



Trust Programs Committee Minutes of a Regular Meeting

Date: November 4, 2024
Location: Electronic Meeting

Members Present: Kristina Evans, Chair/South Pender Trustee
Sam Borthwick, Denman Trustee
Sue Ellen Fast, Bowen Island Municipal Trustee
Tim Peterson, Lasqueti Trustee (EC Representative)
Peter Luckham, Islands Trust Council Chair and Thetis Trustee
(Ex Officio TPC member)

Member Regrets: Alex Allen, Vice-Chair/Hornby Trustee

Member Absent: Jamie Harris, Salt Spring Trustee

Staff Present: Clare Frater, Director, Trust Area Services
Morgana Van Niekerk, Communications Specialist
Jason Youmans, Senior Policy Advisor
Robert Barlow, Legislative Services Clerk/Recorder

1. CALL TO ORDER

Chair Evans called the meeting to order at 10:00 a.m. and acknowledged that attendees of the meeting were in locations across the traditional territories of the Coast Salish people. Trustees and Staff introduced themselves.

2. AGENDA

2.1 Review of Agenda

No late item nor changes to the agenda were presented for consideration.

2.2 Approval of Agenda

By general consent the agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

No member of the public was present.

4. DELEGATIONS

None.

ADOPTED

5. CORRESPONDENCE

None.

6. ADMINISTRATIVE COORDINATION

6.1 Draft Minutes of Previous Meeting

6.1.1 Trust Programs Committee (TPC) Minutes of August 26, 2024

By general consent the minutes were approved as presented.

6.2 Resolutions Without Meeting

None.

6.3 Follow Up Action List

Director Frater spoke to the FUAL items that were in progress. The Committee requested staff to utilize the progress indicator on the FUAL to provide some indication of work that has been started but not completed.

7. BUSINESS - WORK PROGRAM ITEMS

7.1 Stewardship Education Program Webinars in 2024/25 - Request For Decision (RFD)

Director Frater and Communications Specialist Van Niekerk spoke to the RFD. Committee discussion included the possibility of combining the Removing Invasive Species webinar and the Native Plant Gardening webinar.

TPC-2024-023

It was MOVED and SECONDED,

that Trust Programs Committee endorse the content of the Removing Invasive Species webinar and the Native Plant Gardening webinar project charters and request that staff combine them into one webinar.

CARRIED

8. BUSINESS – OTHER

8.1 Trust Council Policy 1.2.1 (Policy Statement Amendment) - Briefing

Director Frater introduced the Briefing. Committee discussion included that the Policy Statement Amendment policy could be improved by having:

- stronger language to ensure regular review of the Policy Statement,
- separation of tasks that must be done and tasks that would be good to be done, and
- separation of audience that must be consulted and those that would be good to be consulted.

ADOPTED

TPC-2024-024

It was MOVED and SECONDED,

that Trust Programs Committee direct staff to update Trust Council Policy 1.2.1 (Policy Statement Amendment) to:

- clarify that Trust Council must review the Policy Statement within the first year of a term of office to consider the need for amendments each term,
- identify which audiences must be engaged,
- add efficiencies regarding selections of topics, and
- correct reference errors.

CARRIED

8.2 Proposed TPC Meeting Dates for 2025/2026 - Request For Decision

Director Frater introduced the RFD. Committee discussion included:

- the possibility of reducing the number of meetings
- changing dates or moving agenda items to different dates can be problematic as the timing of some agenda items is constricted. For example, notifying potential applicants to the Secretariat Services Program whether any such funding is available can only be done after Trust Council adopts a budget and it is best to hold a meeting in April each year to allow for coordination groups to plan their activities.
- the need for the February 12, 2025' meeting will be assessed closer to the date.

TPC-2024-025

It was MOVED and SECONDED,

that Trust Programs Committee adopt the proposed meeting dates of February 12, 2025 for the three months remaining in the 2024/25 fiscal year and of April 16, May 7, July 30, November 5, and February 11 for the 2025/26 fiscal year.

CARRIED

TPC-2024-026

It was MOVED and SECONDED,

that Trust Programs Committee schedule the February 12, 2025 meeting and all the meetings in the 2025/26 fiscal year as electronic meetings.

CARRIED

9. BUSINESS - NEW

None.

10. WORK PROGRAM

Director Frater spoke to the Work Program.

ADOPTED

TPC-2024-027

It was MOVED and SECONDED,

that Trust Programs Committee request staff to add a number 3 to the Active Projects report, specifically the Policy Statement Amendment policy.

CARRIED

By general consent Trust Programs Committee forwarded the Work Program as amended to Trust Council.

11. NEXT MEETING

Wednesday, February 12, 2025.

12. CLOSED MEETING

The meeting was not closed.

13. RISE AND REPORT

As the meeting was not closed, there was no need to consider this.

14. ADJOURNMENT

By general consent the meeting adjourned at 11:23 a.m.

Kristina Evans, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder