



Trust Programs Committee Agenda

Date: Monday, May 16, 2016
Time: 10:30 am - 3:00 pm
Location: Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1 Introduction of New Items	
2.2 Approval of Agenda	
3. ADOPTION OF MINUTES/COORDINATION	
3.1 Minutes of Meeting	
3.1.1 February 29, 2016	2 - 7
3.2 Follow Up Action List	8 - 9
4. TRUST COUNCIL BUSINESS	
4.1 Briefing: State of the Islands – Proposed Indicators	10 - 25
4.2 RFD: Draft 2015-2016 Annual Report	26 - 28
5. NEW BUSINESS	
6. WORK PROGRAM	
6.1 Trust Programs Committee Work Program	29 - 29
7. NEXT MEETINGS - August 22, 2016; November 14, 2016	
8. ADJOURNMENT	

*Approximate time is provided for the convenience of the public only and is subject to change without notice.



Trust Programs Committee Minutes of Regular Meeting

Date of Meeting: Monday, February 29, 2016

Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Members Present: Derek Masselink, North Pender Island Local Trustee (Chair)
Brian Crumblehulme, Mayne Island Local Trustee (Vice Chair)
Peter Luckham, Islands Trust Chair (ex officio)
David Critchley, Denman Island Local Trustee (by phone)
Tony Law, Hornby Island Local Trustee (by phone)
Bruce McConchie, South Pender Island Local Trustee (by phone)
Sue Ellen Fast, Bowen Island Municipal Trustee
Heather Nicholas, Gabriola Island Local Trustee
Dan Rogers, Gambier Island Local Trustee (by phone)
George Grams, Salt Spring Island Local Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
Lisa Gordon, Director, Trust Area Services
Clare Frater, Policy Advisor

Media and Others Present: None

1. CALL TO ORDER

Chair Masselink called the meeting to order at 11:05 a.m.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

None.

2.2 Approval of Agenda

By General Consent, the agenda was approved as presented.

3. ADOPTION OF MINUTES

3.1 Minutes of Meeting

3.1.1 November 16, 2015 TPC minutes

TPC-2016-001

It was MOVED and SECONDED,

That the minutes of November 16, 2015 be adopted as presented.

CARRIED

3.2 Follow Up Action List

The Follow-Up Action List was provided for information and review.

4. TRUST COUNCIL BUSINESS

4.1 Crown Land Protocol Project – Revised project charter

Staff advised that the Crown Land Protocol project has not progressed since November as Ministry of Forests, Lands and Natural Resource Operations (FLNRO) staff have not responded. Staff noted that FLNRO processes seem to be changing. Discussion ensued about how to encourage FLNRO staff to participate in the project. Members suggested that staff circulate the Request for Decision justifying the need for the protocol, keep the project charter on each Trust Programs Committee agenda until complete and create an inventory of recent and current Crown Land applications in the Islands Trust Area if it helps demonstrate the need for updating the Letter of Understanding.

TPC-2016-002

It was MOVED and SECONDED,

That the Trust Programs Committee request that the Islands Trust Chair write a letter to the Minister re updating the Crown Land Protocol Agreement.

TPC-2016-003

It was MOVED and SECONDED,

That the motion be amended by adding the words “that the Executive Committee direct” after the word “request”.

CARRIED

The question on the motion, as amended, was then called:

CARRIED

TPC-2016-004

It was MOVED and SECONDED,

That the Trust Programs Committee endorse the Crown Land Protocol project charter, version 2, as presented.

CARRIED

Trustee McConchie opposed

4.2 Water Conservation Advocacy and Education – Revised project charter

Staff explained that the project had not progressed due to a lack of staff capacity. Discussion ensued about whether the project should include both general and agricultural water conservation measures, and whether this project could be a vehicle for stimulating cross-agency conversations about watershed management. Trustees suggested additional resources, including a Bowen Island Municipality survival guide for well users.

TPC-2016-005

It was MOVED and SECONDED,

That the Trust Programs Committee amend the revised Water Conservation Advocacy and Education project charter, version 2, by adding a notation that the out of scope items will be addressed in Phase 2 of the project.

CARRIED

4.3 State of the Islands Communications – New project charter

Staff introduced the item by explaining that the State of the Islands project is one component of the larger Policy Statement review project. The Committee discussed that the project is intended to report on baseline indicators that help set and track measurable goals. Staff cautioned about the difficulty in collecting meaningful Trust-wide indicators, and the intended use of the State of the Islands information.

Committee members suggested the following indicators be included in the project:

- area protected by Trust Fund Board covenants
- area of forest cover
- numbers of species at risk
- kilometers of streams protected by bylaws
- number of people without homes
- number of septic tanks pumped annually
- number of annual ferry trips
- value of land and improvements
- mean ecological footprint
- total area of farmed land versus farmland
- population demographics
- number of docks
- area covered by docks.

Some Committee members expressed hopes that the report would be as comprehensive as possible, including economic indicators. The Committee discussed local indicator reports (e.g. Vital Signs, State of Streams) and compared these with indicators over which the Islands Trust has some decision-making power. The Committee discussed the project's possible role in Trust Council's project to develop a vision for the Islands Trust/Islands Trust Area.

Committee members stated their interest in approving indicators to include in the report and terms of reference for a contractor, perhaps through an additional electronic meeting. Staff committed to reviewing the 2003 Measuring Our Progress indicators and advising on which of these indicators can be updated within the proposed \$35,000 project budget.

TPC-2016-006

It was MOVED and SECONDED,

That the Trust Programs Committee endorse the draft project charter for the State of the Islands Project, as amended re title and purpose.

TPC-2016-007

It was MOVED and SECONDED,

That the motion be amended by adding “and replacing the word vision in the project charter with word goals” to the end of the motion.

DEFEATED

The question on the original motion was then called:

CARRIED

The title is amended to the “State of the Islands Project” and the purpose is amended to be “Snapshot of Islands Trust area indicators (ecological and socio-economic) to assist Trust Council to clarify its vision for sustainability in the Islands Trust Area and measure its progress in achieving that vision.”

4.4 Request for Decision – Intergovernmental Policy Advisor

Staff described the Executive Committee’s rationale for the new, temporary Intergovernmental Policy Advisor position and the associated budget request, and explained that the Trust Programs Committee comments will be forwarded to the Financial Planning Committee. The Committee discussed the merits of the position and the issues associated with the temporary nature of position.

Tony Law left the meeting 1:35 p.m.

Tony Law returned to the meeting 1:38 p.m.

The Committee also discussed that the creation of this position does not preclude creation of a new marine-focused Trust Council committee.

TPC-2016-008

It was MOVED and SECONDED,

That the Trust Programs Committee recommend that Financial Planning Committee approve funding for a temporary Senior Intergovernmental Policy Advisor for two years (June 1, 2016 to March 31, 2018) allocating \$82,430 for 2017/18 and \$98,915 for 2018/19 plus any BCGEU negotiated increases.

CARRIED

4.5 Request for Decision – Amendment of Trust Council policies 1.2.i, 1.3.i and 1.3.ii

The Committee discussed that the Policy Statement Implementation Policy tracking table needed fixing to clarify cross-references to sections C.1 and C.2 of the policy.

TPC-2016-009

It was MOVED and SECONDED,

That the Trust Programs Committee forward to Trust Council the Request for Decision regarding amendments to the policies about the Policy Statement, as amended.

CARRIED

4.6 Letter from Gabriolans Against Freighter Anchorages

Chair Luckham introduced the letter with an update about how his relationship with the leadership of the Gabriolans Against Freighter Anchorages Society has improved since November 30, 2015. Gabriola Island Trustee Heather O'Sullivan confirmed that relations have improved and encouraged continued attention to the proposal and to the community's concerns.

5. NEW BUSINESS

5.1 Advocacy session at June Trust Council (pre-planning)

Staff asked Committee members for input on the planned advocacy session at the Trust Council's June meeting. Committee members advanced suggestions including:

- overview of intergovernmental relations
- history of advocacy topics, tools and results
- evaluation
- Islands Trust's capacity, efficacy, efficiency and cost for advocacy
- local trust committee and individual trustee advocacy powers
- use of social media
- educating the community to be more effective advocates
- use of a guest speaker with government lobbying experience.

6. WORK PROGRAM

6.1 Trust Programs Committee Work Program Report

TPC-2016-010

It was MOVED and SECONDED,

That the Trust Programs Committee forward its work program to the Islands Trust Council with the top three items as amended:

1. Review the Islands Trust Policy Statement
2. Amend Crown Land Cooperation Agreements
3. Protect Quality and Quantity of Water Resources

CARRIED

7. NEXT MEETING

The Committee did not discuss future meetings. The previously agreed dates are:

- May 16, 2016, 10:45 a.m., Ladysmith City Hall - in person
- August 22, 2016, 10:45 a.m., Electronic Meeting
- November 14, 2016, 10:45 a.m., Victoria - in person

8. ADJOURNMENT

The Trust Programs Committee meeting was adjourned at 3:00 p.m.

Derek Masselink, Chair

CERTIFIED CORRECT:

Clare Frater, Recorder

Trust Programs Committee Follow Up Action List

February 29, 2016 meeting

No.	Activity	Responsi- bility	Target Date	Status
TPC-2016-001	Convey TPC request that EC direct the Islands Trust Chair to write a letter to the Minister re updating the Crown Land Protocol Agreement.	LG	N/A	not required
TPC -2016-004	Implement Crown Land Protocol project charter V2, circulate past RFD to TPC members, keep charter on future agendas until project is complete and consider inventory of current referrals, if it helps demonstrate the need for updating the letter of understanding.	LG	2016	Delayed
TPC_2016-005	Amend Water Conservation Advocacy and Education project charter, version 2, by adding a notation that the out of scope items will be addressed in Phase 2 of the project	CF	Mar-16	Done
TPC-2016-005	Implement the Amend Water Conservation Advocacy and Education project charter, version 2	LG/CF	May-16	Delayed
TPC-2016-006	Amend the purpose and title of the State of the Islands Project charter. The title is amended to the "State of the Islands Project" and the purpose is amended to be "Snapshot of Islands Trust area indicators (ecological and socio-economic) to assist Trust Council to clarify its vision for sustainability in the Islands Trust Area and measure its progress in achieving that vision."	CF	Mar-16	Done
TPC-2016-006	Pending Trust Council approval, implement the State of the Islands Project, and return the project charter to TPC until project is complete	LG/CF	Aug-16	Pending
TPC-2016-008	Convey TPC recommendation that FPC approve funding for a temporary Senior Intergovernmental Policy Advisor for two years (June 1, 2016 to March 31, 2018) allocating \$82,430 for 2017/18 and \$98,915 for 2018/19 plus any BCGEU negotiated increases.	LG	Mar-16	Done
TPC-2016-009	Amend and forward to Trust Council the Request for Decision regarding amendments to the policies about the Policy Statement.	LG/CF	Mar-16	Done
TPC-2016-010	Update and forward TPC work program to Trust Council		Mar-16	Done

Nov 16, 2015 meeting

No.	Activity	Responsi- bility	Target Date	Status
TPC-2015-038	Request EC to consider including the following topics during a continuous learning opportunity on advocacy for Trust Council with funding up to \$5000 to support a consultant: prioritization and evaluation of advocacy, roles and responsibilities, relationship building, partnerships, and methods	Chair/LG	Sep-16	No special funding available in 2016-2017

Feb 17, 2015 meeting

No.	Activity	Responsi- bility	Target Date	Status
TPC-2015-04	Implement the project described in Crown Land Profiles – Discovery Phase Project Charter, dated February 5, 2015.	LG/CF	None	On hold

To: Trust Programs Committee

For the Meeting of: May 16, 2016

From: Lisa Gordon, Director, Trust Area
Services and Clare Frater, Policy Advisor

Date prepared: May 6, 2016

SUBJECT: STATE OF THE ISLANDS PROJECT – PROPOSED INDICATORS

DESCRIPTION OF ISSUE: At the February 29, 2016 Trust Programs Committee meeting committee members stated their interest approving indicators to include in the State of the Islands report. Staff committed to reviewing the 2003 Measuring Our Progress indicators and returning with advice about which of these indicators can be replicated within the \$35,000 project budget and with advice on additional indicators. This briefing compiles trustee advice, staff research and recommendations.

Staff have heard the same advice from every indicator expert; that we should report on fewer than 10 indicators, ideally suitable for tracking over the long term. The attachments to this report include most of the indicators staff and trustees have suggested in two lists: one defining the priority work now underway and one that staff would pursue only after exhausting the first list. Items on the first list may be ruled out or replaced if a) TPC members think they do not serve the project, b) the data quality is poor or c) if the cost is too high. Some of the indicators trustees have suggested could only be achieved through a citizen survey. Staff suggests considering the option of a poll or survey in June, by which time the project costs will be better known. See more below under “Indicator Selection”.

Staff invite Trust Programs Committee to focus its discussion first on which indicators would best support the purpose of the State of the Islands Project, and second on indicators that would serve other purposes.

BACKGROUND:

PROJECT PURPOSE:

Trust Programs Committee approved the purpose of the State of the Islands project as follows: *to provide a snapshot of Islands Trust Area indicators (ecological and socio-economic) to assist Trust Council to clarify its vision for sustainability in the Islands Trust Area and measure its progress in achieving that vision.*

PREVIOUS INDICATOR PROJECTS:

Local planning staff collects data as needed to support island projects and Trust Fund staff collect data on protected areas. Systematic compilation of Trust-wide data related to the Object has occurred three times; in 1978, 2003 and 2012. The 1978 project provides a useful baseline of demographic and land status information (e.g. parcel sizes, agriculture and forestry). The 2003 Measuring our Progress project reported on a range of local and Trust-wide indicators. In 2012, staff purchased custom Census data for 1991 to 2011 to enable trend-reporting on demographic indicators. Since 2010, on a project-by-project basis, staff developed indicator reports on topics including food security/agriculture, protected

areas and economic dependency. This information is available on the Islands Trust website at: <http://www.islandstrust.bc.ca/trust-council/projects/indicator-program/>

RELATIONSHIP TO STRATEGIC PLAN

Islands Trust Strategic Plan 2014-2018

STRATEGIES	ACTIVITIES AND PHASES (Recommended by TPC on Nov 16, 2015)
9.1 Review the Islands Trust Policy Statement	FY 2015/16 T.9.1.1 Amend policies administering the Islands Trust Policy Statement T.9.1.2 Develop a project outline and budget request regarding a Phase 1 ('State of the Islands' report) of targeted update of the Islands Trust Policy Statement
	FY 2016/17 (\$82,000) T.9.1.3 Implement project charter regarding Phase 1 ('State of the Islands' report) of the targeted update of the Policy Statement T.9.1.4 Develop a project charter for a community engagement process to create a vision statement for the Islands Trust Area and to identify Policy Statement topics for amendment T.9.1.5 Undertake a community engagement process to create a vision statement for the Islands Trust Area and identify Policy Statement topics for amendment. T.9.1.6 Recommend a vision statement for the Islands Trust Area and Policy Statement topics for amendment. T.9.1.7 Develop a project charter and budget request for a Policy Statement topic update process
	FY 2017/18 T.9.1.8 Undertake a multi-stakeholder engagement process and develop a draft bylaw to update selected Policy Statement topics T.9.1.9 Develop a bylaw for Trust Council third reading to update selected Policy Statement topics
	FY 2018/19 T.9.1.10 Adopt bylaw to update selected Policy Statement topics

PROJECT TIMELINE:

In February 2016, the Trust Programs Committee approved a project charter for the State of the Islands project (attached). In March 2016, the Islands Trust Council approved \$35,000 to support the project. The project is scheduled to be complete by late August 2016.

April: Staff research into data sources and comparable indicator projects (e.g. Vital Signs, Fraser Basin Council)

May: Select preliminary indicators and initial research
Hire co-op student
TPC meeting

June: Research indicators
Record data on excel spreadsheets
Refine selected indicators/add new indicators based on data availability/new information
Consider buying GIS data and/or conducting citizen survey

July: Hire graphic designer, develop charts/graphics and webpages
Draft report for Trust Council for TPC August 22 meeting

August: Develop display materials for public meetings
Update to TPC (including draft project charter for visioning/Topic selection process)
Write communications plan
Write report to Trust Council

September: Develop presentation for Trust Council

INDICATOR SELECTION:

Since Trust Council approved the funding for this project in March 2016, staff sought suggestions from Trustees and staff, including those who attended the Salish Sea Ecosystem Conference. While considering those suggestions, staff used the following considerations / questions for deciding what indicators to include in the State of the Islands project:

- The purpose TPC approved: “does it assist Trust Council to clarify a vision for sustainability in the Islands Trust Area and measure its progress in achieving that vision?” (Staff interprets the vision project to be focused on the future for communities and ecosystems rather than the future of the Islands Trust as an organization.)
- Can the indicator help tell a meaningful story about life on the Islands?
- Is the indicator relevant to implementing the Islands Trust Policy Statement?
 - Could the indicator assist an Islands Trust body to make regulatory decisions in support of the Islands Trust Object?
 - Could the indicator provide evidence to assist or influence an important partner to make decisions about or promote the Islands Trust Object?
 - Could the indicator assist Islands Trust staff in advising Islands Trust bodies?
- Could the indicator assist the public to participate more meaningfully in an Islands Trust decision-making process and to better promote island interests?
- Is the indicator available in-house or at low cost?
- Is the indicator available Trust-wide or only for some islands?
- Will the indicator provide continuity from the 1978 and 2003 Measuring our Progress reports?
- Can the indicator be tracked in the future in the same way to provide continuity?
- Can the indicator be benchmarked against other regions / communities?

See attachment #2 for the proposed lists of indicators

RESEARCH METHODS / SOURCES:

Staff will use the following sources of data:

- Islands Trust GIS / TAPIS
- Statistics Canada Census
- 1978 report entitled “Some Basic Statistical Data for the Designated Islands
- 2003 Measuring our Progress
- Islands Trust Housing conference
- Islands Trust report to Climate Action Revenue Incentive Program
- Salish Sea Ecosystem Conference proceedings
- State of the Salish Sea Report (2013)
- Coastal Ocean Health Report (Vancouver Aquarium)
- Strait of Georgia Data Centre at <http://sogdatacentre.ca>
- BC Ministry of Environment www.env.gov.bc.ca/soe/indicators/water/wells/
- Urban Systems report data
- Trust Council Session on Economic Sustainability (December 2013)
- BC Conservation Data Centre
- BC Assessment
- Community Energy Emissions Inventory
- Local community groups
- Traditional knowledge

By the end of June, if staff assesses that there will be sufficient funds remaining, staff will explore options for a professional citizen survey on quality of life indicators.

REPORTING METHODS:

Staff will summarize the indicators using some or all of the following methods:

1. Excel spreadsheets (possibly available as open-source) with local trust area/island municipality and Trust Area-wide indicator data
2. Infographics and charts of indicator data, in formats that can be easily inserted into reports and presentations (e.g. jpg).
3. Islands Trust webpages with information/stories about the selected indicators including links to additional information sources
4. Display materials for public meetings with a section customized for each LTC/IM
5. Communications plan with key messages and associated products
6. Report to the Islands Trust Council on project outcomes with recommendations for next steps in the visioning/ targeted update of the Policy Statement.

PROPOSED AUDIENCE:

Primary: Islands Trust Council

Secondary: Island Trust public, First Nations, provincial agencies during engagement of visioning and topic identification project.

ATTACHMENT(S):

- 1) State of the Islands Project Charter, V2
- 2) Possible indicators for the State of the Islands project
- 3) Advice from Trustees O'Sullivan and Law
- 4) Sample charts from Dec 2013 Trust Council Economic Sustainability Session

AVAILABLE OPTIONS:

Trust Programs Committee to provide feedback to staff on the provided indicators, methods, audience and format of reporting.

FOLLOW-UP: Staff will implement the project according to the proposed timeline.

Prepared By: Clare Frater, Policy Advisor / Lisa Gordon, Director, Trust Area Services

Reviewed By/Date: Lisa Gordon, Director Trust Area Services, May 6, 2016

Policy Statement – State of the Islands Project Project Charter v 2.0

Purpose: Snapshot of Islands Trust area indicators (ecological and socio-economic) to assist Trust Council to clarify its vision for sustainability in the Islands Trust Area and measure its progress in achieving that vision.

Background: Trust Council's Strategic Plan T.9.1 directs TPC to develop a project charter regarding 'State of the Islands' communications in 2016 in support of planned community engagement to identify a Vision and Policy Statement topics for amendment by March 2017. The last time a similar project occurred was the "Measuring our Progress" report done for each island in 2003 which focused on sustainability indicators. An indicator is simply a factor we can measure to provide objective information and clues about conditions and trends.

Objectives

- The 'State of the Islands' report will offer a base-line of important indicators that will support public engagement and help future Councils to measure progress in achieving its vision.
- This project supports the Policy Statement update project.

In Scope

- Reporting on Trust-wide indicators and trends that measure progress towards TC vision
- Collating existing data (e.g. ecosystem mapping, water studies, Salt Spring Island Incorporation Report, Economic Sustainability displays, 2011 and 2016 Census data)
- Data relevant to Policy Statement
- Displaying the information in ways that support public communications at meetings and on the web-site

Out of Scope

- ~~Purchasing data~~
- ~~Original research~~
- Analyzing the reasons for changes in indicators
- Prescribing responses to poor indicators
- ~~Data that is available only for a few islands~~

Workplan Overview

Deliverable/Milestone	Date
Recruit contractor or temporary staff	April-May 2016
Phase 1— collect data and produce reports	June-Aug 2016
Report to Trust Council	Sept 2016
Phase 2— Consolidate 2016 Census with phase 1	2017

Project Team

TPC	Project Sponsor
Lisa Gordon	Project Manager
Contractor/Island Planner/Policy Advisor	Project Lead
Pamela Hafey	Communications

Approved by:

Trust Programs Ctte

Date: Feb 29, 2016

Endorsement:

Resolution #:

Date:

Budget 2016/17

Budget Source: 2016/17 approved budget

Item	Cost
Contractor / Co-op student	\$25,000
Communications materials / display	\$10,000
In-kind staff time	
Total	\$35,000

Priority indicators for the 2016 State of the Islands project

The indicators to be tracked for this project can be categorized by the three broad goals of the Islands Trust Policy Statement (Ecosystem Preservation and Protection, Stewardship of Resources and Community Sustainability)

Indicator		Regional	Local
Ecosystem Preservation and Protection			
1.	% of land in Protected Area, 2003 – 2015, Islands Trust Area vs BC vs Canada	√	√
2.	% km of protected shoreline, 2016 ,(EDPAs, covenants and parks)	√	√
3.	# of Species at Risk, 2016, terrestrial/marine (unknown availability)	√	
4.	Marine water quality (dissolved oxygen) (2000-2009 (possibly more recent)	√	
5.	Toxins in the food web (PCBs in harbour seals) (trend)	√	
6.	Groundwater quantity trends observation wells, by island as available		√
7.	% of streams, wetlands protected by EDPA, 2016	√	√
8.	% of mapped forage fish/eelgrass habitat protected by EDPA, 2016	√	√
Stewardship of Resources			
9.	Fresh water quality and/or quantity (LTA specific; unknown availability / cost)		√
10.	Km of shellfish harvesting closures in Islands Trust Area/Salish Sea (trend) (unknown availability / cost = high)		√
11.	GHG emissions 2007 - 2012 (road transportation, buildings and solid waste).		√
12.	Fire danger ratings by date (trend) (unknown availability)		√
Sustainable Communities			
13.	# of Islands Trust / LTC / BIM public meetings (trend)	√	√
14.	# of meetings between Islands Trust bodies and First Nations (trend)	√	
15.	Ferry fares (trend)	√	√
16.	# of international vessels entering the region (trend)	√	
17.	Population growth rate, 1971-2011	√	√
18.	Median age of population, Islands Trust Area vs BC, 1991-2011	√	√
19.	Age/gender distribution, 2011	√	√
20.	Housing affordability measure, 2015 (to be determined) (by LTC/IM)	√	√
21.	Median Census family income, Islands Trust Area vs BC, 2005 or 2011*	√	√
22.	Classes of employment, Islands Trust Area vs BC, 2005 or 2011* (employed vs self-employed)	√	√
23.	Distribution and/or composition of family income, Islands Trust Area vs BC, 2011*	√	√
24.	% Change in BC Assessment Folio Numbers, Islands Trust Area vs BC vs Strathcona RD vs Mt. Waddington and Central Saanich, 2009 and 2012, 2016	√	
25.	Percent of houses within X metres of commercial centre (baseline) (high-cost)	√	√
26.	Percent of houses within X metres of protected area (baseline) (high-cost)	√	√
27.	Housing affordability measure (to be determined)	√	√
28.	Residency of island property owners, 2016	√	√
29.	BC Assessment property class by number of parcels % (trend - decades)	√	
30.	Total Gross Farm Receipts, Islands Trust Area, 2006 (one-time baseline)	√	
Total		25	22

* Staff seeking advice on whether 2011 Voluntary Household Survey data is valid, given the low response rates in small communities.

Policy Statement Prohibitions

1. # of artificial reefs in the Trust Area, 2016
2. # of fin fish farms, 2016
3. # of destination gaming facilities such as casinos and commercial bingo halls, 2016
4. # of bridges to islands, 2016

Non - Priority indicators for the 2016 State of the Islands project

The indicators on this list are not considered to be priorities for the following reasons:

- Value does not justify cost of the data
- Data is old and new data sources will be unavailable
- There is another, similar proxy measure already on the priorities list
- The data will not strongly contribute to regional visioning conservations

Indicator		Regional	Local
Ecosystem Preservation and Protection			
1.	Natural ecosystem vs human use of the land, 2007, Islands Trust Area vs BC	√	
2.	# of NAPTEP/ other TFB acquisitions/covenants	√	√
3.	% tree cover change (high-cost). See also http://world.time.com/timelapse2/	√	√
4.	Area covered by docks loss/gain and/or # of docks (unknown availability / cost)	√	√
5.	Km of public roads per capita/hectare (baseline 2016, maybe benchmark)		√
6.	Air quality measure (unknown availability / cost)		√
Stewardship of Resources			
7.	Sea levels (baseline or trend)	√	
8.	# of identified clam garden walls (baseline)	√	√
9.	% of marine area with aquaculture tenure licences		√
10.	# of car stops (ride sharing)		√
11.	# of bus trips		√
Sustainable Communities			
12.	# of Islands Trust Area farms reporting in the Census of agriculture (trend 1996, 2001, 2006)		√
13.	% change in ALR land (trend 1978-2016)	√	√
14.	% of Farms by gross farm receipts, 2005	√	√
15.	Education level attained (trend)	√	√
16.	Crime rates (trend)		√
17.	# of permits for electric car plug-ins, 2016		√
18.	# of lots / folios (trend 1978 vs 2016)	√	√
19.	% of lots / folios with improvements	√	√
20.	Number and value of building permits (except Denman & Hornby)		√
21.	Seasonal vs Year Round Occupation of Private Dwellings, 2011 (Statistics Canada cautions re use of Census data for this period)		√
22.	Number and location of heritage structures		√
23.	Total labour force by occupation, Islands Trust Area vs BC, 2011*	√	√
24.	Children as a % of population, Islands Trust Area vs BC, 1991-2011	√	√
25.	Assessed property values, rate of change, Islands Trust Area, 2010-2016	√	
26.	Participation in local government elections (2014)	√	√
27.	Economic Dependency/Diversity: see 2011 report: http://www.islandstrust.bc.ca/media/253990/econdeptrustareareport.pdf	√	√
28.	Solid waste (GHG on priority list)		√
29.	Km of scenic/historic roads		√
30.	# of agreements with other agencies	√	√
Total		19	28

* Staff seeking advice on whether use of 2011 Voluntary Household Survey data is wise, given the high non-response rates in small communities.

TPC – Suggested State of the Island Indicators

Trustee O’Sullivan

These indicators are a combination of the ones we used in 2003 (with modifications) and ones sourced from/modified from the Vital Signs report.

Population / Demographics (are we an aging population?)

Ferry Stats (maybe other transportation stats too – islands with alternate transit, bus, car stops, etc.)

% Protected Areas & Parks

Measures to address climate change (maybe from OCPs?)

Groundwater Quantity/Quality (maybe rainfall stats too)

Stream Protection (cause we love us some RAR)

Local Agriculture (farms, farmers markets, OCP provisions, ALR land)

Community Engagement (how to measure? Participation in community organizations? Number of active local groups?)

Civic Engagement (ie participation in elections)

Economic Diversity & Dependency (businesses, services and jobs on island)

Economic Disparity / Income Distribution

Health & Wellness/Lifestyle/Recreation (see Vital Signs for idea)

Education

Housing (rental vs owned / affordable)

Crime Rate

Solid Waste (stats for amount collected – is this possible?)

Some thoughts on State of the Island Indicators

From Trustee Tony Law

1) Relevance to the object and our powers

I believe we should focus on indicators that are directly relevant to the islands trust object and on those the Islands Trust has primary control over (through land use planning), secondary control over (through partnerships) and tertiary control over (through advocacy and education).

I suggest linking the indicators with the goals of the Policy Statement and only include those that connect with actual policies.

So with respect to the already- proposed indicators, they could be presented as follows (with some suggested additions and removals):

A. ECOSYSTEM PRESERVATION AND PROTECTION (Part III)

- Ecosystems 3.1

1. Protected Areas

- Forest ecosystems 3.2

3. Greenspace (*Forest cover*?*)

- Freshwater 3.3

4. Stream protection

- Coastal/marine ecosystems 3.4

5. Shellfish harvesting

B. STEWARDSHIP OF RESOURCES (Part IV)

- Agricultural land 4.1

11. Farmland and receipts

? 7. Classification of land titles, including change over time?

- Forests 4.2

? 7. Classification of land titles, including change over time?

? 3. Greenspace (*Forest cover*?*)

- Wildlife and vegetation 4.3

No indicator

- Freshwater resources 4.4

2. Groundwater Observation Wells

- Coastal and marine shorelines 4.5

No indicator - % of shorelines in marine conservation zones?

- Soil and other resources 4.6

No indicator

C. SUSTAINABLE COMMUNITIES (Part V)

- Aesthetic Qualities 5.1

No indicator

- Growth and development 5.2

? 3. Greenspace (*Forest cover**?)

? 7. Classification of land titles

? 12. Population

- Transportation and Utilities 5.3

6. Trends in roads

No indicator

16. Scenic historic roads

- Disposal of waste 5.4

No indicator – volume of waste? Percentage diverted? Number of Islands with recycling programs?

- Recreation 5.5

No indicator

- Cultural and natural heritage 5.6

No indicator

- Economic opportunities 5.7

9. Economic Diversity and Dependency

?8. Income distribution

- Health and well-being 5.8

10. Affordable housing

14. Participation in local elections

Also...

CO-OPERATION WITH OTHER ENTITIES

17. Formal agreements with agencies

18. Formal agreements with NGOs

Not relevant?

? 13. Education – not related to IT

? 15. Crime rates – not related to IT

* NB: Forest cover is a key factor that is stated in policies under all three goals of the Policy Statement.
Would this tool provide useful indicators for each island: <http://world.time.com/timelapse2/>

2. Trends over time

Because we are an agency mandated to preserve and protect the trust area and so, unlike other local governments, we need to look back and see how well we are doing with what we inherited.

So I think we need to include some indicators that show change over time and not just the current state.

The Islands Trust published a document in 1978 entitled *“Some Basic Statistical Data for the Designated Islands”*. I believe we should include indicators using current stats based on that data.

1978 data for each major island included:

- Population
- Crown land (hectares)
- Provincial parks (hectares)
- Ecological reserves (hectares)
- ALR land (hectares)
- Tree Farm land (hectares)
- Stage of development (% of vacant and developed lots)
- Ownership(% by BC, Canada, USA, other + BC breakdown)
- Parcel size (# of lots and amount of land in each size category)

(Interesting sidebar: Only 53 of 734 parcels were owned by Hornby Island residents)

3. Comparisons with other places

I believe it is hard to grasp the significance of some indicators unless they are compared with other places outside the Trust Area.

In particular, I think we should include comparative indicators, if available, for trends in:

- population
- incomes
- housing affordability
- local land ownership
- protected areas
- forest cover
- vacant/developed land

Possible communities for comparison might include:

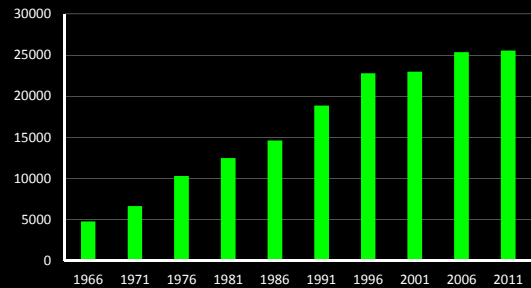
- Cortes Island
- Malcolm Island
- Tofino
- Ucluelet
- ???

Thank you for considering this input.

*Tony Law
29.03.2016*

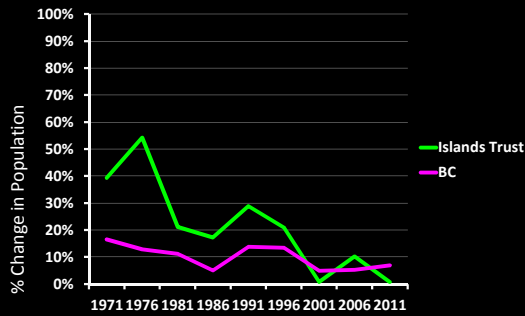
Charts presented to the Islands Trust Council's 2013 economic sustainability session

Population Islands Trust Area, 1966 – 2011



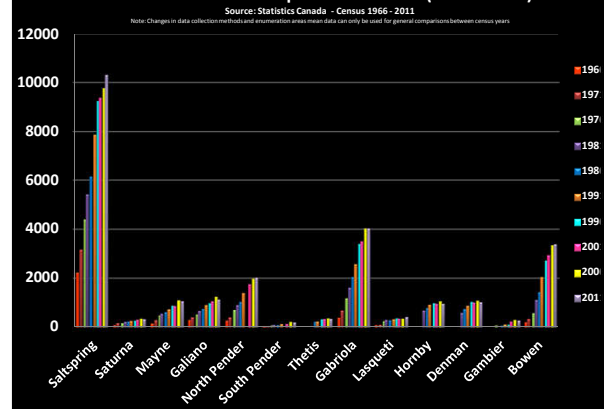
Source: Statistics Canada, Custom Tabulations, 1966-2011 Census.

