



Trust Programs Committee Minutes of Regular Meeting

Date: April 8, 2021
Location: Electronic Zoom Meeting

Members Present: Deb Morrison, North Pender Island Local Trustee (Chair)
Paul Brent, Saturna Island Local Trustee
Scott Colbourne, Gabriola Island Local Trustee
David Critchley, Denman Island Local Trustee
Doug Fenton, Thetis Island Local Trustee
Michael Kaile, Bowen Island Municipal Trustee
Kees Langereis, Gabriola Island Local Trustee
Benjamin McConchie, North Pender Island Local Trustee
Timothy Peterson, Lasqueti Island Local Trustee
Dan Rogers, Gambier Island Local Trustee (EC Representative)
Peter Luckham, Islands Trust Council Chair (Ex Officio)

Staff Present: Clare Frater, Director, Trust Area Services
Dilani Hippola, Senior Policy Advisor
Robert Barlow, Legislative Services Clerk/Recorder

Others Present: Delegates and one member of the public

1. CALL TO ORDER

The meeting was called to order at 9:01 a.m. Chair Morrison acknowledged that the meeting was being held in the traditional and treaty territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

2.1 New Items and Re-Ordering of the Agenda

It was presented for consideration that the order of the agenda be amended so that Town Hall would be after Delegations.

2.2 Approval of Agenda

By general consent the agenda as amended was approved.

4. DELEGATIONS

A question was posed as to whether a trustee who is involved in any of the coordination groups who are requesting support under the Trust Council Policy - Secretariat Services would be in a conflict of interest if they were to participate in the deliberation of the request of that group or in the deliberation of the requests from any or all of the groups and therefore should recuse themselves from those deliberations.

ADOPTED

Trustee Critchley indicated that he may have a conflict of interest, as he is involved with the Baynes Sound Lambert Channel Ecosystem Forum Steering Committee, and indicated that he would recuse himself from the meeting during their presentation and during any discussion in regards to their request. Trustees Brent, Rogers and Morrison indicated their involvement in other organizations that are presenting and stated that they would not be declaring a conflict of interest. It was noted that the Trust Council Policy - Secretariat Services requires local trustee involvement for a coordination group to be eligible for support.

4.1. Southern Gulf Islands Forum

Jane Wolverton, Galiano Island Local Trustee and Laura Parker, Outreach Coordinator, Constituency office of Adam Olsen, MLA spoke to the request.

Trustee Critchley left the meeting at 9:35 a.m.

4.2. Baynes Sound Lambert Channel Ecosystem Forum

Daniel Arbour, Comox Valley Regional District Electoral Area A Director and Dorrie Woodward, Chair, Association of Marine Stewards of Denman Island spoke to the request.

Trustee Critchley returned to the meeting at 9:43 a.m.

4.3. Coastal Douglas-fir Conservation Partnership

Kelly Chapman, Coordinator, Coastal Douglas-fir Conservation Partnership and Darryn McConkey, Steering Committee Chair, Coastal Douglas-fir Conservation Partnership spoke to the request.

4.4. Howe Sound Community Forum and Ocean Watch Action Committee

Ruth Simons, Executive Director, Howe Sound Biosphere Region Initiative Society spoke to the request.

4.5. Rural Islands Economic Forum

Francine Carlin, President and Board Chair, Rural Islands Economic Partnership spoke to the request.

3. TOWN HALL

Michael Sketch spoke to the Committee in regards to his correspondence received by the Committee and which was included in the agenda.

Committee recessed at 10:22 a.m. and resumed at 10:28 a.m.

5. ADOPTION OF MINUTES/COORDINATION

5.1 Minutes of Meeting

ADOPTED

5.1.1 Trust Programs Committee minutes of February 5, 2021

By general consent the minutes were approved as presented.

5.2 Resolutions Without Meeting

5.1.1 Trust Programs Committee RWM-2021-01

Received for information.

5.3 Follow Up Action List

Director Frater provided an update in regards to the items that are in progress, noting that Staff:

- will be presenting draft amendments to the Policy Statement at the next meeting;
- will be meeting with provincial staff next week to continue discussions in regards to the Crown Land agreements;
- contacting Fraser Basin Council is on hold until there is more capacity to engage with the Council;
- is waiting to receive a request from My Sea to Sky Society for a letter of support when they have a grant application prepared;
- will work with Trustee Peterson to refine his "Amending the Policy Statement Amendment Policy 1.2.1" Request For Decision once the draft amendments to the Policy Statement are presented to the Committee.

TPC-2021-016

It was MOVED and SECONDED,

that Trust Programs Committee request staff to provide a rough estimate of the amount of hours all staff have spent on the Trust Policy Statement Review during the last quarter, or any time period as appropriate.

CARRIED

6. BUSINESS

6.1 Secretariat Services to Coordination Groups in the Trust Area - RFD

Discussion included:

- the nature of individual trustee involvement in the coordination groups and whether that involvement might create a potential conflict of interest;
- the total amount of staff time available for in-kind work is approximately 70 hours with an additional 70 hours for contract administration, although this is a flexible estimate;
- potential draft amendments to the Secretariat Services Policy to address the use of staff time for Secretariat Services;
- the financial information that is needed to be received from all coordination groups, such as their budget and financial statements, that would assist the Committee in evaluating requests;

ADOPTED

- the impact, value and goal of supporting coordination groups;
- the reporting to the public of the Secretariat Services through the Annual Report and news release;
- the coordination groups' engagement with and information provided to Trust Council; and,
- the criteria used to help evaluate requests.

As the Committee then decided to discuss the coordination groups' requests, Trustee Critchley left the meeting at 11:35 a.m.

The Committee indicated a need for an estimate of staff time that would be associated with supporting any individual coordination group.

It was **MOVED** and **SECONDED**,
that Trust Programs Committee allocate \$2500 to support the continuation of the Baynes Sound Lambert Channel Ecosystem Forum.

TPC-2021-017

It was **MOVED** and **SECONDED**,
that Trust Programs Committee postpone consideration of the motion "that Trust Programs Committee allocate \$2500 to support the continuation of the Baynes Sound Lambert Channel Ecosystem Forum" to the next regular meeting.

CARRIED

It was noted that the meeting was originally scheduled to end at noon but that the meeting would continue provided that quorum was maintained. It was also noted that some trustees had other commitments to honour based on that original scheduled end time and would have to leave the meeting prior to adjournment.

TPC-2021-018

It was **MOVED** and **SECONDED**,
that Trust Programs Committee postpone decisions on the funding of the Secretariat Services to the next regular meeting.

CARRIED

Trustee Critchley returned to the meeting at 12:10 p.m.

Trustee Brent left the meeting at 12:27 p.m.

TPC-2021-019

It was **MOVED** and **SECONDED**,

ADOPTED

that Trust Programs Committee request staff to seek a legal opinion on trustees' ability to vote on requests for Secretariat Services if they attend the forum associated with these services.

DEFEATED

Trustee Colbourne left the meeting at 12:28 p.m.

Trustee McConchie left the meeting at 12:31 p.m.

TPC-2021-020

It was MOVED and SECONDED,

that Trust Programs Committee request staff to seek a legal opinion on a trustee's ability to vote on requests for funding for secretariat services where the trustee is a member of an unincorporated association and alternatively where the trustee is a part of a steering committee of an unincorporated association seeking funding.

CARRIED

7. NEW BUSINESS

None

8. CORRESPONDENCE

8.1 Letter from Michael Sketch to the Trust Council March 9, 2021 meeting

Received for information

9. WORK PROGRAM

9.1 Trust Programs Committee Work Program

The Committee postponed review of the Work Program to the regular meeting scheduled for May 14, 2021.

10. NEXT MEETING

Staff suggested to the Committee to defer the special meeting of April 15 meeting to allow staff to prepare more fulsome materials.

TPC-2021-021

It was MOVED and SECONDED,

that Trust Programs Committee reschedule the April 15, 2021 special meeting to May 3, 2021, from 4:00 p.m. to 7:00 p.m.

CARRIED

11. ADJOURNMENT

ADOPTED

By general consent the meeting adjourned at 12:51 p.m.

Deb Morrison, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder