



Trust Programs Committee Agenda

Date: Monday, May 13, 2013
Time: 10:45 am - 3:00 pm
Location: Ladysmith City Hall, 410 Esplanade (Hwy 1)

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
3. MINUTES/COORDINATION	
3.1. Minutes of Meetings/Resolutions Without Meeting	
3.1.1. February 4, 2013	3 - 6
3.2. Follow Up Action List	7 - 8
4. TRUST COUNCIL BUSINESS	
4.1. Draft RFD - Draft Trust Council Bylaw to delegate powers to the Salt Spring Island Local Trust Committee - Recommendation (L. Adams)	9 - 40
4.2. Community Stewardship Awards (C. Frater)	41 - 52
4.3. Legislative Monitoring Chart - Recommendation (C. Frater)	53 - 65
4.4. 2012-2013 Annual Report section - Decision (L. Gordon)	66 - 66
4.5. Indicator Program Update - Info (C. Frater)	67 - 68
4.6. Review project charter for water education documents - Decision (L. Stringer)	69 - 77
4.7. Trust Programs Committee Advocacy - Verbal (C. Frater)	
4.8. Discuss plans for Dec 2013 Trust Council session with Electoral Area Directors re Economic Sustainability	78 - 81
5. NEW BUSINESS	
6. WORK PROGRAM	
6.1. Trust Programs Committee Work Program Report (L. Gordon)	82 - 82
7. CLOSED MEETING	

That the meeting be closed to the public subject to Sections 90(1)(b), of the Community Charter in order to consider matters related to: personal information about an identifiable individual who is being considered for an award or honour and that staff attend the meeting.

8. RISE AND REPORT
9. NEXT MEETINGS
 - 9.1. Monday, August 12, 2013 (Victoria)
 - 9.2. Monday, November 4, 2013 (Ladysmith)
10. ADJOURNMENT



Trust Programs Committee Minutes of Electronic Meeting

Date of Meeting: Monday, February 4, 2013
Location: Islands Trust Office Boardroom,
200-1627 Fort Street, Victoria, BC

Members Present: Paul Brent, Saturna Island Local Trustee (Chair)
Laura Busheikin, Denman Island Local Trustee
George Grams, Salt Spring Island Local Trustee (Vice-Chair)
Ken Hancock, North Pender Island Local Trustee (EC Rep)
Tony Law, Hornby Island Local Trustee
Liz Montague, South Pender Island Local Trustee
Sheila Malcolmson, Gabriola Island Local Trustee (ex officio)
Kate-Louise Stamford, Gambier Island Local Trustee

Regrets: Andrew Stone, Bowen Island Local Trustee
Alex Allen, Hornby Island Local Trustee

Staff Present: Lisa Gordon, Director, Trust Area Services
Laura Stringer, Recorder

Media and Others Present: No members of the public

1. CALL TO ORDER

The meeting was called to order at 10:02 am.

2. REGULAR COMMITTEE BUSINESS

2.1. Approve agenda

By general consent the agenda was approved.

2.2. Minutes of Meetings

By general consent the Trust Program Committee Minutes of November 5, 2012 were adopted.

2.3. Follow-up Action List

The follow-up action list was provided for information and review. Director Lisa Gordon provided an update on the follow-up action list items and noted that Communications Specialist Stringer is researching water stewardship groups on the islands and is still seeking information for groups on Bowen, Denman, North Pender, South Pender, Thetis and Gambier Islands. Director Gordon committed to send all Trust Program Committee members a 2006 Guide for Regulating the Installation of Rainwater Harvesting Systems that was prepared for the Island Trust Fund.

3. TRUST COUNCIL BUSINESS ITEMS

3.1 Briefing – Community Stewardship Awards

Director Gordon described the steps that will be taken to deliver the 2013 awards program.

3.2 Briefing - BC Ferries Advocacy – Requests for Advice

Committee members reviewed the above noted briefing which laid out requests from the Executive Committee and the Islands Trust Council for advice from the Trust Programs Committee regarding future advocacy for sustainable, affordable and appropriate ferry services. There was discussion about potential recommendations and the following points were raised:

- It is difficult to quantify the impact of rising ferry fares on economic development and any study can be challenged
- The upcoming provincial election provides an opportunity to influence the positions of candidates
- It may be useful to request documents through Freedom of Information requests to inform future advocacy and avoid investing Islands Trust resources when reports may have already been done.

TPC 100/13

It was MOVED and SECONDED,

That the Trust Programs Committee advise the Islands Trust Council and the Financial Planning Committee to divert the proposed \$20,000 for information gap analysis to the following:

- a) a public survey of the degree to which ferries policy affects voting choices and how fare increases affect people's economic wellbeing and businesses;
- b) Freedom of Information requests around the cost of a significant fare roll back as it applies to minor routes and work done on the feasibility and impact of building bridges in the Trust Area; and,
- c) if the Freedom of Information requests are not successful, to cost out a fare roll back.

CARRIED

TPC 101/13

It was **MOVED** and **SECONDED**,

That the Trust Programs Committee advise the Executive Committee to pursue the following advocacy options on BC Ferries:

- a) Draft an opinion editorial from the Trust Council Chair prior to the provincial election;
- b) Outreach to coastal MLAs and candidates;
- c) Media releases as appropriate; and,
- d) Preparedness for media requests.

CARRIED

Resolution TPC 102/13

It was **MOVED** and **SECONDED**,

That the Trust Programs Committee recommend to the Executive Committee that the Islands Trust Council rescind its March 2012 resolution (TC 117/12) to send the Minister of Transportation and Infrastructure a letter of support for implementing the BC Ferry Commission's January 2012 recommendations which are consistent with past positions of Trust Council.

DEFEATED

Resolution TPC 103/13

It was **MOVED** and **SECONDED**,

That the Trust Programs Committee advise Trust Council to remove the letter to Minister of Transportation and Infrastructure supporting the implementation of the BC Ferry Commissioner's January 2012 recommendation from the Follow Up Action List.

CARRIED

3.3 Discuss plans for December 2013 Trust Council session with electoral area directors re economic sustainability

Director Gordon explained that Trust Area Services staff are exploring options and funding sources for the proposed economic sustainability session at Trust Council December 2013 meeting. Staff will report the results of their research at the next Trust Programs Committee meeting and will add materials provided by trustees to the May 2013 agenda package. There was discussion about the need for the workshop to provide clarity about the roles of Islands Trust bodies in promoting economic sustainability and to explore strategies that support existing businesses.

3.4 Trust Programs Committee Work Program Report

By general consent the Trust Programs Committee agreed to forward its work program to the Islands Trust Council with the top three items as follows: 1) Community Stewardship Awards, 2) Encourage understanding and voluntary stewardship of water resources and 3)

DRAFT

Minutes are not official until adopted by the Trust Programs Committee

Create linkages to share economic development models; and with three continuing items as follows: Legislative monitoring, Indicator program and Vacant Crown land profiles.

4. NEXT MEETING

The next meeting will take place on May 13, 2013.

5. ADJOURNMENT

By general consent the meeting adjourned at 12:14 p.m.

Paul Brent, Chair

CERTIFIED CORRECT:

Laura Stringer, Recorder



Islands Trust

Trust Programs Committee Follow Up Action List

February 4, 2013 meeting

No.	Activity	Responsibility	Target Date	Status
2.1	Have the adopted minutes of Nov 5, 2012 signed and posted to website	CF	Feb-13	Done
2.3	Send rainwater guide to TPC members	LG	Feb-13	Done
3.2	Convey TPC advice to TC and FPC re use of \$20,000 for BC Ferries advocacy	LG	Feb-13	Done
3.2	Convey TPC advice to EC re advocacy options on BC Ferries	LG	Feb-13	Done
3.2	Convey TPC advice to TC re removing from its Follow-Up Action List the task "Draft letter to Minister of Transportation."	LG	Feb-13	Done
3.3	Staff to compile research on resources for Dec 2012 TC session on economic sustainability for May 2013 TPC agenda package	LG/CF	May-13	In progress
3.5	Amend the TPC work program as directed and forward to TC.	CF	March	Done

November 5, 2012 meeting

No.	Activity	Responsibility	Target Date	Status
2.1	Have the adopted minutes of Nov 5, 2012 signed and posted to website	CF	Feb-13	Done
3.5	Develop proposal for Trust Council session in December 2013 on community economic sustainability.	CF / LG	May-13	Not started
3.5	Contact water conservation groups for existing materials and initiatives	LS	May-13	Seeking relevant publications

3.5	Research further high-priority indicators, such as census and housing			New Census data received for 1991-2006
3.5	Deliver 2013 Community Stewardship Awards program	CF	Jun-13	On-going
3.5	Monitor legislative changes and report to Trust Council	CF	Jun-13	Started

Earlier meetings

Date.	Activity	Responsibility	Target Date	Status
Dec-00	Trust Council directed Management to update Crown land information profiles in text format for on-island review through Local Trust Committees and the Bowen Island Municipality by April, 2001.	LG		On-hold - Still incomplete: Bowen Island, Gambier Island LTA, Ballenas - Winchelsea

**DRAFT RFD TO TRUST COUNCIL
TRUST PROGRAMS COMMITTEE TO PROVIDE COMMENTS
TO EXECUTIVE COMMITTEE ABOUT CONTENT/CLARITY OF RFD AND
ATTACHMENTS
MAY 6, 2013**

**ISLANDS TRUST
REQUEST FOR DECISION**

DATE: May 2, 2013

TO: Trust Council

Target Decision Date: June 12, 2013

SUBJECT: TRUST COUNCIL DELEGATION BYLAW 154 - DELEGATION OF CERTAIN POWERS TO THE SALT SPRING ISLAND LOCAL TRUST COMMITTEE (SSILTC)

RECOMMENDATION:

1. That Islands Trust Council Bylaw 154, cited as the "Islands Trust Council Delegation Bylaw, 2013" be read a First Time.
2. That Islands Trust Council Bylaw 154, cited as the "Islands Trust Council Delegation Bylaw, 2013" be read a Second Time.
3. That Islands Trust Council Bylaw 154, cited as the "Islands Trust Council Delegation Bylaw, 2013" be read a Third Time.
4. That staff be requested to circulate a Resolution without Meeting that would provide for Fourth reading of Bylaw 154 in June 2013.
5. That the Islands Trust Executive Committee be requested to recommend consequential amendments to Islands Trust Council policies in regards to Bylaw 154, as outlined in the document entitled '*Appendix 3 - Initial Identification of Consequential Policy Amendments related to Draft Bylaw 154 – April 11, 2013*'.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: To be prepared.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL:

Bylaw adoption:

The recommended bylaw would delegate certain Trust Council powers to the Salt Spring Island Local Trust Committee, specifically related to the coordination of inter-agency work that could assist in the protection of water resources in the Salt Spring

Island Local Trust Area. More details are included in the 'Background' section below. Work related to the additional powers would be primarily undertaken by staff that support the Salt Spring Island Local Trust Committee. The topic of watershed protection is currently a top priority of the local trust committee's work program and a project charter for the related work is in development. Depending upon future decisions of the SSILTC, the work could entail grant applications and the hiring of contractors or even additional staff at a later date, subject to future budget decisions of Trust Council. If so, such work would also be supported by Islands Trust administrative, financial and human resources staff. The degree to which these activities would increase their workloads cannot be determined at this time, but may not differ significantly from other projects that a local trust committee could engage in with its current powers. Such work would be contained within the limits of the relevant staff work programs, unless future budget decisions supported additional staff capacity.

Policy amendment:

The development of recommended policy amendments is anticipated to require approximately 2 days of the CAOs time for initial drafting and discussion with the Executive Committee, plus some approximately 2 hours of additional time for review by each of the other three senior directors. Approximately 2 hours of time may be required from each of the Regional Planning Manager and the Island Planner for Salt Spring Island.

As noted, review of the policies identified in Appendix 3 may lead to the identification of other potential amendments, not related to Bylaw 154. It is estimated that approximately 1 day of the CAO's time may be required, if such other amendments are identified. Depending upon their significance, time from other directors or the Legislative Services Manager may also be required.

FINANCIAL:

Bylaw Adoption:

Adoption of Bylaw 154 would not, in itself, result in additional costs to the organization. However, with additional powers, the SSILTC could determine to take on additional work, specifically related to the coordination of watershed management activities.

Draft Bylaw 154 indicates that, (beginning in fiscal year 2014-15) where the SSILTC undertakes operations that are solely related to the powers delegated by draft Bylaw 154, these operations would be considered 'additional' operations of the SSILTC pursuant to s. 14(3)(iii) of the *Islands Trust Act*. This means that where future Trust Council's budgets set out anticipated expenditures that are solely related to such operations, the costs would be recovered through a special levy on the Salt Spring Island Local Trust Area. For example, if the SSILTC wished to hire a secretary to facilitate the meetings of the St. Mary Lake Watershed Working Group, or a contractor to assist the group in developing or coordinating policies and plans for watershed

management, any associated costs would be recovered from taxpayers within the Salt Spring Island Local Trust Area, and not from the entire Islands Trust Area.

Because Trust Council's Policy 6.3.ii (Special Property Tax Requisition - <http://www.islandstrust.bc.ca/tc/pdf/tcpol6-3-iijun162005.pdf>) indicates that Trust Council would not consider a special levy for expenditures less than \$5000, this is reflected in the draft bylaw. Staff understand that it may not be feasible for the Ministry of Finance to implement a special levy for amounts less than \$5000, and are researching this matter to confirm it.

Because a project charter is still in development by the SSILTC, projected costs are not firm at this time. For the current fiscal year, any costs of operations related to the delegated powers would be contained within funds already allocated to the SSILTC in the Islands Trust Council's annual budget, or funds obtained through grants or contributions from other agencies collaborating in Salt Spring Island watershed management.

As requested by Trust Council in June 2013, staff have investigated potential grant revenues. It appears that the Salt Spring Island watershed management project could be a good candidate for grant funds, especially from those granting agencies that provide incentives for innovative and collaborative approaches to environmental and community health issues. Further investigations of such grant opportunities and actual applications will depend upon Trust Council's decisions regarding Bylaw 154. If successful, grant applications could supplement funds available in the current fiscal year and would reduce the costs that would need to be recovered directly through property tax levies in future years.

Policy amendment:

The identification of potential policy amendments that are consequential to Bylaw 154 is not currently expected to require the expenditure of external funds. Some funds may be required for legal review if additional amendments, unrelated to Bylaw 154, are identified. Trust Council's annual budget would accommodate such expenditures.

POLICY:

Bylaw Adoption:

Adoption of the Bylaw 154 would not, in itself lead to the amendment of any Islands Trust policies.

Policy Amendment:

The last part of the recommended resolution would lead to the identification of potential policy amendments for Trust Council's consideration at a later meeting. The types of amendments anticipated are outlined in Appendix 3.

IMPLEMENTATION/COMMUNICATIONS:

Bylaw Adoption:

If Trust Council gives three readings to Bylaw 154, then staff would prepare a Resolution without Meeting that would enable it to consider 4th reading, later in June, 2013.

A draft news release has been prepared to advise the public about the bylaw, subject to Trust Council's decision in regards to Bylaw 154. An initial draft of Questions and Answers (see Appendix 2) has also been prepared to provide additional information and this would be finalized for information of the public.

The SSILTC would be formally notified regarding the delegation bylaw by correspondence signed by the Chair of the Islands Trust Council.

Senior staff would meet with Salt Spring Island planning staff to further discuss the delegation bylaw and the type of work that could be undertaken with additional powers. Such discussions have been on-going during bylaw development and during development of a project charter related to the SSILTC's work program.

If, for future fiscal years, the SSILTC anticipates spending more than \$5000 on work solely related to the powers delegated by Bylaw 154, it would identify and submit such requests for Trust Council's consideration as part of the regular annual budget cycle.

Draft Bylaw 154 indicates that, should the SSILTC wish to enter into a coordination agreement with a period greater than 5 years pursuant to Bylaw 154, it would seek the authorization of the Islands Trust Council. Therefore, Trust Council may receive such a request, subject to the nature of coordination agreements that the SSILTC may develop.

The Islands Trust Council Annual Report would report progress related to the powers delegated to the SSILTC. Should it wish, Trust Council could request additional reports from the SSILTC, either formal or informal, to determine if the objectives of Bylaw 154 are being realized.

Policy Amendment:

Islands Trust staff will identify potential amendments to the policies noted in Appendix 3, for discussion with the Executive Committee and eventual recommendation to Trust Council.

Trust Council would consider the recommended policy amendments at one or more later meetings, likely in September or December 2013.

OTHER:

Should Bylaw 154 be adopted, and should the results be successful, other local trust committees may wish to consider seeking similar delegation of powers for similar or other purposes.

The use of special levies on Salt Spring Island may encourage broader use of this tool, where other local trust committees propose operations that could be seen as 'additional' to regular local trust committee operations.

BACKGROUND

HISTORY

- St. Mary Lake on Salt Spring Island is a significant source of drinking water, supplying over half of the residents of the island. It has a history of serious water quality problems, related to a number of factors described in the St. Mary Lake Watershed Management Plan. The plan was developed by a group of community volunteers, many with expertise in watershed management topics:
<http://www.islandstrust.bc.ca/ltc/ss/pdf/ssstmarylkwtrshedmgntmplan.pdf>
- Implementation of the St. Mary Lake Watershed Management Plan requires the coordinated efforts of a number of agencies, including federal, provincial and regional government agencies and improvement districts, as well as the SSILTC.
- To date, the lack of a coordinating body and sufficient funding has hampered implementation of many of the activities identified in the St Mary Lake Watershed Management Plan that would support watershed protection.
- To address the coordinated management of the St. Mary Lake watershed, members of the SSILTC have taken a leadership role in creating and participating in a St. Mary Lake Watershed Working Group. It consists of representatives of government agencies such as the SSILTC, the Capital Regional District (CRD), provincial agencies and water providers that draw upon St. Mary Lake.
- The SSILTC has watershed management issues as a top priority work program item.
- The *Islands Trust Act* provides some unique tools that could enable the SSILTC to act as a coordinating body for watershed protection activities, subject to the agreement of other interested agencies.
- The *Islands Trust Policy Statement* indicates:
*If the (Trust) Area' environment and unique character are to be preserved and protected, priorities must be defined and management strategies established.
The Islands Trust Act identifies the need for leadership and assigns that role to the Islands Trust.*
- Trust Council's Strategic Plan includes a strategy to:
consider a pilot project for coordination of watershed protection within one local trust area.
- At its meeting in August 2012, the SSILTC received a briefing (see page 33 at <http://www.islandstrust.bc.ca/ltc/ss/pdf/ssagendaaug302012pkg.pdf>) outlining options related to collaborative watershed governance and then passed the following resolution:
That the Salt Spring SSI-176-12 Island Local Trust Committee requests that the Executive Committee directs staff to investigate the option of Trust Committee delegating some of its powers under the Islands Trust Act to the Salt Spring Island Local Trust Committee, as described in the Islands Trust Briefing dated

August 22, 2012, and provide more details.

- At its meeting on September 11, 2012, the Executive Committee passed the following resolution:
That the Executive Committee direct staff to investigate the option of Trust Council delegating some of its powers under the Islands Trust Act to the Salt Spring Island Local Trust Committee, as described in the Islands Trust Briefing dated August 22, 2012, and provide more details
- In February 2013, the SSILTC received an illustration draft of a delegation bylaw and a draft Request for Decision that outlined the powers that could potentially be delegated to it by Trust Council. On February 18, it passed a resolution requesting that the draft Request for Decision be forwarded to Trust Council.
- At its meeting on February 19, 2013, the Executive Committee reviewed the draft Request for Decision and forwarded it to Trust Council.
- On March 6, 2013, the Islands Trust Council considered the Request for Decision from the SSITLC, and passed the following three resolutions in response:

That the Islands Trust Council request the Executive Committee to develop a draft Trust Council bylaw that would delegate specific Trust Council powers (exclusive of the powers to acquire land or to implement or carry out the policies of other agencies) to the Salt Spring Island Local Trust Committee (SSILTC) to assist it in collaborative watershed management activities.

That the Islands Trust Council request staff to identify grant opportunities related to collaborative watershed management.

That the Islands Trust Council request the Executive Committee to identify policy amendments that may be required in regard to the delegation of powers to the Salt Spring Island Local Trust Committee.

That the Draft bylaw specify that the anticipated expenditures of the Salt Spring Island Local Trust Committee related to powers delegated by section 2 of this bylaw, a special tax requisition under section 47 (2)(a)(ii) of the Islands Trust Act, will be made in respect of the Salt Spring Island Local Trust Area.

- On March 15, 2013, the St. Mary Lake Watershed Working Group indicated a general consensus supporting the principle of the SSILTC playing a coordinating role regarding the working group.
- On March 19, 2013 the Executive Committee endorsed a schedule to coordinate development of a draft bylaw, as requested by Trust Council, with collaboration between the Islands Trust Executive Committee and the SSILTC between March and June 2013. For illustration, the schedule also shows related but independent steps that could be taken by the St. Mary Lake Watershed Working Group during the same time period. The schedule has been and will continue to be modified to reflect current status of the various steps undertaken (see Appendix 4 for current version).

- On March 21, 2013, the SSILTC also endorsed the schedule to coordinate bylaw development. Consistent with Executive Committee advice, Salt Spring Island local trustees have sought and obtained written confirmation of support for this initiative from the agencies represented on the St. Mary Lake Watershed Working Group. Related letters, and other letters from members of the public are included in Appendix 5.
- On April 11 and 23, 2013 respectively, the SSILTC and Executive Committee received a draft of Bylaw 154 and a related briefing. Both bodies endorsed the draft bylaw as presented and no further amendments were proposed.
- Since reviews by the Executive Committee and the SSILTC, staff has added clause 5(c) – highlighted in Appendix 1 -- for clarification.

DRAFT BYLAW

In response to Trust Council's resolution, staff have now prepared a draft bylaw and sought an initial legal review. It is attached as Appendix 1 - draft Trust Council Bylaw 154. As written, the draft Bylaw 154 has the following features, all specifically related to the preservation and protection of the quality and quantity of water resources in the Salt Spring Island Local Trust Area:

1. It would delegate to the SSILTC the powers (from Islands Trust Act section 8.2(b)) to:
 - *coordinate* and *assist* in the *determination* of regional, improvement district and government of British Columbia policies¹
 - *coordinate* the *implementation* and *carrying out* of regional, improvement district and government of British Columbia policies.

With these powers, the SSILTC could undertake some of the following activities, as examples:

- a. Subject to agreements of other agencies, coordinate and assist in the development of policies of the agencies that currently play a role in the management of water resources and watersheds in the Salt Spring Island Local Trust Area.
- b. Coordinate the work of a group like the St. Mary Lake Watershed Working Group, assisting with meeting logistics, public consultation and the development of plans and actions that would work to protect watersheds, monitoring implementation and measuring success.

In accordance with Trust Council's resolution of March 6, 2013, draft Bylaw 154 indicates that the SSILTC would not be able to actually *assist* in *implementing* or *carrying out* the work of other agencies, although it could work to ensure their policies are implemented and carried out in a coordinated way. The following table illustrates

¹ Policy - a definite course or method of action selected from among alternatives and in light of given conditions to guide and determine present and future decisions; a high-level overall plan embracing the general goals and acceptable procedures, especially of a governmental body.

the distinction in the powers that draft Bylaw 154 would delegate in relation to s. 8.2(b) of the *Islands Trust Act*.

Powers of Trust Council from s. 8.2(b) of the Islands Trust Act*		Would be delegated to the SSILTC by draft Bylaw 154
To <i>coordinate</i>	The <i>determination</i> of provincial, regional and improvement district policies	Yes
To <i>assist</i>	In the <i>determination</i> of provincial, regional and improvement district policies	Yes
To <i>coordinate</i>	The <i>implementation and carrying out</i> of provincial, regional and improvement district policies	Yes
To <i>assist</i>	In the <i>implementation and carrying out</i> of provincial, regional and improvement district policies	No
*subject to coordination agreements with other relevant agencies		

2. It would delegate to the SSILTC the power to make recommendations to the Lieutenant Governor in Council (the provincial cabinet) respecting the acquisition, use and disposition of government land within the Salt Spring Island Local Trust Area. This would formally authorize the SSILTC to make recommendations to the province about Crown land, including the waterbed of water bodies within the Salt Spring Island Local Trust Area.

3. It would delegate to the SSILTC the power to make recommendations to the Lieutenant Governor in Council (the provincial cabinet) respecting the determination, implementation and carrying out of policies. This would formally authorize the SSILTC to advocate to the provincial cabinet regarding provincial policies that could assist in the preservation and protection of water resources in the Salt Spring Island Local Trust Area.

4. It would delegate to the SSILTC the power to enter into formal coordination agreements with a variety of agencies for the above purposes. This power would be particularly useful as it would enable the SSILTC to enter into coordination agreements with the Capital Regional District and with provincial and federal agencies for purposes related to watershed management. Without this delegated power, local trust committees may only enter into coordination agreements with a smaller list of agencies and only for purposes related to land use planning and regulation. Note that the *Islands Trust Act* does not, perhaps due to an omission, enable coordination agreements with improvement districts. If necessary, such power could be requested of the Minister of Community, Sport and Cultural Development.

As written, the draft bylaw indicates that Trust Council approval would be required for any such agreement with a term exceeding five years. In all cases, such agreements would require ministerial approval, pursuant to s. 9(2) of the *Islands Trust Act*.

5. It indicates that, when undertaking activities related to powers delegated from Trust Council, the SSILTC would need to adhere to the same policies and procedures that would apply to the Trust Council's exercise of those powers. Specifically, this section of the bylaw refers to:

a. Trust Council's Policy 2.1.iv (<http://www.islandstrust.bc.ca/tc/pdf/tcpol2-1-ivjun102004.pdf>), that includes the procedures to be followed in the development of coordination agreements.

b. Trust Council's Policy 6.10.iii (<http://www.islandstrust.bc.ca/tc/pdf/tcpol6-10-iiadvocacypolicy.pdf>), that guides advocacy activities.

As indicated in Appendix 3, both of these policies would need some amendment to reflect the revised role of a local trust committee that had been delegated new coordination and advocacy powers.

Other Trust Council policies that currently apply to local trust committee activities would continue to apply as before.

6. It indicates that, where the SSILTC undertakes operations that are solely related to the powers delegated by draft Bylaw 154, these operations would be considered 'additional' operations of the SSILTC pursuant to s. 14(3)(iii) of the *Islands Trust Act*, for the purpose of future budgets. The implications are more fully described under the heading of 'Financial Implications' above.

REPORT/DOCUMENT: Attached

Appendix 1: Draft Trust Council Bylaw 154 – including relevant excerpts from the *Islands Trust Act*.

Appendix 2: Draft Delegation Bylaw 154 – Discussion Draft of Questions and Answers

Appendix 3: Initial Identification of Consequential Policy Amendments related to Draft Bylaw 154 – April 11, 2013.

Appendix 4: Schedule to coordinate development of draft Trust Council Bylaw 154

KEY ISSUE(S)/CONCEPT(S):

Delegation of certain Trust Council powers to the Salt Spring Island Local Trust Committee, enabling it to take a coordinating role in the preservation and protection of water resources within the Salt Spring Island Local Trust Area.

RELEVANT POLICY:

The Islands Trust Policy Statement includes several statements and policies that support leadership and collaborative actions by Islands Trust bodies, related to the protection of water quality and quantity. Some of the more relevant are quoted below:

If the (Trust) Area's environment and unique character are to be preserved and protected, priorities must be defined and management strategies established. The Islands Trust Act identifies the need for leadership and assigns that role to the Islands Trust.

The Islands Trust Council cannot effectively implement the Policy Statement without the support of all stakeholders. Assistance, cooperation and collaboration are required from local trust committees, island

municipalities, the Trust Fund Board, the Provincial Government, other government agencies, non-government organizations, communities, First Nations, property owners, residents and visitors

3.1.9 Trust Council encourages actions and programs of other government agencies which:...

- prevent pollution of the air, land and fresh and marine waters of the Trust Area.

3.3.1 Trust Council holds that:

- the freshwater wetlands, bodies of surface water, natural drainage patterns, water courses, fish-bearing streams, watershed and groundwater recharge areas of the Trust Area should be identified, protected and, where possible, restored or rehabilitated...

3.3.3 Trust Council encourages government agencies, non-government organizations, property owners and occupiers to protect freshwater bodies, watercourses, wetlands, riparian zones and aquatic wildlife habitats through voluntary donation, acquisition, conservation covenants and careful management.

4.4.2 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure:...

- * water quality is maintained, and
- * existing, anticipated and seasonal demands for water are considered and allowed for.

DESIRED OUTCOME:

Delegation of certain Trust Council powers to the Salt Spring Island Local Trust Committee, to assist in the preservation and protection of water resources within the Salt Spring Island Local Trust Area.

RESPONSE OPTIONS

Recommended:

As above.

Alternatives:

Regarding Bylaw Adoption:

1. Not to proceed further with Bylaw 154
2. To amend Bylaw 154 before proceeding further

Regarding Policy Amendment:

1. Not to consider amendments to Trust Council policies in regards to Bylaw 154
2. To consider different amendments to Trust Council policies in regards to Bylaw 154

PREPARED BY: Linda Adams, Chief
Administrative Officer

REVIEWED BY EXECUTIVE COMMITTEE:

SUBMITTED BY: Executive Committee

Scheduled for May 28, 2013 mtg.

REVIEWED BY:

(Chief Administrative Officer)

OTHER REVIEW:

Trust Programs Committee – May 13, 2013
Salt Spring Island Local Trust Committee –
Scheduled for May 23, 2013 mtg.
D. Marlor, Director of Local Planning Services
– TBD
L. Gordon, Director of Trust Area Services –
TBD
C. Shelest, Director of Administrative Services
- TBD
L. Hartley, Regional Planning Manager – Salt
Spring Island - TBD

APPENDIX 1

DRAFT
ISLANDS TRUST COUNCIL
BYLAW NO. 154

A BYLAW TO DELEGATE CERTAIN POWERS OF THE ISLANDS TRUST COUNCIL TO
THE SALT SPRING ISLAND LOCAL TRUST COMMITTEE

WHEREAS under sections 8 and 9 of the *Islands Trust Act* the Trust Council has certain powers for the purpose of carrying out the object of the Islands Trust, and section 10 of the *Islands Trust Act* provides that Trust Council may, by bylaw, delegate its powers under sections 8 and 9,

NOW THEREFORE the Trust Council, in open meeting assembled, enacts as follows:

Definitions

1. In this bylaw:

“**Salt Spring Island Local Trust Committee**” means the local trust committee for the Salt Spring Island Local Trust Area, pursuant to the *Islands Trust Act*.

“**Trust Council**” means the Islands Trust Council referred to in section 5 of the *Islands Trust Act*.

Delegation

2. Subject to the provisions of the *Islands Trust Act*, Trust Council hereby delegates the following powers to the Salt Spring Island Local Trust Committee for the purpose of preserving and protecting the quality and quantity of water resources within the Salt Spring Island Local Trust Area:

a. the power to

i. coordinate and assist in the determination of regional, improvement district and government of British Columbia policies, and

ii. coordinate the implementation and carrying out of regional, improvement district and government of British Columbia policies,

and for certainty, this power does not include assisting in the implementation or carrying out of the policies of a regional district or improvement district or the government of British Columbia;

b. the power to make recommendations to the Lieutenant Governor in Council respecting the acquisition, use and disposition by the government of land located in the Salt Spring Island Local Trust Area;

- c. the power to make recommendations to the Lieutenant Governor in Council respecting the determination, implementation and carrying out of policies affecting water resources in the Salt Spring Island Local Trust Area; and
 - d. the power to enter into, on its own behalf, and subject to approval of the minister pursuant to section 9(2) of the *Islands Trust Act*, agreements with one or more of the following respecting the coordination of activities related to the preservation and protection of water resources in the Salt Spring Island Local Trust Area:
 - i. the government of British Columbia;
 - ii. the government of Canada;
 - iii. an agent of the government of British Columbia or Canada;
 - iv. a regional district or board of school trustees; and
 - v. a first nation.
3. The Salt Spring Island Local Trust Committee must not enter into an agreement under section 2(d) with a term exceeding five years, without the approval of the Trust Council.
 4. The Salt Spring Island Local Trust Committee must exercise the powers delegated by this bylaw in accordance with the procedures that would apply to the Trust Council's exercise of the powers, and in particular the Local Trust Committee must follow the procedures outlined in the following policies:
 - a. Islands Trust Council Policy 2.1.iv – Coordination Agreement Process
 - b. Islands Trust Council Policy 6.10.iii – Advocacy Policy

Funding of Operations Related to Delegated Powers

5. For the purposes of the annual budget adopted by Trust Council and without fettering the discretion of the Trust Council with respect to the adoption of the annual budget for any such operations:
 - a. operations undertaken solely in relation to powers delegated by section 2 of this bylaw will be considered additional operations of the Salt Spring Island Local Trust Committee pursuant to section 14 (3)(iii) of the *Islands Trust Act*, and
 - b. if the annual budget sets out anticipated expenditures of the Salt Spring Island Local Trust Committee equal to or in excess of \$5000 that are solely related to powers delegated by section 2 of this bylaw, a special tax requisition under section 47 (2)(a)(ii) of the *Islands Trust Act* will be made in respect of the Salt Spring Island Local Trust Area.
 - c. Sections 5(a) and (b) will apply to each annual budget adopted by Trust Council after the 2013-2014 fiscal year.

