



Trust Programs Committee

Revised Agenda

Date: Monday, April 3, 2023
Time: 10:00 am - 3:00 pm
Location: Electronic Zoom Meeting

Pages

1. **CALL TO ORDER**
2. **AGENDA**
 - 2.1 **Review of the Agenda**

Late items, new items and re-ordering of the agenda
 - 2.2 **Approval of Agenda**
3. **PUBLIC COMMENT PERIOD**
4. **DELEGATIONS**
 - 4.1 **Southern Gulf Islands Forum - Adam Olsen, MLA**
 - 4.2 **Rural Islands Economic Partnership - Francine Carlin, President And Board Chair**
 - 4.3 **Coastal Douglas-fir and Associated Ecosystems Conservation Partnership - Lyndsey Smith, Program Coordinator**
 - 4.4 **Bayne Sound Lambert Channel Ecosystem Forum - Carl Butterworth** 3 - 7
 - 4.5 **Howe Sound Community Forum - Dan Rogers**
5. **CORRESPONDENCE**

None.
6. **ADMINISTRATIVE COORDINATION**
 - 6.1 **Draft Minutes of Previous Meetings**

For review and approval

 - 6.1.1 **Trust Programs Committee Minutes of February 6, 2023** 8 - 15
 - 6.2 **Resolutions Without Meeting**

None.

6.3	Follow up Action List	16 - 19
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For review

7. BUSINESS - WORK PROGRAM ITEMS

7.1	Secretariat Services to Coordination Groups in the Trust Area - RFD	20 - 38
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8. BUSINESS - NEW

9.	WORK PROGRAM	39 - 40
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10. NEXT MEETING

Monday, May 15, 2023, from 10:00 a.m. to 3:00 p.m.

11. CLOSED MEETING

If desired:

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90, (quote the pertinent section here, for example, (1)(a) personal information about...) and that the recorder and staff [attend/not attend] the meeting.

12. RISE AND REPORT

If requested

13. ADJOURNMENT

*Approximate time is provided for the convenience of the public only and is subject to change without notice.



Baynes Sound Lambert Channel EcoForum

Vision

The Baynes Sound / Lambert Channel ecosystem, within the unceded territories of the K'omoks, Qualicum and Snaw-naw-as First Nations and the Treaty territory of the Tla'amin Nation, will be healthy and thriving, supported by the collaborative and solutions-oriented actions of the diverse people who have an interest in the area, for generations to come.

The forum is a catalyst for action through dialog and engagement.

Who Regularly Attends the Forum?

Qualicum First Nation
K'omoks First Nation
Fisheries and Oceans Canada
Department of Transportation
Ministry of Agriculture and Food
Ministry of Land, Water, and Resource
Stewardship
Ministry of Forests
Island Health
First Nations Health Authority
Islands Trust
Comox Valley Regional District
Regional District of Nanaimo

BC Shellfish Growers Association
Vancouver Island University
North Island College
Project Watershed
Association of Denman Island Marine
Stewards
Conservancy Hornby Island
Fanny Bay Oysters

What Has the Forum Done?

Dialog amongst forum participants has:

- Inspired the BCSGA to start the SHEP program to reduce the amount of shellfish aquaculture debris entering the marine environment.
- Helped the Department of Fisheries and Ocean develop the new Aquaculture Act.
- Caused the CVRD to question the appropriateness of ship breaking in Baynes Sound.
- Brought attention to the amount of human sewage entering Baynes Sound, along with possible remediation initiatives.
- Assisted the K'omoks First Nation in the application to have Baynes Sound as the pilot for an Area Based Aquaculture Management Approach with DFO.
- Fostered respectful and constructive dialog amongst groups who were previously at odds.

Where are we going?

We will continue to bring people and organizations together to look for solutions to difficult problems.

We appreciate the financial support of Islands Trust, The Comox Valley Regional District, The Association of Denman Island Marnie Stewards, the Lush Foundation, the BC Shellfish Growers Association, and Vancouver Island University.

The continued financial support from Islands Trust will allow us to cover the costs of maintaining our website, the costs of administering the Forum, and the cost of in person gatherings.

Thank you for your consideration!



Trust Programs Committee Minutes of a Special Meeting

Date: February 6, 2023
Location: Electronic Meeting

Members Present: Kristina Evans, Chair/South Pender Island Trustee
Alex Allen, Vice-Chair/Hornby Island Trustee
Sam Borthwick, Denman Island Trustee
Sue Ellen Fast, Bowen Island Municipal Trustee
Jamie Harris, Salt Spring Island Trustee
Tim Peterson, Lasqueti Island Trustee (EC Representative)
Peter Luckham, Islands Trust Council Chair (Ex Officio)

Staff Present: Clare Frater, Director, Trust Area Services
David Marlor, Director, Legislative Services
Stefan Cermak, Director, Planning Services
Dilani Hippola, Senior Policy Advisor
Robert Barlow, Legislative Services Clerk/Recorder

Others Present: Two members of the public were present

1. CALL TO ORDER

Chair Evans called the meeting to order at 10:01 a.m. and acknowledged that participants of the meeting were on the traditional and treaty territories of many First Nations.

2. AGENDA

2.1 Review of Agenda

No late item nor changes to the agenda was presented for consideration.

2.2 Approval of Agenda

By general consent the agenda was approved.

3. PUBLIC COMMENT PERIOD

David Dunnison spoke in regards to agenda item #7.1.2 Secretariat Services Program, specifically in regards to the Coastal Douglas-fir Conservation Partnership (CDFCP). He questioned the value of supporting the organization and the validity of some statements from the CDFCP. Director Frater stated that the staff time indicated in the agenda materials for secretariat support to the CDFCP is incorrect.

Mary Beth Rondeau spoke in regards to the Policy Statement review, suggesting that trustees discuss the topic with their respective communities prior to a revised draft Policy Statement bylaw going to Trust Council for their review.

4. DELEGATIONS

None.

5. CORRESPONDENCE

None.

6. ADMINISTRATIVE COORDINATION

6.1 Draft Minutes of Previous Meeting

6.1.1 Trust Programs Committee (TPC) Minutes of January 9, 2023

It was noted that the draft minutes incorrectly indicated that the February 6th meeting would start at 9:00 a.m. but actually was scheduled to start at 10:00 a.m.

By general consent the minutes were approved as amended.

6.2 Resolutions Without Meeting

None.

6.3 Follow Up Action List

Director Frater spoke to the items that were in progress:

- New Crown land protocol agreement – to be discussed at agenda 7.1.4
- amending Trust Council Policy 1.2.1 (Policy Statement Amendment) – on hold pending staff capacity and pending completion of the Policy Statement Amendment Project so that lessons learned in that project can be incorporated into suggested amendments
- review current criteria for future Secretariat Services applications – to be discussed at agenda 7.1.2 and when applications are reviewed by the Committee in April
- evaluation of the effectiveness of the Living in the Trust Area Mailing Program – will be discussed at the May meeting
- investigation of venues and scheduling for two potential in-person meetings – to be discussed at agenda 8.3

The Committee noted that Islands Trust Council has not been reviewing the Policy Statement as frequently as indicated in Trust Council Policy 1.2.1 and, as a result, the

current Policy Statement Amendment Project has been and remains a major project that involves many potential updates and additions.

The Committee also requested and received clarification of the role of the ex officio member of the Committee.

7. BUSINESS - WORK PROGRAM ITEMS

7.1 TPC Work Program Review - Briefing

Director Frater presented the briefing that provided an overview of a number of TPC programs and projects.

7.1.1 Stewardship Education Program Overview

Committee discussion included:

- the value and effectiveness of the program and specifically the educational webinars; staff indicated that advice in regards to options for evaluating the program will be provided to the Committee in May
- Islands Trust can provide to realtors the “Living in the Trust Area” material but is not able to require all realtors to provide to potential buyers that information
- a concern about the accuracy of some statements relating to the extent of the Coastal Douglas-fir ecosystem zone, the loss or growth of that ecosystem, and the methodology used by a contractor of the Islands Trust Conservancy to inform a 2014 “Carbon and Biodiversity Mapping and Assessment for the Islands Trust Area” report. Staff indicated that Provincial staff had previously reviewed and offered opinions about Trust descriptions of the Coastal Douglas-fir ecosystem zone.

TPC-2023-007

It was MOVED and SECONDED,

that Trust Programs Committee request staff to recirculate the memo from the Province in regards to the extent of the Coastal Douglas-fir Ecosystem to the Trust Programs Committee.

CARRIED

TPC-2023-008

It was MOVED and SECONDED,

that Trust Programs Committee request staff to provide all information from the US National Parks Service website regarding the range and extent of the Coastal Douglas-fir zone and Coastal Douglas-fir forests.

CARRIED

7.1.2 Secretariat Services Program Overview

Committee discussion included:

- the hours of staff time devoted to this program fluctuates from year to year
- as some coordination groups mature, they may need less support from Islands Trust
- Director Frater indicated that she will confirm with the Committee at a later date her belief that Islands Trust did not provide any direct administrative support via staff time to the Coastal Douglas-fir Conservation Partnership

7.1.3 Policy Statement Amendment Project Overview

Director Frater indicated that staff are currently working on the resolutions passed by Trust Council in June and September 2022 and that next steps include updating the Project Charter, clarifying the budget request, and creating a communications plan. Trust Council has assigned the project to the Executive Committee with support from the Trust Programs Committee.

7.1.4 Crown Lands Agreement Project Overview

Director Frater provided some highlights of the project that currently is on the Future Projects list for the Committee. In the absence of a current agreement, Director Frater works directly with a contact in the Ministry of Forests to resolve any issues with Crown land referrals.

Committee discussion included that the *Declaration on the Rights of Indigenous Peoples Act* will likely be considered as staff negotiate a new agreement.

7.1.5 Community Stewardship Awards Program Overview

Director Frater provided some highlights and noted that the program is to be offered in the last year of the four year term which means it will be brought forward to the November 2025 TPC agenda.

7.1.6 Community Benefit Land Trust Concept Project Overview

Director Frater noted that this potential project originated with a Trust Council recommendation that TPC review this concept and that a review would be an extensive undertaking.

Trust Programs Committee recessed at 11:57 a.m. and resumed at 12:45 p.m.

8. BUSINESS - OTHER

8.1 Review of 2023-24 Funding Request - Briefing

Director Frater presented the Briefing from the Financial Planning Committee (FPC) that requested TPC review their funding requests for the 2023/24 fiscal year and report back to Financial Planning Committee with additional information and identified reductions where possible.

8.1.1 Trustee-proposed Draft Budget Revisions List

It was noted that the list was provided by FPC and that FPC was specifically asking TPC to review the two TPC items that have budgets, namely the Secretariat Services business case and the Stewardship Education business case.

8.1.2 Secretariat Services Program business case

Committee discussion included:

- the cost of the program
- the value of work done by previous recipient organizations
- the potential effect on recipients of the support provided by the program if the program were not funded

TPC-2023-009

It was MOVED and SECONDED,

that Trust Programs Committee propose a reduction to the Financial Planning Committee from \$15,000 to \$12,000 to the Secretariat Services Program for the 2023/24 fiscal year.

CARRIED

8.1.3 Stewardship Education Program business case

Committee discussion included:

- the cost and value of the program
- the potential impact if the program were not funded
- the importance of an effective communications plan
- the content of any new material would be reviewed by the Committee prior to distribution
- If funding is supported, a Project Charter will be produced and reviewed by the Committee

TPC-2023-010

It was MOVED and SECONDED,

that Trust Programs Committee, in light of the request from Financial Planning Committee to reduce requested funds, reduce the request from \$20,000 to \$15,000 for the Stewardship Education Program for the 2023/24 fiscal year.

CARRIED

TPC-2023-011

It was MOVED and SECONDED,

that Trust Programs Committee encourage Executive Committee to support all efforts to pursue additional funding from the Province.

CARRIED

Trust Programs Committee recessed at 2:05 p.m. and resumed at 2:11 p.m.

8.2 Policy Statement Amendment Project Business Case – Recommendations to Executive Committee for next steps

Senior Policy Advisor Hippola provided an update on the project and outlined possible next steps for the project timeline after Trust Council and its committees receive the next draft Policy Statement in May/June.

Current status of the project is that staff are incorporating Trust Council's 32 resolutions passed in June and September 2022 into a revised draft Policy Statement; preparing an updated Policy Statement Amendment Project Charter; and preparing a Policy Statement Amendment Project Communications Strategy for the consideration of the Executive Committee and Trust Council in February/March 2023. Feedback from Trust Programs Committee on the proposed project timeline was invited in order to inform Executive Committee's deliberations on the project charter at its February 13th meeting.

The revised draft Policy Statement is expected to be presented to Trust Programs Committee at the May 15, 2023, meeting where the Committee could make early recommendations to Trust Council for further revisions if desired. The Committee requested that the presentation slide illustrating possible next steps be provided to members of the Committee and that slide will be added to a revised agenda for the present meeting.

Committee discussion included:

- the value of completing the project this term
- possible next steps may include local trustees conducting discussions within their local trust areas and Bowen Island prior to or after a revised draft Policy Statement is presented to Trust Council
- asking trustees to discuss the project with their communities had variable results previously during the process as some trustees did not do so or held very few discussions with their communities
- the value of the 32 resolutions made by Trust Council to edit the draft being incorporated into a revised draft Policy Statement before sending out to the public
- the role of the Governance Committee in regards to the project.

Trustee Peterson left the meeting at 2:48 p.m.

TPC-2023-012

It was MOVED and SECONDED,

that Trust Programs Committee recommend to Executive Committee that local trust committees and Bowen Island Municipality be given six months to provide their communities an opportunity to review and deliver feedback on the revised draft Policy Statement through their Advisory Planning Commissions or Regular or Special Meetings, as appropriate, prior to First Reading.

CARRIED

8.3 Venues and Scheduling for two potential in-person meetings in 2023/24 – Verbal Discussion

Chair Evans stated that previous Committee discussions indicated a preference for an in-person meeting when a revised draft of the Policy Statement would be available for review by the Committee. Committee discussion included:

- potential in-person meetings in May, July, November and/or February
- whether further public engagement would be before or after Trust Council reviews the revised draft of the Policy Statement

Trustee Fast left the meeting at 3:07 p.m.

TPC-2023-013

It was MOVED and SECONDED,

that Trust Programs Committee defer the decision on in-person venues until we have a Resolution Without Meeting with all members of the Trust Programs Committee present.

CARRIED

9. BUSINESS – NEW

None.

10. WORK PROGRAM

Director Frater spoke to the current Work Program (Active Projects and Futures Projects).

By general consent Trust Programs Committee confirmed the current Work Program as amended with changes to target dates and will forward it to Trust Council.

11. NEXT MEETING

The next scheduled meeting is Monday, April 3, from 10:00 a.m. to 3:00 p.m.

12. CLOSED MEETING

The Committee did not close the meeting.

13. RISE AND REPORT

As the Committee did not close the meeting, there was no need for the Committee to discuss this option.

14. ADJOURNMENT

By general consent the meeting adjourned at 3:19 p.m.

Kristina Evans, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder

Minutes are not official until adopted at a subsequent meeting.



Follow Up Action Report

Trust Programs Committee

29-Feb-2016

Activity	Responsibility	Dates	Status
1 Implement Crown Land Protocol project charter V2, circulate past RFD to TPC members, keep charter on future agendas until project is complete, and consider inventory of current referrals if it helps demonstrate the need for updating the letter of understanding.	Clare Frater	Target: 31-Aug-2026	In Progress

05-Nov-2020

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request staff to refine the Amending the Policy Statement Amendment Policy 1.2.1. RFD, and bring it back to Trust Programs Committee. ON HOLD pending staff capacity	Clare Frater Dilani Hippola	Target: 31-Aug-2026	In Progress

14-May-2021

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request staff to review current criteria, and to provide feedback or suggestions for criteria for future Secretariat Services applications.	Clare Frater	Target: 03-Apr-2023	In Progress

13-May-2022

Activity	Responsibility	Dates	Status
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Follow Up Action Report

Trust Programs Committee

13-May-2022

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee endorse the Living in the Trust Area Mailing Program Project Charter, dated May 13, 2022 and that staff need to consider how to evaluate the effectiveness of the program.	Clare Frater	Target: 15-May-2023	In Progress

09-Jan-2023

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request staff to investigate venues and scheduling for two potential in-person meetings.	Robert Barlow	Target: 03-Apr-2023	In Progress

06-Feb-2023

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request staff to recirculate the memo from the Province in regards to the extent of the Coastal Douglas-fir Ecosystem to the Trust Programs Committee.	Clare Frater Kate Emmings	Target: 03-Apr-2023	Completed
2 that Trust Programs Committee request staff to provide all information from the US National Parks Service website regarding the range and extent of the Coastal Douglas-fir zone and Coastal Douglas-fir forests.	Clare Frater Kate Emmings	Target: 03-Apr-2023	In Progress
3 that Trust Programs Committee propose a reduction to the Financial Planning Committee from \$15,000 to \$12,000 to the Secretariat Services Program for the 2023/24 fiscal year.	Clare Frater	Target: 15-May-2023	Completed

Follow Up Action Report

Trust Programs Committee

06-Feb-2023

Activity	Responsibility	Dates	Status
<p>4 that Trust Programs Committee, in light of the request from Financial Planning Committee to reduce requested funds, reduce the request from \$20,000 to \$15,000 for the Stewardship Education Program for the 2023/24 fiscal year.</p>	Clare Frater	Target: 10-Feb-2023	Completed
<p>5 that Trust Programs Committee encourage Executive Committee to support all efforts to pursue additional funding from the Province.</p>	Clare Frater	Target: 03-Apr-2023	In Progress
<p>6 that Trust Programs Committee recommend to Executive Committee that local trust committees and Bowen Island Municipality be given six months to provide their communities an opportunity to review and deliver feedback on the revised draft Policy Statement through their Advisory Planning Commissions or Regular or Special Meetings, as appropriate, prior to First Reading.</p>	Clare Frater	Target: 10-Feb-2023	Completed
<p>7 that Trust Programs Committee defer the decision on in-person venues until we have a Resolution Without Meeting with all members of the Trust Programs Committee present.</p>	Robert Barlow	Target: 03-Apr-2023	In Progress
<p>8 Director Frater indicated that she will confirm with the Committee at a later date her belief that Islands Trust did not provide any direct administrative support via staff time to the Coastal Douglas-fir Conservation Partnership</p>	Clare Frater	Target: 03-Apr-2023	In Progress

Follow Up Action Report

Trust Programs Committee

07-Mar-2023

Activity	Responsibility	Dates	Status
<p>1 Trust Council direct the Regional Planning Committee and the Trust Programs Committee to consider how the Montreal Charter on Biodiversity impacts the work of the Islands Trust and share their thinking back with Trust Council in this calendar year.</p>	<p>Clare Frater Stefan Cermak</p>	<p>Target: 15-Nov-2023</p>	<p>In Progress</p>
<p>2 Trust Council refer the educational opportunity around CDF and forest discussion to Trust Programs Committee .</p>	<p>Clare Frater</p>	<p>Target: 15-May-2023</p>	<p>In Progress</p>



REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** April 3, 2023
From: Trust Area Services **Date Prepared:** March 27, 2023
SUBJECT: Secretariat Services to Coordination Groups in the Trust Area

RECOMMENDATIONS:

That Trust Programs Committee allocate for fiscal year 2023/24:

- \$X,XXX to support the coordination of the Rural Island Economic Partnership,
- \$X,XXX to support the coordination of the Baynes Sound Lambert Channel Ecosystem Forum,
- \$X,XXX to support the coordination of the Coastal Douglas-fir Conservation Partnership,
- \$X,XXX to support the coordination of the Átl'ka7tsem/Howe Sound Community Forum and/or
- \$X,XXX to support the coordination of the Southern Gulf Islands Forum.

DIRECTOR OF TRUST AREA SERVICES COMMENTS: Trust Council's Secretariat Services Policy guides delivery of the Secretariat Services program.

- 1 PURPOSE:** To provide Trust Programs Committee (TPC) with background information, and to provide requests for secretariat support for coordination groups in the Islands Trust Area.
- 2 BACKGROUND:** There are a number of coordinating groups operating in the Trust Area, largely supported by volunteer or in-kind staff effort. These bodies bring together federal, provincial, First Nation, local and regional levels of government, not-for-profits and/or community members on a regular basis to discuss matters of mutual interest/concern.

Over the years, coordinating bodies and trustees have raised concern regarding the lack of funding for the administrative needs (e.g. meeting logistics, agenda preparation, minutes, facilitation, website hosting/posting, shared document drive) for some of the coordinating bodies and/or concern about the sustainability of relying on volunteer and side-of-the-desk coordinators.

In December 2019, Trust Council adopted the 2018-2022 Strategic Plan that includes Strategy #21: Provide a secretariat role to forums within the Trust Area.

In September 2020, Trust Council passed a Secretariat Services policy, as recommended by TPC.

TPC support to forums can be via staff support through contribution of staff time, financial support, or a combination of the two. It is important to note that this is not a granting process. Islands Trust can offer administrative support via staff time or contract.

The Secretariat Services policy states that TPC will assess opportunities to provide Secretariat Services at its first meeting of the fiscal year. If staff resources or funding remain unallocated after this meeting, TPC may consider additional opportunities at future meetings.

In May 2021, TPC requested staff to review current criteria, and to provide feedback or suggestions for criteria for future Secretariat Services applications. Staff plan to bring this forward to TPC this year for review.

In March 2023, Trust Council adopted a budget with \$12,000 for 2023/24 for secretariat services.

Past allocation amounts are available on the Support for Coordination Groups webpage: <https://islandstrust.bc.ca/programs/support-for-coordination-groups/>

The following organizations have provided Letters of Interest (attached) outlining administration needs.

Coordination Group	Administrative Needs – staff direct time	Administrative Needs – contracted support
Rural Island Economic Partnership	None.	\$1,120
Baynes Sound Lambert Channel Ecosystem Forum	None.	\$3,000
Coastal Douglas-fir Conservation Partnership	None.	\$3,000
Átl'ka7tsem/Howe Sound Community Forum (and Ocean Watch Action Committee)	None.	\$4,000
Southern Gulf Islands Forum	None.	\$3,000
TOTAL REQUESTS:		\$14,120
FUNDING AMOUNT:	Staff hours unspecified	\$12,000

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: The Program Coordinator is available to assist with the Secretariat Services program. Staff estimate that up to 70 hours (approx. two weeks) may be required to manage five contracts and work with the coordination groups.

The other programs supported by the Program Coordinator include First Nations engagement, the Living in the Trust Area Mailing, stewardship education programs as requested by TPC, budget consultation administration, social media administration, administration of housing agreements, website support, webinar organization and administration, and general support to the Trust Area Services team.

If Trust Programs Committee indicates an interest in staff providing administrative support to certain coordination groups, the Director will work with the coordination groups to determine the exact nature of the support, the timeframes, and expected workload. If Trust Programs Committee wishes some groups to receive more staff time than others, it would be good to have this expressed in proportions. Due to the need to respond to changing circumstances within partnerships, staff encourage Trust Programs Committee to provide general direction rather than attempting to allocate specific staff hours.

FINANCIAL: In the 2023/24 fiscal year, TPC has \$12,000 budgeted to spend on secretariat services.

POLICY: Trust Council Policy 2.1.15 Secretariat Services (see attached)

IMPLEMENTATION/COMMUNICATIONS: Following TPC’s decision, staff will develop service contracts and work to determine how staff support can be provided. Information about the secretariat support for coordinating bodies in 2023/24 will be included on the website.

FIRST NATIONS: TPC is encouraged to prioritize support for coordinating bodies that are guided by the principles of inclusion and diversity and are informed by First Nations, Métis, and/or Inuit understanding in keeping with the Islands Trust’s Reconciliation Declaration.

OTHER: N/A

4 RELEVANT POLICY: Trust Council Policy 2.1.15 Secretariat Services

5 ATTACHMENTS:

- Trust Council Policy 2.1.15 - Secretariat Services
- Rural Island Economic Partnership – Letter of Interest
- Baynes Sound Lambert Channel Ecosystem Forum – Letter of Interest
- Coastal Douglas-fir Conservation Partnership – Letter of Interest
- Átl'ka7tsem/Howe Sound Biosphere Region Initiative Society - Howe Sound Forum – Letter of Interest
- Southern Gulf Islands Forum – Letter of Interest

RESPONSE OPTION

Recommendations:

That Trust Programs Committee allocate for fiscal year 2023/24:

- **\$X,XXX to support the coordination of the Rural Island Economic Partnership,**
- **\$X,XXX to support the coordination of the Baynes Sound Lambert Channel Ecosystem Forum,**
- **\$X,XXX to support the coordination of the Coastal Douglas-fir Conservation Partnership,**
- **\$X,XXX to support the coordination of the Átl'ka7tsem/Howe Sound Community Forum and/or**
- **\$X,XXX to support the coordination of the Southern Gulf Islands Forum.**

Alternatives:

- 1) That Trust Programs Committee request Trust Area Staff to support the coordination of the XXX.
- 2) Defer the decision to request more information from the coordination groups.

Prepared By: Gillian Nicol, Program Coordinator

Reviewed By/Date: Clare Frater, Director of Trust Area Services



Policy:	2.1.15
Approved By:	Trust Council
Approval Date:	September 15, 2020
Amendment Date(s):	
Policy Holder:	Director of Trust Area Services

SECRETARIAT SERVICES

Purpose

1. To define a process for allocating funding and staff time with respect to administrative support for Coordination Groups in the Trust Area, in accordance with Trust Council’s authority to coordinate and assist in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies.
2. To reinforce that Trust Council, its committees and the Executive Committee are not permitted to provide grants-in-aid in support of other organizations, unless consistent with the Procurement Policy (6.5.3) and the History, Heritage and Conservation Grants-In-Aid Policy (2.1.14), but may support coordination and assistance in the determination, implementation and/or carrying out of First Nation, regional, improvement district, and government of British Columbia policies.

Background

Section 8(2) of the *Islands Trust Act* establishes the discretionary powers of Trust Council for the purpose of carrying out the Trust Object. In accordance with section 8(2)(b), the Trust Council may “coordinate and assist in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies for the preservation and protection of the Trust Area and its unique amenities and environment.” Part II of the Islands Trust Policy Statement further provides that:

“To achieve its object, the Islands Trust must be an educator, coordinator, and initiator, guiding individuals, organizations and other agencies in support of the object. While the Islands Trust can provide the necessary leadership, responsibility for stewardship of the Trust Area rests with many. Individuals, other government agencies, organizations, and the Province itself all have important roles to play. Cooperative actions are required of other agencies, organizations and individuals to ensure that activities are carried out in a manner that is sensitive to the needs of Trust Area ecosystems and island communities.”

A. Definitions

“Coordination Group” means a group comprised of First Nations, organizations and/or stakeholders that convene to share information and collaborate or to determine, implement or carry out First Nation, regional district, improvement district, or government of British Columbia policies in the Trust Area.

“Secretariat Services” means the provision of administrative support including, but not limited to, meeting organization, meeting administration, public notices, recording and distribution of meeting notes or minutes, and website hosting and updating.

“Secretariat Services Budget” has the meaning set out in section 1.1 hereof.

“Trust Object” means the object of the trust as set out in section 3 of the *Islands Trust Act*.

B. Policy

1. Funding Source

- 1.1 By September of each year, the Trust Programs Committee will recommend to the Financial Planning Committee an allocation for the Secretariat Services budget for the following fiscal year (the “Secretariat Services Budget”).

2. Policy for Providing Secretariat Services

- 2.1 Trust Programs Committee will assess opportunities to provide Secretariat Services at its first meeting of the fiscal year. If staff resources or funding remain unallocated after this meeting, the Trust Programs Committee may consider additional opportunities at future meetings.
- 2.2 Trust Programs Committee may only allocate funding to or undertake Secretariat Services for Coordination Groups that:
 - 2.2.1 have an appointed representative of the Trust Council, Bowen Island Municipality, a local trust committee, or the Islands Trust Conservancy as a member or regular participant;
 - 2.2.2 invite and encourage First Nations involvement and leadership in a manner that is consistent with the Islands Trust Council’s First Nations Engagement Principles Policy and Reconciliation Declaration; and
 - 2.2.3 undertake work that coordinates and assists in the determination, implementation and carrying out of municipal, regional and improvement district and government of British Columbia policies that carry out the Trust Object.
- 2.3 Trust Programs Committee is encouraged to prioritize support for Coordination Groups that work collaboratively and respectfully with First Nations governments and Indigenous Peoples within the Trust Area.
- 2.4 When Trust Programs Committee allocates funding from the Secretariat Services budget for Secretariat Services for a Coordination Group, the amount may not exceed the direct award commitment spending level in Trust Council’s Procurement Policy 6.5.3.
- 2.5 Where Trust Programs Committee commits to undertaking Secretariat Services directly, the Committee will seek staff advice regarding availability of staff.

C. Legislated References

Islands Trust Act, Section 3

Islands Trust Act – Subsections 8(2)(b) & (f)-(h)

Islands Trust Policy Statement, Part II - The Islands Trust Object and its Meaning

Policy Manual: History, Heritage and Conservation Grants-In-Aid (2.1.14)

Policy Manual: Procurement (6.5.3)

Policy Manual: First Nations Engagement Principles (6.1.1)

D. Other References

Islands Trust Council's Reconciliation Declaration, March 14, 2019

E. Attachments

N/A

Islands Trust
200 – 1627 Fort St.
Victoria, BC., V8R 1H8

March 15, 2023

Re: Financial support for Southern Gulf Islands Forum

Dear Trust Council,

I am writing to request on behalf of the members of the Southern Gulf Islands Forum (SGI Forum) that the Islands Trust Council provide financial support of \$3000.00 for the SGI Forum initiative again this year.

The investment made by the Trust Council is needed to continue with our important work. Over the past fiscal year, the Southern Gulf Islands Forum has met monthly, on numerous issues. Good working relationships continue to be formed as new Trustees have joined this group recently. We continue to be grateful for the ongoing Islands Trust administrative support provided by Clare Frater and Gillian Nichol.

This past week on March 13, we held a half-day hybrid meeting - we had 8 attendees here in my constituency office and 7 attendees joined via video conference. This meeting was an opportunity to determine the SGI Forum's priorities to address in 2023, and to discuss ways to improve cooperative decision making. We were grateful for the expert work of meeting-facilitation by Judith Cullington and note-taker Carly Bilney, whose fees were covered by last year's funding.

It is important that we continue to build momentum for the SGI Forum, as such it is my hope that the Islands Trust will once again support this important initiative. I am requesting the Trust Council support the SGI Forum initiative again this year with a \$3000 contribution to support, emerging costs which may include, but not limited to:

- a monthly facilitator and note-taker
- renting meeting venues (if larger than what my office will hold)
- purchasing food and refreshments (if meeting in person),
- and hosting a Southern Gulf Islands Forum website



Thank you for considering this request again this year. All participants (see attached member list) are committed to working together toward increased health and well-being of communities in the Southern Gulf Islands area, for the benefit of present and future generations! We believe this fully encompasses the intent of the Secretariat Services funding program.

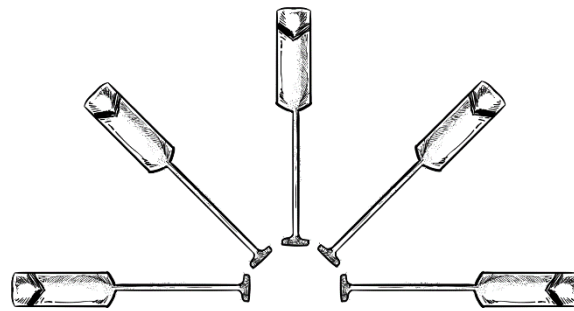
Sincerely,



Adam Olsen, MLA

on behalf of SGI Forum members (alphabetical by first name)

- Aaron Campbell, North Pender Island Trustee
- Adam Olsen, Member of Legislative Assembly, Saanich North and the Islands
- Ben Maberley, Galiano Island Trustee
- Dag Falck, South Pender Island Trustee
- David Maude, Mayne Island Trustee
- Deb Morrison, North Pender Island Trustee
- Don Tom, Chief of Tsartlip, W̱SÁNEĆ Leadership Council, Chairman
- Elizabeth May, Member of Parliament, Saanich Gulf Islands
- Gary Holman, Salt Spring Island CRD Director
- Gordon Elliott, W̱SÁNEĆ Leadership Council, Director of Operations
- Harvey Underwood, Chief of Tsawout First Nation
- Jamie Harris, Salt Spring Island Trustee
- Jeanine Dodds, Mayne Island Trustee
- Joan Brown, Chief of Penelakut Tribe
- Kristina Evans, South Pender Island Trustee
- Laura Patrick, Salt Spring Island Trustee
- Lee Middleton, Saturna Island Trustee
- Lisa Gauvreau, Galiano Island Trustee
- Lydia Hwitsum, Chief of Cowichan Tribes
- Mairead Boland, Saturna Island Trustee
- Paul Brent, SGI CRD Director
- Rebecca David, Chief of Pauquachin First Nation
- Timothy Peterson, Chair of SSI and Galiano Local Trustee Committees
- Tobi Elliott, Chair of South Pender and Mayne Local Trustee Committees



SOUTHERN GULF ISLANDS FORUM

Southern Gulf Islands Forum members list, as of January 2023

<p><u>First name, alphabetical order:</u></p> <ul style="list-style-type: none"> ○ Aaron Campbell, North Pender Island Trustee ○ Adam Olsen, Member of Legislative Assembly, Saanich North and the Islands ○ Ben Mabberley, Galiano Island Trustee ○ Clare Frater, Director, Trust Area Services ○ Dag Falck, South Pender Island Trustee ○ David Maude, Mayne Island Trustee (Is also Chair of North Pender and Saturna Local Trustee Committees) ○ Deb Morrison, North Pender Island Trustee ○ Don Tom, Chief of Tsartlip - invited as W̱SÁNEĆ Leadership Council, Chairman ○ Elizabeth May, Member of Parliament, Saanich Gulf Islands ○ Gary Holman, Salt Spring Island CRD Director ○ Gordon Elliott, W̱SÁNEĆ Leadership Council, Director of Operations 	<p><u>First name, alphabetical order:</u></p> <ul style="list-style-type: none"> ○ Harvey Underwood, Chief of Tsawout First Nation ○ Jamie Harris, Salt Spring Island Trustee ○ Jeanine Dodds, Mayne Island Trustee ○ Joan Brown, Chief of Penelakut Tribe ○ Kristina Evans, South Pender Island Trustee ○ Laura Patrick, Salt Spring Island Trustee ○ Lee Middleton, Saturna Island Trustee ○ Lisa Gauvreau, Galiano Island Trustee ○ Lydia Hwitsum, Chief of Cowichan Tribes ○ Mairead Boland, Saturna Island Trustee ○ Paul Brent, SGI CRD Director ○ Rebecca David, Chief of Pauquachin First Nation ○ Timothy Peterson, Chair of SSI and Galiano Local Trustee Committees ○ Tobi Elliott, Chair of South Pender and Mayne Local Trustee Committees
<p><u>Staff - First name, alphabetical order:</u></p> <ul style="list-style-type: none"> ○ Alexa Lewis, office of MP Elizabeth May ○ Clare Frater, Trust Area Services, Director ○ Gillian Nicol, Islands Trust, Project Coordinator ○ Laura Parker, office of MLA Adam Olsen 	

Provided by the office of Adam Olsen, MLA Saanich North and the Islands - 230101



March 17, 2023

Islands Trust Programs Committee
c/o Legislative Services Clerk
#200-1627 Fort Street
Victoria, BC V8R 1H8

To: Islands Trust Program Committee Members

Thank you for the opportunity to be considered for administrative support by the Islands Trust Secretariat Services Program for the 2023/24 Rural Islands Economic Partnership - Forum scheduled for either November 2023 or March 2024. The RIEP Forum is an initiative of the Rural Islands Economic Partnership Society (RIEP) <https://ruralislandspartnership.ca>

The Administrative Support the Islands Trust Secretariat provided to the 2022 Virtual -Rural Islands Economic Forum contributed to the success of this islands gathering. An overview of the program, which engaged 80 plus islanders and allies from across the Salish Sea can be seen here: <https://ruralislandspartnership.ca/riep-forum/2022-riep-forum-recap/>

In reference 2.2.1 and 2.2.2 of the Secretariat Policy, participants from the Islands Trust executive staff and Islands Trustees from Gabriola, Pender, Salt Spring, Saturna, Thetis, and representatives from Provincial and Federal staff; and NGO's who serve the islands, attended the 2022 RIEP Forum.

The RIEP Forum is now a regular all-Islands program and is in alignment with 2.2.3 of the Secretariat Policy. The RIEP Board is planning for the 2023/24 program to be offered virtually. The Forum will cover a variety of topical, trending and solutions focused workshops, roundtables, presentations, plenaries and guest speakers delivered through a rural islands lens.

We thank you for the opportunity to be considered for administrative support for RIEP Forum 2023/24. We are a volunteer working Board. The majority of work for planning, organizing and delivering the Forum is the work of volunteers from across BC's rural Islands. Please refer to page #2 of this letter for an outline of Forum 2023-24 administrative support needs.

With thanks and respectfully,

Francine Carlin, President and Board Chair (Salt Spring)

Cc: Mike Hoebel, Vice-President (Galiano), Keena Hicken-Gabberia--Treasurer (Independent) Mark Lasby, Secretary (Quadra), Colin Funk, Director (Cortes), Marjorie Giroux, Director, (Malcolm), Vaune Kolber, Director (Bowen) , Maria Malmgren, Director (Gabriola))

Outline: RIEP- 2023/24 Rural Islands Economic Forum - ADMINISTRATIVE SUPPORT REQUEST

1. Tracking and processing Forum registration
2. Track inquiries for information about the Forum
3. Follow-up administration of Forum presenters, workshop leaders, etc.
4. Liaising with and providing administrative support to Forum committee members
5. Ability to work remotely and skilled in document management– xcel, word, etc; proficient online; strong organizational skills.
6. Participating in Forum Team meetings as appropriate



Attn: Islands Trust Programs Committee (TPC)

Date: 16 March 2023

RE: Application for Secretariat Services Funding

The Coastal Douglas-fir Conservation Partnership (CDFCP) is a collaboration of agencies, organizations and land managers who are interested in promoting the conservation and stewardship of the Coastal Douglas-fir and associated ecosystems (CDFAE) in south-western British Columbia.

The CDFAE includes the forests, grasslands, wetlands, and shorelines found throughout the Islands Trust Area. These habitats support more than 300 species listed as being at risk of extinction¹. They are of cultural value as they include forests and Garry oak meadows that have been managed by Indigenous Peoples to cultivate species for food (e.g. camas), medicine and materials (e.g. redcedar). These ecosystems also provide a role in regulating our local climate. By storing water, the islands' forests, wetlands, and grasslands help people, plants and animals withstand increasing effects of climate change (e.g., longer, deeper droughts due to hotter, drier summers). By storing carbon, these natural areas also help to reduce the severity of those changes.

The CDFCP would like to thank the Islands Trust for providing funding for secretariat services in FY22. The Partnership's other funding sources often do not provide support for core costs of project tasks and actions, precisely the gap that Secretariat Funding is designed to fill. This funding enabled us to support the formation and coordination of the Coastal Oak and Prairie Working Group, which brought together organisations and First Nations within the Islands Trust area and beyond to coordinate their activities within these culturally and biologically important ecosystems. As a result of the funding provided by the Trust, this CDFCP Working Group had the necessary support to submit grant applications for funding for on-the-ground restoration work at priority sites. As you can see, the Secretariat funding enables us to come together to achieve real conservation success.

The funding provided has also supported content development and distribution for our eNewsletter where we have promoted the activities of local conservancies and community-led conservation projects throughout the Islands Trust Area.

Islands Trust's financial support in FY22/23 enabled us to support delivery of your objective to '*preserve and protect the Trust Area and its unique amenities and environment*'. The CDFCP is hoping that the Islands Trust will be able to continue to provide financial support in FY23/24. This financial year we are looking for secretariate support for:

- continued coordination of the Coastal Oak and Prairie Working Group and the CDFCP Securement Working Group;
- the production of additional content on the CDFCP website for community members, planners and decisions makers, including recordings of webinars detailing practical examples of nature based solutions to climate change and the protection of biodiversity; and

¹ <https://islandstrust.bc.ca/conservancy/species-at-risk/> - accessed 13 March 2023.



- to provide meeting support to the Steering Committee Meeting, Working Group Meetings and Technical Committee Meetings.

In FY23/24 the CDFCP is seeking \$3,000 from the Islands Trust.

If you require any further information in relation to how these funds will be allocated, please do not hesitate to contact me.

Kind Regards

A handwritten signature in black ink, appearing to read "Lyndsey Smith". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Lyndsey Smith

CDFCP Program Manager



March 26, 2023

Dear Islands Trust Program Committee Members,

Your committee has been a key supporter in the development and growth of the [Baynes Sound/Lambert Channel EcoForum](#) for the past five years. This letter is to thank you and to request continued contracted support of \$3,000 for the coming fiscal year.

Human sewage, shipbreaking, the herring fishery, and climate change are but a few of the critical challenges impacting the marine ecosystem of Baynes Sound and Lambert Channel. By bringing together various stakeholders and decision makers we have helped develop key working relationships geared toward pragmatic solutions and responsible stewardship for this critical marine ecosystem.

That is why we are so hopeful about the coming year. Participants at the May 2023 EcoForum will be tasked with collaborative action to deal with the disturbing amount of human waste going into the Sound. An autumn meeting is scheduled for late October/November 2023, the theme for that event being informed by input from Baynes Sound/Lambert Channel EcoForum participants.

GETTING OUR HANDS DIRTY

Despite a winter storm, the December 2022 in-person EcoForum was near capacity with 45 participants. There were representatives from both federal (Fisheries and Oceans Canada, Transport Canada) and provincial (BC Ministries of Environment, Forest/Lands/ Natural Resources/Rural Development, Agriculture and Food) departments. They were joined by the CVRD, the Mayor of Cumberland, representatives from K'omoks First Nation, First Nations Health Authority, the office of Gord Johns MP, Island Health, Guardian Watchmen, Denman Conservancy, Association of Denman Island Marine Stewards, and representatives from the BC Shellfish Growers Association among others. A hydro power failure and ferry issues prevented Hornby trustees from attending our last meeting. But newly elected Denman Island Trustees Sam Borthwick and David Graham participated. A trustee has also traditionally been part of the Steering Committee. That participation has been an important aspect of the collaborative work among all parties to protect the marine ecosystem in Baynes Sound and Lambert Channel. Our steering committee has extended the invitation for one of the new trustees to join.



Those present were all in one room to learn about and discuss the impacts on the marine ecosystem from the sewage that is discharged from marine vessels and communities surrounding Baynes Sound. Here is some of what they heard:

- Vancouver Island University's Dr. Tim Green [shared findings](#) from his two-year study that found norovirus plumes in Baynes Sound drifting more than 25 kilometres. Human waste is the solitary source of norovirus. Oysters carry a gene that makes them particularly susceptible – a canary in the coal mine. In his native Australia, discharge regulations have been effective. Residents can pick and eat oysters from the heavily populated Sydney-area beaches. Sadly – maddeningly – his testing showed that levels of the norovirus in Baynes Sound are sometimes equivalent to what is found in Hong Kong Harbour, a heavily polluted environment.
- Rebecca Huybregts from Washington State's Department of Ecology explained the "[No Discharge Zone" designation for Puget Sound](#). She emphasized the need for public awareness programs and an accessible system of pump-out stations for marine traffic. She also shared the difficulties of enforcement on the water and the need for interdepartmental cooperation.
- [CVRD's Darryl Monteith and Island Health's Nancy Clements](#) described current plans to upgrade the regional sewer system against a backdrop of population growth. They discussed decades-old challenges with record keeping. They estimated that 60% of the 3,000 rural septic systems surrounding the Sound are aging out and/or built on poor soil. There are no mandatory pump-out bylaws. Inspections are complaints based and most people are not likely to "rat out" a neighbour with a stinky and dangerous outflow.
- Hydrogeologist Steve Carballeira [shared his three decades of experience](#) and urged more public education. He said most of us do not know and do not think about what happens when we flush. He said although many homeowners want to do the right thing, upgrades and maintenance are viewed as prohibitively costly.

IT'S COMPLICATED

At the break-out sessions, it was clear that participants had learned new information and were concerned about the situation. They also expressed confusion about jurisdictional responsibilities within and between levels of government.



At the suggestion of a participant representing the Ministry of Agriculture and Food, a working group was formed at this meeting to submit a funding proposal through the Rural Economic Diversification fund. This requested funding was to explore infrastructure needs (washrooms near beaches, pump-out services) and data gathering. A decision on that proposal is pending.

There was consensus that stepped-up public education geared towards marine and land-based audiences could be a first step towards turning this disturbing tide. We have reached out to Transport Canada to lead a discussion table at the next Forum on this topic. Several cross-jurisdictional working groups are expected to be formed at the upcoming meeting to discuss possible tangible solutions to some of the issues.

MOVING FORWARD

The EcoForum's mandate is to act as a catalyst for action among decision makers. It takes time and resources to find the right people to get to the table and to keep the action going between Forums.

Our funders and supporters – including Islands Trust, the CVRD, the Lush Fund, Association of Denman Island Marine Stewards, and BC Shellfish Producers – enable us to do this strategically by covering the costs of a meeting facilitator and a part-time coordinator. An in-kind contribution from Vancouver Island University's Deep Bay Marine Field Station has provided a venue for this year's meetings.

The marine ecosystem in Baynes Sound is under duress. It is a privilege and responsibility to bring together stakeholders representing all levels of government, citizens' groups, businesses, scientists, and politicians who seek collaboration to turn things around. We deeply appreciate your support. We look forward to sharing more with you when we present as a delegate at your Programs Committee meeting.

Thank you for your consideration,

Steering Committee Members

Carl Butterworth, Chair (Manager, Deep Bay Marine Station, Vancouver Island University)

Dorrie Woodward, Secretary (Association for Denman Island Marine Stewards)

Nico Prins, Treasurer (Executive Director, BC Shellfish Growers Association)

Chief Mike Recalma (Qualicum First Nation)

Candace Newman (Councillor, K'omoks First Nation)



Chris Pearce (Research Scientist, Fisheries and Oceans Canada, Pacific Biological Station)
Daniel Arbour (Director, Electoral Area A, Baynes Sound, Denman-Hornby Islands)



February 28, 2023

Request to continue funding support for:

Howe Sound Community Forum (the Forum) and Ocean Watch Action Committee

Background:

The Howe Sound Community Forum Purpose:

To provide a forum for local governments, Regional Districts and First Nations discussion to maintain and enhance the economic, environmental, cultural and social well being of the Howe Sound for the benefit of present and future generations

Members of the Forum represent the local governments and regional districts in the Howe Sound watershed. Day long meetings take place in the spring and fall each year with up to 70 people that including NGOs, citizens and government staff attending as observers. The Principles for Cooperation, originally written in 2000 and agreed to by each of the local governments and First Nations were updated in 2022 and we have renewed each local government's commitment to the Howe Sound Community Forums.

During COVID and after COVID, participation has remained high indicating people's commitment to and their interest in the value of the Forums.

In 2020, 2021 and 2022, Islands Trust supported partial costs for administrative support of the HSCF meetings which has helped with the feasibility of hosting forums over this disruptive period. We have returned to hosting in person events. Funding is matched through in-kind donations and contributions from host communities.

Ocean Watch Action Committee (OWAC):

The Ocean Watch Task Force was a committee created out of the Howe Sound Community Forum following the Ocean Wise 2017 Howe Sound Report and the updated in 2020.

The OWAC committee meets over Zoom quarterly. Minutes and links to presentations can [be found here](#).

Funding from Islands Trust helped to fund support for note taking, record keeping, website changes and the development an Action Tracker housed on the HSBRS website. Funding is matched through in-kind donations or contributions from other sources.

2023/24 Program Funding request:

Requesting similar funding to the last three years:

Labour: *To a contract maximum of \$3,650 (\$25 /hour - \$50/hour dependent on nature of work as outlined below)*

- Support for organizing Spring and Fall Howe Sound Community Forum meetings including planning meetings, web conferencing set up and management, post forum reporting, and event management.
- Organize and hosting up four Ocean Watch Action committee meetings (planning, hosting meetings, providing meeting notes, tracking actions, website updating)
- Provide final report summarizing the work provided under the contract.

Expenses: *To a contract maximum of \$250*

- Reimbursement of a single Zoom licence fee while required during the term of the contract.
- Webhosting fee for Howe Sound Biosphere Region Initiative website

Travel: *to a contract maximum of \$100*

- Actual travel costs incurred to committee meetings for contractor and subcontractor (Fall forum)

With the success of our UNESCO designation in September 2021, it is more important than ever to keep these forums active and people engaged. Funding is most helpful for ensuring consistent and sustainable support.

Sincerely,

Ruth Simons

Ruth Simons
Executive Director,
Howe Sound Biosphere Region Initiative Society (HSBRIS)
Box 465, Lions Bay, B.C. V0N 2E0
howesoundbri@gmail.com
604 921-6564 778 834-4292

Active Projects Report

Trust Programs Committee

1. Policy Statement Amendment Project

Provide recommendations to Executive Committee on the content of the revised draft Policy Statement.

Responsible

Clare Frater
Dilani Hippola
Gillian Nicol

Dates

Rec'd: 21-Jun-2017
Target: 01-Oct-2026

2. Secretariat Role to Forums within the Trust Area

Administer Secretariat Services program. Strategic Plan item 5.2

Responsible

Clare Frater
Gillian Nicol

Dates

Rec'd: 20-Jun-2018
Target: 29-Mar-2024

3. Stewardship Education Program

Develop and implement a stewardship education program directed towards the public, industry and stakeholders in the Trust Area. (Strategic Plan strategy #4.3). This includes the Living in the Trust Area project guided by the project charter endorsed by TPC.

Responsible

Clare Frater

Dates

Rec'd: 13-Aug-2020
Target: 29-Mar-2024

Future Projects Report

Trust Programs Committee

1. *Update Crown Land Agreements*

Responsible

Date Received

Engage Bowen Island Municipality and the Province of B.C. in updating and consolidating existing agreements into one.

19-Jun-2014

2. *Community Benefit Land Trust Concept*

Responsible

Date Received

Further consideration of the Community Benefit Land Trust Concept briefing presented to TPC on February 5, 2021.

05-Feb-2021

3. *Community Stewardship Awards Program*

Responsible

Date Received

Trust Council Policy 2.1.11 Administration of Community Stewardship Awards Program states: Islands Trust Programs Committee of Trust Council is responsible for initiating Islands Trust Community Stewardship Awards Program in February in the final year of each term.

02-Dec-2021