



Trust Programs Committee Agenda

Date: Monday, May 14, 2018
Time: 10:30 am - 3:00 pm
Location: Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1 Introduction of New Items	
2.2 Approval of Agenda	
3. TOWN HALL AND QUESTIONS	
4. ADOPTION OF MINUTES/COORDINATION	
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6. BUSINESS	
6.1 Service Integration - Briefing	
6.2 Annual Report - TPC text - RFD	10 - 12
6.3 Baynes Sound Lambert Channel Ecosystem Forum Update - Briefing	13 - 16
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8. CORRESPONDENCE	
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8.2 Positively Forward Group re governance and service delivery

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9. WORK PROGRAM

9.1 Trust Programs Committee Work Program

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10. NEXT MEETING - August 20, 2018 - Electronic

11. ADJOURNMENT

*Approximate time is provided for the convenience of the public only and is subject to change without notice.



Trust Programs Committee

Minutes of Regular Meeting

Date: April 16, 2018
Location: Hart Bradley Memorial Hall (Lion's Hall)
103 Bonnet Avenue, Salt Spring Island, BC

Members Present: Brian Crumblehulme, Mayne Island Local Trustee (Chair)
Heather O'Sullivan, Gabriola Island Local Trustee (Vice Chair)
David Critchley, Denman Island Local Trustee arrived at 12:34
Sue Ellen Fast, Bowen Island Municipal Trustee
George Grams, Salt Spring Island Local Trustee
Peter Grove, Salt Spring Island Local Trustee
Dan Rogers, Gambier Island Local Trustee
Tony Law, Hornby Island Local Trustee
Peter Luckham, Islands Trust Chair (ex officio)

Members Absent: Paul Brent, Saturna Island Local Trustee
Melanie Mamoser, Gabriola Island Local Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
Clare Frater, Director of Trust Area Services
Andrew Templeton, Communications Specialist
Lori Foster, Recorder

Media & Others Present: Approximately 30 members of the public were present.

1. CALL TO ORDER

Chair Crumblehulme called the meeting to order at 10:31 a.m. and acknowledged the meeting was being held on unceded Coast Salish territory.

2. APPROVAL OF AGENDA

2.2 Approval of Agenda

The agenda as presented was approved.

3. TOWN HALL AND QUESTIONS

Maxine Litner – Chair, Positively Forward Group - (a sub-group of the larger group on Salt Spring) will report out in July on Capital Regional District (CRD) service delivery and requested that the Islands Trust's existing separation between land use planning and service delivery be maintained.

Peter Lamb – felt that scope of the term "services" needed to be defined and spoke to various studies which have been done and joint coordination agreements which are in place.

Gail Acre – Representative, Salt Spring Community Alliance and working group. She reported that six major themes have emerged from the group's work including housing, health, micro-

economics, infrastructure, environment and governance. The governance working group will be presenting some results of their work at their June 25, 2018 meeting.

Darryl Martin, former Chair of the Salt Spring Island Community Economic Commission, and member of the governance working group, reiterated an intention to present an analysis of governance options to the community.

Linda Adams – elaborated on the work of the governance group which will analyze options against criteria and diagram out different governance models for consideration to present at its June meeting.

Donald McLennan – with the Positively Forward group. He summarized three requests to Islands Trust: maintain separation between land use planning and service delivery; actively collaborate with current governments; and take advantage of the work being done by community groups.

Tim Hunt – a long time island resident. He asked that the Islands Trust consider changes to land use lease agreements and farm workers housing regulations to assist young people, and that Islands Trust be the cohesive gel that brings together all jurisdictions for service delivery.

Kisae Peterson – Chair of the Salt Spring Island Housing Council . She has been attending several regional and provincial meetings regarding housing issues in the Gulf Islands. She hopes to see improvements in the area of cooperation and coordination between land use planning and services.

Gary Holman – speaking as an individual. He noted the complexity of Islands Trust becoming a regional district and noted that improvement districts should be directly involved with the CRD and Islands Trust. He emphasized that coordination is key to integration across sectors.

John Davies – gave his perspective on island culture asking that freedom and creativity for young people be nurtured through accessible services and cooperation.

Richard Kerr – hopes that Islands Trust will work with the Salt Spring Island community to explore the governance framework with the Positively Forward and Community Alliance Working Group as suggested by the Minister of Municipal Affairs and Housing in a letter following the referendum outcome.

Gay Gardner – spoke on farming and a need for the Capital Regional District to get onboard with the latest innovations on water recycling.

Trustee Law commented that on Hornby Island where groups have come together in a unified voice to present a common concern, instead of fractured interests, outside agencies tend to respond by gathering together all groups every six months to review and connect with the aim of keeps groups informed and coordinated. He acknowledged that Salt Spring Island is a larger community to coordinate.

The meeting was recessed at 11:54 a.m. and recalled to order at 12:45 p.m.

4. ADOPTION OF MINUTES/COORDINATION

4.1 Minutes of Meeting

By general consent, the draft minutes of the February 19, 2018 Trust Programs Committee meeting were adopted as presented.

4.2 Follow Up Action List

Reviewed and provided for information.

Discussion ensued regarding micro plastics in the Salish Sea and reporting out about the Islands Trust's participation in the 2018 Salish Sea Ecosystem Conference and Transport Canada's Ocean Protections Plan engagement sessions.

Trustees Fast, Law, Critchley and Rogers stated they will work together to develop a briefing on the issue of micro plastics in the Salish Sea for the next Trust Council meeting.

5. BUSINESS

5.1 Service Integration

Discussion ensued on the following points:

- The word "integration" is causing some confusion and there is a need for a better word e.g. coordination;
- The committee could review protocol agreements already in place and look at the health of current relationships;
- The Salt Spring Island community is doing a lot of work and the committee should not get too far ahead but be there to help;
- There could be a paid staff position to act as coordinator of services to support better integration of services;
- There is an opportunity to make Islands Trust committees more visible and public facing through better outreach;
- There are two models for the Trust to take to address the issue: review trust wide service delivery or pick an issue on a given island to focus on;
- It could be premature for the committee to make recommendations to the Islands Trust Council in June without first seeing the Salt Spring Island community group reports.

TPC-2018-006

It was MOVED and SECONDED,

that the Trust Program Committee recommend to Trust Council to consider carefully the reports forthcoming from Salt Spring Island community groups.

The committee discussed that the community groups may release their reports just before the Trust Council meeting.

The question was called.

2 IN FAVOUR (CRITCHLEY, FAST)

6 OPPOSED (LAW, O'SULLIVAN, ROGERS, GRAMS, CRUMBLEHULME, GROVE)

DEFEATED

TPC-2018-007

It was MOVED and SECONDED,

that Trust Programs Committee request staff to provide a summary report of the service coordination discussions for presentation to the next Trust Programs Committee meeting.

CARRIED

TPC-2018-008

It was MOVED and SECONDED,

that Staff be requested to provide a liaison plan to guide the work with the various agencies and Salt Spring community groups working on service delivery and governance issue.

3 IN FAVOUR (CRITCHLEY, ROGERS, GRAMS)

5 OPPOSED (LAW, O'SULLIVAN, CRUMBLEHULME, GROVE, FAST)

DEFEATED

6. NEW BUSINESS

None

7. NEXT MEETING - May 14, 2018

TPC-2018-009

It was MOVED and SECONDED,

that the next meeting of Trust Programs Committee be held on Gabriola Island.

CARRIED

8. ADJOURNMENT

By general consent, the meeting was adjourned at 2:15 p.m.

Brian Crumblehulme, Chair

Certified Correct

Lori Foster, Recorder

TRUST PROGRAMS COMMITTEE
RESOLUTION WITHOUT MEETING

RESOLUTION WITHOUT MEETING NO. RWM-01-2018

The following matter is considered urgent and necessary in order to post public notice of the scheduled May 2018 Trust Programs Committee meeting. At the April 16, 2018 meeting the Trust Programs Committee passed a resolution to hold the May 14, 2018 Committee meeting on Gabriola Island. There is no venue available on Gabriola Island on May 14, 2018, and insufficient trustees are available for an alternatively proposed date, so staff propose the meeting be held at the previously approved location at the Regional District of Nanaimo office.

It was Moved by Trustee Peter Grove and Seconded by Trustee Heather O'Sullivan:

That the Trust Programs Committee hold its scheduled May 14, 2018 meeting at the Regional District of Nanaimo office.

<u>TRUSTEES CONTACTED</u>	<u>DATE VOTE RECEIVED</u>	<u>VOTE</u>
Dan Rogers	April 27, 2018	In Favour
Sue Ellen Fast	April 27, 2018	In Favour
Heather O'Sullivan	April 27, 2018	In Favour
George Grams	April 27, 2018	In Favour
Tony Law	April 27, 2018	In Favour
Peter Grove	April 27, 2018	In Favour
Brian Crumblehulme	April 27, 2018	In Favour
Paul Brent	April 28, 2018	In Favour
David Critchley	April 30, 2018	In Favour

TRUSTEES VOTE NOT AVAILABLE

FINAL VOTE COUNT

9 IN FAVOUR
OPPOSED

THE CHAIR DECLARED THE ABOVE RESOLUTION CARRIED PURSUANT TO SECTION 13 OF THE *ISLANDS TRUST ACT* ON APRIL 30, 2018.

CHAIR'S SIGNATURE

RECORDER'S SIGNATURE

Follow Up Action Report

Trust Programs Committee

29-Feb-2016

Activity	Responsibility	Target Date	Status
Implement Crown Land Protocol project charter V2, circulate past RFD to TPC members, keep charter on future agendas until project is complete and consider inventory of current referrals, if it helps demonstrate the need for updating the letter of understanding.	Clare Frater	14-Nov-2016	On Going
Implement the Water Conservation Advocacy and Education project charter V2.	Clare Frater	16-May-2016	On Going
Implement the State of the Islands Project, and return the project charter to TPC until project is complete.	Clare Frater	31-Aug-2016	On Going

06-Nov-2017

Activity	Responsibility	Target Date	Status
Implement Baynes Sound/Lambert Channel Forum Project Charter dated October 31, 2017, as amended.	Clare Frater	22-Nov-2017	On Going

24-Jan-2018

Activity	Responsibility	Target Date	Status
Staff to submit a Business Case to the Minister of Municipal Affairs and Housing for the use of \$125,000 for the improvement of the provision and integration of government services within the Trust Area.	Russ Hotsenpiller Clare Frater	19-Feb-2018	On Going

Follow Up Action Report

16-Apr-2018

Activity	Responsibility	Target Date	Status
Staff to provide a summary report of the service coordination discussions for presentation to the next Trust Programs Committee meeting.	Russ Hotsenpiller	14-May-2018	On Going

REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** May 14, 2018
From: Clare Frater **Date Prepared:** May 4, 2018
SUBJECT: 2017-18 ANNUAL REPORT – APPROVAL OF TRUST PROGRAMS
COMMITTEE SECTION

RECOMMENDATION: That the Trust Programs Committee approves the attached text for inclusion in the 2017-2018 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: N/A

1 PURPOSE: Approval of annual report sections by committees so that Trust Council is able to easily approve its annual report in June 2018 without further editing from staff or trustees at the Trust Council meeting.

2 BACKGROUND:

Preparation of the Islands Trust Annual Report is undertaken by Trust Area Services communications staff, reporting to the Executive Committee and consistent with Trust Council's [Annual Report Policy 6.10.i](#).

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: None. Timely approval of committee text will ensure smooth delivery of the Islands Trust annual report, in compliance with the *Islands Trust Act*, Section 19.

FINANCIAL: No implications for existing policy

POLICY: No implications for existing policy

IMPLEMENTATION/COMMUNICATIONS: The process for development of the Annual Report is outlined in Trust Council's Annual Report policy 6.10.i. Once each committee has approved its section, staff will create a draft Annual Report for review by the Executive Committee and consideration of Trust Council in June. Upon approval by Trust Council, staff will send the Annual Report to the Minister of Community Sport and Cultural Development and circulate it as indicated in Trust Council's policy.

FIRST NATIONS: None.

OTHER: N/A

- 4 **RELEVANT POLICY(S):** This approach complies with Section 19 of the *Islands Trust Act and Trust Council's* [Annual Report Policy 6.10.i.](#)
- 5 **ATTACHMENT(S):** Trust Programs Committee input to Annual Report (draft)
-

RESPONSE OPTIONS

Recommendation: That the Trust Program Committee approves the attached text for inclusion in the 2017-2018 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

Alternative: None

Prepared By: Clare Frater, Director Trust Area Services

Reviewed By/Date:

Trust Programs Committee

Role

The Trust Programs Committee (TPC) provides policy advice to the Islands Trust Council on Trust-wide issues related to the committee's areas of responsibility, for example water, marine, sustainable communities, public awareness and education, and proposes amendments to the Islands Trust Policy Statement.

Members

Members appointed for the 2014-2018 term

Derek Masselink (Chair 2014-November 14, 2016) (resigned November 2016)
Brian Crumblehulme (Vice Chair 2014-November 14, 2016) (Chair November 14, 2016)
Paul Brent, Saturna Island (January 24, 2018 -)
David Critchley, Denman Island
Sue Ellen Fast, Bowen Island
George Grams, Salt Spring Island, Executive Committee Representative
Peter Grove, Salt Spring Island (January 24, 2018 -)
Tony Law, Hornby Island
Bruce McConchie, South Pender Island (resigned March 2016)
Melanie Mamoser, Gabriola Island (January 24, 2018 -)
Heather Nicholas, Gabriola Island Trustee (Vice Chair November 14, 2016 -)
Dan Rogers, Gambier Island Trustee
Peter Luckham, Thetis Island, Ex Officio Member

2017-2018 Highlights

The Trust Programs Committee reviewed nominations and provided advice to the Islands Trust Council on the Community Stewardship Awards.

In partnership with staff from the Ministry of Forests, Lands and Natural Resource Operations, the Trust Programs Committee offered a well-received workshop series on wells and groundwater that took place on twelve islands.

Throughout the year, the Trust Programs Committee oversaw continuing work to develop an agreement with the Ministry of Forests, Lands and Natural Resource Operations, and Bowen Island Municipality about Crown lands decisions. The Trust Programs Committee also reviewed and recommended that the Executive Committee adopt the draft Policy Statement Amendment Engagement Plan.

In January 2018, the Trust Programs Committee began work to identify potential governance or operational changes that could be adopted in order to improve the delivery and integration of all the types of services that are delivered to the Islands Trust Area. Three new members joined the committee to support this work.

In March 2018, Trust Programs Committee hosted a Freshwater Forum in Cowichan Bay. The Trust Programs Committee also began work towards a 2018 Baynes Sound/Lambert Channel Forum.

In March 2018, Trust Council approved the Trust Programs Committee's request for \$25,000 in the 2017-2018 budget for research and education on various topics.

BRIEFING

To: Trust Programs Committee **For the Meeting of:** May 14, 2018
From: Trust Area Services **Date Prepared:** May 7, 2018
SUBJECT: Baynes Sound Lambert Channel Ecosystem Forum Update

PURPOSE: To update Trust Programs Committee on the planning process for the Baynes Sound Lambert Channel Ecosystem Forum.

BACKGROUND:

At the November 6, 2017 meeting Trust Programs Committee endorsed an amended Baynes Sound/Lambert Channel Ecosystem Forum Project Charter dated October 31, 2017.

The Baynes Sound/Lambert Channel Ecosystem Forum will be held May 22-23, 2018 at the Kingfisher Oceanside Resort in Courtenay. Consultant Judith Cullington will facilitate the Forum.

The Project Charter included the establishment of an Advisory Committee to assist the co-leads, Senior Policy Advisor, Islands Trust, and Manager, National Oceans Governance, WWF Canada. The Advisory Committee included two Trustees (Trustee Law and Trustee Critchley) as well as representatives from First Nations governments (K'omoks), Comox Valley Regional District, aquaculture industry (operator and BC Shellfish Growers Association), Association of Denman Island Marine Stewards and Conservancy Hornby Island.

The advisory committee completed its work, over three meetings, resulting in a list of challenges (issues) to be discussed at the Forum, participant list and a Forum agenda.

The two-day event will bring together local, regional, provincial, federal and First Nations governments, as well as private sector and conservation group representatives to participate in a focused discussion of the challenges facing Baynes Sound and Lambert Channel and to identify solutions that will result in a healthy marine ecosystem.

This invitation-only Forum will be facilitated by the same facilitator who assisted with the Advisory Committee meetings and preparation.

Invitations have been sent out by the WWF-Canada and Islands Trust co-leads. The response has been favourable with 35 confirmed participants to date, with a good cross-section of sectors including: Fisheries and Oceans Canada (two aquaculture representatives, two herring representatives), Ministry of Forests, Lands and Natural Resource Operations and Rural Development, Regional District of Nanaimo (one director and one staff person), Hakai Institute, Herring Industry Advisory Board, West Coast Environmental Law, shellfish industry (one grower, one BC Shellfish Growers Assoc. representative), Association of Denman Island Marine Stewards (two representatives), Conservancy Hornby Island (two representatives), Friends of Baynes Sound, Denman Hornby Canoes and Kayaks as well as co-hosts Islands Trust trustees (three representatives) and staff (three) and WWF-Canada.

K'omoks First Nation have confirmed that they will be represented by Councillor Melissa Quocksistern who will attend the Forum, and welcome participants to K'omoks territory.

Not confirmed yet: Ministry of Environment and Climate Change (parks), DFO (oceans), Qualicum First Nation, Nanoose First Nation, and Snuneymuxw First Nation.

Unfortunately, Comox Valley Regional District (CVRD) staff are no longer attending the Forum. Not having CVRD planning and engineering staff at the Forum creates a gap in the intention of the Advisory Committee (which included CVRD representatives) to discuss sewage and development issues within broader themes of pollution and foreshore ecosystem health. The co-leads have decided to address the situation by inviting the Electoral Area A (Baynes Sound- Denman/Hornby Islands) Director Bruce Joliffe.

The dinner keynote address will be given by author and Denman Island resident, Howard MacDonald Stewart who will be speaking from his recent book *Views of the Salish Sea: One Hundred and Fifty Years of Change Around the Salish Sea*. His talk will focus on impacts of colonization on First Nations as well as ideas for positive change in Baynes Sound and Lambert channel.

The Forum planning is almost complete. Staff are focused on fine tuning hospitality details as RSVPs arrive are received as well and reviewing the materials to be available to participants at the Forum which are being drafted by the facilitator. The project is on track to be delivered on time and within the amended budget.

ATTACHMENT(S):

- 1) Baynes Sound Lambert Channel Ecosystem Forum Project Charter V1.2
- 2) Copy of invitation to the Baynes Sound Lambert Channel Ecosystem Forum

FOLLOW-UP: Staff will continue to implement the project as outlined in the project charter.

The Co-leads and Facilitator will produce a final report summarizing highlights of the Forum and recommendations for next steps. The co-leads will provide the report to each participant.

Staff will provide a briefing and the final report to Trust Programs Committee in August 2018.

Prepared By: Karen Hurley, Trust Area Services

Reviewed By/Date: Clare Frater, Director, Trust Area Services, May 7, 2018

Baynes Sound/Lambert Channel Ecosystem Forum

Purpose: The purpose of the forum is to improve the health of the local marine ecosystem and establish lasting working relationships dedicated to creating ecosystem based solutions. Islands Trust will co-host with the World Wildlife Fund a series of preparatory meetings of a ten-member advisory group to organize a two-day forum with representatives from First Nations, shellfish and fishing industries, ecotourism industry, environmental groups and others concerned about Baynes Sound/Lambert Channel.

Background: The TPC work program includes the activity: Undertake a project using funds from the \$25,000 Water/Marine project budget for 2017/18. Hornby and Denman Island OCPs have many policies related to ecological care. This initiative builds on past events dedicated to Baynes Sound/ Lambert Channel ecosystem, including Simon Fraser University April 2014 3-day event and ADIMS March 2017 event.

Objectives

- Establish an opportunity for up to 30 participants to have a collaborative dialogue on their concerns and ideas for change
- Foster a spirit of cooperation and collaboration amongst the First Nations, governmental, industry and community groups based on shared values and concerns
- Creating a space for participants to share information, research, data, mapping, and solutions that will continue past the forum.
- Establish agreed upon next steps for long-term action.

In Scope

- Establish an Advisory Group to guide the Forum structure/content
- Three pre-Forum meetings of Advisory Group
- 1.5 day Forum (including participant accommodation and meals)
- Facilitator for Forum
- Involvement of First Nations in meetings and Forum
- Consideration to stakeholder travel assistance
- Summary report with highlights and recommendations for next steps

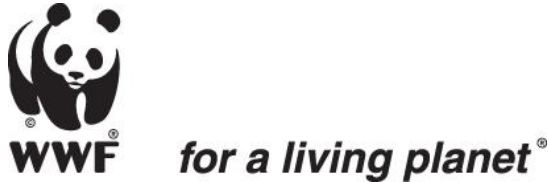
Out of Scope

- Forum that is open to the general public
- Public education or outreach
- Honourariums for participants
- Primary research or data collection

Work Plan Overview

Deliverable/Milestone	Date
• Establish Advisory Group and Communication Plan	December 2017
• Pre-Forum meetings	January, February, March 2018
• Schedule Forum and plan event; hire Facilitator; develop program with Advisory Group; arrange any needed materials and mapping	January—April 2018
• Host event	May 22-23 2018
• Summary report to Trust Programs Committee	August, 2018

Project Team		Budget	
Clare Frater and Kim Dunn, WWF	Project Sponsors	Item	Cost
Kim Dunn and Karen Hurley	Project Managers	Pre-Forum meetings hospitality/day	\$1,500
Kim Dunn	Logistics coordinator	Islands Trust Staff travel /accomm	\$1,000
WWF in-house staff	Graphic Designer	Forum Participant accomm/meals	\$14,500
		Facilitator	\$6,000
TAS Approval: Clare Frater Date: February 16, 2018	TPC Endorsement: Charter 2.0 Date:	Materials, mapping and report	\$1,000
		Travel cost for experts (if needed)	\$2,000
		Total (WWF \$17,500 and TAS 8,500)	\$26,000. (\$8,500 TAS)



Baynes Sound/Lambert Channel Ecosystem Forum 2018
22-23 May, 2018
Kingfisher Resort, Royston

Islands Trust and World Wildlife Fund Canada are pleased to invite you to the Baynes Sound/Lambert Channel Ecosystem Forum 2018, 22 and 23 May 2018.

This two-day event will bring together local, regional, provincial, federal and First Nations governments, as well as private sector and conservation group representatives to participate in a focused discussion of the challenges facing Baynes Sound and Lambert Channel and to identify solutions that will result in a healthy marine ecosystem. The Forum will be professionally facilitated, and a final report will be produced and provided to each participant.

The Baynes Sound/Lambert Channel Ecosystem Forum has the following aims:

- Create an opportunity for collaborative dialogue amongst the diverse interests in Baynes Sound/Lambert Channel;
- Share knowledge and experience that can inform solutions; and
- Identify collaborative, ongoing actions to support the health of Baynes Sound/Lambert Channel.

Tuesday, 22 May

11am – 5pm Dialogue sessions

6pm Networking dinner

Wednesday, 23 May

9am – 5pm Dialogue sessions

Kingfisher Resort and Spa, Kingfisher Room

4330 Island Highway South

Royston, BC V9N 9R9

All meals are provided. Participation is required for both days.

Overnight accommodations on May 22 provided for most participants.

Please indicate preference for overnight stay and any food allergies/preferences with RSVP.

RSVP to Kim Dunn (kdunn@wwfcanada.org or 250.889.4213) by 4 May, 2018.

BRIEFING

To: Trust Programs Committee **For the Meeting of:** May 14, 2018
From: William Shulba **Date Prepared:** May 4, 2018
SUBJECT: Islands Freshwater Forum Update

PURPOSE: To provide an update to the Trust Programs Committee on the success of the Freshwater Forum held on World Water Day, March 22, 2018 at Oceanfront Suites in Cowichan Bay.

BACKGROUND:

The Islands Trust Area Freshwater Sustainability Forum Project, was created to pursue education, connection, and collaboration between Islands Trust, government ministries, and community organizations that have a vested interest in freshwater sustainability in the Islands Trust Area. First Nations and watershed societies were invited.

The keystone deliverable from this project was completed successfully as a one-day Islands Freshwater Sustainability Forum on March 22, 2018 on World Water Day. This event featured presentations by provincial ministry staff, regional district staff, an Islands Trust trustee, Islands Trust staff, and a registered water utilities professional. The event was attended by approximately 50 people ranging from all areas of the Islands Trust Area, with the majority coming from the northern local trust areas. There were only five staff that attended, yet several Trustees, many engaged islanders, and a few elected officials and staff from regional districts.

The event facilitated conversations of freshwater sustainability in the Islands Trust Area with discussions ranging from water sustainability strategies of under the *Water Sustainability Act*, jurisdictional challenges for achieving collaborative approaches to freshwater sustainability objectives to the history of water resource development in the Islands Trust Area.

The forum was coordinated in a professional manner through a contractor handling event logistics including RSVPs, menu management, venue logistics, and overall event coordination. The Oceanfront Suites provided an appropriate venue space however many improvements can be made for future events. The deliverables and milestones outlined in the Project Charter have been completed and the project was on time and under budget.

The presentation by the Freshwater Specialist on freshwater initiatives in the Islands Trust Area was well received and sparked a discussion on how the jurisdictions of the provincial government overlay with Islands Trust jurisdiction. Discussions throughout the day identified potential policy gaps to achieve freshwater sustainability and highlighted challenges to solving those gaps. Several water experts in the Islands Trust Area expressed challenges and opportunities with small water utilities, water stewardship groups, and freshwater resources.

Attendees contributed input into the overall recommendations of the forum that will be provided separately in a request for decision document.

ATTACHMENT(S): Islands Freshwater Forum Project Charter, Feb, 7, 2018

FOLLOW-UP: Staff will convey any TPC recommendations to Trust Council.

Prepared By: William Shulba, Senior Freshwater Specialist

Reviewed By/Date: Clare Frater, Director, Trust Area Services, May 7, 2018

Purpose: To pursue education, connection, and collaboration between Islands Trust and community organizations who have a vested interest in Freshwater Sustainability in the Islands Trust Area. Development of information and tools for achieving collaborative approaches to freshwater sustainability objectives and a conference to convene community groups and agencies to share information on freshwater sustainability challenges and solutions in the Trust Area.

Background: The Islands Trust Strategic Plan 2014-2018 Policy Statement B states *"To ensure that human activity and the scale, rate and type of development in the Trust Area are compatible with maintenance of the integrity of trust area ecosystems"* with the related goal of *"Protect water quality and quantity"*. Until March 31, 2018, the Islands Trust has a Senior Freshwater Specialist on temporary assignment to support research into common freshwater sustainability obstacles faced in the Islands Trust Area. This forum will highlight and strengthen research, outreach, and education of the local trust committees, regulators, and community groups in the Trust Area.

Objectives

- Chronicle freshwater sustainability approaches throughout the Trust Area.
- Create linkages between agencies, First Nations, individuals, and community groups working on freshwater management solutions.
- Share information, tools, research, data, mapping, and regulations.
- Identify strengths, weaknesses, opportunities, and challenges to meeting Trust Area Community Freshwater needs.
- Make recommendations for improving Islands Trust's ability to meet community freshwater needs in the Trust Area.

In Scope

- Baseline analysis of freshwater projects in Trust Area.
- One day forum on freshwater sustainability with community groups, government bodies, professionals, islanders, and San Juan agencies.
- Presentations by community organizations and government.
- Venue costs and food provided.
- Follow up report gap analysis and recommendations to Trust Council.
- Include Indigenous elders and water keepers from the Trust Area.

Out of Scope

- Multi day forum.
- Forum that is open to general public.
- Honorariums for participants.
- Immediate Data deliverables and interpretations.
- Travel costs for participants.

Work Plan Overview

Deliverable/Milestone	Date
• Outline of Trust Area freshwater projects: Baseline analysis and forum agenda.	Dec-Jan 2017
• Service Contract for logistics • Schedule event, invite participants, organize logistics.	Dec-Jan 2017
• Plan event's content (e.g.: presentations, round tables, group discussion). Includes arranging speakers and coordination of presentations. • Interim report to Trust Programs Committee in November, 2017.	February 2017 February 2017
• Host event: Facilitation and coordination	Late March 2018
• Final Report to Trust Programs Committee and Trust Council	April 15, 2018

Project Team

David Marlor and Clare Frater	Project Sponsors
William Shulba	Project Manager
Andrew Templeton	Communications
Contractor	Logistics coordinator
Contractor	Graphic Designer

Budget

Item	Cost
Venue (estimate)	\$500
Food	\$3,500
Staff Travel	\$1,000
Administration/Logistics	\$2,000
Graphic Design	\$1,000
First Nation Gifts and Contingency	\$2,000
Total (out of pocket):	\$10,000.00

Approval:
Clare Frater
Date: January 18, 2018 (CF)

TPC Endorsement:
Charter v. 1.0
Date: Jan. 24, 2018

REQUEST FOR DECISION

To: Trust Council **For the Meeting of:** June 20, 2018
From: William Shulba, P.Geo. **Date Prepared:** May 4, 2018
SUBJECT: Watershed Protection and Freshwater Preservation Planning Recommendations

RECOMMENDATION:

1. That Trust Council directs Trust Programs Committee to develop a report on the roles and responsibilities of Islands Trust, regional districts, improvement districts, provincial ministries and First Nations under the *Water Sustainability Act*.
2. That Trust Council directs Trust Programs Committee to develop a report that analyzes freshwater data gaps in the Islands Trust Area and proposes recommendations to address those gaps.

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

1 PURPOSE:

To seek direction, following the Freshwater Sustainability Forum, to create reports and recommendations on facilitating freshwater sustainability and watershed protection planning across the Islands Trust Area.

