



Islands Trust

# Trust Programs Committee Minutes of Regular Meeting

**Date of Meeting:** Monday, August 24, 2015  
**Location:** Ladysmith City Hall, 410 Esplanade

**Members Present:** David Critchley, Denman Island Local Trustee  
Brian Crumblehulme, Mayne Island Local Trustee (Vice Chair)  
Tony Law, Hornby Island Local Trustee (by phone)  
Peter Luckham, Islands Trust Chair (ex officio)  
Derek Masselink, North Pender Island Local Trustee (Chair)  
Heather Nicholas, Gabriola Island Local Trustee  
Dan Rogers, Gambier Island Local Trustee (by phone)  
Sue Ellen Fast, Bowen Island Municipal Trustee  
George Grams, Salt Spring Island Local Trustee (EC Rep)

**Regrets:** Bruce McConchie, South Pender Island Local Trustee

**Staff Present:** Lisa Gordon, Director, Trust Area Services  
Clare Frater, Policy Advisor – Recorder

**Media and Others Present:** None

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**1. CALL TO ORDER**

The meeting was called to order at 10:45 am.

**2. APPROVAL OF AGENDA**

By General Consent, the agenda was approved as amended.

**3. ADOPTION OF MINUTES**

**3.1 Minutes of Meeting**

**3.1.1 June 1, 2015 TPC minutes**

**TPC-2015-016**

**It was MOVED and SECONDED,**

That the minutes of June 1, 2015 be adopted as presented.

**CARRIED**

### **3.2 Follow Up Action List**

The Follow-Up Action List was provided for information and review.

Staff noted that the Community Stewardship Award program review will be postponed to the November Trust Programs Committee meeting. There was no discussion.

## **4. CLOSED MEETING**

### **TPC-2015-017**

**It was MOVED and SECONDED,**

That the meeting be closed to the public subject to Section 90(1)(b), of the Community Charter in order to consider matters related to: personal information about an identifiable individual who is being considered for an award or honour and that staff attend the meeting.

**CARRIED**

The meeting was closed at 10:55 am and reconvened in open meeting at 10:57 am.

## **5. RISE AND REPORT**

No decisions to report.

## **6. TRUST COUNCIL BUSINESS**

### **6.1 Briefing – Amendments to Policy Statement Topic Review Inventory**

Staff highlighted the history of the Policy Statement review process since June 2011. Staff recommended that draft revisions of the policies about the Policy Statement be completed in 2015 before commencing any updates. Staff also explained that the Province's early support will be needed before amending the Policy Statement and that consultation with First Nations will need to be closely coordinated with the Province.

The committee considered asking Trust Council to establish a committee to manage the Policy Statement amendment process and discussed methods for establishing priorities for a focused update. The committee also discussed the need to evaluate advocacy that advances the Policy Statement.

### **TPC-2015-018**

**It was MOVED and SECONDED,**

That the Trust Programs Committee add to its work program amendment of Trust Council policies 1.2.i, 1.3.i and 1.3.ii for completion in the 2015-2016 year, before performing a targeted update, and request Trust Council add it to its draft strategic plan as item 9.1.1.

**CARRIED**

**TPC-2015-019**

**It was MOVED and SECONDED,**

That the Trust Programs Committee request staff to provide the Trust Programs Committee in November 2015 with the previously drafted advocacy decision-making matrix and advocacy tracking sheet.

**CARRIED**

**TPC-2015-020**

**It was MOVED and SECONDED,**

That the Trust Programs Committee request staff to provide the Trust Programs Committee in November 2015 with a briefing regarding process, options, costs and implications associated with a targeted update of the Policy Statement, including a focus on topics in the Strategic Plan.

**CARRIED**

**TPC-2015-021**

**It was MOVED and SECONDED,**

That the Trust Programs Committee recommend to Trust Council that it increase the Trust Programs Committee meeting expense budget by \$1000 to enable the Committee to hold additional meetings in 2015/16 beyond those already scheduled in order for the Committee to review processes for amending the Trust Policy Statement, and to review possible actual amendments to the Policy Statement with recommendations to be made to the Trust Council.

**CARRIED**

**6.2 Briefing – Right to a Healthy Environment - Blue Dot**

Staff introduced the item forwarded from Trust Council. Trustees expressed concerns about legal implications associated with establishing the right to a healthy environment, and recommended seeking legal advice before embedding the right to a healthy environment in the Policy Statement.

**TPC-2015-022**

**It was MOVED and SECONDED,**

That the Trust Programs Committee add the Right to a Healthy Environment topic to the Islands Trust Council's Policy Statement Topic Review Inventory.

**CARRIED**

**TPC-2015-023**

**It was MOVED and SECONDED,**

That the Trust Programs Committee request that staff add a notation in the Topic Review Inventory that the Executive Committee should seek early legal advice prior to adding the principles of the Blue Dot movement (right to a healthy environment) to the Islands Trust Council's Policy Statement.

**CARRIED**

### 6.3 RFD – Private Docks

Staff introduced the briefing and trustees then discussed the visual impacts of docks and large boat houses, the benefits of shared ‘landings’, and the connection between the dock issue and others including service reductions by BC Ferries.

#### **TPC-2015-024**

**It was MOVED and SECONDED,**

That the Trust Programs Committee add the protection of aesthetic and recreational enjoyment of beaches to the Policy Statement Topic Review Inventory.

**CARRIED**

#### **TPC-2015-025**

**It was MOVED and SECONDED,**

That the Trust Programs Committee inform Trust Council that the Trust Programs Committee has added the protection of aesthetic and recreational enjoyment of beaches to the Policy Statement Topic Review Inventory.

**CARRIED**

#### **TPC-2015-026**

**It was MOVED and SECONDED,**

That the Trust Programs Committee inform Trust Council that it will address the issue of dock referrals within its existing Crown Land Protocol project, and that it recommends that Trust Council refer the question of land-use planning tools, and trustee education about giant docks to the Local Planning Committee as part of its proposed shoreline planning project for this term.

**CARRIED**

### 6.4 Briefing - Proposed Strategic Plan Activities for TPC

Staff presented a list of the objectives and activities proposed for Trust Programs Committee in the draft Strategic Plan to be considered by Trust Council in September 2015.

### 6.5 Briefing – 2014-2018 Strategic Plan Input

Staff explained that the Trust Programs Committee is invited to provide input to the Executive Committee regarding a draft Strategic Plan to be considered by Trust Council in September 2015 and recommended the committee select a maximum of three strategies in each fiscal year.

#### **TPC-2015-027**

**It was MOVED and SECONDED,**

That the Trust Programs Committee recommend to Trust Council that it amend item 9.1.1 (Review of the Policy Statement) of the draft 2014-2018 Strategic Plan to include activity “amend policies administering the Islands Trust Policy Statement,” in 2015-2016, to be funded by base budget.

**CARRIED**

**TPC-2015-028**

**It was MOVED and SECONDED,**

That the Trust Programs Committee recommend to Trust Council that it amend objective 11 (create a vision statement) of the draft 2014-2018 Strategic Plan to remove it as an objective and include it as an activity under 9.14 (Policy Statement review) – “Incorporating a clearer statement about vision in Policy Statement.”

**CARRIED**

Trustee Grams opposed

**TPC-2015-029**

**It was MOVED and SECONDED,**

That the Trust Programs Committee recommend to Trust Council that it amend the draft 2014-2018 Strategic Plan by advancing the start date for activities under strategy 4.3 (water conservation advocacy) by one year.

**CARRIED**

**TPC-2015-030**

**It was MOVED and SECONDED,**

That the Trust Programs Committee recommend to Trust Council that it amend strategy 4.3 (water conservation advocacy) in the draft 2014-2018 Strategic Plan to read “advocate for and educate about water conservation measures.”

**CARRIED**

**TPC-2015-031**

**It was MOVED and SECONDED,**

That the Trust Programs Committee recommend to Trust Council that it amend strategy 3.2 (support efficient and sustainable transportation systems) in the draft 2014-2018 Strategic Plan to remove the words ‘transportation systems’ and replace them with the words ‘systems and activities’.

**CARRIED**

Trustee Law opposed

**TPC-2015-032**

**It was MOVED and SECONDED,**

That the Trust Programs Committee recommend to Trust Council that it amend the draft 2014-2018 Strategic Plan so that the start date for activities under strategy 6.2.3 and 6.2.4 (archaeological site protection) be postponed by one year.

**CARRIED**

**TPC-2015-033**

**It was MOVED and SECONDED,**

That the Trust Programs Committee recommend to Trust Council that it amend the draft 2014-2018 Strategic Plan for items 4.3.1 (water advocacy) and 5.5.1 (economic sustainability) under the column headed “Is funding Required or in place,” so that the words “Subject to funding in 2016/17” are replaced with the words “funded by base budget.”

**CARRIED**

## 6.6 Briefing – Legislative Monitoring Report

Not reviewed due to lack of time.

## 7. NEW BUSINESS

### 7.1 Draft – Trust Programs Committee Toolkit

Not reviewed due to lack of time. Staff will place on the Trust Programs Committee's November 2015 agenda.

## 8. WORK PROGRAM

### 8.1 Trust Programs Committee Work Program Report

#### **TPC-2015-034**

**It was MOVED and SECONDED,**

That the Trust Programs Committee forward its work program to the Islands Trust Council with the top three items as amended:

1. Amend Crown Land Cooperation Agreement
2. Islands Trust Policy Statement update
3. Community Stewardship Awards

**CARRIED**

**By Consent,** the Trust Programs Committee amended the continuing items list of its work program by adding the following topics from the draft Strategic Plan, with proposed TPC amendments:

- Support efficient and sustainable systems and activities.
- Advocate for and educate about water conservation measures (e.g. rainwater catchment, greywater recycling).
- Work with other agencies to promote economic sustainability.
- Facilitate exploration of intra and inter-island transportation routes.
- Improve protection of archaeological and first nations cultural resources.
- Explore opportunities and benefits of working with UNESCO and the Trust Fund Board and others in seeking nomination of the trust area as a U.N. biosphere reserve.

Along with the three existing items: BC Ferries, Vacant Crown Land Profiles (Discovery Phase) and Indicator Program.

## **NEXT MEETING**

**By Consent**, the Trust Programs Committee asked staff to arrange the next Trust Programs Committee meeting in consultation with the Chair.

## **10. ADJOURNMENT**

The Trust Programs Committee meeting was adjourned at 3:35 p.m.

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**Derek Masselink, Chair**

**CERTIFIED CORRECT:**

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**Clare Frater, Recorder**