



Trust Council Addendum

Date: Tuesday, June 8 - Thursday, June 10, 2021

Location: Electronic meeting, Public venue

Islands Trust

200-1627 Fort Street

Victoria, BC V8R 1H8

	Pages
4. EXECUTIVE	2:30 PM - 3:30 PM
4.2. Discussion / Decision Items	
4.2.3. Amendments to Trust Council Policy 2.3.1 Council Committee System - RFD	
4.2.3.1. <i>REVISED Amendments to TC Policy 2.3.1 Council Committee Systems from EC June 7th meeting</i>	3 - 22
7. LOCAL PLANNING SERVICES	9:00 AM - 10:30 AM
7.2. Discussion / Decision Items	
7.2.1. Application Processing Services Policy and Model Fees Bylaw - RFD	
7.2.1.1. <i>Application Processing Services Policy - PowerPoint</i>	23 - 38
8. ISLANDS TRUST CONSERVANCY	10:45 AM - 12:00 PM
8.1. Encouraging Donations and Gifts for Nature - Session Outline	
8.1.1. <i>Building a Culture of Philanthropy - PowerPoint</i>	39 - 64
15. CORRESPONDENCE	
15.38. <i>MP Manly re: support letter to Minister Alghabra freighter anchorages email received June 1, 2021</i>	65 - 68
15.39. <i>M. Green re: Presentation of Findings of the Vessel Drift and Response Analysis email dated June 2, 2021</i>	69 - 69
15.40. <i>Minister Conroy re: Modernizing Forest Policy letter dated June 2, 2021</i>	70 - 72
15.41. <i>A. Yardly re: Policy Statement email received May 28, 2021</i>	73 - 75
15.42. <i>J. Laing re: Trust Policy for 2050 letter received May 31, 2021</i>	76 - 77
15.43. <i>J. Margison re: Islands Trust Policy Statement Review email received May 31, 2021</i>	78 - 81
15.44. <i>J. Henshaw re: Trust Policy Statement review email received May 31, 2021</i>	82 - 83

15.45. *L. Ciocea re: do not vote to remove the environment from protected status email dated June 3, 2021*

84 - 84



REQUEST FOR DECISION

To: Trust Council **For the Meeting of:** June 8, 2021
From: Carmen Thiel, Leg. Serv. Mgr. **Date Prepared:** May 27, 2021
SUBJECT: Amendments to Trust Council Policy 2.3.1 Council Committee System

RECOMMENDATION: That Trust Council adopt amended Trust Council Policy 2.3.1 Council Committee System (Attachment 1).

CHIEF ADMINISTRATIVE OFFICER COMMENTS: As part of the Trust Council policy review project, the proposed amendments will bring the policy up to date with current procedures. The amendments bring wording for quorum in line with Trust Council Procedure Bylaw 101, include a new section on select committees and clarify voting provisions for the Trust Council Chair when serving as an ex-officio member on both standing and select committees. This policy was assessed as a priority for review as part of the Trust Council policy review project.

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- 1 PURPOSE:** To replace outdated wording and processes, clarify details around voting and quorum with regard to ex-officio membership, include wording to reflect that Trust Council Procedure Bylaw No. 101 governs committee proceedings as applicable, with Robert's Rules of Order Newly Revised to apply in cases not provided for under Bylaw No. 101, and to add a new section on select committees.
 - 2 BACKGROUND:** The policy was adopted in March 1998 and amended twice since then. This is one of the policies deemed a top priority for amendment in the Trust Council policy review project.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL:

Proposed amendments will address:

- Addition of a new section on select committees (section 1.2) and definitions for standing and select committees. Currently the policy only covers council standing committees;
- The definition and new section on select committees reference the requirement for such committees to be elected by Trust Council (section 1.2.1) and for their terms of reference to be established and approved by Trust Council (section 1.2.2);
- Clarification of the Trust Council Chair's voting rights as ex-officio member, i.e. non-voting and not counted in determining quorum for Regional Planning Committee, Trust Programs Committee and select committees (section 8.4);

- The definition of quorum to mirror the wording in Bylaw No. 101 (section 8.2); and
- Various housekeeping amendments to reflect current procedures.

FINANCIAL: N/A

POLICY:

Proposed amendments will result in an up to date policy that reflects current practice and clarifies certain provisions in the policy.

IMPLEMENTATION/COMMUNICATIONS:

Once approved, the policy will be posted to the Islands Trust website, and will be available for staff and trustee guidance regarding the Council Committee system.

FIRST NATIONS: N/A

OTHER: N/A

- 4 RELEVANT POLICY(S):** Trust Council Procedure Bylaw No. 101
Regional Planning Committee (RPC): Terms of Reference (Policy 2.3.2)
Financial Planning Committee (FPC): Terms of Reference (Policy 2.3.3)
Trust Programs Committee (TPC): Terms of Reference (Policy 2.3.4)
- 5 ATTACHMENT(S):**
- Attachment 1: Proposed Policy 2.3.1 as amended
 - Attachment 2: Track changes version of current Policy 2.3.1 showing amendments

RESPONSE OPTIONS

Recommendation: That Trust Council adopt amended Trust Council Policy 2.3.1 Council Committee System (Attachment 1).

Alternative: That Trust Council request further amendments to Policy 2.3.1 prior to adoption.

Prepared By: Carmen Thiel, May 27, 2021

Reviewed By/Date: Russ Hotsenpiller, CAO, May 27, 2021



Policy:	2.3.1
Approved By:	Trust Council
Approval Date:	March 6, 1998
Amendment Date(s):	September 11, 2008; March 14, 2018
Policy Holder:	Chief Administrative Officer

COUNCIL COMMITTEE SYSTEM

Purpose

This Policy outlines general Terms of Reference (Section B: 1-9) applicable to all committees, the general role of standing committees (Section B: 10) and an overview of committee-specific functions which are detailed further in each council standing committee's specific terms of reference.

A. Definitions

Select Committee means a committee established and elected by Trust Council to consider or inquire into any matter and to report its findings, opinions and recommendations to Trust Council.

Standing Committee means a regular permanent committee of Trust Council comprised of trustees appointed by the Trust Council Chair.

B. Policy

1. Establishment and Membership

1.1 Standing Committees

1.1.1 A Council Committee System is adopted by Trust Council comprised of three standing committees and the Executive Committee (see Attachment 1):

1.1.1.1 Regional Planning

1.1.1.2 Financial Planning

1.1.1.3 Trust Programs

1.1.2 Standing committee membership includes trustees who have been appointed by the Trust Council Chair.

1.1.3 One Executive Committee member will be assigned by the Trust Council Chair to the Regional Planning Committee and the Trust Programs Committee.

1.1.4 The Financial Planning Committee is comprised of all members of the Executive Committee, the Chair (or designate) of the Regional Planning Committee and the Trust Programs Committee, a member chosen by the Islands Trust Conservancy Board and three (3) other local or municipal trustees.

1.1.5 By the second Trust Council meeting following the quadrennial trustee elections, or as required, the Chair of Trust Council will recommend council committee member appointments for ratification by Trust Council, based on an indication of interest by trustees and on Trust Area-wide considerations.

1.1.6 The Trust Council Chair is an ex-officio member of the Trust Programs Committee and the Regional Planning Committee.

1.2 Select Committees

1.2.1 Select committee membership is comprised of trustees who have been elected by Trust Council.

1.2.2 Select committees must have terms of reference established and approved by Trust Council.

1.2.3 If the Trust Council Chair is not an elected member of a select committee pursuant to section 1.2.1, they or designate shall be an ex-officio member of each select committee.

1.2.4 The agenda for select committees should include:

1.2.4.1 Approval of previous meeting minutes

1.2.4.2 Follow-Up Action List (FUAL)

1.2.4.3 Trust Council referral items

1.2.5 A select committee resolution is required to expend monies from the committee's budget account assigned by Trust Council, if any.

1.2.6 A select committee shall refer any reporting and findings, including resource needs, to Executive Committee prior to reporting to Trust Council.

1.2.7 A select committee will cease to exist once it has reported its findings, opinions and recommendations to Trust Council.

2. Committee Chair

2.1 Committee members shall elect the Committee Chair and Vice-Chair at the first meeting of the term or as required.

2.2 The Trust Council Chair may appoint an interim Committee Chair when required.

2.3 The Committee Chair will normally chair the committee meeting. However, the Chair may designate the Vice-Chair to act as Committee Chair. In the absence of the Chair and Vice-Chair, the committee shall choose a committee member to act as Chair of a meeting.

3. Available Resources

- 3.1 Each committee, with the assistance of its management support, is responsible to conduct its activities within its assigned budget accounts.
- 3.2 A standing or select committee resolution is required to expend monies from the committee's assigned committee projects or budget account, if any.

4. Staff Support

- 4.1 Staff's primary function to a committee is to act in a support/advisory role and as such, a committee may make requests of staff.
- 4.2 It is the Chief Administrative Officer's (CAO) role to manage and direct staff support to the committees and concerns in this regard should be communicated by the Committee Chair to the CAO. Unresolved matters by the aforementioned means shall be dealt with by the Executive Committee.

5. Meetings

- 5.1 The number of standing committee meetings per year is four and any further meetings must be planned within the approved committee's meeting expense account.
- 5.2 Select committees will decide on a schedule of regular meeting dates at the first meeting convened after the establishment of the committee.
- 5.3 Changes to the Master Meeting Schedule of regularly scheduled committee meetings must be coordinated with the Executive Coordinator.
- 5.4 Committee meetings during the Trust Council quarterly meetings are to be avoided.
- 5.5 The practice of recessing committee meetings to continue at a future date and time should be used sparingly due to the impact of unplanned meetings on staff resources.