2 BACKGROUND:

The Islands Trust Area Freshwater Sustainability Forum project was created to pursue education, connection, and collaboration between Islands Trust, government ministries, and community organizations that have a vested interest in freshwater sustainability in the Islands Trust Area. First Nations and watershed societies were invited.

The keystone deliverable from this project was completed successfully as a one-day Islands Freshwater Sustainability Forum on March 22, 2018 on World Water Day. This event featured presentations by provincial ministry staff, regional district staff, an Islands Trust trustee, Islands Trust staff, and a registered water utility professional. The event was attended by approximately 50 people ranging from all areas of the Islands Trust Area, with the majority coming from the Northern local trust areas.

The event facilitated conversations of freshwater sustainability in the Islands Trust with discussions ranging from water sustainability strategies of under the *Water Sustainability Act*, jurisdictional challenges for achieving collaborative approaches to freshwater sustainability objectives to the history of water resource development in the Islands Trust Area.

The project charter for the forum project includes development of a report with recommendations.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: These reports will contribute to organizational understanding of water governance and data gaps. With this information, the Islands Trust Council will be in a better position to address any policy and data gaps that exist.

FINANCIAL: None

POLICY: None.

IMPLEMENTATION/COMMUNICATIONS: The work will be undertaken by the Senior Freshwater Specialist with oversight from the Director of Trust Area Services and the Director of Local Planning Services. The final reports will be provided to Trust Programs Committee in August to provide to Trust Council in September. The information on roles and responsibilities will be posted to the Islands Trust website.

FIRST NATIONS: The information learned may be shared with First Nations as appropriate.

OTHER: None.

4 RELEVANT POLICY(S):

Islands Trust Policy Statement policy 3.1.1: Trust Council holds that..... planning must account for the cumulative effects of existing and proposed development to avoid detrimental effects on watersheds, groundwater supplies and Trust Area species and habitats.

Islands Trust Policy Statement policy 3.3.3 Trust Council encourages government agencies, non-government organizations, property owners and occupiers to protect freshwater bodies, watercourses, wetlands, riparian zones and aquatic wildlife habitats through voluntary donation, acquisition, conservation covenants and careful management.

5 ATTACHMENT(S): None.

RESPONSE OPTIONS

Recommendation:

1. That Trust Council directs Trust Programs Committee to develop a report on the roles and responsibilities of Islands Trust, regional districts, improvement districts, provincial ministries and First Nations under the *Water Sustainability Act*.
2. That Trust Council directs Trust Programs Committee to develop a report that analyzes freshwater data gaps in the Islands Trust Area and proposes recommendations to address those gaps.

Alternative:

- 1) Take no further action
 - 2) Request that staff provide different recommendations for decision.
-

Prepared By:

William Shulba, P.Geo.
Senior Freshwater Specialist
Licensed Scientific Officer

Reviewed By/Date:

Clare Frater / May 6, 2018

Policy Statement – State of the Islands Project Project Charter v 2.0

Purpose: Snapshot of Islands Trust area indicators (ecological and socio-economic) to assist Trust Council to clarify its vision for sustainability in the Islands Trust Area and measure its progress in achieving that vision.

Background: Trust Council's Strategic Plan T.9.1 directs TPC to develop a project charter regarding 'State of the Islands' communications in 2016 in support of planned community engagement to identify a Vision and Policy Statement topics for amendment by March 2017. The last time a similar project occurred was the "Measuring our Progress" report done for each island in 2003 which focused on sustainability indicators. An indicator is simply a factor we can measure to provide objective information and clues about conditions and trends.

Objectives

- The 'State of the Islands' report will offer a base-line of important indicators that will support public engagement and help future Councils to measure progress in achieving its vision.
- This project supports the Policy Statement update project.

In Scope

- Reporting on Trust-wide indicators and trends that measure progress towards TC vision
- Collating existing data (e.g. ecosystem mapping, water studies, Salt Spring Island Incorporation Report, Economic Sustainability displays, 2011 and 2016 Census data)
- Data relevant to Policy Statement
- Displaying the information in ways that support public communications at meetings and on the website

Out of Scope

- Analyzing the reasons for changes in indicators
- Prescribing responses to poor indicators

Workplan Overview

Deliverable/Milestone	Date
Recruit contractor or temporary staff	May 2016
Phase 1— collect data and produce reports	June-Aug 2016
Report to Trust Council	Sept 2016
Phase 2— Consolidate 2016 Census with phase 1	2017

Project Team

TPC	Project Sponsor
Lisa Gordon	Project Manager
Contractor/Island Planner/Policy Advisor	Project Lead
Pamela Hafey	Communications

Approved by:

Trust Programs Ctte

Date: Feb 29, 2016

Endorsement:

Resolution #:

Date:

Budget 2016/17

Budget Source: 2016/17 approved budget

Item	Cost
Contractor / Co-op student	\$25,000
Communications materials / display	\$10,000
In-kind staff time	
Total	\$35,000

Crown Land Protocol Agreements - Project Charter

Date: July 28, 2016

Purpose

The purpose of this project is to enter an agreement to establish a framework for the Parties to cooperate, collaborate and exchange information in order to realize common objectives.

Background

Islands Trust has been interested in updating and consolidating three letters of understanding and three protocol agreements from 1994-1999, but lacked staff capacity until now. MFLNRO interest was triggered in 2012 by ADM sponsorship of a review of all legacy agreements, which involved consulting with the parties to all those agreements. The Islands Trust asked that our agreement be high priority, and agreed to seek Bowen Island's level of interest in participating. In 2012 there were preliminary revisions to the letter of understanding but work stalled due to lack of staff capacity. In Sept 2014, the Islands Trust Council added to its 2011-2014 Strategic Plan a new item: "Negotiate a new protocol agreement and letter of understanding with the Ministry of Forests, Lands and Natural Resource Operations," and recommend that the next Trust Council retain this item as a strategic priority." On Feb 23, 2015, the newly elected Bowen Island Municipal Council authorized its staff to work on a 3-party agreement with Islands Trust and MFLNRO staff.

Objectives

Formal and consistent consideration of the Islands Trust Object during provincial decisions about Crown Land within the Islands Trust Area.

In Scope

Update the 1999 Letter of Understanding between BC Assets and Land Corporation and Islands Trust to include elements of existing agreements defining roles in coordination, communication, data-sharing, referral and decision-making regarding Crown Land.

Out of Scope

- External communications
- Community engagement

Workplan Overview

Deliverable/Milestone	Target dates
Consult with BIM, affected LTCs, ITF, and IT planning staff about needs	Ongoing
Advise MCSCD of intention to revise agreement(s) and scope of change	Complete —July 2016
Revise agreements in cooperation with MFLNRO staff and executive ctte	July-November 2016
Drafts to BIM, Trust Programs and Executive Committees for review	November 2016
Draft to Trust Council for approval	December 2016
Forward approved draft to MCSCD for approval	Jan 2017

Project Team

Lisa Gordon	Project Manager — Islands Trust
Garth Webber-Atkins	Project Manager — MFLNRO
	Project Manager — BIM
	Project Support— MFLNRO

Approved by:

Date:

Endorsement:

Resolution #:

Date:

Budget

Budget Source: Islands Trust (TAS Projects)

Item	Cost
Go-to meeting for conference calls and to share documents	100.00
Legal review if required	3,000.00
Total	3,100.00

BRIEFING

To:	Trust Programs Committee	For the Meeting of:	May 14, 2018
From:	Trust Area Services	Date Prepared:	May 2, 2018
SUBJECT:	Policy Statement Amendment Process Update		

PURPOSE: To inform Trust Programs Committee on the current activities in the Policy Statement Amendment process.

BACKGROUND:

The Policy Statement amendment project will focus on amending the Policy Statement's introductory and definitions sections. The original intention was to have initial conversations with First Nations, and after that time the Trust would undertake a broader public engagement process. However, First Nations' interest in the project has not been as high as anticipated.

At the November 22, 2017 meeting, Executive Committee adopted the Policy Statement Engagement Plan, which outlines the many activities that will be part of the Policy Statement amendment process, including the direction to engage with First Nations prior to the broader public.

On November 20, 2017 Chair Peter Luckham sent a letter to thirty First Nations, who have asserted Aboriginal rights and title, and/or treaty rights to the islands, inviting them to engage with Islands Trust about the Policy Statement amendment process. The letter invites First Nations to have an open dialogue with Islands Trust about strategic directions and represents part of Islands Trust's efforts towards reconciliation by inviting early and meaningful input, and building respectful relationships. First Nations interest in the Policy Statement amendment process has been less than anticipated (see attached for additional details).

Islands Trust staff anticipate following up in May with interested First Nations. While the First Nations engagement efforts continue, staff has begun planning for broader community outreach activities. Both engagement tracks will focus on broad themes with First Nations reconciliation as an overarching guiding principle.

TAS staff, with input and guidance from LPS staff, has begun developing detailed approaches to the various facets of the previously approved Engagement Strategy. In particular, staff has discussed the approach to the 'Tea and Conversation for Change' workshops to be conducted on the 13 major islands.

The workshops will be conducted by staff with a focus on:

- Integrating input from First Nations engagement whenever possible and inviting First Nations project contacts when appropriate;
- Overarching theme of celebrating the uniqueness/specialness of the Salish Sea/Douglas fir bioclimatic zone;
- Building on communities' interest in reconciliation with First Nations;
- Creating an event that feels 'warm, welcoming, inspiring' and not bureaucratic with the aim of generating positive connections to Islands Trust at this preliminary stage of Policy Statement amendments;

- Generating community input on themes of importance to them related to island/regional successes and future needs. Staff proposes that the first workshops will prompt conversation about climate change, forest protection, water, liveable rural communities, water, food growing, general worries and interests. As the workshops series progresses the engagement materials may change to reflect previous input.

Each island's workshop may be slightly unique and depending on the island there may be an opportunity to engage speakers which could include island authors, scientists, archeologists, First Nation representatives, etc.

Staff is also investigating the idea of inviting the LTC/BIM's Advisory Planning Committees to review draft changes to the Policy Statement or technical/planning issues that may emerge from the community events.

Staff has begun collaborating on the details of a communications plan for the engagement process and is drafting a Policy Statement amendment project specific webpage.

An on-line survey will be developed after the in-person events are held on the Islands.

ATTACHMENT(S):

- 1) Summary of FN responses to PS invite letter
- 2) Policy Statement Amendment Project Engagement Plan

FOLLOW-UP:

Staff will continue to brief Executive Committee and Trust Programs Committee on the Policy Statement engagement process on a regular basis. An updated briefing will be provided to Executive Committee in late May for Trust Council in June.

Prepared By: Karen Hurley, Trust Area Services

Reviewed By/Date: Clare Frater, Director, Trust Area Services, May 4, 2018

Policy Statement FN invitation letter responses

	Date	Who	First Nations Response	Islands Trust Response
1	November 23, 2017 e-mail to Peter Luckham	Joni Olsen, Tsartlip First Nation	via email: Hello Peter My name is Joni Olsen and I am an elected Council for the Tsartlip First Nation. I would like to receive the dates for the meetings in the new year that are planned in regards to the policy statement conversations. We are having an election on December 7th that will determine whether I am the representative that will attend these meetings or someone else but regardless I will be able to pass it on to whomever best suites the bill. Thank you so much for the invite, we regard the islands as our relatives and are very interested in their care. Sincerely, Joni Olsen Tsartlip First Nation	Jan 29, 2018 Fiona e-mailed: Hi Joni, We received your email of Nov. 23/17 to Peter Luckham, indicating Tsartlip's interest in participating in early discussions about possible Policy Statement amendments. Great to hear! We also want to congratulate you on being re-elected to your Nation's leadership! We wondered if your Chief and/or Counsellors of Tsartlip First Nation would be interested in having our CAO (Russ Hotsenpiller) and Chair of the Trust Council (Peter Luckham) visit your offices to answer questions about this project in person. They have indicated they would be pleased to do that. Let me know if you think this would be a good idea and I can set it up. Alternately, we can just send meeting dates once their finalized.
2	January 3, 2018 letter	Denise Smith, Lands/Referrals Manager Tla'amin Nation	Selections from letter: -Chief now referred to as the Hegus of the Legislature and the council are Legislators -Treaty April 4, 2016 affirms hunting, fishing, gathering and planning -We are interested in providing feedback or comment -Have treaty rights and look forward to sharing information on these rights and how they can be accommodated and protected going forward -Denise Smith is the primary contact	Jan 29, 2018 Fiona e-mailed: We got your letter of Jan 3/18 indicating Tla'amin's interest in participating in early discussions about possible Policy Statement amendments. Great to hear! We wondered if your Hegus and the Legislators of Tla'Amin Nation would be interested in having our CAO and Chair of the Trust Council visit your offices to answer questions about this project in person. They have indicated they would be pleased to do that. Let me know if you think this would be a good idea and I can set it up. Alternately, we

				can just send meeting dates once their finalized.
3-6	January 12, 2018 meeting	Cowichan Nation Alliance: Candace Charlie, Referrals & Land Code Coordinator, Cowichan Tribes Ronda Jordan, Director of Finance & Strategic Initiatives, Stz'uminus First Nation Raven August, Lands and Resource, Halalt First Nation Jack Smith, Director of Operations, Halalt First Nation Caitlin Kenny - Halalt First Nation Josh James, Penelakut Tribe Ernie Elliott, Eamon Gaunt, Clarissa Peter - Cowichan Tribes	From meeting notes: - Burial sites. A "lightening rod issue"; this was overlapped with islets and coves - Foreshore areas. Effect of growth and development conflicts with First Nations interests on foreshore - Crown lands. All Crown Land appears to have been converted to park land. See some Islands Trust notifications of interest. Want to share jurisdiction (also related to foreshore) - National Marine Conservation Areas. A brief question was asked regarding Islands Trust involvement. The question seemed loaded. - MOU's would be supported (1 person stated this) Embrace a cooperative partnership	Next steps not identified
7	March 15, 2018 letter	Linda Aidnell, Lyackson First Nation	Selections from letter: Recognise that Policy has the potential to impact to Lyackson's Rights and Title. To initiate consultation process requires: -\$250 Referral submission fee -Digital map showing area -Description of anticipated impacts -How project will provide direct and indirect benefits to Lyackson	Clare spoke with her twice in: at OPP session in March 2018 and Salish Sea Conference in April 2018 and advised we would reply in writing.
8	None	K'omoks First Nation		None but Denman/Hornby LTC members mentioned project during treaty meetings in March 2018



Engagement Plan

**for amendments to
Introduction, Part I, Part II and Schedule 1 - Definitions sections
of the Islands Trust Policy Statement**

November 22, 2017

Introduction

On June 21, 2017, the Islands Trust Council voted to assign the Executive Committee, with involvement from Trust Programs Committee as appropriate, co-ordination of a review of the Introduction, Part I, Part II and Schedule 1 - Definitions sections of the Policy Statement. By limiting the review/ amendment process to the preamble and definitions sections, Trust Council provides an opportunity to update sections of the document while promoting better understanding of the Islands Trust and an opportunity for all parties in the amendment process (Islands Trust staff, provincial staff, First Nations, referral agencies and the public) to familiarize themselves with the Policy Statement and amendment processes. In addition to resulting in updates to a portion of the Policy Statement, this process is intended to prepare all parties for the more complex engagement required to amend the commitment, recommendation and directive policies of Trust Council in Part Three of the Policy Statement.

Trust Council's Policy Statement Amendment Policy outlines the required steps for Trust Council to review and amend the Policy Statement Bylaw. Key considerations for the amendment process are that the Policy Statement Bylaw may be amended by Trust Council only with the approval of the Minister responsible for local government, and such Ministerial approval will be based on ensuring no conflicts with Provincial interests and adequate engagement with First Nations.

The Policy Statement Amendment Policy defines the required sections and audiences for a plan for engaging First Nations and stakeholders on the Policy Statement. These are addressed below.

The First Nations Engagement Principles Policy sets out that Trust Council is committed to proving sincere desire for reconciliation with First Nations. The policy states that the principles expressed in the policy should underpin every activity of Islands Trust.

Context

The current Policy Statement was developed over a period of two years from 1991 to 1993, through a comprehensive public consultation process that generated a high level of public participation and interest. Trust Council considered input from individuals, groups and other government agencies through presentations and more than 400 written submissions that outlined values, hopes and concerns. The Islands Trust Council adopted the Policy Statement bylaw in June 1994, following approval by the Minister of Municipal Affairs. Trust Council made updates to the Policy Statement in 1996, 1998, and 2002, following further consultation and ministerial approval.

In March 2010, Trust Council established a Policy Statement Assessment Task Force to conduct a preliminary assessment of the Trust Policy Statement and make recommendations regarding further actions. The task force produced a final report in May 2011. In March 2012, Trust Council decided not to

undertake a three year comprehensive Policy Statement review process with funding from Canada's Gas Tax Fund.

There has been a growing understanding in recent years of the complexity of First Nations' asserted rights and title and treaty rights in the Trust Area. In 2016, Trust Council recognized that its relationship with First Nations needed to deepen. Trust Council has spent a year supporting activities that help trustees and staff develop sincere and meaningful connections with many of these First Nations.

Objectives

- To increase awareness and knowledge about Islands Trust
- To increase awareness of, and develop amendments, on the content and function of the Policy Statement
- To develop stronger relationships with First Nations
- To empower communities to contribute to the success of Islands Trust through meaningful engagement
- To gain experience with the Policy Statement amendment process to inform future processes.
- Final adoption by Trust Council of a bylaw amending Introduction, Part I, Part II and Schedule 1 - Definitions sections of the Policy Statement that includes up-to-date, historically-accurate information.

Key messages

In keeping with Islands Trust Public Engagement Principles (August 2016) and the [December 2016 First Nations and Public Engagement project charter](#) this engagement strategy aims to be inclusive, respectful of First Nations, accessible, transparent and adaptable. Initial key messages will be those below, recognising that these messages may evolve as we go through the process and adapt to input as received, especially from First Nations:

- The Islands Trust Policy Statement is fundamental to the operations of the Islands Trust, guiding decisions about land use planning and advocacy.
- The 20-year-old Policy Statement continues to offer a positive vision for the Trust Area but is overdue for some updates.
 - Updating the Policy Statement will enable Trust Council to address new issues and challenges in the Trust Area and better recognize First Nations' history, rights and title.
- The Policy Statement Amendment Project will offer diverse opportunities for community members and First Nations to raise issues they are passionate about.
 - Trust Council's current Policy Statement Amendment Project is focused on the introduction and definition sections.

Trust Council will record suggestions for amending or creating specific policies for consideration in future phases of the project.

Interested parties

- Trust Area community members
- Islands Trust trustees
- Islands Trust staff
- Ministry of Municipal Affairs and Housing staff
- Honourable Selina Robinson, Minister of Municipal Affairs and Housing
- Media
- Referral agencies: (listed below)

Islands Trust bodies

1. Ballenas-Winchelsea Island LTC
2. Bowen Island Municipality
3. Denman Island LTC
4. Gabriola Island LTC
5. Galiano Island LTC
6. Gambier Island LTC
7. Hornby Island LTC
8. Lasqueti Island LTC
9. Mayne Island LTC
10. North Pender Island LTC
11. Salt Spring Island LTC
12. Saturna Island LTC
13. South Pender Island LTC
14. Thetis Island LTC
15. Trust Fund Board

First Nations

16. Cowichan Tribes
17. Esquimalt First Nation
18. Halalt First Nation
19. Homalco First Nation
20. K'omoks First Nation
21. Klahoose First Nation
22. Lake Cowichan First Nation
23. Lyackson First Nation
25. Malahat First Nation
26. Musqueam First Nation
27. Pauquachin First Nation
28. Penelakut Tribe
29. Qualicum First Nation
30. Scia'new (Beecher Bay) First Nation
31. Semiahmoo First Nation

32. shíshálh (Sechelt) First Nation
33. Snaw-naw-as (Nanoose) First Nation
34. Snuneymuxw (Nanaimo) First Nation
35. Songhees First Nation
36. Squamish First Nation
37. Stz'uminus (Chemainus) First Nation
38. Tla'amin (Sliammon) First Nation
39. T'Sou-ke (Sooke) First Nation
40. Tsartlip First Nation
41. Tsawout First Nation
42. Tsawwassen First Nation
43. Tseil-Waututh (Burrard Inlet) First Nation
44. Tseycum First Nation
45. We Wai Kai (Cape Mudge First Nation)
46. Wei Wai Kum (Campbell River First Nation)

For information only (cc):

48. Hul'quim'num Treaty Group
49. Laich-kwil-tach Treaty Society
50. Nanwakolas Council
51. Te'mexw Treaty Association

Regional districts

52. Capital Regional District
53. Comox Valley Regional District
54. Cowichan Valley Regional District
55. Metro Vancouver Regional District
56. Nanaimo Regional District
57. Powell River Regional District
58. Sunshine Coast Regional District

School district boards

59. School District No. 45 (West Vancouver) (Gambier)
60. School District No. 46 (Gambier)
61. School District No. 79 (Thetis)
62. School District No. 68 (Ballenas-Winchelsea)
63. School District No. 69 (Ballenas-Winchelsea/Lasqueti)
64. School District No. 71 (Denman/Hornby)
65. School District No. 64 (Gulf Islands – Galiano/Mayne/North Pender/Salt Spring/Saturna/South Pender)

Improvement district boards

66. Gabriola (Fire Protection District)
67. Graham Lake (Improvement District)
68. Schmidt (Improvement District)

69. Galiano Estates (Improvement District)
70. Gossip Island (Improvement District)
71. Montague (Improvement District)
72. Spanish Hills (Improvement District)
73. Wise Island (Improvement District)
74. Bennett Bay (Waterworks District)
75. Campbell-Bennett Bay (Improvement District)
76. Lighthouse Point (Waterworks District)
77. Mayne Island (Improvement District)
78. Village Point (Improvement District)
79. Georgina (Improvement District)
80. Razor Point (Improvement District)
81. Trincomali (Improvement District)
82. Harbour View (Improvement District)
83. Mount Belcher (Improvement District)
84. North Salt Spring (Waterworks District)
85. Piers Island (Improvement District)
86. Salt Spring Island (Fire Protection District)
87. Scott Point (Waterworks District)
88. Secret Island (Waterworks District)
89. Saturna Shores (Improvement District)
90. Thetis Island (Improvement District)
91. Vaucroft (Improvement District)

Provincial government

92. Ministry of Agriculture
93. Ministry of Municipal Affairs and Housing (Intergovernmental Relations and Planning Branch)
94. Ministry of Municipal Affairs and Housing (Housing Policy Branch)
95. Ministry of Energy, Mines and Petroleum Resources
96. Ministry of Environment and Climate Change Strategy
97. Ministry of Environment and Climate Change (BC Parks and Conservation Officer Service Division)
98. Ministry of Forests, Lands, Natural Resource Operations and Rural Development – South Coast Office
99. Ministry of Forests, Lands, Natural Resource Operations and Rural Development – West Coast Office
100. Ministry of Transportation and Infrastructure
101. Ministry of Indigenous Relations and Reconciliation (West Coast Office)
102. Ministry of Indigenous Relations and Reconciliation (South Coast Office)
103. Ministry of Health
104. BC Ferries
105. Agricultural Land Commission

Federal government

- 106. Environment Canada
- 107. Transport Canada
- 108. Fisheries and Oceans Canada
- 109. Parks Canada

Engagement activities and timing

The Policy Statement amendment project will engage First Nations, community members and referral agencies using a variety of on-line and in-person methods as outlined below. Updating the Policy Statement is a similar process to updating an Official Community Plan. The proposed timeline will be flexible and adjustable so as to accommodate a fulsome First Nations engagement process.

Activity	Intent	Date*
Referral letter to all First Nations Chiefs and Councils: inviting First Nations to be involved in process of reviewing the Policy Statement including offer of meetings with other FNs	Letter will give FNs the opportunity to define their participation in a way that suits them- from receiving information to active participation in meetings.	Mid-November 2017
Meetings with First Nations: Meetings with FN designated participants from those FN who wish active involvement with the Islands Trust.	Meetings with FNs to discuss amendment process and provide input to revisions of the text in the spirit of reconciliation. (Budget designed for up to four group meetings.)	January 2018 - ongoing
Develop and implement communications plan A communications plan will support proactive planning for activities listed below and will provide messages for use in social media.	Defined and scheduled methods for keeping island residents, stakeholders and First Nations informed about project activities. This includes keeping island residents informed about First Nations engagement processes.	January 2018 - ongoing
Launch dedicated page on website: A webpage on the Islands Trust website will be developed that will be updated regularly to include updates and information on Policy Statement process with video, comments area, survey.	Provide timely, accessible and useful information on the process that enables community members of all ages to be informed on the project and provide input	February 2018
Videos for website: Videos of Islands Trust, First Nations history and issues, successful community projects, community leaders discussing ideas relevant to themes in the introduction section.	Videos will provide information on Islands Trust, the Policy Statement amendment process and inspiring ideas for change	April 2018*
Provide information and consultation products and opportunities:	Communication products and processes that provide clear	April 2018* - ongoing

Establish and monitor dedicated in-box, news release/subscriber notice, information sheets for LTCS meetings, infographics, copies of Policy Statement to island libraries and Islands Trust offices, display boards, brochures, speaking notes for various spokespersons, etc.	messages on the process and explain easy ways for community members to offer input and contributions.	
Online Survey: An opportunity for community to provide input on themes within the Policy Statement	Gather significant amount of data and information from community members on specific elements of Parts I, II and Definitions	2018*
Online Forum: Panel of featured speakers (Trustees, authors, community leaders) with in-house audience as well as online presence for viewing and questions. Perhaps FaceBook Live. Lots of behind scenes people and planning. 2 months to plan	Provide an opportunity to celebrate Islands Trust and the islands and to discuss in a congenial format ways to make positive change with the organisation and on the islands. Moderated and questions from audience and online through the moderator to the panel.	2018*
Tea and Conversation for Change - Tour of the Islands: Staff-hosted weekend events at community halls with tea, coffee and desserts will provide a fun opportunity to explain the Policy Statement amendment process as well as celebrate what is and isn't working, and hear from community members about their ideas for change and hopes for the future of the islands.	Islands Trust is on 13 islands to hear directly from community members in a collaborative environment.	Summer 2018*
Gulf Islands Secondary School Event- Youth involvement: In collaboration with teachers, Islands Trust staff will meet with high school students to hear about their hopes and dreams for their island communities as well as provide information on local governance.	To gain youth input in an environment they are comfortable in. (This discussion may fit well into Social Studies classes. Input from teachers will be the first step. Providing refreshments will be helpful.)	2018*
Early Outreach and Referral letters to Agencies: As required by provincial statutes: LTCs; First Nations; local, regional, provincial and federal government agencies will be sent referral letters inviting input on the draft amendments to the Policy Statement	To meet provincial requirements.	2018 or 2019*

*Timeline subject to change based on FN engagement

Approach to First Nations engagement

The engagement plan includes early discussions with representatives from the First Nations in the Trust Area. This initial engagement with First Nation representatives will be the first ever invitation to open a dialogue about strategic direction for Islands Trust, and that the “vehicle” for that dialogue will be the Policy Statement amendments. The First Nations engagement component will be focused on relationship development. It is anticipated that the initial meetings will likely focus on how to engage, communication expectations, and how to ensure that the leadership of participating Nations fully understands the purpose of the work, as this will set the stage for ongoing Policy Statement amendment discussions and other strategic governance tools. The intention is that no topic would be off limits and Islands Trust staff would commit to recording and handling input by considering it for the project, conveying it to the province or local planning services, or recording it for future phases of the project in the Policy Statement Topic Review Inventory, or taking other actions as necessary.

The Islands Trust will offer to pay First Nations \$150 per meeting plus travel costs associated with attending project meetings. There is no plan at this time to make a similar offer for other referral processes in future. This is a novel approach which would put Islands Trust among one of the first local governments in BC to take this approach.

The engagement with First Nations would begin before public engagement activities and continue throughout the entire project, and would ideally include First Nations participation in the public engagement activities. Because this is a new approach with no pre-conceived process or timeline, the scheduling for the start of public engagement is uncertain.

Risks and mitigations

1. **Lack of First Nations Capacity to Participate:** Feedback from FNs may include refusal to participate due to previously stated capacity challenges to deal with the volume of referrals Islands Trust sends them (to date, significantly negative feedback about referrals has been received by Lyackson FN, Chemainus FN, Tla’amin Nation, Snuneymuxw FN and Tsawout FN). Requesting additional involvement in amending the Policy Statement may further damage the relationship between Islands Trust and those Nations and/or the gains made in improving the reputation of Islands Trust to those Nations who have already explicitly said to us that they have capacity issues. It is also possible that other FNs are struggling with capacity issues and a request to participate in this project may elicit more negative feedback than the five FNs who already have.

Additionally, the Regional Conservation Plan and Trust Fund Board Plan were sent out to First Nations in early October.

Given we are in the earliest years of an era of Reconciliation initiatives, many First Nations are currently experiencing the highest-ever level of requests from non-Indigenous agencies for participation in a wide range of projects/initiatives. Capacity to participate in optional projects may be more acute in 2017/18 and 2018/19 than at a future time.

Mitigation Plan: The letter of invitation to participate in this project assures First Nations that the strategic objective is to start discussions with First Nations about strategic issues and it is the intent of Islands Trust that this be an ongoing effort;

- that the vehicle to start this strategic dialogue is the Policy Statement but the dialogue may reach beyond that document; and
- that a written record of the discussions will be sent to a FN if requested due to limited capacity to participate in person.

- 2. Too Few First Nations Want to Participate:** FNs have made it very clear that silence from them is not acquiescence, nor does it assume a lack of interest. They deal with multiple pressures and may not be able to match the timelines or expectations that Islands Trust has for expressed interest.

Mitigation Plan: If by the end of 45 days, a First Nation has not expressed their interest or lack of interest in this project, staff will call the band office to ask for verbal feedback.

- 3. Too Many First Nations Want to Participate in the Project:** The project budget assumes that not all nations will wish to participate in meetings and that nations will send only a limited number of representatives.

Mitigation Plan: If many Nations wish to participate with multiple participants and there is high interest in ongoing meetings, then staff will work with the Nations to explore cost saving options. Possible strategies would include:

- A more rigorous reporting out to all interested First Nations
- Use of webinar/on-line meetings to reduce travel costs
- Process open to written submission in lieu of in-person meetings

- 4. Protocol Agreements are a Typical Prerequisite for First Nations to Begin Meaningful and Ongoing Dialogue with Government Agencies:** Currently Islands Trust only has Protocol Agreements with two out of Trust Area First Nations. The timelines, process and budget for the Policy Statement Amendment project does not accommodate the necessary resources to set up Protocol Agreements if any of the remaining First Nations request this as a preliminary step before engagement on this project.

Mitigation Plan: Staff will explain the lack of resources for this and commit to advising Trust Council of a Nation's interest in establishing a protocol agreement.

- 5. Lack of Islands Trust Capacity to Maintain Momentum:** Gains in relationship building with First Nations, as well as gains made in improving the reputation of Islands Trust with First Nations may be lost if momentum drops off on the Policy Statement Amendment project. Generally speaking, First Nations have a mistrust of government agencies and can be skeptical on engagement. To lose momentum on this project would be perceived as "not keeping our word".

Mitigation Plan: Staff will ensure messaging with First Nations includes a focus on long-term relationship building that is not contingent on the adoption of a Policy Statement amendment bylaw.

6. **Divergence of First Nations and Public focus for amendments:** With regard to making the introductory sections of the Policy Statement better reflect an accurate historical context for Islands Trust, First Nations may consider this considerably more important than the actual policy topics and may want to attach more importance than Islands Trust staff, trustees or island communities' may. One of the key messages First Nations have been consistent about in this era of reconciliation is that acknowledgement of the tragedies suffered by their Nations must be acknowledged by mainstream Canadian culture. The importance attached to this section may slow the process and delay the public engagement phase.

Mitigation Plan: Staff will propose adjustments to the project timeline if deemed necessary to the success of the project and positive relationship-development with First Nations. Staff will also prepare communication/educational materials for islanders to help them understand the need to provide an accurate historical context that recognizes First Nations' history.

7. **The First Nations engagement costs more than available in project budget:** As this approach to engagement with all the First Nations in the Trust Area is new, and because the process is undefined, there is considerable range in possible costs.

Mitigation Plan: Should it become apparent that the project requires additional funding to be successful and fulfil commitments to First Nations, Executive Committee will approach Financial Planning Committee with an enhanced budget request for 2018-19.

8. **Trust Council does not view the project as a priority in the 2018-2022 term:**

Mitigation Plan: Staff will provide an overview of the project, and the history of the project, during orientation of new trustees. Any draft amendment language proposed for first reading will first be provided to Council committees for comment prior to the Trust Council meeting in order to identify any areas of concern.

9. **Referral agencies do not understand the Policy Statement or purpose of referral:** It has been many years since Islands Trust referral agencies have had to consider changes to the Policy Statement. In addition, they may question why their input is being sought on the introduction and definition sections only, rather than the policies that they may be more familiar with.

Mitigation Plan: Staff will undertake an assessment and, as necessary, contact referral staff before the referral is sent to explain the project. Staff will also draft a clear, easy-to understand, referral letter.

Resources

The project will be supported by the following elected officials:

Position	Role
Chair	Spokesperson and participant in First Nations meetings
Vice Chairs	Participant in First Nations meetings, as required, and spokespeople as required.
Trustees	Participants in public engagement processes on their islands.

This project will be supported by the following staff positions:

Position	Role
Chief Administrative Officer	General project oversight and participant at meetings with First Nations
Director, Trust Area Services	Project manager, note taker at First Nations meetings as required, project reporting
Senior Intergovernmental Policy Advisor	Coordination of First Nations engagement, support to public engagement, note taker at First Nations meetings as required, project reporting
Senior Policy Advisor	Coordination and delivery of public engagement and support to First Nations engagement, note taker at First Nations meetings as required, project reporting
Communications Specialist	Communications planning and implementation
TAS Administrative Assistant/Program Coordinator	Correspondence mgm't, meeting logistics, referral mgmt, tracking of project milestones/ costs/reporting
Finance Officer	Processing of service contracts
Finance Clerk	Processing of invoices
Director, Local Planning Services	Advisor on public engagement processes

Budget

First Nations engagement – travel, lunch, gifts, \$150/meeting, facilitator as needed	\$18,000
Video production	\$4,000
Tea and Conversation for Change – 13 island workshops	\$9,000
Online forum	\$3,000
High School event(s)	\$ 500
Legal review	\$8,000
Display and handouts	\$2,000
Advertising	\$2,000
Mailing costs	\$500
Copies of amended Policy Statement to each library and for each First Nation community	\$1,000
Total	\$48,000

If the amount allocated to First Nations engagement is not needed, the Executive Committee may reallocate these funds towards public engagement processes.

Appendices

Appendix A – Draft timeline (subject to change based on feedback from FN engagement meetings)

Appendix B – Engagement Principles

Appendix C – Draft Invitation Letter to First Nations Chief and Council



BRIEFING

To: Trust Programs Committee **For the Meeting of:** May 14, 2018
From: Clare Frater **Date Prepared:** May 4, 2018
SUBJECT: TPC assignments and funding

PURPOSE: To advise Trust Programs Committee of Strategic Plan/Trust Council assignments and funding for 2018-19.

BACKGROUND:

Through the [2014-2018 Strategic Plan](#), Trust Council assigned projects to the Trust Programs Committee.

In the 2018-19 Fiscal Year Trust Council provided \$25,000 to TPC to advance strategic projects.

TPC's Baynes Sound Lambert Channel Ecosystem Forum Project is funded through a TPC project charter with \$3,000 to from TPC's 2018-19 budget. The project will be completed by mid-June.

Staff recommend that TPC reserve \$5,000 for potential use by the service integration working group and not allocate the remaining \$17,000 at this time to allow flexibility during the fiscal year.

The following projects are assigned to Trust Programs Committee:

Project	Status	TPC funding required in 18-19?
Service Integration working group	Work underway.	Up to \$5,000 may be required.
Freshwater Forum	The project is largely complete except for a report with recommendations on next steps.	No.
Policy Statement Amendment	The project is guided by an approved engagement plan and is underway.	No. Funded with a \$47,000 budget.
Crown Land Agreement	This project is guided by an approved project charter.	No. Any legal review will be paid from TAS legal budget.
Advocacy on agricultural policies (Strategic Plan T.5.4.1-3)	EC has taken on related activities including Chair letter and organizing meeting with ALC at Trust Council meeting in June.	No. Recommend that TC reassign to EC in Strategic Plan?
Facilitation of exploration of intra/inter-islands transportation routes (Strategic Plan T 5.6.1-3)	This topic has not been mentioned to staff since the Strategic Plan was drafted. Recommend that TC remove from Strategic Plan?	Uncertain.
Exploring opportunities and	Staff provided advice on this topic to	No.

benefits of cooperating with First Nations and others to seek nominations of the Trust Area as a UN Biosphere Reserve. (Strategic Plan T.8.1 -2).	Trust Council in December 2016 in a briefing (page 2) about marine protection options. Staff advised that the Islands Trust Council may want to first wait until each of the local First Nations have indicated their support before Islands Trust provides support of UN Biosphere designation applications.	
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In addition to these projects, Trust Council has asked:

- staff to provide recommendations for adding protection of species at risk to the Strategic Plan; and
- Executive Committee to bring back a report on options for Islands Trust to increase focus on climate change mitigation within its current budget.

ATTACHMENT(S): None.

FOLLOW-UP: Staff will follow-up as directed. TPC may wish to amend its work program based on the outcome of discussion related to this item and/or suggest Strategic Plan amendments to Trust Council.

Prepared By: Clare Frater, Director, Trust Area Services

Reviewed By/Date:

Trust Programs Committee Highlights 2014-2018

(from Islands Trust annual report)

2014-2015

In support of Trust Council's focus on advocacy about BC Ferries, the Trust Programs Committee made several recommendations in 2014 to the Islands Trust Council regarding advocacy about coastal ferry fares and service levels (*Strategic Plan 4.1.1*).

The Trust Programs Committee's annual work program included reviewing all the nominations and making recommendations to Trust Council on the recipients of the annual Community Stewardship Awards. The 2014 Community Stewardship Award recipients are reported under the Trust Council Chair's introduction on page 1. The Trust Programs Committee also recommended amendments to the Islands Trust Council's Procedure 2.1.xi, Administration of Community Stewardship Awards Program, which were adopted by Trust Council.

In addition, the Trust Programs Committee approved a project charter to support research into Crown Land in the Trust Area

2015-2016

The Trust Programs Committee reviewed briefings and provided advice to Islands Trust Council on:

- The 2014-2018 Strategic Plan
- The BC Ferries fare reduction campaign
- Crown land agreements
- Amendments to the policies governing the Islands Trust Policy Statement
- New topics in Islands Trust Council's Policy Statement Topic Review Inventory, and
- A process for updating the Islands Trust Policy Statement.

The Trust Programs Committee recommended that Trust Council update the Islands Trust Policy Statement, using the following steps:

- 2016: state of the islands report (2016) with a budget request of \$35,000
- 2017: community visioning process and topic selection process with a budget request of \$47,000
- 2017-2018: targeted topic update, and
- 2018: amend Policy Statement.

The Committee reviewed and endorsed a staff proposal to create a two-year Senior Intergovernmental Policy Advisor position and initiated projects relating to updating Crown land agreements and water conservation research.

The Trust Programs Committee is also responsible for the Community Stewardship Awards program. In 2015, the committee reviewed 17 nominations and made award recommendations for Trust Council's

consideration at its June 2015 meeting. The 2015 Community Stewardship Award nominees and recipients are reported on the Islands Trust website.

