ADOPTED

Trust Programs Committee
Minutes of a Regular Meeting

Date: **May 14, 2021**
Location: **Electronic Zoom Meeting**

Members Present:
Deb Morrison, North Pender Island Local Trustee (Chair)
Scott Colbourne, Gabriola Island Local Trustee
David Critchley, Denman Island Local Trustee
Doug Fenton, Thetis Island Local Trustee
Michael Kaile, Bowen Island Municipal Trustee
Kees Langereis, Gabriola Island Local Trustee
Timothy Peterson, Lasqueti Island Local Trustee
Dan Rogers, Gambier Island Local Trustee (EC Representative)
Peter Luckham, Islands Trust Council Chair (Ex Officio)

Regrets:
Paul Brent, Saturna Island Local Trustee

Members Absent:
Benjamin McConchie, North Pender Island Local Trustee

Staff Present:
Russ Hotsenpiller, CAO
Clare Frater, Director, Trust Area Services
David Marlor, Director, Local Planning Services
Dilani Hippola, Senior Policy Advisor
Lisa Wilcox, Senior Intergovernmental Policy Advisor
Robert Barlow, Legislative Services Clerk/Recorder

1. CALL TO ORDER

The meeting was called to order at 9:01 a.m. Chair Morrison acknowledged that the meeting was being held in the traditional and treaty territories of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1 New Items and Re-Ordering of the Agenda

The following corrections to the agenda were presented for information:

3.1.1 The agenda cover page refers to Trust Programs Committee minutes of April 8, 2021, but should instead refer to the minutes of May 3, 2021. The attached minutes are the correct minutes of May 3, 2021.

9.2 Policy Statement Amendment Project - Feedback on First Draft of New Policy Statement Bylaw – Attachment to Briefing

- new graphic to replace an inadvertently cropped graphic included with Trustee Fast's submission

The following additions to the agenda were presented for consideration:

9.3 Policy Statement Amendment Project - Feedback on First Draft of New Policy Statement Bylaw:
- draft notes in regards to discussion at the Regional Planning Committee meeting of May 12, 2021;
- feedback received from Trustee Critchley.

2.2 Approval of Agenda

By general consent the agenda was approved as amended.

3. ADOPTION OF MINUTES/COORDINATION

3.1 Minutes of Meeting

3.1.1 Trust Programs Committee minutes of May 3, 2021

By general consent the minutes were approved as presented.

3.2 Resolutions Without Meeting

None

3.3 Follow Up Action List

Director Frater provided an update in regards to the items that are in progress, noting that staff has been focused on the Policy Statement Amendment Project and the new website. She also noted that there has been a change of personnel in the Communications Specialist position and the Program Coordinator position is vacant and that these changes have impacted Trust Area Services' ability to respond to a number of other projects and actions to be undertaken, including developing communication materials to the public in regard to Islands Trust in general and current issues.

4. TOWN HALL

None

5. DELEGATIONS

None

Trustee Critchley joined the meeting at 9:25 a.m.

6. CLOSED MEETING

TPC-2021-023
It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose and that staff attend the meeting.

CARRIED

Committee closed the meeting at 9:26 a.m. and reconvened in open meeting at 10:00 a.m.

Trustee Fenton joined the meeting at 10:00 a.m.

7. RISE AND REPORT

Director Frater reported that the Committee adopted the minutes of the in camera meetings of October 7, 2020 and October 20, 2020.

8. BUSINESS

8.1. Secretariat Support Services

Director Frater introduced the Request for Decision, indicating that an earlier version was presented at the April 8, 2021 meeting.

Discussion included:

- the value of supporting the applicants;
- the impact to other programs if total funding were provided which exceeded the $12,000 funding amount;
- whether 70 hours would be sufficient staff time to support these requests.

TPC-2021-024
It was MOVED and SECONDED,
that Trust Programs Committee allocate for fiscal year 2021/22:

- $3,000 to support the coordination of the Southern Gulf Islands Forum,
- $2,500 to support the coordination of the Baynes Sound Lambert Channel Ecosystem Forum,
- $3,000 to support the coordination of the Coastal Douglas-fir Conservation Partnership, and
- $3,500 to support the coordination of the Howe Sound Atl'ka7tsem Community Forum.

CARRIED

TPC-2021-025
It was MOVED and SECONDED,
that Trust Programs Committee request the Director of Trust Area Services to allocate a maximum of 70 hours of Trust Area Services staff time for direct provision of secretariat services to support:

- the Southern Gulf Islands Forum,
- the Baynes Sound Lambert Channel Ecosystem Forum, and

- the Rural Island Economic Forum.

CARRIED

TPC-2021-026
It was MOVED and SECONDED,
that Trust Programs Committee request staff to consult with groups requesting Secretariat services, and report back on future requests for the August or October meeting.

CARRIED

TPC-2021-027
It was MOVED and SECONDED,
that Trust Programs Committee request staff to review current criteria, and to provide feedback or suggestions for criteria for future Secretariat Services applications.

CARRIED

TPC-2021-028
It was MOVED and SECONDED,
that Trust Programs Committee request staff to engage with groups receiving Secretariat services on the impact/benefits of those services, and to report back prior to the allocation of Secretariat services for fiscal 2022/23.

CARRIED

Chair Luckham joined the meeting at 11:12 a.m.

Committee recessed at 11:13 a.m. and reconvened at 11:18 a.m.

9. TRUST COUNCIL BUSINESS

9.1 2020-2021 Annual Report - Trust Programs Committee section - RFD

The Committee requested the following edits:

- add information in regards to the number of meetings that the working groups undertook;
- delete Trustee Allen's name.

TPC-2021-029
It was MOVED and SECONDED,
that Trust Programs Committee approve the attached text as amended for inclusion in the 2020-2021 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs.

CARRIED

9.2 Policy Statement Amendment Project - First Draft of New Policy Statement Bylaw - Briefing

Senior Policy Advisor Hippola presented the briefing, indicating that a number of trustees have provided written comments and there are potential dates for a special meeting of the Trust Programs Committee if required.

Discussion included:

- the timeline of the review process;
- the general approach of the first draft;

TPC-2021-030
It was MOVED and SECONDED,
that Trust Programs Committee endorse the timeline and approach laid out in Scenario 1 in the staff report on the First Draft of the New Policy Statement Bylaw.

CARRIED
Trustees Critchley and Kaile opposed

TPC-2021-031
It was MOVED and SECONDED,
that Trust Programs Committee schedule a special meeting on June 15, 2021 beginning at 3:00 p.m.

CARRIED

TPC-2021-032
It was MOVED and SECONDED,
that Trust Programs Committee recommend to Executive Committee that it recommend that Trust Council schedule a special meeting on July 8, 2021, to consider a revised draft of the Policy Statement for first reading.

CARRIED
Trustees Critchley opposed

Committee recessed at 12:19 p.m. and reconvened at 12:45 p.m.

At the request of Chair Morrison, Vice-Chair Peterson took over duties chairing the Committee meeting as Chair Morrison indicated that she would need to leave the meeting.

Discussion continued in regards to:

- specific recommendations for revisions from committee members;
- the variety of community needs and perspectives in the different Local Trust Areas;

Chair Morrison left the meeting at 12:58 p.m.

- the concept of “carrying capacity”;
- how to support integrated approaches to community needs for housing; and
- concepts of equity, diversity, and inclusion.

Trustee Kaile left the meeting at 1:54 p.m.

10. NEW BUSINESS

None

11. CORRESPONDENCE

11.1. Correspondence received in regards to the Policy Statement Amendment Project

The Committee received the correspondence for information.

12. WORK PROGRAM

12.1 Trust Programs Committee Work Program

Director Frater indicated that there were no substantive changes since it was last presented to the Committee.

TPC-2021-033
It was MOVED and SECONDED,
that Trust Programs Committee forward it's Work Program to Trust Council.

CARRIED

13. NEXT MEETING

Friday, June 15, 2021, starting at 3:00 p.m.

14. ADJOURNMENT

By general consent the meeting adjourned at 2:15 p.m.

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Deb Morrison, Chair

Certified Correct:

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Robert Barlow, Legislative Services Clerk/Recorder

Minutes are not official until adopted at a subsequent meeting.