



Islands Trust

Trust Programs Committee Minutes of Meeting

Date of Meeting:	Monday, February 20, 2017
Location:	Islands Trust Victoria Boardroom 200-1627 Fort Street, Victoria, BC
Members Present:	Brian Crumblehulme, Mayne Island Local Trustee (Chair) Tony Law, Hornby Island Local Trustee (via phone) Sue Ellen Fast, Bowen Island Municipal Trustee (via phone) Heather O'Sullivan, Gabriola Island Local Trustee (Vice Chair) George Grams, Salt Spring Island Local Trustee (EC Rep) David Critchley, Denman Island Local Trustee (via phone) Peter Luckham, Islands Trust Chair (ex officio)
Members Absent:	Dan Rogers, Gambier Island Local Trustee
Staff Present:	Clare Frater, Director of Trust Area Services Shelley Miller, Planner 1 Russ Hotsenpiller, Chief Administrative Officer Jas Chonk, Recorder
Media and Others Present:	None

1. CALL TO ORDER

Chair Crumblehulme called the meeting to order at 10:30 a.m.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

5.5 Electronic meetings vs in person meetings

2.2 Approval of Agenda

By General Consent, the agenda was approved as amended.

3. ADOPTION OF MINUTES

3.1 November 14, 2016 Minutes

By General Consent, the minutes of November 14, 2016 Trust Programs Committee were adopted as presented.

3.2 Follow Up Action List

The Follow-Up Action List was provided for information and review.

4. TRUST COUNCIL BUSINESS

4.1. Community Stewardship Awards - Briefing

Staff described the steps to launch the program and explained how the nominees get recognized. Committee members discussed the value and the purpose of the awards program.

By General Consent, the Trust Programs Committee referred to Trust Council the briefing regarding Community Stewardship Awards, as presented.

5. BUSINESS

5.1 Water Conservation Advocacy and Education – Revised Project Charter - RFD

Staff noted that the project will offer an opportunity to bring water conservation partners to the islands for workshops, and raise the profile of the Islands Trust.

The Committee members provided feedback on the project charter.

TPC-2017-001

It was MOVED and SECONDED,

that the Trust Programs Committee approve the Water Conservation Advocacy and Education Project Charter dated February 14, 2017 and request staff to develop/collect education materials on water conservation options for use at workshops.

CARRIED

5.2 State of the Islands Project Update- Briefing

Staff provided an update on the State of the Islands project and highlighted further planned work. Staff will continue to implement the project, incorporating the advice from Trust Programs Committee members.

The Committee members received the briefing as information.

5.3 Crown Land Protocol Project Update – Briefing

Staff provided an update on the Crown Land Agreement Protocol project and highlighted further planned work. Staff will continue to implement the project, incorporating the advice from Trust Programs Committee members.

The Committee members received the briefing as information.

5.4 Trust Programs Committee Water and Marine Program Funding 2017-18 - RFD

Staff advised that the decision to retain a \$25,000 budget request will enable Trust Programs Committee to fully implement projects relating to water and marine conservation.

TPC-2017-002

It was MOVED and SECONDED,

that the Trust Programs Committee request the Committee Chair to advise the Financial Planning Committee and the Islands Trust Council that the Trust Programs Committee recommends that the proposed \$25,000 budget for 2017-2018 TPC Water and Marine Conservation project budget remain unchanged.

CARRIED

5.5 Electronic Meetings vs In-person Meetings

Trustee O'Sullivan raised a question in regards to electronic meetings vs in person meetings. She requested clarification about when it is appropriate for members to attend by phone or in person.

CAO Hotsenpiller explained that staff are working on options in regards to electronic meetings and noted that Committee members might want to hold off on any decisions until that information is available.

The Committee members agreed to wait for the information provided by CAO Hotsenpiller before considering any decisions.

6. WORK PROGRAM

6.1 Trust Programs Committee Work Program Report

TPC-2017-003

It was MOVED and SECONDED,

that the Trust Programs Committee move priority #1 "Amend Crown Land Cooperation Agreements" to priority #3 and move priority #3 "Protect Quality and Quantity of Water Resources" to priority #1.

CARRIED

TPC-2017-004

It was MOVED and SECONDED,

that the Trust Programs Committee forward its work program to the Islands Trust Council with the top three items as amended:

1. Protect Quality and Quantity of Water Resources
2. Review the Islands Trust Policy Statement
3. Amend Crown Land Cooperation Agreements

CARRIED

7. **NEXT MEETING** – May 29, 2017, 10:30 a.m., Ladysmith City Hall

8. **ADJOURNMENT**

The Trust Programs Committee meeting was adjourned at 12:15 p.m.

Brian Crumblehulme, Chair

CERTIFIED CORRECT:

Jas Chonk, Recorder