Five-Year Population Growth Rate 1971-2011



Source: Statistics Canada, Custom Tabulations, 1971-2008 Census, and Semi custom Profile, 2011 Census.

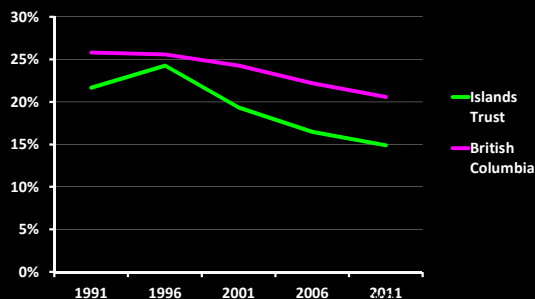
Island Trust Area -- Population Growth (1966 - 2011)



Source: Statistics Canada - Census 1966 - 2011

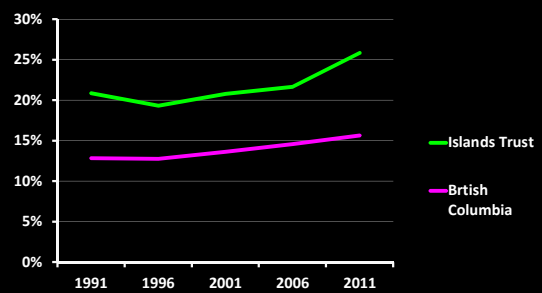
Note: Changes in data collection methods and enumeration areas mean data can only be used for general comparisons between census years.

Children as a % of Population 1991-2011

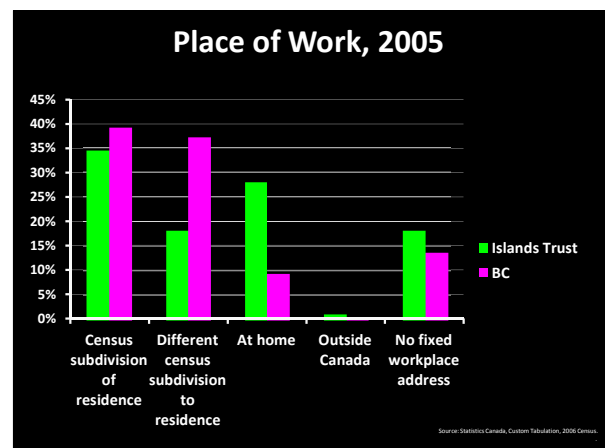
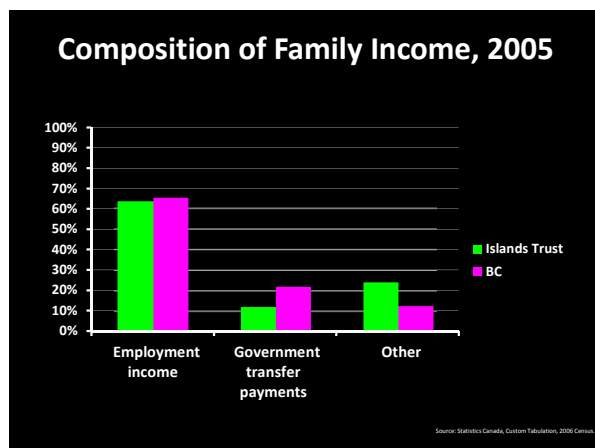
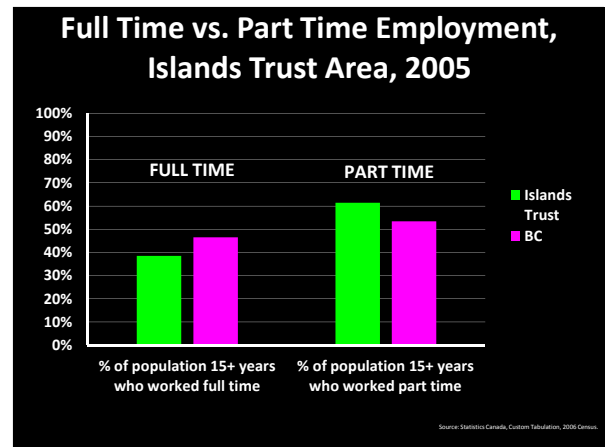
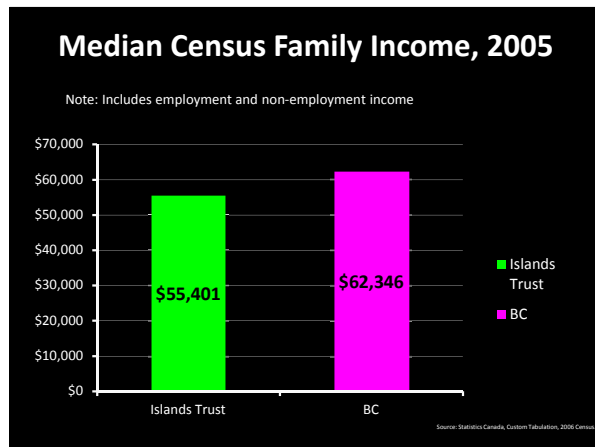
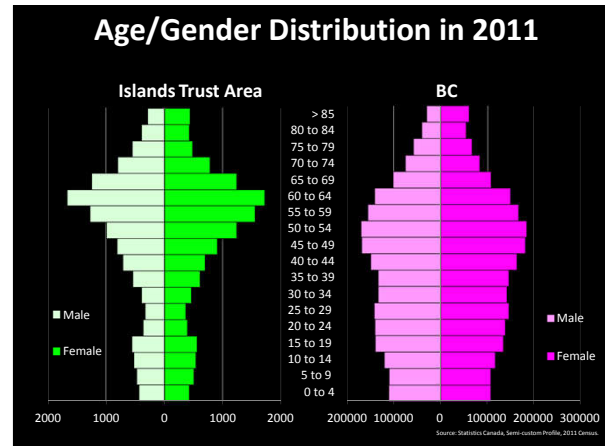
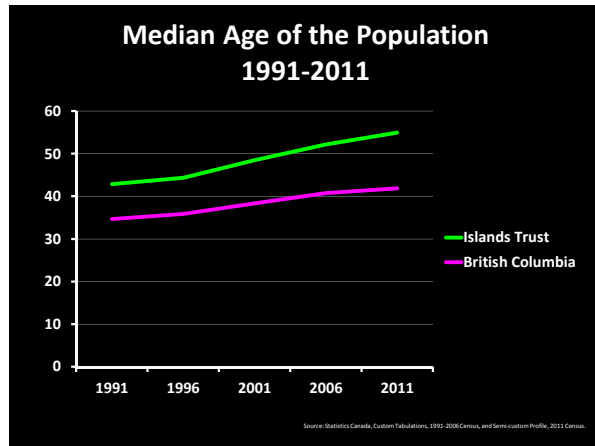


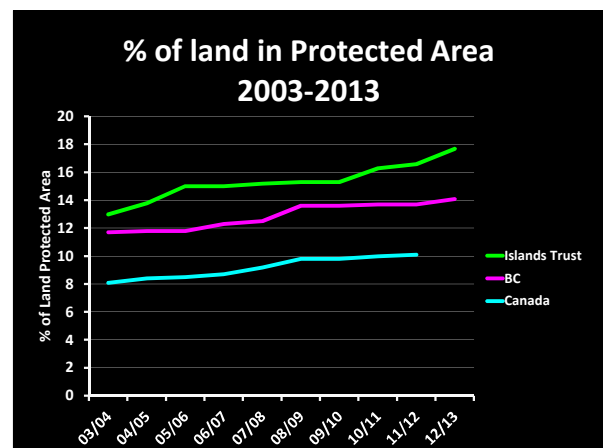
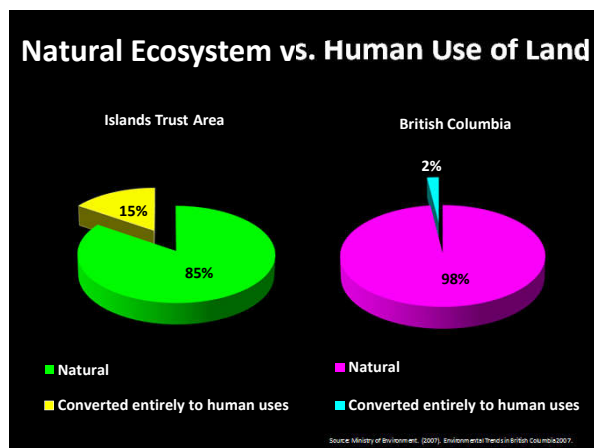
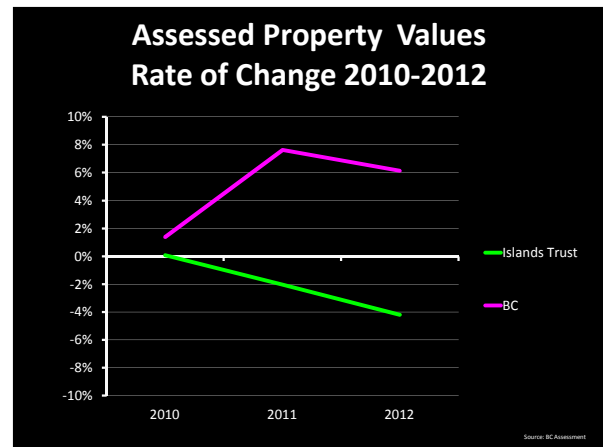
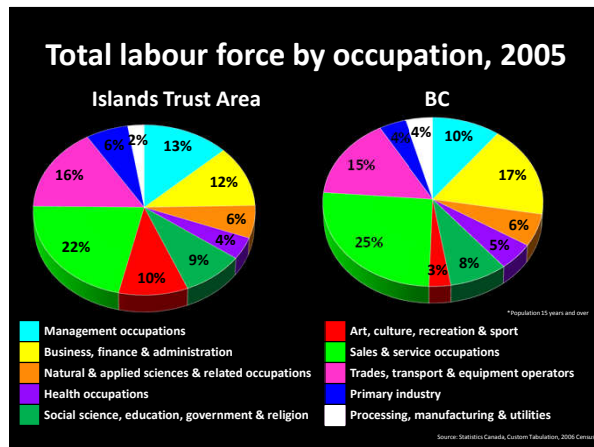
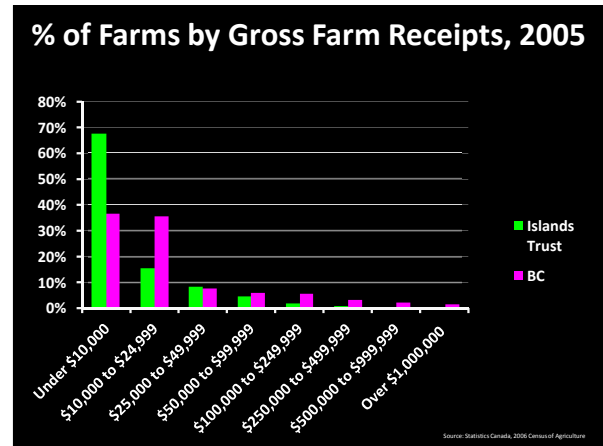
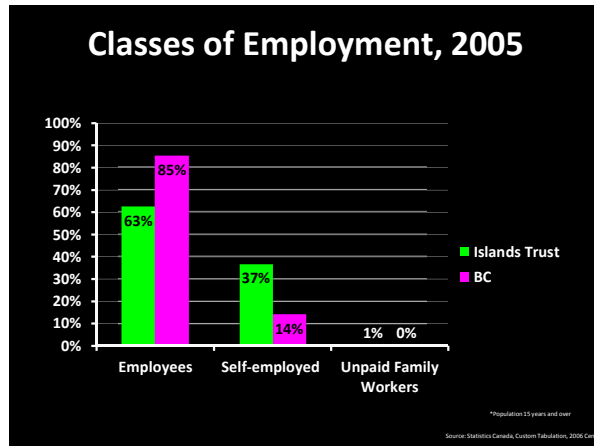
Source: Statistics Canada, Custom Tabulations, 1991-2008 Census, and Semi custom Profile, 2011 Census.

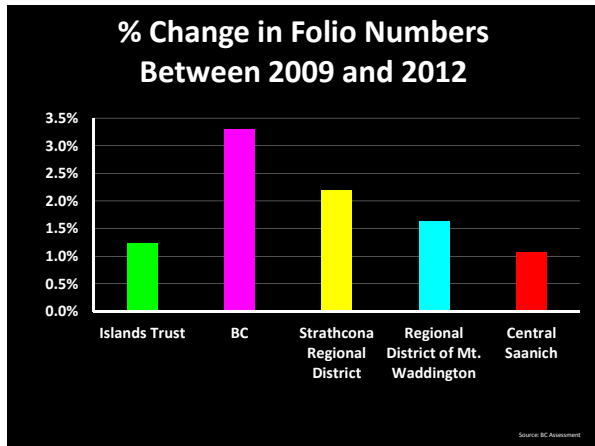
% of Population 65+ Years 1991-2011



Source: Statistics Canada, Custom Tabulations, 1991-2008 Census, and Semi custom Profile, 2011 Census.







REQUEST FOR DECISION

To: Trust Programs Committee

For the Meeting of: May 16, 2016

From: Lisa Gordon, Director, Trust Area Services

Date Prepared: May 6, 2016

SUBJECT: 2015-2016 ANNUAL REPORT – APPROVAL OF TRUST PROGRAMS COMMITTEE SECTION

RECOMMENDATION: That the Trust Programs Committee approves the attached text (as amended) for inclusion in the 2015-2016 Annual Report for approval by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL:

Preparation of the Islands Trust Annual Report is undertaken by Trust Area Services Communications staff, reporting to the Executive Committee and consistent with Trust Council's [Annual Report Policy 6.10.i](#). To comply with the schedule indicated in the policy, the Executive Committee has adopted the following schedule for preparation of individual committee reports:

Committee reports:	Reports to be approved on the following dates:
TPC	May 16
LPC	May 25
FPC	May 31
TFB	May 10
EC	May 18
Denman	April 19 / May 17
Gambier	March 17 / May 19
Gabriola	April 14 / May 7
Galiano	April 4 / May 2
Hornby	April 1
Lasqueti	April 18 / May 14
Mayne	March 21 / April 25
North Pender	April 28
Salt Spring Island	April 7 / May 5
Saturna	April 21 / May 21
South Pender	April 5 / May 10
Thetis	March 29 / May 24
Ballenas-Winchelsea	May 18
Executive Islands	

Under Trust Council's Policy, all LTCs and Council committees are expected to review and approve their sections at regular meetings listed above.

FINANCIAL: None

POLICY: No implications for existing policy

IMPLEMENTATION/COMMUNICATIONS: The process for development of the Annual Report is outlined in Trust Council's Annual Report policy 6.10.i. Once each committee has approved its section, staff will create a draft Annual Report for review by the Executive Committee and consideration of Trust Council in June. Upon approval by Trust Council, staff will send the Annual Report to the Minister of Community Sport and Cultural Development and circulate it as indicated in Trust Council's policy.

OTHER: n/a

BACKGROUND

- The Executive Committee will consider the format and outline of the 2015-2016 Annual Report at its meeting on March 22nd or April 6th.

REPORT/DOCUMENT: Trust Programs Committee input to Annual Report (draft)

KEY ISSUE(S)/CONCEPT(S): Consistent Annual Report sections from each committee

RELEVANT POLICY: This approach complies with Section 19 of the *Islands Trust Act* and Trust Council's [Annual Report Policy 6.10.i](#).

DESIRED OUTCOME: Trust Council is able to easily approve its annual report in June 2016 without further editing from staff or trustees at the Trust Council meeting.

RESPONSE OPTIONS

Recommended: That the Trust Programs Committee approves the attached text for inclusion in the 2015-2016 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

Alternative: None

Prepared By: Lisa Gordon, Director, Trust Area Services

Reviewed By/Date:

Trust Programs Committee

Role

The Trust Programs Committee's role is to provide policy advice to the Islands Trust Council on Trust-wide issues related to the committee's areas of responsibility (e.g. water, marine, sustainable communities, public awareness and education) and proposing amendments to the Islands Trust Policy Statement.

Members

Members appointed for the 2014-2018 term

Derek Masselink (Chair)

Brian Crumblehulme (Vice Chair)

David Critchley, Denman Island

Sue Ellen Fast, Bowen Island

Tony Law, Hornby Island

Bruce McConchie, South Pender Island (resigned March 2016)

Heather Nicholas, Gabriola Island Trustee

Dan Rogers, Gambier Island Trustee

George Grams, Salt Spring Island, Executive Committee Representative

Peter Luckham, Thetis Island, Ex Officio Member

2015-2016 Highlights

The Trust Programs Committee reviewed briefings and provided advice to the Islands Trust Council on:

- a) the 2014-2018 Strategic Plan,
- b) the BC Ferries fare reduction campaign,
- c) Crown land agreements,
- d) amendments to the policies governing the Islands Trust Policy Statement,
- e) new topics in the Islands Trust Council's Policy Statement Topic Review Inventory, and
- f) a process for updating the Islands Trust Policy Statement.

The Trust Programs Committee recommended that Trust Council update the Islands Trust Policy Statement, using the following steps:

- 2016: state of the islands report (2016) with a budget request of \$35,000,
- 2017: community visioning process and topic selection process with a budget request of \$47,000,
- 2017/18: targeted topic update, and
- 2018: amend Policy Statement.

The Committee reviewed and endorsed a staff proposal to create a two-year Senior Intergovernmental Policy Advisor position and initiated projects relating to updating Crown land agreements and water conservation research.

The Trust Programs Committee is also responsible for the Community Stewardship Awards program. In 2015, the committee reviewed 17 nominations and made award recommendations for Trust Council's consideration at its June 2015 meeting. The 2015 Community Stewardship Award nominees and recipients are reported on the Islands Trust [website](#) and in the Islands Trust Council Chair's introduction on page X.

TRUST PROGRAMS COMMITTEE WORK PROGRAM REPORT

To: Islands Trust Council

Approved by Trust Council March 23, 2016

WORK PROGRAM (next quarter)

- 1. REVIEW THE ISLANDS TRUST POLICY STATEMENT** (Strategic plan 9.1)
 - State of the Islands project
- 2. AMEND CROWN LAND COOPERATION AGREEMENTS** (Strategic plan 8.1)
 - Engage Bowen Island Municipality and the Province of B.C. in updating and consolidating six existing agreements into one.
- 3. PROTECT QUALITY AND QUANTITY OF WATER RESOURCES** (Strategic plan 4.3)
 - Prepare to advocate for and educate about water conservation measures (phase 1 staff training and assessment of capacity and scope)

CONTINUING ITEMS

Strategic Plan Objective	Trust Programs Committee Strategy
4. Protect quality and quantity of water resources	4.3 Advocate for and educate about water conservation measures (phase 2 e.g. rainwater catchment, greywater recycling) (2016 -17)
5. Enhance (protect / restore) community character, socio-economic diversity and economic sustainability	5.4 Work with other agencies to promote economic sustainability (2016-18) 5.6 Facilitate exploration of intra and inter-island transportation routes (2017-19)
6. Strengthen relations with First Nations	6.2 Improve protection of archaeological and First Nations cultural resources (2017-20)
8. Improve cooperation and integration with other levels of government	8.2 Explore opportunities and benefits of working with UNESCO and the TFB and others re: UN Biosphere Reserve (2016-18)
9. Improve community and agency understanding and support of the Islands Trust	9.1 design and deliver an engagement process for visioning and topic identification (2016-17); adopt a vision statement (2016-17); conduct an engagement process for topic updates (2017-18); seek ministerial approval for amendments (2018-19)

Lisa Gordon
Designate Staff

Derek Masselink
Chair