



Trust Programs Committee Agenda

Date: Thursday, May 7, 2026
Time: 10:00 am - 3:00 pm
Location: Electronic Zoom Meeting

Pages

1. **CALL TO ORDER**
2. **AGENDA**
 - 2.1 **Review of the Agenda**

Late items, new items and re-ordering of the agenda.
 - 2.2 **Approval of Agenda**
3. **PUBLIC COMMENT PERIOD**
4. **DELEGATIONS - None**
5. **CORRESPONDENCE - None**
6. **ADMINISTRATIVE COORDINATION**
 - 6.1 **Draft Minutes of Previous Meetings**
 - 6.1.1 **Trust Programs Committee Draft Minutes of February 11, 2026** 4 - 9

For review and approval
 - 6.2 **Resolutions Without Meeting - None**

None.
 - 6.3 **Follow up Action List** 10 - 11

For review
7. **BUSINESS - WORK PROGRAM ITEMS**
 - 7.1 **2025/26 Annual Report - Approval of Trust Programs Committee Section - Request for Decision** 12 - 15

That Trust Programs Committee approve the attached text for inclusion in the 2025/26 Annual Report for approval by Islands Trust Council and submission to the Minister of Housing and Municipal Affairs.
 - 7.2 **Islands Trust Community Stewardship Awards 2026 - Briefing** 16 - 25

7.3 Policy Statement Amendment Policy 1.2.1 - Request for Decision 26 - 38

That Trust Programs Committee recommend that Trust Council replace the current Policy 1.2.1 [Policy Statement Amendment] with the draft updated Policy 1.2.1 shown in Attachment 2 to the Request for Decision dated April 28, 2026.

7.4 Crown Land Agreement Project Update - Briefing 39 - 40

7.5 Amendments to Islands Trust Community Stewardship Awards Program - Request for Decision 41 - 47

that Trust Programs Committee recommend that the Islands Trust Council amend Policy 2.1.11 Administration of the Community Stewardship Awards Program dated December 2, 2021 with the revised Policy 2.1.11 Administration of the Community Stewardship Awards Program dated April 14, 2026.

8. BUSINESS - OTHER

8.1 Reschedule November 26, 2026 Meeting - Request for Decision 48 - 49

That Trust Programs Committee cancel the November 26, 2026 regular business meeting, and schedule a special meeting for January 7, 2027.

9. BUSINESS - NEW

10. WORK PROGRAM

For review, amendment as needed, and referral to Trust Council for approval before each quarterly TC meeting.

The Work Program consists of the Active Projects List and the Future Projects List.

10.1 Trust Programs Committee Work Program Updates - Request for Decision 50 - 57

- 1) That Trust Programs Committee amends its active projects list to include:
 1. Recommend updates to Crown Land Agreements
 2. Implement Community Stewardship Awards Program
- 2) To request staff to draft business cases to address the following Trust Council key initiatives:
 - a. Identify indicators of ecosystem health and integrity
 - b. Update the State of the Islands Report
 - c. Design and implementation of climate action education plan

11. NEXT MEETING

Thursday, July 23, 2026 from 10:00 a.m. to 3:00 p.m.

12. CLOSED MEETING

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90, (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and that the recorder and staff attend the meeting.

13. RISE AND REPORT

If requested

14. ADJOURNMENT

*Approximate time is provided for the convenience of the public only and is subject to change without notice.



Trust Programs Committee Minutes of a Regular Meeting

Date: February 11, 2026

Location: Electronic Meeting

Members Present: Kristina Evans, South Pender Island Local Trust Area (LTA) (Chair)
Tim Peterson, Lasqueti Island LTA (EC Representative and Vice Chair)
Tobi Elliott, Gabriola Island LTA
Sue Ellen Fast, Bowen Island Municipality
Lisa Gauvreau, Galiano Island LTA
David Graham, Denman Island LTA
David Maude, Mayne Island LTA
Deb Morrison, North Pender Island LTA
Susan Yates, Gabriola Island LTA
Laura Patrick, Salt Spring Island LTA/Islands Trust Council Chair (Ex Officio)

Staff Present: Clare Frater, Director, Trust Area Services
Chloe Straw, Program Coordinator
Stefan Cermak, Director, Planning Services
Joe Elliott, Senior Indigenous Relations Advisor
Jill Marrack, Senior Policy Advisor
David Marlor, Director, Legislative and Information Services
Corlynn Strachan, Executive Administrative Assistant/Recorder

1. CALL TO ORDER

Chair Evans called the meeting to order at 10:00 a.m. and acknowledged that attendees of the meeting were in locations across the territories of the Coast Salish peoples. Trustees and Staff introduced themselves. Chair Evans reminded the Committee of meeting decorum supporting transparent and healthy debate.

2. AGENDA

2.1 Review of Agenda

2.2 Approval of Agenda

By general consent the agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

No members of the public were in attendance.

4. DELEGATIONS

None.

5. CORRESPONDENCE

None.

6. ADMINISTRATIVE COORDINATION

6.1 Draft Minutes of Previous Meeting

6.1.1 Trust Programs Committee Minutes of July 30, 2025

By general consent the minutes were approved as presented.

6.2 Resolutions without Meeting

6.2.1 TPC-RWM-2025-03 – Cancellation of Meeting of November Nov 5/25

Received for information.

6.3 Follow up Action List

Director Frater provided an update on Secretariat Services Policy Item #1, advising that amendments have been made through the Governance Committee and will be presented to Trust Council in March for consideration; no additional criteria were developed during the recent review, and direction was requested on whether to retain or remove the item from the follow-up action list.

Committee discussion included:

- Members acknowledged the value of Secretariat Services participation and noted existing criteria are in place.
- The original intent was to review current criteria and determine if additional guidance is needed; the current process appears to be functioning effectively.
- No funding is identified in the draft budget, and with an upcoming election, the matter could be left for future Council consideration.
- It was clarified that the intent is to remove the item entirely and discontinue further staff work at this time.

TPC-2026-001

It was MOVED and SECONDED,

that Trust Programs Committee remove the May 14, 2021 Secretariat Services Applications Criteria (Item #1) from the Follow up Action List.

CARRIED

7. BUSINESS – WORK PROGRAM ITEMS

7.1 Islands Trust Community Stewardship Awards 2026 – Briefing

Program Coordinator Straw presented the briefing noting the program encourages and recognized individuals and groups who are supporting the Islands Trust mandate. To date, Islands Trust has given 83 awards. Trustees will

receive an email in the coming weeks requesting their assistance in soliciting nominations. Nominations will be accepted through April 10 and then submitted to the Trust Programs Committee for review at its May 7 meeting. The Committee will provide recommendations for the June Trust Council meeting.

Committee discussion included:

- Staff will correct an error in the Nominations per Island List (Bowen Island incorrectly grouped with Bowyer and Passage Islands) to reflect that Bowyer and Passage Islands fall under the Gambier Island Local Trust Committee.
- A high number of nominees from North and South Pender was observed, potentially reflecting strong community engagement and support.
- Members noted the importance of increasing awareness and outreach across all islands.

7.2 Educational Webinar for Realtors – Briefing

Program Coordinator Straw presented the briefing, noting that Information Technology Services staff are currently working on MapIT software updates, and that staff are seeking direction on whether to proceed with developing a webinar to be promoted through the B.C. Association of Realtors.

Committee discussion included:

- Incorporating cultural heritage and cultural sensitivity components, including alignment with First Nations governments and governing bodies.
- Interest was expressed in providing education and outreach for realtors and prospective buyers (e.g., webinars, updated maps, MapIT training, bylaws, protected areas, short-term rental regulations, and cultural heritage information).
- Suggestions included creating a dedicated website page with FAQs, “questions to ask your realtor,” and links to key resources, as well as tracking property turnover trends (e.g., recent sales data on Salt Spring Island).
- It was noted that while there is value in pursuing this work, particularly given realtor interest and frequent property turnover, it does not fit within core Trust work and should not add significant staff workload.
- Advancing the initiative to a project charter stage for the incoming term, clearly defining scope and boundaries, and placing it on a future projects list.
- Staff advised that a webinar is not yet scheduled (pending MapIT updates and planning input on cultural heritage) and that direction will be sought through the Executive Committee, with further details to follow through the May meeting.
- If members have additional individual ideas, they are welcome to submit them to Director Frater or Program Coordinator Straw through email.

7.3 Policy Statement Amendment Policy - Request for Decision

Senior Policy Advisor Youmans introduced the request for decision, provided a background and reviewed the proposed amendments.

Committee discussion included:

DRAFT

- General support was expressed for advancing amendments to the policy.
- Adding Bowen Island Municipality (BIM) to section 4.6 (as referenced in 4.4) and providing BIM with 30 days' notice; wording consistency with "Island Municipalities" and adding early engagement with the Islands Trust Conservancy was also raised.
- Clarifying mandatory versus discretionary elements, ensuring the policy strongly encourages certain steps without fettering Council's authority to amend policy by resolution.
- Concerns were raised about removing public consultation, including engagement with First Nations governing bodies, and the potential community response; members reviewed past engagement phases (2019 onward) and emphasized establishing a clear, term-based process.
- Edits were proposed to improve clarity and organization of resolution (e.g. Additions to sections 3.1, 4.2, and 4.4, and a clearer step-by-step outline of expectations).
- A potential secondary motion was suggested to request staff review for duplication and gaps; staff advised this assessment would require further review, and members considered whether to proceed promptly or delay for additional staff input, including clarification on ministerial approval requirements.

TPC-2026-002

It was MOVED and SECONDED,

that Trust Programs Committee request staff to revise the draft Policy Statement Amendment Policy 1.2.1. by amending the wording for section 1.2 to read;

"Trust Council will, within the first year of a term of office:

- seek early engagement with Indigenous Governing Bodies regarding potential Policy Statement topic review priorities;
- seek early engagement with the Islands Trust Conservancy;
- seek early engagement with Island Municipalities;
- consider topics identified in the Policy Statement Topic Review Inventory;
- consider topics raised by trustees;
- consider the need for public engagement on specific topics; and,
- consider the need to amend the Policy Statement."

CARRIED

TPC-2026-003

It was MOVED and SECONDED,

that a bullet be added after Islands Trust Conservancy that reads "seek early engagement with Island Municipalities".

CARRIED

TPC-2026-004

It was MOVED and SECONDED,

that Trust Programs Committee request staff to amend section 1.5 of the Policy Statement Amendment Policy 1.2.1 by adding the words "in part" after the word "base".

CARRIED

TPC-2026-005

It was MOVED and SECONDED,

that Trust Programs Committee request staff to amend revised draft Policy 1.2.1 [Policy Statement Amendment] to remove unnecessary duplication as a result of the revision of section 1.2, and edit for clarity.

CARRIED

8. BUSINESS - OTHER

8.1 Proposed Trust Programs Committee 2026/2027 Fiscal Meeting Schedule - Request for Decision

Director Frater presented the proposed meeting schedule, advising that no April meeting is required as Secretariat Services decision-making will occur in March at Trust Council; the dates align with the broader committee calendar and are recommended for adoption.

Committee discussion included:

- The term is nearing its end, with only two meetings remaining, and appreciation was expressed for the committee's collaborative work.
- All proposed meetings are electronic; no in-person meetings have been budgeted, and any change would require a budget amendment.

TPC-2026-006

It was MOVED and SECONDED,

that Trust Programs Committee adopt the proposed meeting dates of May 7, 2026; July 23, 2026; November 26, 2026; and February 4, 2027 for the 2026/27 fiscal year.

CARRIED

TPC-2026-007

It was MOVED and SECONDED,

that Trust Programs Committee schedule all fiscal 2026/2027 Trust Programs Committee meeting dates as electronic meetings.

CARRIED

9. BUSINESS – NEW

None.

10. WORK PROGRAM

Director Frater recommended that the committee amend the work program by removing the Stewardship Education Program, or changing its priority, as the Financial Planning Committee is not recommending further funding for this program.

Committee discussion included:

- It was suggested that, if retained, the program be repositioned within the work plan to reflect anticipated priorities for the next quarter.

DRAFT

- A proposal was made to defer changes to the Stewardship Education Program until after finalization of the budget, in case funding is reinstated.
- Staff advised that the committee clearly identify its primary work for the upcoming quarter when forwarding the work plan to Council.
- Clarification was provided that Council may amend committee work programs upon receipt.
- Discussion also referenced a previous motion regarding inclusion of the Stewardship Education Program in the committee's terms of reference; staff will confirm the status of that recommendation with Council.

TPC-2026-008

It was MOVED and SECONDED,

that Trust Programs Committee move the Community Stewardship Awards Program from the future projects report to the active projects report, replacing item #2.

CARRIED

By general consent Trust Program Committee agreed to forward the work program to Trust Council.

11. NEXT MEETING

Thursday, May 7, 2026, from 10:00 a.m. to 3:00 p.m.

12. CLOSED MEETING

The meeting was not closed.

13. RISE AND REPORT

As the meeting was not closed, there was no need to consider this.

14. ADJOURNMENT

By general consent the meeting adjourned at 12:23 p.m.

Kristina Evans, Chair

Certified Correct:

Corlynn Strachan, Executive Administrative Assistant//Recorder

Minutes are not official until adopted at a subsequent meeting.

Follow Up Action Report

Trust Programs Committee

04-Nov-2024

Progress	Activity	Responsibility	Dates	Status
100%	<p>1 Staff to update Trust Council Policy 1.2.1 (Policy Statement Amendment) to:</p> <ul style="list-style-type: none"> -clarify that Trust Council must review the Policy Statement within the first year of a term of office to consider the need for amendments each term, -identify which audiences must be engaged, -add efficiencies regarding selections of topics, and -correct reference errors. 	<p>Clare Frater Jason Youmans</p>	<p>Target: 11-Feb-2026</p>	<p>Completed</p>

11-Feb-2026

Progress	Activity	Responsibility	Dates	Status
100%	<p>1 Staff to revise the draft Policy Statement Amendment Policy 1.2.1. by amending the wording for section 1.2 to read; Trust Council will, within the first year of a term of office:</p> <ul style="list-style-type: none"> -seek early engagement with Indigenous Governing Bodies regarding potential Policy Statement topic review priorities; -seek early engagement with the Islands Trust Conservancy; -seek early engagement with Island Municipalities; -consider topics identified in the Policy Statement Topic Review Inventory; -consider topics raised by trustees; -consider the need for public engagement on specific topics; -consider the need to amend the Policy Statement. 	<p>Clare Frater Jason Youmans</p>	<p>Target: 07-May-2026</p>	<p>Completed</p>
100%	<p>2 Staff to add a bullet after Islands Trust Conservancy that reads 'seek early engagement with Island Municipalities', to the draft Policy Statement Amendment Policy 1.2.1.</p>	<p>Clare Frater Jason Youmans</p>	<p>Target: 07-May-2026</p>	<p>Completed</p>

Follow Up Action Report

Trust Programs Committee

11-Feb-2026

Progress	Activity	Responsibility	Dates	Status
100%	3 Staff to amend section 1.5 of the Policy Statement Amendment Policy 1.2.1 by adding the words "in part" after the word "base".	Clare Frater Jason Youmans	Target: 07-May-2026	Completed
100%	4 Staff to amend revised draft Policy 1.2.1 [Policy Statement Amendment] to remove unnecessary duplication as a result of the revision of section 1.2, and edit for clarity.	Clare Frater Jason Youmans	Target: 07-May-2026	Completed



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** May 7, 2026
From: Trust Area Services **Date Prepared:** April 24, 2026
SUBJECT: 2025/26 ANNUAL REPORT – APPROVAL OF TRUST PROGRAMS COMMITTEE SECTION

RECOMMENDATION: That Trust Programs Committee approve the attached text for inclusion in the 2025/26 Annual Report for approval by Islands Trust Council and submission to the Minister of Housing and Municipal Affairs.

1 PURPOSE: Committees are provided with their draft sections of the annual report for review and approval so that Trust Council is able to easily approve its annual report in June 2026 without further editing from staff or trustees at the Islands Trust Council quarterly meeting.

BACKGROUND: Preparation of the Islands Trust Annual Report is undertaken by Trust Area Services Communications staff, reporting to the Executive Committee and consistent with Trust Council's [Annual Report Policy 6.10.1](#). The Executive Committee approved the format and outline of the 2025/26 Annual Report at its meeting on January 14, 2026.

2 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: Under Islands Trust Council's Policy, all LTCs and Council committees are expected to review and approve their sections at regular meetings in order to have the report approved by Islands Trust Council at its June 2026 meeting.

FINANCIAL: None.

POLICY: No implications for existing policy

IMPLEMENTATION/COMMUNICATIONS: The process for development of the Annual Report is outlined in Trust Council's Annual Report policy 6.10.i. Once each committee has approved its section, staff will create a draft Annual Report for review by the Executive Committee on June 3, 2026 and consideration of Islands Trust Council in June. Upon approval by Islands Trust Council, staff will send the Annual Report to the Minister of Housing and Municipal Affairs and circulate it as indicated in Islands Trust Council's policy.

FIRST NATIONS: Information about First Nations relations may be included within committee reports.

OTHER: None.

3 RELEVANT POLICY(S): Islands Trust Council's Annual Report policy 6.10.i; *Islands Trust Act*

4 ATTACHMENT: Trust Programs Committee input to Annual Report (draft)

RESPONSE OPTIONS

Recommendation: That Trust Programs Committee approve the attached text for inclusion in the 2025/26 Annual Report for approval by Trust Council and submission to the Minister of Housing and Municipal Affairs.

Alternative: That the Trust Programs Committee approves the attached text for inclusion in the 2025/26 Annual Report for approval (as amended) by Islands Trust Council and submission to the Minister of Housing and Municipal Affairs.

Prepared By: Morgana van Niekerk, Communications Specialist

Reviewed By/Date: Clare Frater, Director, Trust Area Services, April 30, 2026

Trust Programs Committee

The Trust Programs Committee provides policy advice to Islands Trust Council on Islands Trust Area-wide issues related to the committee's areas of responsibility including: resource management; land conservation; water management; marine environment; sustainable communities; conservation strategy, and public awareness and education, and to propose amendments to the Islands Trust Policy Statement.

Members serving in 2025/26

Kristina Evans, South Pender Island Local Trust Area Trustee (Chair)

Tim Peterson, Lasqueti Island Local Trust Area Trustee (Vice-Chair and Executive Committee Representative)

Sue Ellen Fast, Bowen Island Municipal Trustee (appointed October, 2022)

Lisa Gauvreau, Galiano Island Local Trust Area Trustee (appointed March, 2025)

David Graham, Denman Island Local Trust Area Trustee (appointed March, 2025)

Susan Yates, Gabriola Island Local Trust Area Trustee (appointed March, 2025)

Laura Patrick, Salt Spring Island Local Trust Area Trustee (Ex Officio Member and Islands Trust Chair)

2025/26 Highlights

Trust Programs Committee (TPC) met five times in 2025/26. The Committee's primary focus during this year was to implement stewardship education programs.

Once again, as part of Trust Council's Secretariat Services Program, the committee approved secretariat services to the following coordination groups:

- \$1,800 to support the coordination of the Rural Island Economic Partnership
- \$2,500 to support the coordination of the Baynes Sound Lambert Channel Ecosystem Forum
- \$3,000 to support the coordination of the Coastal Douglas-fir Conservation Partnership
- \$4,000 to support the coordination of the Átl'ka7tsem/Howe Sound Community Forum
- \$3,000 to support the coordination of the Southern Gulf Islands Forum
- \$125 to support the Association of Vancouver Island and Coastal Communities Climate Leadership Steering Committee

The Committee also supported distribution of a "Living in the Trust Area" information package, which was mailed to 981 new property owners across the Islands Trust Area. The package included a letter from Chair Laura Patrick, Islands Trust brochures, stewardship tips booklets, groundwater conservation brochures, as well as localized government service contact lists.

Furthermore, the Trust Programs Committee instructed staff to host five webinars:

1. The Xwe'etay/Lasqueti Archaeology Project: Protecting and Honouring Indigenous Heritage through Archaeology, Policy, and Planning webinar presented findings about the rich archaeological history and development patterns on Xwe'etay/Lasqueti Island, discussed the intersection of land use planning with Indigenous archaeological heritage conservation, presented information on Indigenous heritage policy, and outlined pathways forward for better understanding settler values and concerns regarding Indigenous archaeological heritage protection.

2. The Species at Risk on Your Property & How to Become a Habitat Steward session introduced Islands Trust Area residents to species at risk they might find in their backyards and community, and explained how they can become habitat stewards for the benefit of biodiversity, and especially for species at risk.
3. The Protecting the Shoreline: A Shared Responsibility webinar presented the Green Shores® program, which was designed to help waterfront landholders restore natural shorelines using science-based tools and best practices to minimize the impacts of new development. It presented new data from the shoreline hardening mapping initiative led by the Pacific Salmon Foundation and a firsthand account of the work the Malahat Nation is doing to restore clam gardens in Malahat territory.
4. The Climate Adaptation: Rain Gardens & Other Nature-Based Solutions You Can Use session featured practical steps residents can take to mitigate the impacts of climate change on their homes and communities. From rain gardens to swales and native plant gardens, this session explored the many options landholders can take to mitigate flooding, promote biodiversity, and live more sustainably.
5. The Working towards a Fallow Deer Strategy for the Southern Gulf Islands webinar explored the devastating impact fallow deer are having on the 500 native plant species that live on Sk̓ɪAḲ/Mayne Island, as well as on residents' ability to grow food on the island. Presenters shared their insights on what a long-term fallow deer management strategy could look like for the Southern Gulf Islands.

All webinars are recorded and [available to view on the Stewardship Education page of the Islands Trust website.](#)



BRIEFING

To: Trust Programs Committee **For the Meeting of:** May 7, 2026
From: Chloë Straw,
Program Coordinator **Date Prepared:** April 30, 2026
SUBJECT: Islands Trust Community Stewardship Awards 2026

PURPOSE: To provide Trust Programs Committee with background on the Community Stewardship Awards program and information on the 2026 nominations.

BACKGROUND:

This is the eighteenth Community Stewardship Awards Program. It provides an opportunity for Islands Trust to engage island communities in promoting stewardship that advances the Object of Islands Trust.

Islands Trust has requested nominations from the public and other agencies through a news release, the Islands Trust website, posts to Facebook, Instagram and Linked-In accounts, notices to subscribers, and posters. The deadline for award nominations was April 26th, 2026. Islands Trust Chair Patrick will send all nominees a congratulatory letter and Islands Trust will announce the names of all nominees in a news release.

Trust Council Policy 2.1.11 asks Trust Programs Committee to evaluate and recommend award recipients to Trust Council for up to two awards in each of the individual and organizational categories, and for up to two additional awards in those or other categories while considering:

- a) the confidential comments provided by local trustees; and
- b) the following criteria:
 - relationship of project or work to the Islands Trust Policy Statement,
 - benefits to the community or Trust Area;
 - collaboration with others;
 - innovation;
 - community support;
 - time and effort; and
 - ongoing public service.

The 'other' category may include, but is not limited to, awards for enduring achievement, climate change (adaptation and/or mitigation), youth, or posthumous recognition.

Staff has provided a scoring form for committee members to assess the nominees according to those criteria.

ATTACHMENT(S):

1. Overview of Program and Awards to-date
2. 2026 Community Stewardship Awards Summary of Nominees and Projects
3. Blank Evaluation Form
4. Nominations Package (7 nominations – in camera)
5. Trustee Comments on Nominations (in camera)
6. [Administration of Community Stewardship Award Program Policy](#) (hyperlink only)

FOLLOW-UP:

- In June, Trust Council will consider the nominations and determine the recipients of the Community Stewardship Awards. Staff will then phone each nominee and Islands Trust will, then, announce the names of award recipients in a news release.
 - Trustees may present the awards at a local trust committee meeting or a Bowen Island Municipality meeting in late summer/fall of 2026, or at a Trust Council meeting where appropriate.
-

Prepared By: Chloë Straw, Program Coordinator

Reviewed By/Date: Clare Frater, Director, Trust Area Services/April 30, 2026

Community Stewardship Award Program Overview 2002-2022

Number of Nominations - Since 2002, there have been 214 nominations with an average of 12 nominations per year. In 2017, Islands Trust received the highest number of nominations (19). The lowest number of nominations (6) occurred in 2010. There were 7 nominations in 2022.

Number of Recipients - Since 2002, there have been 82 Community Stewardship Awards recipients. There has been a range in the number of awards given each year, ranging from three awards in 2002 to seven awards in 2014, 2015, and 2022.

Nominations per Island	214 in total		Recipients per Island	83 in total
North and South Pender Islands	45		Salt Spring Island	17
Salt Spring Island	40		North and South Pender Islands	16
Hornby Island	20		Saturna Island	8
Gabriola Island and Mudge Island	21		Gabriola Island	7
Denman Island	15		Denman Island	6
Saturna Island	15		Hornby Island	6
Lasqueti Island	12		Mayne Island	6
Mayne Island	13		Bowen Island	4
Galiano Island	12		Galiano Island	4
Bowen Island	11		Lasqueti Island	4
Thetis Island	5		Gambier Island + Bowyer/Passage	2
Gambier Island	3		Thetis Island	2
Trust-wide	2		Trust-wide	1

2002- 2022 LIST OF NOMINEES/ISLANDS Bullet and bold font indicate award recipients

Year	Individual Nominated & Island	Group Nominated & Island	Island Nominees
2022	<ul style="list-style-type: none"> • Ruth Waldick, Salt Spring Island • Kees Ruurs, Salt Spring Island • Chris Straw, Gabriola Island (posthumous) • Jeannine Georgeson, Galiano Island • Keith Erickson, Galiano Island • Will Husby, Bowen Island 	<ul style="list-style-type: none"> • Salt Spring Island Natural Cemetery 	Salt Spring (3) Gabriola (1) Galiano (2) Bowen (1) Total = 7
2019	<ul style="list-style-type: none"> • Snuneymuxw Elder Geraldine Manson (C'tasi:a), Gabriola 	<ul style="list-style-type: none"> • Saturna Recycle and Free Store 	Bowen (1) Gabriola (1) Galiano (1)

	<ul style="list-style-type: none"> • Mark Bottomley, Lasqueti • Sara Steil, North Pender Island (posthumous) - Andrew Fall, Lasqueti - Andrew Simon, Galiano - Bruce Russell, Bowen Island - Christine Torgrimson, Salt Spring Island 	<ul style="list-style-type: none"> • Thetis Island Nature Conservancy Society - Aloha Aina Farms, Salt Spring - Saturna Lions Club - Saturna Scribbler 	<p>Lasqueti (2) North Pender (1) Salt Spring (2) Saturna (3) Thetis (1)</p> <p>Total = 11</p>
2017	<ul style="list-style-type: none"> • Bob Turner, Bowen Island • Bob Weeden, Salt Spring Island • Everhard van Lidth de Juede, Bowen • Liz Ciocea, Gabriola - Brenda Guiled, Salt Spring - Jacinthe Eastick, Gabriola - John Peirce, Gabriola - Karen Ethridge, Hornby and Denman - Laura Matthias, Salt Spring - Michelle Catherine Nelson, Bowen 	<ul style="list-style-type: none"> • Denman Island Memorial Society • Gabriola Arts Council (two nominations) • Hornby and Denman Community Health Care Society • Saturna Community Club - Lasqueti Island Emergency Dispatch Advisory Committee - Mayne Island Assisted Living Society - Mudge Island Citizens Society - Salt Spring Seniors Services Society 	<p>Bowen (3) Denman (1) Denman and Hornby (2) Gabriola (4) Lasqueti (1) Mayne (1) Mudge (1) Salt Spring (4) Saturna (1)</p> <p>Total = 19</p>
2015	<ul style="list-style-type: none"> • Leigh Ann Milman, Gabriola • Susan Yates, Gabriola • Michael Dunn, Mayne - Marguerite Lee, Salt Spring - Richard Bauer, Lasqueti - Jan Kirkby, North Pender - Andrew Fall, Lasqueti - Grant Scott, Hornby 	<ul style="list-style-type: none"> • Island Futures Society, Gabriola Island • Mayne Island Agricultural Society • Saturna Island Marine Research and Education Society • Protect Grace Islet Group, Salt Spring Island - Denman Opposes Coal - Gabriola Land and Trails Trust - Gabriola Rescue of Wildlife Society - Keats Island Fire Equipment Group, Gambier LTA - Watercliff Farm, Gabriola 	<p>Denman (1) Gabriola (6) Gambier (1) Hornby (1) Lasqueti (2) Mayne (2) Penders (1) Salt Spring (2) Saturna (1)</p> <p>Total = 17</p>
2014	<ul style="list-style-type: none"> • David Denning, Salt Spring • Brian Hollingshead, Saturna • Barrie Morrison and Nancy Waxler-Morrison (posthumous), North Pender • Paul and Monica Petrie, Pender Islands • Christa Grace-Warrick, Pender Islands 	<ul style="list-style-type: none"> • Association of Denman Island Marine Stewards • Galiano Conservancy Association 	<p>Denman (1) Galiano (1) Penders (3) Salt Spring (1) Saturna (1)</p> <p>Total = 7</p>

2013	<ul style="list-style-type: none"> • Richard Blagborne, Saturna • Chris and Judith Plant, Gabriola • Jan Slakov, Salt Spring • Ana Miriam Leigh (posthumous), Denman <ul style="list-style-type: none"> - Dr. Peter Carter and Julie Johnston, North Pender - Mike Hoebel, Galiano - Patrick Smith, South Pender - Jill Treewater, Salt Spring 	<ul style="list-style-type: none"> • Lasqueti Island Forage Fish Team • Mayne Island Conservancy • Salt Spring Island Water Council <ul style="list-style-type: none"> - Bowen Island Golf Association - Denman Island Volunteer Fire Department - Salt Spring Island Water Preservation Society 	<ul style="list-style-type: none"> Bowen (1) Denman (2) Gabriola (1) Galiano (1) Lasqueti (1) Mayne (1) Penders (2) Salt Spring (4) Saturna (1) Total = 14
2012	<ul style="list-style-type: none"> • Stuart Watson, Gambier • Margot Venton, North Pender • Anne Macey, Salt Spring • Dr. Donald Marshall, Bowen • Peter Karsten, Denman <ul style="list-style-type: none"> - Michael Dunn, Mayne - Patricia Forbes, Lasqueti - Lindsay Hamson, South/North Pender - Shirley LePers, South/North Pender - Ken Millard, Galiano - Monica and Paul Petrie, South/North Pender - Dr. John Sprague, Salt Spring - Bob Watson, Salt Spring - John Wiznuk, Saturna 	<ul style="list-style-type: none"> • Gabriola Island Health Care Foundation, Society and Auxiliary • Hornby Quilters Group • Saturna Island Ecological Education Centre <ul style="list-style-type: none"> - Denman Island Residents Association's Parks Committee 	<ul style="list-style-type: none"> Bowen (1) Denman (2) Gabriola (1) Galiano (1) Gambier (1) Hornby (1) Lasqueti (1) Mayne (1) Penders (4) Salt Spring (3) Saturna (2) Total = 18
2011	<ul style="list-style-type: none"> • Sue Ellen Fast, Bowen • Barry Mathias, Pender Islands • Sara Steil, Pender Islands • Jane Wolverton, Galiano <ul style="list-style-type: none"> - Henning Nielsen, Denman - Gisele Rudischer, Gabriola - Nadia Krebs, Galiano - Wayne Hewitt, Salt Spring 	<ul style="list-style-type: none"> • Hornby New Clinic Committee • Pender Island Fire Rescue Department 	<ul style="list-style-type: none"> Bowen (1) Denman (1) Gabriola (1) Galiano (2) Hornby (1) Penders (3) Salt Spring (1) Total = 10
2010	<ul style="list-style-type: none"> • Tekla Deverell, North Pender • Patti Willis, Denman • Jon Guy, Saturna • Sylvia Pincott, North Pender • Dorothy Cutting, Salt Spring <ul style="list-style-type: none"> - Pat Ropars, Saturna 	None	<ul style="list-style-type: none"> Denman (1) Pender (2) Salt Spring (1) Saturna (2) Total = 6
2009	<ul style="list-style-type: none"> • Kelsey Mech, Salt Spring • Patricia McLaughlin, Denman • Jacqueline Booth, Salt Spring (Posthumous nomination) 	<ul style="list-style-type: none"> • Hornby Island Residents and Ratepayers' Association • Salt Spring Island Conservancy <ul style="list-style-type: none"> - Lasqueti Internet Access Society 	<ul style="list-style-type: none"> Denman (1) Galiano (2) Hornby (2) Mayne (2) Lasqueti (1) Pender (2)

	<ul style="list-style-type: none"> - Andrew Carmichael, Hornby - Linda and Peter George, Gabriola - Janice Oakley and Martine Paulin, Galiano 	<ul style="list-style-type: none"> - Mayne Island Early Childhood Society - Mayne Island Agricultural Society and Fall Fair - Pender Islands Community Service Society - Pender Organic Community Garden Society 	<p>Salt Spring (3)</p> <p>Total = 13</p>
2008	<ul style="list-style-type: none"> • Mary Cooper, Mayne • Maureen Moore, Salt Spring • Geri Crooks, Saturna • Alasdair and Nancy Gordon, Lasqueti - Peter Askin, Mayne - John Arthur Money, Saturna - Patricia McLaughlin, Denman - Lon Wood, Thetis - Grant Gordon, Thetis - Patti Willis, Denman - Bowie Keefer, Galiano - Tekla Deverell, Pender 	<ul style="list-style-type: none"> • Lasqueti Island Nature Conservancy • Lyll Creek Salmon and Trout Enhancement Project, Saturna Island - Saturna Scribbler Volunteers - Land Trust Alliance of British Columbia - Pender Islands Animal Welfare Society 	<p>Denman (2)</p> <p>Galiano (1)</p> <p>Lasqueti (2)</p> <p>Mayne (2)</p> <p>Pender (2)</p> <p>Saturna (4)</p> <p>Salt Spring (1)</p> <p>Thetis (2)</p> <p>All islands (1)</p> <p>Total = 17</p>
2007	<ul style="list-style-type: none"> • Ursula Poepel - Pender Islands • Karl Hamson - Pender Islands • Jennifer Brown MacLeod - Gabriola - Derek Hopzapfel - Pender Islands - Sara Steil – Pender Islands - David Rae – Pender Islands - Beverley Vreeswijk - Thetis 	<ul style="list-style-type: none"> • The Pender Post - Pender Islands • Gambier Island Conservancy • SSI Alternative Gypsy Moth Control Program - Pender Islands Conservancy Association 	<p>Pender (7)</p> <p>Salt Spring (2)</p> <p>Gambier (1)</p> <p>Gabriola (1)</p> <p>Thetis (1)</p> <p>Total = 12</p>
2006	<ul style="list-style-type: none"> • Bob Burgess, Thetis • Anne Johnson, Mayne - David Manning, Pender - Glenna Borsuk, Gabriola - Jan Kirby, Pender - Michelle Marsden, Pender 	<ul style="list-style-type: none"> • Michelle Marsden and the B.C. Coastal Clean Up Campaign, Pender Islands • Salt Spring Island Conservancy, Mount Erskine Campaign 	<p>Pender (4)</p> <p>Salt Spring I (1)</p> <p>Thetis (1)</p> <p>Mayne (1)</p> <p>Gabriola (1)</p> <p>Total = 8</p>
2005	<ul style="list-style-type: none"> • Hilary Brown, Hornby • Katherine Dunster, Bowen - Nicholas/Naomi Wilde, North Pender (honourable mention) - Christa Grace-Warrick, North Pender - Darlene Gage, Hornby - Dave and Florence Davidson, North Pender - Leigh-Ann Millman, Gabriola - Maureen Moore, Salt Spring - Newell Smith, North Pender - Robert Weeden, Salt Spring - Sylvia Pincott, North Pender 	<ul style="list-style-type: none"> • Hornby Water Stewardship Project • Mayne Island Japanese Gardens - Denman Conservancy Association (honourable mention) - Hornby Island Community Economic Enhancement Corporation 	<p>North Pender (5)</p> <p>Hornby (4)</p> <p>Salt Spring (2)</p> <p>Bowen (1)</p> <p>Gabriola (1)</p> <p>Denman (1)</p> <p>Mayne (1)</p> <p>Total = 15</p>

2004	<ul style="list-style-type: none"> • Kenneth Millard, Galiano • Tom Gossett, Salt Spring <ul style="list-style-type: none"> - Susan Crowe, Hornby - Andrew Carmichael/Dale Chase, Hornby - Darlene Gage, Hornby - Don Herbert, Mayne - David Work, Hornby 	<ul style="list-style-type: none"> • Island Stream and Salmon Enhancement Society, Salt Spring Island • Salt Spring Island Residents for Responsible Land Use 	<p>Hornby (4) Salt Spring (3) Galiano (1) Mayne (1)</p> <p>Total = 9</p>
2003	<ul style="list-style-type: none"> • Jenny Balke, Denman • Tony Quin, Hornby <ul style="list-style-type: none"> - Margaret Taylor, Gabriola - Giles Bassett, Hornby - Chris Ferris, Lasqueti - Pat Forbes, Lasqueti - Donald Twohey, Passage - Kathy Reimer, Salt Spring 	<ul style="list-style-type: none"> • Bowen Forest & Water Management Society • Islands in the Salish Seas Mapping Project - All Islands <ul style="list-style-type: none"> - Conservancy Hornby Island - Hornby Residents & Ratepayers Assn - Mayne Agricultural Society and Fall Fair - The Pender Islands Museum Society - The Pender Islands Parks Commission - Whalewych Farm, Pender - Salt Spring Island Monetary Foundation 	<p>Hornby (4) Penders (3) Lasqueti (2) Salt Spring (2) Bowen (1) Denman (1) Gabriola (1) Mayne (1) Passage (1) All Islands (1)</p> <p>Total = 17</p>
2002	<ul style="list-style-type: none"> • Maureen Milburn, Salt Spring <ul style="list-style-type: none"> - Tony Quin, Hornby - David Spalding, South Pender - Bev Bullen, Hornby - Earl Hastings, Pender Islands - Helen Allison, North Pender - The Late Allan Brooks, South Pender - David and Mary Dennis, North Pender 	<ul style="list-style-type: none"> • Community of Trincomali – North Pender Island • Island Wildlife Natural Care Centre - Salt Spring Island <ul style="list-style-type: none"> - Pender Islands Recycling Society - Salt Spring Island Monetary Foundation - Salt Spring Women – Preserve /Protect - Salt Spring Women – Fundraising 	<p>Penders (7) Salt Spring (5) Hornby (2)</p> <p>Total = 14</p>



2026 COMMUNITY STEWARDSHIP AWARDS SUMMARY OF NOMINEES AND PROJECTS

A total of seven nominations were received for this year's Community Stewardship Awards.

Individuals

Nominee	Area	Title of Project/ Description of Work	Nominator(s)	Previously Nominated?
1. Douglas Leatherdale	Gambier LTA	Keats Island Clean Up	Joanne Leatherdale	No
2. Dan Rogers	Gambier LTA	Ongoing Community Leadership	Barbara Robson, Elaine Colbourne	No
3. Sheila Harrington	Lasqueti LTA	"Voices of the Islands" book	James Schwartz	No

Organizations

Nominee	Area	Title of Project/ Description of Work	Nominator(s)	Previously Nominated?
1. Bowen Island Conservancy (Dr. Wendy Palen & Dr. Tom Sisk)	Bowen	Bowen Biodiversity Plan	Bob Turner	No
2. Bowen Island Conservancy	Bowen	Protecting Cape Roger Curtis	Sue Ellen Fast	No

Other

Nominee	Area	Title of Project/ Description of Work	Nominator(s)	Previously Nominated?
1. Breaking Bannock: Building Bridges Team (Ardyth Cooper, Diana Radonjic, Tsatassaya (Tracey) White	Gabriola LTA	Breaking Bannock	Kathryn Molloy	No
2. Saturna Scribbler	Saturna LTA	Saturna Scribbler	John Robertson	Yes, in 2019 and 2008



COMMUNITY STEWARDSHIP AWARDS

2026 EVALUATION FORM

INDIVIDUAL EVALUATIONS:

Individuals	Relationship to Policy Statement (1-5)	Benefits to the Community or Trust Area (1-5)	Collaboration with others (1-5)	Innovation (1-5)	Level of community support and involvement (1-5)s	Time and Effort (1-5)	Ongoing public service (1-5)	TOTAL SCORE (out of 35)
1. Douglas Leatherdale								
2. Dan Rogers								
3. Sheila Harrington								

COMMUNITY STEWARDSHIP AWARDS – 2026 EVALUATION FORM

ORGANIZATION EVALUATIONS:

Organizations	Relationship to Policy Statement (1-5)	Benefits to the Community or Trust Area (1-5)	Collaboration with others (1-5)	Innovation (1-5)	Level of community support and involvement (1-5)	Time and effort (1-5)	Ongoing public service (1-5)	TOTAL SCORE
1. Bowen Island Conservancy-Biodiversity Plan								
2. Bowen Island Conservancy-Protecting Cape Roger Curtis								

OTHER EVALUATIONS:

Other Category	Relationship to Policy Statement (1-5)	Benefits to the Community or Trust Area (1-5)	Collaboration with others (1-5)	Innovation (1-5)	Level of community support and involvement (1-5)	Time and effort (1-5)	Ongoing public service (1-5)	TOTAL SCORE
1. Breaking Bannock: Building Bridges Team								
2. Saturna Scribbler								



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** May 7, 2026
From: Trust Area Services **Date Prepared:** April 28, 2026
SUBJECT: Policy Statement Amendment Policy 1.2.1

RECOMMENDATION:

That Trust Programs Committee recommend that Trust Council replace the current Policy 1.2.1 [Policy Statement Amendment] with the draft updated Policy 1.2.1 shown in Attachment 2 to the Request for Decision dated April 28, 2026.

SENIOR STAFF COMMENTS:

Amending the Policy Statement Amendment Policy as proposed will ensure more regular consideration by Trust Council about whether to update the Trust Policy Statement. The long interval since the last comprehensive review and update to the Policy Statement is among the factors that has made the current Policy Statement Amendment Project such a challenging process.

1 PURPOSE:

To provide Trust Programs Committee (TPC) with a revised version of Policy Statement Amendment Policy 1.2.1 based on previous TPC direction and to request that Trust Programs Committee consider recommending these proposed revisions to Trust Council.

2 BACKGROUND:

At its meeting of February 11, 2026, Trust Programs Committee (TPC) passed the following resolutions about suggested revisions to Policy Statement Amendment Policy 1.2.1:

TPC-2026-002

that Trust Programs Committee request staff to revise the draft Policy Statement Amendment Policy 1.2.1. by amending the wording for section 1.2 to read;

“Trust Council will, within the first year of a term of office:

- seek early engagement with Indigenous Governing Bodies regarding potential Policy Statement topic review priorities;*
- seek early engagement with the Islands Trust Conservancy;*
- seek early engagement with Island Municipalities;*
- consider topics identified in the Policy Statement Topic Review Inventory;*
- consider topics raised by trustees;*
- consider the need for public engagement on specific topics; and*
- consider the need to amend the Policy Statement.”*

TPC-2026-003

that a bullet be added after Islands Trust Conservancy that reads “seek early

engagement with Island Municipalities”.

TPC-2026-004

that Trust Programs Committee request staff to amend section 1.5 of the Policy Statement Amendment Policy 1.2.1 by adding the words “in part” after the word “base”.

TPC-2026-005

that Trust Programs Committee request staff to amend revised draft Policy 1.2.1 [Policy Statement Amendment] to remove unnecessary duplication as a result of the revision of section 1.2, and edit for clarity.

The versions of Policy Statement Amendment Policy 1.2.1, attached to this RFD as attachments 1 and 2, both incorporate the resolutions made at the February 2026 TPC meeting, and also retain the recommended changes that staff brought to that meeting based on previous TPC resolutions. Staff have also made some additional text changes across both versions, such as adding “regarding potential Policy Statement topic review priorities” to all the bodies listed in clause 1.2. The major difference between the two versions is that while Attachment 1 is limited to the additional changes directed by TPC resolution and others that emerged through that body’s discussion in February, Attachment 2 proposes some significant additional structural changes that in staff’s opinion better set out the sequential stages of a Policy Statement amendment project as follows:

- 1) Topic Review Selection
- 2) Topic Review
- 3) Policy Statement Bylaw Amendment

The version shown in Attachment 2 also removes the requirement that a draft Policy Statement bylaw be referred to Trust Council committees and to local trust committees. The current Policy Statement Amendment Project has shown that it is awkward to refer a document created by a larger body comprised of elected officials to smaller bodies populated by those same elected officials. Staff recommend that discussions about Policy Statement bylaw amendments by trustees be limited to the Trust Council table or a committee designated for that purpose.

See the RFD in the agenda package for the February 11, 2026 TPC meeting for a summary of TPC’s previous direction on amending Policy Statement Amendment Policy 1.2.1.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL:

The Policy Statement Amendment Policy revisions proposed would commit Trust Council to engagement activities beginning in the first year of each term of office to identify topic areas in the Policy Statement that may warrant amendment. This would require an assigned senior staff person to remind Trust Council of this policy commitment, and may require resourcing that must be anticipated in the budget cycle. It would also require a staff person to undertake the engagement on Trust Council’s behalf and report back with the results.

FINANCIAL: None.

POLICY:

The Policy Statement Amendment Policy may be subject to further revision based on Trust Council's Policy Statement Implementation Plan, as well as implementation of the 2025-2028 Strategic Plan key initiative: 1.1.2 "*Work with Indigenous Governing Bodies to co-design and implement future Policy Statement amendment review processes that ensure ongoing and more regular review and amendment of the Policy Statement.*"

IMPLEMENTATION/COMMUNICATIONS:

Trust Council policy webpages will be updated. Staff operational procedures will be updated to reflect Trust Council Policy 1.2.1. Communication to relevant staff will be provided. Trustee orientation materials will also be updated.

FIRST NATIONS RELATIONS: The policy changes commit Trust Council to, within the first year of a term of office, seeking early engagement with Indigenous Governing Bodies regarding potential Policy Statement topic review priorities, as well as engagement on topic reviews, and the Policy Statement bylaw amendment process.

OTHER: None.

4 RELEVANT POLICIES: N/A.

5 ATTACHMENTS

1. Draft Trust Council Policy 1.2.1 [Policy Statement Amendment] v1
2. Draft Trust Council Policy 1.2.1 [Policy Statement Amendment] v2

RESPONSE OPTIONS

Recommendation:

That Trust Programs Committee recommend that Trust Council replace the current Policy 1.2.1 [Policy Statement Amendment] with the draft updated Policy 1.2.1 shown in Attachment 2 to the Request for Decision dated April 28, 2026.

Alternative:

Trust Programs Committee can make additional, or alternative, revisions to the policy changes proposed in Attachment 2. If it chooses to do so, it could pass the following resolutions:

1. That Trust Programs Committee further amend draft updated Policy 1.2.1 shown in Attachment 2 to the Request for Decision dated April 28, 2026 as follows:
 - a. By
2. That Trust Programs Committee recommend that Trust Council replace the current Policy 1.2.1 [Policy Statement Amendment] with the draft updated Policy 1.2.1 shown in Attachment 2 to the Request for Decision dated April 28, 2026, as amended.

Alternatively, TPC may find that the version of draft updated Policy 1.2.1 shown in Attachment 1 is a more accurate representation of its intention and previous direction. If this is the case, TPC could pass the following resolution:

That Trust Programs Committee recommend that Trust Council replace the current Policy 1.2.1 [Policy Statement Amendment] with the draft updated Policy 1.2.1 shown in Attachment 1 to the Request for Decision dated April 28, 2026.

If TPC wishes to make further revisions to the version of Policy 1.2.1 in Attachment 1, it could do so as follows:

1. That Trust Programs Committee further amend draft updated Policy 1.2.1 shown in Attachment 1 to the Request for Decision dated April 28, 2026 as follows:
 - a. By
2. That Trust Programs Committee recommend that Trust Council replace the current Policy 1.2.1 [Policy Statement Amendment] with the draft updated Policy 1.2.1 shown in Attachment 1 to the Request for Decision dated April 28, 2026, as amended.

Prepared By: Jason Youmans, Senior Policy Advisor

Reviewed By/Date: Clare Frater, Director, Trust Area Services/April 29, 2026



Policy:	1.2.1
Approved By:	Trust Council
Approval Date:	December 8, 1995
Amendment Date(s):	March 6, 1998; March 23, 2016
Policy Holder:	Director of Trust Area Services

POLICY STATEMENT AMENDMENT

Purpose

To outline the required steps for Trust Council to review and amend the Policy Statement Bylaw.

A. Definitions

1. “Engagement Plan” is a plan for engaging Indigenous Governing Bodies and interested and affected parties~~First Nations and stakeholders~~ that is consistent with any protocol agreements in place (see C.4) and contains at least the following sections:

1. Context
2. Objectives
3. List of interested and affected parties
4. Key messages
5. Engagement activities
6. Timing
7. Risks and mitigations
8. Resources

and considers the following audiences:

1. Trust Area electors
2. local trust committees/island municipalities
3. Indigenous Governing Bodies~~First Nations~~
4. regional districts operating within the Trust Area
5. school district boards, and improvement district boards,
6. the provincial and federal governments and their agencies, as determined in consultation with the ministry responsible for local government; and
7. other ~~persons, organizations and authorities~~interested and affected parties with interests the identified by Islands Trust Council~~considers will be affected.~~

2. “Policy Statement Topic Review Inventory” is a document that compiles, at a minimum, suggestions for Policy Statement topics needing clarification, revision, or expansion and suggested new Policy Statement topics.

B. Policy

1. Requirements

- 1.1 The Policy Statement Bylaw may be amended by Trust Council with the approval of the Minister responsible for ~~local government~~Islands Trust.

1.2 Trust Council will, within the first year of a term in office:

- seek early engagement with Indigenous Governing Bodies regarding potential Policy Statement topic review priorities;
- seek early engagement with the Islands Trust Conservancy regarding potential Policy Statement topic review priorities;
- seek early engagement with island municipalities regarding potential Policy Statement topic review priorities;
- review any applicable commitments in Trust Council's agreements and bylaws to determine whether governments or agencies must be engaged before selecting Policy Statement topic review priorities, and provide any notice required;
- consider topics identified in the Policy Statement Topic Review Inventory;
- consider potential Policy Statement topic review priorities raised by trustees;
- consider the need for public engagement on potential Policy Statement topic review priorities; and
- consider the need to amend the Policy Statement. Each term, Trust Council will identify Policy Statement review and/or amendment tasks.

1.21.3 Trust Council will assign the Executive Committee, Trust Programs Committee or a select committee (delegated body) to coordinate the Policy Statement amendment process.

1.31.4 Adoption of Policy Statement amendments will occur only after Trust Council has undertaken a first, second and third reading and received approval of the Minister responsible for local government.

1.41.5 Ministerial approval is based in part on ensuring no conflicts with Provincial interests and adequate engagement with First Nations/Indigenous Governing Bodies.

2. Topic Review Inventory

2.1 Upon request by trustees, Trust Council will consider suggestions for Policy Statement topic reviews and, by resolution, will direct that supported topics be included ~~inclusion~~ in a Topic Review Inventory document.

3. Topic Review Process

3.1 If a newly elected Trust Council has ~~undertaken public consultation to~~ set its priorities for the current term, (e.g through a strategic planning process) Trust Council may use ~~the results of the consultation~~ those priorities, as well as the outcomes of 1.2 above, to inform selection of Policy Statement topic review priorities. ~~If no public consultation on priorities for the current term has occurred, Trust Council will engage with those identified in C.1 before selecting Policy Statement topic review priorities for the term.~~

- 3.22 Once Trust Council has selected topics for review, Trust Council will assign review of the selected priority Policy Statement topics to its delegated body and request recommendations regarding possible amendments to the Policy Statement Bylaw.
- 3.33 As part of its annual budget cycle, Trust Council will allocate resources as necessary to the Policy Statement topic review process. ~~required to review the selected topics.~~
- 3.44 Trust Council may establish or adjust Policy Statement topic review priorities at any time.
- 3.55 Once Trust Council has selected topics for review, Trust Council will inform the Ministry responsible for ~~local government~~Islands and invite ~~First Nations~~Indigenous Governing Bodies in the Trust Area to participate in ~~the~~ next steps.

4. Amendment Process

- 4.1 The Executive Committee will guide agency and Indigenous Governing Body referrals, public engagement, internal processing, and Policy Statement Bylaw amendment requirements, in accordance with its Terms of Reference.
- 4.2 As soon as practicable after the initiation of a Policy Statement amendment process, the Executive Committee must ~~adopt~~approve an engagement plan per Section ~~CA~~.1., and must consider whether ~~the opportunities for~~ engagement with one or more of the ~~persons, organizations and authorities~~interested and affected parties listed in the plan should be early and ongoing.
- 4.3 Based on the engagement plan ~~adopted~~approved by Executive Committee in 4.2, the Trust Council's delegated body will engage ~~with stakeholders and First Nations~~Indigenous Governing Bodies and interested and affected parties about each topic proposed for amendment, prior to drafting a Policy Statement Amendment bylaw.
- 4.4 After first reading of the Policy Statement Amendment bylaw, Trust Council will request that the amendments be referred to ~~First Nations~~Indigenous Governing Bodies, island municipalities, regional districts and provincial and federal government agencies or departments having jurisdiction in the Trust Area. The minimum referral period to other agencies will be 45-90 days.
- 4.5 The Executive Committee, prior to third reading by Trust Council may provide for public input to Trust Council through correspondence, delegations or petitions, or other methods, in accordance with the Meeting Procedures Bylaw.
- 4.6 Trust Council, prior to third reading, will review input received from Islands Trust Council committees, local trust committees, the Islands Trust Conservancy Board, island municipalities, trustees or staff of the Islands Trust, ~~First Nations~~Indigenous Governing Bodies and, referral agencies and the public, and all input received through methods outlined in the engagement plan adopted in accordance with section ~~CA~~.1.

4.7 After Trust Council has adopted an amendment to the Policy Statement the Executive Committee will advise all consulted [First Nations Indigenous Governing Bodies](#) and referral agencies in accordance with the adopted engagement plan.

~~4.8 If Trust Council adopts an amendment to the Policy Statement that changes directive policies, Trust Council will advise local trust committees and island municipalities on resulting updates to official community plans.~~

~~4.9 If Trust Council adopts an amendment to the Policy Statement that changes directive policies, Trust Council will consider giving funding priority to local trust committee programs that implement the new directive policies during the budgeting process.~~

5. Communications

5.1 The Executive Committee will monitor and report on the implementation of this policy to Council annually while producing the Islands Trust Annual Report.

6. Policy Statement Review

6.1 The Islands Trust Council may, from time to time, initiate a public review of the entire Policy Statement.

C. Legislated References

1. *Islands Trust Act*: Sections 15, 16, 22 and 27

2. Policy Statement Bylaw (No. 17)

3. Policy and Procedures Manual:

1. Policy Statement Implementation (1.3.1)
2. Coordination Agreements Process (2.1.4)
3. Meeting Procedures Bylaw 101 (2.2.4)
4. Priority Setting/Review Guidelines (6.2.1)
5. Budget Process Policy (6.3.1)
6. Annual Report Policy (6.10.1)

4. ~~Protocol~~ [Trust Council Agreements with Policy Statement Reference](#):

1. Islands Trust Council – Bowen Island Municipality Protocol Agreement
2. Islands Trust Council – Snuneymuxw First Nation Protocol Agreement
- [3. Islands Trust Council – Lyackson First Nation Protocol Agreement](#)
- [4. Islands Trust Council – BC Assets and Land Corporation](#)
- [5. Islands Trust Council - BC Ferries Corporation](#)
- [6. Islands Trust Council – Agricultural Land Commission](#)
- ~~3-7.~~ [Islands Trust Council - Trust Fund Board Memorandum of Agreement Bylaw No. 86, 2001](#)

D. Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

n/a



Policy:	1.2.1
Approved By:	Trust Council
Approval Date:	December 8, 1995
Amendment Date(s):	March 6, 1998; March 23, 2016
Policy Holder:	Director of Trust Area Services

POLICY STATEMENT AMENDMENT

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and considers the following audiences:

1. Trust Area electors
2. local trust committees/island municipalities
3. Indigenous Governing Bodies~~First Nations~~
4. regional districts operating within the Trust Area
5. school district boards, and improvement district boards,
6. the provincial and federal governments and their agencies, as determined in consultation with the ministry responsible for local government; and
7. other ~~persons, organizations and authorities~~interested and affected parties with interests the identified by Islands Trust Council~~considers will be affected.~~

2. “Policy Statement Topic Review Inventory” is a document that compiles, at a minimum, suggestions for Policy Statement topics needing clarification, revision, or expansion and suggested new Policy Statement topics.

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- seek early engagement with island municipalities regarding potential Policy Statement topic review priorities;
- review any applicable commitments in Trust Council's agreements and bylaws to determine whether governments or agencies must be engaged before selecting Policy Statement topic review priorities, and provide any notice required;
- consider topics identified in the Policy Statement Topic Review Inventory;
- consider potential Policy Statement topic review priorities raised by trustees;
- consider the need for public engagement on potential Policy Statement topic review priorities; and
- consider the need to amend the Policy Statement. Each term, Trust Council will identify Policy Statement review and/or amendment tasks.

1.21.3 Trust Council will assign the Executive Committee, Trust Programs Committee or a select committee (delegated body) to coordinate the Policy Statement amendment process.

1.31.4 Adoption of Policy Statement amendments will occur only after Trust Council has undertaken a first, second and third reading and received approval of the Minister responsible for local government.

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2. Topic Review Inventory

2.1 Upon request by trustees, Trust Council will consider suggestions for Policy Statement topic reviews and, by resolution, will direct that supported topics be included ~~inclusion~~ in a Topic Review Inventory document.

3. Topic Review ~~Process~~Selection

3.1 If a newly elected Trust Council has ~~undertaken public consultation to~~ set its priorities for the current term, (e.g through a strategic planning process) Trust Council may use ~~the results of the consultation~~ those priorities, as well as the outcomes of 1.2 above, to inform selection of Policy Statement topic review priorities. ~~If no public consultation on priorities for the current term has occurred, Trust Council will engage with those identified in C.1 before selecting Policy Statement topic review priorities for the term.~~

3.2 Once Trust Council has selected topics for review, Trust Council will inform the Ministry responsible for Islands Trust.

3.2 Trust Council may establish or adjust Policy Statement topic review priorities at any time.

4. Topic Review Process

4.1 Once Trust Council has selected topics for review, Trust Council will assign review of the selected priority Policy Statement topics to its delegated body and request recommendations regarding possible amendments to the Policy Statement Bylaw.

4.2 Once Trust Council has selected topics for review, the Executive Committee will approve an engagement plan per Section A.1 that addresses both the topic review process and the Policy Statement bylaw amendment process. Engagement with Indigenous Governing bodies shall be early and ongoing.

4.3 Executive Committee will develop a proposed budget for the topic review process and Trust Council will allocate resources required to review the selected topics as part of its annual budget.

4.4 In accordance with the engagement plan approved by Executive Committee in 4.2, the Trust Council's delegated body will engage Indigenous Governing Bodies and interested and affected parties about each topic proposed for amendment, prior to drafting a Policy Statement Amendment bylaw.

4.5 Based on the results of the topic review process, the delegated body will provide Trust Council with recommendations for Policy Statement bylaw amendments.

~~3.2 Once Trust Council has selected topics for review, Trust Council will assign review of the selected priority Policy Statement topics to its delegated body and request recommendations regarding possible amendments to the Policy Statement Bylaw.~~

~~3.3 As part of its annual budget cycle, Trust Council will allocate resources required to review the selected topics.~~

~~3.4 Trust Council may establish or adjust Policy Statement topic review priorities at any time.~~

~~3.55 Once Trust Council has selected topics for review, Trust Council will inform the Ministry responsible for local government and invite First Nations in the Trust Area to participate in the next steps.~~

5. Bylaw Amendment Process

~~5.1 4.1 The Executive Committee will lead the Policy Statement amendment process, guiding agency and Indigenous Governing Body referrals, public engagement, internal processing,~~

and Policy Statement Bylaw amendment requirements, in accordance with its Terms of Reference.

5.2 Executive Committee will develop a proposed budget for the Policy Statement bylaw amendment process and Trust Council will allocate resources required to amend the Policy Statement as part of its annual budget

5-15.3 Executive Committee will engage Indigenous Governing Bodies and interested and affected parties in accordance with the engagement plan approved in 4.2.

~~4.2 As soon as practicable after the initiation of a Policy Statement amendment process, the Executive Committee must adopt an engagement plan per Section C.1., and must consider whether the opportunities for engagement with one or more of the persons, organizations and authorities listed in the plan should be early and ongoing.~~

~~4.3 Based on the engagement plan adopted by Executive Committee in 4.2, the Trust Council's delegated body will engage with stakeholders and First Nations about each topic proposed for amendment, prior to drafting a Policy Statement Amendment bylaw.~~

54.4 After first reading of the Policy Statement Amendment bylaw, Trust Council will request that the amendments be referred to ~~First Nations~~Indigenous Governing Bodies, island municipalities, regional districts and provincial and federal government agencies or departments having jurisdiction in the Trust Area. The minimum referral period to other agencies will be ~~45-90~~ days.

54.5 The Executive Committee, prior to third reading by Trust Council may provide for public input to Trust Council through correspondence, delegations or petitions, or other methods, in accordance with the Meeting Procedures Bylaw.

54.6 Trust Council, prior to third reading, will review input received from ~~Islands Trust Council committees, local trust committees,~~ the Islands Trust Conservancy Board, island municipalities, trustees or staff of the Islands Trust, ~~First Nations~~Indigenous Governing Bodies and, referral agencies and the public, and all input received through methods outlined in the engagement plan adopted in accordance with section ~~C~~A.1.

54.7 After Trust Council has adopted an amendment to the Policy Statement the Executive Committee will advise all consulted ~~First Nations~~Indigenous Governing Bodies and referral agencies in accordance with the adopted engagement plan.

~~54.8 If Trust Council adopts an amendment to the Policy Statement that changes directive policies, Trust Council will advise local trust committees and island municipalities on resulting updates to official community plans.~~

~~4.9 — If Trust Council adopts an amendment to the Policy Statement that changes directive policies, Trust Council will consider giving funding priority to local trust committee programs that implement the new directive policies during the budgeting process.~~

5.6. Communications

~~5.6.1~~ The Executive Committee will monitor and report on the implementation of this policy to Council annually while producing the Islands Trust Annual Report.

7. Policy Statement Review

~~6.7.1~~ The Islands Trust Council may, from time to time, initiate a public review of the entire Policy Statement.

C. Legislated References

1. *Islands Trust Act*: Sections 15, 16, 22 and 27
2. Policy Statement Bylaw (No. 17)
3. Policy and Procedures Manual:
 1. Policy Statement Implementation (1.3.1)
 2. Coordination Agreements Process (2.1.4)
 3. Meeting Procedures Bylaw 101 (2.2.4)
 4. Priority Setting/Review Guidelines (6.2.1)
 5. Budget Process Policy (6.3.1)
 6. Annual Report Policy (6.10.1)
4. ~~Protocol~~ Trust Council Agreements with Policy Statement Reference:
 1. Islands Trust Council – Bowen Island Municipality Protocol Agreement
 2. Islands Trust Council – Snuneymuxw First Nation Protocol Agreement
 3. Islands Trust Council – Lyackson First Nation Protocol Agreement
 - 3.4. Islands Trust Council – BC Assets and Land Corporation
 5. Islands Trust Council – Agricultural Land Commission
 6. Islands Trust Council - BC Ferries Corporation
 - 4.7. Islands Trust Council - Trust Fund Board Memorandum of Agreement Bylaw No. 86, 2001

D. Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

n/a

To: Trust Programs Committee

For the Meeting of: May 7, 2026.

From: Trust Area Services

Date prepared: April 27, 2026

SUBJECT: CROWN LAND AGREEMENT PROJECT UPDATE

PURPOSE: This briefing provides an update on the Crown Land Agreement project and highlights next steps in accordance with strategic plan initiative, 1.2.7, Review all Trust Council and local trust committee agreements and where appropriate, amend, combine or rescind.

BACKGROUND: Since 2014, Trust Programs Committee has had the following on its future projects list: *Implement Crown Land Protocol project charter V2 and engage Bowen Island Municipality and the Province of B.C. in updating and consolidating existing agreements about Crown land into one agreement.* This project has not advanced due to a lack of staff time assigned to Trust Programs Committee projects.

On April 23, 2025, Executive Committee requested staff forward April 23, 2025, and February 26th, 2025 briefings on Crown land tenure application referrals to Trust Programs Committee for consideration when developing recommendations to Trust Council re updating protocol agreements and letters of understanding with the Crown. At the same meeting, Executive Committee referred the issue of how staff process Crown Lease Referrals to the Regional Planning Committee for further consideration.

Trust Council's Strategic Plan has key initiative 1.2.6: Review all Trust Council and local trust committee agreements and where appropriate, amend, combine or rescind scheduled for initiation in 2026/27. Accordingly the, the task of "recommend updates to Crown land agreements" is on TPC's future action list.

In December 2025, the Islands Trust Council Chair wrote to the Minister of Water, Land and Resource Stewardship reinforcing the Islands Trust's desire to update and consolidate the provincial agreements that guide Crown land referrals. In response, the Minister confirmed a willingness to consolidate the guiding agreements (January 2026). The Director of Resource Authorizations, Coast Area-Lands is assigned to coordinate the projected discussions.

Since the original agreement regarding Crown Land referrals in the Trust Area was signed in 1994, several significant procedural changes have occurred. Ministries responsible for Crown Land have re-organized while the public's desire to incorporate First Nation interests into Crown Land decision making has intensified. Additionally, new technology permits the public to access data bases quickly to find Crown Land information online, e.g. regarding tenure.

Recognizing the opportunity to modernize operating relationships with the Province while streamlining the referrals process, a review of the existing protocol agreements and letters of understanding was undertaken in March 2026 in accordance with the strategic plan. Five agreements were identified for possible amalgamation into a Crown Land Protocol Agreement and Letter of Understanding. These agreements are:

- Protocol Agreement and Letter of Understanding with the Ministry of Environment, Lands and Parks (1994) on Crown Lands in the Trust Area ([PA on Crown Lands](#) and [LOU on Crown Lands](#));
- Letter of Understanding with BC Assets and Land Corporation concerning The Use and Protection of Crown Land Resources through Balancing Local and Provincial Interests ([LOU with BC Assets and Land Corp](#));
- Protocol Agreement with Provincial Forest Land Commission on Forest Land Uses in the Islands Trust Area ([PA with BC Forest Land Commission](#));
- Letter of Understanding with the Ministry of Forests concerning the establishment of Woodlots in the Islands Trust Area that respect the Object of the Islands Trust while supporting the local island forest economic base ([LOU with Ministry of Forests](#)); and,
- Protocol Agreement with the Ministry of Agriculture, Fisheries and Food on Aquaculture Uses in the Islands Trust Area ([PA with BC Ministry of Agriculture, Fisheries and Food](#)).

In April 2026, staff consulted Bowen Island Municipality planners to determine their interest in a possible tripartite agreement. Bowen Island Municipality has confirmed interest in a new agreement. Staff have provided copies of the agreements to the Director of Resource Authorizations, Coast Area - Lands. Islands Trust staff are waiting for a meeting date with the provincial staff to go over next steps.

A draft protocol agreement will be drafted with input from the interested parties and then circulated for review before being sent to Trust Council for approval and the Chair's signature. The Protocol Agreement will then be forwarded to the Minister Water, Land and Resource Stewardship for consideration pursuant to Section 9(2) of the *Islands Trust Act*.

A Letter of Understanding will also be drafted to complement the Protocol Agreement. Once all parties are satisfied, the Chief Administrative Officer will sign the final Letter of Understanding with the designated Provincial counterpart. These new agreements will consolidate existing agreements, revise outdated agreements and merge them into new Protocol and Letter of Understanding Agreements.

ATTACHMENT(S): Nil

FOLLOW-UP: Staff will continue to work on advancing the Protocol Agreement and Letter of Understanding with Bowen Island Municipality and the Province, incorporating advice from TPC members.

Staff intend to provide the Trust Programs Committee a draft agreement for review in 2026/27 (timing dependent on the availability of provincial and Bowen Island Municipality staff) and at that time TPC can consider recommending to Trust Council approval of a new consolidated Protocol Agreement and Letter of Understanding and cancellation of the five listed agreements listed.

Prepared By: Jill Marrack, Senior Policy Advisor, Trust Area Services

Reviewed By/Date: Clare Frater, Director Trust Area Services, April 28 2026



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** May 7, 2026
From: Trust Area Services **Date Prepared:** April 14, 2026
SUBJECT: Amendments to Islands Trust Community Stewardship Awards Program

RECOMMENDATION: That Trust Programs Committee recommend that the Islands Trust Council amend Policy 2.1.11 Administration of the Community Stewardship Awards Program dated December 2, 2021 with the revised Policy 2.1.11 Administration of the Community Stewardship Awards Program dated April 14, 2026.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: The proposed policy changes respond to a need to update the Program Costs and Fees section to reflect an increase in costs associated with administering the program.

1. **PURPOSE:** To provide Trust Council with recommended amendments to Policy 2.1.11 -- Administration of the Community Stewardship Awards Program.
2. **BACKGROUND:** In 2002, Trust Council initiated an annual awards program designed to recognize individuals and organizations that are pursuing actions in the islands that have made a significant contribution towards the Object of the Islands Trust. Policy 2.1.11 was established in December 2003. Since the program began, nine updates of the policy and/or nomination form have occurred with the last update occurring on December 2, 2021.

Originally, the policy contained the following clause: "Awards will consist of an engraved plaque or other small memento. The total costs of all awards will not exceed \$600.00." In the summer of 2014, it was changed to "*The cost for each award will not exceed \$100.*"

Previously, recipients have been provided with a picture frame for their certificates made of maple wood from the Islands Trust Area, created by an artist in the Islands Trust Area. These frames have been very positively received by previous recipients. Staff have identified that the \$100 limit is not sufficient for a comparable award and recommend increasing the amount for 2026.

- I. **Issue** – Section 6.1, under Program Costs and Fees, states "The cost for each award will not exceed \$100."

Proposed Amendment – change Section 6.1 to read: "*The maximum award amount will be \$150 for the 2026 intake. This amount will be adjusted at each award period to reflect the cumulative Victoria, British Columbia CPI change since the previous adjustment.*"

Staff also proposed two other minor changes via track changes.

3. IMPLICATIONS OF RECOMMENDATION:

ORGANIZATIONAL: Adopting the proposed amendment to the Community Stewardship Awards Program's policy will enable staff to continue to procure the awards from artisans based within the Islands Trust Area.

FINANCIAL: The total cost of each award will increase to a maximum of \$150 in 2026 and will increase with CPI in future years. There is sufficient funding in the Communications budget to accommodate the increase.

POLICY: The recommendation will amend Islands Trust Community Stewardship Awards Program - Policy 2.1.11.

IMPLEMENTATION/COMMUNICATIONS: The revised policy will be circulated to holders of the Islands Trust Policy Manual and placed on the Islands Trust website. It will also be reviewed with all staff who are responsible for administering the Community Stewardship Award program. Staff will update the Community Stewardship Award Program Administration Procedure for the Operations Manual.

FIRST NATIONS: None.

OTHER: None.

RELEVANT POLICY(S): [Trust Council Policy 6.5.3, Procurement](#), states that "Islands Trust staff engaged in procuring Community Stewardship Awards, or other awards that from time to time may be required, will ensure that awards represent the unique nature of the Islands Trust Area and, where practical, are constituted from products distinct to the Islands Trust Area."

4. ATTACHMENT(S):

- A. Draft amended Islands Trust Community Stewardship Awards Program Policy 2.1.11

RESPONSE OPTIONS

Recommendation: That Trust Programs Committee recommend that the Islands Trust Council amend Policy 2.1.11 Administration of the Community Stewardship Awards Program dated December 2, 2021 with the revised Policy 2.1.11 Administration of the Community Stewardship Awards Program dated April 14, 2026.

Alternative:

1) That different revisions to Policy 2.1.11 Administration of Community Stewardship Awards Program be recommended.

2) That Policy 2.1.11 Administration of Community Stewardship Awards Program not be amended at this time.

Prepared By: Chloë Straw, Program Coordinator, Trust Area Services,
Reviewed By/Date: Clare Frater, Director, Trust Area Services, April 30, 2026



Policy:	2.1.11
Approved By:	Trust Council
Approval Date:	March 7, 2003
Amendment Dates:	December 5, 2003; September 16, 2005; December 8, 2006; March 11, 2009; September 16, 2009; September 10, 2014; December 7, 2016; September 15, 2020; December 2, 2021 April 14, 2026
Policy Holder:	Director of Trust Area Services

ADMINISTRATION OF THE COMMUNITY STEWARDSHIP AWARDS PROGRAM

Purpose

1. To define policies that will ensure a fair and effective Community Stewardship Awards program in accordance with related policies of Islands Trust Council.
2. To provide an opportunity for Islands Trust to proactively and positively engage island communities in promoting stewardship within Islands Trust Area.

A. Definitions

Not applicable.

B. Policy

1. Intentions

- 1.1 Islands Trust Council has established an Islands Trust Community Stewardship Awards Program to recognize and encourage the actions of individuals and organizations that support the mandate of Islands Trust.
- 1.2 Islands Trust Council offers the Community Stewardship Awards program in the final year of each term.
- 1.3 Islands Trust Programs Committee of Trust Council is responsible for initiating Islands Trust Community Stewardship Awards Program in February in the final year of each term.
- 1.4 Trust Council may alter the timing and frequency of the award program by resolution of Trust Council, to address unanticipated circumstances that may affect the schedule.

2. Nomination Eligibility

- 2.1 The program is open to any individual, First Nation community or organization, school (or classroom), community group, non-profit or business entity that has demonstrated efforts to enhance a community or its environment in Islands Trust Area in a manner consistent with the mandate of Islands Trust. A nominee does not need to live on an [Islands Trust](#) island [in the Islands Trust Area](#) to qualify for nomination.
- 2.2 A nominee who is subject to an open bylaw enforcement action with a confirmed land- use bylaw violation for which Islands Trust is seeking compliance is not eligible to be nominated as an individual nominee.
- 2.3 A nominee cannot nominate themselves, or a business or committee/organization to which they belong. This policy is not intended to discourage nominations for broad community-type nominations from individuals who are part of that community, e.g. an Island resident, or a First Nation community or band.
- 2.4 Current staff members, contractors, and trustees are not eligible as an individual nominee and only become eligible twenty-four months after receiving final payment from Islands Trust.
- 2.5 Organizations are not eligible as nominees if current staff members, contractors or trustees played a leadership role in the organization during the implementation of the nominated project or work.
- 2.6 Organizations that provide goods or services to Islands Trust are eligible so long as the nominated project did not receive payment from Islands Trust.
- 2.7 Projects that have received support from Islands Trust Conservancy Board are eligible if the value of Islands Trust Conservancy cash and in-kind support is less than 50% of the project's budget.
- 2.8 Nominations can relate either to a single project or to work carried out over a period of time.
- 2.9 At the time of nomination, the project or work must be ongoing or must have been completed within the previous twenty-four months.
- 2.10 Nominations must be received by the deadline established by Islands Trust. Nominations submitted after the deadline will not be accepted unless the delay is due to a technical or logistical error on the part of Islands Trust.

3. Nomination Process

- 3.1 Nominations will be invited under the categories of individuals, organizations, or additional. The 'additional' category may include, but is not limited to awards for enduring achievement, reconciliation, climate change (adaptation and/or mitigation), youth, or posthumous recognition.
- 3.2 Members of the public and other agencies may nominate individuals or organizations.
- 3.3 Each nominator may make one nomination per category every ~~two~~ four years.
- 3.4 All nominators will be required to fill out Islands Trust Community Stewardship Awards Nomination Form.
Each individual or organization nominated for an award must indicate acceptance of the nomination by signing the nomination form or by sending an email accepting the nomination and confirm the information provided in their nomination form is accurate.
- 3.5 After the close of nominations, each nominee will receive a letter from Islands Trust Chair recognizing their nomination.

4. Nomination Evaluation

- 4.1 In May of the final year of each term, Islands Trust Programs Committee will evaluate and recommend award recipients to Trust Council for up to two awards in each of the individual and organizational categories, and for up to two additional awards in those or other categories while considering:
 - 4.1.1 the confidential comments provided by local trustees; and
 - 4.1.2 the following criteria:
 - 4.1.2.1 benefits to the community or Trust Area,
 - 4.1.2.2 relationship of project or work to Islands Trust Policy Statement,
 - 4.1.2.3 collaboration with others,
 - 4.1.2.4 innovation,
 - 4.1.2.5 community support,
 - 4.1.2.6 time and effort, and
 - 4.1.2.7 ongoing public service.
- 4.2 In June of the final year of each term, Islands Trust Council will decide upon the Community Stewardship Award recipients while considering the items above, as well as Islands Trust Programs Committee's recommendations.
- 4.3 Nominations will be evaluated based on the information in the nomination form.

Letters of support or other supporting materials will not be part of the evaluation.

Award Presentation

- 4.4 Local trust committees and/or island municipalities will present the awards to the recipients. If an Islands Trust Council meeting is scheduled on an island in September, the local trust committee may choose instead to present the award(s) at that meeting.
- 4.5 The Awards will consist of framed certificates and/or small mementoes that represent the unique nature of Islands Trust Area and, where practical, are constituted from products distinct to Islands Trust Area.

5. Program Costs and Fees

~~5.1~~ The cost for each award will not exceed \$100.

~~5.25.1~~ The maximum award amount will be \$150 for the 2026 intake. This amount will be adjusted at each award period to reflect the cumulative Victoria, British Columbia CPI change since the previous adjustment.

5.35.2 Local trust committees may use up to \$100 from their local trust committee budgets to cover the costs of a public presentation ceremony.

C. Legislated References

1. Islands Trust Policy Statement, Part II - Islands Trust Object and Its Meaning

“To achieve its object, Islands Trust must be an educator, coordinator, and initiator, guiding individuals, organizations and other agencies in support of the object. While Islands Trust can provide the necessary leadership, responsibility for stewardship of Islands Trust Area rests with many. Individuals, other government agencies, organizations, and the Province itself all have important roles to play. Cooperative actions are required of other agencies, organizations and individuals to ensure that activities are carried out in a manner that is sensitive to the needs of Trust Area ecosystems and island communities.”

2. Islands Trust Council Policy 6.5.3 Procurement

3. Islands Trust Council Policy 6.1.1 First Nations Engagement Principles

D. Attachments/Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

Attachment: Nomination Form



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** May 7, 2026
From: Executive Committee **Date Prepared:** April 8, 2026
SUBJECT: Reschedule November 26, 2026 Meeting

RECOMMENDATION: That Trust Programs Committee cancel the November 26, 2026 regular business meeting, and schedule a special meeting for January 7, 2027.

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

- 1 **PURPOSE:** To reschedule the November 26, 2026 regular business meeting to avoid conflict with other scheduled meetings.
- 2 **BACKGROUND:** On February 25, 2026, the Executive Committee discussed the orientation schedule of Trustees post local government elections in October 2026. Discussions revealed that both the Trust Programs Committee (TPC) and Regional Planning Committee (RPC) meeting dates scheduled in November 2026 had not been captured in the meetings calendar and local trust committees had since scheduled meetings in those time slots. Therefore, Executive Committee requested that the TPC and RPC reschedule their respective November meeting dates.

There are limited options for a meeting prior to the 2026 winter holiday schedule. Keeping with the pattern of having TPC meetings on Thursdays, staff recommend the November 26, 2026 Trust Programs Committee meeting be rescheduled to January 7, 2027.

3 **IMPLICATIONS OF RECOMMENDATION**

ORGANIZATIONAL: Minimal change to meeting calendar.

FINANCIAL: None.

POLICY: [Meeting Procedure Policy 2.1.9](#)

IMPLEMENTATION/COMMUNICATIONS: Update website and follow notifications process.

FIRST NATIONS: Notifications.

OTHER: N/A

- 4 **RELEVANT POLICY(S):** [Meeting Procedure Policy 2.1.9](#)

- 5 **ATTACHMENT(S):** N/A

RESPONSE OPTIONS

Recommendation: That Trust Programs Committee cancel the November 26, 2026 regular business meeting, and schedule a special meeting for January 7, 2027.

Alternative: That Trust Programs Committee cancel the November 26, 2026 regular business meeting, and schedule a special meeting for an alternative date.

Prepared By: Corlynn Strachan, Executive Administrative Assistant

Reviewed By: Clare Frater, Director, Trust Area Services/April 28, 2026



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** May 7, 2026
From: Trust Area Services **Date Prepared:** May 1, 2026
SUBJECT Work Plan Update

RECOMMENDATIONS:

1. That Trust Programs Committee amends its active projects list to include:
 1. Recommend updates to Crown Land Agreements
 2. Implement Community Stewardship Awards Program
2. To request staff to draft business cases to address the following Trust Council key initiatives:
 - a. Identify indicators of ecosystem health and integrity
 - b. Update the State of the Islands Report
 - c. Design and implementation of climate action education plan

DIRECTOR OF TRUST AREA SERVICES COMMENTS: The proposed work plan amendments and business cases are proposed as per Trust Council's Strategic Plan and resolutions.

- 1 **PURPOSE:** To consider amendments to the Trust Programs Committee work program resulting from actions since Trust Council's adoption of a new Strategic Plan in March 2025, and to seek direction for business cases for funding in 2027/28.
- 2 **BACKGROUND:** Trust Council adopted a new [Strategic Plan](#) during its March 2025 regular business meeting.

The Strategic Plan has numerous initiatives assigned to the Trust Programs Committee (RPC).

On July 18, 2025, RPC requested that the draft business case for the development of a Growth Management Planning Framework be revised as a multi-year strategy, and that staff assess how the biologist's work on ecosystem indicators, and build out maps and suitable land analysis tools be incorporated in that framework, before the next stages are envisioned.

This direction was considered by the Trust Programs Committee, which passed the following motion:

That Trust Programs Committee recommend that Financial Planning Committee add \$150,000 to the draft 2026/27 budget to support advancement of the 2025-2028 Strategic Plan, as of July 2025, key initiatives 2.1.1, 2.1.2, 2.1.3, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.3.1, 4.1.1 and 4.1.2, in cooperation with First Nations and in a manner that considers the Islands Trust Conservancy's plans for ecosystem mapping and analysis, through development of a business plan for a multi-year,

joint Trust Programs Committee/Regional Planning Committee-led project to fund a:

1. Consultant (selected via Request for Proposal) to:
 - o conduct needs assessment and
 - o develop strategy for:
 - data/mapping layer acquisition,
 - partnership development,
 - data analysis,
 - indicator development, monitoring and reporting.
2. Capacity funding to support involvement of First Nations' staff in development and implementation of the project.
3. Strategy development for long-term funding, investigation of the use of reserve funds, and potential grants.

The resulting business case "*Trust Area Resilience Assessment Initiative*" was not supported by Trust Council.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: TPC's updated work program would be amended to address Trust Council's Strategic Plan and direction from policy.

FINANCIAL: None.

POLICY: Work program amendments align with Trust Council policies.

IMPLEMENTATION/COMMUNICATIONS: None.

FIRST NATIONS: Many of the projects may be of interest to Indigenous Governing Bodies.

OTHER: None.

4 RELEVANT POLICY(S):

- [Policy 2.3.1](#) Council Committee System
- [Policy 6.2.1](#) Priority Setting/Review Guidelines
- [Policy 6.7.1](#) Work Program, Follow-up Action List and Priorities Matrix

5 ATTACHMENT(S): [Trust Council Strategic Plan](#)

RESPONSE OPTIONS

Recommendations:

1. That Trust Programs Committee amends its active projects list to include:
 3. Recommend updates to Crown Land Agreements
 4. Implement Community Stewardship Awards Program
2. To request staff to draft business cases to address the following Trust Council key initiatives:
 - a. Identify indicators of ecosystem health and integrity
 - b. Update the State of the Islands Report
 - c. Design and implementation of climate action education plan

Alternatives:

1. That Trust Programs Committee amends its active projects list to include:
 - a. XXX
 - That Trust Programs Committee request staff to draft business cases to address the following Trust Council key initiatives:
 - XXX
-

Prepared By: Clare Frater, Director, Trust Area Services

Active Projects Report

Trust Programs Committee

1. Stewardship Education Program

Activity:	Responsible	Dates
Develop and implement a stewardship education activities in accordance with approved 2025/26 business case.	Chloe Straw Clare Frater Morgana van Niekerk	Rec'd: 12-Mar-2025 Target: 31-Mar-2026

2. Implement Community Stewardship Awards Program

Activity:	Responsible	Dates
Administration of Community Stewardship Awards Program per policy	Chloe Straw Clare Frater	Rec'd: 11-Feb-2026 Target: 16-Jun-2026

3. Trust Council Policy 1.2.1 (Policy Statement Amendment)

Activity:	Responsible	Dates
Review of the Policy with the view of making recommendations to Trust Council for amendments if required.	Clare Frater Jason Youmans	Rec'd: 04-Nov-2024 Target: 30-Oct-2026

Future Projects Report

Trust Programs Committee

<p>1. Consider Community Benefit Land Trust concept for Islands Trust (Strategic Plan initiative 2.3.1)</p>	<p>Responsible</p>	<p>Date Received</p>
<p>Initiation timeline: To be determined. (Should include further consideration of the Community Benefit Land Trust Concept briefing presented to TPC on February 5, 2021.)</p>	<p>Clare Frater</p>	<p>12-Mar-2025</p>
<p>2. Implement Community Stewardship Awards Program</p>	<p>Responsible</p>	<p>Date Received</p>
<p>Staff will initiate in last year of each term.</p> <p>2.1.11 Administration of Community Stewardship Awards Program Policy states: Islands Trust Programs Committee of Trust Council is responsible for initiating Islands Trust Community Stewardship Awards Program in February in the final year of each term.</p>	<p>Clare Frater</p>	<p>02-Dec-2021</p>
<p>3. Review all Trust Council policies, and where appropriate, amend, combine or rescind (Strategic Plan initiative 1.2.5)</p>	<p>Responsible</p>	<p>Date Received</p>
<p>TPC related policies to be reviewed this term of office (by October 2026):</p> <p>1.2.1 Policy Statement Amendment Policy</p> <p>2.1.11 Administration of the Community Stewardship Awards Program Policy</p> <p>2.1.15 Secretariat Services Policy</p> <p>Initiation timeline: TPC has already requested amendments to policy 1.2.1. and staff have initiated limited changes to 2.1.1 and 2.1.15</p>	<p>Clare Frater</p>	<p>12-Mar-2025</p>
<p>4. Work with other agencies to facilitate data gathering / share in the development of environmental indicators (Strategic Plan initiative 2.1.1)</p>	<p>Responsible</p>	<p>Date Received</p>
<p>Initiation timeline: To be determined.</p>	<p>Clare Frater</p>	<p>12-Mar-2025</p>

Future Projects Report

Trust Programs Committee

5. <i>Identify indicators of ecosystem health and integrity (Strategic Plan initiative 3.2.1)</i>	Responsible	Date Received
Business case for funding due by September 2026. Project plan required for implementation in 2027/28.	Clare Frater	12-Mar-2025
6. <i>Update the State of the Islands Report (Strategic Plan initiative 3.2.2)</i>	Responsible	Date Received
Business case for funding due by September 2026. Project plan required for implementation in 2027/28.	Clare Frater	12-Mar-2025
7. <i>Develop a shared inter-agency ecosystem health indicator toolkit for citizen groups, conservancies, and other agencies (Strategic Plan initiative 3.2.3)</i>	Responsible	Date Received
Initiation timeline: To be determined	Clare Frater	12-Mar-2025
8. <i>Develop a climate action strategy, set baseline data and targets (Strategic Plan initiative 4.1.1)</i>	Responsible	Date Received
Initiation timeline: To be determined	Clare Frater	12-Mar-2025
9. <i>Partner with agencies and others to share climate data (Strategic Plan initiative 4.1.2)</i>	Responsible	Date Received
Project plan required for implementation in 2027/28. No anticipated funding request.	Clare Frater	12-Mar-2025

Future Projects Report

Trust Programs Committee

10. <i>Design and implement a climate action education plan (Strategic Plan initiative 4.2.1)</i>	Responsible	Date Received
Business case for funding due by September 2026. Project plan required for implementation in 2027/28.	Clare Frater	12-Mar-2025
11. <i>Implement activities assigned by the future Reconciliation Action Plan (2025-2028) implementation plan (To be assigned by TC) (Strategic Plan Initiative 5.1.5)</i>	Responsible	Date Received
To be determined. Staff is drafting new Reconciliation Action Plan and associated implementation plan for Trust Council approval.	Clare Frater	
12. <i>Implement activities assigned by the Freshwater Sustainability Strategy (2022-2032) implementation plan (To be assigned by TC) (Strategic Plan Initiative 2.1.3)</i>	Responsible	Date Received
To be determined. Regional Planning Committee is developing a Freshwater Sustainability Strategy Implementation Plan for Trust Council approval.	Clare Frater	
13. <i>Recommend updates to Crown Land Agreements</i>	Responsible	Date Received
<p>Implement Crown Land Protocol project charter V2 and engage Bowen Island Municipality and the Province of B.C. in updating and consolidating existing agreements about Crown land into one agreement.</p> <p>Strategic Plan Initiative 1.2.6: Review all Trust Council and local trust committee agreements and where appropriate, amend, combine or rescind is assigned to EC. On April 23, 2025, Executive Committee requested staff forward April 23, 2025 and February 26th, 2025 briefings on Crown tenure application referrals to Trust Programs Committee for consideration for updating protocols and letters of understanding with the Crown. April 2026: Work initiated by staff.</p>	Clare Frater	07-May-2025



Print Date: May 1, 2026

Follow Up Action List

Future Projects Report

Trust Programs Committee