6. Agenda/Minutes Preparation

- 6.1 Committee meeting agendas will be prepared by the designated staff in consultation with the Committee Chair.
- 6.2 The agenda will be distributed to committee members and the CAO at least five calendar days before the meeting.
- 6.3 The agenda shall be determined as follows:
 - 6.3.1 Additional items may be placed on the agenda by agreement of a majority of the committee members present at the meeting.
 - 6.3.2 The agenda shall be approved as the first item of business.
 - 6.3.3 The agenda for standing and select committees should include:

- 6.3.3.1 Approval of previous meeting minutes
- 6.3.3.2 Follow-Up Action List (FUAL)
- 6.3.3.3 Trust Council referral items

- 6.4 Minutes must be done in accordance with Trust Council Policy 6.13 Islands Trust Minutes Guidelines.
- 6.5 Each committee is required to maintain a FUAL using the Trust's standardized format.
- 6.6 The FUAL is updated within seven days of the Committee meeting and subsequently placed on the agenda of the next scheduled meeting. The FUAL is to be distributed to designated staff within seven days of the committee meeting.
- 6.7 Draft minutes of a committee meeting are considered for approval at the next meeting.

7. Council/Committee Relationship

- 7.1 Each standing committee shall maintain a work program - which must include:
 - 7.1.1 Items referred to the committee from Trust Council (including referral date).
 - 7.1.2 Projects, new initiatives, ideas, and issues identified by the committee.
 - 7.1.3 The top three (3) priorities/strategies that it is working on, as approved by Trust Council, and must include any of Trust Council's priorities that it has assigned.
- 7.2 Each standing committee shall review and prioritize items within its work program, each Trust Council item referred to it, and shall report to Trust Council at the next quarterly Trust Council meeting on such items.
- 7.3 Standing committees are required to submit a Highlights Report to the Executive Coordinator in time for the Trust Council agenda package preparation deadline. The Highlights Report is to be presented by the Council Committee Chair (or designate).
- 7.4 All standing committee proposals and/or recommendations to be placed on the Trust Council agenda shall be referred to the Executive Committee to be placed on the Trust Council agenda. A select committee shall refer any reporting and findings, including resource needs, to the Executive Committee to be placed on the Trust Council agenda. These must be submitted for the Executive Committee's last meeting prior to when the Trust Council agenda package is distributed to trustees.
- 7.5 The Committee Chair (or designate) may request an opportunity to directly present committee matters to the Executive Committee.
- 7.6 It is the role of the Executive Committee members of Council Committees to ensure inter-committee liaison on relevant information, referrals, status on Council priorities/strategies, and to keep the Executive Committee apprised of the Council Committee's directions and activities and vice versa.

8. Rules of Conduct/Voting

- 8.1 Trust Council Meeting Procedure Bylaw 101 governs the proceedings of committees as applicable. In cases not provided for under Bylaw 101, Robert's Rules of Order Newly Revised shall apply to the proceedings of committees.
- 8.2 The quorum of a council committee is a majority of all of its members.
- 8.3 The Executive Committee member designate on the Regional Planning Committee and Trust Programs Committee shall have the full voting privileges of a committee member.
- 8.4 The Trust Council Chair, as ex-officio member of the Regional Planning Committee, Trust Programs Committee and select committees, shall be a non-voting member and shall not be included in determining quorum of a meeting.

9. Liaison

- 9.1 Liaison with provincial, federal, and local government politicians shall be requested by a Committee Chair to the Trust Council Chair or the CAO so that the Trust's political liaison can be coordinated. The Council Committee is expected to provide an outline regarding the purpose of the meeting, a proposed discussion strategy and recommended Islands Trust representation.
- 9.2 Liaison with provincial, federal, and local government staff shall be requested by the staff liaison member (in consultation with CAO when liaison is required with senior staff). It is expected that trustees, for the purpose of committee business, would meet other government staff with an Islands Trust staff member.
- 9.3 Liaison with the media shall be coordinated through the CAO and the Trust Council Chair who in turn may refer specific inquiries to the Council Committee Chair.

10. General Role of Standing Committees

- 10.1 To provide policy advice to Trust Council in response to Trust Council's referrals, committee initiatives and external requests of the Trust.
- 10.2 To provide feedback to staff on matters going to Trust Council.
- 10.3 To implement and maintain a committee-specific work program.
- 10.4 To make recommendations to Trust Council on inter-agency liaison or protocol initiatives.
- 10.5 To create sub-committees (or task forces) which may be comprised of trustees, staff or external persons as required for a specific duration to examine a particular committee matter upon approval by Trust Council.
- 10.6 To provide input and feedback to the annual budget process.

10.7 To provide input to Trust Council's organizational strategic planning process.

C. Legislated References

Trust Council Policy and Procedures Manual:

Regional Planning Committee (RPC): Terms of Reference (2.3.2)

Financial Planning Committee (FPC): Terms of Reference (2.3.3)

Trust Programs Committee (TPC): Terms of Reference (2.3.4)

Trust Council Meeting Procedure Bylaw 101

D. Attachments/Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

Attachment 1: Committee-Specific Functions

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Attachment 1: COMMITTEE-SPECIFIC FUNCTIONS

REGIONAL PLANNING COMMITTEE (RPC)	TRUST PROGRAMS COMMITTEE (TPC)
1. Growth Management Tools 2. Community Planning Tools 3. Development Management Tools 4. Local Planning Service Delivery	1. Environmental Policy 2. Research and Information Systems Program 3. Sustainable Communities Policy 4. Trust Area Program Initiatives
FINANCIAL PLANNING COMMITTEE (FPC)	EXECUTIVE COMMITTEE (EC)
1. Annual Budget 2. Long Term Financial Planning 3. Fiscal Controls 4. Annual Audit	1. Bylaw Approval 2. Policy Agenda Coordination 3. Legislation Agenda 4. Communications Agency Liaison 5. Chief Administrative Officer Liaison 6. Trust Council Business 7. Strategic Direction



Policy:	2.3.1
Approved By:	Trust Council
Approval Date:	March 6, 1998
Amendment Date(s):	September 11, 2008; March 14, 2018
Policy Holder:	Chief Administrative Officer

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1. A Council Committee System is adopted by Trust Council comprised of three Council Committees and the Executive Committee (see Attachment 1):

1.1 Regional Planning

1.2 Financial Planning

1.3 Trust Programs

A. Background

This Policy outlines general Terms of Reference (Section B: 1-9) applicable to all committees, the general role of all committees (Section B: 10) and an overview of committee-specific functions which are detailed further in each Council Committee's specific terms of reference.

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1.1.1.1 Regional Planning

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1.1.1.2 Financial Planning

1.1.1.3 Trust Programs

1.1.2 ~~Standing~~ Committee membership includes trustees ~~(including members of a local trust committee who are not members of Trust Council)~~ who have been appointed by the Trust Council Chair.

1.1.3 One Executive Committee member will be assigned by the Trust Council Chair to ~~each committee~~ the Regional Planning Committee and the Trust Programs Committee.

1.1.4 The Financial Planning Committee is comprised of all members of the Executive Committee, the Chair (or designate) of ~~other cCouncil-~~ Committees the Regional Planning Committee and the Trust Programs Committee, a member chosen by the Islands Trust Conservancy Board and three (3) other locally ~~elected~~ or municipal trustees.

1.1.5 ~~By the second Trust Council meeting following the quadrennial trustee elections or as required, the Chair of Trust Council will recommend cCouncil~~ Committee member appointments for ratification by Trust Council, based on an indication of interest by trustees and on Trust Area-wide considerations.

1.1.6 ~~The Trust Council Chair is an ex-officio member of the Trust Programs Committee and~~ the Regional Planning Committee.

1.2 Select Committees

1.2.1 Select committee membership is comprised of trustees who have been elected by Trust Council.

1.2.2 Select committees must have terms of reference established and approved by Trust Council.

1.2.3 If the Trust Council Chair is not an elected member of a select committee pursuant to section 1.2.1, he or she they or designate shall be an ex-officio member of each select committee.

1.2.4 The agenda for select committees should include:

1.2.4.1 Approval of previous meeting minutes

1.2.4.2 Follow-Up Action List (FUAL)

1.2.4.3 Trust Council referral items

1.2.5 A select committee resolution is required to expend monies from the committee's budget account assigned by Trust Council, if any.

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Commented [CT1]: There are no circumstances where a trustee is not a member of Trust Council. The wording in brackets was included in anticipation of a referendum for additional Salt Spring Island local trustees. Since that never came to fruition, the phrase can be deleted as it causes confusion.

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1.2.6 A select committee shall refer any reporting and findings, including resource needs, to Executive Committee prior to reporting to Trust Council.

1.2.7 A select committee will cease to exist once it has reported its findings, opinions and recommendations to Trust Council.

2. Committee Chair

- 2.1 Committee members shall elect the Committee Chair and Vice-Chair at the first meeting of the term or as required.
- 2.2 The Trust Council Chair may appoint an interim Committee Chair when required.
- 2.3 The Committee Chair will normally chair the committee meeting. However, the Chair may designate the Vice-Chair to act as Committee Chair. In the absence of the Chair and Vice-Chair, the committee shall choose a committee member to act as Chair of the a meeting.

3. Available Resources

- 3.1 Each committee, with the assistance of its management support, is responsible to conduct its activities within its assigned budget accounts.
- 3.2 A standing or select committee resolution is required to expend monies from the committee's assigned committee projects or budget account, if any.

4. Staff Support

- 4.1 Staff's primary function to a committee is to act in a support/advisory role and as ~~such~~ such, a committee may make requests of staff.
- 4.2 It is the Chief Administrative Officer's (CAO) role to manage and direct staff support to the committees and concerns in this regard should be communicated by ~~the Committee~~ the Committee Chair to the CAO. Unresolved matters by the aforementioned means shall be dealt with by the Executive Committee.

5. Meetings

- 5.1 The number of standing committee meetings per year is four and any further meetings must be planned within the approved committee's meeting expense account.
- 5.2 Select committees will decide on a schedule of regular meeting dates at the first meeting convened after the establishment of the committee.
- 5.3 Changes to the Master Meeting Schedule of regularly scheduled committee meetings must be requested coordinated through with the Executive Coordinator.
- 5.4 Committee meetings during the Trust Council quarterly meetings are to be

Commented [RB2]: For 2021, all three Committees scheduled 6 and one Committee has already added 2 special meetings. TPC will have held 5 meetings up to the second week in May.

avoided.

- 5.5 The practice of recessing committee meetings to continue at a future date and time should be used sparingly due to the impact of unplanned meetings on staff resources.
-

6. Agenda/Minutes Preparation

- 6.1 Committee meeting agendas will be prepared by the designated staff in consultation with the [Committee](#) Chair.
- 6.2 The agenda will be distributed to committee members and the CAO at least ~~10~~ [five calendar](#) days before the meeting.
- 6.3 The agenda shall be determined as follows:
- 6.3.1 Additional items may be placed on the agenda by agreement of a majority of the committee members ~~present~~ [present](#) at the meeting.
 - 6.3.2 The agenda shall be approved as the first item of business.
 - 6.3.3 The agenda [for standing committees](#) should include:
 - 6.3.3.1 Approval of previous meeting minutes
 - 6.3.3.2 Follow-Up Action List (FUAL)
 - 6.3.3.3 [Trust](#) Council referral items
- 6.4 Minutes ~~should~~ [must](#) be kept in a standard format and include: ~~those present and absent, numerically sequenced resolutions, status of resolutions, disposition of agenda items and specific matters requested by a member attending. It is not intended that minutes are to be a recording of everything that is said at a meeting but rather a listing of key points relative to agenda items and resolutions done be done in accordance with Trust Council Policy 6.13 Islands Trust Minutes Guidelines.~~
- 6.5 Each committee is required to maintain a FUAL using the Trust's standardized format.
- 6.6 ~~The FUAL is updated within seven days of the Committee meeting and subsequently placed on the agenda of the next scheduled meeting. The FUAL is to be distributed to all committee members, the designated staff member, the Council Chair and the CAO within seven days of the committee meeting. The FUAL is to be distributed to designated staff within seven days of the committee meeting.~~
- 6.7 ~~Draft minutes of a committee meeting are approved considered for approval at the next meeting, and approved minutes signed by the Recorder shall be distributed to all committee members, CAO and Executive Committee within three days of the committee's approval of the minutes.~~

7. Council/Committee Relationship

Commented [RB3]: The Trust Council Chair is a member of all Council Standing Committees and proposed as an ex-officio member of select committees or may be elected and therefore automatically receives a copy of all agendas.

Commented [CT4]: While the FUAL is distributed to designated staff members within seven days of a meeting, it is generally not provided to committee members, including the Council Chair, until the agenda of the next meeting is distributed.

- 7.1 Each standing committee shall maintain a work program - which must include:
 - 7.1.1 Items referred to the committee from Trust Council ~~(dated~~ Including referral date).
 - 7.1.2 Projects, nNew initiatives, ideas, and issues identified by the committee.
 - 7.1.3 The top three (3) pPriorities/sStrategies that it is working on, as approved by Trust Council, which and must include any of Trust Council's priorities that it has been assigned.
- 7.2 Each standing committee shall review and prioritize items within its work program, each Trust Council item referred to it, and shall report to Trust Council at the next quarterly Trust Council meeting on such items.
- 7.3 ~~Standing C~~committees are required to submit a Highlights Report to the Executive-~~Coordination, Coordinator in~~to be presented by the committee Chair (or designated committee member), in time for the Trust Council agenda package preparation deadline. The Highlights Report is to be presented by the Council Committee Chair (or designate).
- 7.4 All ~~Council C~~committee proposals and/or recommendations to be placed on the Trust Council agenda shall be referred to the Executive Committee to be placed on the Trust Council agenda. ~~to be placed on the Trust Council agenda. A select committee shall refer any reporting and findings, including resource needs, to the Executive Committee to be placed on the Trust Council agenda.~~ These must be submitted for the Executive Committee's last meeting prior to when the Trust Council agenda package is distributed to trustees.
- 7.5 The Council Committee Chair (or designate) may request an opportunity to directly present committee matters to the Executive Committee.
- 7.6 It is the role of the Executive Committee members of Council Committees to ensure inter-committee liaison on relevant information, referrals, status on Council priorities/strategies, and to keep the Executive Committee apprised of the Council Ccommittee's directions and activities and vice versa.

8. Rules of Conduct/Voting

- 8.1 Trust Council Meeting Procedure Bylaw 101 governs the proceedings of committees as applicable. In cases not provided for under Bylaw 101, Robert's Rules of Order Newly Revised shall apply to the proceedings of committees. Unless otherwise provided or agreed to by members, the Trust issued edition of Robert's Rules of Order shall apply.
- 8.2 Unless otherwise provided or agreed to by members, voting shall be by a show of hands.
- ~~8.38.2~~ A The quorum of any of a C council C committee shall be committee is comprised of 50% a majority of all of its members the current membership

appointments.

Commented [CT6]: This point is already covered in the TC Procedure bylaw.

Commented [RBS]:

Commented [CT7]: This wording matches exactly what is in the TC Procedure bylaw.

~~Meetings may be conducted without a quorum; however, resolutions must be ratified at the committee's next meeting.~~

Commented [RB8]: A quorum is the minimum number of members of a deliberative assembly necessary to conduct the business of that group. Therefore without quorum, business cannot be conducted.

8.34 The Executive Committee member (~~designate~~ on the Regional Planning Committee and Trust Programs Committee ~~(excluding the Council Chair)~~) shall have the full voting privileges of a committee member.

~~8.54 The Trust Council Chair, as ex-officio member of the Regional Planning Committee, and Trust Programs Committee and select committees, shall be a non-voting member and shall not be included in determining quorum of a meeting.~~

~~8.5 Pursuant to section 1.2.3, where the Trust Council Chair or designate is an ex-officio member of a select committee, he or she shall be a voting member and shall be included in determining quorum of a meeting.~~

9. Liaison

9.1 Liaison with provincial, federal, and local government politicians shall be requested by ~~the a~~ eCommittee Chair to the Trust Council Chair (or the CAO) so that the Trust's political liaison can be coordinated. The Council Ccommittee is expected to provide an outline regarding the purpose of the meeting, a proposed discussion strategy and recommended Islands Trust representation.

9.2 Liaison with provincial, federal, and local government staff shall be requested by the staff liaison member (in consultation with CAO when liaison is required with senior staff). It is expected that trustees, for the purpose of committee business, would meet other government staff with an Islands Trust staff member.

9.3 Liaison with the media shall be coordinated through the CAO and the Trust Council Chair who in turn may refer specific inquiries to the Council Ccommittee Chair.

10. General Role of Standing Committees

10.1 To provide policy advice to Trust Council in response to Trust Council's referrals, committee initiatives and external requests of the Trust.

10.2 To provide feedback to staff on matters going to Trust Council.

10.3 To implement and maintain a committee-specific work program.

10.4 To make recommendations to Trust Council on inter-agency liaison or protocol initiatives.

10.5 To create sub-committees (or task forces) which may be comprised of trustees, staff or external persons as required for a specific duration to examine a particular committee matter upon approval by Trust Council.

10.6 To provide input and feedback to the annual budget process.

10.7 To provide input to Trust Council's organizational strategic planning process.

⌵ **Legislated References**

[Trust Council](#) Policy and Procedures Manual:

Regional Planning Committee (RPC): Terms of Reference (2.3.2)

Financial Planning Committee (FPC): Terms of Reference (2.3.3)

Trust Programs Committee (TPC): Terms of Reference (2.3.4)

[Trust Council Meeting Procedure Bylaw 101](#)

[Current Council Committee Members List](#)

D- Attachments/Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

Attachment 1: Committee-Specific Functions

Commented [CT9]: This is not a legislated reference nor is it the usual place where committee membership would be listed. The committee membership, which changes after each election, is listed on the Islands Trust website once committee appointments have been made (every four years) and the chair and vice chair have been elected.

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Attachment 1: COMMITTEE-SPECIFIC FUNCTIONS

REGIONAL PLANNING COMMITTEE (RLPC)	TRUST PROGRAMS COMMITTEE (TPC)
1. Growth Management Tools 2. Community Planning Tools 3. Development Management Tools 4. Local Planning Service Delivery	1. Environmental Policy 2. Research and Information Systems Program 3. Sustainable Communities Policy 4. Trust Area Program Initiatives
FINANCIAL PLANNING COMMITTEE (FPC)	EXECUTIVE COMMITTEE (EC)
1. Annual Budget 2. Long Term Financial Planning 3. Fiscal Controls 4. Annual Audit	1. Bylaw Approval 2. Policy Agenda Coordination 3. Legislation Agenda 4. Communications Agency Liaison 5. Chief Administrative Officer Liaison 6. Trust Council Business 7. Strategic Direction

Application Processing Services Policy

2021 UPDATE

Review of Legislation

☐ **Section 462 of *Local Government Act*:**

- ☐ Establish fees to cover average cost of processing and inspection

☐ **Section 41 of the *Liquor Control and Licensing Act*:**

- ☐ Establish fees to recover cost of liquor licensing referrals

☐ **Section 35 of the *Cannabis Control and Licensing Act*:**

- ☐ Establish fees to recover cost of Cannabis licensing referrals

☐ **Section 31(2)(b) of the *Islands Trust Act*:**

- ☐ Establish a fee to recover the cost of processing Siting and Use Permits

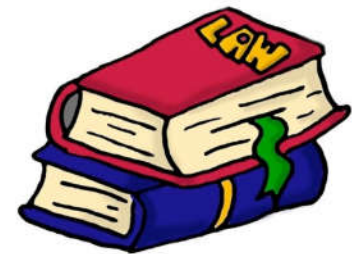


Review of Legislation

- ☐ **Legislation does not permit fees to be charged for:**
 - ☐ Building Permit referrals
 - ☐ Crown land referrals

- ☐ **Fees can only be imposed to recover the cost** (average cost in the LGA)

- ☐ **Fees cannot be used to:**
 - ☐ Impose a penalty
 - ☐ Raise funds
 - ☐ Cover costs not related to the application



Review of Application Processing

- ❑ Fees are established by local trust committees

- ❑ **Trust Council has three policies dealing with application processing:**
 - ❑ 5.6.1 Application Processing Services
 - ❑ 5.6.2 Cost Recovery Agreements
 - ❑ 5.6.3 Extraordinary Processing Services Guidelines

- ❑ The current policies require staff to determine all extraordinary processing at the start of the process, which is not practical.



