



Trust Council Minutes of a Regular Meeting

Date: June 27 to 29, 2023
Location: The Haven Resort
240 Davis Road, Gabriola Island, BC

Executive Present:

1. Peter Luckham, Chair, Thetis
2. David Maude, Vice-Chair, Mayne
3. Tim Peterson, Vice-Chair, Lasqueti
4. Tobi Elliott, Vice-Chair, Gabriola

Trustees Present:

5. Sue Ellen Fast, Bowen Municipal
6. David Graham, Denman
7. Kate Louise Stamford, Gambier
8. Susan Yates, Gabriola
9. Sam Borthwick, Denman
10. Judith Gedye, Bowen Municipal
11. Kristina Evans, South Pender
12. Joe Bernardo, Gambier/Keats
13. Dag Falck, South Pender
14. Mairead Boland, Saturna
15. Lisa Gauvreau, Galiano
16. Laura Patrick, Salt Spring
17. Jeanine Dodds, Mayne (hybrid)
18. Mikaila Lironi, Lasqueti (hybrid)
19. Alex Allen, Hornby (hybrid)
20. Aaron Campbell, North Pender (electronic)
21. Jamie Harris, Salt Spring (electronic)
22. Ken Hunter, Thetis (electronic)
23. Lee Middleton, Saturna (regrets)
24. Deb Morrison, North Pender (regrets)
25. Ben Maberley, Galiano (regrets)
26. Grant Scott, Hornby (regrets)

Staff Present:

Russ Hotsenpiller, Chief Administrative Officer
David Marlor, Director, Legislative Services
Clare Frater, Director, Trust Area Services
Stefan Cermak, Director, Planning Services
Julia Mobbs, Director, Administrative Services
Lori Foster, Executive Coordinator, Recorder

Tuesday, June 27, 2023

1. TERRITORIAL WELCOME

David Bodaly, whose traditional name is Laxiya, a Snuneymuxw Elder and knowledge sharer welcomed Trust Council to Snuneymuxw territory as Elder Geraldine Manson had to send regrets.

2. CALL TO ORDER / LAND ACKNOWLEDGEMENT

At 1:17 p.m., Chair Luckham called the meeting to order.

There were 21 trustees present. Regrets: Deb Morrison, Ken Hunter, Lee Middleton, Ben Maberley, Grant Scott.

2.1 APPROVAL OF AGENDA

By $\frac{3}{4}$ consent of Trust Council, add to the agenda as item 19.6 Overview of Insurance Coverage

By $\frac{3}{4}$ consent of Trust Council, add to the agenda as item 19.7 Regarding: enquire into Executive Committee look into an absentee council members' policy

By general consent, the agenda was approved as amended.

3. GENERAL BUSINESS ARISING

3.1 Consent Agenda Items

By general consent, Islands Trust Council adopted the recommendations as presented in items 3.1.1 to 3.1.4.

3.1.1 March 2023, Trust Council Quarterly draft meeting minutes

That Islands Trust Council adopt the minutes as presented.

3.1.2 March 28, 2023, Trust Council Special Electronic draft meeting minutes

That Islands Trust Council adopt the minutes as presented.

3.1.3 Trust Council Resolutions without Meeting (RWM) Report

Receive for information.

3.1.4 Trust Council Follow-up Action (FUAL) List

Receive for information.

3.2 Discussion / Decision Items

3.2.1 Trustee Roundtable

Each trustee gave a verbal update about their local trust area committee meetings, official community plan and land use bylaw updates and advocacy work.

Common themes were heard on the following:

- Housing crisis, illegal housing, tiny house solutions, and some local trust area's not as affected
- Safety tree cutting concerns

The meeting recessed for a break at 2:38 p.m. and reconvened at 3:00 p.m.

4. EXECUTIVE

4.1 Consent Agenda Items – None

4.2 Discussion / Decision Items

4.2.1 Chief Administrative Officer's (CAO) Report

CAO Hotsenpiller spoke to his report and gave updates on relationship building with First Nations regarding our referrals / planning process.

4.2.2 Executive Committee Work Plan Updates – Briefing

CAO Hotsenpiller spoke to the briefing.
Discussion ensued Executive Committee's work plan amendments and the work Executive Committee oversees regarding Trust Council's direction.

TC-2023-042

It was Moved by Municipal Trustee Fast and Seconded by Trustee Yates,
That Trust Council receive the Executive Committee work program report as presented.

CARRIED

4.2.3 Overview of Strategic and Corporate Planning Projects – Briefing

CAO Hotsenpiller spoke to the briefing as presented and going forward with the strategic planning process.

4.2.4 Accessibility Committee Membership Recommendation for Trust Council – Briefing

Director of Legislative Services (DLS) Marlor spoke to the briefing as presented which included a request for decision (RFD) to establish an Accessibility Committee by amending Policy 2.3.1.

TC-2023-043

It was Moved by Vice-Chair Peterson and Seconded by Trustee Evans,
That Trust Council amend Trust Council Policy 2.3.1 [Council Committee System and Terms of Reference] by adding a new Accessibility Committee, and terms of reference for the Accessibility Committee.

CARRIED

4.2.5 Financial Planning Committee (FPC) Membership – RFD

DLS Marlor spoke to the request for decision (RFD) as presented.

It was noted that the corporate planning process review is underway and should be completed before addressing FPC membership at this time.

TC-2023-044

It was Moved by Trustee Patrick and Seconded by Trustee Yates,
That Trust Council continue with the existing policy of appointment to the Financial Planning Committee until the corporate planning process is concluded.

CARRIED

The meeting recessed for a break at 4:50 p.m. and reconvened at 5:00 p.m.

5. GOVERNANCE COMMITTEE

5.1 Governance Committee Chair's Report

Governance Committee Chair, Judith Gedye, spoke to her report and introduced the committee's work program "matrix" to Trust Council.

Received for information.

6. NOTICE OF ELECTION

Director of Legislative Services (DLS) Marlor confirmed the by-election taking place on Thursday, June 29, 2023 at 10:15 a.m. for one open position on the Islands Trust Conservancy Board as presented and those interested will have the opportunity to present their biographies on Wednesday.

Chair Luckham recognized the passing of Louise Decario on April 10, 2023, who served three terms as a Galiano Island local trustee from 2002-2005; 2008-2011; and 2011-2014.,

By general consent, the meeting recessed for the day at 5:20 p.m.

Wednesday, June 28, 2023

Chair Luckham reconvened the meeting at 8:30 a.m.

Trustees moved into 4 breakout rooms and followed the session outline as suggested in the agenda package on pages 113-116.

7. STRATEGIC PLANNING SESSION

7.1 SWOT and Strategic Planning Session Outline

Trustees reconvened as a group at the Trust Council table where a trustee from each of the break out rooms reported on their findings.

The findings of each group were compiled into a “combined strategies” document and emailed to trustees for information.

The meeting recessed for lunch at 12:00 p.m., and reconvened at 1:30 p.m.

Chair Luckham continued with that agenda at item 10. Delegations.

10. DELEGATIONS

10.1 Islands' Forest Stewards re: Governance and Forests

Julia Nicholls addressed Trust Council and shared a PowerPoint titled, “Governance and Forests” asking Trust Council to reconsider its March 2023 decision to promptly inform the Province that it no longer wishes to proceed with its request that the Province enhance the Trust's jurisdiction over tree cutting bylaws to make its jurisdiction equal to that of municipalities under section 8 of the Community Charter.

11. PUBLIC COMMENT

Sybil Frey, Gabriola Island resident, asked Trust Council and local trust committees to encourage/establish a “community services zone” to make it easier for non-profits to support communities.

Ian Peace, representing the Gulf Islands Alliance, spoke to the Healthier Canada Act, and the right to a healthy environment, that Islands Trust is positioned to achieve this.

Maxine Leichter, Salt Spring Island, spoke to ground water recharge mapping needs on Salt Spring Island, to understand where to build affordable housing and not take away from existing property.

Chair Luckham continued with the agenda at item 8. Administration Finance Services

8. ADMINISTRATION FINANCE SERVICES

8.1 Consent Agenda Items

By general consent, Islands Trust Council adopted the recommendations as presented in items 8.1.1 and 8.1.2.

8.1.1 Financial Planning Committee Work Program Report
Approve the work program report as presented.

8.1.2 Draft March 31, 2023 Financial Results - RFD
Approve the report as presented.

8.2 Discussion / Decision Items

8.2.1 Administrative Services Director's Report

DAS Mobbs spoke to the report as presented.

9. ELECTION DECLARATION

DLS Marlor introduced two candidates who expressed interest in the position open on the Islands Trust Conservancy Board

Trustees Boland and Gauvreau each addressed Trust Council on their interest in running for the position in the elections which are being held tomorrow.

Trustees were given the opportunity to ask questions of the potential candidates.

12. TRUST AREA SERVICES

12.1 Consent Agenda Items

By general consent, Islands Trust Council adopted the recommendations as presented in items 12.1.1. and 12.1.2.

12.1.1 Trust Programs Committee Work Program Report
Approve the work program report as presented.

12.1.2 Census Infographics - Briefing
Receive for information.

12.2 Discussion / Decision Items

12.2.1 Trust Area Services Director's Report

Director Frater spoke to the report as presented.

Discussion followed on trustee input regarding sending out First Nations letters and requested that trustees need to see these letters before they are sent out.

12.2.2 Islands Trust Conservancy Report

Director Frater spoke to highlights in the report.

Comments were heard on managing fire risk on the islands with regards to active management of conservancy lands.

12.2.3 2022/23 Draft Annual Report – RFD

Director Frater spoke to the request for decision (RFD) as presented.

TC-2023-045

It was Moved by Trustee Yates and Seconded by Trustee Allen,

That the Islands Trust Council approves the 2022/23 Draft Annual Report for submission to the Minister of Municipal Affairs.

CARRIED

13. PLANNING SERVICES

13.1 Consent Agenda Items

By general consent, Islands Trust Council adopted the recommendation as presented in item 13.1.1.

13.1.1 Regional Planning Committee Work Program Report
Approve the work program report as presented.

13.2 Discussion / Decision Items

13.2.1 Planning Services Director's Report

Director of Planning Services Cermak spoke to report and answered questions.

The meeting recessed for a break at 3:05 p.m. and reconvened at 3:20 p.m.

14. PRESENTATION

14.1 Local Governments in Reconcili-Action - Session Outline

Brent Mueller, Director, Ministry of Municipal Affairs and Lisa Bhopalsingh, City of Nanaimo gave PowerPoint presentations regarding relationship building and reconciliation followed by a question and answer session with trustees.

By general consent, the meeting recessed for the day at 5:33 p.m.

Thursday, June 29, 2023

Chair Luckham reconvened the meeting at 8:30 a.m. acknowledging that Trust Council was being held on Snuneymuxw First Nation territory.

The following 22 trustees were present when the meeting reconvened: Patrick, Gauvreau, Boland, Falck, Bernardo, Evans, Gedye, Maude, Peterson, Luckham, Elliott, Borthwick, Yates, Stamford, Graham, Fast and electronically Allen, Campbell, Dodds, Harris, Hunter and Lironi.

15. CLOSED MEETING

At 8:40 a.m., the meeting was closed to the public.

TC-2023-046

It was Moved by Vice-Chair Maude and Seconded by Vice-Chair Peterson,

That Islands Trust Council close the meeting to the public subject to Sections 90 (1) (c)(g) and (i) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust, receipt of advice that is subject to solicitor-client privilege, and that staff attend the meeting.

CARRIED

At 9:44 a.m., the meeting was reopened to the public.

16. RISE AND REPORT

Chair Luckham reported the following from the closed meeting:

- That the March Trust Council in-camera minutes were adopted as presented and
- That speaking notes will be created as public facing documents regarding the right to housing with respect to the legal opinion

The meeting recessed for a break at 9:55 a.m., and reconvened at 10:10 a.m.

17. STRATEGIC PLANNING SESSION – continued

17.1 Extension of the Strategic Plan and consideration of any new strategic planning projects – RFD

CAO Hotsenpiller spoke to the request for decision.

Discussion ensued on the strategic planning processes and consideration to move forward with the current plan for the 2024/25 budget year.

It was Moved by Trustee Yates and Seconded by Trustee Fast,

That Trust Council direct staff to amend the Strategic Plan to extend the Strategic Plan through 2024/25.

Discussion ensued.

It was Moved by Trustee Evans and Seconded by Trustee Peterson,

That the above motion be amended to add the words “as an interim strategic plan” to the end of the sentence.

CARRIED

Discussion ensued on the motion as amended.

It was Moved by Trustee Yates and Seconded by Trustee Fast,
That Trust Council direct staff to amend the Strategic Plan to extend the Strategic Plan through 2024/25 as an interim strategic plan.

It was Moved by Trustee Patrick and Seconded by Trustee Gauvreau,
That the above motion be amended to add to the end of the sentence “with the following changes:

1. Corporate Planning is adopted as a priority for Trust Council
2. Prioritizing elements of the strategic projects that support land use decision making
3. Update the strategic initiatives related to housing to focus on projects that will develop healthy, resilient island communities by employing two lenses: mitigating and adapting to the effects of climate change, and managing growth by cultivating equitable, inclusive and resilient communities and the natural environment

CARRIED

Discussion ensued.

Chair Luckham called the question on the main motion as twice amended.

TC-2023-047

It was Moved by Trustee Yates and Seconded by Trustee Fast,
That Trust Council direct staff to amend the Strategic Plan to extend the Strategic Plan through 2024/25 as an interim strategic plan with the following changes:

1. Corporate Planning is adopted as a priority for Trust Council
2. Prioritizing elements of the strategic projects that support land use decision making
3. Update the strategic initiatives related to housing to focus on projects that will develop healthy, resilient island communities by employing two lenses: mitigating and adapting to the effects of climate change, and managing growth by cultivating equitable, inclusive and resilient communities and the natural environment

Opposed, Trustee Harris

CARRIED

18. ELECTION

18.1 Islands Trust Conservancy Board Member

DLS Marlor called for nominations for the open position on the Islands Trust Conservancy Board.

TC-2023-048

It was Moved by Trustee Patrick and Seconded by Trustee Yates,
That Trustee Gauvreau be nominated for the position on the Islands Trust Conservancy board.

Trustee Gauvreau accepted the nomination.

TC-2023-049

It was Moved by Trustee Borthwick and Seconded by Trustee Falck,

That Trustee Boland be nominated for the position on the Islands Trust Conservancy board.

Trustee Boland accepted the nomination.

TC-2023-050

It was Moved by Trustee Graham and Seconded by Trustee Fast,

That Trustee Stamford be nominated as the scrutineer for the election.

Trustee Stamford agreed to stand.

CARRIED

DLS Marlor conducted the election handing out and collecting the paper ballots and emailing the electronic ballots to those online.

Trust Council recessed for 10 minutes while scrutineer, Trustee Stamford, Director of Legislative Services Marlor, and Executive Coordinator Foster adjourned to a private room to count the votes.

Returning from the vote count, DLS Marlor announced Trustee Lisa Gauvreau as the newly elected member to the Islands Trust Conservancy Board.

19. NEW BUSINESS

19.1 Trustee Gauvreau re: Islands Trust Referral process with Indigenous Communities – RFD

Trustee Gauvreau spoke to the request for decision (RFD) as presented.

TC-2023-051

It was Moved by Trustee Gauvreau and Seconded by Trustee Borthwick,

That Trust Council request staff to: a) evaluate the implications of a longer referral response window, and; b) consider how Trust Council and local trust committees (LTC's) might consult with First Nations to better understand what changes to the current referral process should be made to both improve communication and to further reconciliation, and report back to Trust Council.

CARRIED

19.2 Trustee Boland re: Improved Information Access for Trustees – RFD

Trustee Boland spoke to the request for decision (RFD) as presented.

It was Moved by Trustee Boland and Seconded by Trustee Falck,

That Trust Council direct staff to discuss, with Trustee Boland, requirements and options and report back on possibilities and effort required to improve Trustee access to key documents.

It was Moved by Trustee Peterson and Seconded by Trustee Borthwick,
That the above motion be amended to replace the words “Trustee Boland “with
“interested trustees”

CARRIED

Trustee Boland noted a number of trustees raised their hands as interested in participating in this discussion.

Chair Luckham called the question on the main motion as amended.

TC-2023-052

It was Moved by Trustee Boland and Seconded by Trustee Falck,

That Trust Council direct staff to discuss, with interested trustees, requirements and options and report back on possibilities and effort required to improve Trustee access to key documents.

CARRIED

19.3 Trustee Boland re: Share view of Calendar of Trust Meetings with trustees – RFD

Trustee Boland spoke to the request for decision (RFD) as presented.

TC-2023-053

It was Moved by Trustee Boland and Seconded by Trustee Borthwick,

That staff consider options and report back on possibilities and effort required to provide Trustee view access to integrated calendar of Trust Meetings.

CARRIED

19.4 Trustee Boland re: request for September agenda item email dated June 6, 2023

It was noted this item, requesting another provincial review and meeting with Minister Kang, is already positioned to be on September’s Trust Council agenda.

19.5 Trustee Peterson re: Disposition of Delegations – Briefing

Trustee Peterson spoke to the briefing requesting it come back to a future Trust Council agenda for discussion.

19.6 Self-Insurance

CAO Hotsenpiller discussed the options for Islands Trust insurance offered in the open market, joining the Municipal Insurance Association or self-insurance.

TC-2023-054

It was Moved by Trustee Bernardo and Seconded by Trustee Yates,

That Trust Council request staff to research the possibility of self-insurance.

CARRIED

19.7 Absentee Trustees

Trustee Yates will bring concerns about trustee non-attendance to a meeting of the Executive Committee

20. DISPOSITION OF DELEGATIONS - None

21. CORRESPONDENCE

No actions were raised to the following correspondence received for information on the agenda:

21.1 P. Johnson re: Xwe'etay Lasqueti Archaeology Project

21.2 San Juan County Council to David Eby re: Comments on the Draft Provincial Conditions for the Roberts Bank Terminal 2 Project letter dated June 7, 2023

22. SUMMARY/UPDATES – received for information unless otherwise noted.

22.1 First Nations Relations - None

22.2 Freighter Anchorages / Oceans Protection Plan Update

It was noted that no anchoring after 11 p.m., is a temporary new change that has been implemented by the Vancouver Fraser Port Authority regarding certain anchorages.

22.3 Shellfish Aquaculture Management Advisory Committee (SF AMAC) - April 27, 2023

22.4 Salt Spring Island Watershed Protection Alliance (SSIWPA) - None

22.5 Southern Gulf Islands Forum - None

22.6 Atl'ka7tsem/Howe Sound Community Forum - None

22.7 Baynes Sound / Lambert Channel Ecosystems Forum

22.7.1 Baynes Sound/Lambert Channel Ecosystem Forum May 26, 2023

22.8 BC Ferries Advisory Committees

22.8.1 BC Ferries - Ferry Advisory Committee (FAC) – Briefing

22.8.2 Gabriola FAC (Route 19) meeting with BC Ferries March 11, 2023

22.9 UBCM Housing Summit April 4-5, 2023

22.10 Association of Vancouver Island Coastal Communities Conference (AVICC) April 14-16, 2023

22.11 Rural Islands Economic Partnership (RIEP) Forum April 25 - 27, 2023

23. Proposed September Trust Council 3-day Program

Received for information.

24. NEXT MEETING

The next Trust Council Quarterly meeting is scheduled to be held in-person, on the Penders, September 26-28, 2023.

25. ADJOURNMENT

By general consent, the meeting was adjourned at 12:12 p.m.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator/Recorder