



Trust Programs Committee Minutes of a Regular Meeting

Date: May 13, 2022
Location: Electronic Meeting

Members Present: Deb Morrison, North Pender Island Local Trustee (Chair)
Timothy Peterson, Lasqueti Island Local Trustee (Vice Chair)
Paul Brent, Saturna Island Local Trustee
Scott Colbourne, Gabriola Island Local Trustee
David Critchley, Denman Island Local Trustee
Doug Fenton, Thetis Island Local Trustee
Michael Kaile, Bowen Island Municipal Trustee
Kees Langereis, Gabriola Island Local Trustee
Benjamin McConchie, North Pender Island Local Trustee
Dan Rogers, Gambier Island Local Trustee (EC Representative)
Steve Wright, South Pender Island Local Trustee
Peter Luckham, Islands Trust Council Chair (Ex Officio)

Members Absent: Grant Scott, Hornby Island Local Trustee

Staff Present: Clare Frater, Director, Trust Area Services
Dilani Hippola, Senior Policy Advisor
Tara Todesco, Acting Communications Specialist
Robert Barlow, Legislative Services Clerk/Recorder

Others Present: Two members of the public

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. Chair Morrison acknowledged that participants of the meeting were on the traditional and treaty territories of Coast Salish First Nations. Members of the Committee and Staff were introduced.

2. AGENDA

2.1 New Items and Re-Ordering of the Agenda

No new items were considered

2.2 Approval of Agenda

By general consent the agenda was approved.

3. PUBLIC COMMENT PERIOD

No members of the public spoke.

ADOPTED

4. DELEGATIONS

None

5. CORRESPONDENCE

None

6. ADMINISTRATIVE COORDINATION

6.1 Draft Minutes of Previous Meeting

6.1.1 Trust Programs Committee minutes of April 8, 2022

By general consent the minutes were approved.

6.2 Resolutions Without Meeting

None

6.3 FUAL

Director Frater indicated that staff resources were focussed on Islands 2050 Policy Statement Amendment Project and have not worked on other items in progress since the previous Committee meeting of April 8, 2022.

7. BUSINESS - WORK PROGRAM ITEMS

7.1 Policy Statement Amendment Project – Verbal Update

Director Frater stated that ISL Engineering is working on an Engagement Summary Report to be presented to Trust Council in June and that, from staff's perspective, the Phase 3 public engagement provided wonderful opportunities to have many face to face conversations with the public. Director Frater noted that many channels of communication were implemented, including an online survey, in-person and virtual community events, and focus groups. She also noted that Executive Committee responded positively to TPC's request for funding for an in-person special meeting in July in Nanaimo.

Committee discussion about the Islands 2050 engagement process included:

- in-person meetings were generally seen as positive and significant
- many discussions with the public were about potential specific local impacts rather than a general discussion of the Policy Statement
- the balance between local autonomy and directive policies in the Policy Statement was a significant topic of discussion
- discussion at LTC meetings and in informal settings are valuable, effective and complementary to the Phase 3 public engagement process

ADOPTED

- while outdoor pop-up events were generally well attended, the apparent low number of participants in evening sessions might have several different reasons, including concerns around COVID transmission risks
- some individuals and community groups are opposed to the Policy Statement Amendment Project process or various aspects of the draft new Policy Statement
- availability of an appropriate hall or meeting site was problematic or challenging for some islands
- some individuals perceived aspects of the online survey to be biased; some trustees noted that the survey was based on the draft new Policy Statement currently under review - not a broad survey about the Trust.

The order of business on the agenda was varied to address item #8.3 before item #7.2.

8.3 Scheduling of a Summer 2022 In-Person Trust Programs Committee Special Meeting - RFD

Chair Morrison stated that the purpose of a TPC special meeting in the summer is to review the engagement reports expected to be delivered to Trust Council in June, and to identify potential recommendations for next steps. Chair Morrison also clarified that the meeting would be in person if possible, but that some trustees may need to participate electronically.

By general consent Trust Programs Committee asked staff to conduct a poll of trustee availability for a special meeting in the Summer. Staff will inform Chair Morrison of the results of the poll and then will conduct a Resolution Without Meeting to set the date for the special meeting.

7.2 Living in the Trust Area Mailing Program Project Charter – RFD

Director Frater introduced the RFD, noting that the Charter would guide the implementation of a regular (three times per year) mail-out of an introductory letter and informational materials to new property owners in the Trust Area. She also stated, in response to the Committee's question as to the cost of a mail-out to all Islands Trust Area residents, that that larger mail-out would cost approximately \$80,000.

Committee discussion included:

- possibility of providing the material to realtors so that they can offer it to prospective new land-owners; and to tradespeople so they can offer it to new land-owners planning to develop their property
- question of efficacy of mail-outs
- possibility of utilizing local distribution methods
- question about number of times per year for distribution and what budget impacts would result

TPC-2022-009
It was MOVED and SECONDED,

ADOPTED

that Trust Programs Committee endorse the Living in the Trust Area Mailing Program Project Charter, dated May 13, 2022.

CARRIED

It was noted that trustees can request copies of the material from Acting Communication Specialist Todesco and that staff need to consider how to evaluate the effectiveness of the program.

8. BUSINESS - OTHER

8.1 2021-2022 Annual Report - Trust Programs Committee section – RFD

Director Frater introduced the RFD, noting that this is an annual task to approve TPC’s section of the Annual Report.

TPC-2022-010

It was MOVED and SECONDED,

that Trust Programs Committee approve the attached text for inclusion in the 2021/22 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs.

CARRIED

The order of business on the agenda was varied to address item #8.4 before item #8.2. Trustee McConchie left the meeting at 10:31 a.m.

8.4 TPC Chair letter to the post-election TPC - verbal update

Chair Morrison invited TPC members to provide input in writing to herself and Director Frater in regards to a letter that she will draft to the Trust Programs Committee Chair of the next term of office. The draft letter will then be reviewed at the August 26, 2022 TPC meeting. Committee discussion included:

- highlights of the letter could include:
 - steps involved with the Islands 2050 Policy Statement Amendment Project
 - importance of communication with the public in regards to the purpose and initiatives of TPC, including trustee learnings in this respect
- the possibility of providing the letter, or a derivative of the letter, to all trustees of the new term of office who are considering being a member of TPC

8.2 Community Stewardship Awards – Briefing

Director Frater introduced the Briefing, noting that it provides background on the Community Stewardship Awards program and information on the 2022 nominations.

9. BUSINESS - NEW

None

10. WORK PROGRAM

ADOPTED

The Committee had no questions or concerns in regards to the current Work Program.

TPC-2022-011

It was MOVED and SECONDED,

that Trust Programs Committee Work Program be forwarded to Trust Council.

CARRIED

11. NEXT MEETING

As per agenda item #8.3, staff will work towards creating a Special Meeting in July. The next currently scheduled meeting is Friday, August 26, 2022, from 9:00 a.m. to 2:00 p.m.

12. CLOSED MEETING

TPC-2022-012

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90, (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and that the recorder and staff attend the meeting.

CARRIED

13. ADJOURNMENT

By general consent the meeting adjourned at 10:46 a.m.

Deb Morrison, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder