



Trust Programs Committee Agenda

Date: August 27, 2021
Time: 9:00 am - 2:00 pm
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1. New Items and Re-Ordering of the Agenda	
2.2. Approval of Agenda	
3. TOWN HALL	
4. DELEGATIONS	
None	
5. ADOPTION OF MINUTES/COORDINATION	
5.1. Minutes of Meeting	
5.1.1. Trust Programs Committee draft minutes of June 15, 2021	3 - 8
5.2. Resolutions Without Meeting	
5.3. Follow Up Action List	9 - 15
6. TRUST COUNCIL BUSINESS	
7. BUSINESS	
7.1. Islands 2959 Policy Statement Amendment Project update - Briefing	16 - 18
7.2. Stewardship Education Program - Briefing	19 - 21
7.3. Trust Programs Committee Budget Requests 2022/23 - RFD	22 - 42
8. NEW BUSINESS	
9. CORRESPONDENCE	
None	
10. WORK PROGRAM	
10.1. Trust Programs Committee Work Program	43 - 44

11. NEXT MEETING

Friday, October 29, 2021 from 9:00 a.m. to 2:00 p.m.

12. ADJOURNMENT

*Approximate time is provided for the convenience of the public only and is subject to change without notice.



Trust Programs Committee Minutes of a Special Meeting

Date: June 15, 2021
Location: Electronic Zoom Meeting

Members Present: Deb Morrison, North Pender Island Local Trustee (Chair)
Paul Brent, Saturna Island Local Trustee
Scott Colbourne, Gabriola Island Local Trustee
David Critchley, Denman Island Local Trustee
Doug Fenton, Thetis Island Local Trustee
Michael Kaile, Bowen Island Municipal Trustee
Kees Langereis, Gabriola Island Local Trustee
Benjamin McConchie, North Pender Island Local Trustee
Timothy Peterson, Lasqueti Island Local Trustee
Dan Rogers, Gambier Island Local Trustee (EC Representative)
Peter Luckham, Islands Trust Council Chair (Ex Officio)

Staff Present: Russ Hotsenpiller, CAO
Clare Frater, Director, Trust Area Services
David Marlor, Director, Local Planning Services
Dilani Hippola, Senior Policy Advisor
Lisa Wilcox, Senior Intergovernmental Policy Advisor
Robert Barlow, Legislative Services Clerk/Recorder

Others Present: Approximately thirteen members of the public

1. CALL TO ORDER

The meeting was called to order at 3:01 p.m. Chair Morrison acknowledged that attendees of the meeting were on the traditional and treaty territories of several Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1 New Items and Re-Ordering of the Agenda

None

2.2 Approval of Agenda

By general consent the agenda was approved.

3. ADOPTION OF MINUTES/COORDINATION

3.1 Minutes of Meeting

3.1.1 Trust Programs Committee minutes of May 14, 2021

By general consent the minutes were approved as presented.

3.2 Resolutions Without Meeting

None

4. TOWN HALL

Michael Sketch, Alix Hodson, Frants Attorp, Jennifer Margison and David Bird spoke individually to the Committee. All spoke in regards to the Policy Statement Amendment Project and specifically in regards to drafts of the new policy statement. Comments included:

- the word “environment” needs clarification to avoid confusion between the “natural” environment and the “built” or “developed” environment;
- edits to the current version (2.0) should be done prior to first reading at a Trust Council meeting;
- definition of “unique amenities” needs clarification;
- “carrying capacity” is a useful concept and needs to be incorporated;
- there is a lack of scientific data to help develop effective land use policy and therefore there is a need for an independent “team” of environmental scientists;
- the precautionary principle needs to be included;
- the professional reliance model is problematic;
- individual and cumulative effects of development needs to be assessed;
- individual Local Trust Committees should not be allowed to “pick and choose” policies that suit their local trust area;
- planners need environmental education and expertise;
- a directive policy needs to be included to indicate that when considering land use which would augment the built environment at the expense of the natural environment, trust policies should give priority to the preservation and protection of the natural environment;
- definitions of terms need to be clear.

5. DELEGATIONS

None

Trustee McConchie joined the meeting at approximately 3:30 p.m.

6. TRUST COUNCIL BUSINESS

6.1 Draft 2.0 of New Policy Statement Bylaw

It was noted that the current version presented reflects discussion, research and analysis of the public, trustees and staff over the last eighteen months. Trust Council is expected to consider First Reading at the July 8, 2021 Trust Council special meeting.

First Reading will trigger more opportunities for public engagement and referral to other

agencies and First Nations for review. The draft version 1.0 has been presented to the Executive Committee, the Regional Planning Committee, the Trust Programs Committee and the Islands Trust Conservancy Board and their feedback has been incorporated into the current draft version 2.0.

TPC-2021-034

It was MOVED and SECONDED,

that Trust Programs Committee recommend to Trust Council that the First Reading of the draft Policy Statement scheduled for the Trust Council Special Meeting of July 8th be deferred until such time as the actual draft document be presented to all Local Trust Areas and Bowen Island Municipality for public consultation and feedback.

DEFEATED

**Trustees Brent, Critchley, Kaile, Langereis and McConchie were In Favour
Trustees Colbourne, Fenton, Morrison, Peterson and Rogers were Opposed**

Trustee Brent left the meeting at 4:50 p.m.

Trust Critchley left the meeting at 5:00 p.m.

TPC-2021-035

It was MOVED and SECONDED,

that Trust Programs Committee request Executive Committee to make the following amendments to Draft 2.0 of the New Policy Statement Bylaw:

- Insert in the last sentence of paragraph 2 on page 19 of the June 15, 2021 agenda: "...commitment to fostering lower ecological footprints by reducing greenhouse gas emissions, striving to find new paths to conserve finite natural resources, and..."
- Delete: "Without any meaningful form of local government for non-incorporated island communities at the time, Gulf Island residents began expressing widespread concern that the area's highly-valued and fragile environment could be irreversibly damaged by unrestrained development. In 1969, the provincial government responded by instituting a temporary freeze on the subdivision of land until island communities could adopt plans and regulations to control growth."
and replace with: "Gulf Island residents, whose islands were under the jurisdiction of Regional Districts at the time, began expressing widespread concern that the area's highly-valued and fragile environment could be irreversibly damaged by unrestrained development. In 1969, the provincial government responded by instituting a temporary 10-acre minimum lot size freeze on the subdivision of land until island communities could adopt plans and regulations to control growth."
- Delete: "The Act established the Islands Trust as a special-purpose government with a conservation-oriented responsibility to preserve and protect the Islands Trust Area for the benefit of residents of the Trust Area and of British Columbia more broadly."
and replace with: "The Act established the Islands Trust as a trust with a conservation-oriented responsibility to preserve and protect the Islands

Trust Area for the benefit of residents of the Trust Area and of British Columbia more broadly.”

- With reference to this paragraph: “In the years following the establishment of Islands Trust, pressure for development of the Trust Area islands continued. Between 1974 and 1987, the Area’s resident population increased by sixty per cent, far exceeding the growth rate of adjacent areas. Several amendments were made to the Islands Trust Act during this period, giving the Islands Trust community planning and land-use authority comparable to that of a regional district under the Local Government Act. Aware of the urgent need for plans to guide decisions on growth management and land-use, Trust Area communities developed official community plans. Nonetheless, pressure for residential development continued, as did public concern for the future of the Trust Area.” add the following after the sentence beginning “Several amendments....” stating that: “From 1974 to 1977, trust committees vetted regional district bylaws for compliance with the Trust Object. In 1977 in response to concerns about administrative inefficiencies the ITA was amended to transfer land use regulation from Regional Districts to trust committees.
- Page 17, 1st paragraph: change “illegal housing” to “Not permitted, unsafe, and unhealthy housing with no permanency or security for individuals and families.”
- Page 17, 2nd paragraph: add the following words “generations to come including First Nations who wish to come home or have access to traditional uses.”
- Page 19, 2nd paragraph: add “silence,” before the word “quietude”.

CARRIED

TPC-2021-036

It was MOVED and SECONDED,

that Trust Programs Committee request Executive Committee to make the following amendment to Draft 2.0 of the New Policy Statement Bylaw: edit Section 1.4 (page 19 of agenda, second paragraph) to: “Trust Council understands its preserve and protect mandate is strengthened by healthy and inclusive communities that are dependent on sustainable, energy efficient, and appropriately located housing, transportation, and infrastructure.”

CARRIED

Trustee Kaile Opposed

TPC-2021-037

It was MOVED and SECONDED,

that Trust Programs Committee request Executive Committee to make the following amendment to Draft 2.0 of the New Policy Statement Bylaw: delete all references to “unique amenities”.

DEFEATED

Trustee Langereis and McConchie were In Favour

TPC-2021-038

It was MOVED and SECONDED,

Draft

that Trust Programs Committee request Executive Committee to make the following amendment to the Draft 2.0 of the New Policy Statement Bylaw: delete all text related to housing and emphasize that Trust Council encourages regional districts and the Province, in collaboration with Local Trust Committees, to encourage subsidized housing.

DEFEATED

**Trustee Kaile, Langereis, McConchie and Morrison and were in Favour
Trustee Colbourne, Fenton, Peterson and Rogers were Opposed**

TPC-2021-039

It was MOVED and SECONDED,

that Trust Programs Committee request Executive Committee to make the following amendment to Draft 2.0 of the New Policy Statement Bylaw: amend 4.2.7 and 4.2.8 to read "shall **endeavor** to ensure...".

DEFEATED

7. NEW BUSINESS

None

8. CORRESPONDENCE

None

9. NEXT MEETING

TPC-2021-040

It was MOVED and SECONDED,

that Trust Programs Committee cancel the June 25, 2021 meeting.

CARRIED

Next meeting is Friday, August 27, 2021, starting at 9:00 a.m.

10. ADJOURNMENT

By general consent the meeting adjourned at 6:25 p.m.

Deb Morrison, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder

Trust Programs Committee
Minutes of a Special Meeting
June 15, 2021

DRAFT

Draft

Minutes are not official until adopted at a subsequent meeting.

DRAFT

Follow Up Action Report

Trust Programs Committee

29-Feb-2016

Activity	Responsibility	Dates	Status
1 Implement Crown Land Protocol project charter V2, circulate past RFD to TPC members, keep charter on future agendas until project is complete, and consider inventory of current referrals if it helps demonstrate the need for updating the letter of understanding.	Clare Frater	Target: 31-Mar-2022	In Progress

06-Nov-2019

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request that staff work with the Fraser Basin Council to identify opportunities for coordination in the delivery of secretariat services in the Islands Trust Area.	Clare Frater	Target: 31-Mar-2022	In Progress

16-Sep-2020

Activity	Responsibility	Dates	Status
1 Provide Trust Council with advice n December 2021 to support revisiting the decision to suspend the Community Stewardship Awards Program.	Clare Frater	Target: 29-Oct-2021	In Progress

20-Oct-2020

Activity	Responsibility	Dates	Status
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Follow Up Action Report

Trust Programs Committee

20-Oct-2020

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee endorse a potential commitment by Islands Trust Council to participate as a pilot region for the Climate Action Report Card Tool that is being developed by My Sea to Sky Society and partners.	Clare Frater Lori Foster	Target: 31-Mar-2022	In Progress

05-Nov-2020

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request staff to investigate options for a joint review with the Ministry of Transportation and Infrastructure of road standards, incorporating the Climate Change Declaration and the Reconciliation Declaration, and report back to Trust Programs Committee.	Clare Frater David Marlor	Target: 31-Aug-2021	In Progress
2 that Trust Programs Committee request staff to work with Trustee Peterson to refine the Amending the Policy Statement Amendment Policy 1.2.1. RFD, and bring it back to Trust Programs Committee before the March, 2021 Trust Council meeting.	Clare Frater Dilani Hippola	Target: 14-May-2021	In Progress

05-Feb-2021

Activity	Responsibility	Dates	Status
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Follow Up Action Report

Trust Programs Committee

05-Feb-2021

Activity	Responsibility	Dates	Status
1 Discuss with the province and report to Trust Council on a process to identify potential governance and/or operational change that could be adopted in order to improve the delivery and integration of all the types of services that are delivered to the Islands Trust Area. By general consent, at its Dec 16, 2020 meeting, Executive Committee put this item on hold pending review by Trust Programs Committee.	Clare Frater		In Progress

14-May-2021

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request staff to consult with groups requesting Secretariat services, and report back on future requests for the August or October meeting.	Clare Frater Gillian Nicol	Target: 27-Aug-2021	In Progress
2 that Trust Programs Committee request staff to review current criteria, and to provide feedback or suggestions for criteria for future Secretariat Services applications.	Clare Frater Gillian Nicol		In Progress
3 that Trust Programs Committee request staff to engage with groups receiving Secretariat services on the impact/benefits of those services, and to report back prior to the allocation of Secretariat services for fiscal 2022/23.	Clare Frater Gillian Nicol		In Progress

Follow Up Action Report

Trust Programs Committee

14-May-2021

Activity	Responsibility	Dates	Status
4 that Trust Programs Committee approve the attached text as amended for inclusion in the 2020-2021 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs.	Clare Frater Robert Barlow	Target: 20-May-2021	Completed
5 that Trust Programs Committee endorse the timeline and approach laid out in Scenario 1 in the staff report on the First Draft of the New Policy Statement Bylaw.	Clare Frater Dilani Hippola	Target: 20-May-2021	Completed
6 that Trust Programs Committee recommend to Executive Committee that it recommend that Trust Council schedule a special meeting on July 8, 2021, to consider a revised draft of the Policy Statement for first reading.	Clare Frater	Target: 20-May-2021	Completed
7 that Trust Programs Committee forward it's Work Program to Trust Council.	Clare Frater	Target: 20-May-2021	Completed

15-Jun-2021

Activity	Responsibility	Dates	Status
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Follow Up Action Report

Trust Programs Committee

15-Jun-2021

Activity	Responsibility	Dates	Status
1 that Trust Programs Committee request Executive Committee to make the following amendments to Draft 2.0 of the New Policy Statement Bylaw: - Insert in the last sentence of paragraph 2 on page 19 of the June 15, 2021 agenda: "...commitment to fostering lower ecological footprints by reducing greenhouse gas emissions, striving to find new paths to conserve finite natural resources, and..." - Delete: "Without any meaningful form of local government for non-incorporated island communities at the time, Gulf Island residents began expressing widespread concern that the area's highly-valued and fragile environment could be irreversibly damaged by unrestrained development. In 1969, the provincial government responded by instituting a temporary freeze on the subdivision of land until island communities could adopt plans and regulations to control growth." and replace with: "Gulf Island residents, whose islands were under the jurisdiction of Regional Districts at the time, began expressing widespread concern that the area's highly-valued and fragile environment could be irreversibly damaged by unrestrained development. In 1969, the provincial government responded by instituting a temporary 10-acre minimum lot size freeze on the subdivision of land until island communities could adopt plans and regulations to control growth."	Clare Frater		Completed

Follow Up Action Report

Trust Programs Committee

15-Jun-2021

Activity	Responsibility	Dates	Status
- Delete: "The Act established the Islands Trust as a special-purpose government with a conservation-oriented responsibility to preserve and protect the Islands Trust Area for the benefit of residents of the Trust Area and of British Columbia more broadly." and replace with: "The Act established the Islands Trust as a trust with a conservation-oriented responsibility to preserve and protect the Islands Trust Area for the benefit of residents of the Trust Area and of British Columbia more broadly." - With reference to this paragraph: "In the years following the establishment of Islands Trust, pressure for development of the Trust Area islands continued. Between 1974 and 1987, the Area's resident population increased by sixty per cent, far exceeding the growth rate of adjacent areas. Several amendments were made to the Islands Trust Act during this period, giving the Islands Trust community planning and land-use authority comparable to that of a regional district under the Local Government Act. Aware of the urgent need for plans to guide decisions on growth management and land-use, Trust Area communities developed official community plans. Nonetheless, pressure for residential development continued, as did public concern for the future of the Trust Area." add the following after the sentence beginning "Several amendments...." stating that: "From 1974 to 1977, trust committees vetted regional			

Follow Up Action Report

Trust Programs Committee

15-Jun-2021

Activity	Responsibility	Dates	Status
district bylaws for compliance with the Trust Object. In 1977 in response to concerns about administrative inefficiencies the ITA was amended to transfer land use regulation from Regional Districts to trust committees. - Page 17, 1st paragraph: change "illegal housing" to "Not permitted, unsafe, and unhealthy housing with no permanency or security for individuals and families." - Page 17, 2nd paragraph: add the following words "generations to come including First Nations who wish to come home or have access to traditional uses." - Page 19, 2nd paragraph: add "silence," before the word "quietude".			
2 that Trust Programs Committee request Executive Committee to make the following amendment to Draft 2.0 of the New Policy Statement Bylaw: edit Section 1.4 (page 19 of agenda, second paragraph) to: "Trust Council understands its preserve and protect mandate is strengthened by healthy and inclusive communities that are dependent on sustainable, energy efficient, and appropriately located housing, transportation, and infrastructure."	Clare Frater		Completed

BRIEFING

To:	Trust Programs Committee	For the Meeting of:	August 27, 2021
From:	Trust Area Services	Date Prepared:	August 16, 2021
SUBJECT:	Islands 2050 Policy Statement Amendment Project Update		

PURPOSE:

To provide Trust Programs Committee (TPC) with an update on the Islands 2050 Policy Statement Amendment Project.

BACKGROUND:

At a **special Trust Council meeting July 7-8, 2021**, Trust Council passed the following resolutions related to the draft new Policy Statement Bylaw No. 183, which had been presented for consideration of first reading:

1. *That the Islands Trust Council postpone consideration of first reading of Bylaw No. 183, cited as "Islands Trust Policy Statement Bylaw, 2021" to December 2021.*
2. *That the Islands Trust Council request staff to develop a revised project charter for public engagement on the draft new Policy Statement for approval and implementation by the Islands Trust Executive Committee by the end of August 2021.*
3. *That the Islands Trust Council receive the draft new Policy Statement and request that the draft new Policy Statement be referred to First Nations (early and meaningful engagement), Bowen Island Municipality, Local Trust Committees, the Islands Trust Conservancy Board, Regional Districts, Improvement Districts, School Districts and Provincial and Federal government agencies or departments having jurisdiction in the Trust Area.*
4. *That the Islands Trust Council ask all Trustees to share the draft Trust Policy Statement with their Local Trust Area constituents between now and September, asking for feedback to be provided to Islands2050@islandstrust.bc.ca*
5. *That Trust Council approve an additional transfer of up to \$75,000 from the general revenue surplus fund in fiscal 2021/2022 for enhanced community and First Nations engagement on the draft new Policy Statement subject to approval of the revised engagement project charter by Trust Council.*

At a subsequent meeting of Executive Committee (EC) on July 21, 2021, EC received a delegation presentation by Mairi Welman, Trust Area resident and public engagement specialist, entitled "Further Public Engagement for the Islands Trust Draft Policy Statement". EC also passed the following resolutions related to the Policy Statement Amendment Project:

1. *That Executive Committee direct staff to obtain third party advice to develop the next phase of the policy statement public engagement recognizing:*
 - *that participative democracy is a best practice method of public engagement and likely the most suitable for building trust and reducing polarization across the Trust Area;*
 - *that public input plays an integral part in the next draft of the Trust Policy Statement;*
 - *that engagement may need to be tailored to different islands' needs.*

2. *That Executive Committee recommends staff investigate preparing a discussion guide to support and facilitate public engagement on the draft policy statement.*
3. *That Executive Committee approve up to \$15,000 from the Islands 2050 public engagement budget to be used for capacity funding for First Nations early and ongoing referral engagement of the draft new Policy Statement.*
4. *That Executive Committee request staff schedule a special Executive Committee meeting for September 2, 2021.*

(Staff note: The September 2, 2021, meeting was scheduled in order to facilitate an early EC review of the draft public engagement strategy to be developed by third party consultants, prior to consideration at the EC September 8 meeting for inclusion in the September Trust Council agenda package.)

Agency Referrals and First Nations Early and Meaningful Engagement:

On July 22, staff referred the draft new Policy Statement out to all referral agencies (with the exception of First Nations) with an invitation to attend a zoom information session on July 28. Fourteen agencies registered for the online information session. Following the session, the zoom recording and slides were sent to those who could not attend. Letters detailing the next phase of early and meaningful engagement with First Nations will be prepared and sent by the end of August. The next phase of early and meaningful engagement with First Nations will include further capacity funding, collaborative engagement options, and next steps for First Nations who wish to engage on the draft new Policy Statement in this next phase of review. A further formal referral to First Nations will be sent after first reading.

Public Engagement Phase 3:

Following Trust Council's July 8 directives and EC's July 21 directives, staff contracted a well-reputed engagement firm, [MODUS Planning, Design & Engagement Inc. \(MODUS\)](#), to prepare a Phase 3 public engagement strategy for the consideration of Executive Committee at its September 2 meeting, followed by Trust Council at its September 21-23 meeting.

A draft public engagement strategy will be provided to EC just prior to its September 2 meeting. EC will then have an opportunity to provide feedback before a revised version provided to them for consideration for inclusion in the September Trust Council meeting agenda package. Should Trust Council approve the draft public engagement strategy at its September 21-23 meeting, it is anticipated that the next phase of formal public engagement will commence in October 2021, with an anticipated engagement period of three months. Upon receipt of the draft public engagement strategy from MODUS in early September, staff will be in a better position to determine appropriate revisions to the overall project timelines. At this stage, it appears unlikely that first reading could occur prior to Spring 2022 due to the time required to collect and analyse public feedback, and develop amendment recommendations for Trust Council's consideration prior to first reading.

As per Trust Council's July 8 resolution, many trustees have been sharing the draft new Policy Statement with their constituents and asking for feedback to be directed to the islands2050@islandstrust.bc.ca email account. Staff have provided trustees hosting events with an Islands 2050 four-page handout and code of conduct guidelines. The amount of public correspondence received has slowed considerably since the postponement of first reading. Staff continue to post public correspondence, and other relevant project information, to the Islands 2050 webpage at: <https://islandstrust.bc.ca/programs/islands-2050/> Trustees are encouraged to check the 'public correspondence' folder on the Islands 2050 webpage regularly to view the latest correspondence.

Staff are preparing communications to trustees and staff about the project and are developing a plan for regular internal communications. In addition, staff issued a news release about contracting of the Phase 3 engagement strategy.

Latest Draft New Policy Statement

The latest version of the draft new Policy Statement (updated July 15, 2021) has been posted to the Islands 2050 webpage in two formats: a colour-coded version indicating where amendments have been made, colour-coded by theme, as well as a clean version. The latest draft incorporates specific amendments made by resolution by TPC on June 15 and EC on June 23.

The latest version also includes some minor editorial corrections made by staff on July 15 (after the July 7-8 Trust Council meeting) in order to prepare the draft for engagement and referrals:

- mended Section 2.2, 'Role of Islands Municipalities' paragraph to remove the extraneous words "unless the island municipality"
- amended Section 1.3, second paragraph, to add the word "Commission" after "Truth and Reconciliation";
- amended policy 3.1.6 to add the word "Commission" after "Truth and Reconciliation";
- amended policy 4.1.4 to remove the duplication of the words "best available"; and
- amended policy 4.6.14's last bullet to read: "prohibit the development of artificial reefs in the Trust Area, except where they provide significant environmental benefit" (and corrected bookmark error); and,
- removed all marginal notes detailing amendments that occurred during Council's Committees' review process in May-June 2021.

The latest and most detailed project overview is posted to the Islands 2050 webpage at <https://islandstrust.bc.ca/programs/islands-2050/>.

ATTACHMENTS: N/A

FOLLOW-UP:

Staff are working with the third-party engagement firm, MODUS, to provide Executive Committee with a draft public engagement strategy in advance of its September 2 and 8 meeting and for Trust Council's consideration at its September 21-23 meeting. The subsequent implementation of the public engagement strategy will be the priority focus of Trust Area Services for the next quarter, if directed by Trust Council.

Prepared By: Dilani Hippola, Senior Policy Advisor, Trust Area Services

Reviewed By/Date: Lisa Wilcox, Senior Intergovernmental Policy Advisor / Aug 20, 2021
Vicki Swan, Communications Specialist / Aug 19, 2021
Clare Frater, Director, Trust Area Services / Aug 19, 2021

BRIEFING

To:	Trust Programs Committee	For the Meeting of:	August 27, 2021
From:	Trust Area Services	Date Prepared:	August 19, 2021
SUBJECT:	Stewardship Education Program		

PURPOSE: To provide Trust Programs Committee with an update on the Stewardship Education Program.

BACKGROUND: The 2018-2022 Strategic Plan included a strategy “to develop and implement a stewardship education program directed towards the public, industry and/or stakeholders in the Trust Area”. Trust Council budgeted \$15,000 for 2020/21 for the stewardship education program and \$24,000 in 2021/22.

In 2020 Trust Program Committee organized three public webinars on climate change related topics. The rainwater harvesting webinar attracted 283 people to register and 126 people to participate during the webinar. The ecosystem based adaptation webinar attracted 122 people to register and 57 people to participate during the webinar. The eelgrass webinar had 181 participants. The recordings of the webinars are available to view on the Islands Trust website along with webinar materials. The webinars were advertised through news releases, social media posts, and newspaper ads, along with connecting to community organizations and groups.

On February 5, 2021, Trust Programs Committee endorsed a new project charter (attached) for a Living in the Trust Area mailing program. During deliberations, Trust Programs Committee discussed a need to connect to realtors in the Trust Area; a need to know how much a mail out to all residents (approximately 36,000 residents) would cost and the possibility of connecting with informal free distribution on the islands.

Due to staff vacancies, a delay with the new position classification process, and the Policy Statement Amendment Project no work has taken place on the stewardship education program in 2021.

Islands Trust is working to fill two vacancies on the Trust Area Services team and, subject to the staff time required for the Policy Statement Amendment project work on these initiatives may be able to begin in October/November.

A temporary Community Communications Specialist position was funded by Trust Council for the 2021/22 fiscal year. In the business case submitted by Financial Planning Committee there was mention that “proactive communications with residents, realtors, land development advisors and tradespeople regarding Islands Trust bylaws could increase understanding of the Trust and promote compliance. Potential communications methods included in the business case included:

- Development of a bylaw compliance communications plan
- Development of communication products (e.g. website content, publications, fact sheets, social media content, newspaper articles, PowerPoint presentation, explainer video) (exact products

to be dependent on TAS communications budget and TPC decisions re Stewardship Education Program priorities) on local trust committees' bylaws and bylaw compliance.

- Organizing and hosting of education events for residents, realtors, land development advisors and tradespeople regarding local trust committees' bylaws and the role and methods of bylaw compliance officers."

Trust Council budgeted \$24,000 for 2021/22 for Stewardship Education Program and Trust Programs Committee has allocated \$15,000 of this towards the Living in the Trust Area Mailing program, leaving \$9,000 for additional activities. There may also be up to \$5,000 in the Trust Area Services Communications budget available to support the activities of the Community Communications Specialist. In the business case to Trust Council for the Stewardship Education Program funds Trust Programs Committee noted that potential programming could include presentations/outreach to new land purchasers and professional practitioners such as realtors, dock installers, surveyors, builders, heavy equipment operators, and/or other delivery methods/audiences.

Staff suggest that Trust Programs Committee discuss potential communication products or actions that may be undertaken by the Community Communications Specialist that could advance stewardship education program goals, and how these activities should be timed given the planned high-profile Policy Statement Engagement Project.

Subject to staff capacity there may also be opportunities to weave in reconciliation topics in support of the goal 1.6 of the Reconciliation Action Plan "Speakers to present a one-hour session on various topics that are relevant to Indigenous perspectives on climate change, adaptation, and stewardship or other relevant climate change topic defined by Indigenous Peoples". In December 2020, the Executive Committee, at the request of Trust Programs Committee, adopted a project charter to offer two webinars on various topics that are relevant to Indigenous perspectives on climate change, adaptation, and stewardship or other relevant climate change topic defined by Indigenous Peoples. These webinars were not offered due to staff capacity constraints and the topic is no longer on the Executive Committee projects list.

OTHER: None.

RELEVANT POLICY(S): Communications Policy 6.10

ATTACHMENT(S):

1. Living in the Trust Area Mailing Program – TPC Project Charter, February 2021

FOLLOW-UP: Staff will continue with hiring processes and communications planning informed by Trust Programs Committee discussions.

Prepared By: Clare Frater, Director, Trust Area Services

Reviewed By/Date: Vicki Swan, Communications Specialist/August 20, 2021
Lisa Wilcox, Senior Intergovernmental Policy Advisor/August 20, 2021

Purpose To guide the development of an introductory letter and informational materials that will be mailed to new land purchasers in the Trust Area on a regular basis.

Background: In the [2018-2022 Strategic Plan](#), Trust Council established an objective to improve community engagement and participation in Islands Trust work and committed to develop a Stewardship Education Program that would be directed towards the public, industry and stakeholders in the Trust Area. Trust Programs Committee administers the Stewardship Education Program and has identified that a regular mailing to people who have bought properties in the Trust Area could assist them in becoming stewards of region. The materials in the package would include information on the history of the region and reconciliation efforts, Islands Trust and Islands Trust Conservancy, the Natural Area Protection Tax Exemption Program, Trust policies and bylaws and the rationale for them, contact information for local trustees, information on other government services in the Trust Area, and best practices for living lightly on an island, among others.

Objectives

- To improve awareness of the Islands Trust/Conservancy and the history and values of the region
- To provide new purchasers with information about preserving and protecting in Trust Area.
- To promote compliance with by-laws

In Scope

- Development of letter to new purchasers and associated publications
- Development of a method of producing a regular mailing list of new purchasers
- Postage costs

Out of Scope

- Materials targeted to purchasers based on the type or location of property purchased
- Mailing to landowners who purchased prior to 2021
- Mailings to renters and new purchasers in trailer parks, apartment buildings

Work plan Overview

Deliverable/Milestone	Date
Assessment of existing materials, development of GIS code for regular mailing lists,	February—March 2021
Development of a draft letter and associated publications	April—June 2021
Send mailings on a regular interval (month or bi-monthly) and amend materials as required	June 2021—March 2022

Project Team

Clare Frater	Project Manager
Gillian Nicol	Project Coordinator
Emily Kendy, Erin Coulson, Lisa Wilcox	Writers

Approved by:

Clare Frater

Date: Feb 1, 2021

Endorsement:

TPC resolution #:

TPC-2021-009

Budget

Budget Source: TPC Stewardship Education Program

Fiscal	Item	Cost
2020/2021	Contract assessment of existing publications	\$1,000
2021/2022	Graphic design and printing	\$10,000
2021/2022	Letterhead, envelopes and postage	\$10,000
	Total (\$9,000 carried forward from 2020/21, \$12,000 from 2021/22)	\$21,000

REQUEST FOR DECISION

To: Trust Programs Committee **For the Meeting of:** August 27, 2021
From: Trust Area Services **Date Prepared:** August 20, 2021
SUBJECT: Trust Programs Committee Budget and Work Program for FY2022/23

RECOMMENDATION:

1. That the Trust Programs Committee request that the Financial Planning Committee include in the first version of the Fiscal Year 2022/23 Budget \$XX,000 as a Trust Programs Committee Strategic Plan projects budget placeholder amount pending TPC consideration of specific budget requests on October 29, 2021.
2. That the Trust Programs Committee request staff to prepare business cases for undertaking 2018-2022 Strategic Plan projects related to Secretariat Services, Policy Statement Amendment Project, Climate Change Indicators and Stewardship Education Program for consideration by Trust Programs Committee in October 2021.

DIRECTORS COMMENTS: The recommendations support development of the 2022/23 draft budget and give Trust Programs Committee members and Trust Area Services staff more time to prepare refined budget estimates and business cases informed by Trust Program Committee discussions on August 27.

1 PURPOSE:

The purpose of this report is to prompt Trust Programs Committee to provide a placeholder figure to Financial Planning Committee for Trust Program Committee project budgets for Fiscal Year 2022/23 to further the Trust Council 2018-2022 Strategic Plan.

2 BACKGROUND:

Financial Planning Committee reviews the first draft of the 2022/23 budget at their meeting on October 20, 2021 and meets again to review the next draft on November 10, 2021. Trust Programs Committee's next scheduled meeting is October 29, 2021. Staff have not yet prepared business cases for Trust Program Committee budget requests for 2022/23.

At the December 2019 meeting, Trust Council adopted the 2018-2022 Strategic Plan. This Strategic Plan has the following items that would be undertaken by the Trust Programs Committee from now until the end of the term:

Policy Statement Amendment:

- Strategic Plan Item 3.1: "Amend the Islands Trust Policy Statement to add climate change mitigation, adaptation and resiliency policies."

- Strategic Plan Item 4.4: “Implement the following high priority actions outlined in the Affordable Housing in the Trust Area: Strategic Actions for Islands Trust previously referred by Trust Council.
 - i. Review the Islands Trust Policy statement and give consideration to: a) giving affordable housing a greater profile for its role in sustainable communities b) including a reference to affordable housing in its policy direction to LTCs and municipalities.
 - ii. Review the Islands Trust Policy statement to ensure that it: a) includes clear and well-thought out definition of ‘affordability’ b) includes clearly articulated vision, goal and objectives for affordable housing c) gives affordable housing a greater profile for its role in sustainable communities d) includes a reference to affordable housing in its policy direction to LTCs and municipalities.
- Strategic Plan Item 5.6: Amend the Policy Statement introductory and definitions sections.
- Strategic Plan Item 5.7: Determine if additional changes to the Policy Statement are desired by Trust Council.

The project has \$29,400 in funding in 2021/22. No spending has occurred to date although the Executive Committee has approved up to \$15,000 from the Islands 2050 public engagement budget to be used for capacity funding for First Nations early and ongoing referral engagement of the draft new Policy Statement. In addition, Trust Council has approved an additional transfer of up to \$75,000 from the general revenue surplus fund in fiscal 2021/2022 for enhanced community and First Nations engagement on the draft new Policy Statement subject to approval of the revised engagement project charter by Trust Council.

Project activities for 2022/23 are yet to be determined.

Climate Change

- Strategic Plan Item 3.3: Develop i) a set of climate change, demographic and environmental data and ii) performance criteria in order to identify the effects of climate change in the Trust Area and to measure mitigation and adaption efforts.

Trust Programs Committee has received a report from Pinna Sustainability outlining potential climate change indicators. In the briefing about the report staff noted: *Although it was out of the scope of this project to estimate a budget for data collection, there was general consensus among staff and trustees that there would be little value in Islands Trust investing large sums of money in broad-based data collection for the Trust Area as many relevant climate change indicators are more squarely under the purview of other levels of government. Rather, it was recommended that the purpose and scope of the Climate Change Indicators Project be refined and narrowed to focus on tangible, easily measurable indicators related directly to the mandate and climate action priorities of Islands Trust and Islands Trust Conservancy. Where more broad-based climate change data sets are desired to inform the Trust’s long-term decision-making and climate action planning, it was recommended that the Trust advocate to other levels of government (i.e. regional districts, provincial and federal governments) and collaborate with partner agencies to access those data sets.*

Trust Council budgeted \$25,000 for development of climate change indicators in 2021/22. In October 2020, Trust Programs Committee endorsed a potential commitment by Islands Trust Council to participate as a pilot region for the Climate Action Report Card Tool that is being developed by My Sea to Sky Society and partners. On August 18, 2021, a My Sea to Sky representative advised that they have been unsuccessful in securing funding to date and they continue to look for additional future funding opportunities.

Improve community engagement and participation in Islands Trust work

Strategic Plan Item 4.3: Develop and implement a stewardship education program directed towards the public, industry and stakeholders in the Trust Area.

Trust Council budgeted \$25,000 for stewardship education programming in 2021/22. In February 2021, Trust Programs Committee endorsed a project charter for a Living in the Trust Area Mailing project which allocated \$15,000 of the \$24,000 budget. No funds have been spent so far and no work has begun.

Secretariat Services

Strategic Plan item 5.2: Provide a secretariat role to forums within the Trust Area.

In September 2020, Trust Council passed a Secretariat Services policy, as recommended by TPC. Trust Programs Committee support to forums can be via staff support through contribution of staff time, financial support, or a combination of the two.

Trust Council budgeted \$12,000 for 2021/22 for secretariat services. Trust Programs Committee has fully allocated the funding as follows:

- \$2,500 plus staff time to support the coordination of the Baynes Sound Lambert Channel Ecosystem Forum (no contracts in place yet)
- \$3,500 to support the coordination of the Howe Sound (Atl'ka7tsem) Community Forum (contract let for \$3,500)
- \$3,000 plus staff time to support the coordination of the Southern Gulf Islands Forum, Southern Gulf Islands Regional Forum (note taker contracts in place, currently securing a facilitator)
- \$3,000 to support the coordination of the Coastal Douglas-fir Conservation Partnership (no contracts in place yet).
- \$0 and staff time to support the Rural Islands Economic Partnership

Trust Programs Committee has requested staff to consult with groups requesting Secretariat Services, and report back on future requests for the August or October meeting. Staff will report back at the October meeting.

3 IMPLICATIONS OF RECOMMENDATIONS

ORGANIZATIONAL: Financial Planning Committee will be able to insert a placeholder number into the first version of the draft 2022/23 budget pending more detail from Trust Programs Committee. This approach adds some uncertainty to the budget development process but ensures that budget business cases are well informed.

FINANCIAL: None.

POLICY: None

IMPLEMENTATION/COMMUNICATIONS: Staff will develop business cases as directed and informed by Trust Programs Committee discussions

FIRST NATIONS: Reconciliation opportunities will be considered in the development of business cases.

OTHER: No other implications.

4 RELEVANT POLICY(S): Budget Process Policy (6.3.1)

5 ATTACHMENT(S): [2018-2022 Islands Trust Council Strategic Plan](#)

RESPONSE OPTIONS

Recommendation:

- 1. That the Trust Programs Committee request that the Financial Planning Committee include in the first version of the Fiscal Year 2022/23 Budget \$XX,000 as a Trust Programs Committee Strategic Plan projects budget placeholder amount pending TPC consideration of specific budget requests on October 29, 2021.**
- 2. That the Trust Programs Committee request staff to prepare business cases for undertaking 2018-2022 Strategic Plan projects related to Secretariat Services, Policy Statement Amendment Project, Climate Change Indicators and Stewardship Education Program for consideration by Trust Programs Committee in October 2021.**

Alternatives:

- 1) Make specific funding requests for Strategic Plan projects without detailed staff reporting.
- 2) Schedule a special meeting to consider budget requests before October 4, 2021 so specific funding request amounts can be considered by Financial Planning Committee on October 20, 2021 when developing the first version of the draft 2022/23 budget.

Prepared By: Clare Frater, Director, Trust Area Services

Reviewed By/Date:



Islands Trust

Strategic Plan 2018-2022

*The Islands Trust Council 2018-2022 Strategic Plan was adopted
December 4, 2019 on Lekwungen treaty and traditional territory, Victoria, British Columbia.
Amended by Trust Council resolution, March 2021.*

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Peter Luckham
Thetis Island Local
Trustee, Chair, Islands Trust



Sue Ellen Fast
Bowen Island Municipal
Trustee, Executive Vice Chair,
Vice Chair, Islands Trust
Conservancy



Laura Patrick
Salt Spring Island Local
Trustee, Executive Vice Chair



Dan Rogers
Gambier Island Local
Trustee, Executive Vice Chair



Kate-Louise Stamford
Gambier Island Local
Trustee, Chair, Islands Trust
Conservancy



Deb Morrison
North Pender Island Local
Trustee, Chair, Trust Programs



Timothy Peterson
Lasqueti Island Local
Trustee, Vice Chair, Trust
Programs



Laura Bushelkin
Denman Island Local
Trustee, Chair, Local Planning



Peter Grove
Salt Spring Island Local
Trustee, Chair, Financial
Planning



Michael Kaile
Bowen Island Municipal
Trustee



Kees Langereis
Gabriola Island Local
Trustee



Jane Wolverson
Galiano Island Local
Trustee



Grant Scott
Hornby Island Local
Trustee



Peter Johnston
Lasqueti Island Local
Trustee



Jeanine Dodds
Mayne Island Local
Trustee



Benjamin McConchie
North Pender Island Local
Trustee



Lee Middleton
Saturna Island Local
Trustee



Cameron Thom
South Pender Island Local
Trustee



Steve Wright
South Pender Island Local
Trustee



Doug Fenton
Thetis Island Local
Trustee

Statement of Trust Council 2018-2022

This plan represents the priorities of Trust Council and the Islands Trust and provides a framework to guide decision-making and allocate resources. It has been informed by island communities through local trust committee and Bowen Island meetings and the election process itself. It is the result of significant research, reporting and debate and best represents what we consider the work that we must do.

The object clause in the *Islands Trust Act* provides our mandate to ‘preserve and protect’ the Trust Area and the Policy Statement remains a primary guide in our goal setting and decision-making. We acknowledge however, that the Policy Statement does not fully contemplate much of what we face. First Nations must be acknowledged. The climate crisis is affecting the environment and our lives. Island demographics have changed. Development pressures are more complex. The marine environment is increasingly at risk from oil tanker traffic, plastic pollution, and industrial uses.

As we are successful in achieving our strategic goals, we will be collaborative leaders in coastal zone management. We will understand the freshwater resources on our islands and make land use decisions accordingly. We will amend our bylaws to maximize our ability to address a changed and changing climate. We will tell people who we are and why we exist and ask for their help in achieving the object of the Islands Trust. We will strive to ensure that we enact the guiding principles of Reconciliation creating mutually respectful and collaborative relationships with First Nations. And finally, - we will work together - as local trustees and as members of Trust Council, to be efficient and effective in what we achieve and to do it with respect and spirit.



David Maude
Mayne Island Local
Trustee, Vice Chair, Local
Planning



Paul Brent
Saturna Island Local
Trustee, Vice Chair, Financial
Planning



David Critchley
Denman Island Local
Trustee



Tahirih Rockafella
Galiano Island Local
Trustee



Alex Allen
Hornby Island Local
Trustee



Scott Colbourne
Gabriola Island Local
Trustee

STRATEGIC PLAN 2018-2022

ISLANDS TRUST COUNCIL 2018-2022

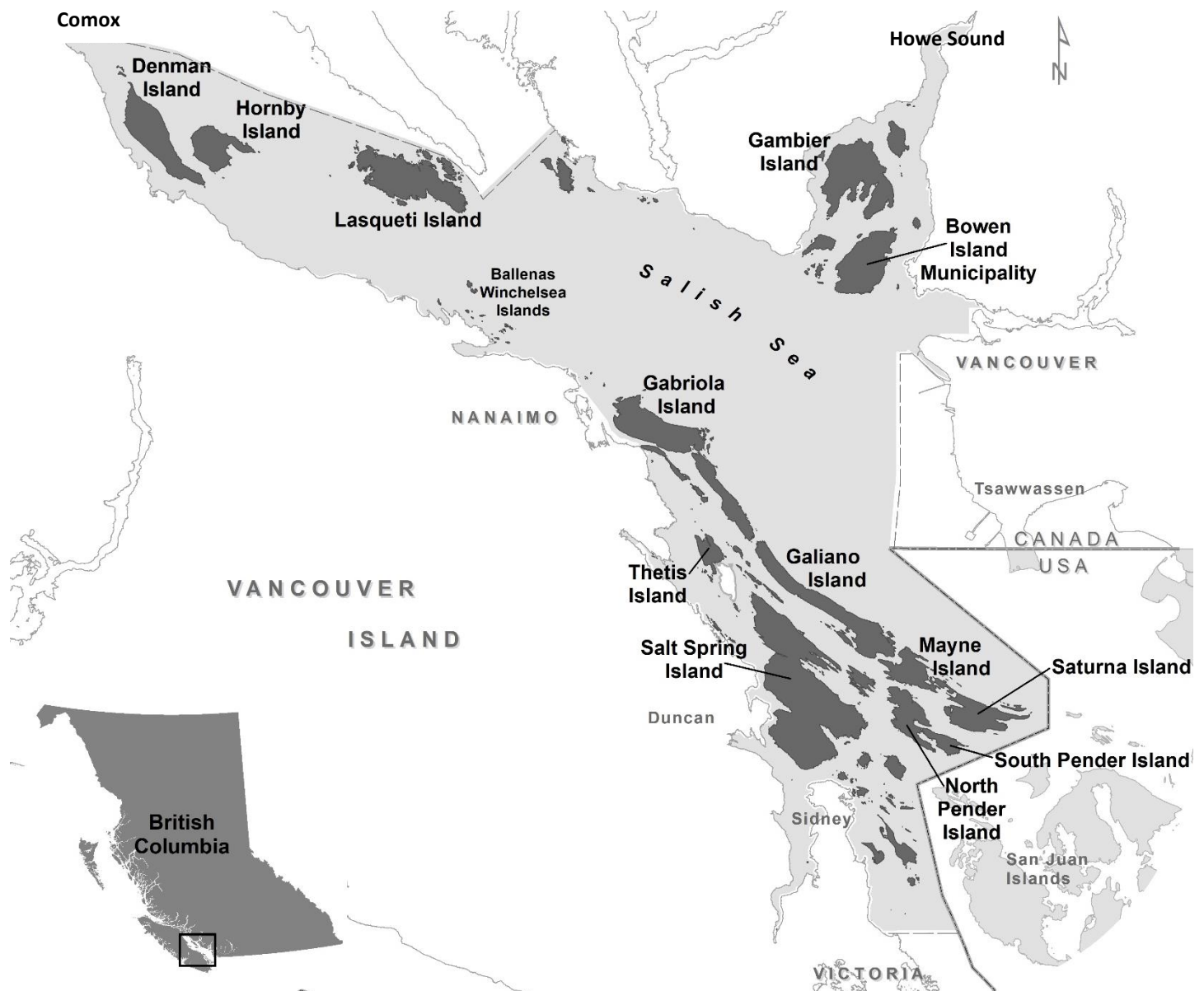
The Islands Trust Council has a unique mandate, to preserve and protect the amenities and environment of the Islands Trust Area, for the benefit of residents and all British Columbians.

Trust Council consists of the 26 locally-elected trustees who also sit on 12 local trust committees and one island municipality. Trust Council meets quarterly to make decisions about the Islands Trust's overall policy, advocacy positions, staff resources and budget. Local trust committees are responsible for land use planning and regulatory decisions that are separate, but complementary to their role at the Islands Trust Council.



THE ISLANDS TRUST AREA

The Islands Trust Area covers the islands and waters between the British Columbia mainland and southern Vancouver Island including Howe Sound and as far north as Comox. This is a unique and special place composed of 13 major islands and more than 450 smaller islands covering approximately 5200 square kilometres.



STRATEGIC PLAN 2018-2022

PURPOSE AND PRINCIPLES OF THE ISLANDS TRUST

OBJECT OF THE ISLANDS TRUST

The Object clause, Section 3 of the Islands Trust Act, provides the purpose of the Islands Trust.

The object of the trust is to preserve and protect the trust area and its unique amenities and environment for the benefit of the residents of the trust area and of British Columbia generally, in cooperation with municipalities, regional districts, improvement districts, other persons and organizations and the government of British Columbia.

THE POLICY STATEMENT

The Policy Statement is the foundational guiding document of the Islands Trust. It translates the broad goals of the Province and the Islands Trust into specific actions.

The Policy Statement establishes a position or philosophy of Trust Council, directs local trust committees and island municipalities in the Trust Area to address certain matters, or recommends actions to other agencies or to the public.

GUIDING PRINCIPLES

The guiding principles are in the Policy Statement and function to guide Trust Council and the Islands Trust in decision-making and operations.

The primary responsibility of the Islands Trust Council is to provide leadership for the preservation, protection and stewardship of the amenities, environment and resources of the Trust Area.

When making decisions and exercising judgment, Trust Council will place priority on preserving and protecting the integrity of the environment and amenities in the Trust Area.

Trust Council will seek information from a broad range of sources in its decision-making processes, recognizing the importance of local knowledge in this regard.

Trust Council believes that to achieve the Islands Trust object, the rate and scale of growth and development in the Trust Area must be carefully managed and may require limitation.

Trust Council believes that open, consultative public participation is vital to effective decision-making for the Trust Area.

Trust Council will implement a plan for the advancement of the Policy Statement as part of its annual budget process, and the Executive Committee of Trust Council will report to Council on progress in achieving the goals of the Policy Statement.

STRATEGIC PLAN 2018-2022

HOW TO READ THE STRATEGIC PLAN

For the purposes of the Strategic Plan, **Goals**, **Objectives** and **Strategies** are defined as follows:

GOALS

Goals describe long-term outcomes that are broad and not easily measured. In the context of the Strategic Plan, the primary goals are derived from Parts III, IV and V of the Policy Statement:

1. To foster ecosystem preservation and protection of the Trust Areas ecosystems
2. To ensure that human activity and the scale, rate and type of development in the Trust Area are compatible with maintenance of the integrity of Trust Area ecosystems
3. To sustain island character and healthy communities

Most of the strategic plan objectives and strategies advance these goals. The exceptions relate to emerging issues such as climate change, contemporary community engagement and governance, and First Nations reconciliation, areas the Policy Statement does not fully contemplate.

OBJECTIVES

Objectives are measurable steps to achieve a goal. They are specific and tangible actions that have a medium time frame. They are the heart of the Strategic Plan and where Trust Council most clearly exercises its discretion and governance. In the 2018-2022 Strategic Plan, there are eight objectives to advance the work of the Islands Trust.

STRATEGIES

Strategies represent the actions - or 'means to achievement' - of long-term goals or objectives. They tend to be short-term and may change due to circumstance and opportunity. Staff will recommend strategies to Trust Council to advance its priorities. The Strategic Plan identifies 28 strategies that will require resources, time and effort over the course of the 2018-2022 term.

IMPLEMENTATION

The Strategic Plan is supported by an Implementation Plan, which identifies costs, implications to the five-year Financial Plan and staff resources. The Implementation Plan also schedules the Strategic Plan work over the course of the term and identifies performance targets for each objective.

In developing the 2018-2022 Strategic Plan, Trust Council considered many issues, projects and challenges and in the end identified the following areas as most important: **Land Stewardship, Marine and Freshwater Stewardship, Climate Change, Community and Communication, and Governance**. Each of these is detailed in the pages that follow.



STRATEGIC PLAN 2018-2022

1. LAND STEWARDSHIP

OBJECTIVE

Preserve, protect and advocate for forest and terrestrial ecosystems

STRATEGY

- 1.1. Map contiguous tracks of the Coastal Douglas fir zone (CDF) and associated ecosystems to aid in protection of that zone and its associated ecosystems.
- 1.2. Create a model development permit for Local Trust Committee-Bowen Island Official Community Plans bylaws to protect Coastal Douglas fir zones throughout the Trust Area.
- 1.3. Amend legislation to increase the percentage of the Natural Area Protection Tax Exemption Program (NAPTEP) to act as an incentive for the protection of forest cover for climate change mitigation and adaptation in the Islands Trust Area.
- 1.4. Create forestry initiatives including establishment of development permit areas, tree cutting authority advocacy, enforcement of development permits related to forestry and advocacy associated with the *Private Managed Forest Land Act*.



2. MARINE AND FRESHWATER STEWARDSHIP

OBJECTIVE

STRATEGY

To preserve and protect marine ecosystems

2.1. Advocate to minimize the impact of commercial activities on the marine environment and participate in Canada's Southern Resident Killer Whale (SRKW) recovery plan.

2.2. Map the extent of eelgrass and kelp beds throughout the Trust Area.

2.3. Undertake a review of Local Trust Committee-Bowen Islands Municipality foreshore policies and regulatory bylaws and develop model policy and regulatory bylaws for the protection of the foreshore and nearshore.

Protect quality and quantity of fresh water resources of the Trust Area

2.4. Develop a regional freshwater management strategy that addresses responsibilities under the Water Sustainability Act, identifies water resources throughout the Trust Area, integrates water resource management into land use decision-making, and accounts for the impacts of climate change on island water resources.

2.5. Map and develop water budgets for groundwater aquifers in the Trust Area.

2.6. Develop a model land use regulation regarding freshwater sustainability including groundwater, rainwater catchment and greywater recycling.



STRATEGIC PLAN 2018-2022

3. CLIMATE CHANGE

OBJECTIVE

Mitigate and adapt to climate change impacts

STRATEGY

- 3.1. Amend the Islands Trust Policy Statement to add climate change mitigation, adaptation and resiliency policies.
- 3.2. Amend Official Community Plans and land use bylaws to foster climate change resilience, including measures to protect Coastal Douglas fir, foreshore and nearshore environments and groundwater.
- 3.3. Develop i) a set of climate change, demographic and environmental data and ii) performance criteria in order to identify the effects of climate change in the Trust Area and to measure mitigation and adaption efforts.



STRATEGIC PLAN 2018-2022

4. COMMUNITY AND COMMUNICATION

OBJECTIVE

STRATEGY

Improve community engagement and participation in Islands Trust work

- 4.1. Develop the capacity to broadcast public meetings of Local Trust Committees, Council Committees and Trust Council.
- 4.2. Develop a new website and initiate a social media program.
- 4.3. Develop and implement a stewardship education program directed towards the public, industry and stakeholders in the Trust Area.

Strengthen housing affordability throughout the Islands Trust Area

- 4.4. Implement the following high priority actions outlined in the Affordable Housing in the Trust Area: Strategic Actions for Islands Trust previously referred by Trust Council.
 - i. Review the Islands Trust Policy statement and give consideration to: a) giving affordable housing a greater profile for its role in sustainable communities b) including a reference to affordable housing in its policy direction to LTCs and municipalities.
 - ii. Review the Islands Trust Policy statement to ensure that it: a) includes clear and well-thought out definition of 'affordability' b) includes clearly articulated vision, goal and objectives for affordable housing c) gives affordable housing a greater profile for its role in sustainable communities d) includes a reference to affordable housing in its policy direction to LTCs and municipalities.
 - iii. Develop model bylaws that use floor area ratio as a density metric for consideration of implementation in local trust area land use bylaws.



- iv. Develop model density bonus bylaws for consideration of implementation in local trust area land use bylaws.
- v. Develop model bylaws to address the use of building stratas as a tool for affordable housing.

Strengthen relations with First Nations

- 4.5. Adopt a Reconciliation Declaration.
- 4.6. Adopt and implement a Reconciliation Action Plan.
- 4.7. Develop a Trust Area-wide archaeological impact strategy and establish a Cultural Working Group.
- 4.8. Develop heritage preservation overlay mapping for the Trust Area and model heritage regulatory bylaws for protection of potential heritage and cultural sites.



STRATEGIC PLAN 2018-2022

5. GOVERNANCE

OBJECTIVE

To improve and modernize the ability of the Islands Trust to regulate land use activity and work with others

STRATEGY

5.1. Amend the *Islands Trust Act* or other legislation to:

- i. Allow for entry warrants
- ii. Grant authority to use municipal ticketing for development permit enforcement
- iii. Enable adoption of development approval information bylaws by local trust committee
- iv. Add First Nations to the list of bodies with whom the Trust works in cooperation
- v. Enable delegation to staff the issuance of development permits
- vi. Clarify foreshore zoning authority

5.2. Provide a secretariat role to forums within the Trust Area.

5.3. Undertake a Governance and Management Review.

5.4. Implement a Trust Council Policy analysis, review and amendment of deemed top priorities for consideration and approval by Trust Council.

5.5. Request additional funding from the Province.

To amend the Policy Statement

5.6. Amend the Policy Statement introductory and definitions sections.

5.7. Determine if additional changes to the Policy Statement are desired by Trust Council.



STRATEGIC PLAN 2018-2022

ISLANDS TRUST

ADOPTED STRATEGIC PLAN – Gross Budget & Implementation Schedule 2018/19 - 2022/23

	Anticipated spending at start of term. Not updated for approved budgets or actual spending			Approved budget	Estimate	
Strategy	2018/19	2019/20	2020/21	2021/22	2022/23	Total \$
1.1. Mapping of contiguous tracks of the Coastal Douglas-fir		\$ 15,000				\$ 15,000
1.2. Amendment of plans to protect Coastal Douglas-fir zones		\$ 15,000	\$ 15,000	\$ 5,000		\$ 35,000
1.3. Amend legislation to increase the percentage of NAPTEP exemption						\$ -
1.4. Create Forestry initiatives						\$ -
2.1. Advocate to minimize the impact of commercial activities on the marine environment and participate in Canada's Southern Resident Killer Whale (SRKW) recovery plan						\$ -
2.2. Map eelgrass and kelp beds		\$ 75,000		\$ 50,000		\$ 125,000
2.3. Undertake a review of foreshore policies and regulatory bylaws and develop model policy		\$ 10,000				\$ 10,000
2.4. Develop a regional freshwater management strategy				\$ 86,000		\$ 86,000

STRATEGIC PLAN 2018-2022

ISLANDS TRUST

ADOPTED STRATEGIC PLAN – Gross Budget & Implementation Schedule 2018/19 - 2022/23

	Anticipated spending at start of term. Not updated for approved budgets or actual spending			Approved budget	Estimate	
Strategy	2018/19	2019/20	2020/21	2021/22	2022/23	Total \$
2.5. Map and develop water budgets for groundwater aquifers	\$ 50,000	\$ 100,000		\$ 50,000		\$ 200,000
2.6. Develop a model land use regulation regarding freshwater sustainability including groundwater, rainwater catchment and greywater recycling.		\$ 25,000	\$ 25,000	\$ 5,000		\$ 55,000
3.1. Amendment of the Islands Trust Policy Statement to add climate change policies.						\$ -
3.2. Amend OCPs and LUBs to address climate change, CDF, foreshore and groundwater			\$ 30,000			\$ 30,000
3.3. Develop a set of climate change, demographic and environmental data		\$ 25,000	\$ 25,000	\$ 25,000		\$ 75,000
4.1. Broadcast public meetings		\$ 45,000		\$ 19,000		\$ 64,000
4.2. Develop a new website and initiate a social media program	\$ 115,000			\$ 7,000		\$ 122,000

STRATEGIC PLAN 2018-2022

ISLANDS TRUST

ADOPTED STRATEGIC PLAN – Gross Budget & Implementation Schedule 2018/19 - 2022/23

	Anticipated spending at start of term. Not updated for approved budgets or actual spending			Approved budget	Estimate	
Strategy	2018/19	2019/20	2020/21	2021/22	2022/23	Total \$
4.3. Develop and implement a stewardship education program	\$ 10,000	\$ 15,000	\$ 15,000	\$ 24,000	\$ 10,000	\$ 74,000
4.4. Implement actions outlined in the Affordable Housing in the Trust Area iv. Develop model density bonus bylaws for consideration of implementation in local trust area land use bylaws				\$ 10,000		\$ 10,000
4.5. Adopt a Reconciliation Declaration						
4.6. Adopt and implement a Reconciliation Action Plan		\$ 10,000	\$ 10,000	\$ 17,000	\$ 5,000	\$ 42,000
4.7. Develop a Trust Area wide archaeological impact strategy and establish a Cultural Working Group						\$ -
4.8. Develop Heritage Overlay Maps				\$ 55,000		
5.1. Amend the Islands Trust Act						\$ -

STRATEGIC PLAN 2018-2022

ISLANDS TRUST

ADOPTED STRATEGIC PLAN – Gross Budget & Implementation Schedule 2018/19 - 2022/23

	Anticipated spending at start of term. Not updated for approved budgets or actual spending			Approved budget	Estimate	
Strategy	2018/19	2019/20	2020/21	2021/22	2022/23	Total \$
5.2. Provide a secretariat role to forums within the Trust Area				\$ 12,000		\$ 12,000
5.3. Undertake a Governance and Management Review				\$ 75,000		\$ 75,000
5.4. Implement a Trust Council Policy Review Project						\$ -
5.5. Request additional funding from the Province						\$ -
5.6 Amend the Policy Statement introductory and definitions sections	\$ 60,000	\$ 15,000		\$ 29,400		\$ 104,400
5.7. Determine if additional changes to the Policy Statement are desired by Trust Council						\$ -
TOTALS	\$ 235,000	\$ 350,000	\$ 120,000	\$ 469,400	\$ 15,000	\$ 1,134,400

Top Priorities Report

Trust Programs Committee

1. Policy Statement Amendment Project

Implement Policy Statement engagement plan and project charter (in support of Strategic Plan strategies 3.1; 4.4; 5.6; 5.7)

Responsible

Clare Frater
Dilani Hippola
Gillian Nicol
Lisa Wilcox

Dates

Rec'd: 21-Jun-2017
Target: 13-Dec-2022

2. Secretariat Role to Forums within the Trust Area

Administer Secretariat Services program. Strategic Plan item 5.2

Responsible

Clare Frater
Gillian Nicol

Dates

Rec'd: 20-Jun-2018
Target: 31-Mar-2022

3. Stewardship Education Program

Develop and implement a stewardship education program directed towards the public, industry and stakeholders in the Trust Area. (Strategic Plan strategy #4.3). This includes the Living in the Trust Area project guided by the project charter endorsed by TPC on Feb 5, 2021

Responsible

Clare Frater

Dates

Rec'd: 13-Aug-2020
Target: 31-Mar-2022

Projects Report

Trust Programs Committee

1. *Update Crown Land Agreements*

Engage Bowen Island Municipality and the Province of B.C. in updating and consolidating existing agreements into one.

Responsible

Clare Frater
Lisa Wilcox

Date Received

19-Jun-2014

2. *Community Benefit Land Trust Concept*

Further consideration of the Community Benefit Land Trust Concept briefing presented to TPC on February 5, 2021.

Responsible

Date Received

05-Feb-2021