Review of Application Processing

- ❑ In 2007 Trust Council recommended a simplified fee structure, with a single fee for each type of application
- ❑ Variance of 20 per cent was included in the policy to allow for local variation.
- ❑ Model fee bylaw was created and all local trust committees adopted the model, with some variances to the actual fees
- ❑ Fees have not been substantially reviewed or updated since, with exception of some local trust committees tweaking their fees.

Types of Applications - Discretionary

- ☐ **Change of use and/or density**

- ☐ Rezoning application
- ☐ temporary use permit application

- ☐ **Siting change, such as setback, height or other variances**

- ☐ Development Variance Permit
- ☐ Board of Variance order

- ☐ **Subdivision approval** (discretion of the Provincial Approving Officer in the Islands Trust Area)

- ☐ **Non-farm use and subdivision in the Agricultural Land Reserve** (both local trust committees and the Agricultural Land Commission have discretion)



Types of Applications – Non-Discretionary

☐ **Meet objectives of an overlay permit regime**

- ☐ Development Permit
- ☐ Heritage Conservation Permit
- ☐ Soil Deposit and Removal Permit

☐ **Require a permit before construction or use**

- ☐ Building Permit (by Regional District)
- ☐ Siting and Use Permit (Denman and Hornby)
- ☐ Liquor or Cannabis permit (by Liquor licensing branch)

Goals of Revised Policy

- ☐ update the list of services provided to an applicant for the application processing fee
- ☐ To provide guidance to local trust committees for establishing fees
- ☐ To provide principles for extraordinary services beyond the standard services
- ☐ To recover approximately 100 percent of the estimated average cost of processing applications
- ☐ Allow lower cost recovery for environmental protection and community benefit temporary use permits.

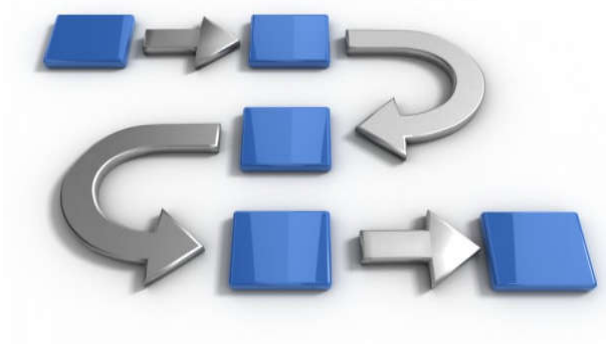


Further Goals – not stated in policy

- That the fee structure be easy to administer and understand
- That the resultant fee bylaws would have a mechanism to keep up with inflation, without need for amendment

The Review of the Policy

- ❑ The Regional Planning committee began the review of fees in early 2019.
- ❑ Staff used aggregate data on staff time on application processing, plus at request of Trust Council, tracked actual costs of applications over a nine month period in 2020/2021.



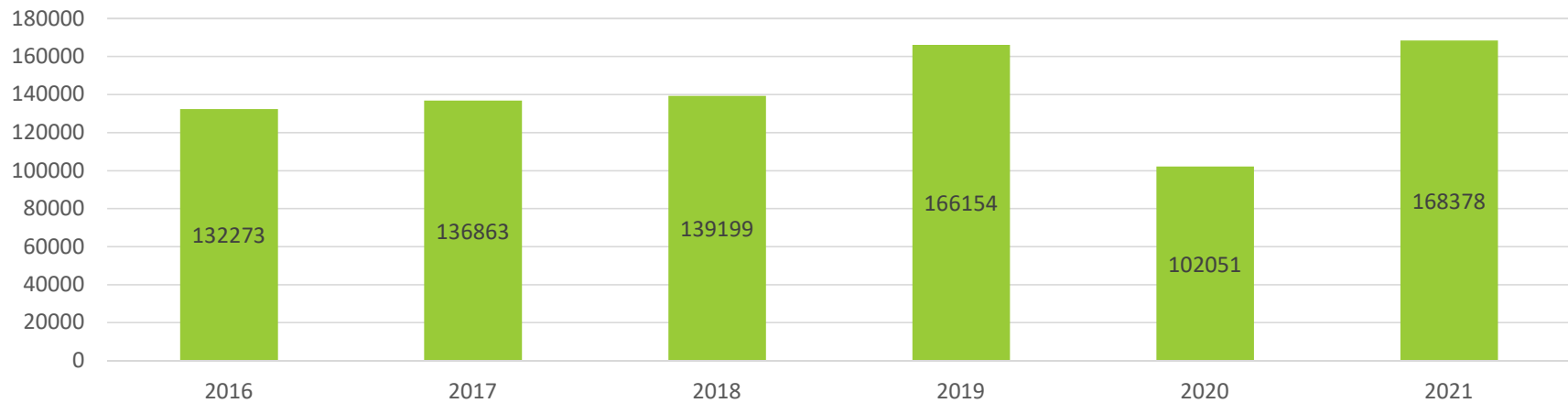
What has changed

- ❑ Three policies combined into one policy, remove duplication
- ❑ Policy clarifies what is included in the application fee, and what would be extraordinary service covered by cost recovery agreement
- ❑ Removes the need for planning staff to determine extraordinary services at the start of the process
- ❑ Includes an automatic 2% increase to fees on April 1 of each year
- ❑ Adjust fees to cover the estimated average cost of processing that type of application
- ❑ Allows lower fees (lower cost recovery) for environmental protection and community benefit Temporary Use Permit applications



Cost Recovery

Actual dollars recovered from application fees 2016 to 2021



Three Year average (2019-2021) = \$145,528

Five Year average (2017-2021) = \$142,529

Cost Recovery Improvements

☐ **New fees based on**

- ☐ assessment of hours spent on application processing over three year period, and specific application data collected from June 2020 to February 2021.
- ☐ Assessment of actual costs (meeting halls, advertising, legal review) of processing that type of application

☐ **Revised Limits on what the fee covers**

- ☐ policy specifies what is undertaken for the fee
- ☐ Policy and bylaw specify extraordinary costs will be recovered directly

☐ **Extraordinary Cost Charges**

- ☐ Revised to be more specific, not require assessment by planner at start of the process

☐ **Automatic Annual Fee Increase**

- ☐ Fees will increase 2% on April 1 of each year



Cost Recovery Improvements

- ❑ **Actual Cost Recovery Improvements will depend on:**
 - ❑ Adoption of the model bylaw by local trust committee
 - ❑ Amount of variation requested by local trust committees to the model fees
 - ❑ adherence to the bylaw and policy on what is provided for the fee, and what should be recovered through cost recovery
 - ❑ Improvements within local planning services on standardizing staff reporting where possible, and streamlining processing of applications and referrals (this work is already underway)

- ❑ Not all of the time planners spend on “current planning” is on specific applications. We estimate 60% of time is spent on dealing with general planning enquiries.

Next steps:

- ☐ Trust Council consider adopting the revised policy, with the attached model fee bylaw.
- ☐ All local trust committees consider updating their fee bylaws by adopting the model bylaw before April 1, 2022



Still to do:

- ❑ Regional Planning Committee still needs to review and provide a **model development approval information** bylaw as a future amendment to the Application Services Policy.



Building a Culture of Philanthropy

Islands Trust Conservancy
Trust Council, June 9, 2021



What's Going On?



PUBLICATIONS ▾ CALENDAR OF EVENTS ▾ VISITORS VIDEO OBITUARIES CLASSIFIEDS SUBS

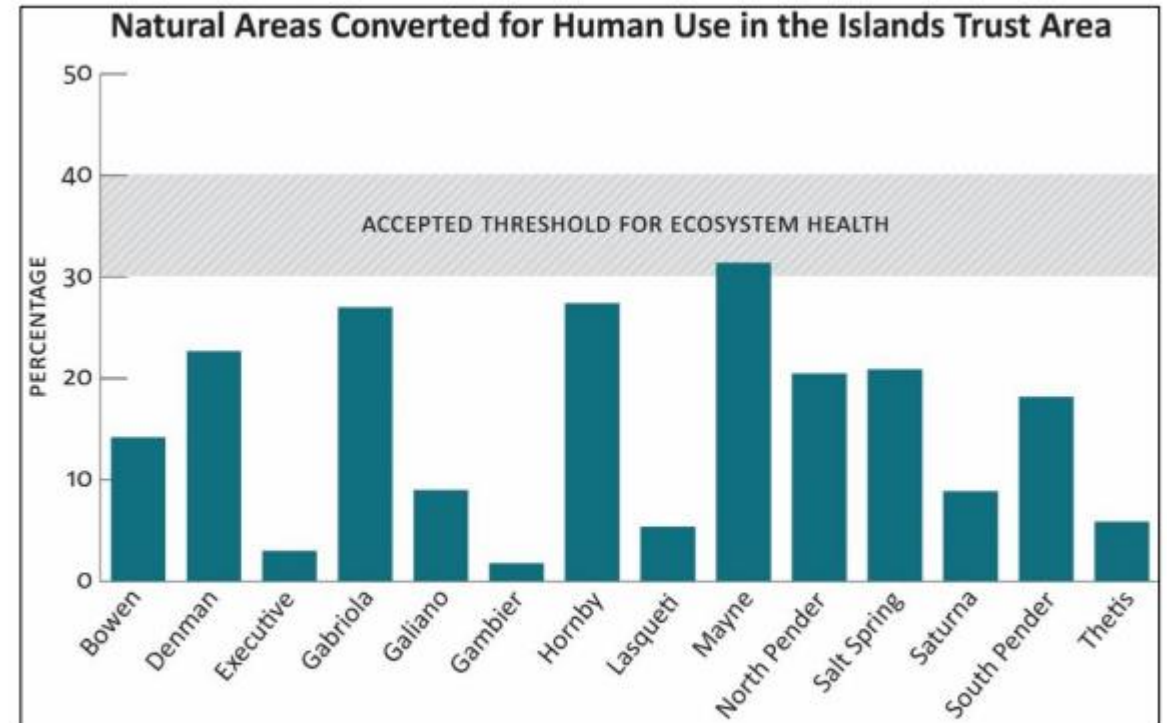
Home > News > Logging noise inflames tension



NEWS

Logging Noise Inflames Tension

By Elizabeth Nolan — Last updated May 6, 2020



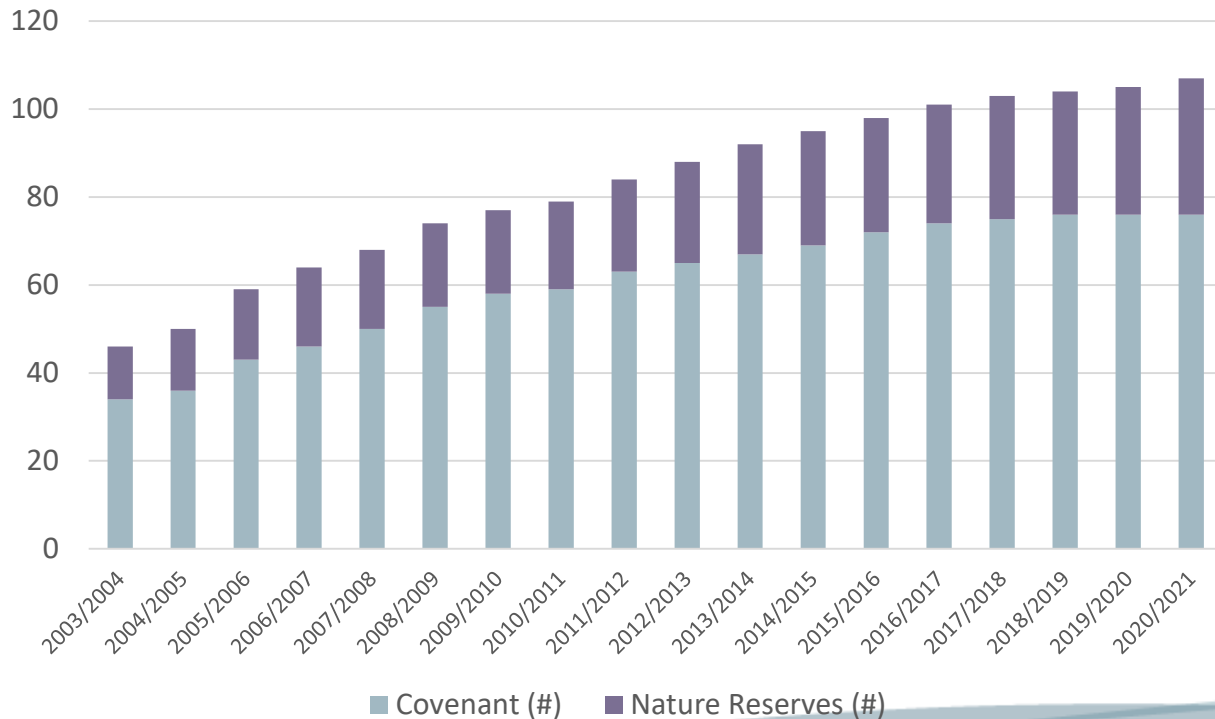
Source: All information, with the exception of roads, is derived from the Islands Trust Conservancy Regional Conservation Plan (2018-2027) and Islands Trust Mapping.

Our Shared Vision

The Islands Trust Conservancy vision is for a network of protected areas that preserve in perpetuity the natural systems of the islands in the Salish Sea.

- 24 Required for Development
 - 6 purchased
 - 77 donations

ITC Protected Areas



Why does ITC fundraise?

- Efficient use of tax dollars
- Land conservation
- Opportunity Fund
- William



Philanthropy is a team sport



Today we will explore:

WHY PEOPLE GIVE – a look at this through your own stories

We'll pay attention to key themes and translate those to ITC

ACTIONS that need to take place to make a donation happen

ROLES that trustees and Trust Council can take on



Part 1. Why do people give?



Tell me a story about ...

..... a time that you were last asked to give – to a friend, a friend's cause, your church, anytime.

Did you give? Why?

What triggered the gift?

Or perhaps, why didn't you give?



Why we give ...

- Matches our values
- We identify with the cause
- It's a compelling story
- We are touched (emotion)
- Time sensitive/potential loss
- We trust the organization



Why would anyone give to ITC?

- ITC has told a compelling story
- We touched people with our stories (emotion)
- ITC matches our donor's values
- Donor's identify with ITC's cause
- ITC offers a solution to time sensitive issues/preventing potential loss
- ITC is stable and trustworthy
- Bottom line: Giving to ITC makes donors feel great!





Part 2. Actions





Why would anyone NOT give to ITC?

Why	Solution
WHY ITC? “I have no information about you and on how funds are used” – (or, “what is it that you do exactly?”)	• Compelling stories about work accomplished with anything from a \$50 donation, to gifting of a cherished piece of land.

Why would anyone NOT give to ITC?

Why	Solution
WHY NOW? Lacking urgency - (or, “I thought you didn’t need my help.”)	• Compelling stories about urgency

Why would anyone NOT give to ITC?

Why	Solution
WHY YOU (the donor)? “Why should I care about ITC when others might be more deserving?” - (or, “what makes you so special or unique that would appeal to my values?”)	• Compelling stories about others you can relate to, who share your values. • Unique opportunities such as NAPTEP, EcoGifting • Bequests – ITC springs to mind when considered!

Why would anyone NOT give to ITC?

Why	Solution
“No one asked!” – (or, “I forgot about you.”)	• We keep track of people, ensure they are in our scope. All points of communication include simple ways to engage.
“I didn’t get a good feeling about giving here.” (or, “I wasn’t treated well.”)	• Staff, Board, and Trustee interactions infused with integrity, trust, respect – listen well. Thank often.

Everyone is a part of the philanthropy team

- We are passionate, have relevant stories to tell, are timely with inquiries, and always respectful
- How did we make them feel? (Answer: **awesome!** You can help with this, that's coming up)



The Opportunity Fund story

- “Sometimes opportunities to save most endangered landscapes come up out of the blue. When they do, we turn to the Opportunity Fund; the fund supporting the region’s most urgent projects.”
- These are **kick-starter funds**, granted to our partners as they consider making a land acquisition
- Since 2005, the Opportunity Fund has granted out \$104,000



The 'unsung' Opportunity Fund story



\$47,000,000



\$104,000



Part 3. Roles for trustees

– Yes, you can help!



Trustee roles – compelling stories

- Share the **Heron Newsletter** with 3 new people for every new edition.
- why do you give the precious commodities of *time, talent, and treasure*? **Tell others why you care.** Let us write up your story.



Trustee roles – Help us make donors feel **awesome!**

- Will you volunteer to **thank your community donors?**
- Phone, write a card, email...?
- Tell them a story about why you care, and why their contribution means so much to you.



Trustee roles – **trust building**

- People know you and respect you in our communities – you can help by using influence in **opening doors**.
- Lawyers, accountants, financial planners, and real estate agents often have clients that care. **Introduce us.**



If you don't care, why should anyone else?



Summing up:

Building a culture of philanthropy at Islands Trust

- Everyone has a role: We all have a role to play, from first point of contact to gratitude extended for generous donations.
- Giving to ITC matters: giving to ITC is important, and even small donations can make a huge difference.



Questions or Comments?

Building a Culture of Philanthropy

Islands Trust Conservancy

More information:

<https://islandstrust.bc.ca/donate-to-conservancy/>

Carla Funk

cfunk@islandstrust.bc.ca

250-405-5171



From: Manly, Paul - Personal <Paul.Manly.P9@parl.gc.ca>
Sent: Tuesday, June 1, 2021 7:33 PM
To: EC; Peter Luckham
Cc: Lori Foster; Goldenblatt, Ilan (Manly, Paul - MP)
Subject: Regional Letter - Anchorages solutions
Attachments: Joint letter Freighter VAS.pdf

Dear Chair Luckham and Island Trust Vice Chairs

I have written a letter to Transport Minister Omar Alghabra outlining proactive solutions to the use of the Southern Gulf Islands as an overflow free anchorage for the Port of Vancouver. I am hoping that you will sign on to this letter. I am asking community leaders at all levels of government in the areas affected by the anchorages to sign on.

I have also tabled a motion in the House of Commons which asks the government to implement efficiencies at the Port of Vancouver, specifically a Vessel Arrival System.

[M-85 Vessel Arrival System 43rd Parliament, 2nd Session - Members of Parliament - House of Commons of Canada \(ourcommons.ca\)](https://ourcommons.ca/m-85-vessel-arrival-system-43rd-parliament-2nd-session-members-of-parliament-house-of-commons)

Please let me know if you would like to sign on to this letter.

