



Trust Programs Committee Minutes of a Regular Meeting

Date: August 28, 2023
Location: Electronic Meeting

Members Present: Kristina Evans, Chair/South Pender Island Trustee
Alex Allen, Vice-Chair/Hornby Island Trustee
Sam Borthwick, Denman Island Trustee
Sue Ellen Fast, Bowen Island Municipal Trustee
Jamie Harris, Salt Spring Island Trustee
Tim Peterson, Lasqueti Island Trustee (EC Representative)
Peter Luckham, Islands Trust Council Chair (Ex Officio)

Staff Present: Clare Frater, Director, Trust Area Services
David Marlor, Director, Legislative Services
Robyn Kefi, Senior Indigenous Relations Advisor
Gillian Nicol, Program Coordinator
Robert Barlow, Legislative Services Clerk/Recorder

Others Present: No member of the public was present

1. CALL TO ORDER

Chair Evans called the meeting to order at 10:02 a.m. and acknowledged that participants of the meeting were on the territories of many Coast Salish First Nations.

2. AGENDA

2.1 Review of Agenda

No late item nor changes to the agenda were presented for consideration.

2.2 Approval of Agenda

By general consent the agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

No member of the public was present.

4. DELEGATIONS

None.

ADOPTED

5. CORRESPONDENCE

5.1 2023-05-14 (Dunnison) – “Edits to language regarding the CDF zone”

See agenda item 8.1 for staff comments and Committee discussion.

6. ADMINISTRATIVE COORDINATION

6.1 Draft Minutes of Previous Meeting

6.1.1 Trust Programs Committee (TPC) Minutes of May 15, 2023

By general consent the minutes were approved.

6.2 Resolutions Without Meeting

None.

6.3 Follow Up Action List

Director Frater spoke to the FUAL items that were in progress:

- Crown lands protocol – on hold as there currently is no staff capacity
- amending the Policy Statement Amendment Policy – also on hold pending staff capacity
- criteria for Secretariat Services applications – target date is now April 2024
- Kunming-Montreal Global Biodiversity Framework – at their next scheduled meeting in September, the Regional Planning Committee will consider identifying two members of that committee to join a trustee working group to consider the topic
- redesign of the Government and Other Services contact sheet – this task is expected to be completed soon

7. BUSINESS - WORK PROGRAM ITEMS

7.1 Policy Statement Amendment Project – Verbal Update

Director Frater provided an update on the project, indicating that staff have been working on incorporating the 32 Trust Council resolutions that direct both changes to the document and some collaboration to undertake in the project’s development. She stated that staff are close to completing the revised draft for consideration and are working or shortly will be working with other agencies and First Nations to review that revised draft. Staff will bring forward comments from those agencies and First Nations early in the new year on the same agenda as the revised draft.

Committee discussion included:

- possibility of the current Trust Council reviewing the thirty-two resolutions made by the previous Trust Council

ADOPTED

- Executive Committee is the body that coordinates the delivery of the project

Trustee Borthwick joined the meeting at 10:32 a.m.

7.2 Stewardship Education Program

7.2.1 2023/24 Speaker Series Project Charter – Request For Decision (RFD)

Program Coordinator Nicol introduced the RFD. Committee discussion included:

- the timing of the wildfire prevention webinar
- potential use of other existing webinars

It was MOVED and SECONDED,

that Trust Programs Committee request staff to compile a list of applicable wildfire webinar resources for Trust Programs Committee review rather than creating another webinar.

TPC-2023-030

It was MOVED and SECONDED,

that Trust Programs Committee amend the motion “that Trust Programs Committee request staff to compile a list of applicable wildfire webinar resources for Trust Programs Committee review rather than creating another webinar” by replacing the words “rather than” with “before”.

CARRIED

TPC-2023-031

It was MOVED and SECONDED,

that Trust Programs Committee request staff to compile a list of applicable wildfire webinar resources for Trust Programs Committee review before creating another webinar.

CARRIED

TPC-2023-032

It was MOVED and SECONDED,

that Trust Programs Committee request staff to ask trustees for suggestions on wildfire prevention webinar resources applicable to the Islands Trust Area.

CARRIED

TPC-2023-033

It was MOVED and SECONDED,

that Trust Programs Committee endorse the amended Speaker Series Project Charter, dated August 28th, 2023.

CARRIED

ADOPTED

7.2.2 Questionnaire re: Potential Speaker Series Topics – Briefing

Program Coordinator Nicol presented the briefing which is in response to the Committee's request for staff to consider methods to solicit stewardship education speaker series topics from community members. Committee discussion included:

- a need to indicate at the beginning of the material that it is a short questionnaire
- the results will be provided at the next TPC scheduled meeting in November

7.3 Secretariat Role to Forums within the Trust Area

7.3.1 Secretariat Services to the Coastal Douglas-fir Conservation Partnership (CDFCP) – RFD

Director Frater presented the RFD, indicating that there is \$2,600 remaining unallocated in the Secretariat Services budget. The Coastal Douglas-fir Conservation Partnership had requested \$3,000 and are currently reviewing or have reviewed the accuracy of the text in their documents and on their website.

Committee discussion included:

- the possibility of allowing CDFCP to complete their review of their text prior to any review of their request
- the potential impacts to CDFCP if they have to wait until November for an answer to their request

TPC-2023-034

It was MOVED and SECONDED,

that Trust Programs Committee allocate for fiscal year 2023/24 \$2,600 to support the coordination of the Coastal Douglas-fir Conservation Partnership.

CARRIED

Trust Programs Committee recessed at 12:05 p.m. and resumed at 12:35 p.m.

8. BUSINESS – OTHER

The Committee addressed agenda item 8.2 prior to 8.1

8.2 Trust Programs Committee Business Cases for FY2024/25 budget requests – RFD

Director Frater presented the RFD that provided the Committee with recommended budget allocations for fiscal year 2024/25. Director Frater noted that the RFD was created at the direction of the Committee and that the two business cases are different than typical business cases as they identify a funding amount not for specific initiatives but rather for use by the Committee during the year to allocate to specific initiatives.

ADOPTED

Committee discussion included:

- whether the amount for Secretariat Services is adequate to meet the needs of the organizations who will be making requests for support
- Trust Council may request committees trim their funding requests which would impact the ability to support those organizations
- the positive impact that the stewardship education program and the secretariat services program has for residents, especially new residents, in the Trust Area
- the opportunity to make education fun and enjoyable rather than anxiety provoking

TPC-2023-035

It was MOVED and SECONDED,

that Trust Programs Committee forward to the Financial Planning Committee, for inclusion in the Fiscal Year 2024/25 Budget, the business case for \$15,000 for stewardship education.

CARRIED

TPC-2023-036

It was MOVED and SECONDED,

that Trust Programs Committee forward to the Financial Planning Committee, for inclusion in the Fiscal Year 2024/25 Budget, the business case for \$15,000 for secretariat services.

CARRIED

8.1 Staff comments responding to May 2023 e-mail from David Dunnison – BRF

Director Frater presented the Briefing, noting that staff contacted various experts in reviewing the material. She also indicated that Staff recognize that it is necessary to be clear about the threats to biodiversity, but also to share positive messages and optimism to inspire action. The Director has encouraged communications staff to consider including positive messages along with land conservation context as they undertake their work, in keeping with communication best practices.

Committee discussion included:

- Committee members are not professional foresters or biologists and therefore also rely on experts
- most of the issues raised relate to topics that the Islands Trust Conservancy would be best positioned to respond to
- the need for a positive tone to communications to encourage and inspire residents
- the need for clarity as to how much does development, climate change and habitat degradation in the Trust Area negatively impact the ecosystems
- how to reconcile a need to develop more housing and wildfire protection with the need to preserve and protect the environment in the Trust Area
- the need for accurate, understandable, useful, and up-to-date information of the health of ecosystems in the Trust Area
- the need for neutral statements

ADOPTED

- Committee members may wish to provide comments or recommendations to Executive Committee in regards to the Islands Trust communications strategy

9. BUSINESS – NEW

None.

10. WORK PROGRAM

Director Frater presented the current Work Program (Active Projects and Future Projects).

TPC-2023-037

It was MOVED and SECONDED,

that Trust Programs Committee request the work program be forwarded to Trust Council.

CARRIED

11. NEXT MEETING

The next scheduled meeting is Monday, November 6, 2023, from 10:00 a.m. to 3:00 p.m. in Nanaimo at the Best Western Dorchester Hotel

12. CLOSED MEETING

The Committee did not close the meeting.

13. RISE AND REPORT

As the Committee did not close the meeting, there was no need for the Committee to discuss this option.

14. ADJOURNMENT

By general consent the meeting adjourned at 1:46 p.m.

Kristina Evans, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder