



Trust Programs Committee Minutes of Electronic Meeting

Date of Meeting:	Monday, August 20, 2018
Location:	Islands Trust Victoria Boardroom 200-1627 Fort Street, Victoria, BC
Members Present:	Brian Crumblehulme, Mayne Island Local Trustee (Chair) Sue Ellen Fast, Bowen Island Municipal Trustee (via phone) Heather O’Sullivan, Gabriola Island Local Trustee (Vice-Chair) (via phone) David Critchley, Denman Island Local Trustee (via phone) Dan Rogers, Gambier Island Local Trustee (via phone) Peter Luckham, Islands Trust Chair (ex officio) (via phone) Paul Brent, Saturna Island Local Trustee (via phone) George Grams, Salt Spring Island Local Trustee (EC Rep) (via phone)
Members Absent:	Tony Law, Hornby Island Local Trustee Peter Grove, Salt Spring Island Local Trustee
Staff Present:	Clare Frater, Director of Trust Area Services Russ Hotsenpiller, Chief Administrative Officer Lisa Wilcox, Senior Policy Advisor Jas Chonk, Recorder
Media Present:	None

1. CALL TO ORDER

Chair Crumblehulme called the meeting to order at 10:03 a.m. and acknowledged the meeting was being held on unceded territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

No new items.

2.2 Approval of Agenda

By **General Consent**, the agenda was approved as presented.

3. ADOPTION OF MINUTES

3.1 Minutes of Meeting

3.1.1 May 14, 2018

By **General Consent**, the Trust Programs Committee Minutes of May 14, 2018, were adopted as presented.

3.1.2 July 24, 2018

By **General Consent**, the Trust Programs Committee Minutes of July 24, 2018, were adopted as presented.

3.2 Resolution Without Meeting

3.2.1 May 25, 2018

Received for information.

3.2.2 July 10, 2018

Received for information.

3.3 Follow Up Action List

The Follow-Up Action List was provided for information and review.

Peter Luckham joined the meeting 10:30 a.m.

4. TRUST COUNCIL BUSINESS

4.1 Service Integration - Briefing

Staff provided update to the Committee on developments relating to work on service integration.

Discussion ensued.

TPC-2018-018

It was MOVED and SECONDED,

that the Trust Programs Committee recommend to the next Trust Council that the service integration work continue under Trust Programs Committee.

CARRIED

TPC-2018-019

It was MOVED and SECONDED,

that the Trust Programs Committee recommend to the next Trust Council that if the service integration work continues under Trust Programs Committee that it be given priority next term under the Strategic Plan.

CARRIED

Paul Brent - Opposed

4.2 MOTI-IT Road Standards - Briefing

TPC-2018-020

It was MOVED and SECONDED,

that if examination of service integration issues proceeds as priority of Trust Programs Committee for next term the Committee recommends that the impact of the Ministry of Transportation and Infrastructure road standards agreement on village roadscape be examined as a potential pilot project or case study.

CARRIED

Paul Brent - Opposed

5. BUSINESS

5.1 Baynes Sound Lambert Channel Ecosystem Forum Update – Briefing

Staff provided an update to the Committee on the Baynes Sound Lambert Channel Ecosystem Forum and asked the Committee for feedback on the report and if the Committee would like to do any of the possible next steps outlined in the briefing.

The Committee made no decision on the next steps outlined in the briefing.

6. NEW BUSINESS

6.1 Trust Programs Committee Toolkit - Briefing

Staff asked for feedback from the Committee on the 2015 Trust Programs Committee Toolkit.

Committee provided feedback on the toolkit:

- does not inspire passion about serving on Trust Programs Committee
- could provide examples of past projects;
- the committee's terms of reference is more useful than the toolkit;
- the toolkit could be posted to the website

Committee also discussed that

- It is important for new trustees to know what the committees are about;
- The name of the Committee could be reviewed; and

- The Committee should discuss having a focus within its work program in the beginning of the term.

6.2 2019-20 TPC Budget Request - RFD

TPC-2018-021

It was MOVED and SECONDED,

that the Trust Programs Committee request that Trust Council include \$25,000 for Trust Programs Committee Strategic Plan projects in the 2019-20 fiscal year budget.

CARRIED

6.3 Sea Level Rise Workshops - RFD

TPC-2018-022

It was MOVED and SECONDED,

that Trust Programs Committee endorse partnering with Living Oceans Society to deliver sea level rise workshops, request staff to develop a project charter, and provide up to \$3,000 to support workshop delivery.

CARRIED

Paul Brent left the meeting 11:50 a.m.

6.4 Interim Funding for Howe Sound Community Forum - Trustee Rogers - RFD

TPC-2018-023

It was MOVED and SECONDED,

that Trust Programs Committee request staff to enter into a contract to provide “secretariat” type services for the Howe Sound Community Forum and related Task Forces for the current fiscal year to a maximum of \$3,000 paid for out of the current Trust Programs Committee budget.

CARRIED

7. WORK PROGRAM

7.1 Trust Programs Committee Work Program Report

TPC-2018-024

It was MOVED and SECONDED,

that the Trust Programs Committee forward its work program to the Islands Trust Council with the top three items as presented:

1. Improve the Delivery and Integration of Services
2. Trust Secretariat
3. Review the Islands Trust Policy Statement

CARRIED

8. **NEXT MEETING**
October 15, 2018, Victoria

9. **ADJOURNMENT**

By General Consent, the meeting was adjourned at 11:58 a.m.

Brian Crumblehulme, Chair

CERTIFIED CORRECT:

Jas Chonk, Recorder