



ISLANDS TRUST CONSERVANCY BOARD POLICY

Policy number: 3.5

Title: Policy on Consulting Trust Council, Local Trust Committees, Island Municipalities, and Local Trustees on Islands Trust Conservancy Board Matters

Approved By: Islands Trust Conservancy Board

Date: September 8, 2003 Resolution #: TFB 03/605

PURPOSE

To clarify when the Islands Trust Conservancy will refer items to Trust Council (TC), Local Trust Committees (LTCs), and Island Municipalities (IMs).

BACKGROUND

Since 1996, the Islands Trust Conservancy has had signed Memoranda of Agreement (MOA) with Trust Council and all Local Trust Committees regarding the coordination of activities. It is unclear whether the existing MOA with Bowen Island Local Trust Committee was considered by Bowen Island Municipality when it was incorporated. These MOA indicate that that the Islands Trust Conservancy will refer the Islands Trust Conservancy Plan to every LTC for comment before the plan is submitted for approval in accordance with the *Islands Trust Act*.

In addition, the MOA indicates that where the Islands Trust Conservancy considers a draft management plan or program for a specific property or for an island may have an impact on the jurisdiction of the relevant LTC, the Islands Trust Conservancy will refer the draft plan or program to the LTC for comment before the plan or program is adopted by the Board and the Board will consider LTC comments on the plan or program.

Further, the MOAs outline that LTCs will refer bylaws that may impact on the responsibilities of the Board and any application to the LTC wherein a landowner is offering to donate land or money to the Islands Trust Conservancy.

In July 2002, following extensive consultation with Trust Council, the Trust Fund Board (now the Islands Trust Conservancy Board) approved a policy regarding communicating information regarding covenant and acquisition projects to ensure the confidential nature of land

negotiations was maintained. The Islands Trust Conservancy's conservation proposal requirements now include an indication from the landowners regarding whether the landowner agrees to allow information about the project to be distributed to trustees, planning staff and the public.

Policy

1. The Islands Trust Conservancy will refer the final draft of the Islands Trust Conservancy Plan, required by the Islands Trust Act, to all Local Trust Committees, Island Municipalities and Trust Council and will take comments received into account prior to finalizing it for submission to the Minister for approval. The Islands Trust Conservancy may choose to make a presentation to Trust Council highlighting the significant aspects of the Plan.
2. The Islands Trust Conservancy will provide the final draft of any new Five Year Strategic Plan to Trust Council for comment and will take comments received into account prior to finalizing the Plan.
3. When the Islands Trust Conservancy is proposing a special program (e.g. landscape classification mapping, landowner contact program) on an island, the Islands Trust Conservancy board will discuss the program with and request input to the program from the local trustees before initiating the program. If the program covers a number of islands the Islands Trust Conservancy may choose to discuss the program at Trust Council instead as a means to get comments from trustees.
4. When the Islands Trust Conservancy is proposing a special program for the Islands Trust Area the intent and parameters relating to the program will be outlined to Trust Council early in the conceptual stages.
5. When the Islands Trust Conservancy Board is considering a policy that relates to communication or cooperation with local trustees, Local Trust Committees, Island Municipalities, and/or Trust Council the Board it will refer the proposed policy to Trust Council for comment and will consider all comments received prior to finalizing the policy. Where such policy relates specifically to one Local Trust Committee or Island Municipality only, the policy will be referred to the applicable Local Trust Committee or Island Municipality instead of Trust Council.
6. As a courtesy, Islands Trust Conservancy board members and staff will endeavour to contact local trustees to let them know when they will be on-island in an official capacity.
7. When the Islands Trust Conservancy is preparing a news release regarding an island project, staff will endeavour to provide local trustees with a copy of the news release prior to its submission to the media.

References

Memoranda of Agreement with Trust Council, Local Trust Committees, Island Municipalities and Islands Trust Conservancy Policy ITC 02/489 Communicating Information regarding Covenant and Acquisition Projects