



# Trust Programs Committee Minutes of Regular Meeting

**Date of Meeting:** Monday, May 13, 2013  
**Location:** Ladysmith City Hall, 410 Esplanade (Hwy 1)

**Members Present:** Paul Brent, Saturna Island Local Trustee (Chair)  
Laura Busheikin, Denman Island Local Trustee  
George Grams, Salt Spring Island Local Trustee (Vice-Chair)  
Tony Law, Hornby Island Local Trustee  
Liz Montague, South Pender Island Local Trustee  
Sheila Malcolmson, Gabriola Island Local Trustee (ex officio)  
Kate-Louise Stamford, Gambier Island Local Trustee (via phone)  
Alex Allen, Hornby Island Local Trustee

**Regrets:** Andrew Stone, Bowen Island Local Trustee  
Ken Hancock, North Pender Island Local Trustee (EC Rep)

**Staff Present:** Linda Adams, Chief Administrative Officer (only items 1 to 4.1)  
Lisa Gordon, Director, Trust Area Services  
Clare Frater, Policy Analyst - Recorder  
Laura Stringer, Communications Specialist (only item 4.7 - via phone)

**Media and Others Present:** Peter Grove, Salt Spring Island Local Trustee (only items 1 to 4.1)

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## 1. CALL TO ORDER

The meeting was called to order at 10:45 am.

## 2. APPROVAL OF AGENDA

**By general consent** the agenda was amended to remove item 4.7 - Trust Programs Committee Advocacy, and was then approved as amended.

### 3. MINUTES/COORDINATION

#### 3.1 Minutes of Previous Meetings

##### 3.1.1 February 4, 2013

By general consent the Trust Programs Committee Minutes of February 4, 2013 were adopted.

#### 3.2 Follow-up Action List

The follow-up action list was provided for information and review, with an update from Director, Lisa Gordon. There was no discussion.

### 4. TRUST COUNCIL BUSINESS ITEMS

#### 4.1 Draft RFD – Draft Trust Council Bylaw to delegate powers to the Salt Spring Island Local Trust Committee

Linda Adams, Chief Administrative Officer, provided an update about a draft Trust Council bylaw delegating powers to the Salt Spring Island Local Trust Committee. She asked for comments from the Committee on the draft Request for Decision document and the attachments. Committee members suggested various small amendments to the documents, discussed the length of the documents and asked questions. The Chief Administrative Officer said she would incorporate the feedback into the next draft of the documents which would be reviewed by the Salt Spring Island Local Trust Committee and the Executive Committee. The Committee considered a late item from Island Planner Justine Starke regarding Bylaw 154. By general consent the Committee decided to defer the decision about including this item in the Council package to the Executive Committee.

##### **Resolution TPC 104/13**

##### **It was MOVED and SECONDED:**

That the Trust Programs Committee recommend that the Request for Decision – Draft Trust Council Delegation Bylaw 154 – Delegation of Certain Powers to the Salt Spring Island Local Trust Committee be forwarded to the Islands Trust Council with suggested changes for clarification.

**CARRIED**

##### **Resolution TPC 105/13**

##### **It was MOVED and SECONDED:**

That the Trust Programs Committee recommend that the Islands Trust Council approve Bylaw 154 – Delegation of Certain Powers to the Salt Spring Island Local Trust Committee (SSILTC).

**CARRIED**

## **4.2 Community Stewardship Awards**

### **Resolution TPC 106/13**

**It was MOVED and SECONDED:**

That the meeting be closed to the public subject to Section 90(1)(b), of the Community Charter in order to consider matters related to: personal information about an identifiable individual who is being considered for an award or honour and that staff attend the meeting.

**CARRIED**

The meeting closed to the public at 11:35 am.

The meeting was re-opened to the public at 12:35 pm.

### **Resolution TPC 107/13**

**It was MOVED and SECONDED:**

That the Trust Programs Committee forward the Community Stewardship Award briefing to Trust Council.

**CARRIED**

## **4.3 Legislative Monitoring Chart**

Staff provided an overview of the legislative monitoring chart. Committee members suggested the addition of information about community contribution companies and small changes.

### **Resolution TPC 108/13**

**It was MOVED and SECONDED:**

That the Trust Programs Committee forward the legislative monitoring chart to Trust Council as amended.

**CARRIED**

## **4.4 2012-2013 Annual Report Section**

Staff provided an overview of the Trust Programs Committee section of the 2012-13 Annual Report.

### **Resolution TPC 109/13**

**It was MOVED and SECONDED:**

That the Trust Programs Committee accept the Trust Programs Committee report for inclusion in the 2012-2013 Islands Trust Annual Report.

**CARRIED**

#### **4.5 Indicator Program Update**

Staff provided an update about work on developing Census indicators done since Trust Programs Committee's November 2012 meeting. Staff explained that Census data had been ordered and received and that planners were going to provide input to proposed interpretation options at their May 22 meeting. As time permits, staff plan to make the data freely available on the Islands Trust's website.

#### **4.6 Review Project Charter for Water Education Documents**

Staff introduced the Request for Decision document and requested feedback. Committee members suggested various amendments to the documents, including adding information about drought and alternatives to septic systems. The Communications Specialist said she would incorporate the feedback into the final document for review by the Chair.

##### **Resolution TPC 110/13**

##### **It was MOVED and SECONDED:**

That the Trust Programs Committee endorse the Water Education Materials project charter as discussed and delegate final confirmation to the Trust Programs Committee Chair.

**CARRIED**

#### **4.7 Trust Programs Committee Advocacy**

This item was removed from the agenda.

#### **4.8 Discuss Plans for December 2013 Trust Council Session with Electoral Area Directors Regarding Economic Sustainability**

Staff introduced the Request for Decision document and requested more direction about the goals of the Economic Development session planned for December 2013. The committee discussed inviting Chamber of Commerce representatives, tying in the BC Ferries and indicators program work, and highlighting effective island projects such as a Hornby Island case study. Committee members suggested that the session be renamed to Healthy Economies. Committee members requested that staff prepare a briefing that outlines work program options for steps after the session. Committee members also suggested video recording the session as one option for capturing the learning for future trustees and staff.

##### **Resolution TPC 111/13**

##### **It was MOVED and SECONDED:**

That the Trust Programs Committee direct staff to develop a project charter for the economic development session planned for the Islands Trust Council meeting in December 2013 for consideration by the Trust Programs Committee in August 2013.

**CARRIED**

Trustee Stamford left the meeting at 1:35 p.m.

**5. NEW BUSINESS**

There was no new business.

**6. WORK PROGRAM**

**6.1 Trust Programs Committee Work Program Report**

**Resolution TPC 112/13**

**It was MOVED and SECONDED:**

That the Trust Programs Committee forward its work program to the Islands Trust Council with the top three items as follows: 1) Encourage understanding and voluntary stewardship of water resources; 2) Create linkages to share economic development models; and 3) Develop and implement a research program in support of the BC Ferries advocacy program; and with four continuing items as follows: community stewardship awards, legislative monitoring, indicator program and vacant crown land profiles.

**CARRIED**

**7. RISE AND REPORT**

There were no items to report from the Closed Session.

**8. NEXT MEETING**

The next meeting will take place on August 12, 2013.

**9. ADJOURNMENT**

**By general consent** the meeting adjourned at 2:10 p.m.

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**Paul Brent, Chair**

**CERTIFIED CORRECT:**

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**Clare Frater, Recorder**