



Trust Programs Committee Minutes of Regular Meeting

Date of Meeting:	Monday, May 14, 2018
Location:	Board Chambers, Regional District of Nanaimo 6300 Hammond Bay Road, Nanaimo
Members Present:	Brian Crumblehulme, Mayne Island Local Trustee (Chair) Tony Law, Hornby Island Local Trustee Sue Ellen Fast, Bowen Island Municipal Trustee (via phone until 12:50) Heather O’Sullivan, Gabriola Island Local Trustee (Vice-Chair) (until 2:48) David Critchley, Denman Island Local Trustee Dan Rogers, Gambier Island Local Trustee (until 2:48) Peter Luckham, Islands Trust Chair (ex officio) Peter Grove, Salt Spring Island Local Trustee (via phone until 12:50) Paul Brent, Saturna Island Local Trustee (via phone)
Members Absent:	George Grams, Salt Spring Island Local Trustee (EC Rep)
Staff Present:	Clare Frater, Director of Trust Area Services Russ Hotsenpiller, Chief Administrative Officer Karen Hurley, Senior Policy Advisor Robert Barlow, Recorder
Media Present:	None

1. CALL TO ORDER

Chair Crumblehulme called the meeting to order at 10:33 a.m. and acknowledged the meeting was being held on unceded territory of the Coast Salish First Nations. Trustees and Staff were introduced.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

The following additions were presented for consideration:

- 7.1 Microplastics
- 8.3 Sea Level Rise Workshops - email from Karen Wristen, Executive Director, Living Oceans Society

2.2 Approval of Agenda

By **General Consent**, the agenda was approved as amended.

3. TOWN HALL AND QUESTIONS

Five members of the public from Gabriola Island were present.

Steven Earle – Village Vision planning committee, Gabriola Island. Village Vision has conducted a three year community led planning process which included the topic of roads. Steven spoke about the need for a renewal of the 1992 LOU with Islands Trust and MoTI on road standards and classification as he felt that the LOU limits what can be accomplished because of island road standards. He urged Islands Trust to work with MoTI to change the 1992 road standards agreements so that village areas can be made safe and welcoming to pedestrians, cyclists and motorists. They have met with MoTI to discuss their vision but MoTI is not able to accommodate their request due to the MOU.

Howard Houle – Regional District of Nanaimo Director, Electoral Area B (Gabriola and Surrounding Islands). Howard indicated that the Regional District of Nanaimo is hoping for some resolution with MoTI in regards to road-side trail standards.

Note: These are not verbatim minutes but rather summarized for public information.

4. ADOPTION OF MINUTES

4.1 April 16, 2018 Minutes

It was suggested to add “These are not verbatim minutes but rather summarized for public information.” to the minutes in the Town Hall and Questions section.

By **General Consent**, the Trust Programs Committee Minutes of April 16, 2018, were adopted as amended.

4.2 Resolution Without Meeting

RWM-01-2018 was received for information.

4.3 Follow Up Action List

The Follow-Up Action List was provided for information and review.

5. TRUST COUNCIL BUSINESS

CAO Hotsenpiller discussed his review of the Trust Council committee structure: he has met with the Executive Committee; engaged with staff; sent out a survey to trustees; and reviewed finances and performance outcomes. He is hoping to have a report for the June meeting of the Trust Council which will likely suggest some changes.

Trustee O’Sullivan asked about frequency of meetings as meeting quarterly doesn’t allow quick response to issues but more frequent meetings can be a challenge to staff. CAO Hotsenpiller suggested that working groups meetings might be more effective than committee meetings to deal with some issues. He is focusing on committee outcomes and whether the current structure supports desired outcomes.

6. BUSINESS

6.1. Service Integration Review – Verbal Briefing

CAO Hotsenpiller indicated that Salt Spring Island community groups are working on solutions and wishes Trust Programs Committee to wait until they provide those results.

The Committee meeting was recessed at 12:19 pm. Trustees Fast and Grove left the meeting. The Committee meeting was reconvened at 12:50 p.m.

TPC-2018-010

It was MOVED and SECONDED,

that as part of the report out to Trust Council, Trust Programs Committee request Local Trust Committees and Bowen Island Municipality to create inventories of barriers experienced in engaging service providers and other agencies and to provide those responses to Trust Programs Committee.

CARRIED

TPC-2018-011

It was MOVED and SECONDED,

that the Trust Programs Committee request staff to produce a brief report to Trust Council consisting of an amalgamation of the administrative report provided by CAO Hotsenpiller, and the town hall comments of today’s meeting and the meeting of April 14, 2018 on Salt Spring.

CARRIED

6.2. Annual Report – Approval of Trust Programs Committee section – RFD

Trustee O’Sullivan indicated that her surname needs to be corrected on the submission.

TPC-2018-012

It was MOVED and SECONDED,

that the Trust Programs Committee approve the attached text, as amended, for inclusion in the 2017-2018 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs and Housing.

CARRIED

6.3. Baynes Sound Lambert Channel Ecosystem Forum Update – Briefing

Senior Policy Advisor Hurley presented the Briefing and will provide a report to Trust Programs Committee at the next meeting.

- 6.4. Freshwater Forum Update – Briefing**
Director Frater presented the Briefing.

TPC-2018-013

It was MOVED and SECONDED,

that the Trust Programs Committee request staff to post to the Islands Trust website the material presented at the Islands Freshwater Forum as a resource for the community and trustees.

CARRIED

- 6.5. Freshwater Forum Follow-up Steps – RFD for Trust Council**

TPC-2018-014

It was MOVED and SECONDED,

that the Trust Programs Committee request staff to develop a report on the roles and responsibilities of Islands Trust, regional districts, improvement districts, provincial ministries and First Nations under the *Water Sustainability Act*.

CARRIED

TPC-2018-015

It was MOVED and SECONDED,

that the Trust Programs Committee request staff to develop a report that analyzes freshwater data gaps in the Islands Trust Area and proposes recommendations to address those gaps.

CARRIED

- 6.6. State of the Islands – Project Charter v 2.0**

Director Frater indicated that a final product might be available for the next Trust Programs Committee meeting in August.

- 6.7. Crown Land Protocol Agreements – Project Charter**

Director Frater indicated that there will be a meeting with the Province in late May. The Project Charter will be updated for the next Trust Programs Committee meeting in August.

- 6.8. Policy Statement Amendment Process Update – Briefing**

Director Frater presented the briefing.

- 6.9. Strategic Plan Assignments and Trust Programs Committee Budget – Briefing**

Director Frater presented the briefing.

6.10. Reflections and Advice for Future Council Committees – Briefing

TPC-2018-016

It was MOVED and SECONDED,

that the Trust Programs Committee meet in person in the Committee Room of the Nanaimo Regional District at the next meeting on August 20, 2018.

CARRIED

Trustees O’Sullivan and Rogers left the meeting at 2:48 p.m. which resulted in no quorum.

7. NEW BUSINESS

7.1. Microplastics

Members discussed on-going interest in this topic.

8. CORRESPONDENCE

8.1 Governance Working Group of the Salt Spring Community Alliance

Email of April 19, 2018, received for information.

8.2 Positively Forward Group re governance and service delivery

Letter of April 22, 2018, received for information. Committee members suggested that staff forward to Executive Committee.

8.3. Sea Level Rise Workshops

Email of May 3, 2018 from Karen Wristen, Executive Director, Living Oceans Society, received for information and members suggested staff provide to the Executive Committee. Members discussed that staff may make a recommendation via Resolution Without Meeting in regards to potential partnership.

9. WORK PROGRAM

9.1 Trust Programs Committee Work Program Report

The members discussed priorities for the next quarter that would need to be approved by Resolution Without Meeting.

10. NEXT MEETING

August 20, 2018 – at the Nanaimo Regional District; 10:45 a.m. start.

11. ADJOURNMENT

By General Consent, the meeting was adjourned at 2:56 p.m.

Brian Crumblehulme, Chair

CERTIFIED CORRECT:

Robert Barlow, Recorder