2016–2017

The Trust Programs Committee reviewed briefings and provided advice to Trust Council on:

- a. State of the Islands indicator reporting,
- b. Community Stewardship Award Policy,
- c. First Nations and public engagement and
- d. Strategic plan amendments.

In March 2017, Trust Council approved the Trust Programs Committee's request for \$25,000 in the 2017–2018 budget for water and marine conservation and advocacy projects.

2017–2018 (Draft text)

The Trust Programs Committee reviewed nominations and provided advice to the Islands Trust Council on the Community Stewardship Awards.

In partnership with staff from the Ministry of Forests, Lands and Natural Resource Operations, the Trust Programs Committee offered a well-received workshop series on wells and groundwater that took place on twelve islands.

Throughout the year, the Trust Programs Committee oversaw continuing work to develop an agreement with the Ministry of Forests, Lands and Natural Resource Operations, and Bowen Island Municipality about Crown lands decisions. The Trust Programs Committee also reviewed and recommended that the Executive Committee adopt the draft Policy Statement Amendment Engagement Plan.

In January 2018, the Trust Programs Committee began work to identify potential governance or operational changes that could be adopted in order to improve the delivery and integration of all the types of services that are delivered to the Islands Trust Area. Three new members joined the committee to support this work.

In March 2018, Trust Programs Committee hosted a Freshwater Forum in Cowichan Bay. The Trust Programs Committee also began work towards a 2018 Baynes Sound/Lambert Channel Forum.

In March 2018, Trust Council approved the Trust Programs Committee's request for \$25,000 in the 2017-2018 budget for research and education on various topics.

From: Gayle Baker <gayle@harbortownhistories.com>
Sent: Thursday, April 19, 2018 12:44 PM
To: TPC
Cc: Samantha Sanderson; Wayne McIntyre; Russ Hotsenpiller; kcambell@crd.bc.ca; Per Svendsen; Andrew Peat; board@northsaltspringwaterworks.ca; ronstep@nsswaterworks.ca; chamber@saltspringchamber.com; Li Read; Donald McLennan; Dragonfly Commons; cfrader@islandstrust.bc.ca
Subject: Thank You - From the Governance Working Group of the Salt Spring Community Alliance

April 19, 2018

To the Trust Programs Committee, Islands Trust
1627 Fort Street
Victoria, BC, V8R 1H8

Dear Trust Programs Committee:

The members of the Governance Working Group of the Salt Spring Island Community Alliance, would like to express our sincere appreciation for the time your committee and staff took to meet on Salt Spring Island on April 16 and to hold a Town Hall session to hear from the Salt Spring Island community about governance issues. We also appreciated your decisions, made later in the meeting, that respected the work of those in our community who are working to improve local governance. We understand you intend to await further input from our group and others before developing recommendations to the Islands Trust Council regarding governance and service coordination.

We appreciated the opportunity to introduce you to our Governance Working Group. As noted during our introductory remarks, our group consists of highly-engaged and knowledgeable community members who are working to improve local governance on Salt Spring Island. Our members represent or have knowledge of many facets of local governance in our community. While we held a wide range of perspectives in the recent incorporation referendum (from strong yes supporters, to strong no supporters and many views in between) we are united in working for improvements that will benefit our community.

Also as mentioned at your Town Hall session on April 16, we are currently working to identify a range of possible governance options that might improve upon the status quo and to evaluate them according to various criteria. While the range of options is still being developed, they include: development of a collaborative community forum, creation of a Local Community Commission, and establishment of a non-profit group for some service delivery. Our evaluation criteria are also still in development. However, we expect to evaluate governance improvement options according to objectives such as: improving coordination among service providers, providing opportunities for community participation, accountability, transparency, local decision-making, support of the Islands Trust object and maintaining a separation between land use decisions and service provision.

We intend to develop a preliminary analysis of potential governance improvements for the Salt Spring Community Alliance meeting on June 25, which you and your staff are welcome to attend, of course. After that meeting, we expect to incorporate feedback from our broader community and then to share our thoughts with your committee and other local government bodies on Salt Spring Island. We hope to be able to do this in July.

We applaud your Committee's initiative in investigating governance and service improvements in the Islands Trust Area and appreciate your focus on Salt Spring Island. As noted during your discussions on April 16, we agree it is imperative that other local government bodies on Salt Spring be included as this initiative proceeds. To this end, we would like to suggest you consider coordinating a community dialogue meeting on Salt Spring Island in August, to which other local governance bodies could be invited. We would be happy to provide recommendations about potential participants and to assist you in coordinating such a dialogue, if you wish. We believe this would be a very useful next step, both in fulfilling the mandate of your Service Integration Working Group and in supporting Salt Spring Island to explore its governance framework, as the Minister of Municipal Affairs and Housing has suggested.

We look forward to sharing our work with you as it proceeds and to further discussion with your committee members and staff.

Sincerely,

Governance Working Group
Salt Spring Community Alliance

(Members: Linda Adams, Gayle Baker, Howard Baker, John Gault, Peter Grove, Gary Holman, Richard Kerr, Maxine Leichter, Bob Mackie, Darryl Martin, Donald McLennan, Bob Moffatt, Maggie Squires, Brian Webster)

cc:

S. Sanderson, SSI Community Alliance - swsanderson22@gmail.com
R. Hotsenpiller, CAO, Islands Trust – rhotsenpiller@islandstrust.bc.ca
C. Frater, Director, Trust Area Services, Islands Trust – cfrater@islandstrust.bc.ca
W. McIntyre, CRD Electoral Area Director, CRD - directorssi@crd.bc.ca
K. Campbell, CRD Senior Manager, SSI Electoral Area - kcampbell@crd.bc.ca
P. Svendsen, Chair, Salt Spring Island Fire Protection District - trusteesvendsen@saltspringfire.com
A. Peat, Corporate Administrator, Salt Spring Island Fire Protection District - corpadmin@saltspringfire.com M.
Heinekey, Chairman, North Salt Spring Waterworks District - board@northsaltspringwaterworks.ca
R. Stepniuk, Manager, North Salt Spring Waterworks District - ronstep@nsswaterworks.ca
L. Read, President, Salt Spring Island Chamber of Commerce - chamber@saltspringchamber.com
J. Clouston, Executive Director, Salt Spring Island Chamber of Commerce - janet@saltspringchamber.com D.
McLennan, Positively Forward - mclennandj@shaw.ca



114 Margaret Avenue
Salt Spring Island, BC
V8K 12H4

Email: themanymailers@gmail.com

April 22, 2018

To: Trust Programs Committee, Islands Trust, Victoria
By email: tpc@islandstrust.bc.ca

Governance and Service Delivery on Salt Spring Island

Dear Trust Programs Committee

The Positively Forward Group would like to express its appreciation to the members of the Trust Programs Committee for holding their recent meeting on our island.

You have been delegated the responsibility by Trust Council to “seek improvements to the delivery and integration of services” in the Trust Area prompted by the rejection of incorporation on Salt Spring Island last year. It is certainly appropriate for your Committee to make the effort to visit our island and listen to informed Salt Spring organizations and individuals who have much to offer as you consider your work.

We recognize that this is a complex issue involving the Local Trust Committees on all the islands, the seven regional districts, other community services and provincial agencies. As noted at your meeting, we are currently focusing our efforts on the services provided on Salt Spring by the Capital Regional District and plan to have a preliminary analysis completed in July.

Positively Forward made three key requests of the Committee and we were encouraged to hear your support for all items:

1. That your Committee agreed to defer any report to Trust Council until after the public input from Salt Spring has been fully considered.
2. That the object of the Trust will always be respected and that the fundamental separation of authority between land-use planning by the Trust and other community services provided by the Regional District will continue to be maintained.
3. That there is need for clear definitions to determine the scope and nature of the services to be considered.

This was a successful start to an ongoing process of cooperation between your Committee and the public and we look forward to working with you on this important review.

Sincerely,

A handwritten signature in black ink that reads "Maxine Leichter". The signature is fluid and cursive, with the first name "Maxine" and last name "Leichter" clearly distinguishable.

Maxine Leichter
for Positively Forward

cc:

P. Luckham, Chair, Trust Council
R. Hotsenpiller, CAO, Islands Trust
C. Frater, Director, Trust Area Services, Islands Trust
W. McIntyre, CRD Electoral Area Director, CRD
K. Campbell, CRD Senior Manager, SSI Electoral Area
P. Svendsen, Chair, Salt Spring Island Fire Protection District
A. Peat, Corporate Administrator, Salt Spring Island Fire Protection District
M. Heinekey, Chairman, North Salt Spring Waterworks District
R. Stepaniuk, Manager, North Salt Spring Waterworks District
L. Read, President, Salt Spring Island Chamber of Commerce
J. Clouston, Executive Director, Salt Spring Island Chamber of Commerce
G. Baker, Community Alliance

**Top Priorities****Trust Programs Committee**

No.	Description	Activity	R/Initiated	Responsibility	Target Date
1	Review the Islands Trust Policy Statement	Implement Policy Statement engagement plan State of the Islands project		Clare Frater Karen Hurley Fiona MacRaid	
2	Protect Quality and Quantity of Water Resources	Implement Freshwater Forum Project Charter		Clare Frater William Shulba	
3	Promote the marine health of Baynes Sound/Lambert Channel	Implement Baynes Sound/Lambert Channel Forum Project Charter		Clare Frater Karen Hurley	

Projects**Trust Programs Committee**

Description	Activity	R/Initiated
Improve cooperation and integration with other levels of government.	Identify potential governance or operational changes that could improve the delivery and integration of all the types of services that are delivered to the Islands Trust Area. Explore opportunities and benefits of cooperating with First Nations and others to seek nominations of the Trust Area as a UN Biosphere Reserve.	

Trust Programs Committee

No.	Description	Activity	R/Initiated	Responsibility	Target Date
	Amend Crown Land Cooperation Agreements	Engage Bowen Island Municipality and the Province of B.C. in updating and consolidating existing agreements into one. (Consider implications for First Nations relationships.)			
	Enhance (protect / restore) community character, socio-economic diversity and economic sustainability	Develop advocacy program for sustainable, appropriate agriculture Facilitate exploration of intra and inter-island transportation routes			