Limitation on Delegation

6. Nothing in this bylaw prevents the Trust Council from itself exercising any of the powers delegated by section 2.

No Further Delegation

7. For certainty, the Salt Spring Island Local Trust Committee may not further delegate any power that has been delegated by this bylaw.

Citation

8. This bylaw may be cited as the "Islands Trust Council Delegation Bylaw, 2013".

READ A FIRST TIME THIS	day of	2013
READ A SECOND TIME THIS	day of	2013
READ A THIRD TIME THIS	day of	2013
ADOPTED THIS	day of	2013

SECRETARY

CHAIR

For reference only -- not part of draft bylaw

Excerpts from the *Islands Trust Act* – most relevant sections are underlined

Responsibilities of trust council

- 8 (2) For the purpose of carrying out the object of the trust, the trust council may
- (a) acquire and dispose of land,
 - (b) coordinate and assist in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies for the preservation and protection of the trust area and its unique amenities and environment.
 - (c) make recommendations to the trust fund board respecting priorities for the acquisition, use and disposition of property by the trust fund board,
 - (d) make recommendations to the Lieutenant Governor in Council respecting the acquisition, use and disposition by the government of land located in the trust area,
 - (e) make recommendations to the Lieutenant Governor in Council respecting the determination, implementation and carrying out of policies for the preservation and protection of the trust area and its unique amenities and environment.
- (2.1) Sections 186 and 187 of the *Local Government Act* apply to a disposition of land under subsection (2) (a).
- (3) The trust council must not, without the prior approval of the minister, incur liabilities or borrow money.

Coordination agreements with other government bodies

- 9 (1) For the purpose of carrying out the object of the trust, the trust council may enter into, on its own behalf or on behalf of one or more local trust committees, agreements with one or more of the following respecting the coordination of activities in the trust area:
- (a) the government of British Columbia;
 - (b) the government of Canada;
 - (c) an agent of the government of British Columbia or Canada;
 - (d) a municipality, regional district, board of school trustees or francophone education authority;
 - (e) a first nation.
- (2) An agreement under subsection (1) is subject to the approval of the minister.
- (3) If there is a conflict between an agreement under subsection (1) and a bylaw or agreement of a local trust committee, the agreement under subsection (1) prevails.

Delegation of powers

- 10 The trust council may, by bylaw adopted by at least 2/3 of its members present at the meeting at which the vote on adoption takes place, delegate its powers under sections 8 (1) (d) and (f) and (2) (a) to (f) and 9 (1), subject to any restrictions or conditions specified in the bylaw.

Budget

- 14 (1) On or before March 31 in each year, the trust council must, by bylaw, adopt an annual budget for the trust for the next fiscal year.
- (2) Subject to subsection (6), a bylaw under subsection (1) has no effect until it is approved by the minister.
 - (3) The budget must
 - (a) show separately revenues obtained from appropriations, including operating grants and anticipated recoveries from taxes levied under sections 48 and 49, and other sources,
 - (b) show appropriated surpluses of prior years, and
 - (c) set out separately the anticipated expenditure relating to
 - (i) operations of the trust council and of the executive committee, except the operations of the executive committee acting as a local trust committee under section 23 (5),
 - (ii) general operations of the local trust committees, including the operations of the executive committee acting as a local trust committee under section 23 (5) and excluding the operations referred to in subparagraph (iii),
 - (iii) operations of a local trust committee that are additional operations not included within the general operations of all the local trust committees under subparagraph (ii), and
 - (iv) administrative operations of the trust fund board.

Requisitions, apportionment and tax rates

47 (5) If the annual budget sets out anticipated expenditures under section 14 (3) (c) (iii) relating to additional operations of a local trust committee, a special requisition under subsection (2) (a) (ii) of this section may be made in respect of the local trust area.

Appendix 2
(DRAFT FOR DISCUSSION)

Questions and Answers
Draft Trust Council Delegation Bylaw No. 154

April 2, 2013

What is a “Delegation Bylaw”?

Delegation is the transfer of specific powers from one organization to another -- in this case, from the Islands Trust Council to the Salt Spring Island Local Trust Committee (SSILTC). The *Islands Trust Act* gives specific powers to the Islands Trust Council and indicates that it can delegate some of those powers, by adopting a delegation bylaw. A delegation bylaw must specify the particular powers being delegated. It can also place various restrictions and conditions on the powers that are delegated.

What is the benefit of delegating Trust Council powers to the SSILTC?

All actions that a local government body undertakes must relate to the specific powers given to it by provincial legislation. Local government bodies confine their work and use of resources (including staff time, contractors and expenditures) to those things that are within their jurisdiction. In the case of a local trust committee, the *Islands Trust Act* gives it specific powers that are primarily related to land use planning and regulation within its local trust area. The *Islands Trust Act* also enables a local trust committee to enter into cooperative agreements with other bodies to coordinate actions related to land use planning and regulation.

The Islands Trust Council has broader powers to undertake other types of actions that are not limited only to land use planning and regulation. For example, it can enter into coordination agreements with a wider range of agencies for a wider range of purposes related to the preservation and protection of the Islands Trust Area, and its unique amenities and environment. Trust Council can coordinate the work of other agencies, and assist them in the determining what their policies should be. It can even assist other agencies in implementing and carrying out their policies, where they are related to the preservation and protection of the Islands Trust Area and its unique amenities and environment. Because such ‘coordination and assistance’ is dependent upon the agreement of other agencies, Trust Council can also enter into coordination agreements with a broader range of parties than a local trust committee can.

What Trust Council powers would the draft bylaw delegate to the SSILTC?

Diagram 1 illustrates the broader jurisdiction of Trust Council and shows how it compares to the powers that would be delegated to the SSILTC by Bylaw 154. As currently written, the draft Bylaw 154 is focused on delegating a small subset of Trust Council’s broad powers to the SSILTC for one purpose only – ‘to preserve and protect the quality and quantity of water resources within the Salt Spring Island Local Trust Area’. For that purpose, the bylaw would delegate the following powers to the SSILTC:

- the power to *coordinate* and *assist* in *determining the policies* of regional, improvement district and government of British Columbia agencies.

- the power to *coordinate* regional, improvement district and government of British Columbia agencies in *implementing and carrying out their policies*.
- the power to make recommendations to the provincial cabinet about the acquisition, use and disposition of provincial government land within the Salt Spring Island Local Trust Area.
- the power to make recommendations to the provincial cabinet about provincial policies.
- The power to enter into formal coordination agreements with a variety of agencies (e.g. the CRD, provincial and federal agencies).

What is not being delegated?

Trust Council can only delegate powers that it holds, so it cannot delegate the authority of other agencies, including any of their current regulations, legislation, functions or responsibilities.

Some of the powers that Trust Council holds cannot be delegated to other bodies, so the draft bylaw does not delegate any such powers. For example, Trust Council cannot delegate its authority for taxation.

The draft bylaw does not delegate all of the powers that Trust Council could potentially delegate to other bodies. The following powers are in that category and would NOT be delegated by the draft bylaw:

- The power to hold acquire and dispose of land
- The power to assist in implementing and carrying out of the policies of other agencies.

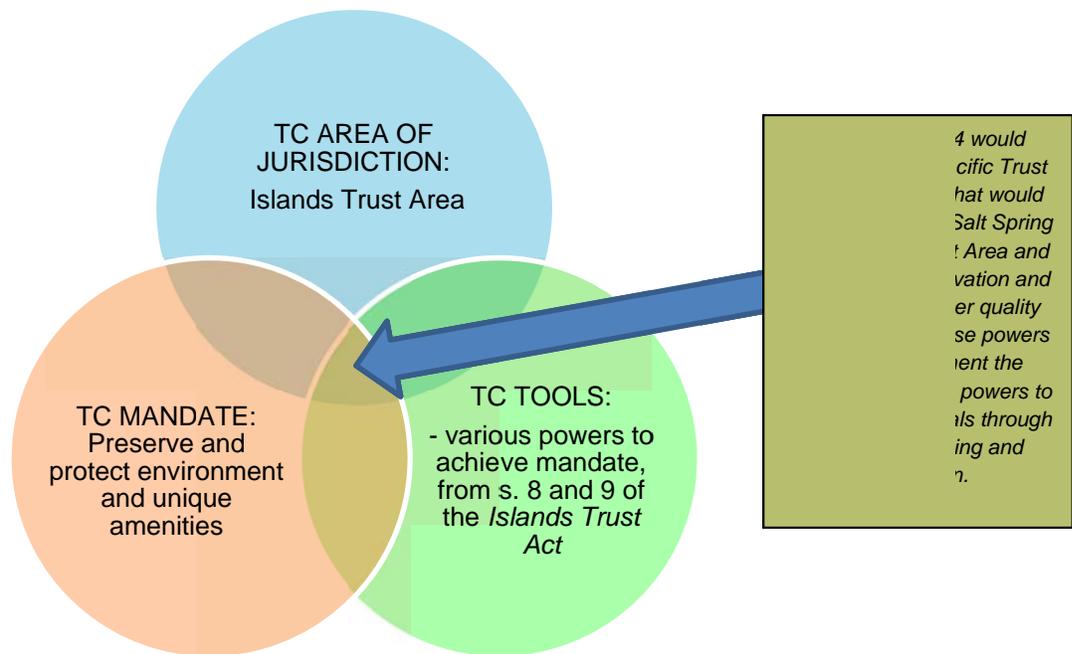


Diagram 1 – Trust Council’s powers vs. those that would be delegated to the SSILTC by Draft Bylaw 154

Do other agencies transfer their water management responsibility through this bylaw?

No. As noted above, the delegation bylaw only delegates powers that Trust Council currently holds. Those powers would primarily enable the Salt Spring Island Local Trust Committee to act as a coordinating body, assisting and coordinating other agencies as they develop and implement policies to preserve and protect water resources in the Salt Spring Island Local Trust Area. Other agencies are able to enter into inter-agency agreements, and through this bylaw, provincial ministries could make agreements directly with the Salt Spring Island Local Trust Committee (subject to the restrictions above). The Salt Spring Island Local Trust Committee would retain its powers for land use planning and regulation, so in some cases, coordination with other agencies would be related to coordinating other agency actions with the local trust committee's existing powers.

What are some actual examples of things the SSILTC could do if Trust Council adopts draft Bylaw 154?

Here are some things that the SSILTC could spend staff time and resources on if Trust Council adopts the delegation bylaw as currently written:

- Subject to agreements of other agencies, coordinate and assist in the development of policies of those agencies that currently play a role in the management of water resources and watersheds in the Salt Spring Island Local Trust Area.
- Coordinate the work of a group like the St. Mary Lake Watershed Working Group, assisting with meeting logistics (agendas, meeting rooms, minutes, public notices and website information), public consultation and the development of plans and actions that would work to protect watersheds, monitoring implementation and measuring success.

Isn't the SSILTC already involved with the St. Mary Lake Watershed Working Group in this way?

While the SSILTC already participates in the St. Mary Lake Watershed Working Group and has assisted with some of its coordination, this role is currently limited. For example, the SSILTC participation must be related in some way to its land use planning and regulatory function. It is limited in the way it can spend resources or staff time on broader coordination work that is unrelated to land use planning and regulation.

Which agency currently has the jurisdiction to coordinate the St. Mary Lake Watershed Working Group?

Both the Capital Regional District Board and the Islands Trust Council currently have the power to coordinate the group. The SSILTC is interested in taking on this role because it is based on Salt Spring Island and is familiar with water protection issues specific to Salt Spring Island.

If Trust Council delegates additional powers to the SSILTC, how are new activities funded?

Draft Bylaw 154 indicates that any new activities that are solely related to the delegated powers would be funded by a special tax levy that would apply to the Salt Spring Island Local Trust Area, at the request of the SSILTC. Islands Trust policies indicate that the SSILTC would have

to consult with the Salt Spring Island public before the Islands Trust Council would consider such a tax levy.

How could the delegation bylaw help improve water quality on Salt Spring Island?

Due to complexity of water management and overlapping jurisdiction of water and watershed regulators, collaboration between agencies is needed if water quality improvements are to be achieved or maintained in the most effective manner. There is no simple fix that may be implemented by one organization acting in isolation.

Across BC, communities facing similar issues have successfully approached such problems, using a collaborative watershed management perspective that involves cooperation between all the agencies responsible for water quality and quantity. The Salt Spring Island Local Trust Committee is currently working with the Capital Regional District Electoral Area Director (Salt Spring Island) to create a cooperative working organization known as the “St Mary Lake Watershed Working Group.” This group includes representation from agencies responsible for water management including North Salt Spring Island Water District, Vancouver Island Health Authority, and the ministries of Environment and Health.

The St Mary Lake Watershed Working Group is in formative stages, modelling itself on examples such as:

- Cowichan Watershed Board
- Nanaimo River Watershed Roundtable
- Shuswap Lake Integrated Planning Process.

Are the activities of St. Mary Lake Watershed Working Group reliant on the Trust Council Delegation Bylaw?

No, the St. Mary Lake Watershed Working Group is comprised of agencies (including the Salt Spring Island Local Trust Committee) that currently have the authority to implement many of the watershed management strategies that may be supported by the Salt Spring Island community. However, the group is a loose organization of equal participants at this stage, and no one organization is coordinating the many actions that need to be taken. Without some coordination, there is the potential for the agencies to inadvertently work at cross-purposes. Or resources may not be focused on the most effective solution. While watershed management is a long-term project, members of the St. Mary Lake Watershed Working Group have no formal commitments to work together over the long term.

It is anticipated that, with the delegated powers, the SSILTC may play a larger role and participate in a broader range of coordination activities, provided the other agencies agree with this approach. This could make it easier for the St. Mary Lake Watershed Working Group to hold meetings, consult with the public, obtain grant funds for scientific studies, use the services of a coordinator, develop a watershed management strategy or contribute to education and incentives aimed at water management and conservation.

Are the other participants of the St. Mary Lake Watershed Working Group in agreement with this approach?

At its last meeting, members of the St. Mary Lake Watershed Working Group indicated an informal consensus that the SSILTC should play a coordinating role in the group’s activities. If

Trust Council delegates coordination powers to the SSILTC, a more formal written agreement by all St. Mary Lake Watershed Working Group participants about the role of the SSILTC would eventually be necessary.

If Trust Council adopts a delegation bylaw, what are the next steps for the SSILTC?

If Trust Council adopts a delegation bylaw, the SSILTC can then take steps to seek formal coordination agreements with the agencies that can influence water quality and quantity on Salt Spring Island. For example, in regards to St. Mary Lake, it could seek formal agreements and commitments from other agencies to work together to solve problems in the watershed, to contribute funds and to use their jurisdiction in a coordinated manner. The various agencies may wish to formalize their agreement about the terms of reference for the St. Mary Lake Watershed Working Group and assign the SSILTC a coordinating role. The agencies could formalize a long-term commitment to participate in and provide funding to the St. Mary Lake Watershed Working Group. They could adopt a strategy to undertake further research, to identify the best course of action to improve water quality, consult with the public, and undertake various actions to improve water quality. Diagram 2 illustrates some of the primary steps that are anticipated at this time:

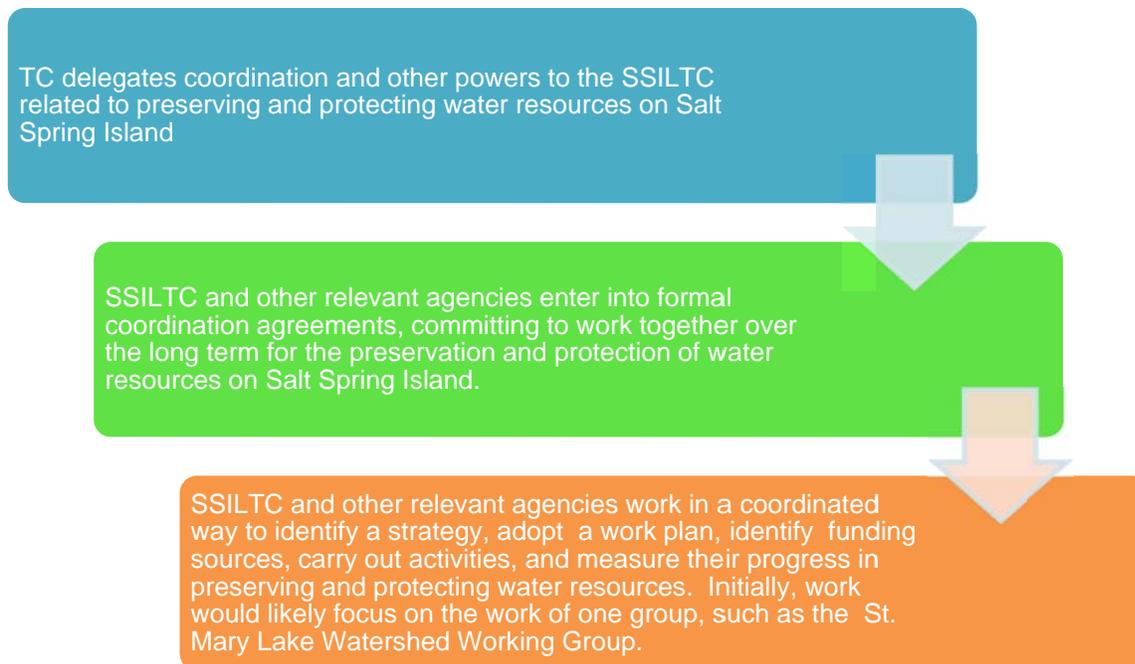


Diagram 2 – Overview of ‘Next Steps’ if Trust Council adopts draft Bylaw 154

Appendix 3
Initial Identification of Consequential Policy Amendments related to
Draft Bylaw 154 – April 11, 2013

Policy No.	Policy Name	Purpose of Policy	Nature of Potential Amendments	Extent of Potential Amendments related to draft Bylaw 154	Comments
2.1.iv	Coordination Agreement Process	Guides the process through which Islands Trust bodies enter into coordination agreements with other agencies	Amend to reflect that an LTC could enter into protocol agreements under s. 9 of the <i>Islands Trust Act</i> , where Trust Council has delegated this authority to it	Minor	Some minor housekeeping amendments could be made at the same time, if desired.
4.1.vi	LTC Guidelines for Authorizing Decisions	Provides guidelines for LTC decisions, indicating whether they must be made by bylaw or resolution	Review to determine if the guidelines should be applied to any new types of decisions, related to delegated powers	Minor	These guidelines are out-of-date, so a review may bring to light other amendments that should be considered in order to update them.
4.1.viii	LTC Local Expense Accounts	Defines procedures for planning, accounting and administration of LTC Local Expense funds.	Determine if amendments are necessary to reflect potential expenditures related to delegated powers	Minor	This policy has already been identified for other amendments which could be accomplished at the same time.
5.9.i	Best Management Practices for Delivery of Local Planning Services to LTCs	Guides LTC use of local planning staff in relation to their responsibilities for land use planning and regulation	Where Trust Council has delegated additional powers to an LTC, provide for the use of staff resources in regards to those powers	Medium	
6.3.ii	Special Property Tax Requisition	Guides the process by which an LTC can request a special property tax requisition for 'additional operations'.	Reflect sections of draft Bylaw 154 that indicate costs related to delegated powers will always be recovered through a special property tax requisition	Medium	Need to determine if \$5000 should remain the minimum amount that would be subject to a special property tax requisition

Policy No.	Policy Name	Purpose of Policy	Nature of Potential Amendments	Extent of Potential Amendments related to draft Bylaw 154	Comments
6.5.i	General Revenue Fund Surplus Policy	Establishes a framework for managing annual year end surplus	Ensure consistency with s. 6 of Policy 6.3.ii, so that funds acquired through special property tax requisition in one LTA cannot be transferred to another LTC	Minor	
6.5.ii	Budget Control and Adjustment Authority	Guides the process for periodic adjustments to the approved annual operating budget	Ensure consistency with s. 6 of Policy 6.3.ii, so that any unspent funds acquired through special property tax requisition in one LTA are retained for the use of the relevant LTC	Minor	
6.10.iii	Advocacy Policy	Guides advocacy activities of Islands Trust bodies	Where Trust Council has delegated formal advocacy authority to an LTC, ensure this is reflected in the policy.	Medium	

Appendix 4

Schedule to Coordinate Development of a Draft Trust Council Bylaw to Delegate Powers to the Salt Spring Island Local Trust Committee – May 2, 2013

(Note: See lists of acronyms and initials at end of document)

Shaded text illustrates potential steps for further definition that are dependent upon further decisions of the Islands Trust Council
Italicized text indicates tasks of the SMLWWG that are not directly related to bylaw development

Date	What	Who	Status/Comments
Mar 6	Trust Council direction to draft bylaw delegating broader roles from Trust Council to SSI Local Trust Committee		Complete. Directs limited delegation of powers
Mar 11	Informal telephone discussion re logistics of a proposed bylaw development schedule	GG, PG, LA, LH, JS	Complete.
Mar 14	Finalize initial draft bylaw development schedule for consideration/endorsement at Executive Committee (EC) March 19 and SSILTC March 21	LA	Complete
Mar 15	<i>SMLWWG meeting – introduce delegation bylaw concept and potential schedule for development. Roundtable re SMLWWG scope of work.</i> <i>Forward comments on bylaw concept, if any, to SSILTC and EC.</i>	LA/JS	Complete. Comments indicate general consensus in support of SSILTC coordination of SMLWWG.
Mar 19	EC meeting – consider/endorse proposed schedule for bylaw development and identify TC policy amendments	LA	Complete. Schedule amended in accordance with EC resolution. CC'd to LG re TPC meeting agenda
Mar 21	SSILTC meeting – consider/endorse proposed schedule for delegation bylaw development.	LA/LH(JS)	Complete
Before Apr 4	Initial legal and advice re delegation bylaw Seek advice from lawyers re new liability issues, if any Research re funding opportunities in accord with potential scope of work	LA SS/JS	Complete
Before April 4	Prepare first draft of delegation bylaw for SSILTC comment on Apr 11 and EC comment on Apr 22/23	LA w/ LH(JS)	Complete
Apr 11	SSILTC meeting – comment on first draft of delegation bylaw	LH(JS)	Complete. SSILTC resolution in support of bylaw
Apr 11-18	<i>SMLWWG meeting – confirm scope of work, review budgets and grants, confirm Terms of Reference,</i> <i>Seek written confirmation of support for delegation bylaw concept/SSILTC coordination role from agencies represented on SMLWWG</i>	LH/JS	<i>Once meeting minutes of Mar 15 are adopted, provide to EC for info.</i>
April 17	EC agenda deadline for Apr 22-23 meeting – prepare briefing for first draft of delegation bylaw and ID of policies for potential amendments	LA	Complete
Apr 22-23	EC meeting – comment on first draft of delegation bylaw and	LA	Complete. No

Date	What	Who	Status/Comments
	identification of policies for potential amendments		questions or proposed amendments
Apr 23-May 2	Seek further legal advice, if necessary	LA	Not necessary
May 2	SSILTC meeting – comment on second draft of delegation bylaw. As needed, consider potential water management scope of work	LH(JS)	Not necessary
May 2	EC agenda deadline for May 7 meeting – prepare second draft of delegation bylaw, if necessary, and identification of policies for potential amendment	LA w/LH(JS)	Not necessary
May 3	TPC agenda deadline for May 13 meeting – include most recent draft of delegation bylaw, identification of policies for potential amendment and first draft of RFD	LA (w/LG)	Complete
May 7	EC meeting – identification of policies for potential amendment and comment on second draft of delegation bylaw, if necessary	LA	Not necessary
May 13	TPC meeting – comment on draft RFD, identification of policies for potential amendment and most recent draft of delegation bylaw	LA/LG	
May 16	SSILTC agenda deadline for May 23 meeting – Finalize RFD, most recent draft of bylaw and policies for potential amendment	LA	
May 23	SSILTC meeting – comment on RFD, most recent draft of delegation bylaw and identification of policies for potential amendment	LH/JS	
May 28	EC meeting - forward RFD and final draft bylaw and identification of policies for amendment to TC	LA	
Between May 28 and June 5	<i>SMLWWG meeting to comment on final draft bylaw. Forward comments to TC</i>	LA w/LH(JS)	
June 12	TC meeting - consider first three readings and request further work to amend policies as identified	LA	
June 13	News release re delegation bylaw	LG w/LA/LH	
June 13 –Aug	TC – may consider 4 th reading by RWM (alternatively, could agree to consider 4 th reading of bylaw after specified conditions had been met, such as SMLWWG adoption of terms of reference, etc.)	LA	
June 20	SSILTC meeting – initiate scoping/work program/resource needs regarding delegated powers	LH(JS)	
June – Aug	Applications for funding assistance (e.g. for a coordinator)	SS	
July – Aug	Development of recommendations re TC policy amendment	LA	
July - Aug	<i>SMLWWG/SSILTC – further development of work program re delegated powers - TBD</i>	LH(JS)	
Sept - March	<i>SMLWWG scope of work implemented pending partner agency funding agreements</i>	LH/JS	

Date	What	Who	Status/Comments
Sept	TC approval of policy amendments SSILTC – initial identification of work that may be considered ‘additional operations’ – to be funded by special levy	LA LH(JS)/CS/ DM	
Sept to Dec	SSILTC and FPC consideration/discussions of requests re ‘additional operations’ -- to be funded by special levy	LH(JS)/CS/ DM	
Dec	TC consideration of ‘additional operations – to be funded by special levy	LH(JS)/CS/ DM	
Jan	SSILTC passes resolution to pursue special property tax requisition to fund ‘additional operations’	LH(JS)/CS/ DM	
Feb	SSILTC public consultation on special property tax requisition proposal	LH(JS)/CS/ DM/LG	
Feb	SSILTC RFD to TC proposing special property tax requisition	LH(JS)/CS/ DM/LG	
Mar 2014	TC budget – potentially to include special property tax requisition within SSILTA for SMLWWG work	LH(JS)/CS/ DM	

Acronyms:

EC = Islands Trust Executive Committee
FPC = Islands Trust Financial Planning Committee
SSILTC = Salt Spring Island Local Trust Committee
SMLWWG = St. Mary Lake Watershed Working Group
RFD = Request for Decision
RWM = Resolution without Meeting
TBD = to be determined
TC = Islands Trust Council

Initials:

CS = Director *Cindy Shelest*
GG = Trustee *George Grams*
JS = Island Planner *Justine Stark*
LA = Chief Administrative Officer *Linda Adams*
LG = Director *Lisa Gordon*
LH = Regional Planning Manager *Leah Hartley*
PG = Trustee *Peter Grove*
SS = Fundraising Specialist *Sonya Sundberg*

Appendix 5

Correspondence related to Trust Council Draft Bylaw 154

Dear Trust Council:

I am writing with respect to item 3.5 on the March Trust Council agenda. I wish to encourage the preparation of a draft bylaw to Delegate Specific Trust Council Powers to the Salt Spring Island Local Trust Committee (SSILTC). Please add my letter below to the agenda. Sorry for the late date of my request but I just learned about this item today at the Local Trust Committee meeting.

I moved to Salt Spring Island in 1991, and have been an active, strong supporter of the Islands Trust and its preserve and protect mandate.

For over 20 years with many other volunteers, I have worked to protect and improve the water quality of our drinking water sources. No matter how hard the volunteers on SSI have worked on this goal, the water quality of our lakes continues to deteriorate. Watershed Management Plans for Cusheon and St. Mary Lake were completed many years ago and implementation of the goals and objectives have not been done. The intensity and frequency of the cyanobacterial blooms have increased, especially in St. Mary Lake. This has caused high levels of harmful toxins to be released into the water.

The Feb.18, 2013 Staff Report outlines details to prevent any abuse of any delegated specified powers. Please give these powers to our SSI Local Trust committee. Maybe if they had had them over 6 years ago when the first Watershed Management was completed the lakes would be in better condition.

Sincerely
Wayne Hewitt
490 Horel Road
Salt Spring Island, BC
V8K2C6

Received Feb 27/13

SPRAGUE ASSOCIATES LTD

474 Old Scott Road, Salt Spring Island, B.C. V8K 2L7 Canada
Telephone: (250) 537 - 0760 sssprague@shaw.ca

Water pollution biology, environmental toxicology

2013.March.14

Sheila Malcolmson
Chair, Islands Trust Council
Islands Trust
200 - 1627 Fort St
Victoria, BC V8R 1H8

Ms. Malcolmson,

This is a letter of support for the proposal to transfer specific decision-making abilities to the Salt Spring Local Trust Council. It was a disappointment that this proposal was not approved at the recent meeting of Council.

Such a transfer of limited authority could allow the LTC to initiate actions for protecting and improving water quality in the island's lakes, especially St. Mary and Cusheon Lakes. From experience elsewhere, such protection of lakes and their watersheds is best accomplished by some local or district authority which has power to act. The LTC would be a logical agency for Salt Spring.

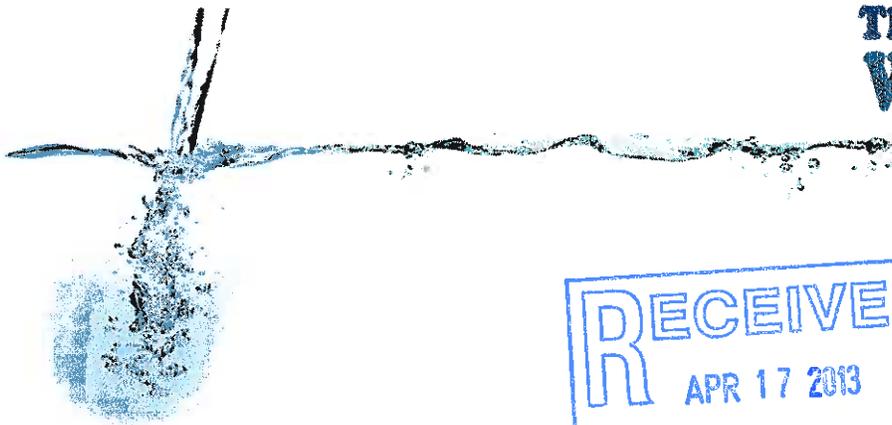
As a person who has donated appreciable volunteer man-years towards protection of local water resources, I hope that the proposal for transfer of limited authority will meet with success in the near future. For St. Mary Lake in particular, early action is badly needed.

Yours,



John B. Sprague, Ph.D.





The North Salt Spring
Waterworks
flowing fresh and clean

April 16, 2013



Sheila Malcolmson
Chair, Islands Trust Council
Islands Trust
200 – 1627 Fort St.
Victoria, BC V8R 1H8

Re: Delegated Powers

Dear Ms. Malcolmson:

Further to our letter of April 3rd, please be advised that our Board wishes to support the proposal for the Islands Trust Council to delegate authority to the Salt Spring Island Local Trust Committee in order that the Salt Spring Island Local Trust Committee can take a leadership role in coordinating the watershed management of St. Mary Lake. We expect that all proposals and recommendations for the decisions would come from the Salt Spring Island Watershed Working Group.

NSSWD is interested in and supportive of this group; and we presently have a representative as a member of the working group.

Although our primary interest and mandate is in providing adequate quantities of high quality water to our customers, we also have a continuing interest in St. Mary Lake, as it is the source of more than half of the water we provide. The problems facing St. Mary Lake are difficult, but we have confidence in the Working Group.

If you have any questions or require further information from me I can be reached at the phone number or email address below.

Sincerely,

Denis Russell
Chair, Board of Trustees



Making a difference...together

Saltspring Island

#5-105 Rainbow Road

T: 250.538.0009

Saltspring Island, BC, Canada V8K 2V5 www.crd.bc.ca

April 19, 2013

Ms. Sheila Malcolmson
Chair, Islands Trust Council
200-1627 Fort St.
Victoria, BC
V8R 1H8

Dear Chair Malcolmson,

As you are aware, the deteriorating water quality of St. Mary Lake on Salt Spring Island has an impact on the community's health, recreation and economy. While many of the problems have been identified for decades, little action has been taken. Trustee Grams and I brainstormed a number of options and felt it was essential that the right resources must be at the table if any realistic plan is to be developed and action taken. The right team is now in place and a number of options for coordination were identified, one being delegation of authority from Trust Council to the Salt Spring Island Local Trust Committee.

While not the only option, it is felt it will improve the ability of the SSILTC to take a leadership role in coordinating a multi-jurisdictional approach to effectively address the complexities of watershed management on Salt Spring Island. This approach has been discussed with CRD senior staff in both the integrated water and environmental services departments, who have assigned staff to the St. Mary Watershed Working Group and will support any coordination resulting from a delegation of authority, as well as providing coordination options should that be required .

It is understood that, if passed as currently drafted, the delegation bylaw would not empower the Salt Spring Island Local Trust Committee to carry out or direct the work of other agencies. However, the bylaw would enable a coordinated policy response which would be of great value in addressing issues that are complex and multi-jurisdictional such as SSI watershed management. It also recognizes that an "all hands on deck" approach would enable the Salt Spring Island Local Trust Committee to coordinate the other agencies with a mandate to address water and watershed issues.

As a member organization in the St. Mary Lake Working Group, the Capital Regional District can offer its experience and expertise, and is willing to play an active role in addressing the issues. However, the potential of the St. Mary Lake Working Group to develop and implement locally driven solutions would be greatly improved if the SSI LTC had delegated powers and could direct a collaborative approach in addressing the St. Mary Lake water quality crisis.

Yours truly,

Wayne McIntyre
Electoral Area Director, Salt Spring Island



April 22, 2013

Ms. S. Malcolmson
Chair, Islands Trust Council
Islands Trust
200-1627 Fort Street
Victoria, B.C. V8R 1H8

Ms. Malcolmson,

We support the proposal to transfer decision making power to the Salt Spring Local Trust Council, specifically those powers regarding the rehabilitation of the island lakes.

This rehabilitation will be a major undertaking thus local management is essential.

Sincerely,

Lorrie Hunt, Chair, Fernwood Water

Eli Trory, Fernwood Water

Peter Lake, Fernwood Water

Sharon Bywater, Chair, Highland Water

Ann Heeley-Ray, Highland Water

Carol Newmeyer, Highland Maliview Water

A handwritten signature in blue ink, appearing to read "L Hunt". Below the signature is a large, stylized flourish that resembles a lightning bolt or a large letter "S".

ISLANDS TRUST BRIEFING

DATE: May 2, 2013

TOPIC: ISLANDS TRUST COMMUNITY STEWARDSHIP AWARDS 2013

DIRECTED TO: Trust Programs Committee

CONFIDENTIAL: No

DESCRIPTION OF ISSUE:

This is the twelfth annual Community Stewardship Awards Program. It provides an opportunity for the Islands Trust to engage island communities in promoting stewardship that advances the Object of the Islands Trust.

BACKGROUND:

Islands Trust has requested nominations from the public and other agencies through a news release, the Islands Trust website, 'tweets', notices to subscriber, and posters.

The deadline for award nominations was April 26, 2013. The Islands Trust Chair will send all nominees a congratulatory letter and a certificate of nomination. The names of all nominees will be announced in a news release to local media to highlight the positive actions of these individuals and groups.

The evaluation form is for individual trustee use before the meeting and will not be collected by staff. The form is intended to assist trustees to evaluate the nominations according to the criteria set out in policy 2.1.xi (Administration of the Community Stewardship Awards).

ATTACHMENT(S):

Attachment I	Overview of Program and Awards to-date
Attachment II	List of 2013 Nominations
Attachment III	Evaluation Criteria Form
Attachment IV	Nominations Package (14 nominations – in camera)
Attachment V	Trustee Comments on Nominations (in camera)

AVAILABLE OPTIONS

Make recommendations to Trust Council for up to two awards in the individual category, up to two awards in the group category, and up to two additional awards in the individual, group, enduring achievement, climate change, or youth categories.

FOLLOW-UP:

- The Islands Trust Chair will send a certificate to all nominees to applaud their efforts and to thank them for participating in the awards this year.
- In May, the Islands Trust will announce all nominees in a news release to local media and provide profiles about their nominations on the website
- In June, Trust Council will consider the nominations and determine the recipients of the Community Stewardship Awards. Islands Trust will then announce the names of award recipients in a news release.
- Trustees may present the awards at Local Trust Committee meetings in the summer or fall of 2013, or at Trust Council meetings where appropriate. Should an award be made for Bowen Island, the Municipal Trustees may determine the method of making the award.

PREPARED BY: Clare Frater
Trust Area Policy Analyst

REVIEWED BY EXECUTIVE COMMITTEE:

SUBMITTED BY: _____

REVIEWED BY: Lisa Gordon, Director Trust
Area Services

OTHER REVIEW:

Community Stewardship Award Program 2002-2013 Overview

Nominations per Island 2002 – 2013:

Since 2002, there have been 153 nominations in total, with an average of 13 nominations per year. The highest number of nominations (18) occurred in 2012 and the lowest number of nominations (6) occurred in 2011.

	2002-2012	2013-Indiv.	2013-Group	Total 2002-2013
Pender	39	2		41
Salt Spring	24	2	2	28
Hornby	18			18
Mayne	9		1	10
Denman	9	1	1	11
Saturna	8	1		9
Galiano	7	1		8
Lasqueti	6		1	7
Gabriola	6	1		7
Bowen	5		1	6
Thetis	4			4
Gambier	2			2
Trust Wide	2			2
Total	121	8	6	153

Recipients per Island 2002 – 2013:

Since 2002, there have been 55 Community Stewardship Awards recipients in total. The number of awards has ranged from three awards in 2002 to six awards in 2007, 2008 and 2011 to eight awards in 2012. In 2005, Trust Council awarded four awards and two honourable mentions.

	Total 2002-2013
Salt Spring	13
Pender	11
Hornby	6
Denman	4
Saturna	4
Bowen	4
Mayne	3
Gabriola	2
Galiano	2
Lasqueti	2
Gambier	2
Thetis	1
Trust Wide	1
Total	55

Summary Community Stewardship Award Recipients

2012

Island	Recipient	Project	Award
Bowen	Dr. Donald Marshall	For initiatives to reduce, reuse and recycle.	Enduring Achievement
Denman	Peter Karsten	For conservation programs and projects.	Climate Change
Gabriola	Gabriola Island Health Care Foundation, Society and Auxiliary	For building the Gabriola Island Urgent Care Medical Clinic	Group
Gambier	Stuart Watson	For his work with the Gambier Fire Equipment Group and Langdale Access Group	Individual
Hornby	Hornby Quilters Group	For 36 years of fundraising	Group
North Pender	Margot Venton	For working to protect the Southern Resident Killer Whale	Individual
Saturna	Saturna Ecological Education Centre	For building an Ecological School	Group
Salt Spring	Anne Macey	For supporting agriculture and food security	Individual

2011

Island	Recipient	Project	Award
Bowen	Sue Ellen Fast	For her community and conservation work	Individual
Hornby	Hornby New Clinic Committee	For planning, coordinating and building a new community medical clinic	Group
North and South Pender	Pender Island Fire Rescue Department	For serving and protecting the Pender Islands.	Group
Galiano	Jane Wolverton	For her work with the Galiano Food Program	Individual
North and South Pender	Barry Mathias	Car Stops Program	Climate Change
North and South Pender	Sara Steil	For her community and conservation work	Enduring Achievement

2010

Island	Recipient	Project	Award
Denman	Patti Willis	For preservation of the Denman Island environment.	Individual
North Pender	Tekla Deverell	For her gardening mentorship program for young people	Individual
North Pender	Sylvia Pincott	For preservation of the Pender Island environment	Enduring achievement
Salt Spring	Dorothy Cutting	For the West Coast Climate Equity website and her climate change education work	Climate change

Saturna	Jon Guy	For his many contributions to the vitality of Saturna Island's community life	Enduring achievement
---------	---------	---	----------------------

2009

Island	Recipient	Project	Award
Denman	Patricia McLaughlin	For her work on marine stewardship.	Individual
Hornby	Hornby Island Residents and Ratepayers' Association	For its efforts to mitigate our impacts on the climate by developing a non-motorized trails network on Hornby Island.	Group
Salt Spring	Salt Spring Island Conservancy	For its "Stewards in Training" schools program	Group
Salt Spring	Kelsey Mech	For her work in developing Environmental Action Day and an environmental action youth group	Individual
Salt Spring	Jacqueline Booth (Posthumous nomination)	For her work on terrestrial and marine ecosystem mapping and conservation.	Individual

2008

Island	Recipient	Project	Award
Lasqueti	Lasqueti Island Nature Conservancy	For its work in expanding Squitty Bay Provincial Park from 13 to over 51 hectares	Group
Saturna	Lyll Creek Salmon and Trout Enhancement Project	For their work to restore Lyll Creek's salmon and trout habitat	Group
Mayne	Mary Cooper	For her work with the Mayne Island Integrated Water Systems Society to conserve water	Individual
Salt Spring	Maureen Moore	For her work to save Salt Spring Island's Creekside Rainforest	Individual
Saturna	Geri Crooks	For her work to stabilize the future of emergency medical responses on Saturna	Enduring Achievement
Lasqueti	Alisdair and Nancy Gordon	For their donation of Mount Trematon to the Trust Fund Board, to be protected for the community in perpetuity	Special Contribution

2007

Island	Recipient	Project	Award
Gambier	Gambier Island Conservancy	For its fund-raising to acquire and protect Mount Artaban as a nature reserve.	Group
Salt Spring	Salt Spring Island Alternative Gypsy Moth Control Program	For implementing an ecologically-friendly program to control the outbreak of gypsy moths.	Group
Gabriola	Jenny Brown McLeod	For her work on groundwater management and protection on Gabriola Island.	Individual
North Pender	Karl Hamson	For his community service and commitment to sustainability.	Individual
North Pender	Ursula Poepel	For her work in removing invasive plants on the island since 1986 and her donation of land to the Pender Island Parks Commission.	Special Enduring Achievement
North & South Pender	The Pender Post, a non-profit publication established in 1971	For its dedication to building the Pender Islands community	Special Enduring Achievement

2006

Island	Recipient	Project	Award
Pender	Michelle Marsden and the BC Coastal Clean Up Campaign	For the removal of marine wrecks and beach cleanup.	Group
Salt Spring	Salt Spring Island Conservancy	Mount Erskine Campaign to create Mount Erskine Provincial Park.	Group
Thetis	Bob Burgess, Gulf Islands Rainwater Connection Ltd.	For his work on rain water harvesting.	Individual
Mayne	Ann Johnston	For her work on recycling on Mayne Island.	Individual

2005

Island	Recipient	Project	Award
Hornby	The Hornby Water Stewardship Project	For their work on water testing and public education to protect water quality.	Group
Mayne	Mayne Island Japanese Gardens	For creating a memorial garden to honour the Japanese families of Mayne Island.	Group
Hornby	Hilary Brown	For her ongoing work of almost seven decades to make Hornby Island a better place to live.	Individual
Bowen	Katherine Dunster	For her conservation work and promotion of the 'slow islands' movement.	Individual

2005 Honourable Mentions

Denman	Denman Conservancy Association	For their annual house and garden tour fund-raising event.	Special Honourable Mention
Pender	Nicholas and Naomi Wilde-Van Ginkles of Pender	For their work to sensitize the community to the environmental impact of chemicals.	Special Honourable Mention

2004

Island	Recipient	Project	Award
Salt Spring	Spring Island Stream and Salmon Enhancement Society	For their watershed and stream restoration work, primarily on Salt Spring Island.	Group
Salt Spring	Salt Spring Island Residents For Responsible Land Use	For their work in the preservation of Walker Hook.	Group
Galiano	Ken Millard	For his ongoing work as the Director of the Galiano Conservancy.	Individual
Salt Spring	Tom Gossett	For many years of work for watershed protection.	Individual

2003

Island	Recipient	Project	Award
Bowen	Bowen Island Forest and Water Management Society	For compiling a vast range of community information onto a single CD Rom.	Group
All Islands	Islands in the Salish Sea Mapping Project	For gathering diverse community knowledge and communicating it through artistic maps.	Group

Denman	Jenny Balke	For restoration work in Valens Brook and enhancing community awareness about the need to preserve environmentally sensitive areas.	Individual
Hornby	Tony Quin	For his work in preserving the 170 hectare Link-Parsons property as a park.	Individual

2002

Island	Recipient	Project	Award
North Pender	Trincomali Improvement District	For providing and maintaining a secure water supply to the Trincomali subdivision and educating new property owners about the restrictions on water use.	Group
Salt Spring	Island Wildlife Natural Care Centre	For their naturopathic approach to the care and rehabilitation of wildlife.	Group
Salt Spring	Maureen Milburn	For her work in negotiating the Maxwell Lake conservation covenant.	Individual

COMMUNITY STEWARDSHIP AWARDS 2013 **SUMMARY OF NOMINEES AND PROJECTS**

- Islanders nominated a total of six individuals, two couples and six groups for the 2013 Islands Trust Community Stewardship Awards Program. One individual was nominated five times.
- One nomination was deemed ineligible as an Islands Trust minute taker played a leadership role in the nominated organization. It is not included in this briefing or included in the totals above.

Individuals

Nominee	Island	Title of Project/ Description of Work	Nominator	Previously Nominated ?
1. Richard Blagborne	Saturna	Saving and restoring the Fog Alarm Building at East Point Park	Maureen Welton	No
2. Dr. Peter Carter and Julie Johnston	North Pender Island	Climate change education and leadership	Amanda Griesbach	No
3. Mike Hoebel	Galiano	Bird monitoring programs on Galiano Island	Keith Erickson	No
4. Ana Miriam (Posthumous)	Denman	Twenty years of support to women facing violence on Denman Island	Denman Island Women's Outreach Society	No
5. Chris and Judith Plant	Gabriola	Promoting and demonstrating sustainability through book publishing	Heather Wardle	No
6. Jan Slakov	Salt Spring	Environmental and social justice leadership	Bob Mackie	No
7. Patrick Smith	South Pender	Musical healing and leadership in the Southern Gulf Islands	Pender Islands Trust and Protection Society	No
8. Jill Treewater	Salt Spring	Promoting public participation in island governance	Julia Lucich Elizabeth Nickson David Paton and Valerie van de Wint, and Jane Talbot	No

Groups

Nominee	Island	Title of Project/ Description of Work	Nominator	Previously Nominated ?
1. Bowen Island Golf Association	Bowen	Creation of a public nine-hole golf course	Robert "Bruce" Russell	No
2. Denman Island Volunteer Fire Department	Denman	Serving and protecting Denman Island	Denman Island Residents Association	No
3. Lasqueti Island Forage Fish Team	Lasqueti	Monitoring beaches for forage fish habitat	Charlotte Taylor	No
4. Mayne Island Conservancy Society	Mayne	Shoreline Care Program	Jessica Willows	No
5. Salt Spring Island Water Council	Salt Spring	Leadership on water issues on Salt Spring Island	Salt Spring Island Conservancy	No
6. Salt Spring Island Water Preservation Society	Salt Spring	Leadership on water issues on Salt Spring Island	Salt Spring Island Conservancy	No

COMMUNITY STEWARDSHIP AWARDS – EVALUATION FORM 2013

INDIVIDUAL EVALUATIONS:

Individuals	Relationship to Policy Statement (1-5)	Benefits to the Community or Trust Area (1-5)	Collaboration with others (1-5)	Innovation (1-5)	Level of community support and involvement (1-5)	TOTAL SCORE
1. Richard Blagborne						
2. Dr. Peter Carter and Julie Johnston						
3. Mike Hoebel						
4. Ana Miriam						
5. Chris and Judith Plant, New Society Publishers						
6. Jan Slakov						
7. Patrick Smith						
8. Jill Treewater						

COMMUNITY STEWARDSHIP AWARDS – EVALUATION FORM 2013

GROUP EVALUATIONS:

Groups	Relationship to Policy Statement (1-5)	Benefits to the Community or Trust Area (1-5)	Collaboration with others (1-5)	Innovation (1-5)	Level of community support and involvement (1-5)	TOTAL SCORE
9. Bowen Island Golf Club						
10. Denman Island Volunteer Fire Dep't						
11. Lasqueti Island Forage Fish Team						
12. Mayne Island Conservancy						
13. Salt Spring Island Water Council						
14. Salt Spring Island Water Preservation Society						



LEGISLATIVE MONITORING CHART

This document is intended to advise Trust Council about past or proposed external regulatory changes that could directly affect Islands Trust operations, local trust committee/island municipality bylaws or regulations, or Strategic Plan projects. It includes:

- provincial and federal legislative changes (new and amended acts, statutes and/or associated regulations);
- court rulings;
- legislation under development with defined opportunities to provide input, and
- senior government policies and consultation processes, such as reviews, studies and plans.

It also tracks legislative change requests from Island Trust bodies.

The Legislative Monitoring Chart is updated bi-annually using a range of sources, including Union of British Columbia publications, the websites of the Legislative Assembly of BC and the Parliament of Canada, provincial and federal news releases, the Canada Gazette and a variety of websites and RSS news feeds. Islands Trust also pays for an annual subscription to QuickScribe, which tracks all BC Statutes and Regulations. This chart is not intended to track potential advocacy topics but may report legislative changes that related to advocacy projects on Trust Council's Strategic Plan and might affect local planning (e.g. provincial agriculture, riparian regulations, fish farms). The chart is organized according to the following categories:

- Planned legislation –page 2
- Legislation in process – page 3
- Legislation in effect – pages 4-7
- Discussion / advocacy topics – pages 8-10
- Legislative change requests – pages 11-13

PLANNED LEGISLATION	STATUS	BACKGROUND/ KEY IMPLICATIONS TO TRUST AREA	ISLANDS TRUST ACTION - PAST	ISLANDS TRUST ACTION - FUTURE
<p>Water Act modernization</p> <p>Water Act to be re-named “Water Sustainability Act”</p> <p>(Provincial)</p>	<p>The closing date for submissions was April 30, 2010.</p>	<p>British Columbia is the last jurisdiction in Canada without groundwater legislation or licensing (i.e. protection). The Province has been preparing draft legislation which would integrate groundwater and surface water allocation. The Province is working to finalize the new <i>Water Sustainability Act</i> which would require all existing and new large groundwater users to apply for and obtain a water licence (e.g. waterworks, community wells, industrial and agricultural users). This proposed legislation will replace the <i>Water Act</i> and result in changes to the <i>Drinking Water Protection Act</i> and <i>Water Protection Act</i>. The proposed legislation would not include individual residential well users, except in high risk areas (priority areas) where, for instance, aquifers are under stress due to over use. Staff understand that while the Gulf Islands were identified as a priority area in the 2008 Living Water Smart plan, a commitment to establish the Islands Trust Area as a priority area is unlikely to occur until new legislation in place.</p> <p>January 2011: BC released a Policy Proposal on its new <i>Water Sustainability Act</i> and invited feedback.</p> <p>September 2011: Minister Lake stated at the 2011 UBCM Conference that changes to the <i>Water Act</i> need more consultation and a new white paper will be released in 2012. The Province stated a goal of introducing the new <i>Water Sustainability Act</i> in 2013.</p> <p>September 2012: In response to an Islands Trust question at the UBCM Conference, Minister Lake said <i>Water Act</i> consultation has been extended; a white paper will be ready in spring 2013 and legislation is now planned for 2014.</p> <p>March 2013: In response to the Cohen Commission recommendations, the Province mentioned that an analysis of implementation options and delivery costs associated with the proposed legislation is currently underway. The Province also mentioned that it is examining a concern that the Riparian Areas Regulation definition of ‘High Water Mark’ is not always coincident with the ‘Natural Boundary’ in the <i>Water Act</i> and <i>Land Act</i> during a review of legislation.</p>	<p>Many conversations and meetings between Islands Trust and Ministry of Environment staff 2008-present</p> <p>After consultation with several island water advocates, Islands Trust staff provided a submission on April 30, 2010.</p> <p>In February 2011, after consultation with trustees and other leaders in local water management, the Executive Committee submitted a response to the provincial Policy Proposal.</p>	<p>Continue to monitor.</p> <p>LPC staff working on the development of a Water Quality and Quantity Tool Kit and Model Bylaw will work closely with provincial staff to ensure that the direction by the Islands Trust is in keeping with the Province’s direction.</p>

LEGISLATION IN PROCESS	STATUS	BACKGROUND/ KEY IMPLICATIONS TO TRUST AREA	ISLANDS TRUST ACTION - PAST	ISLANDS TRUST ACTIONS - FUTURE
<p>Regulations Amending the Disposal at Sea Regulations</p> <p>(Federal)</p> <p>(2013)</p>	<p>Published in the Canada Gazette April 27, 2013</p> <p>Comments deadline June 25, 2013</p>	<p>The revised regulation will</p> <ul style="list-style-type: none"> • Require Environment Canada to make decisions within 90 days of the application, • Allow permits to be renewed, subject to new criteria, no more than four times for “low-risk, routine” projects, rather than requiring a new application annually • Reduce the amount of time that a person has to submit a notice of objection in regard to a permit from 30 to 7 days, starting from the date of publication of the permit. <p>This regulatory change is expected to help approximately 55 stakeholders in Canada save an average of \$55 each/year and some staff time.</p> <p>Ocean disposal sites in/near the Trust Area include:</p> <ul style="list-style-type: none"> • Thormanby Island Ocean Disposal Site • Haro Strait Ocean Disposal Site • Sand Heads Ocean Disposal Site (near the Fraser River Estuary) • Watts Point Ocean Disposal Site (near Squamish) • Thornbrough Channel Ocean Disposal Site (between Gambier Island and Port Mellon on the mainland.) • Five Finger Island Ocean Disposal Site (offshore of North Nanaimo) 		
<p>Bill C-57, Safeguarding Canada's Seas and Skies Act</p> <p>(Federal)</p> <p>(2013)</p>	<p>First reading March 18, 2013</p>	<p>This Act includes amendments to the federal oil spill preparedness and response regime that the federal government suggests will:</p> <ul style="list-style-type: none"> • strengthen the current requirements for pollution prevention and response at oil handling facilities; • increase Transport Canada's oversight and enforcement capacity by equipping marine safety inspectors with the tools to enforce compliance; • introduce new offences for contraventions of the Act and extend penalties relating to pollution; and • enhance response to oil spill incidents by removing legal barriers that could otherwise block agents of Canadian response organizations from participating in clean-up operations. 		

LEGISLATION IN EFFECT	STATUS	KEY IMPLICATIONS TO TRUST AREA	ISLANDS TRUST ACTIONS-PAST	ISLANDS TRUST ACTIONS – FUTURE
<p>Bill 5 – Protected Areas of British Columbia Amendment Act, 2013</p> <p>(Provincial)</p> <p>(2013)</p>	<p>Royal Assent March 14, 2013</p>	<p>This provincial act established the following new protected areas in the Islands Trust Area:</p> <p>Executive Committee LTA</p> <ul style="list-style-type: none"> • <u>Gerald Island Park (12 hectares)</u>: This new park, an island located near Nanoose Bay, is being established as the result of a private land acquisition. <p>Salt Spring LTA</p> <ul style="list-style-type: none"> • <u>Mount Maxwell Ecological Reserve Addition (22 hectares)</u>: The addition to Mount Maxwell Ecological Reserve on Salt Spring Island was acquired through an agreement between BC Parks, The Nature Trust of British Columbia and a private vendor. <p>Denman LTA</p> <ul style="list-style-type: none"> • <u>Boyle Park Addition (52 hectares)</u>: This park is located on Denman Island, off the east coast of Vancouver Island. This addition to Boyle Point Park is the result of a Crown land transfer and will protect forest that has never been logged. • <u>Denman Island Park (552 hectares)</u>: This new park, located on Denman Island, off the east coast of Vancouver Island, is being established as the result of private land acquisition and Crown land transfers. This park is found within the relatively rare Coastal Douglas-fir biogeoclimatic zone. It also includes the Chickadee watershed and areas important for a number of species at risk including the Taylor's Checkerspot butterfly. 	<p>The Denman Island Park is the result of a rezoning application involving density transfer and donation.</p>	<p>Staff will include changes in future Protected Area Indicator reports</p> <p>LTC may review and update zoning regulations as necessary</p>

LEGISLATION IN EFFECT	STATUS	KEY IMPLICATIONS TO TRUST AREA	ISLANDS TRUST ACTIONS-PAST	ISLANDS TRUST ACTIONS – FUTURE
<p>Changes to <i>Liquor Control and Licensing Act</i> and Regulation</p> <p>Liquor Control and Licensing Branch and Liquor Distribution Branch Policies</p> <p>(Provincial)</p> <p>(2013)</p>	<p>In effect March 1, 2013</p>	<p>The changes will allow:</p> <ul style="list-style-type: none"> • Brewers and distillers to apply to have an on-site consumption area such as a lounge, tasting room or event area. • Distilled liquor products that consist of 100 per cent British Columbia agricultural raw materials and are distilled in B.C. by licensed distilleries to be eligible for mark-up exempt direct sales. • Wine stores will become licensees under the Liquor Control and Licensing Act. • Rural agency stores may now purchase unlimited amounts of beer through their local government liquor store. <p>The regulation now includes the criteria on whether private liquor stores can relocate within one kilometre of an existing liquor store rather than having the criteria in policy.</p> <p>All increases to liquor-primary capacity will now require local government input.</p>		<p>Staff will process referrals as received.</p>
<p><i>School Act</i></p> <p>via Bill 8, the <i>Miscellaneous Statutes Amendment Act, 2013</i></p> <p>(Provincial)</p> <p>(2013)</p>	<p>Royal Assent March 14, 2013</p>	<p>Boards of education are now required to establish a policy promoting the use of board property by licensed child-care providers between the hours of 7 a.m. and 6 p.m. on weekdays, provided the property is not required for K-12 educational programs, extra-curricular school activities, or early learning programs.</p>		<p>LTCs may wish to review their Land Use Bylaws to determine if school properties are zoned to accommodate childcare operations</p>

LEGISLATION IN EFFECT	STATUS	KEY IMPLICATIONS TO TRUST AREA	ISLANDS TRUST ACTIONS-PAST	ISLANDS TRUST ACTIONS – FUTURE
Fisheries and Oceans (DFO) implementation of amended Fisheries Act (federal) (2013)	On-going	<p>The <i>Fisheries Act</i> was amended in June 2012 through Bill C-38, the "<i>Jobs, Growth and Long-term Prosperity Act</i>." There is a new focus in the <i>Fisheries Act</i> on protecting recreational, commercial and Aboriginal fisheries; and identifying and managing threats to these fisheries, including habitat destruction and aquatic invasive species.</p> <p>UBCM staff have been meeting with DFO staff to determine how the new approach to fisheries protection will affect local governments.</p> <p>On March 22, UBCM met with the Department of Fisheries and Oceans to discuss the amendments to the Fisheries Act and changes within DFO as well as DFO's new framework for decision making and changes to regulatory tools to streamline the review process and increase efficiency.</p> <p>UBCM has requested additional opportunities for consultation with BC local governments as DFO moves forward with implementation.</p>		
Reductions to Fisheries and Oceans Canada (DFO) staff and budget (2013-16)	On-going	<p>The following changes to DFO may have impacts in the islands Trust Area:</p> <ul style="list-style-type: none"> • 30% reduction in DFO staff in British Columbia • \$33 million cut in DFO operations budget in 2012 • Reduction of DFO service delivery areas from 15 to 5 (Vancouver, Nanaimo, White Horse, Prince Rupert and Kamloops) <ul style="list-style-type: none"> ○ The transition of staff is happening from April to September 2013 – during this time there may be less opportunity for DFO staff to provide feedback and guidance to Islands Trust staff when considering development proposals • Re-organization of DFO by industry sector instead of area as follows: <ul style="list-style-type: none"> - large hydro projects - small hydro projects (IPPs) - linear development - mining - oil and gas - marine & coastal <p>DFO is expected to reduce its budget by approximately \$100 million more over three years starting in 2015-16.</p>		

LEGISLATION IN EFFECT	STATUS	KEY IMPLICATIONS TO TRUST AREA	ISLANDS TRUST ACTIONS-PAST	ISLANDS TRUST ACTIONS – FUTURE
Bill 27 Local Government (Green Communities) Statutes Amendment Act (2008-12) (Provincial)	In-effect as of October 1, 2008.	<ul style="list-style-type: none"> ▪ Requires municipalities and Local Trust Committees to include GHG emission targets, polices, and actions in their OCPs by May 21st 2010 ▪ Requires regional districts to include GHG emission targets, polices, and actions in their RGS by May 31st 2011 ▪ Expands local government Development Permit Area and zoning variance authority to promote energy and water conservation, the reductions of GHGs, and encourage alternative transportation options for off-street parking. ▪ Expands Regional District's Development Cost Charges authority to exempt small, energy efficient development. 	Eighteen OCPs amended. OCP to be amended: <ul style="list-style-type: none"> • Piers Island 	Further consideration of other planning tools.

DISCUSSION/ ADVOCACY TOPICS	STATUS	KEY IMPLICATIONS FOR TRUST AREA	ISLANDS TRUST ACTIONS - PAST	ISLANDS TRUST ACTIONS FUTURE
Draft Species at Risk Plan (Provincial) (2013)	Deadline for providing feedback is May 17, 2013	The Ministry of Environment is requesting feedback from local governments on their draft Five-Year Plan for Species at Risk in British Columbia. The BC Government has stated that the Draft Five-Year Plan reflects many of the recommendations of the BC Task Force on Species at Risk.	In 2010, the Island Trust Chair provided a submission to the Species at Risk Task Force. Planner Marnie Eggen represents the Islands Trust on the Species and Ecosystems at Risk Local Government Working Group	Chair letter to protest the new process
Tanker Safety Expert Panel Consultation (Federal) (2013)	Deadline for providing feedback is June 21, 2013	The Panel is assessing Canada's tanker safety system and a board range of oil spill issues including: <ul style="list-style-type: none"> Review of current regulated response capacity of 10,000 tonnes Review of effectiveness of system's structure, including its private-public model, funding and fee arrangements, and placement of response assets. The Panel will engage stakeholders (April- July 2013) <ul style="list-style-type: none"> Will meet with provincial and industry stakeholders and with First Nations in coastal areas and will accept web submissions from the public. The Panel will report by November 15, 2013.		Executive Committee may consider whether to direct the Chair to write a submission.
Schlenker v. Torgrimson, 2013 BCCA 9 (2013)	Reasons for Judgment - January 11, 2013	The Court of Appeal declared that two former Islands Trust elected officials were in a conflict of interest contrary to the <i>Community Charter</i> when they voted to grant funds to non-profit societies of which they were directors. The ruling creates a dilemma for local governments that appoint elected officials to non-profit societies, and for elected officials who volunteer on non-profit societies. In April, the UBCM Executive directed their staff to follow up with the Province post-election on solutions that would provide greater clarity to local government elected officials that are also directors of a society.		

DISCUSSION/ ADVOCACY TOPICS	STATUS	KEY IMPLICATIONS FOR TRUST AREA	ISLANDS TRUST ACTIONS - PAST	ISLANDS TRUST ACTIONS - FUTURE
<p>Proposed National Marine Conservation Area for the Southern Strait of Georgia</p> <p>(2003-13)</p> <p>(Provincial / Federal)</p>	<p>Federal government consulting with First Nations on proposed boundary</p>	<ul style="list-style-type: none"> ▪ Parks Canada in partnership with the Province of British Columbia is assessing the idea of creating a national marine conservation area (NMCA) in the Southern Strait of Georgia ▪ The Islands Trust has engaged in the stakeholder consultation process and continues to stay in touch with federal staff on the issue. ▪ In October 2011 Canada and BC announced proposed NMCA boundary for consultation. ▪ First Nation consultation underway and local government consultation has now begun. ▪ Local government consultation processes have been re-activated. A preliminary consultation meeting with local government was held in Sidney on May 24, 2012 and was attended by Vice Chairs Ken Hancock and Peter Luckham and CAO Linda Adams. Subsequent meetings occurred on Aug. 29 and Oct. 26, 2012 and were attended by many of the trustees and planning staff for the affected islands. ▪ Islands Trust and Trust Fund Board representatives have also been involved in several meetings and open houses, in data-sharing exercises with Parks Canada and in meetings of an “NMCA Coalition” convened by the Canadian Parks and Wilderness Society and the Georgia Strait Alliance. 	<p>Dec. 2003 – Trust Council hosted a session on the NMCA by Parks Canada staff and requested the Chair write to Parks Canada recommending that the entire Islands Trust Area be included in the feasibility study.</p> <p>In 2010 Islands Trust submitted a successful resolution to UBCM regarding support for NMCA.</p> <p>EC raised the NMCA during Sept 2010 meeting with Minister Penner and during Jan 2011 meeting with Minister Coell.</p> <p>June 2012: Council received a briefing on implications of asking for broadening of study area.</p> <p>December 2012: Trust Council reaffirmed support for the NMCA with current perimeter, requested to be included in joint mng't, and requested that LTC zoning be used as basis of NMCA zoning.</p> <p>Spring 2013: Affected LTCs received a briefing about the opportunity to comment on proposed NMCA exemption areas.</p>	<p>Staff and trustees will continue to work with islanders and partner agencies during the consultation process to represent the local interests of island communities and ecosystems to the decision makers about implications such as zoning, boundaries and buffers.</p>

DISCUSSION/ ADVOCACY TOPICS	STATUS	KEY IMPLICATIONS FOR TRUST AREA	ISLANDS TRUST ACTIONS - PAST	ISLANDS TRUST ACTIONS - FUTURE
<p>Federal government announcement of tanker safety measures</p> <p>(Federal)</p> <p>(2013)</p>	<p>Announced March 18, 2013</p>	<p>Key items:</p> <p>Improvements to tanker safety system:</p> <ul style="list-style-type: none"> • Canadian Coast Guard to use Incident Command System -an internationally accepted emergency management system used for the command, control, and coordination of emergency response operations. <ul style="list-style-type: none"> ◦ This change will improve coordination with the US Coast Guard in the event of a trans-boundary spill • Research on diluted bitumen behaviour in the marine environment and on marine ecosystems. • Improvements to aids to navigation • All foreign tankers to be inspected annually: • National Aerial Surveillance Program expanded <p>Review of oil pollution liability and compensation regime</p> <ul style="list-style-type: none"> • To be completed in fall 2013. • The review will include examining the adequacy of the compensation available in the event of a spill and the relevant legislation • Will guide the Government of Canada as it modernizes the Ship-Source Oil Pollution Fund, examining its overall application and use. 	<p>November 2, 2011 Chair letter to Honourable Denis Lebel, Minister of Transport, Infrastructure and Communities re unconventional oil spill concerns</p>	

ISLANDS TRUST REQUESTS FOR CHANGES TO ISLANDS TRUST LEGISLATION / REGULATION

ISLANDS TRUST COUNCIL REQUEST	WHEN	METHOD	RESPONSE
1. Amendments to the <i>Islands Trust Act</i> to change the corporate structure of the Islands Trust Fund so that the current two legal entities, the Trust Fund Board and the Islands Trust Fund, would be replaced with one legal entity named Islands Trust Conservancy.	November, 2012	Letter to Hon. Bill Bennett, Minister of Community, Sport and Cultural Development	
2. Amendments to the <i>Islands Trust Act</i> that would cause four local trustees to be elected to sit on the Salt Spring Island Local Trust Committee.	July 20, 2007	Letter to Hon. Ida Chong, Minister of Community Services	May 2008 Minister Chong suggested Islands Trust hold a referendum. Turned down by Salt Spring Island LTA referendum November 15, 2008.
3. Amendments to the <i>Islands Trust Act</i> that would cause four local trustees from the Salt Spring Island Local Trust Area to sit as full voting members of the Islands Trust Council.	July 20, 2007	Letter to Hon. Ida Chong, Minister of Community Services	In a May 23, 2008 letter the Minister advised that she agreed with the Islands Trust Governance Review consultant's recommendations and found the rationale for increasing the size of the Islands Trust Council (ITC) by adding the two additional Salt Spring Island Trustees is "less" compelling than the request to increase the size of the Salt Spring Island Local Trust Committee.
4. Changes to the <i>Islands Trust Act</i> that would enable the Islands Trust Council to determine the size of its Executive Committee.	July 20, 2007	Letter to Hon. Ida Chong, Minister of Community Services	Never formally turned down
	June 2011	Raised during a meeting with the Hon. Ida Chong, Minister of Community Services	
5. The necessary changes to provincial / legislation and regulations to permit Islands Trust bodies to hold meetings through electronic or other communication facilities.	July 20, 2007	Letter to Hon. Ida Chong, Minister of Community Services	Achieved in 2009

ISLANDS TRUST COUNCIL REQUEST	WHEN	METHOD	RESPONSE
6. Changes to provincial/legislation and regulations be made, if necessary, to confirm that Islands Trust bodies may perform their duties and functions while outside of the Islands Trust Area.	July 20, 2007	Letter to Hon. Ida Chong, Minister of Community Services	Later turned out to be a non-issue
7. Natural Area Protection Tax Exemption Program (NAPTEP) – extension to Bowen Island Municipality	October 27, 2009	Meeting with Hon. Bill Bennett, Minister of Community and Rural Development	Achieved June 2010
8. Electronic meetings	October 27, 2009	Meeting with Hon. Bill Bennett, Minister of Community and Rural Development	Achieved in 2009
9. Bylaw dispute adjudication system	October 27, 2009	Meeting with Hon. Bill Bennett, Minister of Community and Rural Development	Achieved in 2011
10. Trust Fund Board corporate status and name change	Nov 20, 2012	Letter to Hon. Bill Bennett, Minister of Community, Sport and Cultural Development	Advised by Minister that the request requires careful consideration and that Islands Trust may contact an Assistant Deputy Minister to arrange for further evaluation of the proposal.
	June 2011	Name change raised during a meeting with the Hon. Ida Chong, Minister of Community Services	Advised by Minister to explore other solutions first to determine if can resolve challenges in other ways. Trust Fund Board has asked Trust Council Chair to seek this change in writing.
	After June 2011	Staff met with Ministry staff	

REQUESTS BY AN ISLANDS TRUST BODY FOR CHANGES TO LEGISLATION / REGULATION

REQUEST	WHEN	METHOD	RESPONSE
Change to the <i>Private Managed Forest Land Act</i> to exempt Galiano Island Local Trust Committee from Section 21 of the PMFL Act	April 27, 2010	Letter from Galiano LTC Chair to Dale Wall, Deputy Minister, Ministry of Community and Rural Development	<p>In 2011 (?), Dale Wall invited the Islands Trust Chief Administrative Officer and the Island Planner for Galiano Island LTC to a meeting to discuss alternative legislative amendments that would enable the Galiano LTC to adopt an Official Community Plan with policies that restrict forest activities.</p> <p>Staff at the Ministry of Forests, Lands and Natural Resource Operations have considered options for legislative amendments but these options have not been made public.</p>
Regulation that would reserve the Islands Trust Area from the staking of mining claims and exploration under the <i>Mineral Tenure Act</i> .	January 30, 2013	Letter from Islands Trust Chair to the Hon. Rich Coleman, Minister of Energy, Mines and Natural Gas	Minister Coleman responded on March 14, 2013 by saying that the Chief Gold Commissioner is considering a number of options to address concerns raised by Pender Island residents and the Islands Trust, including the possible use of mineral reserves for Pender Island and the Islands Trust area.

Trust Programs Committee

Members

Paul Brent, Saturna Island, Chair

George Grams, Salt Spring Island, Vice Chair

Alex Allen, Hornby Island

Laura Busheikin, Denman Island

Ken Hancock, North Pender Island, Executive Committee Representative

Tony Law, Hornby Island

Sheila Malcolmson, Gabriola Island, Ex Officio Member

Liz Montague, South Pender Island

Kate-Louise Stamford, Gambier Island

Andrew Stone, Bowen Island Municipality

Annually, the Trust Programs Committee reviews all Community Stewardship Awards nominations and makes recommendations to Trust Council. The 2012 Community Stewardship Award recipients are reported under the Trust Council Chair's introduction on page X. The committee also provides oversight for the "Indicator Program," which provides research and statistics on social, economic or environmental trends on the islands and in the region.

The committee regularly provides advice on draft Islands Trust Council policies and decision documents. In 2012/13 the Trust Programs Committee provided advice to Trust Council about the draft Advocacy Policy, the draft 2011-14 Strategic Plan, the draft bi-annual legislative monitoring briefings, and a budget submission for BC Ferries advocacy work. The committee also supported Trust Council's advocacy program by reviewing and commenting on draft decision documents for Trust Council related to advocacy about tanker traffic expansion, the proposed Southern Strait of Georgia National Marine Conservation Area Reserve, derelict vessels and BC Ferries fares.



BRIEFING

To: Trust Programs Committee

For the Meeting of: May 13, 2013

From: Clare Frater, Policy Analyst

Date: May 2, 2013

SUBJECT: INDICATOR PROGRAM UPDATE

DESCRIPTION OF ISSUE:

As time permits, the Policy Analyst is acquiring and interpreting data that describe trends in the Islands Trust Area. This briefing provides an update about work undertaken since Trust Program Committee's November 2012 meeting

BACKGROUND:

Census data

Staff contracted Statistics Canada to provide twenty years (1991-2011) of 100% Census data that is consistent with the new geographic boundaries established by Statistics Canada for Islands Trust in 2011. The Director of Local Planning Services and the Regional Planning Managers have reviewed the new data and approved it for release. In late May 2013, staff will make the raw data available for download on the Islands Trust website, and will advise the public and Bowen Island Municipality.

As time allows, Trust Area Services staff, in consultation with Local Planning Services staff, will use the new data to develop 20-year trend indicator charts. Staff will endeavour to provide the draft charts to Trust Programs Committee for comment in August. Once finalized, the charts will be posted to the Islands Trust indicator program webpage and made available for Islands Trust staff to use in reports and presentations. Staff are considering developing the charts as outlined below:

Proposed Indicators			
Census-based indicator	Compare LTAs/BIM/ITA/BC (1 chart)	For each LTC/BIM (13 charts)	ITA (1 chart)
20 year trends			
Total population (with median age shown as a line through the chart?)	Yes (bar chart)	Yes (bar chart)	Yes (bar chart)
Median age of total population	Yes	No	No
% of total population 65 years and over	Yes (bar chart)	No	No
% of total population 0-18 yrs (or 5-17 yrs -school-age)	Yes (bar chart)	No	No
Average number of persons in private households	Yes (bar chart)	No	No
Total number of occupied private dwellings (-only have 20% data for 1996 -maybe include anyway with a notation?)	Yes (bar chart)	No	No
2011 snapshot			
Age/gender pyramid (with median age shown as line through the chart?)	No	Yes (pyramid bar chart)	Yes (pyramid bar chart)
Total number of private households by household size	No	Yes (pie chart)	No?
Total number of occupied private dwellings by structural type of dwelling	No	Yes (pie chart)	No?
Number of charts	5	4 *13 =52	2

Community Energy and Emissions Inventory (CEEI) reports

The BC Ministry of Environment produces Community Energy and Emissions Inventory reports every two years. The Province is continuing to work to resolve data problems and hopes to have the 2010 CEEI Reports finalized before the end of 2012.

FOLLOW-UP:

- 1) Amend the TPC work program which currently has "Research further high priority indicators, such as housing" as a goal under 'continuing items'.
- 2) During the spring/summer, TAS and LPS staff will continue to work together to determine how best to develop indicator reports based on the 100% Census data 1991-2011.

Prepared By: Clare Frater, Policy Analyst

Reviewed By/Date: Lisa Gordon, Director, Trust Area Services, May 3, 2013

Linda Adams, Chief Administrative Officer

Islands Trust Water Resource Education Materials Project – phase 1

DRAFT Project Charter

Creation Date: April 29, 2013

Last Updated: May 2, 2013

Role	Name	Approval Signature	Approval Date
Project Champion	Lisa Gordon		
Project Sponsor	Trust Programs Committee		
Project Manager	Laura Stringer		

Purpose

To identify existing local water education materials by creating an inventory; to identify information gaps; and to develop options for addressing those gaps, if necessary.

Background

The issue of water quality and quantity has been a long standing issue on the Gulf Islands. As development pressures increase and as understanding grows about the impacts of climate change on the Islands so does the concern over water supply and the need for adequate quantity and quality of water.

There are a number of issues that impact the quality and quantity of groundwater such as saline intrusion, land use impacts, well interference, surface contamination, topography, recharge rates, soils, geology and seasonal water shortage. Climate change may also have an impact on groundwater supplies. The protection of existing groundwater supplies is significantly easier than finding alternative water sources on the islands. Groundwater also plays an important role in maintaining base flows in rivers and streams, which are critical in providing wildlife habitat and maintaining fish spawning areas and wetlands.

The Islands Trust has a role to play in water protection as it controls long-range development (OCPs) and land use planning, zoning, development permit areas, bylaw enforcement, subdivision servicing bylaws and in coordination with the CRD and Ministry of Transportation and Infrastructure deals with water utilities and subdivision approvals. In addition to land use controls, there are several practices (e.g. low flow toilets, showers, rainwater collection, etc.) for residential home owners that can help to conserve water.

The Islands Trust can play an important role in educating islanders about water issues and options to promote the sustainable use of water. Previously the Islands Trust partnered with other agencies to create the Gulf Islands Waterscape poster (2004). In 2009 the Islands Trust also created a series of posters, featuring island artist's work, about special considerations on the islands, including water conservation.

TAS staff are liaising with LPS staff on the development of two new initiatives:

1. The water education project
2. The water quality and quantity planner tool kit (see below).

Islands Trust Council Strategy includes the following:

Strategic Plan Direction: Policy Statement Goal B: Stewardship of Island Resources...

Objective: 3. PROTECT quality and quantity of water resources

Strategies: 3.1 Encourage understanding and voluntary stewardship of water resources

Potential Activities and Phases

FY 2013/14

- 3.1.1 Compile educational materials about water resources done by local groups and identify gaps
- 3.1.2 Fill identified gaps with new educational materials about water resources

FY 2014/15

Develop an on-going water stewardship program

Trust Programs Committee

Initial direction from the November 5, 2012 meeting provided the following direction: Committee members supported the idea of asking island water groups for their water education materials and best practices. Members discussed that regional districts focus their education initiatives on community water services and there is a gap in both groundwater regulation and education. Staff committed to bringing an inventory of local water education materials to the February or May 2013 meeting with a report about water stewardship education initiatives that local groups suggest.

Related Projects/Initiatives

Strategic Plan item 3.3.1: Development of Water Quality and Quantity Tool Kit. This project has been assigned to Local Planning Committee. A draft project charter is scheduled for the committee's May 2013 meeting. The project includes a communications element which may link to the Trust Programs Committee project, namely developing communications materials (brochures, website, etc.) for the model water conservation development permit area (DPA) bylaw and the planner's toolkit.

Provincial Water Act: Staff and Executive Committee have made submissions to the province about proposed changes to the Water Act. In response to an Islands Trust question at the 2012 UBCM Conference, BC Environment Minister Terry Lake said Water Act consultation has been extended; a white paper will be ready in spring 2013 and legislation is now planned for 2014.

Objectives

- Identify island water groups and related agencies by March 29
- Conduct research via the internet on water education materials and best practices by March 29
- Contact groups to request any printed materials that are not posted on web sites by June 15
- Create categories for organizing materials in an inventory by July
- Organize inventory materials by category by September
- Identify information gaps by September
- Develop options for addressing gaps, if necessary, by October.

Scope

In Scope	Out of Scope
<p>"Compile educational materials about water resources done by local groups and identify gaps"</p> <p>Documents (websites, pamphlets, booklets, posters, videos, etc.) produced since 2010 about:</p> <ul style="list-style-type: none"> ▪ Local Island water groups ▪ Drinking water on the Islands ▪ Private wells / hydrofracturing ▪ Septic systems ▪ Salt water intrusion (including climate change?) 	<p>Documents about:</p> <ul style="list-style-type: none"> ▪ Fisheries / Fish enhancement ▪ Streamkeepers ▪ Regulations / Legislation (LPC is doing this) ▪ Agriculture / Pesticides ▪ Lake water quality ▪ Shorelines <p>Subsequent strategic plan activities:</p> <ul style="list-style-type: none"> • Fill identified gaps with new educational materials about water resources • Develop an on-going water stewardship program

Deliverables

Deliverable / Milestone	Target Completion Date
Create Project Management Charter for TPC approval	May 2013
Identify island water groups and conduct online research Produce document tracking table	May 2013
Assemble / collect materials identified by TPC as being within scope	June-July 2013
Produce inventory/gap report	July 2013 (for Aug TPC)
Develop options for next steps to be considered by TPC	November 2013

Stakeholders

Stakeholder	Represented by	Interests, expectations, concerns
Trust Council	Trust Programs Committee	<ul style="list-style-type: none"> Provision of good quality and quantity of water for all island residents Islands Trust leadership in public education
Local Planning Committee	Kris Nichols / David Marlor	<ul style="list-style-type: none"> Regular collaboration to avoid duplication of effort and to produce complementary results Developing public education/outreach materials on surface and groundwater protection.
Islanders	Local Trustees	<ul style="list-style-type: none"> To have an adequate supply and quality of water. To protect water sources through awareness.
CAO/Management Team	Lisa Gordon	<ul style="list-style-type: none"> Provision of good quality and quantity of water for all island residents Islands Trust leadership in public education.
Island Water Groups	Specific Group Contacts	<ul style="list-style-type: none"> To share materials and to provide input on the development of public education materials. (Possible survey?)
Island Media	Specific media contacts	<ul style="list-style-type: none"> Interest in issues that affect islanders, such as water. Expectation of clear, proactive communications on initiatives.
Others (Regional Districts, BC Ministry of Environment)		<ul style="list-style-type: none"> Information sharing

Project Team Resources

Name	Project Role	Organization	Duration	FTE Hours
Laura Stringer	Project Manager	TAS	November 2012 – November 2013	20 days (13 remaining as of May 2)
Lisa Gordon	Project Champion	TAS	November 2012 – November 2013	2 days

Project Governance

Role	Responsibility
Project Champion	At May 2013 TPC Meeting <ul style="list-style-type: none"> Approval of/revisions to Project Charter Discuss and document TPC specific interests, expectations and potential project issues or concerns Identify CAO/Management team interests, expectations, potential project issues/concerns Provide direction to Project Manager
Project Sponsor - Trust Programs Committee	Review documents, options, provide direction
Project Manager	Prepare Project Management Charter, conduct research, contact groups as necessary, prepare inventory documentation and options for next steps

Project Budget

Item	Details	Fiscal 13/14
Unknown pending research results	Funded by base budget	?
Totals		

Critical Success Factors

This project will be a success if the inventory and gap analysis are complete, options for next steps are identified and a decision made on the preferred option(s).

