



Trust Programs Committee Minutes of Regular Meeting

Date of Meeting: Monday, August 12, 2013
Location: Victoria Office Boardroom, 200 -1627 Fort Street

Members Present: Paul Brent, Saturna Island Local Trustee (Chair)
Alex Allen, Hornby Island Local Trustee (by phone)
George Grams, Salt Spring Island Local Trustee (Vice-Chair)
Ken Hancock, North Pender Island Local Trustee (EC Rep)
Tony Law, Hornby Island Local Trustee (by phone)
Liz Montague, South Pender Island Local Trustee
Sheila Malcolmson, Gabriola Island Local Trustee (ex officio) (by phone)
Andrew Stone, Bowen Island Local Trustee (by phone)

Regrets: Laura Busheikin, Denman Island Local Trustee
Kate-Louise Stamford, Gambier Island Local Trustee

Staff Present: Linda Adams, Chief Administrative Officer (by phone)
Lisa Gordon, Director, Trust Area Services
Clare Frater, Policy Analyst - Recorder
Laura Stringer, Communications Specialist

Media and Others Present:

1. CALL TO ORDER

The meeting was called to order at 10:50 a.m.

2. APPROVAL OF AGENDA

Resolution TPC 113/13

It was MOVED and SECONDED:

That the Trust Programs Committee amend the agenda to include item 4.5 Correspondence relating to the BC Ferries Advocacy Program.

CARRIED

Resolution TPC 114/13

It was MOVED and SECONDED:

That the Trust Programs Committee August 13, 2013 agenda be approved as amended.

CARRIED

3. MINUTES/COORDINATION

3.1 Minutes of Previous Meetings

3.1.1 May 13, 2013

Resolution TPC 115/13

It was **MOVED** and **SECONDED**

That the Trust Programs Committee May 13, 2013 minutes be approved as amended.

CARRIED

3.2 Follow-up Action List

The follow-up action list was provided for information and review. There was no discussion.

4. TRUST COUNCIL BUSINESS ITEMS

4.1 Briefing - Recommended Policy Amendments related to Trust Council Delegation Bylaw 154

Linda Adams, Chief Administrative Officer, provided an update about potential amendments to Trust Council policies as a consequence of the delegation of additional powers to the Salt Spring Island Local Trust Committee regarding water resource protection through Bylaw 154. She invited feedback and questions. The committee discussed the changes proposed to Policy 27 in the Advocacy Policy and discussed whether the policy adequately describes how advocacy resources are allocated.

By consent, the Trust Programs Committee recommended that in the Advocacy Policy policy 28 be moved above policy 27 and that the proposed amendment to policy 27 be revised to start with "Local Planning Services Staff are responsible for".

4.2 RFD - Water education resources project

Laura Stringer, Communications Specialist, introduced the request for decision document, summarized the 100+ documents she gathered from 42 websites, and outlined the recommended next steps for the water education resources project. She agreed to amend the charter so that the Trust Programs Committee Chair is correctly identified as Project Champion and Director of Trust Area Services as Project Sponsor, Trust Program Committee is added to the title of the document, and the creation of the charter is removed from the deliverables section.

Committee members suggested that staff include in the survey acknowledgement that individuals or groups may have been missed and that documents created before 2010 might be omitted. Committee members also discussed adding water improvement districts, the Gabriola Groundwater Management Society, and the Nanaimo Regional District drinking water and watershed protection department.

Committee members suggested removing questions 10 and 11 about a potential workshop from the proposed survey questions and suggested adding the following questions:

- Do you feel the need to network / coordinate / communicate with other water groups?
 - If so what methodology would work for you? (e.g. conference calls, web meeting, face-to-face meeting?)
- What ideas do you have for further assistance?
- What activities might the Islands Trust do to help with this coordination?

- What would the long term commitment be?
- Do you see the need for an ongoing Islands Trust water stewardship program?
 - What might that look like?
 - What would be some components of the water stewardship program?

Resolution TPC 116/13

It was MOVED and SECONDED:

That the Trust Programs Committee direct staff to proceed with a survey of water organizations based on the attached proposal as amended.

CARRIED

Resolution TPC 117/13

It was MOVED and SECONDED:

That the Trust Programs Committee delegate approval of the survey of water organizations to the Trust Programs Committee Chair.

CARRIED

Resolution TPC 118/13

It was MOVED and SECONDED:

That the Trust Programs Committee direct staff to post links to online information resources regarding water as per the attached table.

CARRIED

Resolution TPC 119/13

It was MOVED and SECONDED:

That the Trust Programs Committee become the Champion of the project and approve the project charter as amended.

CARRIED

4.3 December 2013 Trust Council session on economic development linkages

Clare Frater, Policy Analyst, provided an overview of the draft project charter and session outline for the planned December 2013 Trust Council session. She explained that the documents would be reviewed by the Executive Committee on August 20, 2013 to inform discussions at their breakfast event with electoral area directors at the Union of BC Municipalities Convention in September 2013. Staff invited committee members to suggest changes or make recommendations to the Executive Committee. Committee members suggested inviting the Minister of Jobs, Tourism and Skills Training, Islands Trust Area Members of the Legislative Assembly, the Economic Development Association of BC, the Vancouver Island Economic Alliance and Island Chambers of Commerce. Committee members suggested less time for Islands Trust presentations and more for the invited guests, while maximizing interactive activities. Committee members suggested that the CAO include a discussion of Islands Trust tools to support economic sustainability in her presentation, including advocacy. Trustee Law offered to provide a paper illustrating effective tools.

Resolution TPC 120/13

It was MOVED and SECONDED:

That the Trust Programs Committee recommend that the Executive Committee develop the economic sustainability session in accordance with the project charter as amended August 12, 2013.

CARRIED

Resolution TPC 121/13

It was MOVED and SECONDED:

That the Trust Programs Committee recommend to the Executive Committee that the Strategic Plan 4.1 section refer to economic sustainability rather than economic development.

CARRIED

4.4 RFD - BC Ferries Advocacy Research Program

Lisa Gordon, Director, Trust Area Services, provided an overview of recent media about BC Ferries. Committee members discussed various advocacy options and emphasized that recent Vancouver Sun opinion pieces provided a good opportunity for an op-ed from the Islands Trust Chair. Clare Frater, Policy Analyst, provided an overview of the request for decision document and the recommendations. Committee members suggested that advocacy messages include the importance of ferries to economic viability and speak to the other priorities assigned to the Minister of Transportation and Infrastructure in his mandate letter.

Resolution TPC 122/13

It was MOVED and SECONDED:

That the Trust Programs Committee direct staff to conduct research into ferry fare affordability and to evaluate the merits of polling islanders about how ferry fare increases have affected the economic well-being of islanders and their businesses.

CARRIED

Resolution TPC 123/13

It was MOVED and SECONDED:

That the Trust Programs Committee direct staff to submit freedom of information requests to the Ministry of Transportation and Infrastructure and BC Ferries for documents relating to: costs of fare reductions on the minor routes; and feasibility and impacts of new bridges in the Islands Trust Area.

CARRIED

Resolution TPC 124/13

It was MOVED and SECONDED:

That the Trust Programs Committee direct staff to develop cost estimates for fare reductions of up to 25% on BC Ferries minor routes.

CARRIED

Resolution TPC 125/13

It was MOVED and SECONDED:

That the Trust Programs Committee direct staff to prepare trustees and Trust Council to participate effectively in the next round of public engagement on BC Ferries.

CARRIED

4.5 Correspondence relating to the BC Ferries Advocacy Program.

Committee members discussed a draft paper entitled “Identifying minimum levels of ferry service required to meet the needs of British Columbia’s coastal communities”, by John Hodgkins.

5. NEW BUSINESS

There was no new business.

6. WORK PROGRAM

6.1 Trust Programs Committee Work Program Report

Resolution TPC 126/13

It was MOVED and SECONDED:

That the Trust Programs Committee forward its work program to the Islands Trust Council with the top three items as follows: 1) Develop and implement a research program in support of the BC Ferries advocacy program; 2) Create linkages to share economic development models; and 3) Encourage understanding and voluntary stewardship of water resources; with four continuing items as follows: community stewardship awards, legislative monitoring, indicator program and vacant crown land profiles.

CARRIED

7. CLOSED MEETING

The Trust Programs Committee moved in-camera to consider the in-camera minutes of May 13, 2013.

At 2:16 p.m.

Resolution TPC 127/13

It was MOVED and SECONDED:

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s. 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting and that staff attend the meeting.

CARRIED

The meeting was re-opened to the public at 2:18 p.m.

8. NEXT MEETING

The next meeting will take place on November 4, 2013 in Ladysmith. Committee members agreed to a request by Trustee Allen to hold all future meetings in Ladysmith, unless a majority of northern trustees plan to attend by phone.

9. ADJOURNMENT

By general consent the meeting adjourned at 2:22 p.m.

Paul Brent, Chair

CERTIFIED CORRECT:

Clare Frater, Recorder