



Trust Programs Committee Minutes of a Regular Meeting

Date: May 7, 2026
Location: Electronic Zoom Meeting

Members Present: Tim Peterson, Lasqueti Island LTA (EC Representative and Vice Chair)
Sue Ellen Fast, Bowen Island Municipality
Lisa Gauvreau, Galiano Island LTA
David Graham, Denman Island LTA
Susan Yates, Gabriola Island LTA
Laura Patrick, Salt Spring Island LTA/Islands Trust Council Chair (Ex Officio)

Regrets: Kristina Evans, South Pender Island Local Trust Area (LTA) (Chair)

Staff Present: Clare Frater, Director, Trust Area Services
Chloe Straw, Program Coordinator
Joe Elliott, Senior Indigenous Relations Advisor
Jason Youmans, Senior Policy Advisor
Jill Marrack, Senior Policy Advisor
Corlynn Strachan, Executive Administrative Assistant/Recorder

1. CALL TO ORDER

Vice Chair Peterson called the meeting to order at 10:01 a.m. and acknowledged that attendees of the meeting were in locations across the territories of the Coast Salish peoples.

2. AGENDA

2.1 Review of the Agenda

The following reordering of items was presented for consideration:

- Move Agenda Item 7.5 to after the in-camera session in case the committee identifies other changes they want to make to the Community Stewardship Awards Policy

2.2 Approval of Agenda

By general consent the agenda was approved as amended.

3. PUBLIC COMMENT PERIOD

No members of the public were in attendance.

4. DELEGATIONS

None.

5. CORRESPONDENCE

None.

6. ADMINISTRATIVE COORDINATION

6.1 Draft Minutes of Previous Meetings

6.1.1 Trust Programs Committee Draft Minutes of February 11, 2026

By general consent the minutes were approved as presented.

6.2 Resolutions Without Meeting - None

None.

6.3 Follow up Action List

Received for information.

7. BUSINESS - WORK PROGRAM ITEMS

7.1 2025/26 Annual Report - Approval of Trust Programs Committee Section - Request for Decision

Director Frater introduced the Request for Decision, noting discrepancies in committee membership records, and advised that temporary members who contributed to Policy Statement Amendment Project during the fiscal year would be included in the report prior to final submission.

Committee discussion included:

- Support for the report.
- Value of the five stewardship education webinars, their importance to the committee's work, and encouraging continued support for stewardship education by future trustees.

TPC-2026-009

It was MOVED and SECONDED,

that Trust Programs Committee approve the attached text for inclusion in the 2025/26 Annual Report for approval by Islands Trust Council and submission to the Minister of Housing and Municipal Affairs.

CARRIED

7.2 Islands Trust Community Stewardship Awards 2026 - Briefing

Program Coordinator Straw presented the briefing.

Committee discussion included:

- Future consideration of recognizing all award nominees with a letter of acknowledgement, rather than focusing solely on award recipients, to recognize contributions made within their communities.

Director Frater commented that all nominees are publicly recognized through nominee profiles and local trust committee/Bowen Island Municipality events, and advised that potential policy changes could be considered during the later policy review discussion.

7.3 Policy Statement Amendment Policy 1.2.1 - Request for Decision

Senior Policy Advisor Youmans introduced the Request for Decision and highlighted a proposed change in Attachment 2 to remove Trust Council committees and local trust committees from the bylaw referral process, noting concerns about potential conflicts in decision-making roles.

Staff recommended forwarding Attachment 2 to Trust Council for consideration and approval.

Committee discussion included:

- Support for Attachment 2 as the preferred version of the revised policy, due to its clearer process and removal of referrals back to local trust committees.
- Support for beginning Policy Statement review work in the first year of a Council term, and timing should allow new trustees an opportunity to become familiar with the process and policy framework.
- Importance of early engagement, clarity regarding the purpose and scope of the Policy Statement, and the role of local trust committees in supporting community input and public engagement throughout the amendment process.

TPC-2026-010

It was MOVED and SECONDED,

that Trust Programs Committee recommend that Trust Council replace the current Policy 1.2.1 [Policy Statement Amendment] with the draft updated

Policy 1.2.1 shown in Attachment 2 to the Request for Decision dated April 28, 2026.

CARRIED

7.4 Crown Land Agreement Project Update - Briefing

Senior Policy Advisor Marrack presented the briefing and provided updates on the project.

Committee discussion included:

- Support for the review and renewal of older Crown land agreements and expressed appreciation for the update.
- Positive progress on staff-to-staff collaboration with Bowen Island Municipality and the Province, and welcomed the initiation of the agreement review process.

7.5 Amendments to Islands Trust Community Stewardship Awards Program - Request for Decision

Program Coordinator Straw introduced the Request for Decision.

Committee discussion included:

- Potentially revising the formatting of the nomination form.
- Support for the proposed amendments
- Support for continuing the current four-year frequency of the awards program.
- Support for applying CPI-based inflation adjustments to the local trust committee ceremony budget, and increasing the base amount in line with the award cost adjustment.

TPC-2026-011

It was MOVED and SECONDED,

that Trust Programs Committee request staff to amend Policy 2.1.11 Administration of the Community Stewardship Awards Program such that section 6.2 reads as follows: Local trust committees may use up to \$150 from their local trust committee budgets to cover the cost of a public presentation ceremony. This amount will be adjusted at each award period to reflect the cumulative Victoria, British Columbia CPI change since the previous adjustment.

CARRIED

TPC-2026-012

It was MOVED and SECONDED,

that Trust Programs Committee recommend that the Islands Trust Council replace Policy 2.1.11 Administration of the Community Stewardship Awards

Program dated December 2, 2021 with the revised Policy 2.1.11
Administration of the Community Stewardship Awards Program dated April
14, 2026, as amended.

CARRIED

8. BUSINESS - OTHER

8.1 Reschedule November 26, 2026 Meeting - Request for Decision

Director Frater advised there was a scheduling issue and a need to
reschedule the meeting.

TPC-2026-013

It was MOVED and SECONDED,

that Trust Programs Committee cancel the November 26, 2026 regular
business meeting, and schedule a special meeting for January 7, 2027.

CARRIED

9. BUSINESS – NEW

None.

10. WORK PROGRAM

**10.1 Trust Programs Committee Work Program Updates - Request for
Decision**

Director Frater presented the Request for Decision and provided an overview
of the State of the Islands Report.

Discussion ensued on:

- Chair Patrick advised that Trust Council did not proceed with a
resiliency assessment proposed by Regional Planning Committee and
Trust Programs Committee in 2026/27.
- Staff have been working on updates to Crown land agreements for 25
years, needs to be at top of list to progress with new Trust Council.
- Support for updating the state of the islands reports for each local
trust area as they were helpful.
- What are the new tools? Having conversations with other partners on
co-development of a strategic data updating/acquisition plan.
- Staff commented that the Islands Profiles were based on the Regional
Conservation Plan, which involved a large amount of research.
- A lot of information Islands Trust has to support decision-making is
GIS based.

TPC-2026-014

It was MOVED and SECONDED,

that Trust Programs Committee amends its active projects list to include:

1. Recommend updates to Crown Land Agreements
2. Implement Community Stewardship Awards Program

CARRIED

TPC-2026-015

It was MOVED and SECONDED,

that Trust Programs Committee request staff to draft a business case to address indicators of ecosystem health and integrity in collaboration with others.

CARRIED

TPC-2026-016

It was MOVED and SECONDED,

that Trust Programs Committee request staff to draft business cases regarding measurement and reporting on ecosystem health and integrity.

CARRIED

11. NEXT MEETING

The next meeting is scheduled for Thursday, July 23, 2026 from 10:00 a.m. to 3:00 p.m.

12. CLOSED MEETING

TPC-2026-017

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90, (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and that the recorder and staff attend the meeting.

CARRIED

The Committee resumed in open meeting at 11:44 a.m.

13. RISE AND REPORT

Vice-Chair Peterson reported on the following:

- That the Trust Programs Committee in-camera minutes of Feb 14, 2024 had been adopted.

14. ADJOURNMENT

By general consent the meeting adjourned at 1:47 p.m.

Tim Peterson, Vice-Chair

Certified Correct

Corlynn Strachan, Executive Administrative Assistant/Recorder