All the best
Paul Manly



Paul Manly

Member of Parliament for Nanaimo-Ladysmith | Député de Nanaimo-Ladysmith
Constituency Office: #103-495 Dunsmuir St. Nanaimo, BC V9R 6B9 | t: 250-734-6400
Hill Office: Room 313, Confederation Building Ottawa, ON K1A 0A6 | t: 613-992-5243
paul.manly@parl.gc.ca

It's an honor to serve the community on the unceded traditional territories of the Snuneymuxw, Snaw Naw As, Stz'uminus and Lyackson First Nations.

June xx, 2021

The Honourable Omar Alghabra P.C. MP
Minister of Transportation
House of Commons/Chambre des communes
Ottawa ON K1A 0A6

Dear Minister Alghabra

We are writing to you as concerned community leaders seeking to address the issue of increased freighter anchorages in the Southern Gulf Islands. These freighters create disturbances for local communities and are a danger to the local environment.

The First Nations whose territorial waters these freighters are anchored in were not consulted and did not consent to these anchorages, some of which are directly offshore of First Nations communities. Indigenous peoples have the constitutional right to be consulted on changes which may impact their well-being or way of life. The federal government failed to meet its lawful obligation to consult with First Nations prior to permitting freighter parking in these waters.

Community members report on-going disturbances from the noise, light and air pollution these freighters generate. Anchors damage the sensitive ocean floor ecosystem, and increased marine noise affects the ability of Southern resident killer whales to hunt for food and communicate with each other, creating additional stress on these endangered Orcas.

These bulk freighters anchor in the Southern Gulf Islands due to supply-chain inefficiencies at the Port of Vancouver, and often make multiple trips back and forth between these locations. These supply-chain inefficiencies come with financial costs which are passed onto Canadian grain farmers, amounting to as much as \$26 million per year according to reports.

We believe there are practical solutions to these problems: increased efficiency at the Port of Vancouver and the implementation of a vessel arrival system. Applied together, they would eliminate the need for freighter anchorages in the Southern Gulf Islands.

Increased efficiency at the port would reduce loading times and decrease costs for Canadian grain farmers. Grain loading hoods should be mandated to increase loading efficiency in inclement weather.

A vessel arrival system would maximize port efficiency and minimize time at anchor. The Australian port of Newcastle had a similar problem to the port of Vancouver, with as many as 70 freighters at a time anchoring outside of port waiting for weeks and even months to load. The citizens of Newcastle complained about these freighter anchorages for years. The government failed to act until one of the freighters, the coal ship Pasha Bunker, dragged anchor and ended up on a popular local beach. Motivated by the accident, Newcastle implemented a vessel arrival system that requires freighters to contact the port 15 days ahead of their anticipated arrival. Port

authorities can then require a vessel to slow down in order to match its arrival to its loading time at the port. The system has been a success. Two-thirds of vessels loading at Newcastle no longer anchor at all, and the remainder have dropped from an average of 11 days at anchor to just 3 days.

We almost had our own Newcastle beach moment in the Southern Gulf Islands last March, when a freighter dragged its anchor and collided with another freighter anchored nearby. The hull of one of the freighters was punctured but fortunately no bunker fuel leaked. There have been a number of other anchor dragging incidents including one near Ladysmith harbour.

A vessel arrival system will not only maximize port efficiency and eliminate the need for anchorages in the Southern Gulf Islands, they will also create cost efficiencies for the shippers. When vessels slow down to reach port for just-in-time loading they burn less bunker fuel, reduce their greenhouse gas emissions and reduce the need to burn diesel to run auxiliary engines while at anchor.

We are calling on the Government of Canada to mandate the implementation of a vessel arrival system at the Port of Vancouver to minimize the use and impact of anchorages, and facilitate effective and efficient trade. We also believe the government should mandate the implementation of a vessel arrival system at other Canadian ports when the amount of freighter traffic warrants efficiency improvements.

Sincerely

(a) the House recognize that, (i) freighter parking in the Southern Gulf Islands, British Columbia, has increased dramatically since 2018, (ii) bulk freighters anchor in the Southern Gulf Islands due to supply-chain inefficiencies at the Port of Vancouver, and often make multiple trips back and forth between these locations, (iii) these supply-chain inefficiencies come with financial costs which are passed onto Canadian grain farmers, amounting to as much as \$26 million per year according to reports, (iv) many of these freighters are exporting U.S. thermal coal that has been brought across the border for export because of bans on coal exports by the west coast U.S. states, (v) anchored freighters cause environmental damage to the Salish Sea ecosystem in addition to noise, light and dust pollution that is disruptive and harmful to local communities, (vi) several near-misses, and a freighter collision in March of 2020, highlight the threat of an environmentally devastating fuel spill posed by freighter anchorages, (vii) the government's stated vision for the Port of Vancouver includes reducing anchorage use, promoting supply-chain efficiency, and mitigating the socio-environmental impacts of anchorages on Indigenous and local communities, but Transport Canada's Interim Protocol for the Use of Southern B.C. Anchorages has failed to address these issues, (viii) the vessel arrival system mandated in Australia and the Just-in-Time shipping system mandated in Rotterdam have significantly reduced the use of anchorages, the amount of bunker fuel freighters needlessly burn and the amount of greenhouse gases they needlessly emit into the atmosphere when they race to port only to sit at anchor; and

(b) in the opinion of the House, the government should (i) mandate the implementation of a vessel arrival system at the Port of Vancouver to minimize the use and impact of anchorages, and facilitate effective and efficient trade, (ii) mandate the implementation of a vessel arrival system at other Canadian ports when the amount of freighter traffic warrants improvements in efficiencies.

[MP Alistair MacGregor Urges Environment Minister to Address Freight Anchorages « Canada's NDP](#)

From: Marta Green <martag@sanjuanco.com>

Sent: Wednesday, June 2, 2021 2:13 PM

Subject: Presentation of Findings of the Vessel Drift and Response Analysis

The May 13 webinar of the Vessel Drift and Response Analysis is now available on the San Juan County YouTube channel. Please share this link with your organizations and interested parties and let me know if you have any questions. [Vessel Drift and Response Analysis Final Presentation 05 13 2021 - YouTube](#)

San Juan County, in partnership with Nuka Research & Planning Group LLC and the UW Puget Sound Institute Salish Sea Modeling Center, completed the ***Vessel Drift and Response Analysis for the Strait of Juan de Fuca to the Southern Strait of Georgia***. This study estimates the probability that an emergency response towing vessel stationed in the Salish Sea could prevent a disabled vessel from grounding and potentially causing an oil spill in Haro Strait and Boundary Pass. It extends the vessel drift and response analysis conducted by Nuka for the west coast of Canada to our inland waters.

This analysis further supports the strategies and informs discussions of oil spill prevention mitigation measures in these waters. Please refer to the [project factsheet](#) and [final report](#) and feel free to contact me with questions.

*Marta Green
Puget Sound Recovery Coordinator
San Juan County Environmental Resources
PO Box 729
Friday Harbor, WA 98250
360.370.7587*



June 2, 2021

VIA EMAIL: pluckham@islandstrust.bc.ca

Peter Luckman, Chair
Islands Trust

Re: Modernizing Forest Policy

Dear Chair Luckman:

Yesterday, the Premier and I shared a plan to modernize forest policy with the release of an intentions paper - www.gov.bc.ca/modernforestpolicy. This work aligns with our continued efforts to implement the recommendations of the Old Growth Strategic Review and improve forest management through the *Forest and Range Practices Act*. I would like to update you on this work and our next steps.

Intentions Paper

Plans to modernize forest policy as outlined in the Intentions Paper stem from what we heard from Indigenous peoples, local governments, industry, stakeholders and the public in forestry-focused engagement initiatives over the past three years including the *Forest and Range Practices Act* Improvement Initiative, the Old Growth Strategic Review, Coast Forest Sector Revitalization, and Interior Forest Sector Renewal. Three principles emerged from these engagements to guide our work including a focus on strengthening sector diversity, enhancing sustainability and stewardship, and ensuring ongoing support of the forest sector, what we have called strengthening the social contract.

There are 20 policy intentions laid out in this paper with several directly connected to what we heard from community leaders. This includes ensuring the voices of your communities are considered in decisions, like tenure disposition, where our government brought in Bill 22 in 2019 on this topic and seek to make further improvements. Other topics include the need to prioritize greater access to community tenures if local jobs, particularly in manufacturing, can be demonstrated. I also want to highlight our intention to provide statutory decision makers with discretion in permit approvals if the forest management proposed as part of a permit could put forest values at risk of damage, and to have community perspectives considered in tenure replacement decisions. There is much to be excited about it in these intentions and I hope you will take the time to review them.

Page 1 of 3

Old Growth Strategic Review

In 2019, my predecessor appointed a two-person panel to engage Indigenous and non-Indigenous communities, industry, and stakeholders on what a new path forward on managing old growth could include. They visited 45 communities, held over 200 meetings with close to 800 people, and received over 300 written submissions and more than 18,000 survey responses. The report they submitted in Spring 2020, along with the insight which informed it is included on our website at [Old Growth Forests - Province of British Columbia \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/land/oldgrowth/oldgrowthforests.htm).

The report and its 14 recommendations are complex and over the next two years policy options and implementation decisions will be developed into a new Old Growth Strategy for British Columbia. The immediate priorities are recommendations #1 and #6, that is to work with Indigenous Nations on a government-to-government basis, to identify if and where any further timber harvesting deferrals are needed where old growth is at a very high and near-term risk of irreversible biodiversity loss. Attached in Appendix 1 is a high-level roadmap for how the ministry plans to sequence the work on the recommendations going forward.

What's Next

Over the next several weeks, ministry staff will connect with you on a series of virtual town halls we would like to have you join. I have asked my Parliamentary Secretary Roly Russell to host these town halls as part of his role to hear from you on modernizing forest policy and how it affects your communities.

After several initiatives to better understand where we should start our modernization effort, I am pleased we are advancing this work. The experiences and insights your government can bring to the table on behalf of your community are most welcomed. I hope you can participate.

Sincerely,



Katrine Conroy
Minister

Enclosure

pc: Roly Russell, MLA, Parliamentary Secretary for Rural Development
Brian Frenkel, President, UBCM
Craig Sutherland, ADM, Coast Area
Sharon Hadway, Regional Executive Director, West Coast Region

Appendix 1:

Given the breadth and scope of the report, the province is recommending a phased approach to addressing the recommendations over the next two years. The diagram below illustrates recommendations #1, 5, 6, and 7 under the heading “Immediate Measures”. The center column titled “Elements Required for Change” outlines recommendations #2, 4, 9, 13, 14 which set up a framework of key changes and policy shifts that support change. The third column titled “The New Old Growth Strategy” are recommendations #3, 8, 10, 11, and 12 which are critical to implementing change.

Old Growth Strategic Review – The Path Forward



From: Arlene Yardley [REDACTED]
Sent: Friday, May 28, 2021 8:06 PM
To: Executive Admin
Subject: To the Islands Trust Executive, Trust Council and All Trustees:

I want to add my name to the below letter composed by another Gabriolan , but completely reflective in every way to my own thoughts & concerns . * (I also think Trustee Dan Rogers reply letter * that I have seen, does not represent the perspective of people that I have discussed this matter with (the recent IT Motion) . No sensible person considers that Trustees voted against the environment , nor do they feel that a top priority consideration of “ Preserve and Protect “ , means to ignore all other considerations , as Dan R. apparently surmises . It’s not a negative to consider the environmental impacts of Development Applications and By Laws etc.. I did not see the Motion that Dan Rogers referenced in that letter he sent out , but the premise he laid out is unlikely to actually be the views of sensible people . I do hold the IT responsible for protecting the sensitive eco system across these very unique Islands . I am extremely disappointed in Trustee Dan Rogers ... I found that sarcastic tid bit in his reply letter , suggesting people move off the island etc.. etc.. Just more disappointing behaviour from this person. I lack confidence in his ability to represent citizens . *PS (my older lap top has issues with some Keys ,hence the variable typeface).

To the Islands Trust Executive, Trust Council and All Trustees:

As residents of Gabriola, we request that the Trust Council and the Trustees think very carefully about how they are proceeding with the review of the Trust Policy Statement (TPS). This document is critical to protecting our precious island ecosystems. The Gulf Islands are currently under great pressure from development according to the recent Trust press release and island residents observe this with alarm.

The inclination of a majority of Trustees in the current TPS review process to give community needs such as housing and transportation the same importance as the protection of the environment due to strident community lobbies is a grievous error. This approach will inevitably result in disaster for the environment as there will always be ways to justify our destructive human footprint on the land and water if human needs are considered to be of equal importance.

Satisfying human needs was never the mandate of the Trust at its inception and there is even more onus on the Trust now with the declared climate crisis to stand up for the environment above all.

You heard from the islanders in the public engagement process Islands 2050. And yet their overall and overwhelming concern for the environment and the rural nature of the islands is not being heard it appears by many Trustees, as reflected in the motions that were voted on at the last Trust Council meeting in March where the efforts of Pender Trustee Wright and Denman Trustee Critchley's motions to reaffirm that the paramount object of the Islands Trust Act is preservation and protection of the natural environment were defeated.

Without this affirmation, present and future Trustees will not have any firm ground to stand on when it comes to land use decisions. We are already witnessing this on Gabriola where little discussion or examination of environmental impact accompanies rezoning for higher density. We know this to be the case on other islands as well.

Extreme caution must be exercised when it comes to forests, water resources, wetlands, wildlife habitat, wildfire risk etc. on our islands. And Trustees must be given clear Trust Policy Directives to guide their decision-making. That should be the primary focus of this Policy Statement Review, not muddying the waters with inclusion of "community needs, healthy communities, inclusivity" and so on. Promoting residential land use and solving social problems is NOT the legislated object of the Trust. Surely we have learned that human need will always overwhelm the environment's ability to support it.

Prior to the upcoming June Trust Council meeting, we ask all Trustees to carefully reflect on the charge they have before them in the review of the ITPS. It is "to preserve and protect the Trust area and its unique amenities and the environment" above all else. We ask you to not allow a few strong but misguided voices among you and within your constituents to distract you from this mandate. The future of the Trust area depends on you.

I also want to express some thoughts on large Urban style Townhouse complexes being proposed on Gabriola Island and on other Islands ... Sincerely , Arlene Yardley .

I T stats that I saw , point to Gabriola being almost at the threshold of population density .. that the Island eco system can accommodate (& stay balanced / healthy) . I am concerned about the long term health of the eco system as there are hundreds of Lots as yet to be developed and many new Wells will be tapping into the Ground Water .. plus Septic saturation impacts . Eco conservation Biologists are concerned about the fracturing of the forest systems on the Gulf Islands. I do not think that larger / Urban

style townhouse complexes on the Gulf Islands , are in line with circumspect eco management on the long term . I hope that future elected Trustees and the I T Council will put the conservation of the sensitive & finite Eco systems of Gulf Islands , upper most when considering zoning and By Laws and Development in general.

Salt Spring Isl.
V8K 204
28 May 2021

TRUST Policy for 2050

To: Islands Trust Council,

I am writing concerning Bupaneyoung's opinion article in the May 26th, 2021, Gulf Islands Driftwood, entitled "Don't exclude communities in policy update".

I was a new voter in the 1970's and supported many of Premier Dave Barrett's Visionary policies, in particular the formation of The Islands Trust concerning The Gulf Islands which were under great threat of over development at the time and continue to be to this day.

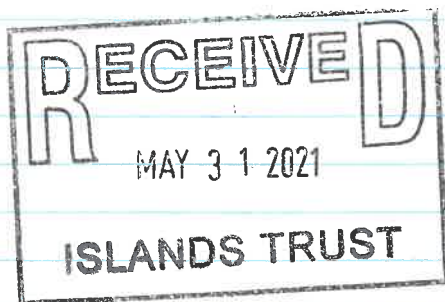
I moved to Salt Spring Island in 1983, helped build a home, raising a family as a self-employed small business owner and over the years have volunteered many hours in our community and also in supporting the original philosophy of The Islands Trust in preserving and protecting the unique ecology of Salt Spring Island.

We are surrounded by the 3 growing cities of Vancouver, Victoria and Seattle, plus a rapidly developing Vancouver Island and if the Islands Trust continues to bend to pressure from development oriented groups under the guise of "right sized, appropriately located housing....." who seek to upzone densities and thus increase Island population much past the original planned zoning, ultimately this will have a considerable negative effect on our native ecosystems and we will end up looking like the rest of urban Vancouver Island and The Mainland. Many of his criticisms are not fact based let alone practical and he continues to place unlimited human needs far ahead of the increasing fragility of the natural environment of our Islands.

I support Jennifer Margison's viewpoint in the same Driftwood who stated, that without strong protective legislation by Island Trustees,

ecosystems are (and I have seen that
happen many times, here on Salt Spring)
defenseless against human pressure and
relentless encroachment.

Yours Sincerely,
Juliette L. Laine



From: Jennifer Margison <[REDACTED]>
Sent: Monday, May 31, 2021 11:56 PM
To: Alex Allen <aallen@islandstrust.bc.ca>; pbrent@islandstrust.bc.ca; Laura Busheikin <lbusheikin@islandstrust.bc.ca>; Scott Colbourne <scolbourne@islandstrust.bc.ca>; David Critchley <dcritchley@islandstrust.bc.ca>; Jeanine Dodds <jdodds@islandstrust.bc.ca>; Sue Ellen Fast <sfast@islandstrust.bc.ca>; Doug Fenton <dfenton@islandstrust.bc.ca>; Peter Grove <pgrove@islandstrust.bc.ca>; Peter Johnston <pjohnston@islandstrust.bc.ca>; Michael Kaile <mkaile@islandstrust.bc.ca>; Kees Langereis <klangereis@islandstrust.bc.ca>; Peter Luckham <pluckham@islandstrust.bc.ca>; David Maude <dmaude@islandstrust.bc.ca>; bmconchie@islandstrust.bc.ca; Lee Middleton <lmiddleton@islandstrust.bc.ca>; Deb Morrison <dmorrison@islandstrust.bc.ca>; Laura Patrick <lpatrick@islandstrust.bc.ca>; Timothy Peterson <tpeterson@islandstrust.bc.ca>; Tahirih Rockafella <trockafella@islandstrust.bc.ca>; Dan Rogers <drogers@islandstrust.bc.ca>; Grant Scott <gscott@islandstrust.bc.ca>; Kate-Louise Stamford <kstamford@islandstrust.bc.ca>; Cameron Thorn <cthorn@islandstrust.bc.ca>; Jane Wolverton <jwolverton@islandstrust.bc.ca>; Executive Admin <execadmin@islandstrust.bc.ca>
Subject: Islands Trust Policy Statement Review

To the Trust Executive, Council and All Trustees

Attached is a letter of concern regarding the March Trust Council meeting and the Trust Policy Statement Review process from 56 Trust area residents and other British Columbians who care deeply about the future of the Gulf Islands.

Thank you for your attention to this.

Jennifer Margison
Galiano Island

May 31, 2021

To the Islands Trust Executive, Trust Council and All Trustees:

As residents of the Gulf Islands or as British Columbians who care about the Trust area, we request that the Trust Council and the Trustees think very carefully about how they are proceeding with the review of the Trust Policy Statement (TPS). This document is critical to protecting our precious island ecosystems. These islands are under significant and intensifying pressure from development according to recent Trust reports and observation by islanders and visitors alike.

The inclination of a majority of Trustees in the current TPS review process to give "healthy and inclusive communities including housing and transportation"

(Decision-Highlights [source: https://islandstrust.bc.ca/wp-content/uploads/2021/03/tc_2021-03_9-11_decision-highlights_final-1.pdf]

the same importance as the protection of the environment in the Trust object is of concern. We understand that there are housing issues on our islands, as there are everywhere. And housing issues everywhere else will inevitably escalate housing issues here. But great care must be taken that urban development and density is not allowed to impose itself on our natural and very fragile island environments, diminishing that which is special and increasingly rare about the Trust area. This incremental slide will inevitably result in disaster for the environment as there will always be ways to justify our destructive human footprint on the land and water as basic human needs easily morph into human "wants". There will be no end to cumulative ecological degradation if they are considered to be of equal importance to the protection of the natural environment.

Satisfying human needs was never the mandate of the Trust object which reads in part, "to preserve and protect the unique amenities and environment of the islands and waters within its jurisdiction." In 1973, an all-party Select Standing Committee on Municipal Affairs identified "large subdivisions and over-development" as priority concerns along with water resources and commercial/industrial land use among island residents and resolved that "the islands are too important to the people of Canada to be left open to exploitation by real estate developers and speculators" and the Islands Trust Act was proclaimed. Today the climate crisis increases the onus on the Trust to stand up for the environment above all.

As a Trust Council made up of the 26 Trustees elected from 13 Trust islands, you heard from islanders in the public engagement process Islands 2050. And yet respondents' overall and overwhelming concern for the environment and the rural nature of the islands is not being heard it appears by many Trustees, as reflected in the motions that were voted on at the last Trust Council meeting in March. There, motions by South Pender Trustee Wright and Denman Trustee David Critchley to reaffirm that the paramount object of the Islands Trust Act is preservation and protection of the natural environment were defeated.

Without this affirmation, present and future Trustees will not have any firm ground to stand on when it comes to land use decisions. We are already witnessing this on Galiano and on other islands where little discussion or examination of environmental impact accompanies rezoning for higher density or mega-home construction.

Extreme caution must be exercised when it comes to forests, water resources, wetlands, wildlife habitat, wildfire risk etc. on our islands. And Trustees must be given clear Trust Policy Directives to guide their decision-making. That should be the primary focus of this Policy Statement Review, not muddying the waters with inclusion of “community needs, healthy communities, inclusivity” and so on. Promoting residential land use and solving social problems is NOT the legislated object of the Trust. Surely we have learned that human needs/wants will always overwhelm the environment’s ability to support them.

There could not be a more critical time in the history of the Trust area. Trust directives must be strengthened to address islands' carrying capacities, particularly in relation to freshwater resources and cumulative effects (past, present and potential future human activities and natural processes) and the language in the TPS must be unambiguous in order to make the accountability of Trustees clear. Prior to the upcoming June Trust Council meeting, we ask all Trustees to carefully reflect on the charge they have before them in the review of the Trust Policy Statement. Historically and today, it is “to preserve and protect the Trust area and its unique amenities and the environment” above all else. Please stand up to protect these values for the residents of the Gulf islands and for the people of BC generally. The future of the Trust area depends on you.

Sincerely,

Zhara Bellamy, Galiano Island, [REDACTED]
Joan Bartley, Galiano Island, [REDACTED]
Daphne Arber, Galiano Island, [REDACTED]
John Arber, Galiano Island, [REDACTED]
Margaret Stember, Galiano Island, [REDACTED]
Christelle Sandrine, Galiano Island, [REDACTED]
Corey Levine, Victoria, BC, [REDACTED]
Joan Richardt, Sidney BC, [REDACTED]
Jill Nation, Galiano Island, [REDACTED]
Veronika Florianova, Galiano Island, [REDACTED]
John Zinkmantel, Galiano Island, [REDACTED]
Alf Wall, Galiano Island, [REDACTED]
Donna Heinrich, Galiano island, [REDACTED]
Werner Heinrich, Galiano Island, [REDACTED]
Hugh Gilmour, Galiano Island, [REDACTED]
Anna Zaitzeff, Galiano Island, [REDACTED]
Sandi Harting, Galiano Island, [REDACTED]
Allister Harding, Galiano Island, [REDACTED]

Gabriela Menyhart, Vancouver BC, [REDACTED]
 Pam Blackstone, Victoria, BC, [REDACTED]
 Sheila Yeomans, Victoria, BC, [REDACTED]
 Gael Allan, Seattle, Washington, [REDACTED]
 Sherry Wheeler, Victoria, BC, [REDACTED]
 Norma Wasty, Galiano Island, [REDACTED]
 George Wasty, Galiano island, [REDACTED]
 Jan Fenby, Galiano Island, [REDACTED]
 Kenna Barradel, Pender Island, [REDACTED]
 Bill Pike, Victoria BC, [REDACTED]
 Alix Hodson Deggan, Gabriola Island, [REDACTED]
 Andrew Deggan, Gabriola Island, [REDACTED]
 Auliya Wilson, Gabriola Island, [REDACTED]
 Jennifer Elsey, Gabriola Island, [REDACTED]
 Stuart Denholm, Gabriola Island, [REDACTED]
 Marcie Summers, Vancouver BC, [REDACTED]
 Carmita Menyhart, Galiano Island, [REDACTED]
 Jim Henshall, Galiano Island, [REDACTED]
 Lyn Collis, Vancouver, BC, [REDACTED]
 Wendy Parker, Victoria, BC, [REDACTED]
 Jennifer Margison, Galiano Island, [REDACTED]
 Marianne Mikkelsen, Galiano Island, [REDACTED]
 April Pettinger, Galiano Island, [REDACTED]
 Debbie Holmes, Galiano Island, [REDACTED]
 Cynthia Lyman (former Galiano resident, now Sechelt), [REDACTED]
 Greg Tarry, Galiano Island, [REDACTED]
 Fred MacLean, Galiano Island, [REDACTED]
 Jane Taylor, Victoria, BC, [REDACTED]
 Frants Attorp, Saltspring Island, [REDACTED]
 Joanne Young, Galiano island, [REDACTED]
 Maxine Leichter, Saltspring Island, [REDACTED]
 Gilian Dusting, Galiano Island, [REDACTED]
 Graham Brazier, Denman Island, [REDACTED]
 Jorge Menyhart. Galiano Island, [REDACTED]
 Luisa Maffi (Dr.), Saltspring Island, [REDACTED]
 Claire Dineen, Gabriola Island, [REDACTED]
 David J. Rapport, Saltspring Island, [REDACTED]
 Jacinthe Eastick, Gabriola Island, [REDACTED]

From: Janice Henshaw <[REDACTED]>
Sent: Monday, May 31, 2021 10:54 AM
To: Executive Admin <execadmin@islandstrust.bc.ca>
Subject: Re: TPS Review

Janice Henshaw

[REDACTED]

On Mon, May 31, 2021 at 7:55 AM Janice Henshaw <[REDACTED]> wrote:

May 31, 2021

To the Islands Trust Executive, Trust Council and All Trustees:

As residents of Gabriola, we request that the Trust Council and the Trustees think very carefully about how they are proceeding with the review of the Trust Policy Statement (TPS). This document is critical to protecting our precious island ecosystems. The Gulf Islands are currently under great pressure from development according to the recent Trust press release and island residents observe this with alarm.

The inclination of a majority of Trustees in the current TPS review process to give community needs such as housing and transportation the same importance as the protection of the environment due to strident community lobbies is a grievous error. This approach will inevitably result in disaster for the environment as there will always be ways to justify our destructive human footprint on the land and water if human needs are considered to be of equal importance.

Satisfying human needs was never the mandate of the Trust at its inception and there is even more onus on the Trust now with the declared climate crisis to stand up for the environment above all.

You heard from the islanders in the public engagement process Islands 2050. And yet their overall and overwhelming concern for the environment and the rural nature of the islands is not being heard it appears by many Trustees, as reflected in the motions that were voted on at the last Trust Council meeting in March where the efforts of Pender Trustee Wright and Denman Trustee Critchley's motions to reaffirm that the paramount object of the Islands Trust Act is preservation and protection of the natural environment were defeated.

Without this affirmation, present and future Trustees will not have any firm ground to stand on when it comes to land use decisions. We are already witnessing this on Gabriola where little discussion or examination of environmental impact accompanies rezoning for higher density. We know this to be the case on other islands as well.

Extreme caution must be exercised when it comes to forests, water resources, wetlands, wildlife habitat, wildfire risk etc. on our islands. And Trustees must be given clear Trust Policy Directives to guide their decision-making. That should be the primary focus of this Policy Statement Review, not muddying the waters with inclusion of “community needs, healthy communities, inclusivity” and so on. Promoting residential land use and solving social problems is NOT the legislated object of the Trust. Surely we have learned that human need will always overwhelm the environment’s ability to support it.

Prior to the upcoming June Trust Council meeting, we ask all Trustees to carefully reflect on the charge they have before them in the review of the ITPS. It is “to preserve and protect the Trust area and its unique amenities and the environment” above all else. We ask you to not allow a few strong but misguided voices among you and within your constituents to distract you from this mandate. The future of the Trust area depends on you.

Sincerely,
Janice Henshaw

Sent from my iPad

From: Liz Ciocea [REDACTED]
Sent: Thursday, June 3, 2021 12:31 PM
To: Executive Admin
Subject: Do not vote to remove the Environment From Protected Statu

To All Islands Trustees,

I have deep deep concern about the upcoming vote to remove the Environment from being the top priority to being one of competing with other priorities

These Gulf Islands are unique and the environment must be the top priority. The islands are not just about the human species but also the amazing flora and fauna that we share the islands with.

Please reconsider and be true to the "Preserve and Protect" . In a world fraught with pandemics and now Climate Change we must protect these islands.

I am against any change in this mandate you have been entrusted to uphold.

For the wild and free,
Liz Ciocea

[REDACTED]
Gabriola Island BC
[REDACTED]

Sent from my iPad