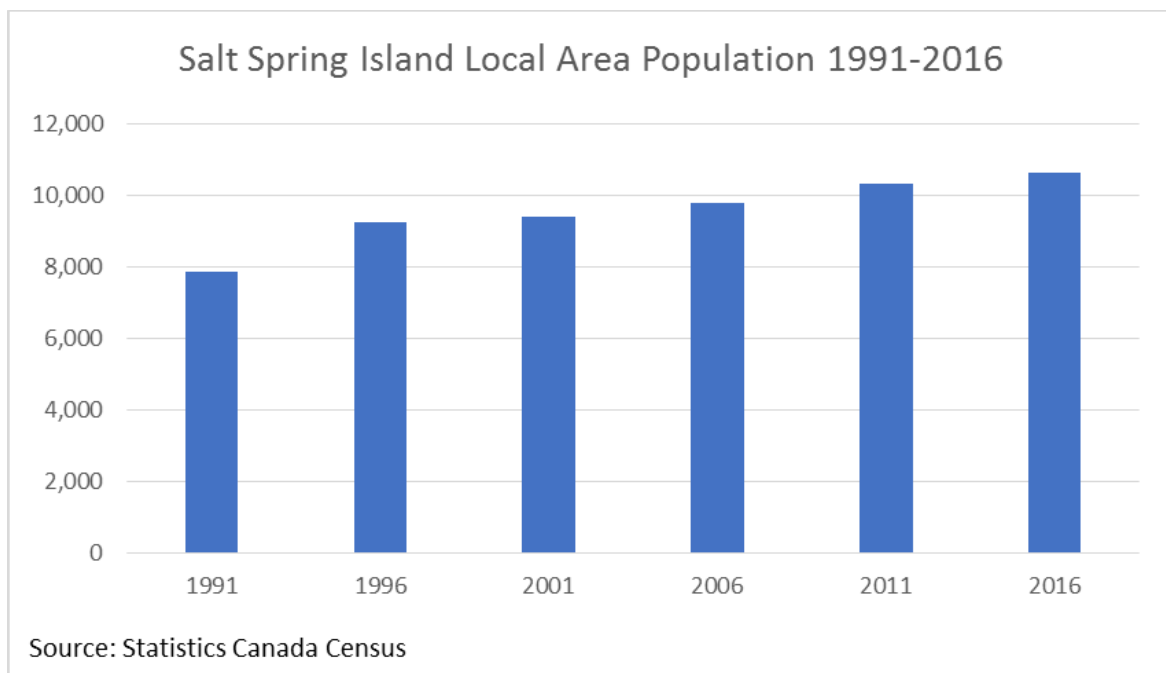
Population

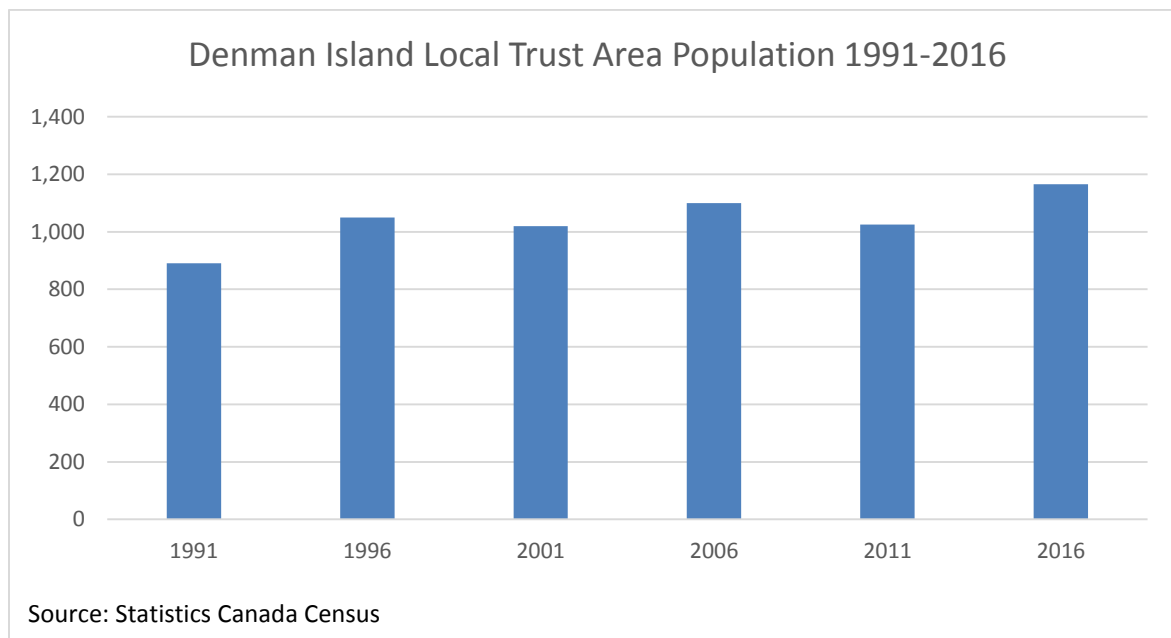
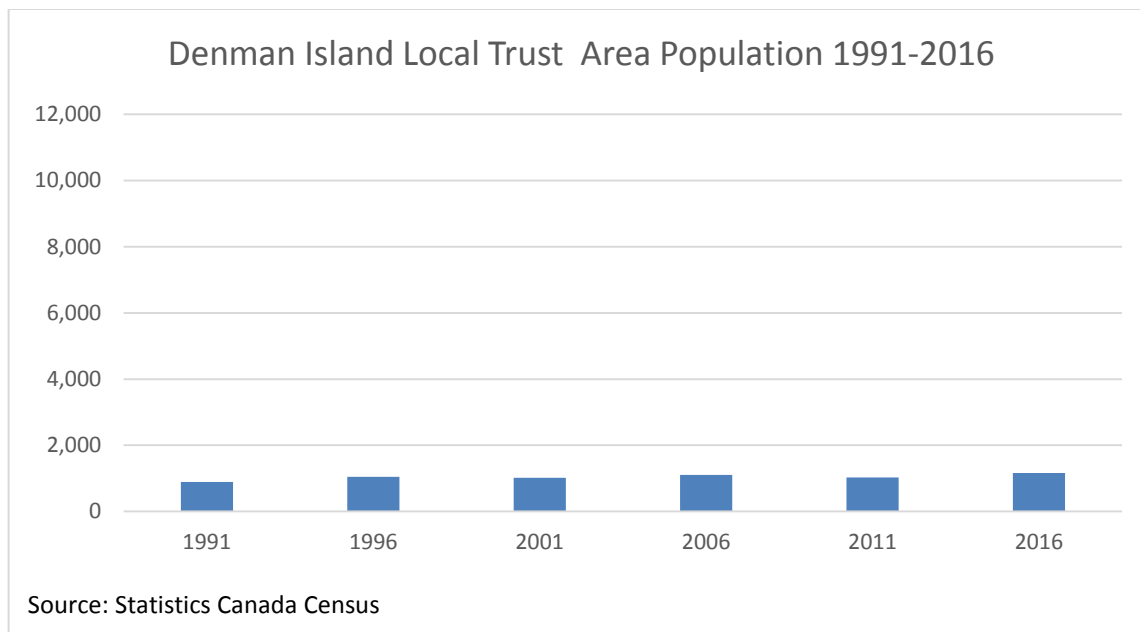
Total population of the Islands Trust area increased by 638 in the five years from 2011-2016. This represents a 2.5% population growth rate. This compares with BC's 5.6% population growth rate. The largest gains in population were on: Salt Spring Island (320); Bowen (275); Denman (140). Reduced populations were found on Gabriola, Galiano, Gambier, Lasqueti and Mayne. This data will be combined with other data sets as they are released from Statistics Canada.



Population Trends Data						
Name	1991	1996	2001	2006	2011	2016
Bowen	2,075	2,735	2,955	3,365	3,405	3,680
Denman	890	1,050	1,020	1,100	1,025	1165
Gabriola	2,625	3,480	3,520	4,050	4,045	4033
Galiano	950	1,040	1,070	1,260	1,140	1044
Gambier	290	415	240	310	275	247
Hornby	925	985	965	1,070	955	1016
Lasqueti	335	380	365	360	425	399
Mayne	740	890	880	1,115	1,070	949
N Pender	1,515	1,775	1,775	2,000	2,035	2067
S Pender	135	160	160	240	200	235
Salt Spring	7,870	9,245	9,375	9,780	10,320	10640
Saturna	265	295	320	360	340	354
Thetis	250	370	350	375	345	389
Island Trust Area	18,865	22,820	22,995	25,385	25,580	26,218

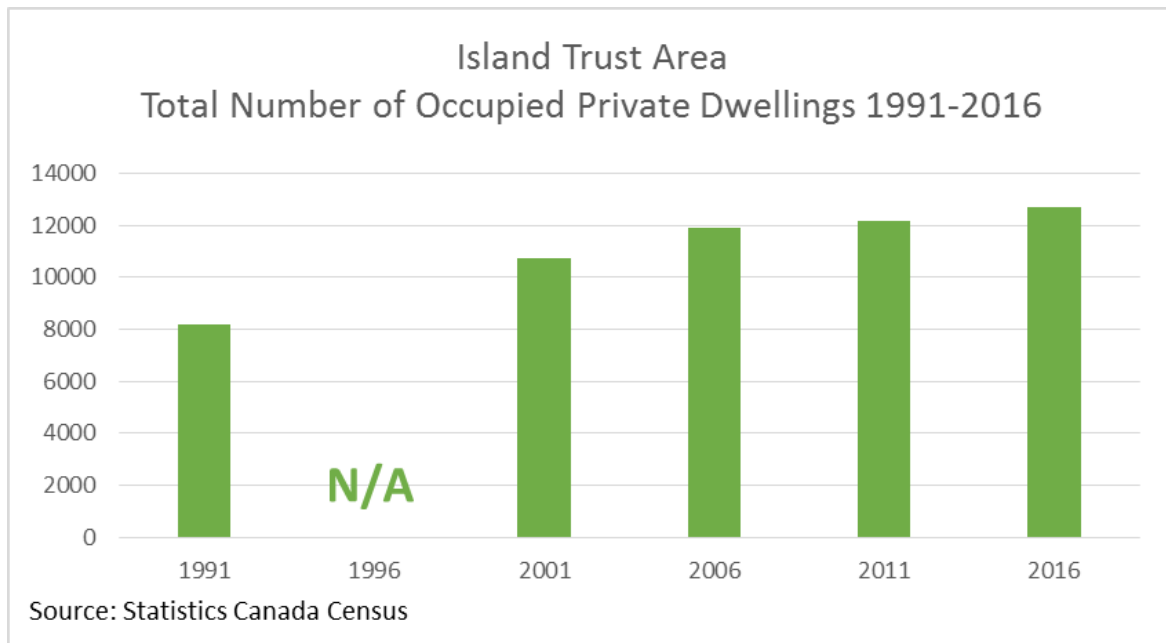
Source: Adapted from Statistics Canada, Custom Tabulations, 1991-2006 Census; 2011 Census; 2016 Census



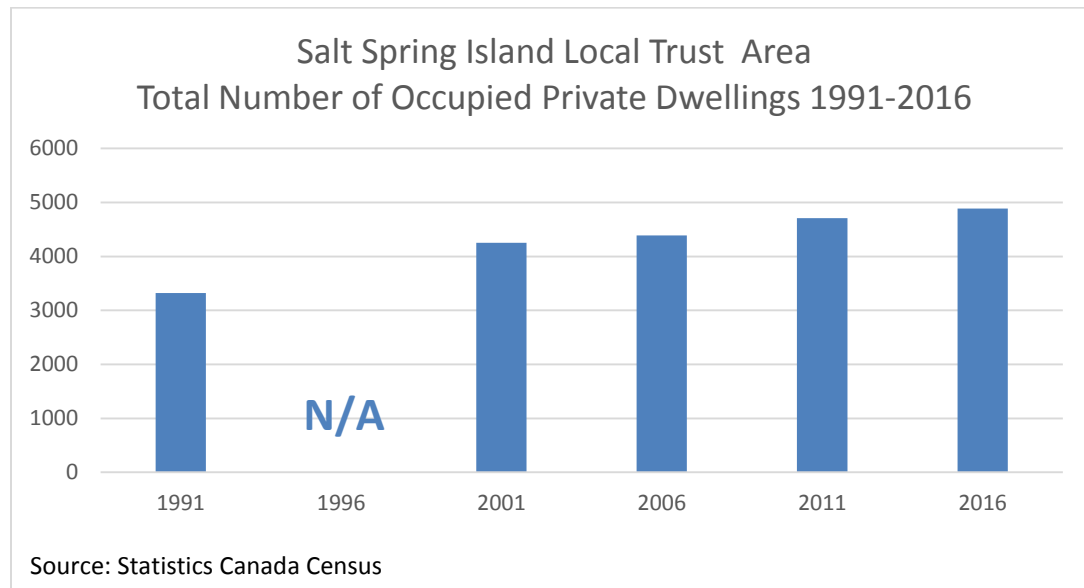


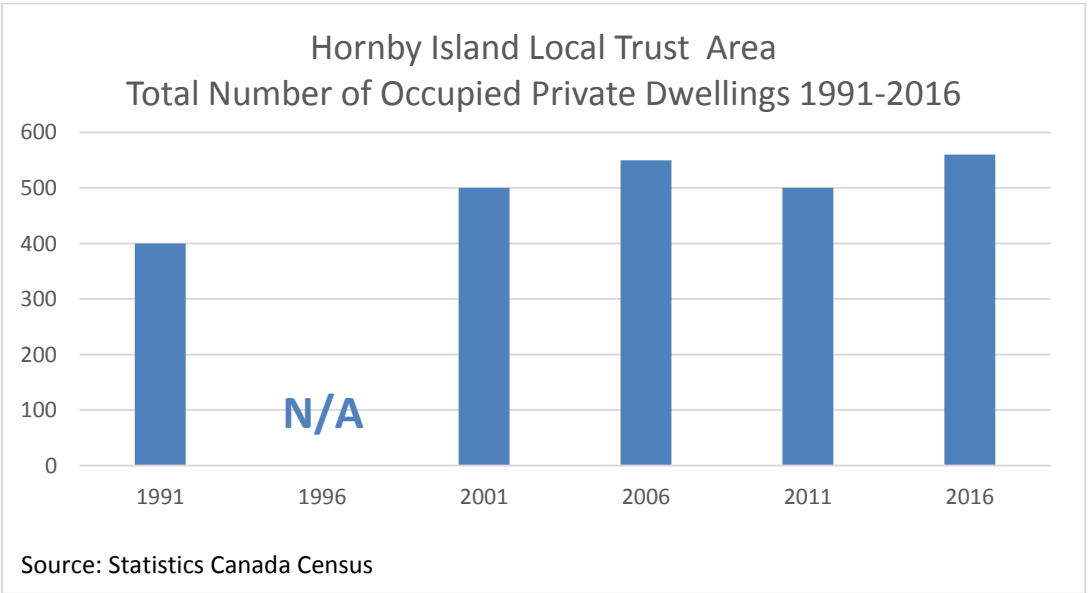
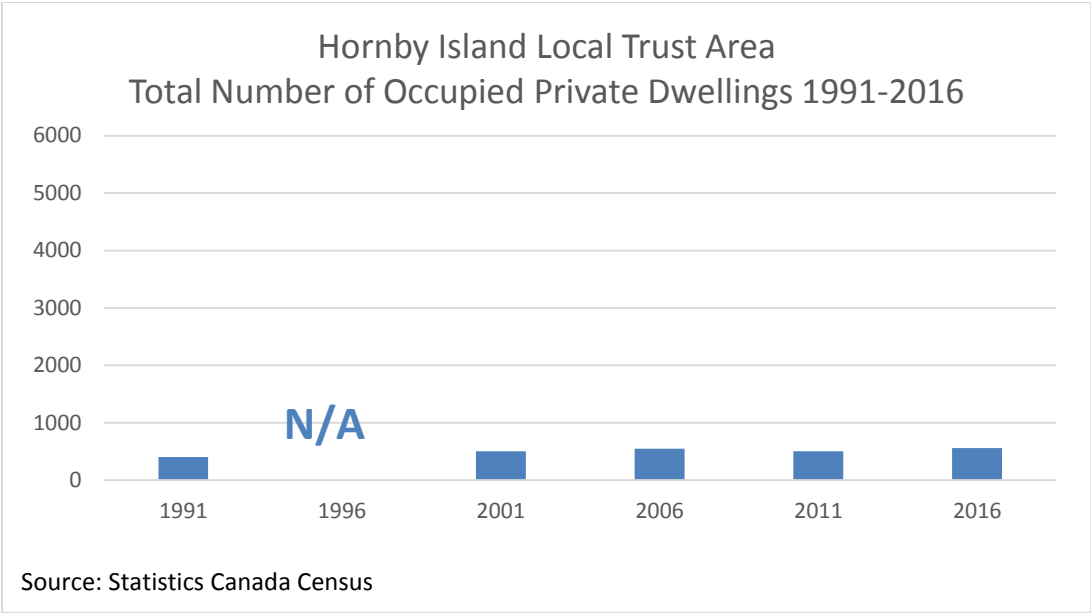
Number of Dwellings

Census data suggests that throughout the Islands Trust Area there were 487 new private dwellings built from 2011 to 2016. Data for this indicator is also available for each island.



Private Dwellings Data (excluding 1996)						
Name	1991	1996	2001	2006	2011	2016
Bowen	805		1,130	1,335	1,345	1,495
Denman	395		505	530	520	592
Gabriola	1150		1,725	2,000	2,075	2143
Galiano	440		550	670	590	564
Gambier	140		120	160	135	143
Hornby	400		500	550	500	560
Lasqueti	155		185	205	245	240
Mayne	375		460	590	570	517
N Pender	715		915	1,000	1,040	1035
S Pender	70		85	125	110	122
Salt Spring	3320		4,250	4,390	4,710	4884
Saturna	130		165	190	175	199
Thetis	115		155	170	170	178
Island Trust Area	8210	0	10745	11915	12185	12672







Islands Trust

Print Date: May 18, 2017

Top Priorities

Trust Programs Committee

No.	Description	Activity	R/Initiated	Responsibility	Target Date
1	Protect Quality and Quantity of Water Resources (Strategic Plan 4.3)	Deliver water education workshops and related education, advocacy (Phase 2 project charter).		Clare Frater Pamela Hafey Shelley Miller	
2	Review the Islands Trust Policy Statement (Strategic Plan 9.1)	a) State of the Islands project b) Support First Nations and public engagement related to this project		Clare Frater Pamela Hafey	
3	Amend Crown Land Cooperation Agreements (Strategic Plan 8.1)	Engage Bowen Island Municipality and the Province of B.C. in updating and consolidating existing agreements into one. Consider implications for First Nations relationships.		Clare Frater	

Projects

Trust Programs Committee

Description	Activity	R/Initiated
Enhance (protect / restore) community character, socio-economic diversity and economic sustainability	Develop advocacy program for sustainable, appropriate agriculture Work with other agencies to promote economic sustainability Facilitate exploration of intra and inter-island transportation routes	



Trust Programs Committee

No.	Description	Activity	R/Initiated	Responsibility	Target Date
	Strengthen relations with First Nations	Improve protection of archaeological and First Nations cultural resources			
	Improve cooperation and integration with other levels of government	Explore opportunities and benefits of cooperating with First Nations and others to seek nominations of the Trust Area as a UN Biosphere Reserve.			