ADOPTED

Trust Programs Committee
Minutes of a Regular Meeting

Date: **February 12, 2025**
Location: **Electronic Meeting**

Members Present:
Kristina Evans, Chair/South Pender Trustee
Sam Borthwick, Denman Trustee
Sue Ellen Fast, Bowen Island Municipal Trustee
Tim Peterson, Lasqueti Trustee (EC Representative)
Peter Luckham, Islands Trust Council Chair and Thetis Trustee (Ex Officio TPC member)

Members Absent:
Alex Allen, Vice-Chair/Hornby Trustee
Jamie Harris, Salt Spring Trustee

Staff Present:
Clare Frater, Director, Trust Area Services
Joe Elliott, Senior Indigenous Relations Advisor
Robert Barlow, Legislative Services Clerk/Recorder

1. CALL TO ORDER

Chair Evans called the meeting to order at 10:00 a.m. and acknowledged that attendees of the meeting were in locations across the territories of the Coast Salish people. Trustees and Staff introduced themselves.

2. AGENDA

2.1 Review of Agenda

No late item nor changes to the agenda were presented for consideration.

2.2 Approval of Agenda

By general consent the agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

No member of the public was present.

4. DELEGATIONS

None.

5. CORRESPONDENCE

5.1 2025-01-27 From Dan O'Donnell - funding to facilitate a workshop for contractors

Director Frater spoke to the email received, indicating that the writer was exploring potential partners to organize an event on Salt Spring Island that would assist contractors to better understand how they could conduct themselves responsibly when working to help residents develop their properties. She also indicated that she had not had the opportunity yet to speak with Salt Spring Island Local Trust Committee trustees nor with First Nations in this regard. Committee discussion included:

- Islands Trust has received similar requests in the past from architects
- need for clarity as to the specific nature of the proposal

TPC-2025-001
It was MOVED and SECONDED,
that Trust Programs Committee request staff to follow up with Daniel O'Donnell for clarification on the proposal for a workshop regarding heritage protection with contractors and report back to Trust Programs Committee with further information.

CARRIED

5.2 2025-02-06 From Trustee Yates - Gabriola realtors request for annual meeting with Islands Trust staff and Trustees

Director Frater spoke to the email received. Committee discussion included:

- Trust Council may need to endorse any potential work on this initiative
- the Committee would need to determine if or how this initiative would be supported
- this request could potentially be part of Stewardship Education Program

TPC-2025-002
It was MOVED and SECONDED,
that Trust Programs Committee request staff to bring back options to a future meeting for educational tools for Realtors across the Trust Area, in collaboration with Planning Services, for consideration as a topic for the Stewardship Education Program.

CARRIED

6. ADMINISTRATIVE COORDINATION

6.1 Draft Minutes of Previous Meeting

6.1.1 Trust Programs Committee (TPC) Minutes of November 4, 2024

By general consent the minutes were approved as presented.

6.2 Resolutions Without Meeting

None.

6.3 Follow Up Action List

Director Frater spoke to the FUAL items that were in progress, noting that likely staff will be able to work on the Policy Statement Amendment Policy by the next meeting.

7. BUSINESS - WORK PROGRAM ITEMS

7.1 Trust Programs Committee 2025/26 Budget Submission - Request For Decision (RFD)

Director Frater spoke to the RFD, indicating that the Living in the Trust Area mailing program, which is funded through the Stewardship Education Program, has matured into a communications activity that can be accommodated within the Executive Committee's communication budget, delivered under direction from the Executive Committee, and that the Executive Committee's proposed communications budget for 2025/26 already includes these funds. Committee discussion included whether the funding is sufficient to meet the goals of the Stewardship Education Program

TPC-2025-003
It was MOVED and SECONDED,
that Trust Programs Committee advise Financial Planning Committee that it is reducing its Stewardship Education Program budget request from $17,000 to $9,500.

CARRIED

8. BUSINESS - NEW

None.

9. WORK PROGRAM

Director Frater spoke to the Work Program.

Trustee Luckham left the meeting at 11:30 a.m.

TPC-2025-004
It was MOVED and SECONDED,
that Trust Programs Committee amend the work program by removing the second sentence from item 1 (Stewardship Education Program), and reordering by switching items 1 (Stewardship Education Program) and 2 (Secretariat Role), and forward to Trust Council as amended.

CARRIED

10. NEXT MEETING

Wednesday, April 16, 2025, from 10:00 a.m. to 3:00 p.m., electronic (Zoom) meeting

11. CLOSED MEETING

The meeting was not closed.

12. RISE AND REPORT

As the meeting was not closed, there was no need to consider this.

13. ADJOURNMENT

By general consent the meeting adjourned at 11:37 a.m.

____
Kristina Evans, Chair

Certified Correct:

____
Robert Barlow, Legislative Services Clerk/Recorder