



ADOPTED

Islands Trust Conservancy Minutes of the Regular Meeting

Date: Tuesday, November 22, 2022
Time: 10:00 a.m.
Location: Electronic Zoom Meeting

Board Members Present Linda Adams, Chair
Risa Smith, Vice Chair (left the meeting at 2:14 p.m., returned at 2:20 p.m.)
Grant Scott, Board Member
Susan Yates, Board Member
Tobi Elliott, Board Member

Staff Present Aislyn King, Conservation and GIS Technician, Coop Student
Carla Funk, A/Strategic Fund Development Specialist
Carmen Smith, A/Communications Specialist
Clare Frater, Director, Trust Area Services
Corlynn Strachan, Administrative Assistant
Jemma Green, Covenant Management & Outreach Specialist
Kate Emmings, Manager (left the meeting at 2:14 p.m., returned at 2:20 p.m.)
Kathryn Martell, Ecosystem Protection Specialist
Nuala Murphy, Property Management Specialist
Wendy Tyrrell, Species at Risk Program Coordinator

1. CALL TO ORDER

The Islands Trust Conservancy Manager called the meeting to order at 10:03 a.m., welcomed everyone, and acknowledged that the meeting was being held over many territories of First Nations throughout the Islands Trust area.

1.1 ORIENTATION

Islands Trust Conservancy staff provided a presentation to Board members.

1.2 ELECTIONS

The Islands Trust Conservancy Manager reviewed the voting procedure, and noted that as per Islands Trust Conservancy Policy 1.2, Islands Trust Conservancy Board and Committee Elections, all Islands Trust Conservancy members are eligible to be nominated and run for the positions of Chair and Vice Chair of the Islands Trust Conservancy Board. These members are: Linda Adams, Risa Smith, Grant Scott, Susan Yates, and Tobi Elliott.

ADOPTED

The Islands Trust Conservancy Manager advised ITC elections normally occur annually in January. Trustees elected at this meeting will function in the position in the short term until the regular election in January 2023.

1.2.1 Chair

The Islands Trust Conservancy Manager called for nominations for Islands Trust Conservancy Board Chair.

Trustee Yates nominated Trustee Adams as Chair and Trustee Scott seconded the nomination.

Trustee Adams agreed to stand for the nomination of Chair of the Islands Trust Conservancy Board. The Islands Trust Conservancy Manager called for nominations a second time and third time, hearing none, she declared Trustee Adams Chair of the Islands Trust Conservancy Board, by acclamation.

1.2.2 Vice Chair

The Islands Trust Conservancy Manager called for nominations for Islands Trust Conservancy Board Vice-Chair.

Trustee Scott nominated Trustee Yates as Vice-Chair. Trustee Yates declined.

The Islands Trust Conservancy Manager called for nominations for Islands Trust Conservancy Board Vice-Chair.

Trustee Yates nominated Trustee Smith as Vice-Chair and Chair Adams seconded the nomination. Trustee Smith agreed to stand for the nomination of Vice-Chair of the Islands Trust Conservancy Board. The Islands Trust Conservancy Manager called for nominations a second and third time, hearing none, she declared Trustee Smith Vice-Chair of the Islands Trust Conservancy Board, by acclamation.

1.2.3 Financial Planning Committee Representative

The Islands Trust Conservancy Manager called for nominations for Islands Trust Conservancy Board Financial Planning Committee Representative.

Trustee Scott nominated Trustee Elliott and Trustee Yates seconded the nomination.

The nomination was withdrawn after further discussion due to the Board's desire to have an ITC representative who was not already on Financial Planning Committee as an Executive Committee representative.

The Islands Trust Conservancy Manager called again for nominations for Islands Trust Conservancy Board Financial Planning Committee Representative.

Trustee Yates nominated Trustee Scott as the Financial Planning Committee Representative and Trustee Elliott seconded the nomination. Trustee Scott agreed to stand for the nomination of Financial Planning Committee Representative for the Islands Trust Conservancy Board. The Islands Trust Conservancy Manager called for nominations a second and third time, hearing none, she declared Trustee Scott Financial

ADOPTED

Planning Committee Representative of the Islands Trust Conservancy Board, by acclamation.

The ITC Manager advised that ITC will have an ex officio seat on the Governance Committee once the committee is constituted, noting the ITC Chair will appoint a member to the committee.

2. APPROVAL OF AGENDA

By general consent, the Islands Trust Conservancy Board approved the agenda as presented.

3. CLOSED MEETING

3.1 Motion to Close the Meeting

ITC-2022-049

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4 Division 3, section: 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Islands Trust Conservancy board; (k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the Islands Trust Conservancy if they were held in public; and that staff be invited to remain in the meeting.

**Moved by Trustee Smith, seconded by Trustee Yates.
CARRIED**

The meeting adjourned for lunch from 12:15 to 12:45 p.m.

The closed meeting followed lunch from 12:45 p.m. until 1:54 p.m.

The open meeting reconvened at 1:54 p.m.

4. RISE AND REPORT

The Islands Trust Conservancy Board reported on the following item:

The Islands Trust Conservancy Board will receive a donation of approximately \$45,000 from the estate of William Tempest for the purposes of conservation on Hornby Island and has designated \$25,000 towards covenant management activities and approximately \$20,000 to the Opportunity Fund for grants for Hornby Island.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Record of Resolution without Meeting - ITC-RWM-2022-002

Adoption of Regular Meeting Minutes from October 4, 2022

5.1.2 Record of Resolution without Meeting - ITC-RWM-2022-003

ADOPTED

Special Meeting to Review Provincial Board Appointments prior to November 15, 2022

5.1.3 Record of Resolution without Meeting - ITC-RWM-2022-004

Adoption of Special Meeting Minutes from November 8, 2022

5.2 Follow-up Action List

The Islands Trust Conservancy Manager provided an update on the following items:

- Development of the ITC Reconciliation Action Plan is paused. Staff are waiting for response from First Nations referrals related to the Regional Conservation Plan. The Senior Intergovernmental Policy Analyst position is vacant so staff are waiting to bring this back onto the work program next year.
- The Five-Year Plan Project Charter will come to the Board in January or March of 2023.
- The funding agreement with Environment and Climate Change Canada for the Species at Risk Program is almost ready to sign, the ITC Board has already approved acceptance of the funds. The Islands Trust Chief Administrative Officer will be responsible for sign off. This item will likely be completed by the next ITC meeting.
- The Communications Specialist provided a copy of the Covent Landowner Newsletters to Board members. New board members can request a copy if desired.

6. BUSINESS

6.1 Items for Approval

6.1.1 ITC Plan Review and Approval - Request for Decision

The ITC Manager presented the request for decision to Board members, provided a background, and noted the draft plan contains edits based on First Nations feedback.

ITC-2022-050

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board approve the draft 2023-2025 Islands Trust Conservancy Interim Plan and direct staff to forward it to the Minister of Municipal Affairs by December 31, 2022, for review and approval.

Moved by Trustee Yates, seconded by Trustee Elliott

CARRIED

6.1.2 Galiano Island Local Trust Committee, Bylaw 231/232 Referral - Request for Decision

Manager Emmings declared a conflict of interest, noting she lives adjacent to one of the parcels, and left the meeting at 2:14 p.m.

Trustee Smith recused herself from the meeting, noting she is a Board member of the Galiano Conservancy Association which owns some of the lands subject to the rezoning, and left the meeting at 2:14 p.m.

ADOPTED

The Covenant Management and Outreach Specialist presented the request for decision to Board members.

ITC-2022-051

It was MOVED and SECONDED,

that the Islands Trust Conservancy (ITC) Board recommend that the Galiano Island Local Trust Committee approve Bylaws 231 and 232 because they bring zoning into agreement with the use of conservation lands and further strengthen the conservation status for District Lots 64 and 68, which are adjacent to Islands Trust Conservancy covenanted areas.

Moved by Trustee Yates, seconded by Trustee Scott
CARRIED

Manager Emmings and Trustee Smith rejoined the meeting at 2:20 p.m.

6.1.3 ITC Annual Meeting Schedule 2023 - Request for Decision

The ITC Manager presented the request for decision to Board members.

Board members reviewed the schedule, indicated a desire to meet in person early in 2023 and commented travelling in July on local ferries is difficult, and requested moving the in-person meeting from July 18th to January 24th.

ITC-2022-052

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board adopt the proposed meeting dates for the 2023 calendar year, as presented.

Moved by Trustee Yates, seconded by Trustee Smith
CARRIED

ITC-2022-053

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board direct staff to schedule the 2023 Islands Trust Conservancy Board meeting dates of March 14, May 30, July 18, October 3, and November 21, 2023 as electronic meetings, and list the Victoria office board room as the public meeting location.

Moved by Trustee Smith, seconded by Trustee Yates
CARRIED

ITC-2022-054

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board direct staff to schedule one in-person meeting on January 24, 2023 and list the Victoria office board room as the public meeting location.

Moved by Trustee Yates, seconded by Trustee Elliott
CARRIED

6.2 **Items for Discussion/Direction**

None

ADOPTED

6.3 Correspondence

6.3.1 Mayne Local Trust Committee Letter, dated 2022-11-07

Received for Information

6.4 Updates for Information

6.4.1 Public Acquisitions Report

Received for information.

6.4.2 Public Covenants Report

Received for information.

6.4.3 Budget Report

Received for information.

Director Frater advised the Islands Trust Conservancy (ITC) budget request will go to the Financial Planning Committee (FPC) on Friday November 25th. Director Frater will answer questions at the meeting. FPC will forward the budget request to Trust Council or come back to the ITC Board with questions. The ITC Board will have the opportunity to discuss at the January 24th ITC Board meeting.

6.4.4 Executive Committee Update (verbal)

None

6.4.5 Financial Planning Committee Update (verbal)

None

6.4.6 Trust Council Update (verbal)

None

6.4.7 Trustee Roundtable (verbal)

None

7. PUBLIC COMMENTS AND DELGATIONS

None

8. NEW BUSINESS

None

9. NEXT MEETING

The next meeting will take place on January 24, 2023 at 10:00 am.

10. ADJOURNMENT

ADOPTED

By general consent, the meeting adjourned at 2:34 p.m.

Linda Adams, Chair

Certified Correct:

Corlynn Strachan, Recorder