Links and Dependencies

- Approval of Project Charter by TPC
- Clear direction by TPC
- Availability of Project Manager due to other workload demands
- Liaison with LPC on Development of Water Quality and Quantity Tool Kit (LPC) and any related communications products.

Risk Assessment

Risk Description	Probability	Impact	Risk Response Strategy
Unclear direction	L	M	Seek clarification via Project Champion based on RFD to Sponsor
Project Manager's time is limited	M-H	H	Determine priorities with Director TAS, revise timeline

Islands Trust Area Water Education Resources - Online Search Inventory DRAFT (May 2, 2013)

Island	Group	Focus	Materials
Bowen	Bowen Island Streamkeepers http://www.bowen-island-bc.com/directory/groups.html)	Streams and fish	
	Bowen Island Fish and Wildlife Club http://www.bowen-island-bc.com/directory/groups.html)	Fish	
	Bowen Island Nature Club http://bowennatureclub.blogspot.ca/	Enjoyment, understanding and preservation of Bowen Island's diversity.	
	Bowen Island Conservancy http://bowenislandconservancy.org/ -	Nothing specific to water	
	Bowen Island Municipality (with Cove Bay Water District)		2009 sponsored mini articles and a poster titled "Raindrop say" No background info available/no samples available
Denman	Denman LTC		Watercourse Mapping Map of Natural Drainage Areas (Watersheds) Riparian Areas Regulation Implementation on Denman Island - Fact Sheet January 2012 RAR Stream Identification of the Morrison Marsh System
	Association of Denman Island Marine Stewards	Shoreline cleanup, as well as research and lobbying against seaweed over-harvesting and other aquaculture practices they find damaging to the Denman shore	
Gabriola	Gabriola LTC		Letter of Support – Action for Water initiative Regional District of Nanaimo October 23, 2008
	Gabriola Ground Water Management Society	To educate the community on issues of ground water quantity and quality.	Two articles on rain harvesting from the <i>Watershed Sentinel</i>
Galiano	Islands Trust LTC		Galiano Groundwater Study- Phase One (Waterline Resources Inc. March 31, 2011) Galiano Groundwater Study - Phase Two (Waterline Resources Inc. - May 10 2012)
	No group		

Island	Group	Focus	Materials
Gambier/Keats	No group		
Hornby	Islands Trust LTC		Living on Hornby Information Pamphlet (May 2012) March 22, 2010 Water Act Modernization Submission to the Ministry of Environment
	Hornby Water Stewardship Project Contact via info@realthornby.com	Started 1996. Well water quality testing; rain barrels sales; provision of brochures on water conservation and septic system operation; organization of rainwater catchment and other educational workshops; and the operation of a water information library	Brochures on water conservation and septic system operation; organization of rainwater catchment and other educational workshops; and the operation of a water information
	Hornby Island Enhancement Group	Protection, enhancement and restoration of salmon stocks and fish habitat	
Lasqueti	Lasqueti Island LTC		(Undated) Best Practices for Building and Living on Lasqueti Island Chapter on: Water Management: Fresh Water is a Precious Resource
	Lasqueti Island Fisheries and Forestry Society	Protection, enhancement and restoration of salmon stocks and fish habitat	
Mayne	Mayne LTC		Mayne Island Integrated Water System Society Report - May 1, 2010
	Mayne Island Integrated Water Systems Society	Well mapping/testing; annual water workshops	Booth at fall fair, water awareness sign (seasonal), articles on water awareness/conservation published in Saturna Scribbler, Galiano Active Page and Pender Post
North Pender	No group		
Salt Spring	Island Stream and Salmon Enhancement Association	Watershed restoration, streamkeepers, conservation hatchery, public education	

Island	Group	Focus	Materials
Salt Spring Continued	WATERDROPS/Water Stewards	Nature-based, integrative curriculum for grade 4/5 students	
	Salt Spring Island Water Council http://ssiwatercouncil.com/	Management plans for St. Mary Lake and Cusheon Lake, series of reports on other lakes, Potable Water Supply and Demand Analysis, Groundwater Workshop 2012 Final Report	Potable Water Supply and Demand (2010) A Soft Path Strategy for Salt Spring Island (2010)
	Salt Spring Island Water Preservation Society	St. Mary Lake	How you can help brochure
Saturna	Saturna Water Conservation Committee (new name of the Saturna Groundwater Protection Committee)	Promotes individual responsibility for water conservation and concern about protecting groundwater resources	Rainwater collection and saline intrusion information on web site
South Pender	No group		
Thetis	Thetis LTC		Thetis Island Sustainability Guide Reference to water management
	Thetis Island Nature Conservancy	Tree species that need protection	

Group	Focus	Materials
Islands Trust General	Amendments to BC's Water Act	Chair Correspondence February 25, 2011 – submission to BC Water Act http://www.islandstrust.bc.ca/news/pdf/tcltrfeb252011wateractitresponse.pdf
		<p>Groundwater webpage (out of date)</p> <p>Gulf Islands Water Workshop (Islands Trust hosted event September 2003)</p> <p>Hornby Island</p> <ul style="list-style-type: none"> • Hornby Island Groundwater Protection Overview, 1999 • Phase II Groundwater Report, May 2002 • June 11, 2002 Minutes • Forum September 2002 Terms of Reference • Coordinators September 2002 Terms of Reference • Final Report - Results of the Groundwater Geochemistry Study on Hornby Island by D. Allen and M. Suchy April 2002 <p>Mayne Island</p> <ul style="list-style-type: none"> • Rainwater Availability and Household Water Consumption for Mayne Island, Dec 2006 <p>Saturna Island</p> <ul style="list-style-type: none"> • Final Report - Results of the Groundwater Geochemistry Study on Saturna Island by D. Allen and M. Suchy, June 2001 • Paper - Geochemical Evolution of Groundwater on Saturna Island British Columbia by D. Allen and M. Suchy published on the NRC Research Press web site, July 2001 <p>Gulf Islands</p> <ul style="list-style-type: none"> • Report - Dissolved Manganese in Drinking Water on the Gulf Islands: Occurrence and Toxicity by D. Allen and K. Pelude June 2001 • Water in the City Conference (Victoria BC, September 2006) Presentations: Putting People Back in the Process - Jenny MacCleod, Gabriola Groundwater Management Society Is Your Aquifer Under Threat? - Shannon Denny, Natural Resources Canada Aquifers of the Vancouver Island and Gulf Islands Regions - Sylvia Kenny, BC Ministry of Environment Towards Groundwater Solutions - Brett Korteling, Islands Trust <p>Related Links</p> <p>Well Protection Toolkit Gulf Islands Water Poster British Columbia Ground Water Association Diana Allen, Simon Fraser University, Canada Okanagan Groundwater Bylaws Toolkit Implementing the Groundwater Bylaws Toolkit, 2009</p>
Island Trust Fund		Publications: Collecting and Conserving Rainwater on the Gulf Islands; FAQs about Rainwater Harvesting in the Gulf Islands; Guide for Regulating the Installation of Rainwater Harvesting Systems 2006; Owners Manual Rainwater Harvesting and Water Supply system

OTHER		
BC Government		Living Water Smart – Protecting Our Groundwater; Developing the Groundwater Protection Regulation; Regulating Groundwater Use; Ground Water Resources of BC Chapter 9.1.3 Gulf Islands; Groundwater Issues in BC
Capital Regional District	Manages water systems on Salt Spring, Galiano, Mayne, Saturna, North Pender, South Pender	
Comox Valley RD		Nothing on web site
Cowichan Valley RD		Nothing on web site
Nanaimo RD		One page about Gabriola/Electoral District B with Drinking Water/Watershed Protection listed as a service but no other information or links
Sunshine Coast RD		Water Conservation Facts and Tips; One Minute Water Calculator; Your Water Footprint; Water Efficiency Assessment Toolkit; Water Wise Gardening; Water Supply & Distribution Interactive Map; Awards Programs
Polis UVIC		Began in 2003 as part of the POLIS Project on Ecological Governance. It works to develop innovative legal, institutional, and practical approaches that embody the principles of ecological governance, providing the foundation for a comprehensive legal and policy framework for sustainable water management.
Wellaware (Ontario)		Well Aware booklet guides you through the life cycle of a well, how to maintain your well, and shows you how your well affects water quality; Factsheets: Inspiring you Neighbour; Conserving Water in Your Home; Water Filter Systems; Rural Water Stewardship Checklist; Cost Comparison; DVD companion



REQUEST FOR DECISION

To: Trust Programs Committee

For the Meeting of:: May 16, 2013

From:

Date: May 6, 2013

SUBJECT: PROPOSED TRUST COUNCIL SESSION ON ECONOMIC DEVELOPMENT

RECOMMENDATION:

That the Trust Programs Committee direct staff to develop a project charter for the economic development session planned for the Islands Trust Council meeting in December 2013 for consideration by the Trust Programs Committee in August 2013.

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: Developing a project charter will take two days of the Policy Analyst's time. Actual time in organizing the December session will be estimated once the actual project has been more fully outlined.

FINANCIAL: No external costs to develop a project charter.

The project charter would provide additional information about anticipated costs, if any. There are no funds allocated in Trust Council's current budget for hosting the session, although there will be costs associated with travel by electoral area directors.

POLICY: None.

IMPLEMENTATION/COMMUNICATIONS: When developing a project charter for the session, staff will consider the discussion at the May 13, 2013 Trust Programs Committee meeting and further research. The charter will outline:

- The purpose of the session
- The rationale/need for the session
- The objectives of the session
- Content of the session (in/out of scope)
- Budget
- Workplan

OTHER: N/A

BACKGROUND

The Islands Trust Council 2011-14 Strategic Plan activity 4.1.1 is a half day session on Trust Area economic development at the Islands Trust Council's December 2013 meeting, with all eleven Islands Trust Area Electoral Area Directors. The Trust Programs Committee work program currently includes "develop proposal for Trust Council session to share effective and appropriate economic development models with regional districts".

The Islands Trust has previously supported economic development information-sharing sessions. In 2006, the Islands Trust Council hosted a forum to discuss tourism, identify options for managing tourism in the Trust area and enhance community understanding about the ability of local governments to address tourism topics. The forum was attended by one hundred and forty-one people. The majority of the forum focused on participants identifying issues related to island tourism, ranking the issues in terms of importance and suggesting solutions to tourism issues in the trust area. The session resulted in the An Initial Tourism Planning Strategy for the Islands Trust Area (<http://www.llbc.leg.bc.ca/public/pubdocs/bcdocs/403925/initialtourism.pdf>).

In September 2012, the Islands Trust Executive Committee used its annual breakfast at the UBCM conference (attended by Trust Area MLAs and Electoral Area Directors) to discuss common island economic concerns and solutions. This introductory session indicated that there was an appetite for further discussions by the Electoral Area Directors, to share resources and ideas regarding economic challenges unique to islands.

In spring 2013, the Ministry of the Ministry of Jobs, Tourism and Skills Training hosted economic development and investment readiness workshops for local government and First Nations officials facilitated by the Economic Development Association of B.C, including one in Victoria on April 3, 2013 and one in Gibsons on April 16, 2013. These sessions may offer tools and/or techniques that would be useful at the Trust Council session in December.

The Islands Trust Council has allocated \$20,000 for research to support BC Ferries advocacy messages which could include polling focused on how ferry fare increases have affected the economic wellbeing of islanders and their businesses, and the cost of a significant fare roll back as it applies to minor routes.

As part of an on-going indicator program, the Islands Trust is also planning to develop charts in 2013 that will show demographic changes in the Islands Trust Area over the last 20 years. These charts will illustrate trends that could inform discussions about economic development in the future.

To assist staff in developing a project charter, the Trust Programs Committee may wish to discuss the following questions during the May 13, 2013 meeting:

Purpose of the session

- What is the purpose of the session? How will the session effect change?
- Why is the Islands Trust concerned about economic development?
- In the absence of a clear vision in the Policy Statement about the economic viability of communities, how should the Islands Trust measure success/failure?
- Is the session intended to stimulate conservation and build relationships and/or develop information resources for use by the current and future Trust Councils, local trust committees and/or external agencies?
- Should the session attempt to explore what rate and scale of growth and development in the Trust Area is appropriate/ desirable?
- Should the session identify tools that Trust Council or local trust committees have in regards to economic matters?

Structure of the session

- Should the session focus on what local trust committees/island municipalities can do to identify and remove barriers to economic development and/or on what others levels of government can do, or both?
- Should the session feature speakers explaining island-relevant successes and case studies and current/potential island initiatives?
- What are the information needs prior to the session (e.g. demographic projections, living wage estimates, economic data)?
- Are the Electoral Area Directors the best participants for the session? Should the staff/consultants of island economic development commissions be invited? Should island business owners be invited?
- How should the three to four hours for the session be allocated (e.g. speakers, networking, problem definition, problem solving, small table work/brainstorming, reporting out)?

REPORT/DOCUMENT:

Relevant resources –available via links:

- Bowen Island Economic Development Advisory Committee
http://www.bimbc.ca/Economic_Development_Advisory_Committee
- Denman WORKS! Economic Enhancement Society <http://denmanworks.wordpress.com/>
- Hornby Island Community Economic Enhancement Corporation (provided by Trustee Law): <http://realhornby.com/communityresourcecentre/abouthiceec/>
- Southern Gulf Islands Economic Development Commission <http://sustainableislands.ca/>
- Starting Strong: Rural Community Economic Development Planning and Assessment Guide <http://www.bcruralnetwork.ca/node/931>
- Islands Trust Indicator Program Report – Summary of Economic Dependency Data and Trends with the Trust Area (focuses on economic dependencies developed by BC Stats on the basis of 2006 Census information.)
<http://www.islandstrust.bc.ca/poi/pdf/itpoieconomicdependencyeportmar2011.pdf>

KEY ISSUE(S)/CONCEPT(S): Sustainable communities; economic development

RELEVANT POLICY:

Policy Statement Guiding Principles:

- When making decisions and exercising judgment, Trust Council will place priority on preserving and protecting the integrity of the environment and amenities in the Trust Area.
- Trust Council believes that to achieve the Islands Trust object, the rate and scale of growth and development in the Trust Area must be carefully managed and may require limitation.

Policy Statement Trust Council Commitment:

5.7.1 Trust Council holds that economic opportunities should be compatible with the conservation of resources and protection of community character.

Trust Council's strategic plan objective and related activity:

4.1 Create linkages between islands and Regional Districts to share effective and appropriate economic development models

4.1.1 Half day session on Trust Area economic development at December Trust Council

DESIRED OUTCOME: An information sharing session at the Islands Trust Council's December 2013 meeting that promotes economic growth compatible with the conservation of resources and protection of community character.

RESPONSE OPTIONS

Recommended: As above.

Alternatives:

1. Establish a subcommittee of the Trust Programs Committee to develop a project charter for the December economic development session (subcommittee establishment requires approval of Trust Council)
 2. To invite the Electoral Area Directors to an informal roundtable session with trustees that requires little preparation.
 3. To recommend to Trust Council that an economic development session not be held in December 2013.
-

Prepared By: Clare Frater, Policy Analyst

Reviewed By/Date: Linda Adams, Chief Administrative Officer, May 6, 2013

Linda Adams, Chief Administrative Officer



TRUST PROGRAMS COMMITTEE WORK PROGRAM

To: Islands Trust Council

Updated: February 4, 2013

WORK PROGRAM

COMMUNITY STEWARDSHIP AWARDS

- Deliver 2013 awards program (May 2013)

ENCOURAGE UNDERSTANDING AND VOLUNTARY STEWARDSHIP OF WATER RESOURCES

- Contact water conservation groups for existing materials and initiatives (May 2013)

CREATE LINKAGES TO SHARE ECONOMIC DEVELOPMENT MODELS

- Develop proposal for Trust Council session to share effective and appropriate economic development models with regional districts (May 2013)

CONTINUING ITEMS

LEGISLATIVE MONITORING

- Monitor changes and report to Trust Council (May 2013)

INDICATOR PROGRAM

- Research further high-priority indicators, such as census and housing

VACANT CROWN LAND PROFILES

- Bowen Island, Gambier LTC, and Ballenas-Winchelsea Islands – on hold

Lisa Gordon
Designate Staff

Paul Brent
Chair